

CONSENT AGENDA

Report Criteria:
Report type: GL detail
Check Type = (<->) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11248	03/20	03/03/2020	11248	310 AMAZON	021020	1	10-65-5100	.00	38.84	38.84
	03/20	03/03/2020	11248	310 AMAZON	021020	2	10-65-5137	.00	517.54	517.54
	03/20	03/03/2020	11248	310 AMAZON	021020	3	10-65-5106	.00	58.19	58.19
	03/20	03/03/2020	11248	310 AMAZON	021020	4	10-65-5233	.00	550.36	550.36
	03/20	03/03/2020	11248	310 AMAZON	021020	5	10-65-5101	.00	111.70	111.70
	03/20	03/03/2020	11248	310 AMAZON	021020	6	10-12-5137	.00	355.44	355.44
	03/20	03/03/2020	11248	310 AMAZON	021020	7	10-72-5600	.00	429.16	429.16
Total 11248:									2,061.23	

11249	03/20	03/03/2020	11249	4890 APRIL WOODEN	030120	1	10-13-5310	.00	50.00	50.00
Total 11249:									50.00	50.00

11250	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864367991	1	10-66-5140	.00	20.65	20.65
	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864367991	2	20-11-5140	.00	6.07	6.07
	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864367991	3	30-11-5140	.00	34.02	34.02
	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864367991	4	40-11-5140	.00	60.75	60.75
	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864378036	1	10-66-5140	.00	20.65	20.65
	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864378036	2	20-11-5140	.00	6.07	6.07
	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864378036	3	30-11-5140	.00	34.02	34.02
	03/20	03/03/2020	11250	430 ARAMARK UNIFORM SERVICES	864378036	4	40-11-5140	.00	60.75	60.75
Total 11250:									242.98	

11251	03/20	03/03/2020	11251	5678 Bob Burr	030120	1	10-13-5310	.00	50.00	50.00
Total 11251:									50.00	50.00

11252	03/20	03/03/2020	11252	5823 Brenden Ashworth	022120	1	40-11-5344	.00	185.86	185.86
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M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11252:										
11253	03/20	03/03/2020	11253	1390	CASCADE COLUMBIA	771764	40-11-5108	.00	585.00	585.00
Total 11253:										
11254										
03/20	03/03/2020	11254	1020	CENTURYLINK	021120	1	10-12-5413	.00	248.33	248.33
03/20	03/03/2020	11254	1020	CENTURYLINK	021120	2	10-66-5413	.00	12.18	12.18
03/20	03/03/2020	11254	1020	CENTURYLINK	021120	3	10-65-5413	.00	19.53	19.53
03/20	03/03/2020	11254	1020	CENTURYLINK	021120	4	10-67-5413	.00	20.07	20.07
03/20	03/03/2020	11254	1020	CENTURYLINK	021120	5	20-11-5413	.00	24.36	24.36
03/20	03/03/2020	11254	1020	CENTURYLINK	021120	6	30-11-5413	.00	189.94	189.94
03/20	03/03/2020	11254	1020	CENTURYLINK	021120	7	40-11-5413	.00	238.26	238.26
Total 11254:										
11255										
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	1182.01 02-1	1	30-11-5415	.00	104.34	104.34
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	1442.01 02-1	1	10-12-5415	.00	36.48	36.48
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	1792.00 02-1	1	10-67-5415	.00	137.45	137.45
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	2234.00 02-1	1	10-66-5415	.00	113.10	113.10
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	2235.01 02-1	1	10-65-5415	.00	142.75	142.75
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	2236.00 02-1	1	10-12-5415	.00	114.31	114.31
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	2238.00 2-15	1	10-12-5415	.00	103.64	103.64
03/20	03/03/2020	11255	1130	CITY OF WILLAMINA	6094.00 2-15	1	10-12-5415	.00	39.48	39.48
Total 11255:										
11256										
03/20	03/03/2020	11256	5677	Craig Johnson	030120	1	10-13-5310	.00	50.00	50.00
Total 11256:										
11257										
03/20	03/03/2020	11257	1580	DK QUARRIES INC	120364	1	30-11-5504	.00	561.26	561.26

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11257:										
11258	03/20	03/03/2020	11258	5857 Good Morning Steam Cleaning	022120	1	10-12-5209	.00	20.00	20.00
Total 11258:										
Total 11259:										
11259	03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	1	10-70-5040	.00	450.00	450.00
03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	2	10-71-5040	.00	375.00	375.00	375.00
03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	3	10-71-5040	.00	75.00	75.00	75.00
03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	4	10-18-5040	.00	75.00	75.00	75.00
03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	5	30-11-5040	.00	75.00	75.00	75.00
03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	6	10-65-5040	.00	150.00	150.00	150.00
03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	7	40-11-5040	.00	75.00	75.00	75.00
03/20	03/03/2020	11259	5706 HRA VEBA Trust	030120	8	10-66-5040	.00	150.00	150.00	150.00
Total 11259:										
11260	03/20	03/03/2020	11260	2260 ILA SKYBERG	030120	1	10-13-5310	.00	100.00	100.00
Total 11260:										
Total 11261:										
11261	03/20	03/03/2020	11261	5733 Jared Nunley	030120	1	40-11-5200	.00	500.00	500.00
Total 11261:										
Total 11262:										
11262	03/20	03/03/2020	11262	2440 KELLER ASSOCIATES, INC.	2-2-17-20	1	20-11-5522	.00	2,607.70	2,607.70
03/20	03/03/2020	11262	2440 KELLER ASSOCIATES, INC.	35-2-25-20	1	10-17-5204	.00	2,407.50	2,407.50	2,407.50
03/20	03/03/2020	11262	2440 KELLER ASSOCIATES, INC.	36-2-25-20	1	10-17-5204	.00	405.00	405.00	405.00
03/20	03/03/2020	11262	2440 KELLER ASSOCIATES, INC.	40-02-25-20	1	30-11-5204	.00	2,390.00	2,390.00	2,390.00
03/20	03/03/2020	11262	2440 KELLER ASSOCIATES, INC.	41-2-25-20	1	30-11-5204	.00	1,155.00	1,155.00	1,155.00
Total 11262:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11263	03/20	03/03/2020	11263	3070 NEWS REGISTER	106286	1	10-12-5230	.00	134.18	134.18
Total 11263:										
11264	03/20	03/03/2020	11264	3060 NW NATURAL	1363282-3-2-	1	10-65-5415	.00	104.47	104.47
03/20	03/03/2020		11264	3060 NW NATURAL	1391658-0 0	1	10-67-5415	.00	154.86	154.86
Total 11264:										
11265	03/20	03/03/2020	11265	3120 OREGON ASSOCIATION OF WA	022020	1	30-11-5342	.00	285.00	285.00
03/20	03/03/2020		11265	3120 OREGON ASSOCIATION OF WA	022120	1	40-11-5342	.00	285.00	285.00
Total 11265:										
11266	03/20	03/03/2020	11266	3170 OREGON EMPLOYMENT DEPA	021920	1	10-70-5020	.00	95.39	95.39
Total 11266:										
11267	03/20	03/03/2020	11267	3590 PGE	02-26-20	1	40-11-5415	.00	3,542.10	3,542.10
03/20	03/03/2020		11267	3590 PGE	02-26-20	2	10-67-5415	.00	138.24	138.24
03/20	03/03/2020		11267	3590 PGE	02-26-20	3	10-12-5415	.00	464.16	464.16
03/20	03/03/2020		11267	3590 PGE	02-26-20	4	30-11-5415	.00	4,348.44	4,348.44
03/20	03/03/2020		11267	3590 PGE	02-26-20	5	10-65-5415	.00	139.27	139.27
03/20	03/03/2020		11267	3590 PGE	02-26-20	6	10-66-5415	.00	130.18	130.18
03/20	03/03/2020		11267	3590 PGE	02-26-20	7	10-72-5415	.00	287.92	287.92
Total 11267:										
11268	03/20	03/03/2020	11268	3730 PRIMISYS	9960829	1	10-12-5233	.00	1,399.00	1,399.00
03/20	03/03/2020		11268	3730 PRIMISYS	9960829	2	10-12-5234	.00	400.00	400.00
03/20	03/03/2020		11268	3730 PRIMISYS	9960829	3	40-11-5233	.00	499.99	499.99
Total 11268:										

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11268:										
11269	03/20	03/03/2020	11269	610 RITA BALLER	030120	1	10-13-5310	.00	50.00	50.00
Total 11269:										
11270	03/20	03/03/2020	11270	5794 Roberta Lawson	030120	1	10-13-5310	.00	50.00	50.00
Total 11270:										
11271	03/20	03/03/2020	11271	5835 Shana Reid	020820	1	10-67-5820	.00	178.58	178.58
03/20	03/03/2020	11271	5835 Shana Reid	030120	1	10-67-5310	.00	300.00	300.00	
Total 11271:										
11272	03/20	03/03/2020	11272	4160 SKYBERGS	022920	1	10-65-5914	.00	801.40	801.40
03/20	03/03/2020	11272	4160 SKYBERGS	022920	2	10-66-5604	.00	51.67	51.67	
03/20	03/03/2020	11272	4160 SKYBERGS	022920	3	30-11-5604	.00	174.39	174.39	
03/20	03/03/2020	11272	4160 SKYBERGS	022920	4	40-11-5604	.00	10.48	10.48	
Total 11272:										
11273	03/20	03/03/2020	11273	5635 SOLUTIONS YES	INV229131	1	10-12-5230	.00	81.44	81.44
03/20	03/03/2020	11273	5635 SOLUTIONS YES	INV229131	2	10-65-5137	.00	18.49	18.49	
Total 11273:										
11274	03/20	03/03/2020	11274	4230 SPRINT	569622313-2	1	10-18-5413	.00	46.53	46.53
03/20	03/03/2020	11274	4230 SPRINT	569622313-2	2	10-12-5413	.00	11.63	11.63	
03/20	03/03/2020	11274	4230 SPRINT	569622313-2	3	10-66-5413	.00	47.93	47.93	
03/20	03/03/2020	11274	4230 SPRINT	569622313-2	4	10-72-5415	.00	136.53	136.53	
03/20	03/03/2020	11274	4230 SPRINT	569622313-2	5	20-11-5413	.00	2.79	2.79	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
03/20	03/03/2020	11274	4230	SPRINT	569622313-2	6	30-11-5413	.00	62.35	62.35
03/20	03/03/2020	11274	4230	SPRINT	569622313-2	7	40-11-5413	.00	61.42	61.42
Total 11274:										
03/20	03/03/2020	11275	5858	Steve Aaron	030220	1	40-00-2400	.00	22.39	22.39
Total 11275:										
03/20	03/03/2020	11276	4540	THERESA MCKNIGHT	030120	1	10-13-5310	.00	50.00	50.00
Total 11276:										
03/20	03/03/2020	11277	5740	Thomas Holt	23	1	10-12-5209	.00	540.00	540.00
Total 11277:										
03/20	03/03/2020	11278	4700	US BANK	021820	1	10-12-5342	.00	731.31	731.31
03/20	03/03/2020	11278	4700	US BANK	021820	2	10-12-5819	.00	466.61	466.61
03/20	03/03/2020	11278	4700	US BANK	021820	3	10-12-5137	.00	263.26	263.26
03/20	03/03/2020	11278	4700	US BANK	021820	4	10-12-5413	.00	163.49	163.49
03/20	03/03/2020	11278	4700	US BANK	021820	5	10-12-5200	.00	549.54	549.54
03/20	03/03/2020	11278	4700	US BANK	021820	6	10-72-5342	.00	820.00	820.00
03/20	03/03/2020	11278	4700	US BANK	021820	7	10-65-5504	.00	480.20	480.20
Total 11278:										
03/20	03/03/2020	11279	5150	YAMHILL COUNTY SHERIFFS O	030120	1	10-18-5217	.00	24,086.95	24,086.95
Total 11279:										
03/20	03/10/2020	11280	110	A&E SAFE AND ALARM CO.	176727	1	30-11-5200	.00	62.85	62.85

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11280:										
								.00		62.85
11281										
03/20	03/10/2020	11281	430	ARAMARK UNIFORM SERVICES	864387885	1	10-66-5140	.00	20.65	20.65
03/20	03/10/2020	11281	430	ARAMARK UNIFORM SERVICES	864387885	2	20-11-5140	.00	6.07	6.07
03/20	03/10/2020	11281	430	ARAMARK UNIFORM SERVICES	864387885	3	30-11-5140	.00	34.02	34.02
03/20	03/10/2020	11281	430	ARAMARK UNIFORM SERVICES	864387885	4	40-11-5140	.00	60.75	60.75
Total 11281:										
								.00		121.49
11282										
03/20	03/10/2020	11282	1380	CARQUEST	4758-195257	1	20-11-5137	.00	2.29	2.29
03/20	03/10/2020	11282	1380	CARQUEST	4758-195793	1	30-11-5504	.00	37.28	37.28
Total 11282:										
								.00		39.57
11283										
03/20	03/10/2020	11283	940	CASELLE, INC.	101010	1	10-12-5235	.00	1,200.00	1,200.00
Total 11283:										
								.00		1,200.00
11284										
03/20	03/10/2020	11284	1135	CITY OF YAMHILL	360	1	10-14-5211	.00	300.00	300.00
Total 11284:										
								.00		300.00
11285										
03/20	03/10/2020	11285	3350	DEPARTMENT OF ENVIRONME	WQ20DDOM-0	1	40-11-5320	.00	2,081.00	2,081.00
Total 11285:										
								.00		2,081.00
11286										
03/20	03/10/2020	11286	2200	HARBOR FREIGHT TOOLS	912526	1	30-11-5600	.00	79.98	79.98
Total 11286:										
								.00		79.98
11287										
03/20	03/10/2020	11287	2160	HONEY BUCKET	551449425	1	10-66-5200	.00	106.00	106.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
03/20	03/10/2020	11287	2160	HONEY BUCKET	551449426	1	10-66-5200	.00	106.00	106.00
03/20	03/10/2020	11287	2160	HONEY BUCKET	551449427	1	10-66-5200	.00	106.00	106.00
Total 11287: 318.00										
11288	03/20	03/10/2020	11288	2540 LAKESIDE INDUSTRIES, INC.	117115	1	20-11-5522	.00	700.00	700.00
Total 11288: 700.00										
11289	03/20	03/10/2020	11289	5529 McMinnville Gas Inc.	U0084578	1	10-72-5415	.00	498.53	498.53
Total 11289: 498.53										
11290	03/20	03/10/2020	11290	5805 Oregon Economic Development	2019-1525	1	10-12-5320	.00	250.00	250.00
Total 11290: 250.00										
11291	03/20	03/10/2020	11291	3820 RECOLOGY WESTERN OREGO	13368048	1	10-66-5415	.00	28.23	28.23
03/20	03/10/2020	11291	3820	RECOLOGY WESTERN OREGO	13368055	1	10-12-5415	.00	37.32	37.32
03/20	03/10/2020	11291	3820	RECOLOGY WESTERN OREGO	13368295	1	30-11-5415	.00	11.21	11.21
03/20	03/10/2020	11291	3820	RECOLOGY WESTERN OREGO	13368303	1	10-65-5415	.00	28.23	28.23
03/20	03/10/2020	11291	3820	RECOLOGY WESTERN OREGO	13368311	1	10-72-5415	.00	159.02	159.02
Total 11291: 264.01										
11292	03/20	03/10/2020	11292	4110 SHELDON OIL COMPANY	49456	1	10-18-5120	.00	78.22	78.22
03/20	03/10/2020	11292	4110	SHELDON OIL COMPANY	49456	2	10-66-5120	.00	252.31	252.31
03/20	03/10/2020	11292	4110	SHELDON OIL COMPANY	49456	3	10-72-5120	.00	249.84	249.84
03/20	03/10/2020	11292	4110	SHELDON OIL COMPANY	49456	4	20-11-5120	.00	120.93	120.93
03/20	03/10/2020	11292	4110	SHELDON OIL COMPANY	49456	5	30-11-5120	.00	177.73	177.73
03/20	03/10/2020	11292	4110	SHELDON OIL COMPANY	49456	6	40-11-5120	.00	60.28	60.28
Total 11292: 939.31										

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11293	03/10/2020	11293	5516	The Bulletin Board	5128	1	10-12-5230	.00	162.00	162.00
Total 11293:										
11294	03/10/2020	11294	4960	WATERLAB CORP.	79383	1	30-11-5250	.00	140.00	140.00
03/20	03/10/2020	11294	4960	WATERLAB CORP.	79383	2	40-11-5250	.00	2,100.00	2,100.00
Total 11294:										
11295	03/17/2020	11295	430	ARAMARK UNIFORM SERVICES	864397640	1	10-66-5140	.00	20.65	20.65
03/20	03/17/2020	11295	430	ARAMARK UNIFORM SERVICES	864397640	2	20-11-5140	.00	6.07	6.07
03/20	03/17/2020	11295	430	ARAMARK UNIFORM SERVICES	864397640	3	30-11-5140	.00	34.02	34.02
03/20	03/17/2020	11295	430	ARAMARK UNIFORM SERVICES	864397640	4	40-11-5140	.00	60.75	60.75
Total 11295:										
11296	03/17/2020	11296	5846	Barb Hofenbredl	031020	1	10-17-4583	.00	170.00	170.00
Total 11296:										
11297	03/17/2020	11297	1390	CASCADE COLUMBIA	773573	1	30-11-5108	.00	281.00	281.00
03/20	03/17/2020	11297	1390	CASCADE COLUMBIA	773574	1	40-11-5108	.00	585.00	585.00
Total 11297:										
11298	03/17/2020	11298	1760	FERGUSON ENTERPRISES, IN	857852	1	30-11-5605	.00	1,876.10	1,876.10
03/20	03/17/2020	11298	1760	FERGUSON ENTERPRISES, IN	857852	2	30-11-5530	.00	2,039.53	2,039.53
03/20	03/17/2020	11298	1760	FERGUSON ENTERPRISES, IN	860454	1	30-11-5530	.00	69.24	69.24
Total 11298:										
11299	03/17/2020	11299	2200	HARBOR FREIGHT TOOLS	913477	1	10-72-5600	.00	279.95	279.95

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Total 11299:										
11300	03/20	03/17/2020	11300	5860	Karen or Walter Titman	031020	40-00-2400	.00	26.13	26.13
Total 11300:										
11301	03/20	03/17/2020	11301	2440	KELLER ASSOCIATES, INC.	3-3-13-20	20-11-5522	.00	1,935.50	1,935.50
Total 11301:										
11302	03/20	03/17/2020	11302	5709	Kenna West	022920	10-12-5344	.00	125.18	125.18
Total 11302:										
11303	03/20	03/17/2020	11303	2690	LOWES	030220	10-65-5914	.00	248.37	248.37
03/20	03/17/2020	11303	2690	LOWES	030220	2	10-12-5504	.00	96.75	96.75
Total 11303:										
11304	03/20	03/17/2020	11304	2900	MID-WILAMETTE VALLEY COU	1920358	10-17-5214	.00	2,314.53	2,314.53
Total 11304:										
11305	03/20	03/17/2020	11305	5859	Patricia Jensen	031020	10-17-4583	.00	500.00	500.00
Total 11305:										
11306	03/20	03/17/2020	11306	3590	PGE	030920	10-19-5400	.00	1,559.67	1,559.67
Total 11306:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11307	03/20	03/17/2020	11307	4680 UNITED RENTALS NORTHWEST	179845007-0	1	10-72-5600	.00	170.00	170.00
Total 11307:										
11308	03/20	03/17/2020	11308	5130 YAMHILL COMMUNICATIONS A	FY20-10-WIL	1	10-18-5302	.00	2,043.58	2,043.58
Total 11308:										
11309	03/20	03/24/2020	11309	1380 CARQUEST	4758-196459	1	10-72-5137	.00	179.88	179.88
Total 11309:										
11310	03/20	03/24/2020	11310	1020 CENTURYLINK	031120	1	10-12-5413	.00	244.34	244.34
03/20	03/24/2020	11310	1020 CENTURYLINK	031120	031120	2	10-66-5413	.00	12.18	12.18
03/20	03/24/2020	11310	1020 CENTURYLINK	031120	031120	3	10-65-5413	.00	19.53	19.53
03/20	03/24/2020	11310	1020 CENTURYLINK	031120	031120	4	10-67-5413	.00	20.07	20.07
03/20	03/24/2020	11310	1020 CENTURYLINK	031120	031120	5	20-11-5413	.00	24.36	24.36
03/20	03/24/2020	11310	1020 CENTURYLINK	031120	031120	6	30-11-5413	.00	189.94	189.94
03/20	03/24/2020	11310	1020 CENTURYLINK	031120	031120	7	40-11-5413	.00	246.26	246.26
Total 11310:										
11311	03/20	03/24/2020	11311	1460 DAVISON AUTO PARTS, INC.	491395	1	10-72-5137	.00	7.38	7.38
Total 11311:										
11312	03/20	03/24/2020	11312	5861 Endress + Hauser Inc.	6002133800	1	30-11-5600	.00	860.82	860.82
Total 11312:										
11313	03/20	03/24/2020	11313	2440 KELLER ASSOCIATES, INC.	42-3-19-20	1	30-11-5204	.00	305.00	305.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11313:										
11314	03/20	11314	3070	NEWS REGISTER	107489	1	10-12-5230	.00	170.98	170.98
Total 11314:										
Total 11315:										
11315	03/20	11315	4230	SPRINT	569622313-2	1	10-18-5413	.00	546.42	546.42
03/20	03/24/2020	11315	4230	SPRINT	569622313-2	2	10-72-5415	.00	136.53	136.53
03/20	03/24/2020	11315	4230	SPRINT	569622313-2	3	10-12-5413	.00	12.18	12.18
03/20	03/24/2020	11315	4230	SPRINT	569622313-2	4	10-66-5413	.00	48.93	48.93
03/20	03/24/2020	11315	4230	SPRINT	569622313-2	5	20-11-5413	.00	2.90	2.90
03/20	03/24/2020	11315	4230	SPRINT	569622313-2	6	30-11-5413	.00	63.90	63.90
03/20	03/24/2020	11315	4230	SPRINT	569622313-2	7	40-11-5413	.00	75.06	75.06
Total 11315:										
Total 11316:										
11316	03/20	11316	4700	US BANK	031720	1	10-12-5137	.00	29.95	29.95
03/20	03/24/2020	11316	4700	US BANK	031720	2	10-12-5342	.00	425.00	425.00
03/20	03/24/2020	11316	4700	US BANK	031720	3	10-65-5914	.00	200.00	200.00
03/20	03/24/2020	11316	4700	US BANK	031720	4	10-72-5342	.00	1,033.25	1,033.25
03/20	03/24/2020	11316	4700	US BANK	031720	5	10-72-5137	.00	17.27	17.27
03/20	03/24/2020	11316	4700	US BANK	031720	6	40-11-5504	.00	1,934.40	1,934.40
03/20	03/24/2020	11316	4700	US BANK	031720	7	40-11-5504	.00	350.00	350.00
03/20	03/24/2020	11316	4700	US BANK	031720	8	10-12-5819	.00	410.23	410.23
03/20	03/24/2020	11316	4700	US BANK	031720	9	10-12-5320	.00	400.00	400.00
03/20	03/24/2020	11316	4700	US BANK	031720	10	10-12-5200	.00	154.09	154.09
03/20	03/24/2020	11316	4700	US BANK	031720	11	10-12-5606	.00	240.00	240.00
03/20	03/24/2020	11316	4700	US BANK	031720	12	10-12-5413	.00	163.49	163.49
Total 11316:										
Total 11317:										
11317	03/20	11317	5647	US BANK EQUIPMENT FINANCE	409480738	1	10-12-5606	.00	210.96	210.96
03/20	03/24/2020	11317	5647	US BANK EQUIPMENT FINANCE	409480738	2	10-65-5606	.00	127.55	127.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11317:										
11318	03/20	03/31/2020	11318	4890	APRIL WOODEN	040120	10-13-5310	.00	50.00	50.00
Total 11318:										
Total 11319:										
11319	03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864407403	10-66-5140	.00	20.65	20.65
03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864407403	2	20-11-5140	.00	6.07	6.07
03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864407403	3	30-11-5140	.00	34.02	34.02
03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864407403	4	40-11-5140	.00	60.75	60.75
03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864417166	1	10-66-5140	.00	20.65	20.65
03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864417166	2	20-11-5140	.00	6.07	6.07
03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864417166	3	30-11-5140	.00	34.02	34.02
03/20	03/31/2020	11319	430	ARAMARK UNIFORM SERVICES	864417166	4	40-11-5140	.00	60.75	60.75
Total 11319:										
Total 11320:										
11320	03/20	03/31/2020	11320	5678	Bob Burr	040120	10-13-5310	.00	50.00	50.00
Total 11320:										
Total 11321:										
11321	03/20	03/31/2020	11321	5862	C & D Landscape	83025	40-11-5200	.00	700.00	700.00
Total 11321:										
Total 11322:										
11322	03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	1182.01 03-1	30-11-5415	.00	103.86	103.86
03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	1442.01 03-1	1	10-12-5415	.00	36.48	36.48
03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	1792.00 03-1	1	10-67-5415	.00	140.14	140.14
03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	2234.00 03-1	1	10-66-5415	.00	113.10	113.10
03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	2235.01 03-1	1	10-65-5415	.00	145.05	145.05
03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	2236.00 03-1	1	10-12-5415	.00	118.09	118.09
03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	2238.00 03-1	1	10-12-5415	.00	103.51	103.51
03/20	03/31/2020	11322	1130	CITY OF WILLAMINA	6094.00 03-1	1	10-12-5415	.00	39.48	39.48

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11322:										
11323	03/20	03/31/2020	11323	1210 CNH CAPITAL	IS79642	1	10-72-5504	.00	61.55	61.55
Total 11323:										
11324	03/20	03/31/2020	11324	5677 Craig Johnson	040120	1	10-13-5310	.00	50.00	50.00
Total 11324:										
11325	03/20	03/31/2020	11325	1440 DAN KAUFFMAN EXCAVATING,I	96869	1	20-11-5522	.00	3,818.50	3,818.50
Total 11325:										
11326	03/20	03/31/2020	11326	1760 FERGUSON ENTERPRISES, IN	865652	1	30-11-5530	.00	379.40	379.40
Total 11326:										
11327	03/20	03/31/2020	11327	5706 HRA VEBBA Trust	040120	1	10-18-5040	.00	75.00	75.00
03/20	03/31/2020	11327	5706 HRA VEBBA Trust	040120	2	10-65-5040	.00	150.00	150.00	
03/20	03/31/2020	11327	5706 HRA VEBBA Trust	040120	3	10-66-5040	.00	150.00	150.00	
03/20	03/31/2020	11327	5706 HRA VEBBA Trust	040120	4	10-70-5040	.00	450.00	450.00	
03/20	03/31/2020	11327	5706 HRA VEBBA Trust	040120	5	10-71-5040	.00	450.00	450.00	
03/20	03/31/2020	11327	5706 HRA VEBBA Trust	040120	6	30-11-5040	.00	75.00	75.00	
03/20	03/31/2020	11327	5706 HRA VEBBA Trust	040120	7	40-11-5040	.00	75.00	75.00	
Total 11327:										
11328	03/20	03/31/2020	11328	2260 ILA SKYBERG	040120	1	10-13-5310	.00	100.00	100.00
Total 11328:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11329	03/20	03/31/2020	11329	5733 Jared Nunley	040120	1	40-11-5200	.00	500.00	500.00
Total 11329:										
								.00		500.00
11330	03/20	03/31/2020	11330	3870 JUSTIN RIGGS	030120	1	30-11-5140	.00	200.00	200.00
Total 11330:										
								.00		200.00
11331	03/20	03/31/2020	11331	3050 NORTHWEST LOGGING SUPPL	2840472	1	10-72-5507	.00	408.00	408.00
Total 11331:										
								.00		408.00
11332	03/20	03/31/2020	11332	3060 NW NATURAL	136328253 3	1	10-65-5415	.00	73.79	73.79
03/20	03/31/2020	11332	3060	NW NATURAL	1391658-0 0	1	10-67-5415	.00	135.01	135.01
Total 11332:										
								.00		208.80
11333	03/20	03/31/2020	11333	610 RITA BALLER	040120	1	10-13-5310	.00	50.00	50.00
Total 11333:										
								.00		50.00
11334	03/20	03/31/2020	11334	5794 Roberta Lawson	040120	1	10-13-5310	.00	50.00	50.00
Total 11334:										
								.00		50.00
11335	03/20	03/31/2020	11335	5801 Scott Clark	033120	1	10-12-5344	.00	115.00	115.00
Total 11335:										
								.00		115.00
11336	03/20	03/31/2020	11336	5835 Shana Reid	040120	1	10-67-5310	.00	300.00	300.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11336:										
11337	03/20	03/31/2020	11337	5606 TERRY'S TIRES & SERVICES LL	032320	1	10-72-5504	.00	20.00	20.00
Total 11337:										
11338	03/20	03/31/2020	11338	5516 The Bulletin Board	5230	1	10-12-5230	.00	204.00	204.00
Total 11338:										
11339	03/20	03/31/2020	11339	4540 THERESA MCKNIGHT	040120	1	10-13-5310	.00	50.00	50.00
Total 11339:										
11340	03/20	03/31/2020	11340	4690 USABLUBOOK	181769	1	30-11-5530	.00	473.11	473.11
03/20	03/31/2020	11340	4690	USABLUBOOK	183445	1	30-11-5530	.00	108.00	108.00
Total 11340:										
11341	03/20	03/31/2020	11341	5551 Wright Business Graphics	4218453	1	30-11-5230	.00	306.71	306.71
03/20	03/31/2020	11341	5551	Wright Business Graphics	4218453	2	40-11-5230	.00	306.71	306.71
Total 11341:										
11342	03/20	03/31/2020	11342	5150 YAMHILL COUNTY SHERIFFS O	040120	1	10-18-5217	.00	24,086.95	24,086.95
Total 11342:										
Grand Totals:									126,634.36	

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-00-2000	.00	84,558.27-	84,558.27-
10-12-5137	648.65	.00	648.65
10-12-5200	703.63	.00	703.63
10-12-5209	560.00	.00	560.00
10-12-5230	752.60	.00	752.60
10-12-5233	1,399.00	.00	1,399.00
10-12-5234	400.00	.00	400.00
10-12-5235	1,200.00	.00	1,200.00
10-12-5320	650.00	.00	650.00
10-12-5342	1,156.31	.00	1,156.31
10-12-5344	240.18	.00	240.18
10-12-5413	843.46	.00	843.46
10-12-5415	1,092.95	.00	1,092.95
10-12-5604	96.75	.00	96.75
10-12-5606	450.96	.00	450.96
10-12-5819	876.84	.00	876.84
10-13-5310	800.00	.00	800.00
10-14-5211	300.00	.00	300.00
10-17-4583	670.00	.00	670.00
10-17-5204	2,812.50	.00	2,812.50
10-17-5214	2,314.53	.00	2,314.53
10-18-5040	150.00	.00	150.00
10-18-5120	78.22	.00	78.22
10-18-5217	48,173.90	.00	48,173.90
10-18-5302	2,043.58	.00	2,043.58
10-18-5413	592.95	.00	592.95
10-19-5400	1,559.67	.00	1,559.67
10-65-5040	300.00	.00	300.00
10-65-5100	38.84	.00	38.84
10-65-5101	111.70	.00	111.70
10-65-5106	58.19	.00	58.19
10-65-5137	536.03	.00	536.03
10-65-5233	550.36	.00	550.36
10-65-5413	39.06	.00	39.06
10-65-5415	633.56	.00	633.56
10-65-5504	480.20	.00	480.20
10-65-5606	127.55	.00	127.55
10-65-5914	1,249.77	.00	1,249.77
10-66-5040	300.00	.00	300.00

GL Account	Debit	Credit	Proof
10-66-5120	252.31	.00	252.31
10-66-5140	123.90	.00	123.90
10-66-5200	318.00	.00	318.00
10-66-5413	121.22	.00	121.22
10-66-5415	384.61	.00	384.61
10-66-5504	51.67	.00	51.67
10-67-5310	600.00	.00	600.00
10-67-5413	40.14	.00	40.14
10-67-5415	705.70	.00	705.70
10-67-5820	178.58	.00	178.58
10-70-5020	95.39	.00	95.39
10-70-5040	900.00	.00	900.00
10-71-5040	900.00	.00	900.00
10-72-5120	249.84	.00	249.84
10-72-5137	204.53	.00	204.53
10-72-5342	1,853.25	.00	1,853.25
10-72-5415	1,218.53	.00	1,218.53
10-72-5504	81.55	.00	81.55
10-72-5507	408.00	.00	408.00
10-72-5600	879.11	.00	879.11
20-00-2000	.00	9,275.75-	9,275.75-
20-11-5120	120.93	.00	120.93
20-11-5137	2.29	.00	2.29
20-11-5140	36.42	.00	36.42
20-11-5413	54.41	.00	54.41
20-11-5522	9,061.70	.00	9,061.70
30-00-2000	.00	17,390.50-	17,390.50-
30-11-5040	150.00	.00	150.00
30-11-5108	281.00	.00	281.00
30-11-5120	177.73	.00	177.73
30-11-5140	404.12	.00	404.12
30-11-5200	62.85	.00	62.85
30-11-5204	3,850.00	.00	3,850.00
30-11-5230	306.71	.00	306.71
30-11-5250	140.00	.00	140.00
30-11-5342	285.00	.00	285.00
30-11-5413	506.13	.00	506.13
30-11-5415	4,567.85	.00	4,567.85
30-11-5504	772.93	.00	772.93
30-11-5530	3,069.28	.00	3,069.28

GL Account	Debit	Credit	Proof
30-11-5600	940.80	.00	940.80
30-11-5605	1,876.10	.00	1,876.10
40-00-2000	.00	15,409.84	15,409.84
40-00-2400	48.52	.00	48.52
40-11-5040	150.00	.00	150.00
40-11-5108	1,170.00	.00	1,170.00
40-11-5120	60.28	.00	60.28
40-11-5140	364.50	.00	364.50
40-11-5200	1,700.00	.00	1,700.00
40-11-5230	306.71	.00	306.71
40-11-5233	499.99	.00	499.99
40-11-5250	2,100.00	.00	2,100.00
40-11-5320	2,081.00	.00	2,081.00
40-11-5342	285.00	.00	285.00
40-11-5344	185.86	.00	185.86
40-11-5413	621.00	.00	621.00
40-11-5415	3,542.10	.00	3,542.10
40-11-5504	2,294.88	.00	2,294.88
Grand Totals:	<u>126,634.36</u>	<u>126,634.36</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check Type = {<>} "Adjustment"

CITY OF WILLAMINA
 COMBINED CASH INVESTMENT
 MARCH 31, 2020

COMBINED CASH ACCOUNTS

99-00-1010	US BANK OPERATIONS	137,282.40
99-00-1015	XPRESS DEPOSIT ACCOUNT	4,254.88
99-00-1020	PAYROLL - CHECKING	41,675.86
99-00-1030	INVESTMENTS-LGIP	1,775,637.23
99-00-1035	FIRST FEDERAL CEMETERY ACCOUNT	(.28)
99-00-1040	PETTY CASH	500.00
		<hr/>
	TOTAL COMBINED CASH	1,959,350.09
99-00-1905	GENERAL FUND CASH CLEARING	24,009.39
99-00-1910	MERCHANT SERVICES CLEARING	(3,307.63)
99-00-1009	CASH ALLOCATED	(1,980,051.85)
		<hr/>
	TOTAL UNALLOCATED CASH	<hr/> <hr/> .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	267,552.72
20	ALLOCATION TO STREET FUND	225,871.31
21	ALLOCATION TO STREET SDC FUND	192,000.00
30	ALLOCATION TO WATER FUND	526,836.53
31	ALLOCATION TO WATER SDC FUND	80,171.03
40	ALLOCATION TO WASTEWATER FUND	648,221.26
41	ALLOCATION TO WASTEWATER SDC FUND	39,399.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,980,051.85
	ALLOCATION FROM GENERAL FUND - 99-00-1009	(1,980,051.85)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<hr/> <hr/> .00

CITY OF WILLAMINA
 BALANCE SHEET
 MARCH 31, 2020

GENERAL FUND

<u>ASSETS</u>			
10-00-1009	CASH ALLOCATED		267,552.72
10-00-1200	ACCOUNTS RECEIVABLE	(2,437.48)
10-00-1280	TAXES RECEIVABLE		19,522.00
10-00-1300	INVENTORY		8,358.00
10-00-1400	LAND		117,674.00
10-00-1420	LAND IMPROVEMENTS		980,055.00
10-00-1430	BUILDINGS		273,506.00
10-00-1440	EQUIPMENT		193,843.00
10-00-1460	VEHICLES		51,967.00
10-00-1490	ACCUMULATED DEPRECIATION	(765,344.71)
10-00-1900	DEFERRED PENSION		47,332.00
	TOTAL ASSETS		<u>1,192,027.53</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
10-00-2000	ACCOUNTS PAYABLE	(18,982.98)
10-00-2100	ACCRUED PAYROLL		10,182.66
10-00-2130	UNION DUES PAYABLE		929.23
10-00-2140	PERS PAYABLE		3,032.70
10-00-2150	ACCRUED VACATION		34,657.00
	TOTAL LIABILITIES		<u>29,818.61</u>
<u>FUND EQUITY</u>			
10-00-3000	FUND BALANCE		344,916.44
10-00-3060	RESTRICTED DOWNTOWN LOAN		25,000.00
10-00-3100	FUND BALANCE CAPITAL LESS DEBT		899,846.29
	REVENUE OVER EXPENDITURES - YTD	(<u>107,553.81)</u>
	BALANCE - CURRENT DATE		<u>1,162,208.92</u>
	TOTAL FUND EQUITY		<u>1,162,208.92</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,192,027.53</u>

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-10-4001 PROPERTY TAX	8,815.87	408,549.60	410,000.00	1,450.40	99.7
10-10-4002 PROPERTY TAX PRIOR	130.67	2,990.58	10,000.00	7,009.42	29.9
10-10-4003 INTEREST ON TAXES	1.07	131.02	100.00	(31.02)	131.0
10-10-4110 STATE CIGARETTE TAX	140.73	1,884.85	2,500.00	615.15	75.4
10-10-4111 STATE REVENUE SHARING	.00	20,398.43	25,000.00	4,601.57	81.6
10-10-4112 STATE LIQUOR TAX	2,577.58	25,791.71	40,000.00	14,208.29	64.5
10-10-4113 STATE MARIJUANA TAX	1,900.23	5,713.78	7,000.00	1,286.22	81.6
10-10-4501 BUSINESS LICENSES	2,285.00	5,974.54	5,000.00	(974.54)	119.5
10-10-4511 LIEN SEARCHES	175.00	1,483.00	3,000.00	1,517.00	49.4
10-10-4571 OLCC LICENSE FEE	.00	210.00	200.00	(10.00)	105.0
10-10-4600 FRANCHISE FEES CENTURYLINK	.00	394.88	500.00	105.12	79.0
10-10-4601 FRANCHISE FEES NW NATURAL	13,113.03	13,113.03	12,500.00	(613.03)	104.9
10-10-4602 FRANCHISE FEES PGE	55,114.62	55,114.62	62,000.00	6,885.38	88.9
10-10-4603 FRANCHISE FEES WAVE BROADBAND	5,459.67	8,451.20	9,000.00	548.80	93.9
10-10-4604 FRANCHISE FEES WESTERN ORWASTE	941.22	4,913.14	5,000.00	86.86	98.3
10-10-4605 FRANCHISE FEES ONLINENW	.00	3,505.99	3,500.00	(5.99)	100.2
10-10-4701 RENT - CENTER MARKET	.00	.00	2,400.00	2,400.00	.0
10-10-4813 YC SMALL CITY ALLOTMENT	8,660.25	8,660.25	.00	(8,660.25)	.0
10-10-4816 DONATIONS	.00	200.00	100.00	(100.00)	200.0
10-10-4900 INTEREST INCOME	3,107.56	29,119.86	20,000.00	(9,119.86)	145.6
10-10-4901 MISCELLANEOUS INCOME	(8,285.40)	572.49	500.00	(72.49)	114.5
10-10-4905 SALE OF CITY ASSETS	.00	1,000.00	.00	(1,000.00)	.0
TOTAL DEPARTMENT 10	94,137.10	598,172.97	618,300.00	20,127.03	96.7
 <u>COURT</u>					
10-14-4507 COURT FINES AND FEES	141.00	2,182.00	1,800.00	(382.00)	121.2
10-14-4508 COURT COSTS ASSESSED	.00	.00	100.00	100.00	.0
TOTAL COURT	141.00	2,182.00	1,900.00	(282.00)	114.8
 <u>PLANNING</u>					
10-17-4583 PLANNING FEES	(570.00)	21,990.00	10,000.00	(11,990.00)	219.9
10-17-4584 ENGINEERING FEES PLANNING	.00	.00	500.00	500.00	.0
TOTAL PLANNING	(570.00)	21,990.00	10,500.00	(11,490.00)	209.4
 <u>PUBLIC SAFETY</u>					
10-18-4200 CODE ENFORCEMENT FINES	.00	.00	500.00	500.00	.0
10-18-4506 PUBLIC SAFETY FEE	7,932.29	65,449.85	99,500.00	34,050.15	65.8
TOTAL PUBLIC SAFETY	7,932.29	65,449.85	100,000.00	34,550.15	65.5

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STREET LIGHTS</u>					
10-19-4822 STREET LIGHTS FEE	2,456.19	21,903.41	17,500.00	(4,403.41)	125.2
10-19-4823 UTILITY FEE	3.00	9.01	7,500.00	7,490.99	.1
TOTAL STREET LIGHTS	2,459.19	21,912.42	25,000.00	3,087.58	87.7
<u>SPECIAL</u>					
10-60-4010 EID BUSINESS TAXES	.00	.00	8,983.00	8,983.00	.0
10-60-4755 DOWNTOWN LOAN INTEREST PAY	.00	90.00	125.00	35.00	72.0
10-60-4758 DOWNTOWN LOAN PRINC PAY	.00	1,260.00	1,015.00	(245.00)	124.1
TOTAL SPECIAL	.00	1,350.00	10,123.00	8,773.00	13.3
<u>LIBRARY</u>					
10-65-4560 FINES	.00	334.95	.00	(334.95)	.0
10-65-4705 CCRLS FORMULA PAYMENT	4,698.00	14,094.00	18,790.00	4,696.00	75.0
10-65-4711 CCRLS NET LENDING	.00	7,224.74	.00	(7,224.74)	.0
10-65-4714 CCRLS RURAL PATRON	.00	16.06	.00	(16.06)	.0
10-65-4811 READY TO READ GRANT	.00	1,000.00	1,000.00	.00	100.0
10-65-4813 OREGON COMM FOUNDA GRANT	.00	20,000.00	.00	(20,000.00)	.0
10-65-4816 DONATIONS	.00	600.00	100.00	(500.00)	600.0
10-65-4901 MISCELLANEOUS INCOME	.00	311.27	200.00	(111.27)	155.6
TOTAL LIBRARY	4,698.00	43,581.02	20,090.00	(23,491.02)	216.9
<u>MUSEUM</u>					
10-67-4816 DONATIONS	50.00	19,812.00	17,000.00	(2,812.00)	116.5
TOTAL MUSEUM	50.00	19,812.00	17,000.00	(2,812.00)	116.5
<u>CEMETERY</u>					
10-68-4588 SALE OF INTERNMENT RIGHTS	.00	.00	1,500.00	1,500.00	.0
TOTAL CEMETERY	.00	.00	1,500.00	1,500.00	.0
<u>DEPARTMENT 81</u>					
10-81-4813 GRANT YAMHILL CTY ECONOMIC DEV	.00	21,674.00	.00	(21,674.00)	.0
10-81-4818 NIKE GRANT	.00	18,500.00	.00	(18,500.00)	.0
TOTAL DEPARTMENT 81	.00	40,174.00	.00	(40,174.00)	.0

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFER</u>					
10-90-9130 IN LIEU OF FRANCHISE FEE WATER	1,816.58	16,349.22	21,799.00	5,449.78	75.0
10-90-9140 IN LIEU OF FRANCHISE FEE WW	1,643.50	14,791.50	19,722.00	4,930.50	75.0
TOTAL TRANSFER	3,460.08	31,140.72	41,521.00	10,380.28	75.0
TOTAL FUND REVENUE	112,307.66	845,764.98	845,934.00	169.02	100.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
10-12-5115	BANK CHARGES	92.72	624.98	1,800.00	1,175.02 34.7
10-12-5119	DISCREPENCIES	.00	.00	60.00	60.00 .0
10-12-5123	MERCHANT FEES	.00	.10	200.00	199.90 .1
10-12-5124	PAYROLL PROCESSING FEES	185.20	2,713.84	3,600.00	886.16 75.4
10-12-5126	POSTAGE	.00	1,137.75	1,700.00	562.25 66.9
10-12-5137	SUPPLIES	656.30	9,655.15	15,000.00	5,344.85 64.4
10-12-5200	CONTRACT SERVICES	154.09	5,812.88	18,000.00	12,187.12 32.3
10-12-5201	AUDIT SERVICES	469.60	14,719.60	15,000.00	280.40 98.1
10-12-5203	LEGAL SERVICES	.00	1,815.90	8,000.00	6,184.10 22.7
10-12-5207	INSURANCE	.00	22,539.39	22,000.00	(539.39) 102.5
10-12-5209	CLEANING SERVICES	.00	4,200.00	5,800.00	1,600.00 72.4
10-12-5230	PRINTING AND PUBLISHING	621.28	4,688.71	4,000.00	(688.71) 117.2
10-12-5233	TECHNOLOGY SERVICES	380.00	8,768.98	18,000.00	9,231.02 48.7
10-12-5234	TECHNOLOGY BACK UP	400.00	3,600.00	5,500.00	1,900.00 65.5
10-12-5235	SOFTWARE MAINTENANCE	1,200.00	10,800.00	15,000.00	4,200.00 72.0
10-12-5320	DUES, LICENSE, PERMITS	400.00	6,175.41	8,000.00	1,824.59 77.2
10-12-5342	CONFERENCE/SEMINAR/TRAINING	425.00	3,813.72	8,500.00	4,686.28 44.9
10-12-5344	TRAVEL	115.00	2,335.00	3,600.00	1,265.00 64.9
10-12-5355	MISCELLANEOUS EXPENSE	(56.34)	.00	750.00	750.00 .0
10-12-5413	TELEPHONE	420.01	3,697.57	9,000.00	5,302.43 41.1
10-12-5415	UTILITIES	1,124.17	7,434.24	9,000.00	1,565.76 82.6
10-12-5504	REPAIRS - MAINTENANCE	96.75	6,727.88	6,500.00	(227.88) 103.5
10-12-5600	EQUIPMENT	352.00	4,375.13	4,000.00	(375.13) 109.4
10-12-5606	EQUIPMENT LEASE	450.96	2,313.27	7,200.00	4,886.73 32.1
10-12-5818	COMMUNITY PROJECT	.00	127.77	2,000.00	1,872.23 6.4
10-12-5819	COMMUNITY ASSISTANCE	410.23	4,269.83	5,000.00	730.17 85.4
10-12-5820	COMMUNITY EVENT	.00	2,338.54	600.00	(1,738.54) 389.8
TOTAL ADMIN		7,896.97	134,685.64	197,810.00	63,124.36 68.1
<u>COUNCIL</u>					
10-13-5307	COMMUNITY PROJECT	.00	369.98	1,000.00	630.02 37.0
10-13-5310	STIPEND	400.00	3,600.00	5,000.00	1,400.00 72.0
10-13-5342	CONFERENCE/SEMINAR/TRAINING	.00	760.00	2,000.00	1,240.00 38.0
10-13-5344	TRAVEL	.00	.00	750.00	750.00 .0
10-13-5350	VOLUNTEER APPRECIATION	.00	.00	1,000.00	1,000.00 .0
10-13-5355	COUNCIL EXPENSE	.00	942.43	2,000.00	1,057.57 47.1
TOTAL COUNCIL		400.00	5,672.41	11,750.00	6,077.59 48.3

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURT</u>					
10-14-5105	.00	.00	100.00	100.00	.0
10-14-5211	300.00	1,550.00	3,400.00	1,850.00	45.6
10-14-5306	.00	57.00	1,000.00	943.00	5.7
10-14-5313	.00	16.00	400.00	384.00	4.0
10-14-5320	.00	.00	200.00	200.00	.0
10-14-5342	.00	.00	500.00	500.00	.0
10-14-5344	.00	.00	200.00	200.00	.0
TOTAL COURT	300.00	1,623.00	5,800.00	4,177.00	28.0
<u>PLANNING</u>					
10-17-5203	.00	270.00	500.00	230.00	54.0
10-17-5204	518.75	12,546.25	20,000.00	7,453.75	62.7
10-17-5214	2,314.53	36,982.58	60,000.00	23,017.42	61.6
10-17-5230	.00	.00	3,000.00	3,000.00	.0
10-17-5342	.00	266.26	1,000.00	733.74	26.6
TOTAL PLANNING	2,833.28	50,065.09	84,500.00	34,434.91	59.3
<u>PUBLIC SAFETY</u>					
10-18-5000	2,280.99	21,158.87	29,000.00	7,841.13	73.0
10-18-5020	184.37	1,599.34	2,200.00	600.66	72.7
10-18-5040	809.00	11,197.01	15,000.00	3,802.99	74.7
10-18-5060	105.16	980.69	1,700.00	719.31	57.7
10-18-5090	1.27	11.17	100.00	88.83	11.2
10-18-5120	62.41	584.22	1,100.00	515.78	53.1
10-18-5137	.00	633.20	1,050.00	416.80	60.3
10-18-5217	24,086.95	168,608.65	290,000.00	121,391.35	58.1
10-18-5233	.00	.00	1,450.00	1,450.00	.0
10-18-5302	2,043.58	20,435.80	25,000.00	4,564.20	81.7
10-18-5342	.00	615.84	500.00	(115.84)	123.2
10-18-5413	546.42	919.89	700.00	(219.89)	131.4
10-18-5504	.00	793.99	1,000.00	206.01	79.4
TOTAL PUBLIC SAFETY	30,120.15	227,538.67	368,800.00	141,261.33	61.7
<u>STREET LIGHTS</u>					
10-19-5400	1,559.67	13,958.26	17,000.00	3,041.74	82.1
TOTAL STREET LIGHTS	1,559.67	13,958.26	17,000.00	3,041.74	82.1

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPECIAL</u>					
10-60-5758 DOWNTOWN LOAN	.00	.00	19,678.00	19,678.00	.0
10-60-5900 EID TAX DISBURSEMENT	.00	8,714.13	8,983.00	268.87	97.0
TOTAL SPECIAL	.00	8,714.13	28,661.00	19,946.87	30.4
<u>LIBRARY</u>					
10-65-5000 SALARY - WAGES	3,891.26	35,386.06	46,500.00	11,113.94	76.1
10-65-5020 PAYROLL TAX	312.81	2,864.28	3,200.00	335.72	89.5
10-65-5040 BENEFITS	1,468.18	12,811.50	19,800.00	6,988.50	64.7
10-65-5060 PERS	179.39	1,443.93	1,600.00	156.07	90.3
10-65-5090 WORKERS COMP	2.60	23.35	100.00	76.65	23.4
10-65-5100 BOOKS CHILDREN	.00	1,206.51	2,000.00	793.49	60.3
10-65-5101 AUDIO VISUAL CHILDREN	37.92	256.41	400.00	143.59	64.1
10-65-5102 AUDIO VISUAL ADULT	14.99	349.37	500.00	150.63	69.9
10-65-5106 BOOKS ADULTS	.00	790.42	1,900.00	1,109.58	41.6
10-65-5111 SPECIAL PROGRAM CHILDREN	.00	412.91	600.00	187.09	68.8
10-65-5112 SPECIAL PROGRAM ADULT	.00	19.99	200.00	180.01	10.0
10-65-5126 POSTAGE	.00	45.37	200.00	154.63	22.7
10-65-5137 SUPPLIES	499.30	3,157.22	3,000.00	(157.22)	105.2
10-65-5200 CONTRACT SERVICES	.00	502.10	1,200.00	697.90	41.8
10-65-5233 TECHNOLOGY SERVICES	65.17	1,280.98	2,500.00	1,219.02	51.2
10-65-5320 DUES, LICENSE, PERMITS	.00	912.60	600.00	(312.60)	152.1
10-65-5321 SUBSCRIPTIONS	.00	42.95	150.00	107.05	28.6
10-65-5342 CONFERENCE/SEMINAR/TRAINING	.00	641.00	600.00	(41.00)	106.8
10-65-5344 TRAVEL	.00	.00	600.00	600.00	.0
10-65-5350 PARKING LOT LEASE	.00	.00	510.00	510.00	.0
10-65-5413 TELEPHONE	19.53	194.00	1,700.00	1,506.00	11.4
10-65-5415 UTILITIES	505.87	3,838.95	3,700.00	(138.95)	103.8
10-65-5504 REPAIRS - MAINTENANCE	.00	985.99	1,500.00	514.01	65.7
10-65-5600 EQUIPMENT	.00	1,436.07	100.00	(1,336.07)	1436.1
10-65-5606 EQUIPMENT LEASE	127.55	637.75	2,000.00	1,362.25	31.9
10-65-5912 GRANT EXPENSE READY TO READ	.00	1,122.74	1,000.00	(122.74)	112.3
10-65-5914 OREGON COMM FOUNDA GRANT	1,536.28	13,385.13	.00	(13,385.13)	.0
TOTAL LIBRARY	8,660.85	83,747.58	96,160.00	12,412.42	87.1

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-66-5000 SALARY - WAGES	1,792.49	21,686.28	25,000.00	3,313.72	86.8
10-66-5001 PW ALLOCATED PAYROLL	.00	.00	2,163.00	2,163.00	.0
10-66-5020 PAYROLL TAX	271.71	2,354.72	3,700.00	1,345.28	63.6
10-66-5040 BENEFITS	(61.90)	10,834.20	3,600.00	(7,234.20)	301.0
10-66-5060 PERS	166.08	1,531.76	1,500.00	(31.76)	102.1
10-66-5090 WORKERS COMP	1.71	2,117.89	2,300.00	182.11	92.1
10-66-5120 GAS - OIL	192.76	1,498.94	1,900.00	401.06	78.9
10-66-5137 SUPPLIES	.00	636.37	1,500.00	863.63	42.4
10-66-5140 UNIFORMS - TOWELS	103.25	758.32	900.00	141.68	84.3
10-66-5200 CONTRACT SERVICES	636.00	3,705.14	5,000.00	1,294.86	74.1
10-66-5413 TELEPHONE	61.11	591.62	800.00	208.38	74.0
10-66-5415 UTILITIES	387.59	2,845.76	3,000.00	154.24	94.9
10-66-5504 REPAIRS - MAINTENANCE	112.20	272.94	1,000.00	727.06	27.3
10-66-5510 LANDSCAPE MAINTENANCE	.00	.00	500.00	500.00	.0
10-66-5512 POND AQUATIC WEED CONTROL	.00	.00	8,500.00	8,500.00	.0
10-66-5600 EQUIPMENT	.00	431.86	1,000.00	568.14	43.2
10-66-6000 CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0
10-66-9615 PW EXPENSE ALLOCATION	36.83	331.47	442.00	110.53	75.0
TOTAL PARKS	3,699.83	49,597.27	77,805.00	28,207.73	63.8
<u>MUSEUM</u>					
10-67-5090 WORKERS COMP	.00	.00	65.00	65.00	.0
10-67-5137 SUPPLIES	.00	290.84	500.00	209.16	58.2
10-67-5200 CONTRACT SERVICES	.00	334.30	.00	(334.30)	.0
10-67-5233 TECHNOLOGY SERVICES	.00	650.00	600.00	(50.00)	108.3
10-67-5310 STIPEND	300.00	2,000.00	3,600.00	1,600.00	55.6
10-67-5320 DUES, LICENSE, PERMITS	.00	68.00	100.00	32.00	68.0
10-67-5413 TELEPHONE	20.07	196.63	2,200.00	2,003.37	8.9
10-67-5415 UTILITIES	537.79	3,401.54	4,250.00	848.46	80.0
10-67-5504 REPAIRS - MAINTENANCE	.00	2,169.96	7,500.00	5,330.04	28.9
10-67-5601 COLLECTION ACQUISITION	.00	60.00	300.00	240.00	20.0
10-67-5820 EVENTS	.00	478.58	750.00	271.42	63.8
10-67-6000 CAPITAL OUTLAY	.00	10,930.00	4,000.00	(6,930.00)	273.3
10-67-9990 RESERVE FOR FUTURE	.00	(700.00)	3,000.00	3,700.00	(23.3)
TOTAL MUSEUM	857.86	19,879.85	26,865.00	6,985.15	74.0
<u>CEMETERY</u>					
10-68-5200 CONTRACT SERVICES	.00	120.00	500.00	380.00	24.0
10-68-5320 DUES, LICENSE, PERMITS	.00	.00	100.00	100.00	.0
10-68-5510 LANDSCAPE MAINTENANCE	250.00	606.00	2,500.00	1,894.00	24.2
10-68-5513 PORTABLE RESTROOM	.00	355.07	500.00	144.93	71.0
TOTAL CEMETERY	250.00	1,081.07	3,600.00	2,518.93	30.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PAYROLL ADMIN</u>					
10-70-5000 SALARY - WAGES	17,081.60	161,554.14	222,000.00	60,445.86	72.8
10-70-5002 ADMIN ALLOCATED PAYROLL	.00	.00	(238,764.00)	(238,764.00)	.0
10-70-5020 PAYROLL TAX	1,083.64	11,835.97	18,000.00	6,164.03	65.8
10-70-5040 BENEFITS	5,709.27	50,196.87	74,000.00	23,803.13	67.8
10-70-5060 PERS	787.48	7,504.24	12,000.00	4,495.76	62.5
10-70-5090 WORKERS COMP	4.61	544.91	700.00	155.09	77.8
TOTAL PAYROLL ADMIN	24,666.60	231,636.13	87,936.00	(143,700.13)	263.4
<u>PAYROLL PUBLIC WORKS</u>					
10-71-5000 SALARY - WAGES	15,830.69	139,540.69	140,000.00	459.31	99.7
10-71-5001 PW ALLOCATED PAYROLL	.00	.00	(216,300.00)	(216,300.00)	.0
10-71-5020 PAYROLL TAX	1,001.26	9,370.30	11,000.00	1,629.70	85.2
10-71-5040 BENEFITS	4,997.40	40,255.24	54,000.00	13,744.76	74.6
10-71-5060 PERS	1,076.45	10,941.18	11,000.00	58.82	99.5
10-71-5090 WORKERS COMP	5.67	1,689.08	300.00	(1,389.08)	563.0
TOTAL PAYROLL PUBLIC WORKS	22,911.47	201,796.49	.00	(201,796.49)	.0
<u>PUBLIC WORKS OPERATIONS</u>					
10-72-5120 GAS - OIL	98.73	1,910.08	3,200.00	1,289.92	59.7
10-72-5137 SUPPLIES	204.53	5,429.35	6,000.00	570.65	90.5
10-72-5140 UNIFORMS - TOWELS	.00	101.98	1,000.00	898.02	10.2
10-72-5200 CONTRACT SERVICES	.00	93.00	500.00	407.00	18.6
10-72-5203 LEGAL SERVICES	.00	.00	500.00	500.00	.0
10-72-5207 INSURANCE	.00	12,500.00	12,500.00	.00	100.0
10-72-5233 TECHNOLOGY SERVICES	.00	100.00	500.00	400.00	20.0
10-72-5320 DUES, LICENSE, PERMITS	.00	353.00	1,000.00	647.00	35.3
10-72-5342 CONFERENCE/SEMINAR/TRAINING	1,033.25	2,539.35	1,500.00	(1,039.35)	169.3
10-72-5344 TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-72-5415 UTILITIES	996.46	7,307.72	9,000.00	1,692.28	81.2
10-72-5504 REPAIRS - MAINTENANCE	488.39	5,462.87	5,000.00	(462.87)	109.3
10-72-5507 EQUIPMENT MAINTENANCE	408.00	2,431.55	1,000.00	(1,431.55)	243.2
10-72-5600 EQUIPMENT	(162.55)	7,369.59	1,500.00	(5,869.59)	491.3
10-72-9615 FUND/DEPT ALLOCATIONS	(3,683.33)	(33,149.97)	(44,200.00)	(11,050.03)	(75.0)
TOTAL PUBLIC WORKS OPERATIONS	(616.52)	12,448.52	.00	(12,448.52)	.0
<u>CAPITAL</u>					
10-80-6010 CAPITAL OUTLAY	.00	5,000.00	5,000.00	.00	100.0
TOTAL CAPITAL	.00	5,000.00	5,000.00	.00	100.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-81-5913 GRANT YAMHILL CTY ECONOMIC DEV	.00	3,033.60	.00	(3,033.60)	.0
10-81-5918 NIKE GRANT	.00	17,706.55	.00	(17,706.55)	.0
TOTAL DEPARTMENT 81	.00	20,740.15	.00	(20,740.15)	.0
 <u>TRANSFER</u>					
10-90-9610 OVERHEAD CHARGE	(12,762.83)	(114,865.47)	(153,154.00)	(38,288.53)	(75.0)
TOTAL TRANSFER	(12,762.83)	(114,865.47)	(153,154.00)	(38,288.53)	(75.0)
 TOTAL FUND EXPENDITURES	 90,777.33	 953,318.79	 858,533.00	 (94,785.79)	 111.0
 NET REVENUE OVER EXPENDITURES	 21,530.33	 (107,553.81)	 (12,599.00)	 94,954.81	 (853.7)

CITY OF WILLAMINA
 BALANCE SHEET
 MARCH 31, 2020

STREET FUND

<u>ASSETS</u>			
20-00-1009	CASH ALLOCATED		225,871.31
	TOTAL ASSETS		<u>225,871.31</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-00-2000	ACCOUNTS PAYABLE		11,969.07
	TOTAL LIABILITIES		11,969.07
<u>FUND EQUITY</u>			
20-00-3000	FUND BALANCE		164,125.47
	REVENUE OVER EXPENDITURES - YTD	<u>49,776.77</u>	
	BALANCE - CURRENT DATE		<u>213,902.24</u>
	TOTAL FUND EQUITY		<u>213,902.24</u>
	TOTAL LIABILITIES AND EQUITY		<u>225,871.31</u>

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-10-4115 STATE HIGHWAY REVENUE	12,053.74	120,759.54	154,500.00	33,740.46	78.2
TOTAL DEPARTMENT 10	12,053.74	120,759.54	154,500.00	33,740.46	78.2
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20-81-4850 GRANT SMALL CITIES ALLOTMENT	.00	87,768.00	88,700.00	932.00	99.0
TOTAL DEPARTMENT 81	.00	87,768.00	88,700.00	932.00	99.0
TOTAL FUND REVENUE	12,053.74	208,527.54	243,200.00	34,672.46	85.7

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

STREET FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-11-5001 PW ALLOCATED PAYROLL	.00	.00	32,328.00	32,328.00	.0
20-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	35,685.00	35,685.00	.0
20-11-5090 WORKERS COMP	.00	2,900.00	3,000.00	100.00	96.7
20-11-5120 GAS - OIL	.00	717.24	1,200.00	482.76	59.8
20-11-5137 SUPPLIES	.00	44.08	1,000.00	955.92	4.4
20-11-5140 UNIFORMS - TOWELS	30.35	223.06	500.00	276.94	44.6
20-11-5200 CONTRACT SERVICES	.00	.00	5,000.00	5,000.00	.0
20-11-5204 ENGINEERING SERVICES	.00	.00	10,000.00	10,000.00	.0
20-11-5233 TECHNOLOGY SERVICES	.00	.00	1,450.00	1,450.00	.0
20-11-5413 TELEPHONE	27.26	248.22	600.00	351.78	41.4
20-11-5415 UTILITIES	.00	.00	150.00	150.00	.0
20-11-5504 REPAIRS - MAINTENANCE	.00	2,662.13	3,000.00	337.87	88.7
20-11-5521 SIDEWALK MAINTENANCE	.00	2,000.00	10,000.00	8,000.00	20.0
20-11-5522 STREET MAINTENANCE	17,717.00	40,830.28	20,000.00	(20,830.28)	204.2
20-11-5523 TRAFFIC CONTROL	.00	1,147.96	4,000.00	2,852.04	28.7
20-11-5600 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
TOTAL EXPENDITURE	17,774.61	50,772.97	129,413.00	78,640.03	39.2
<u>CAPITAL</u>					
20-80-6000 CAPITAL OUTLAY	.00	11,500.00	11,500.00	.00	100.0
TOTAL CAPITAL	.00	11,500.00	11,500.00	.00	100.0
20-81-5909 GRANT EXP SMALLCITIES ALLOTMNT	.00	74,355.80	120,000.00	45,644.20	62.0
TOTAL DEPARTMENT 81	.00	74,355.80	120,000.00	45,644.20	62.0
<u>TRANSFER</u>					
20-90-9610 OVERHEAD ALLOCATION	1,907.50	17,167.50	22,890.00	5,722.50	75.0
20-90-9615 PW EXPENSE ALLOCATION	550.50	4,954.50	6,606.00	1,651.50	75.0
TOTAL TRANSFER	2,458.00	22,122.00	29,496.00	7,374.00	75.0
TOTAL FUND EXPENDITURES	20,232.61	158,750.77	290,409.00	131,658.23	54.7
NET REVENUE OVER EXPENDITURES	(8,178.87)	49,776.77	(47,209.00)	(96,985.77)	105.4

CITY OF WILLAMINA
BALANCE SHEET
MARCH 31, 2020

STREET SDC FUND

<u>ASSETS</u>			
21-00-1009	CASH ALLOCATED	192,000.00	
	TOTAL ASSETS		192,000.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
21-00-3050	FUND BALANCE, RESTRICTED	90,000.00	
21-00-3100	FUND BALANCE, RESTRICTED	90,000.00	
	REVENUE OVER EXPENDITURES - YTD	12,000.00	
	BALANCE - CURRENT DATE	192,000.00	
	TOTAL FUND EQUITY		192,000.00
	TOTAL LIABILITIES AND EQUITY		192,000.00

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
21-10-4421 SYSTEM DEVELOPMENT CHARGES	3,000.00	12,000.00	25,000.00	13,000.00	48.0
TOTAL DEPARTMENT 10	3,000.00	12,000.00	25,000.00	13,000.00	48.0
TOTAL FUND REVENUE	3,000.00	12,000.00	25,000.00	13,000.00	48.0

CITY OF WILLAMINA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
21-80-6000 CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES	3,000.00	12,000.00	15,000.00	3,000.00	80.0

CITY OF WILLAMINA
BALANCE SHEET
MARCH 31, 2020

WATER FUND

<u>ASSETS</u>			
30-00-1009	CASH ALLOCATED	526,836.53	
30-00-1251	UTILITY RECEIVABLE	62,790.83	
30-00-1300	INVENTORY	16,715.00	
30-00-1400	LAND	122,298.00	
30-00-1410	SYSTEMS	1,618,959.40	
30-00-1420	LAND IMPROVEMENTS	388.00	
30-00-1430	BUILDINGS	605,516.00	
30-00-1440	EQUIPMENT	158,379.00	
30-00-1460	VEHICLES	42,663.00	
30-00-1490	ACCUMULATED DEPRECIATION	(1,824,801.08)	
	TOTAL ASSETS		1,329,744.68
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
30-00-2000	ACCOUNTS PAYABLE	3,332.52	
30-00-2100	ACCRUED PAYROLL	996.41	
30-00-2150	ACCRUED VACATION	3,429.48	
30-00-2300	WATER DEPOSITS	54,947.09	
30-00-2820	ACCRUED INTEREST	13,370.00	
30-00-2831	WATER FHA 91-02 SERIES 2001	727,927.42	
30-00-2832	BUSINESS OREGON LOAN	13,063.00	
30-00-2940	DUE TO FUND 40	125,000.00	
	TOTAL LIABILITIES		942,065.92
<u>FUND EQUITY</u>			
30-00-3000	FUND BALANCE	337,160.85	
30-00-3050	FUND BALANCE - RESTRICTED	52,813.00	
30-00-3100	FUND BALANCE CAPITAL LESS DEBT	(150,924.86)	
	REVENUE OVER EXPENDITURES - YTD	148,629.77	
	BALANCE - CURRENT DATE	387,678.76	
	TOTAL FUND EQUITY		387,678.76
	TOTAL LIABILITIES AND EQUITY		1,329,744.68

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
30-10-4330 WATER REVENUE	61,522.85	551,997.93	718,000.00	166,002.07	76.9
30-10-4332 NEW CONNECTION FEE	550.00	2,200.00	4,000.00	1,800.00	55.0
30-10-4337 DOUBLE CHECK VALVE	200.00	800.00	1,500.00	700.00	53.3
30-10-4350 RECOVERY BAD DEBT	279.46	374.13	1,000.00	625.87	37.4
30-10-4581 PENALTY AND FEES	.00	6,663.95	2,000.00	(4,663.95)	333.2
30-10-4582 NON-SUFFICIENT CHECK FEES	63.98	153.37	125.00	(28.37)	122.7
TOTAL DEPARTMENT 10	62,616.29	562,189.38	726,625.00	164,435.62	77.4
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30-81-4800 CDBG GRANTS	.00	19,286.00	475,900.00	456,614.00	4.1
TOTAL DEPARTMENT 81	.00	19,286.00	475,900.00	456,614.00	4.1
TOTAL FUND REVENUE	62,616.29	581,475.38	1,202,525.00	621,049.62	48.4

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

WATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-11-5000 SALARY - WAGES	4,137.15	48,468.10	73,250.00	24,781.90	66.2
30-11-5001 PW ALLOCATED PAYROLL	.00	.00	96,587.00	96,587.00	.0
30-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	106,618.00	106,618.00	.0
30-11-5020 PAYROLL TAX	313.13	3,129.07	4,500.00	1,370.93	69.5
30-11-5040 BENEFITS	821.01	7,195.97	10,500.00	3,304.03	68.5
30-11-5060 PERS	561.66	5,747.48	7,000.00	1,252.52	82.1
30-11-5090 WORKERS COMP	2.05	2,920.34	3,000.00	79.66	97.3
30-11-5105 BAD DEBT	.00	1,163.62	3,000.00	1,836.38	38.8
30-11-5108 CHEMICALS	281.00	14,836.74	18,000.00	3,163.26	82.4
30-11-5120 GAS - OIL	178.85	1,675.69	2,000.00	324.31	83.8
30-11-5123 MERCHANT FEES	332.57	3,275.28	5,000.00	1,724.72	65.5
30-11-5126 POSTAGE	.00	.00	750.00	750.00	.0
30-11-5137 SUPPLIES	.00	2,267.18	2,500.00	232.82	90.7
30-11-5140 UNIFORMS - TOWELS	370.10	1,449.22	2,000.00	550.78	72.5
30-11-5200 CONTRACT SERVICES	131.25	10,726.79	19,000.00	8,273.21	56.5
30-11-5204 ENGINEERING SERVICES	305.00	4,507.50	16,000.00	11,492.50	28.2
30-11-5230 PRINTING AND PUBLISHING	306.71	2,879.76	4,000.00	1,120.24	72.0
30-11-5233 TECHNOLOGY SERVICES	.00	1,297.70	1,450.00	152.30	89.5
30-11-5250 SYSTEM ANALYSIS	140.00	2,030.00	3,000.00	970.00	67.7
30-11-5320 DUES, LICENSE, PERMITS	.00	1,430.84	5,600.00	4,169.16	25.6
30-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	345.00	750.00	405.00	46.0
30-11-5344 TRAVEL	.00	.00	750.00	750.00	.0
30-11-5355 MISCELLANEOUS EXPENSE	.00	.00	100.00	100.00	.0
30-11-5413 TELEPHONE	253.84	2,358.01	3,500.00	1,141.99	67.4
30-11-5415 UTILITIES	4,335.10	33,210.07	45,000.00	11,789.93	73.8
30-11-5504 REPAIRS - MAINTENANCE	100.28	3,041.17	10,000.00	6,958.83	30.4
30-11-5530 SUPPLY SYSTEM MAINTENANCE	3,069.28	22,426.74	25,000.00	2,573.26	89.7
30-11-5531 DISTRIBUTION MAINTENANCE	.00	2,058.52	16,000.00	13,941.48	12.9
30-11-5535 NEW CONNECTION EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
30-11-5600 EQUIPMENT	860.82	2,947.96	8,000.00	5,052.04	36.9
30-11-5605 HYDRANT REPLACEMENT	1,876.10	3,876.10	4,000.00	123.90	96.9
TOTAL EXPENDITURE	18,375.90	185,264.85	497,855.00	312,590.15	37.2
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30-80-6000 CAPITAL-VEHICLES	.00	21,319.00	13,000.00	(8,319.00)	164.0
30-80-6001 CAPITAL OUTLAY-INTAKE REDESIGN	.00	17,817.50	498,100.00	480,282.50	3.6
TOTAL DEPARTMENT 80	.00	39,136.50	511,100.00	471,963.50	7.7
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30-82-8030 WATER PRINCIPAL	.00	32,675.64	27,851.00	(4,824.64)	117.3
30-82-8035 WATER INTEREST	.00	33,324.12	33,143.00	(181.12)	100.6
TOTAL DEPARTMENT 82	.00	65,999.76	60,994.00	(5,005.76)	108.2

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
30-90-9040 INTERFUND LOAN	.00	60,000.00	60,000.00	.00	100.0
30-90-9110 IN LIEU OF FRANCHISE FEE	1,816.58	16,349.22	21,799.00	5,449.78	75.0
30-90-9231 TRANSFER IN	.00	.00	(13,203.00)	(13,203.00)	.0
30-90-9610 OVERHEAD ALLOCATION	5,699.17	51,292.53	68,390.00	17,097.47	75.0
30-90-9615 PW EXPENSE ALLOCATION	1,644.75	14,802.75	19,737.00	4,934.25	75.0
TOTAL TRANSFER	9,160.50	142,444.50	156,723.00	14,278.50	90.9
TOTAL FUND EXPENDITURES	27,536.40	432,845.61	1,226,672.00	793,826.39	35.3
NET REVENUE OVER EXPENDITURES	35,079.89	148,629.77	(24,147.00)	(172,776.77)	615.5

CITY OF WILLAMINA
 BALANCE SHEET
 MARCH 31, 2020

WATER SDC FUND

<u>ASSETS</u>			
31-00-1009	CASH ALLOCATED	80,171.03	
	TOTAL ASSETS		80,171.03
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
31-00-3050	FUND BALANCE, RESTRICTED	62,804.72	
31-00-3100	FUND BALANCE, RESTRICTED	9,974.31	
	REVENUE OVER EXPENDITURES - YTD	7,392.00	
	BALANCE - CURRENT DATE	80,171.03	
	TOTAL FUND EQUITY		80,171.03
	TOTAL LIABILITIES AND EQUITY		80,171.03

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
31-10-4431 SYSTEM DEVELOPMENT CHARGES	1,848.00	7,392.00	15,000.00	7,608.00	49.3
TOTAL DEPARTMENT 10	1,848.00	7,392.00	15,000.00	7,608.00	49.3
TOTAL FUND REVENUE	1,848.00	7,392.00	15,000.00	7,608.00	49.3

CITY OF WILLAMINA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
31-80-6000 CAPITAL OUTLAY	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	5,000.00	5,000.00	.0
<u>TRANSFER</u>					
31-90-9750 DEBT SERVICE TRANSFER TO 50	.00	.00	13,203.00	13,203.00	.0
TOTAL TRANSFER	.00	.00	13,203.00	13,203.00	.0
TOTAL FUND EXPENDITURES	.00	.00	18,203.00	18,203.00	.0
NET REVENUE OVER EXPENDITURES	1,848.00	7,392.00	(3,203.00)	(10,595.00)	230.8

CITY OF WILLAMINA
 BALANCE SHEET
 MARCH 31, 2020

WASTEWATER FUND

ASSETS

40-00-1009	CASH ALLOCATED	648,221.26	
40-00-1251	UTILITY RECEIVABLE	59,001.43	
40-00-1300	INVENTORY	16,715.00	
40-00-1400	LAND	426,426.00	
40-00-1410	SYSTEMS	3,560,287.00	
40-00-1420	LAND IMPROVEMENTS	388.00	
40-00-1430	BUILDINGS	313,738.00	
40-00-1440	EQUIPMENT	297,855.00	
40-00-1460	VEHICLES	69,004.00	
40-00-1490	ACCUMULATED DEPRECIATION	(2,562,063.69)	
40-00-1930	DUE FROM FUND 30	125,000.00	
	TOTAL ASSETS		2,954,572.00

LIABILITIES AND EQUITY

LIABILITIES

40-00-2000	ACCOUNTS PAYABLE	2,590.28	
40-00-2100	ACCRUED PAYROLL	735.45	
40-00-2150	ACCRUED VACATION	575.20	
40-00-2400	SEWER DEPOSITS	45,672.06	
40-00-2820	ACCRUED INTEREST	32,038.70	
40-00-2840	WASTEWATER TREATMENT G0300	951,888.00	
40-00-2841	WASTEWATER TREATMENT G9900	223,525.00	
	TOTAL LIABILITIES		1,257,024.69

FUND EQUITY

40-00-3000	FUND BALANCE	645,410.79	
40-00-3100	FUND BALANCE CAPITAL LESS DEBT	915,217.91	
	REVENUE OVER EXPENDITURES - YTD	136,918.61	
	BALANCE - CURRENT DATE	1,697,547.31	
	TOTAL FUND EQUITY		1,697,547.31
	TOTAL LIABILITIES AND EQUITY		2,954,572.00

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-10-4340 WASTEWATER REVENUE	58,208.85	492,725.76	655,000.00	162,274.24	75.2
40-10-4342 NEW CONNECTION FEE	150.00	600.00	1,200.00	600.00	50.0
40-10-4350 RECOVERY BAD DEBT	.00	.00	1,200.00	1,200.00	.0
TOTAL DEPARTMENT 10	58,358.85	493,325.76	657,400.00	164,074.24	75.0
 <u>TRANSFER</u>					
40-90-9530 INTERFUND LOAN	.00	60,000.00	60,000.00	.00	100.0
TOTAL TRANSFER	.00	60,000.00	60,000.00	.00	100.0
 TOTAL FUND REVENUE	 58,358.85	 553,325.76	 717,400.00	 164,074.24	 77.1

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

WASTEWATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-11-5000 SALARY - WAGES	2,681.26	24,954.05	68,000.00	43,045.95	36.7
40-11-5001 PW ALLOCATED PAYROLL	.00	.00	85,222.00	85,222.00	.0
40-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	96,461.00	96,461.00	.0
40-11-5020 PAYROLL TAX	257.77	2,349.90	3,000.00	650.10	78.3
40-11-5040 BENEFITS	2,853.40	13,904.49	10,500.00	(3,404.49)	132.4
40-11-5060 PERS	156.48	1,447.78	2,000.00	552.22	72.4
40-11-5090 WORKERS COMP	1.54	2,117.66	2,200.00	82.34	96.3
40-11-5105 BAD DEBT	.00	898.80	2,500.00	1,601.20	36.0
40-11-5108 CHEMICALS	585.00	3,948.00	15,000.00	11,052.00	26.3
40-11-5120 GAS - OIL	102.43	1,286.69	2,300.00	1,013.31	55.9
40-11-5123 MERCHANT FEES	332.56	3,275.24	4,000.00	724.76	81.9
40-11-5126 POSTAGE	.00	.00	500.00	500.00	.0
40-11-5137 SUPPLIES	.00	1,963.08	2,100.00	136.92	93.5
40-11-5140 UNIFORMS - TOWELS	303.75	2,230.82	2,000.00	(230.82)	111.5
40-11-5200 CONTRACT SERVICES	1,200.00	15,385.44	22,000.00	6,614.56	69.9
40-11-5204 ENGINEERING SERVICES	.00	52.50	6,000.00	5,947.50	.9
40-11-5230 PRINTING AND PUBLISHING	306.71	2,879.78	3,000.00	120.22	96.0
40-11-5233 TECHNOLOGY SERVICES	.00	2,667.98	1,450.00	(1,217.98)	184.0
40-11-5250 SYSTEM ANALYSIS	2,100.00	2,760.00	5,000.00	2,240.00	55.2
40-11-5320 DUES, LICENSE, PERMITS	2,081.00	3,249.00	4,500.00	1,251.00	72.2
40-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	1,844.00	500.00	(1,344.00)	368.8
40-11-5344 TRAVEL	.00	185.86	500.00	314.14	37.2
40-11-5413 TELEPHONE	321.32	2,841.86	4,000.00	1,158.14	71.1
40-11-5415 UTILITIES	2,927.80	24,892.08	34,000.00	9,107.92	73.2
40-11-5504 REPAIRS - MAINTENANCE	2,324.40	9,382.54	20,000.00	10,617.46	46.9
40-11-5540 TREATMENT SYSTEM MAINTENANCE	.00	2,387.37	10,000.00	7,612.63	23.9
40-11-5541 COLLECTION MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
40-11-5600 EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURE	18,535.42	126,904.92	426,733.00	299,828.08	29.7
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40-80-6000 CAPITAL OUTLAY	.00	39,741.20	41,000.00	1,258.80	96.9
TOTAL DEPARTMENT 80	.00	39,741.20	41,000.00	1,258.80	96.9
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40-82-8040 SEWER PRINCIPAL	.00	120,081.00	120,081.00	.00	100.0
40-82-8045 SEWER INTEREST	.00	55,421.84	55,421.00	(.84)	100.0
TOTAL DEPARTMENT 82	.00	175,502.84	175,502.00	(.84)	100.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2020

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
40-90-9110 IN LIEU OF FRANCHISE FEE	1,643.50	14,791.50	19,722.00	4,930.50	75.0
40-90-9241 TRANSFER IN	.00	.00	(24,570.00)	(24,570.00)	.0
40-90-9610 OVERHEAD ALLOCATION	5,156.16	46,405.44	61,874.00	15,468.56	75.0
40-90-9615 PW EXPENSE ALLOCATION	1,451.25	13,061.25	17,415.00	4,353.75	75.0
TOTAL TRANSFER	8,250.91	74,258.19	74,441.00	182.81	99.8
TOTAL FUND EXPENDITURES	26,786.33	416,407.15	717,676.00	301,268.85	58.0
NET REVENUE OVER EXPENDITURES	31,572.52	136,918.61	(276.00)	(137,194.61)	49608.

CITY OF WILLAMINA
 BALANCE SHEET
 MARCH 31, 2020

WASTEWATER SDC FUND

<u>ASSETS</u>			
41-00-1009	CASH ALLOCATED		39,399.00
	TOTAL ASSETS		<u>39,399.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
41-00-3050	FUND BALANCE, RESTRICTED		19,181.58
41-00-3100	FUND BALANCE, RESTRICTED		10,217.42
	REVENUE OVER EXPENDITURES - YTD	<u>10,000.00</u>	
	BALANCE - CURRENT DATE		<u>39,399.00</u>
	TOTAL FUND EQUITY		<u>39,399.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>39,399.00</u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
41-10-4441 SYSTEM DEVELOPMENT CHARGES	2,500.00	10,000.00	20,000.00	10,000.00	50.0
TOTAL DEPARTMENT 10	2,500.00	10,000.00	20,000.00	10,000.00	50.0
TOTAL FUND REVENUE	2,500.00	10,000.00	20,000.00	10,000.00	50.0

CITY OF WILLAMINA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2020

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
41-80-6000 CAPITAL OUTLAY	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	5,000.00	5,000.00	.0
<u>TRANSFER</u>					
41-90-9750 DEBT SERVICE TRANSFER TO 50	.00	.00	24,570.00	24,570.00	.0
TOTAL TRANSFER	.00	.00	24,570.00	24,570.00	.0
TOTAL FUND EXPENDITURES	.00	.00	29,570.00	29,570.00	.0
NET REVENUE OVER EXPENDITURES	2,500.00	10,000.00	(9,570.00)	(19,570.00)	104.5

**City of Willamina
City Council Meeting Minutes
April 13, 2020
12:00 PM**

Location of Meeting:

Via Phone/Web

Minutes taken by Deputy Recorder located at:
West Valley Fire Station
825 NE Main St
Willamina, Oregon 97369

Present at Meeting:

Mayor Ila Skyberg
Council President Rita Baller
Councilor Bob Burr
Councilor Craig Johnson
Councilor Roberta Lawson
Councilor April Wooden
City Manager Kenna West
Deputy City Recorder Debbie Bernard
Public Works Director Jeff Brown
Library Director Sarah Frost
Bulletin Reporter Herb Swett

Absent from Meeting: Councilor McKnight

Mayor Ila Skyberg called the phone and video conference meeting of the City Council to order at 12:05 PM on April 13, 2020. The Deputy City Recorder took the roll and a quorum was present.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

1. Consent Agenda

Mayor Ila Skyberg

Mayor Skyberg called for a motion to approve the items on the Consent Agenda:

MOTION: Councilor Baller moved to approve the items on the Consent Agenda. Councilor Burr seconded the motion. Motion carried with Councilors Baller, Burr, Johnson, Lawson, and Wooden all in favor.

1. Check Registers of February 1, to 29, 2020 (informational)
2. Financials February 29, 2020 (informational)
3. Minutes from the March 10, 2020 City Council Meeting
4. Minutes from the March 17, 2020 Special City Council Meeting

2. A Resolution of the Willamina City Council Extending The State of Emergency as a Result of the COVID19 Pandemic

Mayor Ila Skyberg

Mayor Skyberg stated the question, "Shall City Council adopt Resolution No.19-20-004 extending the local state of emergency that was adopted on March 17, 2020?"

MOTION: Councilor Johnson moved to adopt Resolution No. 19-20-004, extending the local state of emergency. Councilor Burr seconded. Motion carried with Councilors Baller, Burr, Johnson, Lawson, and Wooden all in favor.

3. Resolution No. 19-20-005 A Resolution Adopting A Temporary Personnel Policy Requiring the Use of Face Masks

Mayor Ila Skyberg

Mayor Skyberg stated the question, "Shall City Council adopt Resolution No. 19-20-005 requiring City employees to wear face masks when on duty?"

MOTION: Councilor Burr moved to adopt Resolution No. 19-20-005 a Resolution of the Willamina City Council adopting a temporary personnel policy requiring the use of face masks. Councilor Wooden seconded. Motion carried with Councilors Baller, Burr, Johnson, Lawson, and Wooden all in favor.

Councilor Wooden questioned the one mask per employee.

City Manager West explained that the face mask design allows for gauze inserted into the mask and new gauze replaced after each washing; therefore, only one mask per employee was needed.

4. Information Reports from City Officers

Mayor Ila Skyberg

Mayor Skyberg called for the City Manager to report.

Manager West asked Library Director Sarah Frost to share an update on the Library. Library Director Frost reported during the library closure the Library is offering Storytime on Facebook twice a week. Director Frost added the Library now has content on YouTube, offering storytime and information to assist parents

with the use of technology. Manager West said that the City has one of the most up to date virtual library services in the area.

Manager West commented that a "Lasagna Dinner" prepared by Coyote Joes went to families in need in the community. Bill Walsh of Wash Trucking paid for the dinners. City staff in coordination with Coyote Joe's assisted in the distribution of the dinners. Manager West noted the Willamina Food Pantry has seen a large increase in families needing food assistance. The Hampton Family has donated generously in response to this need and the Ford Family Foundation has also awarded funds to assist. Our individual community members have also given generously and this community support is so very important---and very, very appreciated---right now particularly.

Manager West also reported that staff would be working on preparing for upcoming budget meetings. The meetings will be held via web conference. Due to the extension of the current State of Emergency and the need to hold virtual meetings, the City ordered Fire pad tablets for the use of each member of the Council to make certain all members have the necessary technology to join and participate in the meetings. This participation is required by Oregon budgeting law and necessary for the City's continued governance needs.

Motion to Adjourn
Mayor Ila Skyberg
Mayor Skyberg called for a motion to adjourn.

MOTION: Councilor Wooden moved to adjourn. Councilor Lawson seconded the motion. Motion carried with Councilors Baller, Burr, Johnson, Lawson, and Wooden all in favor.

Agenda and Time of Next Meeting

The next meeting:
Phone and Web Conference details to be announced.
Minutes to be taken by the Deputy City Recorder located at:
West Valley Fire Station
825 NE Main St
Willamina, Oregon 97396

Mayor Ila Skyberg adjourned the meeting at 12:20 PM.

Minutes submitted Deputy City Recorder Debbie Bernard

Minutes approved Mayor Ila Skyberg
