

**Willamina City Council Regular Meeting**  
**Tuesday, October 8, 2019, 2019, 6:00 pm**  
**West Valley Fire Station**  
**825 NE Main St.**  
**Willamina, OR 97396**

AGENDA

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

CORRESPONDENCE – None

PRESENTATIONS – Introduction of Yamhill County Sheriff's Deputy Schmidt

CONSENT AGENDA “(A listing of routine business items, which are adopted with one motion, without discussion. However, any COUNCILOR may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon).”

1. Check Registers – August 1 to 31, 2019 (informational)
2. Financials August 31, 2019 (informational)
3. Minutes from the September 10, 2019 City Council Meeting

REGULAR AGENDA- None

INFORMATIONAL REPORTS (Items that require no Council action)

MAYORS REPORT

COUNCIL LIAISON REPORTS

1. Cemetery Committee Liaison (Councilor Baller)
2. Chamber Liaison (Councilor Wooden)
3. Library Liaison (Councilor Lawson)
4. YCOM Board (Councilor Baller)

**Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900**

411 NE “C” Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121

[willaminaoregon.gov](http://willaminaoregon.gov)

5. Yamhill County Transit Authority Board Member (Councilor Johnson)

INFORMATIONAL REPORTS FROM CITY OFFICERS

- 6. City Manager
- 7. Sheriff's Report

EVENT CALENDAR- Informational

**Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900**

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# CONSENT AGENDA

Report Criteria:  
Report type: GL detail  
Check: Type = (<>) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>10706</b>										
08/19	08/14/2019	10706	450	AIR DIFFUSION SYSTEM	5569	1	40-11-5137	.00	545.00	545.00
Total 10706:										
									.00	545.00
<b>10707</b>										
08/19	08/14/2019	10707	4890	APRIL WOODEN	080119	1	10-13-5310	.00	50.00	50.00
Total 10707:										
									.00	50.00
<b>10708</b>										
08/19	08/14/2019	10708	430	ARAMARK UNIFORM SERVICES	864093116	1	10-66-5140	.00	16.47	16.47
08/19	08/14/2019	10708	430	ARAMARK UNIFORM SERVICES	864093116	2	20-11-5140	.00	4.85	4.85
08/19	08/14/2019	10708	430	ARAMARK UNIFORM SERVICES	864093116	3	30-11-5140	.00	27.13	27.13
08/19	08/14/2019	10708	430	ARAMARK UNIFORM SERVICES	864093116	4	40-11-5140	.00	48.45	48.45
Total 10708:										
									.00	96.90
<b>10709</b>										
08/19	08/14/2019	10709	5678	Bob Burr	080119	1	10-13-5310	.00	50.00	50.00
Total 10709:										
									.00	50.00
<b>10710</b>										
08/19	08/14/2019	10710	1380	CARQUEST	4758-184793	1	20-11-5504	.00	27.00-	27.00-
08/19	08/14/2019	10710	1380	CARQUEST	4758-186627	1	10-72-5137	.00	6.29	6.29
08/19	08/14/2019	10710	1380	CARQUEST	4758-187168	1	10-72-5137	.00	39.90	39.90
Total 10710:										
									.00	19.19
<b>10711</b>										
08/19	08/14/2019	10711	940	CASELLE, INC.	96855	1	10-12-5235	.00	1,200.00	1,200.00
Total 10711:										
									.00	1,200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
10712	08/19	08/14/2019	10712	890 CHARLENE BROWN	80119	1	10-67-5310	.00	200.00	200.00	
08/19	08/19/2019	10712	890 CHARLENE BROWN		80119	1	10-67-5310	.00	200.00-	200.00- V	
Total 10712:									.00		.00
10713	08/19	08/14/2019	10713	990 CHEMEKETA COMMUNITY COL	S1052541	1	10-65-5200	.00	84.10	84.10	
Total 10713:									.00		84.10
10714	08/19	08/14/2019	10714	1100 CITY OF LAFAYETTE	080119	1	10-13-5355	.00	120.00	120.00	
08/19	08/14/2019	10714	1100 CITY OF LAFAYETTE		080119	2	10-12-5342	.00	30.00	30.00	
Total 10714:									.00		150.00
10715	08/19	08/14/2019	10715	1130 CITY OF WILLAMINA	1182.01 7.15	1	30-11-5415	.00	98.60	98.60	
Total 10715:									.00		98.60
10716	08/19	08/14/2019	10716	1135 CITY OF YAMHILL	345	1	10-14-5211	.00	250.00	250.00	
Total 10716:									.00		250.00
10717	08/19	08/14/2019	10717	5677 Craig Johnson	080119	1	10-13-5310	.00	50.00	50.00	
Total 10717:									.00		50.00
10718	08/19	08/14/2019	10718	1460 DAVISON AUTO PARTS, INC.	062519	1	10-72-5504	.00	209.75	209.75	
Total 10718:									.00		209.75
10719	08/19	08/14/2019	10719	1760 FERGUSON ENTERPRISES, IN	783987	1	30-11-5530	.00	2,858.43	2,858.43	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10719:										
10720	08/19	08/14/2019	10720	530 GovOffice	#INV2030	1	10-12-5233	.00	2,715.00	2,715.00
Total 10720:										
10721	08/19	08/14/2019	10721	2200 HARBOR FREIGHT TOOLS	891251	1	10-72-5600	.00	35.95	35.95
Total 10721:										
10722	08/19	08/14/2019	10722	2090 HARRIS	XT00154907	1	10-12-5230	.00	397.12	397.12
Total 10722:										
10723	08/19	08/14/2019	10723	4380 Home Depot Pro	5034457442	1	10-66-5137	.00	89.43	89.43
Total 10723:										
10724	08/19	08/14/2019	10724	2160 HONEY BUCKET	551165701	1	10-66-5200	.00	106.00	106.00
08/19	08/14/2019	10724	2160 HONEY BUCKET	551165702	551165703	1	10-66-5200	.00	106.00	106.00
08/19	08/14/2019	10724	2160 HONEY BUCKET	551165703		1	10-66-5200	.00	106.00	106.00
Total 10724:										
10725	08/19	08/14/2019	10725	5706 HRA VEBA Trust	080119	1	10-65-5040	.00	150.00	150.00
08/19	08/14/2019	10725	5706 HRA VEBA Trust	080119	080119	2	10-70-5040	.00	450.00	450.00
08/19	08/14/2019	10725	5706 HRA VEBA Trust	080119	080119	3	10-71-5040	.00	375.00	375.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
08/19	08/14/2019	10725	5706	HRA VEBA Trust	080119	4	10-66-5040	.00	150.00	150.00
08/19	08/14/2019	10725	5706	HRA VEBA Trust	080119	5	30-11-5040	.00	75.00	75.00
08/19	08/14/2019	10725	5706	HRA VEBA Trust	080119	6	40-11-5040	.00	75.00	75.00
Total 10725:									1,275.00	
08/19	08/14/2019	10726	2260	ILA SKYBERG	080119	1	10-13-5310	.00	100.00	100.00
Total 10726:									100.00	
08/19	08/14/2019	10727	5733	Jared Nunley	080119	1	40-11-5200	.00	500.00	500.00
Total 10727:									500.00	
08/19	08/14/2019	10728	5709	Kenna West	080619	1	10-12-5344	.00	200.97	200.97
Total 10728:									200.97	
08/19	08/14/2019	10729	2670	LOCAL 737 - LABORERS INTL U	080119	1	10-00-2130	.00	195.20	195.20
Total 10729:									195.20	
08/19	08/14/2019	10730	2690	LOWES	907579	1	10-72-5504	.00	43.65	43.65
Total 10730:									43.65	
08/19	08/14/2019	10731	2900	MID-WILLAMETTE VALLEY COU	1920073	1	10-17-5214	.00	5,812.37	5,812.37
Total 10731:									5,812.37	
08/19	08/14/2019	10732	3300	ONE CALL CONCEPTS, INC.	9070513	1	30-11-5200	.00	36.20	36.20
Total 10732:									36.20	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10732:										
								.00		36.20
<b>10733</b>										
08/19	08/14/2019	10733	5659	Petty Cash	081419	1	10-12-5137	.00	293.52	293.52
08/19	08/14/2019	10733	5659	Petty Cash	081419	2	10-65-5126	.00	5.71	5.71
08/19	08/14/2019	10733	5659	Petty Cash	081419	3	10-12-5819	.00	106.00	106.00
Total 10733:										
								.00		405.23
<b>10734</b>										
08/19	08/14/2019	10734	3590	PGE	072619	1	40-11-5415	.00	1,733.93	1,733.93
08/19	08/14/2019	10734	3590	PGE	072619	2	10-67-5415	.00	103.45	103.45
08/19	08/14/2019	10734	3590	PGE	072619	3	10-12-5415	.00	238.46	238.46
08/19	08/14/2019	10734	3590	PGE	072619	4	30-11-5415	.00	1,910.30	1,910.30
08/19	08/14/2019	10734	3590	PGE	072619	5	10-65-5415	.00	188.93	188.93
08/19	08/14/2019	10734	3590	PGE	072619	6	10-66-5415	.00	351.98	351.98
08/19	08/14/2019	10734	3590	PGE	072619	7	10-72-5415	.00	254.59	254.59
08/19	08/14/2019	10734	3590	PGE	080719	1	10-19-5400	.00	1,548.98	1,548.98
Total 10734:										
								.00		6,330.62
<b>10735</b>										
08/19	08/14/2019	10735	3730	PRIMISYS	9955747	1	10-12-5234	.00	400.00	400.00
08/19	08/14/2019	10735	3730	PRIMISYS	9955747	2	10-12-5233	.00	312.00	312.00
08/19	08/14/2019	10735	3730	PRIMISYS	9955747	3	10-65-5233	.00	1.00	1.00
08/19	08/14/2019	10735	3730	PRIMISYS	9955747	4	10-65-5233	.00	99.00	99.00
Total 10735:										
								.00		812.00
<b>10736</b>										
08/19	08/14/2019	10736	3820	RECOLOGY WESTERN OREGO	11958717	1	10-66-5415	.00	19.72	19.72
08/19	08/14/2019	10736	3820	RECOLOGY WESTERN OREGO	11958725	1	10-12-5415	.00	37.32	37.32
08/19	08/14/2019	10736	3820	RECOLOGY WESTERN OREGO	11958980	1	30-11-5415	.00	11.21	11.21
08/19	08/14/2019	10736	3820	RECOLOGY WESTERN OREGO	11958998	1	10-65-5415	.00	19.72	19.72
08/19	08/14/2019	10736	3820	RECOLOGY WESTERN OREGO	11959004	1	10-72-5415	.00	159.02	159.02
Total 10736:										
								.00		246.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10737	08/19	08/14/2019	10737	610 RITA BALLER	080119	1	10-13-5310	.00	50.00	50.00
Total 10737: .00 50.00										
10738	08/19	08/14/2019	10738	5794 Roberta Lawson	080119	1	10-13-5310	.00	50.00	50.00
Total 10738: .00 50.00										
10739	08/19	08/14/2019	10739	4110 SHELDON OIL COMPANY	43359	1	20-11-5120	.00	110.85	110.85
08/19	08/14/2019	10739	4110 SHELDON OIL COMPANY	43359	2	30-11-5120	.00	105.90	105.90	
08/19	08/14/2019	10739	4110 SHELDON OIL COMPANY	43359	3	40-11-5120	.00	237.85	237.85	
08/19	08/14/2019	10739	4110 SHELDON OIL COMPANY	43359	4	10-72-5120	.00	128.84	128.84	
08/19	08/14/2019	10739	4110 SHELDON OIL COMPANY	43359	5	30-11-5120	.00	209.58	209.58	
08/19	08/14/2019	10739	4110 SHELDON OIL COMPANY	43359	6	10-18-5120	.00	29.38	29.38	
08/19	08/14/2019	10739	4110 SHELDON OIL COMPANY	43359	7	10-66-5120	.00	96.07	96.07	
Total 10739: .00 918.47										
10740	08/19	08/14/2019	10740	4160 SKYBERGS	073119	1	30-11-5137	.00	29.61	29.61
08/19	08/14/2019	10740	4160 SKYBERGS	073119	2	10-65-5137	.00	9.12	9.12	
08/19	08/14/2019	10740	4160 SKYBERGS	073119	3	20-11-5137	.00	14.99	14.99	
08/19	08/14/2019	10740	4160 SKYBERGS	073119	4	10-12-5137	.00	7.99	7.99	
08/19	08/14/2019	10740	4160 SKYBERGS	073119	5	10-72-5137	.00	1,593.27	1,593.27	
Total 10740: .00 1,654.98										
10741	08/19	08/14/2019	10741	4290 STAPLES CREDIT PLAN	2322235301	1	10-12-5137	.00	65.98	65.98
Total 10741: .00 65.98										
10742	08/19	08/14/2019	10742	4250 SUMMIT SUPPLY CORPORATIO	82353	1	10-66-5137	.00	108.00	108.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10742:										
10743	08/19	08/14/2019	10743	5516 The Bulletin Board	3867	1	10-12-5230	.00	56.00	56.00
Total 10743:										
10744	08/19	08/14/2019	10744	4540 THERESA MCKNIGHT	080119	1	10-13-5310	.00	50.00	50.00
Total 10744:										
10745	08/19	08/14/2019	10745	5740 Thomas Holt	081119	1	10-12-5600	.00	435.95	435.95
08/19	08/14/2019	10745	5740 Thomas Holt		16	1	10-12-5209	.00	360.00	360.00
Total 10745:										
10746	08/19	08/14/2019	10746	4720 USPS	080219	1	10-12-5126	.00	550.00	550.00
Total 10746:										
10747	08/19	08/14/2019	10747	4960 WATERLAB CORP.	77873	1	30-11-5250	.00	105.00	105.00
Total 10747:										
10748	08/19	08/14/2019	10748	4070 WILLAMINA SELECT MARKET	072519	1	10-72-5137	.00	103.35	103.35
Total 10748:										
10749	08/19	08/14/2019	10749	5551 Wright Business Graphics	4213724	1	30-11-5230	.00	334.66	334.66
08/19	08/14/2019	10749	5551 Wright Business Graphics		4213724	2	40-11-5230	.00	334.66	334.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10749:										
10750	08/19	08/14/2019	10750	5080	YAMHILL COUNTY COMMUNITY	063019	10-66-5510	.00	200.00	200.00
Total 10750:										
10751	08/19	08/14/2019	10751	5150	YAMHILL COUNTY SHERIFFS O	080119	10-18-5217	.00	24,086.95	24,086.95
Total 10751:										
10752	08/19	08/20/2019	10752	430	ARAMARK UNIFORM SERVICES	864109091	10-66-5140	.00	16.47	16.47
08/19	08/20/2019	10752	430	ARAMARK UNIFORM SERVICES	864109091	2	20-11-5140	.00	4.85	4.85
08/19	08/20/2019	10752	430	ARAMARK UNIFORM SERVICES	864109091	3	30-11-5140	.00	27.13	27.13
08/19	08/20/2019	10752	430	ARAMARK UNIFORM SERVICES	864109091	4	40-11-5140	.00	48.45	48.45
Total 10752:										
10753	08/19	08/20/2019	10753	720	BEERY, ELSNER & HAMMOND L	20235	10-17-5203	.00	270.00	270.00
Total 10753:										
10754	08/19	08/20/2019	10754	1380	CARQUEST	4758-187751	10-72-5137	.00	31.28	31.28
08/19	08/20/2019	10754	1380	CARQUEST	4758-187845	1	10-72-5137	.00	5.27	5.27
08/19	08/20/2019	10754	1380	CARQUEST	4758-279365	1	10-72-5137	.00	120.00	120.00
Total 10754:										
10755	08/19	08/20/2019	10755	1760	FERGUSON ENTERPRISES, IN	798160	30-11-5530	.00	505.32	505.32
Total 10755:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10756	08/19	08/20/2019	10756	2040 HACH	11588321	1	30-11-5108	.00	531.24	531.24
Total 10756: .00 531.24										
10757	08/19	08/20/2019	10757	5717 Kalmbach Publishing Co.	081519	1	10-65-5321	.00	42.95	42.95
Total 10757: .00 42.95										
10758	08/19	08/20/2019	10758	5715 Kathy Aaron	081619	1	40-00-2400	.00	64.61	64.61
Total 10758: .00 64.61										
10759	08/19	08/20/2019	10759	2700 LES SCHWAB TIRE CENTER	2160037707	1	10-66-5604	.00	41.67	41.67
Total 10759: .00 41.67										
10760	08/19	08/20/2019	10760	3070 NEWS REGISTER	98314	1	10-12-5230	.00	117.88	117.88
Total 10760: .00 117.88										
10761	08/19	08/20/2019	10761	3380 OREVAC WEST INC	4840	1	40-11-5504	.00	930.00	930.00
Total 10761: .00 930.00										
10762	08/19	08/20/2019	10762	5647 US BANK EQUIPMENT FINANCE	392419545	1	10-12-5606	.00	210.96	210.96
08/19	08/20/2019	10762	5647	US BANK EQUIPMENT FINANCE	392419545	2	10-65-5606	.00	127.55	127.55
Total 10762: .00 338.51										
10763	08/19	08/20/2019	10763	5739 World Book Inc.	159732	1	10-65-5100	.00	239.20	239.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10763:										
<b>10764</b>										
08/19	08/26/2019	10764	310	AMAZON	081019	1	10-65-5100	.00	20.17	20.17
08/19	08/26/2019	10764	310	AMAZON	081019	2	10-65-5101	.00	24.96	24.96
08/19	08/26/2019	10764	310	AMAZON	081019	3	10-65-5112	.00	19.99	19.99
08/19	08/26/2019	10764	310	AMAZON	081019	4	10-65-5137	.00	119.82	119.82
08/19	08/26/2019	10764	310	AMAZON	081019	5	10-12-5137	.00	1,240.20	1,240.20
Total 10764: 1,425.14										
<b>10765</b>										
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864113067	1	10-66-5140	.00	16.47	16.47
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864113067	2	20-11-5140	.00	4.85	4.85
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864113067	3	30-11-5140	.00	27.13	27.13
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864113067	4	40-11-5140	.00	48.45	48.45
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864122946	1	10-66-5140	.00	16.47	16.47
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864122946	2	20-11-5140	.00	4.85	4.85
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864122946	3	30-11-5140	.00	27.13	27.13
08/19	08/26/2019	10765	430	ARAMARK UNIFORM SERVICES	864122946	4	40-11-5140	.00	48.45	48.45
Total 10765: 193.80										
<b>10766</b>										
08/19	08/26/2019	10766	1380	CARQUEST	4758-187981	1	10-72-5137	.00	48.16	48.16
08/19	08/26/2019	10766	1380	CARQUEST	4758-188097	1	10-72-5137	.00	95.07	95.07
08/19	08/26/2019	10766	1380	CARQUEST	4758-188170	1	10-72-5137	.00	95.07	95.07
08/19	08/26/2019	10766	1380	CARQUEST	4758-188170	2	10-72-5137	.00	28.70	28.70
08/19	08/26/2019	10766	1380	CARQUEST	4758-188205	1	10-72-5137	.00	167.16	167.16
Total 10766: 434.16										
<b>10767</b>										
08/19	08/26/2019	10767	1390	CASCADE COLUMBIA	757949	1	30-11-5108	.00	445.60	445.60
Total 10767: 445.60										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10768	08/19	08/26/2019	10768	1020 CENTURYLINK	081119	1	10-12-5413	.00	248.30	248.30
	08/19	08/26/2019	10768	1020 CENTURYLINK	081119	2	10-66-5413	.00	12.13	12.13
	08/19	08/26/2019	10768	1020 CENTURYLINK	081119	3	10-65-5413	.00	19.53	19.53
	08/19	08/26/2019	10768	1020 CENTURYLINK	081119	4	10-67-5413	.00	20.07	20.07
	08/19	08/26/2019	10768	1020 CENTURYLINK	081119	5	20-11-5413	.00	24.25	24.25
	08/19	08/26/2019	10768	1020 CENTURYLINK	081119	6	30-11-5413	.00	189.52	189.52
	08/19	08/26/2019	10768	1020 CENTURYLINK	081119	7	40-11-5413	.00	238.14	238.14
										751.94
Total 10768:										
10769	08/19	08/26/2019	10769	1460 DAVISON AUTO PARTS, INC.	475092	1	10-72-5137	.00	67.00	67.00
										67.00
Total 10769:										
10770	08/19	08/26/2019	10770	2150 HOME COMFORT INC.	31984	1	10-12-5504	.00	2,200.00	2,200.00
										2,200.00
Total 10770:										
10771	08/19	08/26/2019	10771	2160 HONEY BUCKET	551204084	1	10-66-5200	.00	106.00	106.00
	08/19	08/26/2019	10771	2160 HONEY BUCKET	551204085	1	10-66-5200	.00	106.00	106.00
	08/19	08/26/2019	10771	2160 HONEY BUCKET	551204086	1	10-66-5200	.00	106.00	106.00
	08/19	08/26/2019	10771	2160 HONEY BUCKET	551204087	1	10-68-5510	.00	106.00	106.00
										424.00
Total 10771:										
10772	08/19	08/26/2019	10772	3380 OREVAC WEST INC	4885	1	40-11-5504	.00	1,140.00	1,140.00
										1,140.00
Total 10772:										
10773	08/19	08/26/2019	10773	3500 PACIFIC SOLAR	2684	1	40-11-5540	.00	735.00	735.00
										735.00
Total 10773:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
10774	08/19	08/26/2019	10774	4230	SPRINT	569622313-2	1	10-18-5413	.00	46.68	46.68
08/19	08/26/2019	10774	4230	SPRINT	569622313-2	2	10-12-5413	.00	11.67	11.67	
08/19	08/26/2019	10774	4230	SPRINT	569622313-2	3	10-66-5413	.00	48.08	48.08	
08/19	08/26/2019	10774	4230	SPRINT	569622313-2	4	10-72-5415	.00	137.70	137.70	
08/19	08/26/2019	10774	4230	SPRINT	569622313-2	5	20-11-5413	.00	2.80	2.80	
08/19	08/26/2019	10774	4230	SPRINT	569622313-2	6	30-11-5413	.00	62.55	62.55	
08/19	08/26/2019	10774	4230	SPRINT	569622313-2	7	40-11-5413	.00	61.62	61.62	
Total 10774:										371.10	
10775	08/19	08/26/2019	10775	5130	YAMHILL COMMUNICATIONS A	FY20-03-WIL	1	10-18-5302	.00	2,043.58	2,043.58
Total 10775:										2,043.58	
Grand Totals:										68,915.07	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-2000	200.00	53,853.71-	53,653.71-
10-00-2130	195.20	.00	195.20
10-12-5126	550.00	.00	550.00
10-12-5137	1,607.69	.00	1,607.69
10-12-5209	360.00	.00	360.00
10-12-5230	571.00	.00	571.00
10-12-5233	3,027.00	.00	3,027.00
10-12-5234	400.00	.00	400.00
10-12-5235	1,200.00	.00	1,200.00
10-12-5342	30.00	.00	30.00
10-12-5344	200.97	.00	200.97
10-12-5413	259.97	.00	259.97
10-12-5415	275.78	.00	275.78
10-12-5504	2,200.00	.00	2,200.00
10-12-5600	435.95	.00	435.95

GL Account	Debit	Credit	Proof
10-12-5606	210.96	.00	210.96
10-12-5819	106.00	.00	106.00
10-13-5310	400.00	.00	400.00
10-13-5355	120.00	.00	120.00
10-14-5211	250.00	.00	250.00
10-17-5203	270.00	.00	270.00
10-17-5214	5,812.37	.00	5,812.37
10-18-5120	29.38	.00	29.38
10-18-5217	24,086.95	.00	24,086.95
10-18-5302	2,043.58	.00	2,043.58
10-18-5413	46.68	.00	46.68
10-19-5400	1,548.98	.00	1,548.98
10-65-5040	150.00	.00	150.00
10-65-5100	259.37	.00	259.37
10-65-5101	24.96	.00	24.96
10-65-5112	19.99	.00	19.99
10-65-5126	5.71	.00	5.71
10-65-5137	128.94	.00	128.94
10-65-5200	84.10	.00	84.10
10-65-5233	100.00	.00	100.00
10-65-5321	42.95	.00	42.95
10-65-5413	19.53	.00	19.53
10-65-5415	208.65	.00	208.65
10-65-5606	127.55	.00	127.55
10-66-5040	150.00	.00	150.00
10-66-5120	96.07	.00	96.07
10-66-5137	197.43	.00	197.43
10-66-5140	65.88	.00	65.88
10-66-5200	636.00	.00	636.00
10-66-5413	60.21	.00	60.21
10-66-5415	371.70	.00	371.70
10-66-5504	41.67	.00	41.67
10-67-5310	200.00	200.00-	.00
10-67-5413	20.07	.00	20.07
10-67-5415	103.45	.00	103.45
10-68-5510	306.00	.00	306.00
10-70-5040	450.00	.00	450.00
10-71-5040	375.00	.00	375.00
10-72-5120	128.84	.00	128.84
10-72-5137	2,400.52	.00	2,400.52

GL Account	Debit	Credit	Proof
10-72-5415	551.31	.00	551.31
10-72-5504	253.40	.00	253.40
10-72-5600	35.95	.00	35.95
20-00-2000	27.00	172.29-	145.29-
20-11-5120	110.85	.00	110.85
20-11-5137	14.99	.00	14.99
20-11-5140	19.40	.00	19.40
20-11-5413	27.05	.00	27.05
20-11-5504	.00	27.00-	27.00-
30-00-2000	398.10	8,724.56-	8,326.46-
30-11-5040	75.00	.00	75.00
30-11-5108	976.84	.00	976.84
30-11-5120	315.48	.00	315.48
30-11-5137	29.61	.00	29.61
30-11-5140	108.52	.00	108.52
30-11-5200	36.20	.00	36.20
30-11-5230	334.66	.00	334.66
30-11-5250	105.00	.00	105.00
30-11-5413	252.07	.00	252.07
30-11-5415	2,020.11	.00	2,020.11
30-11-5530	4,471.07	398.10-	4,072.97
40-00-2000	.00	6,789.61-	6,789.61-
40-00-2400	64.61	.00	64.61
40-11-5040	75.00	.00	75.00
40-11-5120	237.85	.00	237.85
40-11-5137	545.00	.00	545.00
40-11-5140	193.80	.00	193.80
40-11-5200	500.00	.00	500.00
40-11-5230	334.66	.00	334.66
40-11-5413	299.76	.00	299.76
40-11-5415	1,733.93	.00	1,733.93
40-11-5504	2,070.00	.00	2,070.00
40-11-5540	735.00	.00	735.00
Grand Totals:	70,165.27	70,165.27-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Check Type = {<>} "Adjustment"

CITY OF WILLAMINA  
 COMBINED CASH INVESTMENT  
 AUGUST 31, 2019

COMBINED CASH ACCOUNTS

99-00-1010	US BANK OPERATIONS	(	13,490.64)
99-00-1015	XPRESS DEPOSIT ACCOUNT	(	993.77)
99-00-1020	PAYROLL - CHECKING		10,658.95
99-00-1030	INVESTMENTS-LGIP	(	59,142.78)
99-00-1040	PETTY CASH		200.00
	TOTAL COMBINED CASH	(	62,768.24)
99-00-1910	MERCHANT SERVICES CLEARING	(	1,400.16)
99-00-1009	CASH ALLOCATED		64,168.40

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	(	215,507.08)
20	ALLOCATION TO STREET FUND	(	16,147.25)
21	ALLOCATION TO STREET SDC FUND		6,000.00
30	ALLOCATION TO WATER FUND		83,140.65
31	ALLOCATION TO WATER SDC FUND		3,696.00
40	ALLOCATION TO WASTEWATER FUND		69,649.28
41	ALLOCATION TO WASTEWATER SDC FUND		5,000.00
	TOTAL ALLOCATIONS TO OTHER FUNDS	(	64,168.40)
	ALLOCATION FROM GENERAL FUND - 99-00-1009		64,168.40

ZERO PROOF IF ALLOCATIONS BALANCE .00

CITY OF WILLAMINA  
 BALANCE SHEET  
 AUGUST 31, 2019

GENERAL FUND

<u>ASSETS</u>			
10-00-1009	CASH ALLOCATED	(	215,507.08)
10-00-1200	ACCOUNTS RECEIVABLE	(	2,386.25)
10-00-1350	PREPAID EXPENSES	(	690.00)
	TOTAL ASSETS		( 218,583.33)
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
10-00-2000	ACCOUNTS PAYABLE	(	20,299.60)
10-00-2001	OTHER ACCOUNTS PAYABLE	(	690.00)
10-00-2100	ACCRUED PAYROLL	(	1,259.92)
10-00-2130	UNION DUES PAYABLE		200.06
10-00-2140	PERS PAYABLE		23.32
	TOTAL LIABILITIES		( 22,026.14)
<u>FUND EQUITY</u>			
	REVENUE OVER EXPENDITURES - YTD	(	196,557.19)
	BALANCE - CURRENT DATE	(	196,557.19)
	TOTAL FUND EQUITY		( 196,557.19)
	TOTAL LIABILITIES AND EQUITY		( 218,583.33)

CITY OF WILLAMINA  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-10-4001 PROPERTY TAX	1,714.75	4,520.37	410,000.00	405,479.63	1.1
10-10-4002 PROPERTY TAX PRIOR	747.95	1,336.02	10,000.00	8,663.98	13.4
10-10-4003 INTEREST ON TAXES	40.14	82.15	100.00	17.85	82.2
10-10-4110 STATE CIGARETTE TAX	.00	224.01	2,500.00	2,275.99	9.0
10-10-4111 STATE REVENUE SHARING	6,400.52	6,400.52	25,000.00	18,599.48	25.6
10-10-4112 STATE LIQUOR TAX	3,359.91	3,359.91	40,000.00	36,640.09	8.4
10-10-4113 STATE MARIJUANA TAX	.00	.00	7,000.00	7,000.00	.0
10-10-4501 BUSINESS LICENSES	169.00	338.50	5,000.00	4,661.50	6.8
10-10-4511 LIEN SEARCHES	110.00	340.00	3,000.00	2,660.00	11.3
10-10-4571 OLCC LICENSE FEE	.00	.00	200.00	200.00	.0
10-10-4600 FRANCHISE FEES CENTURYLINK	.00	151.53	500.00	348.47	30.3
10-10-4601 FRANCHISE FEES NW NATURAL	.00	.00	12,500.00	12,500.00	.0
10-10-4602 FRANCHISE FEES PGE	.00	.00	62,000.00	62,000.00	.0
10-10-4603 FRANCHISE FEES WAVE BROADBAND	.00	.00	9,000.00	9,000.00	.0
10-10-4604 FRANCHISE FEES WESTERN ORWASTE	287.44	720.67	5,000.00	4,279.33	14.4
10-10-4605 FRANCHISE FEES ONLINENW	.00	.00	3,500.00	3,500.00	.0
10-10-4701 RENT - CENTER MARKET	.00	.00	2,400.00	2,400.00	.0
10-10-4816 DONATIONS	.00	.00	100.00	100.00	.0
10-10-4900 INTEREST INCOME	3,289.83	6,845.43	20,000.00	13,154.57	34.2
10-10-4901 MISCELLANEOUS INCOME	209.77	305.85	500.00	194.15	61.2
10-10-4905 SALE OF CITY ASSETS	.00	1,000.00	.00	( 1,000.00)	.0
<b>TOTAL DEPARTMENT 10</b>	<b>16,329.31</b>	<b>25,624.96</b>	<b>618,300.00</b>	<b>592,675.04</b>	<b>4.1</b>
 <u>COURT</u>					
10-14-4507 COURT FINES AND FEES	510.00	510.00	1,800.00	1,290.00	28.3
10-14-4508 COURT COSTS ASSESSED	.00	.00	100.00	100.00	.0
<b>TOTAL COURT</b>	<b>510.00</b>	<b>510.00</b>	<b>1,900.00</b>	<b>1,390.00</b>	<b>26.8</b>
 <u>PLANNING</u>					
10-17-4583 PLANNING FEES	1,970.00	8,970.00	10,000.00	1,030.00	89.7
10-17-4584 ENGINEERING FEES PLANNING	.00	.00	500.00	500.00	.0
<b>TOTAL PLANNING</b>	<b>1,970.00</b>	<b>8,970.00</b>	<b>10,500.00</b>	<b>1,530.00</b>	<b>85.4</b>
 <u>PUBLIC SAFETY</u>					
10-18-4200 CODE ENFORCEMENT FINES	.00	.00	500.00	500.00	.0
10-18-4506 PUBLIC SAFETY FEE	9,497.66	9,497.66	99,500.00	90,002.34	9.6
<b>TOTAL PUBLIC SAFETY</b>	<b>9,497.66</b>	<b>9,497.66</b>	<b>100,000.00</b>	<b>90,502.34</b>	<b>9.5</b>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STREET LIGHTS</u>					
10-19-4822 STREET LIGHTS FEE	2,418.08	4,835.23	17,500.00	12,664.77	27.6
10-19-4823 UTILITY FEE	.00	.00	7,500.00	7,500.00	.0
TOTAL STREET LIGHTS	2,418.08	4,835.23	25,000.00	20,164.77	19.3
<u>SPECIAL</u>					
10-60-4010 EID BUSINESS TAXES	.00	.00	8,983.00	8,983.00	.0
10-60-4755 DOWNTOWN LOAN INTEREST PAY	.00	10.00	125.00	115.00	8.0
10-60-4758 DOWNTOWN LOAN PRINC PAY	.00	140.00	1,015.00	875.00	13.8
TOTAL SPECIAL	.00	150.00	10,123.00	9,973.00	1.5
<u>LIBRARY</u>					
10-65-4560 FINES	.00	40.00	.00 (	40.00)	.0
10-65-4705 CCRLS FORMULA PAYMENT	.00	.00	18,790.00	18,790.00	.0
10-65-4711 CCRLS NET LENDING	.00	2,188.50	.00 (	2,188.50)	.0
10-65-4714 CCRLS RURAL PATRON	.00	16.06	.00 (	16.06)	.0
10-65-4811 READY TO READ GRANT	.00	.00	1,000.00	1,000.00	.0
10-65-4816 DONATIONS	.00	.00	100.00	100.00	.0
10-65-4901 MISCELLANEOUS INCOME	.00	57.57	200.00	142.43	28.8
TOTAL LIBRARY	.00	2,302.13	20,090.00	17,787.87	11.5
<u>MUSEUM</u>					
10-67-4816 DONATIONS	125.00	16,115.00	17,000.00	885.00	94.8
TOTAL MUSEUM	125.00	16,115.00	17,000.00	885.00	94.8
<u>CEMETERY</u>					
10-68-4588 SALE OF INTERNMENT RIGHTS	.00	.00	1,500.00	1,500.00	.0
TOTAL CEMETERY	.00	.00	1,500.00	1,500.00	.0
<u>TRANSFER</u>					
10-90-9130 IN LIEU OF FRANCHISE FEE WATER	.00	.00	21,799.00	21,799.00	.0
10-90-9140 IN LIEU OF FRANCHISE FEE WW	.00	.00	19,722.00	19,722.00	.0
TOTAL TRANSFER	.00	.00	41,521.00	41,521.00	.0

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	30,850.05	68,004.98	845,934.00	777,929.02	8.0

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
10-12-5115	60.73	107.98	1,800.00	1,692.02	6.0
10-12-5119	.00	.00	60.00	60.00	.0
10-12-5123	.00	.00	200.00	200.00	.0
10-12-5124	592.57	831.28	3,600.00	2,768.72	23.1
10-12-5126	550.00	550.00	1,700.00	1,150.00	32.4
10-12-5137	1,631.30	1,931.31	15,000.00	13,068.69	12.9
10-12-5200	260.45	491.05	18,000.00	17,508.95	2.7
10-12-5201	.00	.00	15,000.00	15,000.00	.0
10-12-5203	.00	.00	8,000.00	8,000.00	.0
10-12-5207	.00	22,539.39	22,000.00	( 539.39)	102.5
10-12-5209	360.00	780.00	5,800.00	5,020.00	13.5
10-12-5230	251.96	1,243.05	4,000.00	2,756.95	31.1
10-12-5233	.00	3,427.00	18,000.00	14,573.00	19.0
10-12-5234	400.00	800.00	5,500.00	4,700.00	14.6
10-12-5235	1,200.00	2,400.00	15,000.00	12,600.00	16.0
10-12-5320	170.00	2,051.00	8,000.00	5,949.00	25.6
10-12-5342	790.00	1,709.12	8,500.00	6,790.88	20.1
10-12-5344	320.10	320.10	3,600.00	3,279.90	8.9
10-12-5355	.00	.00	750.00	750.00	.0
10-12-5413	672.68	684.35	9,000.00	8,315.65	7.6
10-12-5415	714.56	1,478.07	9,000.00	7,521.93	16.4
10-12-5504	2,200.00	2,442.75	6,500.00	4,057.25	37.6
10-12-5600	648.81	805.33	4,000.00	3,194.67	20.1
10-12-5606	210.96	421.92	7,200.00	6,778.08	5.9
10-12-5818	.00	.00	2,000.00	2,000.00	.0
10-12-5819	398.40	660.69	5,000.00	4,339.31	13.2
10-12-5820	.00	.00	600.00	600.00	.0
TOTAL ADMIN	11,432.52	45,674.39	197,810.00	152,135.61	23.1
<u>COUNCIL</u>					
10-13-5307	169.98	169.98	1,000.00	830.02	17.0
10-13-5310	400.00	800.00	5,000.00	4,200.00	16.0
10-13-5342	550.00	550.00	2,000.00	1,450.00	27.5
10-13-5344	.00	.00	750.00	750.00	.0
10-13-5350	.00	.00	1,000.00	1,000.00	.0
10-13-5355	355.00	355.00	2,000.00	1,645.00	17.8
TOTAL COUNCIL	1,474.98	1,874.98	11,750.00	9,875.02	16.0

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURT</u>					
10-14-5105 BAD DEBT	.00	.00	100.00	100.00	.0
10-14-5211 MUNI COURT JUDGE	250.00	500.00	3,400.00	2,900.00	14.7
10-14-5306 STATE ASSESSMENT	.00	.00	1,000.00	1,000.00	.0
10-14-5313 COUNTY JAIL ASSESSMENT	.00	.00	400.00	400.00	.0
10-14-5320 DUES, LICENSE, PERMITS	.00	.00	200.00	200.00	.0
10-14-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	500.00	500.00	.0
10-14-5344 TRAVEL	.00	.00	200.00	200.00	.0
<b>TOTAL COURT</b>	<b>250.00</b>	<b>500.00</b>	<b>5,800.00</b>	<b>5,300.00</b>	<b>8.6</b>
<u>PLANNING</u>					
10-17-5203 LEGAL - PLANNING	270.00	270.00	500.00	230.00	54.0
10-17-5204 ENGINEERING SERVICES	.00	.00	20,000.00	20,000.00	.0
10-17-5214 PLANNING SERVICES	5,812.37	5,812.37	60,000.00	54,187.63	9.7
10-17-5230 PRINTING AND PUBLISHING	.00	.00	3,000.00	3,000.00	.0
10-17-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL PLANNING</b>	<b>6,082.37</b>	<b>6,082.37</b>	<b>84,500.00</b>	<b>78,417.63</b>	<b>7.2</b>
<u>PUBLIC SAFETY</u>					
10-18-5000 SALARY - WAGES	2,209.43	4,342.19	29,000.00	24,657.81	15.0
10-18-5020 PAYROLL TAX	159.74	324.96	2,200.00	1,875.04	14.8
10-18-5040 BENEFITS	1,474.63	2,949.26	15,000.00	12,050.74	19.7
10-18-5060 PERS	205.43	205.43	1,700.00	1,494.57	12.1
10-18-5090 WORKERS COMP	1.17	2.46	100.00	97.54	2.5
10-18-5120 GAS - OIL	103.94	133.32	1,100.00	966.68	12.1
10-18-5137 SUPPLIES	.00	.00	1,050.00	1,050.00	.0
10-18-5217 POLICE SERVICES CONTRACT	24,086.95	48,173.90	290,000.00	241,826.10	16.6
10-18-5233 TECHNOLOGY SERVICES	.00	.00	1,450.00	1,450.00	.0
10-18-5302 DUES YCOM	2,043.58	4,087.16	25,000.00	20,912.84	16.4
10-18-5342 CONFERENCE/SEMINAR/TRAINING	.00	75.00	500.00	425.00	15.0
10-18-5413 TELEPHONE	46.68	93.36	700.00	606.64	13.3
10-18-5504 REPAIRS - MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL PUBLIC SAFETY</b>	<b>30,331.55</b>	<b>60,387.04</b>	<b>368,800.00</b>	<b>308,412.96</b>	<b>16.4</b>
<u>STREET LIGHTS</u>					
10-19-5400 STREET LIGHTS	1,548.98	3,097.96	17,000.00	13,902.04	18.2
<b>TOTAL STREET LIGHTS</b>	<b>1,548.98</b>	<b>3,097.96</b>	<b>17,000.00</b>	<b>13,902.04</b>	<b>18.2</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPECIAL</u>					
10-60-5758 DOWNTOWN LOAN	.00	.00	19,678.00	19,678.00	.0
10-60-5900 EID TAX DISBURSEMENT	.00	.00	8,983.00	8,983.00	.0
TOTAL SPECIAL	.00	.00	28,661.00	28,661.00	.0
<u>LIBRARY</u>					
10-65-5000 SALARY - WAGES	3,501.51	6,641.53	46,500.00	39,858.47	14.3
10-65-5020 PAYROLL TAX	400.18	611.60	3,200.00	2,588.40	19.1
10-65-5040 BENEFITS	1,432.87	2,892.74	19,800.00	16,907.26	14.6
10-65-5060 PERS	266.30	266.30	1,600.00	1,333.70	16.6
10-65-5090 WORKERS COMP	2.53	4.90	100.00	95.10	4.9
10-65-5100 BOOKS CHILDREN	259.37	410.83	2,000.00	1,589.17	20.5
10-65-5101 AUDIO VISUAL CHILDREN	24.96	24.96	400.00	375.04	6.2
10-65-5102 AUDIO VISUAL ADULT	.00	54.35	500.00	445.65	10.9
10-65-5106 BOOKS ADULTS	.00	.00	1,900.00	1,900.00	.0
10-65-5111 SPECIAL PROGRAM CHILDREN	.00	.00	600.00	600.00	.0
10-65-5112 SPECIAL PROGRAM ADULT	19.99	19.99	200.00	180.01	10.0
10-65-5126 POSTAGE	5.71	5.71	200.00	194.29	2.9
10-65-5137 SUPPLIES	175.38	316.04	3,000.00	2,683.96	10.5
10-65-5200 CONTRACT SERVICES	84.10	170.80	1,200.00	1,029.20	14.2
10-65-5233 TECHNOLOGY SERVICES	100.00	200.00	2,500.00	2,300.00	8.0
10-65-5320 DUES, LICENSE, PERMITS	.00	179.00	600.00	421.00	29.8
10-65-5321 SUBSCRIPTIONS	42.95	42.95	150.00	107.05	28.6
10-65-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	600.00	600.00	.0
10-65-5344 TRAVEL	.00	.00	600.00	600.00	.0
10-65-5350 PARKING LOT LEASE	.00	.00	510.00	510.00	.0
10-65-5413 TELEPHONE	57.29	57.29	1,700.00	1,642.71	3.4
10-65-5415 UTILITIES	383.64	747.64	3,700.00	2,952.36	20.2
10-65-5504 REPAIRS - MAINTENANCE	179.99	179.99	1,500.00	1,320.01	12.0
10-65-5600 EQUIPMENT	.00	.00	100.00	100.00	.0
10-65-5606 EQUIPMENT LEASE	127.55	255.10	2,000.00	1,744.90	12.8
10-65-5912 GRANT EXPENSE READY TO READ	.00	.00	1,000.00	1,000.00	.0
TOTAL LIBRARY	7,064.32	13,081.72	96,160.00	83,078.28	13.6

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-66-5000 SALARY - WAGES	2,432.90	5,011.49	25,000.00	19,988.51	20.1
10-66-5001 PW ALLOCATED PAYROLL	.00	.00	2,163.00	2,163.00	.0
10-66-5020 PAYROLL TAX	132.68	408.04	3,700.00	3,291.96	11.0
10-66-5040 BENEFITS	( 57.14)	( 87.28)	3,600.00	3,687.28	( 2.4)
10-66-5060 PERS	334.59	334.59	1,500.00	1,165.41	22.3
10-66-5090 WORKERS COMP	1.96	2,104.10	2,300.00	195.90	91.5
10-66-5120 GAS - OIL	131.65	227.72	1,900.00	1,672.28	12.0
10-66-5137 SUPPLIES	.00	197.43	1,500.00	1,302.57	13.2
10-66-5140 UNIFORMS - TOWELS	65.88	148.23	900.00	751.77	16.5
10-66-5200 CONTRACT SERVICES	818.00	1,136.00	5,000.00	3,864.00	22.7
10-66-5413 TELEPHONE	72.36	166.34	800.00	633.66	20.8
10-66-5415 UTILITIES	476.83	947.13	3,000.00	2,052.87	31.6
10-66-5504 REPAIRS - MAINTENANCE	87.78	87.78	1,000.00	912.22	8.8
10-66-5510 LANDSCAPE MAINTENANCE	.00	.00	500.00	500.00	.0
10-66-5512 POND AQUATIC WEED CONTROL	.00	.00	8,500.00	8,500.00	.0
10-66-5600 EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-66-6000 CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0
10-66-9615 PW EXPENSE ALLOCATION	.00	.00	442.00	442.00	.0
<b>TOTAL PARKS</b>	<b>4,497.49</b>	<b>10,681.57</b>	<b>77,805.00</b>	<b>67,123.43</b>	<b>13.7</b>
<u>MUSEUM</u>					
10-67-5090 WORKERS COMP	.00	.00	65.00	65.00	.0
10-67-5137 SUPPLIES	10.20	154.40	500.00	345.60	30.9
10-67-5200 CONTRACT SERVICES	.00	59.85	.00	( 59.85)	.0
10-67-5233 TECHNOLOGY SERVICES	.00	.00	600.00	600.00	.0
10-67-5310 STIPEND	.00	200.00	3,600.00	3,400.00	5.6
10-67-5320 DUES, LICENSE, PERMITS	.00	.00	100.00	100.00	.0
10-67-5413 TELEPHONE	40.14	40.14	2,200.00	2,159.86	1.8
10-67-5415 UTILITIES	300.14	550.94	4,250.00	3,699.06	13.0
10-67-5504 REPAIRS - MAINTENANCE	.00	180.25	7,500.00	7,319.75	2.4
10-67-5601 COLLECTION ACQUISITION	.00	.00	300.00	300.00	.0
10-67-5820 EVENTS	.00	.00	750.00	750.00	.0
10-67-6000 CAPITAL OUTLAY - PAINT MUSEUM	.00	.00	4,000.00	4,000.00	.0
10-67-9990 RESERVE FOR FUTURE	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL MUSEUM</b>	<b>350.48</b>	<b>1,185.58</b>	<b>26,865.00</b>	<b>25,679.42</b>	<b>4.4</b>
<u>CEMETERY</u>					
10-68-5200 CONTRACT SERVICES	120.00	120.00	500.00	380.00	24.0
10-68-5320 DUES, LICENSE, PERMITS	.00	.00	100.00	100.00	.0
10-68-5510 LANDSCAPE MAINTENANCE	106.00	106.00	2,500.00	2,394.00	4.2
10-68-5513 PORTABLE RESTROOM	.00	.00	500.00	500.00	.0
<b>TOTAL CEMETERY</b>	<b>226.00</b>	<b>226.00</b>	<b>3,600.00</b>	<b>3,374.00</b>	<b>6.3</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PAYROLL ADMIN</u>					
10-70-5000 SALARY - WAGES	16,970.20	33,447.36	222,000.00	188,552.64	15.1
10-70-5002 ADMIN ALLOCATED PAYROLL	.00	.00	( 238,764.00)	( 238,764.00)	.0
10-70-5020 PAYROLL TAX	1,257.26	2,260.93	18,000.00	15,739.07	12.6
10-70-5040 BENEFITS	5,571.99	11,224.98	74,000.00	62,775.02	15.2
10-70-5060 PERS	1,558.96	1,558.96	12,000.00	10,441.04	13.0
10-70-5090 WORKERS COMP	4.67	510.04	700.00	189.96	72.9
TOTAL PAYROLL ADMIN	25,363.08	49,002.27	87,936.00	38,933.73	55.7
<u>PAYROLL PUBLIC WORKS</u>					
10-71-5000 SALARY - WAGES	12,661.93	34,422.35	140,000.00	105,577.65	24.6
10-71-5001 PW ALLOCATED PAYROLL	.00	.00	( 216,300.00)	( 216,300.00)	.0
10-71-5020 PAYROLL TAX	854.59	2,186.97	11,000.00	8,813.03	19.9
10-71-5040 BENEFITS	4,322.14	8,495.06	54,000.00	45,504.94	15.7
10-71-5060 PERS	3,075.00	3,075.00	11,000.00	7,925.00	28.0
10-71-5090 WORKERS COMP	5.80	135.42	300.00	164.58	45.1
TOTAL PAYROLL PUBLIC WORKS	20,919.46	48,314.80	.00	( 48,314.80)	.0
<u>PUBLIC WORKS OPERATIONS</u>					
10-72-5120 GAS - OIL	292.38	421.22	3,200.00	2,778.78	13.2
10-72-5137 SUPPLIES	1,051.67	2,794.48	6,000.00	3,205.52	46.6
10-72-5140 UNIFORMS - TOWELS	.00	.00	1,000.00	1,000.00	.0
10-72-5200 CONTRACT SERVICES	.00	.00	500.00	500.00	.0
10-72-5203 LEGAL SERVICES	.00	.00	500.00	500.00	.0
10-72-5207 INSURANCE	.00	12,500.00	12,500.00	.00	100.0
10-72-5233 TECHNOLOGY SERVICES	.00	.00	500.00	500.00	.0
10-72-5320 DUES, LICENSE, PERMITS	.00	93.00	1,000.00	907.00	9.3
10-72-5342 CONFERENCE/SEMINAR/TRAINING	222.22	222.22	1,500.00	1,277.78	14.8
10-72-5344 TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-72-5415 UTILITIES	542.58	956.19	9,000.00	8,043.81	10.6
10-72-5504 REPAIRS - MAINTENANCE	76.63	296.69	5,000.00	4,703.31	5.9
10-72-5507 EQUIPMENT MAINTENANCE	1,798.60	2,023.55	1,000.00	( 1,023.55)	202.4
10-72-5600 EQUIPMENT	52.09	146.14	1,500.00	1,353.86	9.7
10-72-9615 FUND/DEPT ALLOCATIONS	.00	.00	( 44,200.00)	( 44,200.00)	.0
TOTAL PUBLIC WORKS OPERATIONS	4,036.17	19,453.49	.00	( 19,453.49)	.0
<u>CAPITAL</u>					
10-80-6010 CAPITAL OUTLAY	5,000.00	5,000.00	5,000.00	.00	100.0
TOTAL CAPITAL	5,000.00	5,000.00	5,000.00	.00	100.0

CITY OF WILLAMINA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
10-90-9610 OVERHEAD CHARGE	.00	.00	( 153,154.00)	( 153,154.00)	.0
TOTAL TRANSFER	.00	.00	( 153,154.00)	( 153,154.00)	.0
TOTAL FUND EXPENDITURES	118,577.40	264,562.17	858,533.00	593,970.83	30.8
NET REVENUE OVER EXPENDITURES	( 87,727.35)	( 196,557.19)	( 12,599.00)	183,958.19	(1560.

CITY OF WILLAMINA  
 BALANCE SHEET  
 AUGUST 31, 2019

STREET FUND

<u>ASSETS</u>			
20-00-1009	CASH ALLOCATED	( 16,147.25)	
	TOTAL ASSETS		( 16,147.25)
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-00-2000	ACCOUNTS PAYABLE	( 25,878.09)	
	TOTAL LIABILITIES		( 25,878.09)
<u>FUND EQUITY</u>			
	REVENUE OVER EXPENDITURES - YTD	9,730.84	
	BALANCE - CURRENT DATE	9,730.84	
	TOTAL FUND EQUITY		9,730.84
	TOTAL LIABILITIES AND EQUITY		( 16,147.25)

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-10-4115 STATE HIGHWAY REVENUE	10,293.69	24,395.53	154,500.00	130,104.47	15.8
TOTAL DEPARTMENT 10	10,293.69	24,395.53	154,500.00	130,104.47	15.8
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20-81-4850 GRANT SMALL CITIES ALLOTMENT	.00	.00	88,700.00	88,700.00	.0
TOTAL DEPARTMENT 81	.00	.00	88,700.00	88,700.00	.0
TOTAL FUND REVENUE	10,293.69	24,395.53	243,200.00	218,804.47	10.0

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

STREET FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-11-5001 PW ALLOCATED PAYROLL	.00	.00	32,328.00	32,328.00	.0
20-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	35,685.00	35,685.00	.0
20-11-5090 WORKERS COMP	.00	2,900.00	3,000.00	100.00	96.7
20-11-5120 GAS - OIL	41.04	151.89	1,200.00	1,048.11	12.7
20-11-5137 SUPPLIES	.00	14.99	1,000.00	985.01	1.5
20-11-5140 UNIFORMS - TOWELS	19.40	43.65	500.00	456.35	8.7
20-11-5200 CONTRACT SERVICES	.00	.00	5,000.00	5,000.00	.0
20-11-5204 ENGINEERING SERVICES	.00	.00	10,000.00	10,000.00	.0
20-11-5233 TECHNOLOGY SERVICES	.00	.00	1,450.00	1,450.00	.0
20-11-5413 TELEPHONE	51.36	54.16	600.00	545.84	9.0
20-11-5415 UTILITIES	.00	.00	150.00	150.00	.0
20-11-5504 REPAIRS - MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
20-11-5521 SIDEWALK MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
20-11-5522 STREET MAINTENANCE	.00	.00	20,000.00	20,000.00	.0
20-11-5523 TRAFFIC CONTROL	.00	.00	4,000.00	4,000.00	.0
20-11-5600 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL EXPENDITURE</b>	<b>111.80</b>	<b>3,164.69</b>	<b>129,413.00</b>	<b>126,248.31</b>	<b>2.5</b>
<b>CAPITAL</b>					
20-80-6000 CAPITAL OUTLAY	11,500.00	11,500.00	11,500.00	.00	100.0
<b>TOTAL CAPITAL</b>	<b>11,500.00</b>	<b>11,500.00</b>	<b>11,500.00</b>	<b>.00</b>	<b>100.0</b>
<b>20-81-5909 GRANT EXP SMALLCITIES ALLOTMNT</b>					
	.00	.00	120,000.00	120,000.00	.0
<b>TOTAL DEPARTMENT 81</b>	<b>.00</b>	<b>.00</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>.0</b>
<b>TRANSFER</b>					
20-90-9610 OVERHEAD ALLOCATION	.00	.00	22,890.00	22,890.00	.0
20-90-9615 PW EXPENSE ALLOCATION	.00	.00	6,606.00	6,606.00	.0
<b>TOTAL TRANSFER</b>	<b>.00</b>	<b>.00</b>	<b>29,496.00</b>	<b>29,496.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>11,611.80</b>	<b>14,664.69</b>	<b>290,409.00</b>	<b>275,744.31</b>	<b>5.1</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,318.11)</b>	<b>9,730.84</b>	<b>( 47,209.00)</b>	<b>( 56,939.84)</b>	<b>20.6</b>

CITY OF WILLAMINA  
 BALANCE SHEET  
 AUGUST 31, 2019  
 STREET SDC FUND

<u>ASSETS</u>			
21-00-1009	CASH ALLOCATED	6,000.00	
	TOTAL ASSETS		<u>6,000.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	REVENUE OVER EXPENDITURES - YTD	<u>6,000.00</u>	
	BALANCE - CURRENT DATE	<u>6,000.00</u>	
	TOTAL FUND EQUITY		<u>6,000.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,000.00</u>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
21-10-4421 SYSTEM DEVELOPMENT CHARGES	6,000.00	6,000.00	25,000.00	19,000.00	24.0
TOTAL DEPARTMENT 10	6,000.00	6,000.00	25,000.00	19,000.00	24.0
TOTAL FUND REVENUE	6,000.00	6,000.00	25,000.00	19,000.00	24.0

CITY OF WILLAMINA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
21-80-6000 CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES	6,000.00	6,000.00	15,000.00	9,000.00	40.0

CITY OF WILLAMINA  
 BALANCE SHEET  
 AUGUST 31, 2019

WATER FUND

<u>ASSETS</u>			
30-00-1009	CASH ALLOCATED	83,140.65	
30-00-1251	UTILITY RECEIVABLE	( 3,691.21)	
30-00-1350	PREPAID EXPENSE	( 10,000.00)	
	TOTAL ASSETS		<u>69,449.44</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
30-00-2000	ACCOUNTS PAYABLE	6,094.46	
30-00-2001	OTHER ACCOUNTS PAYABLE	( 10,000.00)	
30-00-2100	ACCRUED PAYROLL	( 586.00)	
30-00-2150	ACCRUED VACATION	47.78	
30-00-2300	WATER DEPOSITS	( 300.00)	
	TOTAL LIABILITIES		( 4,743.76)
<u>FUND EQUITY</u>			
	REVENUE OVER EXPENDITURES - YTD	<u>74,193.20</u>	
	BALANCE - CURRENT DATE	<u>74,193.20</u>	
	TOTAL FUND EQUITY		<u>74,193.20</u>
	TOTAL LIABILITIES AND EQUITY		<u>69,449.44</u>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
30-10-4330 WATER REVENUE	63,305.45	127,278.64	718,000.00	590,721.36	17.7
30-10-4332 NEW CONNECTION FEE	1,100.00	1,100.00	4,000.00	2,900.00	27.5
30-10-4337 DOUBLE CHECK VALVE	400.00	400.00	1,500.00	1,100.00	26.7
30-10-4350 RECOVERY BAD DEBT	.00	.00	1,000.00	1,000.00	.0
30-10-4581 PENALTY AND FEES	775.00	1,225.00	2,000.00	775.00	61.3
30-10-4582 NON-SUFFICIENT CHECK FEES	.00	.00	125.00	125.00	.0
<b>TOTAL DEPARTMENT 10</b>	<b>65,580.45</b>	<b>130,003.64</b>	<b>726,625.00</b>	<b>596,621.36</b>	<b>17.9</b>
<hr/>					
30-81-4800 CDBG GRANTS	.00	.00	475,900.00	475,900.00	.0
<b>TOTAL DEPARTMENT 81</b>	<b>.00</b>	<b>.00</b>	<b>475,900.00</b>	<b>475,900.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>65,580.45</b>	<b>130,003.64</b>	<b>1,202,525.00</b>	<b>1,072,521.36</b>	<b>10.8</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-11-5000 SALARY - WAGES	5,051.36	9,416.93	73,250.00	63,833.07	12.9
30-11-5001 PW ALLOCATED PAYROLL	.00	.00	96,587.00	96,587.00	.0
30-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	106,618.00	106,618.00	.0
30-11-5020 PAYROLL TAX	330.03	562.59	4,500.00	3,937.41	12.5
30-11-5040 BENEFITS	802.27	1,631.54	10,500.00	8,868.46	15.5
30-11-5060 PERS	1,204.04	1,204.04	7,000.00	5,795.96	17.2
30-11-5090 WORKERS COMP	2.48	2,904.99	3,000.00	95.01	96.8
30-11-5105 BAD DEBT	273.73	323.39	3,000.00	2,676.61	10.8
30-11-5108 CHEMICALS	976.84	976.84	18,000.00	17,023.16	5.4
30-11-5120 GAS - OIL	181.85	497.33	2,000.00	1,502.67	24.9
30-11-5123 MERCHANT FEES	346.07	714.07	5,000.00	4,285.93	14.3
30-11-5126 POSTAGE	.00	.00	750.00	750.00	.0
30-11-5137 SUPPLIES	49.89	863.81	2,500.00	1,636.19	34.6
30-11-5140 UNIFORMS - TOWELS	108.52	244.17	2,000.00	1,755.83	12.2
30-11-5200 CONTRACT SERVICES	199.64	10,235.84	19,000.00	8,764.16	53.9
30-11-5204 ENGINEERING SERVICES	.00	.00	16,000.00	16,000.00	.0
30-11-5230 PRINTING AND PUBLISHING	642.86	977.52	4,000.00	3,022.48	24.4
30-11-5233 TECHNOLOGY SERVICES	.00	.00	1,450.00	1,450.00	.0
30-11-5250 SYSTEM ANALYSIS	105.00	210.00	3,000.00	2,790.00	7.0
30-11-5320 DUES, LICENSE, PERMITS	.00	355.00	5,600.00	5,245.00	6.3
30-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	750.00	750.00	.0
30-11-5344 TRAVEL	.00	.00	750.00	750.00	.0
30-11-5355 MISCELLANEOUS EXPENSE	.00	.00	100.00	100.00	.0
30-11-5413 TELEPHONE	442.03	550.48	3,500.00	2,949.52	15.7
30-11-5415 UTILITIES	2,809.35	4,829.46	45,000.00	40,170.54	10.7
30-11-5504 REPAIRS - MAINTENANCE	.00	656.97	10,000.00	9,343.03	6.6
30-11-5530 SUPPLY SYSTEM MAINTENANCE	2,970.72	6,655.47	25,000.00	18,344.53	26.6
30-11-5531 DISTRIBUTION MAINTENANCE	.00	.00	16,000.00	16,000.00	.0
30-11-5535 NEW CONNECTION EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
30-11-5600 EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
30-11-5605 HYDRANT REPLACEMENT	.00	.00	4,000.00	4,000.00	.0
<b>TOTAL EXPENDITURE</b>	<b>16,496.68</b>	<b>43,810.44</b>	<b>497,855.00</b>	<b>454,044.56</b>	<b>8.8</b>
30-80-6000 CAPITAL-VEHICLES	12,000.00	12,000.00	13,000.00	1,000.00	92.3
30-80-6001 CAPITAL OUTLAY-INTAKE REDESIGN	.00	.00	498,100.00	498,100.00	.0
<b>TOTAL DEPARTMENT 80</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>511,100.00</b>	<b>499,100.00</b>	<b>2.4</b>
30-82-8030 WATER PRINCIPAL	.00	.00	27,851.00	27,851.00	.0
30-82-8035 WATER INTEREST	.00	.00	33,143.00	33,143.00	.0
<b>TOTAL DEPARTMENT 82</b>	<b>.00</b>	<b>.00</b>	<b>60,994.00</b>	<b>60,994.00</b>	<b>.0</b>

CITY OF WILLAMINA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
30-90-9040 INTERFUND LOAN	.00	.00	60,000.00	60,000.00	.0
30-90-9110 IN LIEU OF FRANCHISE FEE	.00	.00	21,799.00	21,799.00	.0
30-90-9231 TRANSFER IN	.00	.00	( 13,203.00)	( 13,203.00)	.0
30-90-9610 OVERHEAD ALLOCATION	.00	.00	68,390.00	68,390.00	.0
30-90-9615 PW EXPENSE ALLOCATION	.00	.00	19,737.00	19,737.00	.0
TOTAL TRANSFER	.00	.00	156,723.00	156,723.00	.0
TOTAL FUND EXPENDITURES	28,496.68	55,810.44	1,226,672.00	1,170,861.56	4.6
NET REVENUE OVER EXPENDITURES	37,083.77	74,193.20	( 24,147.00)	( 98,340.20)	307.3

CITY OF WILLAMINA  
 BALANCE SHEET  
 AUGUST 31, 2019

WATER SDC FUND

<u>ASSETS</u>			
31-00-1009	CASH ALLOCATED	3,696.00	
	TOTAL ASSETS		<u>3,696.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	REVENUE OVER EXPENDITURES - YTD	<u>3,696.00</u>	
	BALANCE - CURRENT DATE	<u>3,696.00</u>	
	TOTAL FUND EQUITY		<u>3,696.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,696.00</u>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
31-10-4431 SYSTEM DEVELOPMENT CHARGES	3,696.00	3,696.00	15,000.00	11,304.00	24.6
TOTAL DEPARTMENT 10	3,696.00	3,696.00	15,000.00	11,304.00	24.6
TOTAL FUND REVENUE	3,696.00	3,696.00	15,000.00	11,304.00	24.6

CITY OF WILLAMINA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
31-80-6000 CAPITAL OUTLAY	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	5,000.00	5,000.00	.0
<u>TRANSFER</u>					
31-90-9750 DEBT SERVICE TRANSFER TO 50	.00	.00	13,203.00	13,203.00	.0
TOTAL TRANSFER	.00	.00	13,203.00	13,203.00	.0
TOTAL FUND EXPENDITURES	.00	.00	18,203.00	18,203.00	.0
NET REVENUE OVER EXPENDITURES	3,696.00	3,696.00	( 3,203.00)	( 6,899.00)	115.4

CITY OF WILLAMINA  
 BALANCE SHEET  
 AUGUST 31, 2019

WASTEWATER FUND

<u>ASSETS</u>			
40-00-1009	CASH ALLOCATED	69,649.28	
40-00-1251	UTILITY RECEIVABLE	( 2,013.04)	
40-00-1350	PREPAID EXPENSES	( 10,000.00)	
	TOTAL ASSETS		<u>57,636.24</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-00-2000	ACCOUNTS PAYABLE	13,624.09	
40-00-2001	OTHER ACCOUNTS PAYABLE	( 10,000.00)	
40-00-2100	ACCRUED PAYROLL	( 160.12)	
40-00-2150	ACCRUED VACATION	36.46	
40-00-2400	SEWER DEPOSITS	212.06	
	TOTAL LIABILITIES		3,712.49
<u>FUND EQUITY</u>			
	REVENUE OVER EXPENDITURES - YTD	<u>53,923.75</u>	
	BALANCE - CURRENT DATE	<u>53,923.75</u>	
	TOTAL FUND EQUITY		<u>53,923.75</u>
	TOTAL LIABILITIES AND EQUITY		<u>57,636.24</u>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-10-4340 WASTEWATER REVENUE	49,636.15	104,171.72	655,000.00	550,828.28	15.9
40-10-4342 NEW CONNECTION FEE	300.00	300.00	1,200.00	900.00	25.0
40-10-4350 RECOVERY BAD DEBT	.00	.00	1,200.00	1,200.00	.0
<b>TOTAL DEPARTMENT 10</b>	<b>49,936.15</b>	<b>104,471.72</b>	<b>657,400.00</b>	<b>552,928.28</b>	<b>15.9</b>
 <u>TRANSFER</u>					
40-90-9530 INTERFUND LOAN	.00	.00	60,000.00	60,000.00	.0
<b>TOTAL TRANSFER</b>	<b>.00</b>	<b>.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>.0</b>
 <b>TOTAL FUND REVENUE</b>	 <b>49,936.15</b>	 <b>104,471.72</b>	 <b>717,400.00</b>	 <b>612,928.28</b>	 <b>14.6</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WASTEWATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-11-5000 SALARY - WAGES	2,458.92	4,676.24	68,000.00	63,323.76	6.9
40-11-5001 PW ALLOCATED PAYROLL	.00	.00	85,222.00	85,222.00	.0
40-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	96,461.00	96,461.00	.0
40-11-5020 PAYROLL TAX	220.18	391.15	3,000.00	2,608.85	13.0
40-11-5040 BENEFITS	2,776.69	5,562.38	10,500.00	4,937.62	53.0
40-11-5060 PERS	282.78	282.78	2,000.00	1,717.22	14.1
40-11-5090 WORKERS COMP	1.66	2,103.51	2,200.00	96.49	95.6
40-11-5105 BAD DEBT	232.09	291.71	2,500.00	2,208.29	11.7
40-11-5108 CHEMICALS	.00	.00	15,000.00	15,000.00	.0
40-11-5120 GAS - OIL	169.91	407.76	2,300.00	1,892.24	17.7
40-11-5123 MERCHANT FEES	346.06	714.05	4,000.00	3,285.95	17.9
40-11-5126 POSTAGE	.00	.00	500.00	500.00	.0
40-11-5137 SUPPLIES	561.68	561.68	2,100.00	1,538.32	26.8
40-11-5140 UNIFORMS - TOWELS	193.80	436.05	2,000.00	1,563.95	21.8
40-11-5200 CONTRACT SERVICES	657.44	11,157.44	22,000.00	10,842.56	50.7
40-11-5204 ENGINEERING SERVICES	.00	.00	6,000.00	6,000.00	.0
40-11-5230 PRINTING AND PUBLISHING	642.86	977.52	3,000.00	2,022.48	32.6
40-11-5233 TECHNOLOGY SERVICES	2,017.99	2,017.99	1,450.00	( 567.99)	139.2
40-11-5250 SYSTEM ANALYSIS	.00	70.00	5,000.00	4,930.00	1.4
40-11-5320 DUES, LICENSE, PERMITS	.00	.00	4,500.00	4,500.00	.0
40-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	480.00	500.00	20.00	96.0
40-11-5344 TRAVEL	.00	.00	500.00	500.00	.0
40-11-5413 TELEPHONE	538.54	646.06	4,000.00	3,353.94	16.2
40-11-5415 UTILITIES	2,007.53	3,741.46	34,000.00	30,258.54	11.0
40-11-5504 REPAIRS - MAINTENANCE	3,350.00	3,350.00	20,000.00	16,650.00	16.8
40-11-5540 TREATMENT SYSTEM MAINTENANCE	938.99	938.99	10,000.00	9,061.01	9.4
40-11-5541 COLLECTION MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
40-11-5600 EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL EXPENDITURE</b>	<b>17,397.12</b>	<b>38,806.77</b>	<b>426,733.00</b>	<b>387,926.23</b>	<b>9.1</b>
<hr/>					
40-80-6000 CAPITAL OUTLAY	11,741.20	11,741.20	41,000.00	29,258.80	28.6
<b>TOTAL DEPARTMENT 80</b>	<b>11,741.20</b>	<b>11,741.20</b>	<b>41,000.00</b>	<b>29,258.80</b>	<b>28.6</b>
<hr/>					
40-82-8040 SEWER PRINCIPAL	.00	.00	120,081.00	120,081.00	.0
40-82-8045 SEWER INTEREST	.00	.00	55,421.00	55,421.00	.0
<b>TOTAL DEPARTMENT 82</b>	<b>.00</b>	<b>.00</b>	<b>175,502.00</b>	<b>175,502.00</b>	<b>.0</b>

CITY OF WILLAMINA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
40-90-9110 IN LIEU OF FRANCHISE FEE	.00	.00	19,722.00	19,722.00	.0
40-90-9241 TRANSFER IN	.00	.00	( 24,570.00)	( 24,570.00)	.0
40-90-9610 OVERHEAD ALLOCATION	.00	.00	61,874.00	61,874.00	.0
40-90-9615 PW EXPENSE ALLOCATION	.00	.00	17,415.00	17,415.00	.0
TOTAL TRANSFER	.00	.00	74,441.00	74,441.00	.0
TOTAL FUND EXPENDITURES	29,138.32	50,547.97	717,676.00	667,128.03	7.0
NET REVENUE OVER EXPENDITURES	20,797.83	53,923.75	( 276.00)	( 54,199.75)	19537.

CITY OF WILLAMINA  
BALANCE SHEET  
AUGUST 31, 2019

WASTEWATER SDC FUND

<u>ASSETS</u>			
41-00-1009	CASH ALLOCATED	5,000.00	
	TOTAL ASSETS		5,000.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	REVENUE OVER EXPENDITURES - YTD	5,000.00	
	BALANCE - CURRENT DATE	5,000.00	
	TOTAL FUND EQUITY		5,000.00
	TOTAL LIABILITIES AND EQUITY		5,000.00

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
41-10-4441 SYSTEM DEVELOPMENT CHARGES	5,000.00	5,000.00	20,000.00	15,000.00	25.0
TOTAL DEPARTMENT 10	5,000.00	5,000.00	20,000.00	15,000.00	25.0
TOTAL FUND REVENUE	5,000.00	5,000.00	20,000.00	15,000.00	25.0

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2019

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
41-80-6000 CAPITAL OUTLAY	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	5,000.00	5,000.00	.0
<u>TRANSFER</u>					
41-90-9750 DEBT SERVICE TRANSFER TO 50	.00	.00	24,570.00	24,570.00	.0
TOTAL TRANSFER	.00	.00	24,570.00	24,570.00	.0
TOTAL FUND EXPENDITURES	.00	.00	29,570.00	29,570.00	.0
NET REVENUE OVER EXPENDITURES	5,000.00	5,000.00	( 9,570.00)	( 14,570.00)	52.3

**City Of Willamina  
City Council Minutes  
September 10, 2019  
6:00 PM**

**Location of Meeting:**

West Valley Fire District  
825 NE Main St.  
Willamina, Oregon 97396

**Present at Meeting:**

Mayor Ila Skyberg  
Council President Rita Baller  
Councilor Theresa McKnight  
Councilor April Wooden  
Councilor Craig Johnson  
Councilor Roberta Lawson  
City Manager Kenna West  
Deputy City Recorder Debbie Bernard  
Public Works Director Jeff Brown  
City Planner Lisa Brosnan  
Guests (not limited to):  
West Valley Fire District Chief Fred Hertel  
Yamhill County Sheriff's Deputy Derek Trombla  
Marian Lucas  
Dennis Weeks  
Recca Maze  
Ginny Wymore  
Garry Brooks  
Patty Brooks

**Absent from Meeting:** Councilor Bob Burr

Mayor Ila Skyberg called the regular meeting of the City Council to order at 6:00 PM on September 10, 2019 at the West Valley Fire District. Deputy City Recorder Bernard called the roll and a quorum was present. Mayor Skyberg led in the flag salute.

**I. Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved with two additions to the regular agenda.

**II. Review of Previous Minutes**

The minutes of the previous meeting were reviewed and unanimously approved.

**III. Consideration of Open Issues**

1. Agenda Additions, Deletions, And Corrections

Mayor Ila Skyberg

Mayor Skyberg announced two additions to the agenda 1) Appointment to the Library Board added as Agenda Item No. 3 under the Regular Agenda, and 2) Ordinance No 679, An Ordinance amending section 2.102 of the Willamina Development Code, added as Agenda Item No. 4 under the Regular Agenda.

2. Correspondence

Mayor Ila Skyberg

Mayor Skyberg noted an email letter, requesting the renaming of the City of Willamina Museum in memory of Charlene Brown had been received.

City Manager West , with Mayor Skyberg's approval, asked if the Council would like Councilor Wooden to comment on the letter, as she is also a curator of the Willamina Museum. The letter was read into the record by the Deputy City Recorder. Councilor Wooden recommended the name remain the Willamina Historical Museum, but that the research room within the Museum be renamed The Charlene Brown Memorial Research Room. Councilor Baller seconded the motion to rename the Museum research room The Charlene Brown Memorial Research Room.

Mayor Skyberg announced the motion and the second and asked for further discussion. There was none.

**MOTION:** Councilor Wooden moved to name the Museum research room The Charlene Brown Memorial Research Room in honor of one of the original co-curators of the Museum, Charlene Brown. Councilor Baller seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

3. Presentations

Mayor Ila Skyberg

Fire District Update by Chief Hertel

Mayor Skyberg introduced the West Valley Fire Chief Fred Hertel, who presented the Council with a handout detailing the Sheridan, SW Polk, and West Valley Fire Districts' pilot regionalization of their fire and emergency medical services. He said the reason for his presentation was to bring the City Council up to date on the status of the three districts. The handout included maps of the service areas, which totals 535 miles of coverage. Chief Hertel detailed the benefits of regionalization of the three districts in the handout and discussed the benefits to the regionalization.

Next, Mayor Skyberg presented retiring Yamhill County Sheriff's Deputy Trombla with an inscribed plaque to honoring his 20 years of service to the citizens of Willamina. The Council meeting was recessed to celebrate Deputy Trombla's

retirement with him, his family, and the citizens who had come to wish him well. The City Council meeting resumed at 6:30 pm.

After returning, Mayor Skyberg read the National Preparedness Month's Proclamation which declared that September is known as National Preparedness Month and encourages people and communities across Oregon to build a home inventory of their personal property, and make sure they are financially prepared, and properly insured to recover from a natural disaster.

5. Consent Agenda

Mayor Ila Skyberg

Mayor Skyberg called on Council President Baller for a motion. Councilor Baller moved to approve the Consent Agenda and read the items on the Consent Agenda:

1. Check Registers July 1 to 31, 2019
2. Financials July 31, 2019
3. Minutes from the August 1, 2019 City Council Meeting.

**MOTION:** Council President Baller moved to approve the Consent Agenda. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

7. Public Hearing - LA 2019 Amendment To The Development Code

Mayor Skyberg closed the Regular session and announced it was time to open the Public Hearing. Mayor Skyberg introduced Lisa Brosnan with the Mid-Willamette Valley Council of Governments that serves as the City's contract planner.

City Planner Brosnan read the required script in its entirety at the opening of the Public Hearing.

**City of Willamina  
City Council  
Legislative Hearing Announcement**

**BACKGROUND**

*A Legislative process is used when the City of Willamina considers proposed amendments to the City's Development Code.*

**STATEMENT**

The Public Hearing that the City Council is about to open is conducted using a legislative process. A legislative process is used

when amendments propose a law that would apply, generally, to the community.

The purpose of the City Council's Public Hearing is to consider amendments to Willamina's Development Code.

At the conclusion of the City Council Public Hearing, the City Council may either approve, approve with revisions, deny, or take no action on the proposed amendments. If amendments are approved, the City Council also adopts an ordinance that provides an effective date for the amendments.

The Public Hearing proceeds first with the staff report and the report is considered part of the record. After a summary of the amendments is presented, interested parties are given an opportunity to testify.

Any party testifying before the Council must give their name and address for the record.

The Public Hearing is open.

We are now ready for the presentation of the staff report.

City Planner Brosnan reviewed the staff report in its entirety. Planner Brosnan pointed out the details of the legislative amendment to the code, which included changes to reduce the lot size in the R-2 zone from 6,000 square feet to 5,000 square feet and reduce the interior setback from 7 feet to 5 feet. She added the change to the frontage requirement of 25 feet. Planner Brosnan said the Council initiated the review on July 19, 2019 as stated in the attached minutes shown in Exhibit C. Appropriate Notices were published in the News-Register on August 20, 2019. Notices were sent to the State of Oregon DLCDC. Finally, a request for comments was sent to the City's contract Engineer and there were no comments.

Planner Brosnan said this is a Type IV legislative process.

Planner Brosnan reviewed the findings in the proposal. She noted the proposal falls within the moderate density in the City's Comprehensive Plan. This proposal revises the density to six units per acre. In addition, Planner Brosnan noted that the proposed changes fall in line with City's Comprehensive Plan, Goal 1 - Housing.

Planner Brosnan concluded that based on the findings the staff and the City of Willamina Planning Commission recommend approval proposal.

Mayor Skyberg asked if there was anyone in the audience who wished to speak in favor of the proposal. There was none. Mayor Skyberg asked if there was anyone in the audience who wished to speak against the proposal. There was none. Mayor Skyberg asked if there were any questions or comments from the audience. There was none.

She asked if there were any questions or comments from the City Council. Councilor Baller said she felt it was time to do something like this as buildable land was becoming more difficult to find. She said the necessity is becoming more obvious.

**MOTION:** Councilor McKnight moved to approve LA-19-01 and adopt the findings as presented by staff in the staff report. Councilor Wooden seconded the motion. The motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

8. Manner of Recruiting Planning Commissioners

Mayor Skyberg stated the question, "Shall the City Council approve Resolution 19-20-002 directing and authorizing City staff on the advertisement locations for all future advertising of Planning Commission vacancies?"

**MOTION:** Councilor Johnson moved that the City Council approve Resolution 19-20-002 directing and authorizing City staff on the manner in which future Planning Commission vacancies are advertised. Council Baller seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

City Manager West commented that the City is lacking two Planning Commissioners. She explained Staff is looking for approval for the method of advertising moving forward. In this way staff would not have to return to Council each time the need arose to advertise for a Planning Commissioner vacancy.

9. Official City Of Willamina Flower

Mayor Skyberg stated the question, "Shall the City Council adopt one of five nominated flowers as the Official Flower of the City of Willamina?"

10. **MOTION:** Councilor Wooden moved that the City Council adopt the Sweet Pea as the official Willamina flower. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

11. Appointment to the Library Board

Mayor Skyberg explained the issued. She indicated that one of the most difficult responsibilities of a Mayor is to choose between two very skilled and well-suited applicants to a Committee. Mayor Skyberg shared that she has seen Mr. Abrames work diligently on behalf of the Willamina Public Library for some time;

that he is always there to help when asked and even when not asked he is at the Library offering to help out. Mayor Skyberg appointed George Abrames.

Mayor Skyberg then stated the questions, "Shall the City Council confirm the Mayor's appointment to the Willamina Library Board?"

**MOTION:** Councilor Baller moved to approve the Mayor's appointment of George Abrames to the Willamina Library Board. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

**MOTION:** Councilor Baller moved to send a thank you card to Jeri St. Onge, the other applicant to the Library Board. Councilor Wooden seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

#### 12. Ordinance 679 – An Ordinance Amending Section 2.202 of the Willamina Development Code.

**MOTION:** Councilor Baller moved to approve Ordinance 679 to be read in full and then by title only. Councilor Johnson seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

#### 13. **MOTION:** Councilor Baller moved to approve Ordinance 679 as amended. Councilor Johnson seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

#### 14. Public Input

Mayor Skyberg announced that it was time for public input and called those who signed in to speak. They were Marian Lucas, Dennis Weeks, Recca Maze, Ginny Wymore, Garry Brooks, and Patty Brooks. The comments addressed the event fee of \$35.00 and asked the City Council to consider not charging the fee.

**MOTION:** Councilor Baller moved that staff proceed with the event permit process and that the fees be waived while staff reviews comparable geographic and/or sized cities in regard to the requirements and amounts of the event permit fees being charged, and a fee proposal based on the cost of staff time to the City and the fees charged by comparable cities is provided to the City Council for its review. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

#### 15. Mayor's Report

Mayor Skyberg announced she would pass to save time.

#### 16. Council Liaison Reports

Cemetery Liaison Baller reported that the Polk County Cemetery Savers are working at the Willamina Pioneer Cemetery 3 days per week. They reset headstones and clean headstones. The work shows the care that has gone into all their work. Councilor Baller referenced her own family and their headstones were being reset. She added that we are always looking for new members to the Cemetery Committee.

17. Chamber Liaison Wooden reported that the Bridge the Gap is scheduled for September 14, 2019 from 10 am to 2 pm. In addition, the West Valley Visioning community dinner held August 14 had 85 people in attendance. The Kiwanis Duck Races sold 1400 rubber duck tickets. Claire is working on the Museum's antique fire engine's brakes; it may be on display for Bridge the Gap.
18. Yamhill County Transit Liaison Johnson reported on New Bus Riders Brochures. The Transit now offers regular service on Saturday from Grand Ronde to WinCo.
19. Reports from City Officers  
 Mayor Skyberg called on Madam City Manager. City Manager West reported on the last two years' accomplishments by City staff. City Manager West shared the multitude of changes to City Hall, Library, and Museum. Also, to the many streets that were paved which included 4<sup>th</sup> Street, D Street, 1<sup>st</sup> Street, B Street, Lamson Street and the patching of over a dozen other streets. City Manager West explained how all the many improvements in the city were funded mainly by grants totaling \$835,900.
- MOTION:** Councilor Wooden moved to adjourn. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

The next meeting will be held at 6:00 PM on October 8, 2019 at:  
 West Valley Fire District  
 825 NE Main St  
 Willamina, Oregon 97396

Mayor Ila Skyberg adjourned the meeting at 8:00 PM.

Minutes submitted by Deputy City Recorder, Debbie Bernard

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Minutes approved by Mayor Ila Skyberg

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**Yamhill County Sheriff's Office  
Crime Summary for WILLAMINA  
From 9/1/2019 to 9/30/2019**

City	UCR Description	9/1/2018 to 9/30/2018	9/1/2019 to 9/30/2019	Percentage Change	YTD	Prior Year
<b>WILLAMINA</b>						
Part 1						
	Aggravated Assault	0	0		1	5
	Arson	0	0		2	4
	Burglary-Business	0	0		1	3
	Burglary-Non-Residence	0	0		1	4
	Burglary-Residence	0	1		8	6
	Larceny	7	3	-57.14 %	46	67
	Motor Vehicle Theft-Auto	1	0		3	3
	Murder	0	0			1
	Rape	0	0			2
	Robbery	0	0			1
	<b>Part 1 Total</b>	<b>8</b>	<b>4</b>	<b>-50.00 %</b>	<b>62</b>	<b>96</b>
Part 2						
	All Other	1	0		10	11
	Animal Problems	0	0			1
	Disorderly Conduct	0	0		8	10
	Drug Laws	4	4		26	21
	DUII	0	1		8	4
	Forgery	0	0		2	5
	Fraud	0	1		6	1
	Kidnapping	0	0			1
	Liquor Laws	0	0		2	3
	Runaway	0	0		5	4
	Sex Offenses	0	0		4	6
	Simple Assault	0	1		27	36
	Stolen Property	1	0			1
	Trespass/Prowler	1	0		9	14
	Vandalism	3	1	-66.67 %	25	33
	<b>Total For WILLAMINA</b>	<b>49</b>	<b>23</b>	<b>-53.06 %</b>	<b>379</b>	<b>532</b>



**Yamhill County Sheriff's Office  
 Crime Summary for WILLAMINA  
 From 9/1/2019 to 9/30/2019**

City	UCR Description	9/1/2018 to 9/30/2018	9/1/2019 to 9/30/2019	Percentage Change	YTD	Prior Year
<b>WILLAMINA</b>						
	Weapons	0	0		2	
<b>Part 2 Total</b>		10	8	-20.00 %	134	151
<b>Part 3</b>						
	All Other	8	5	-37.50 %	78	101
	Non-Reportable Offenses	23	6	-73.91 %	105	184
<b>Part 3 Total</b>		31	11	-64.52 %	183	285
<b>Total For WILLAMINA</b>		49	23	-53.06 %	379	532

# Yearly Schedule of Events

## CITY OF WILLAMNA CITY COUNCIL

### July 2019

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### July

07/04/19 (Thu)	Independence day - CITY HALL CLOSED	holiday
07/02/19 (Tues)	Planning Commission	meeting
07/15/19 (Tues)	<b>Deadline for filing the LB 50</b>	meeting
07/16/19 (Tues)	<b>City Council Regular Meeting Note New Date</b>	meeting

### August 2019

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### August

08/06/19 (Tues)	Planning Commission Regular Meeting	meeting
08/13/19 (Tues)	City Council Regular Meeting	meeting
08/27/19 (Tues)	Rescheduled Planning Commission Meeting	meeting

### September 2019

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### September

09/02/19 (Mon)	Labor Day	holiday
09/03/19 (Tue)	Planning Commission Regular Meeting	meeting
09/10/19 (Tue)	City Council Regular Meeting	meeting

### October 2019

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### October

<b>NOTE NEW DATES FOR PLANNING COMMISSION</b>		-
10/08/19 (Tue)	City Council Meeting	meeting
10/14/19 (Mon)	Columbus Day	holiday
10/24/19 (Thu)	Planning Commission	meeting
10/31/19 (Thu)	Halloween	holiday

### November 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### November

11/12/19 (Tues)	City Council Meeting	meeting
11/21/19 (Thu)	Planning Commission	meeting
11/28/19 (Thu)	Thanksgiving	holiday
11/03/19 (Sun)	Daylight Saving (move clocks back 1 hour)	holiday

### December 2019

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### December

12/10/19 (Tues)	City Council Meeting	meeting
12/24/19 (Tue)	Christmas Eve	holiday
12/25/19 (Wed)	Christmas Day	holiday
12/26/19 (Thurs)	Planning Commission - pending new time/date	holiday