

**Willamina City Council Regular Meeting**

**Tuesday, June 4, 2019, 6:00 pm**

**West Valley Fire Station**

**825 NE Main St.**

**Willamina, OR 97396**

AGENDA

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PUBLIC INPUT – BUSINESS FROM THE AUDIENCE

Public Input: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder before the meeting. Anyone wishing to comment on an item of the Regular Agenda will need to sign in on the sign in form.

CORRESPONDENCE – none

CONSENT AGENDA “(A listing of routine business items, which are adopted with one motion, without discussion. However, any COUNCILOR may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon).”

1. Check Registers – April 1 to 31, 2019 (information only)
2. Financials April 31, 2019
3. Minutes from the May 14, 2019 City Council Meeting
4. Consideration of the use of the Tina Miller Park for the Summer Food Program  
Willamina School District 30-44-63J

REGULAR AGENDA

1. Council of Governments Contract
2. Excessive Force – Resolution No.18-19-021
3. Housing – Resolution No.18-19-022
4. Master Fee Schedule Resolution No. 18-19-023

**Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900**

*411 NE “C” Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121*

[willaminaoregon.gov](http://willaminaoregon.gov)

5. TGM Grant – Resolution No. 18-19-024 a Resolution in Support of the City's Application for a 2019 Transportation and Growth Management Grant
6. Police Services Contract 2019/2020

## PUBLIC HEARINGS

### Open the Public Hearing

1. Proposed Public Hearing on the Use of State Revenue Sharing Funds in FY 2019/2020 Budget

### Close the Public Hearing

### Open the Next Public Hearing

1. The City Council will conduct a Budget Hearing to obtain public comment on the budget for the fiscal year beginning July 1, 2019 as approved by the Budget Committee on May 21, 2019 (2019-2020 Budget Document is a separate hand out)

### Close the Public Hearing

### Open the next Public Hearing

1. The City of Willamina City Council will conduct a Public Hearing to obtain public comment on a request for an annual rate review for Recology Western Oregon which is proposed to be effective July 1, 2018.

### Close the Public Hearing (return to Regular Session to consider the following resolutions)

1. Resolution 18-19-017 – A Resolution declaring the City's Election to receive State Revenue funds
2. Resolution 18-19-018 – A Resolution declaring 4 or more services
3. Resolution 18-19-019 - A Resolution adopting the FY 2019/2020 Budget, Make Appropriations & Imposing and Categorizing Taxes.
4. Resolution 18-19-020 – A Resolution approving proposed 2019/2020 Rate Schedule for Recology Western Oregon

INFORMATIONAL REPORTS (Items that require no Council action) - none

MAYORS REPORT

COUNCIL LIAISON REPORTS

1. Cemetery Committee Liaison (Councilor Baller)
2. Chamber Liaison (Councilor Wooden)
3. Library Liaison (Councilor Lawson)
4. YCOM Board (Councilor Baller)
5. Yamhill County Transit Authority Board Member (Councilor Johnson)

INFORMATIONAL REPORTS FROM CITY OFFICERS

6. City Manager
7. Sheriff's Report

EVENT CALENDAR- Informational

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# CONSENT AGENDA

Report Criteria:  
Report type: GL detail  
Check Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>10365</b>										
04/19	04/02/2019	10365	320	AMERICAN EXTERMINATION PL	139224		10-12-5200	.00	92.00	92.00
Total 10365:										
.00										
<b>10366</b>										
04/19	04/02/2019	10366	4890	APRIL WOODEN	040119		10-13-5310	.00	50.00	50.00
Total 10366:										
.00										
<b>10367</b>										
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863901441	1	10-66-5140	.00	13.46	13.46
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863901441	2	20-11-5140	.00	3.96	3.96
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863901441	3	30-11-5140	.00	22.16	22.16
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863901441	4	40-11-5140	.00	39.58	39.58
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863911577	1	10-66-5140	.00	14.65	14.65
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863911577	2	20-11-5140	.00	4.31	4.31
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863911577	3	30-11-5140	.00	24.14	24.14
04/19	04/02/2019	10367	430	ARAMARK UNIFORM SERVICES	863911577	4	40-11-5140	.00	43.10	43.10
Total 10367:										
165.36										
<b>10368</b>										
04/19	04/02/2019	10368	5678	Bob Burr	040119	1	10-13-5310	.00	50.00	50.00
Total 10368:										
50.00										
<b>10369</b>										
04/19	04/02/2019	10369	1380	CARQUEST	4758-180762	1	40-11-5504	.00	39.01	39.01
04/19	04/02/2019	10369	1380	CARQUEST	4758-181154	1	10-72-5137	.00	93.98	93.98
Total 10369:										
132.99										
<b>10370</b>										
04/19	04/02/2019	10370	1390	CASCADE COLUMBIA	739786	1	40-11-5108	.00	2,076.40	2,076.40

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	04/19	04/02/2019	10370	1390 CASCADE COLUMBIA	746240	1	40-11-5108	.00	305.00	305.00
	Total 10370:									
	04/19	04/02/2019	10371	890 CHARLENE BROWN	040119	1	10-67-5310	.00	200.00	200.00
	Total 10371:									
	04/19	04/02/2019	10372	1130 CITY OF WILLAMINA	1182.01 3-15	1	30-11-5415	.00	98.81	98.81
	04/19	04/02/2019	10372	1130 CITY OF WILLAMINA	1792.00 3-15	1	10-67-5415	.00	146.29	146.29
	04/19	04/02/2019	10372	1130 CITY OF WILLAMINA	2234.00 3-15	1	10-66-5415	.00	98.60	98.60
	04/19	04/02/2019	10372	1130 CITY OF WILLAMINA	2235.01 3-15	1	10-65-5415	.00	135.74	135.74
	04/19	04/02/2019	10372	1130 CITY OF WILLAMINA	2236.00 3-15	1	10-12-5415	.00	104.19	104.19
	04/19	04/02/2019	10372	1130 CITY OF WILLAMINA	2238.00 3-15	1	10-12-5415	.00	98.68	98.68
	Total 10372:									
	04/19	04/02/2019	10373	5677 Craig Johnson	040119	1	10-13-5310	.00	50.00	50.00
	Total 10373:									
	04/19	04/02/2019	10374	5706 HRA VEBA Trust	040119	1	10-70-5040	.00	450.00	450.00
	04/19	04/02/2019	10374	5706 HRA VEBA Trust	040119	2	10-71-5040	.00	375.00	375.00
	04/19	04/02/2019	10374	5706 HRA VEBA Trust	040119	3	10-65-5040	.00	150.00	150.00
	04/19	04/02/2019	10374	5706 HRA VEBA Trust	040119	4	10-66-5040	.00	150.00	150.00
	04/19	04/02/2019	10374	5706 HRA VEBA Trust	040119	5	30-11-5040	.00	75.00	75.00
	04/19	04/02/2019	10374	5706 HRA VEBA Trust	040119	6	40-11-5040	.00	75.00	75.00
	Total 10374:									
	04/19	04/02/2019	10375	2260 ILA SKYBERG	040119	1	10-13-5310	.00	100.00	100.00
	Total 10375:									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10376	04/19	04/02/2019	10376	5733 Jared Nunley	040119	1	40-11-5200	.00	500.00	500.00
Total 10376:										
10377	04/19	04/02/2019	10377	5709 Kenna West	032919	1	10-12-5342	.00	388.74	388.74
Total 10377:										
10378	04/19	04/02/2019	10378	2670 LOCAL 737 - LABORERS INTL U	040119	1	10-00-2130	.00	195.20	195.20
Total 10378:										
10379	04/19	04/02/2019	10379	3060 NW NATURAL	1363282-3-3-	1	10-65-5415	.00	86.40	86.40
04/19	04/02/2019	10379	3060	NW NATURAL	1391658-0-3-	1	10-67-5415	.00	153.53	153.53
Total 10379:										
10380	04/19	04/02/2019	10380	3500 PACIFIC SOLAR	2568	1	10-65-5504	.00	3,119.00	3,119.00
04/19	04/02/2019	10380	3500	PACIFIC SOLAR	2569	1	10-12-5504	.00	132.00	132.00
04/19	04/02/2019	10380	3500	PACIFIC SOLAR	2570	1	10-72-5504	.00	1,877.00	1,877.00
04/19	04/02/2019	10380	3500	PACIFIC SOLAR	2575	1	30-11-5530	.00	1,729.00	1,729.00
Total 10380:										
10381	04/19	04/02/2019	10381	5659 Petty Cash	031919	1	10-12-5137	.00	215.21	215.21
Total 10381:										
10382	04/19	04/02/2019	10382	3590 PGE	032719	1	40-11-5415	.00	3,387.82	3,387.82
04/19	04/02/2019	10382	3590	PGE	032719	2	10-67-5415	.00	101.26	101.26
04/19	04/02/2019	10382	3590	PGE	032719	3	10-12-5415	.00	651.00	651.00
04/19	04/02/2019	10382	3590	PGE	032719	4	30-11-5415	.00	4,133.88	4,133.88

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	04/19	04/02/2019	10382	3590 PGE	032719	5	10-65-5415	.00	105.32	105.32
	04/19	04/02/2019	10382	3590 PGE	032719	6	10-66-5415	.00	144.16	144.16
	04/19	04/02/2019	10382	3590 PGE	032719	7	10-72-5415	.00	294.76	294.76
		Total 10382:						.00		8,818.20
	04/19	04/02/2019	10383	610 RITA BALLER	040119	1	10-13-5310	.00	50.00	50.00
		Total 10383:						.00		50.00
	04/19	04/02/2019	10384	5807 RIZ Safety	5737940	1	30-11-5250	.00	254.00	254.00
		Total 10384:						.00		254.00
	04/19	04/02/2019	10385	5794 Roberta Lawson	040119	1	10-13-5310	.00	50.00	50.00
		Total 10385:						.00		50.00
	04/19	04/02/2019	10386	5808 Salvador Perez	032819	1	30-00-2300	.00	4.18	4.18
	04/19	04/02/2019	10386	5808 Salvador Perez	032819	2	40-00-2400	.00	6.03	6.03
		Total 10386:						.00		10.21
	04/19	04/02/2019	10387	5635 SOLUTIONS YES	INV184626	1	10-65-5137	.00	70.33	70.33
	04/19	04/02/2019	10387	5635 SOLUTIONS YES	INV184626	2	10-12-5230	.00	128.07	128.07
		Total 10387:						.00		198.40
	04/19	04/02/2019	10388	4380 SUPPLYWORKS	483496154	1	10-66-5137	.00	125.64	125.64
		Total 10388:						.00		125.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10389	04/19	04/02/2019	10389	5516 The Bulletin Board	3484	1	10-12-5230	.00	15.00	15.00
Total 10389: .00 15.00 15.00										
10390	04/19	04/02/2019	10390	4540 THERESA MCKNIGHT	040119	1	10-13-5310	.00	50.00	50.00
Total 10390: .00 50.00 50.00										
10391	04/19	04/02/2019	10391	4700 US BANK	031919	1	10-12-5137	.00	834.95	834.95
04/19	04/02/2019	10391	4700 US BANK	031919	031919	2	10-12-5413	.00	161.73	161.73
04/19	04/02/2019	10391	4700 US BANK	031919	031919	3	10-65-5504	.00	166.05	166.05
04/19	04/02/2019	10391	4700 US BANK	031919	031919	4	10-65-5600	.00	1,421.00	1,421.00
04/19	04/02/2019	10391	4700 US BANK	031919	031919	5	10-72-5137	.00	130.27	130.27
Total 10391: .00 2,714.00 2,714.00										
10392	04/19	04/02/2019	10392	4720 USPS	032819	1	10-12-5126	.00	550.00	550.00
Total 10392: .00 550.00 550.00										
10393	04/19	04/02/2019	10393	5551 Wright Business Graphics	4211229	1	30-11-5123	.00	337.10	337.10
04/19	04/02/2019	10393	5551 Wright Business Graphics	4211229	4211229	2	40-11-5123	.00	337.09	337.09
Total 10393: .00 674.19 674.19										
10394	04/19	04/02/2019	10394	5150 YAMHILL COUNTY SHERIFFS O	040119	1	10-18-5217	.00	16,621.42	16,621.42
Total 10394: .00 16,621.42 16,621.42										
10395	04/19	04/09/2019	10395	110 A&E SAFE AND ALARM CO.	168487	1	10-12-5200	.00	59.85	59.85
04/19	04/09/2019	10395	110 A&E SAFE AND ALARM CO.	168487	168487	2	10-65-5200	.00	59.85	59.85
04/19	04/09/2019	10395	110 A&E SAFE AND ALARM CO.	168491	168491	1	10-67-5200	.00	59.85	59.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10395:										
10396	04/19	04/09/2019	10396	1380	CARQUEST	4758-181419	10-72-5137	.00	53.33	53.33
Total 10396:										
10397	04/19	04/09/2019	10397	940	CASELLE, INC.	94497	10-12-5235	.00	1,200.00	1,200.00
Total 10397:										
10398	04/19	04/09/2019	10398	1135	CITY OF YAMHILL	333	10-14-5211	.00	250.00	250.00
Total 10398:										
10399	04/19	04/09/2019	10399	2520	KATHY TAYLOR CONSULTING	1019	10-12-5200	.00	469.60	469.60
Total 10399:										
10400	04/19	04/09/2019	10400	2690	LOWES	033119	10-65-5504	.00	47.49	47.49
04/19	04/09/2019	10400		2690	LOWES	033119	10-12-5504	.00	443.85	443.85
Total 10400:										
10401	04/19	04/09/2019	10401	5529	McMinnville Gas Inc.	033119	10-72-5415	.00	595.44	595.44
Total 10401:										
10402	04/19	04/09/2019	10402	3300	ONE CALL CONCEPTS, INC.	9030521	30-11-5200	.00	66.95	66.95
Total 10402:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>10403</b>										
04/19	04/09/2019	10403	3730	PRIMMYSYS	033119	1	10-12-5233	.00	1,050.00	1,050.00
04/19	04/09/2019	10403	3730	PRIMMYSYS	033119	2	10-12-5234	.00	400.00	400.00
Total 10403: .00 1,450.00										
<b>10404</b>										
04/19	04/09/2019	10404	4110	SHELDON OIL COMPANY	033119	1	20-11-5120	.00	79.16	79.16
04/19	04/09/2019	10404	4110	SHELDON OIL COMPANY	033119	2	10-18-5120	.00	69.22	69.22
04/19	04/09/2019	10404	4110	SHELDON OIL COMPANY	033119	3	10-66-5120	.00	121.56	121.56
04/19	04/09/2019	10404	4110	SHELDON OIL COMPANY	033119	4	10-72-5120	.00	179.21	179.21
04/19	04/09/2019	10404	4110	SHELDON OIL COMPANY	033119	5	30-11-5120	.00	248.23	248.23
04/19	04/09/2019	10404	4110	SHELDON OIL COMPANY	033119	6	40-11-5120	.00	118.65	118.65
Total 10404: .00 816.03										
<b>10405</b>										
04/19	04/09/2019	10405	4160	SKYBERG'S	033119	1	10-12-5137	.00	337.25	337.25
04/19	04/09/2019	10405	4160	SKYBERG'S	033119	2	10-65-5137	.00	9.28	9.28
04/19	04/09/2019	10405	4160	SKYBERG'S	033119	3	10-66-5137	.00	2.38	2.38
04/19	04/09/2019	10405	4160	SKYBERG'S	033119	4	10-72-5137	.00	90.05	90.05
04/19	04/09/2019	10405	4160	SKYBERG'S	033119	5	30-11-5137	.00	58.45	58.45
04/19	04/09/2019	10405	4160	SKYBERG'S	033119	6	40-11-5137	.00	15.04	15.04
Total 10405: .00 512.45										
<b>10406</b>										
04/19	04/09/2019	10406	5740	Thomas Holt	12	1	10-12-5209	.00	440.00	440.00
Total 10406: .00 440.00										
<b>10407</b>										
04/19	04/09/2019	10407	5809	Usborne Books & More Education	DIR4210046	1	10-65-5912	.00	257.78	257.78
Total 10407: .00 257.78										
<b>10408</b>										
04/19	04/09/2019	10408	4960	WATERLAB CORP.	76966	1	30-11-5250	.00	105.00	105.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10408:										
10409	04/19	10409	5575	WEST ONE HOMES	040519	1	30-00-2300	.00	65.00	65.00
04/19	04/09/2019	10409	5575	WEST ONE HOMES	040519	2	40-00-2400	.00	90.00	90.00
Total 10409:										
155.00										
10410										
04/19	04/09/2019	10410	5080	YAMHILL COUNTY COMMUNITY	040119	1	10-68-5510	.00	200.00	200.00
Total 10410:										
200.00										
10411										
04/19	04/18/2019	10411	5200	AARON PROPERTIES	040919	1	30-10-4330	.00	81.04	81.04
Total 10411:										
81.04										
10412										
04/19	04/18/2019	10412	310	AMAZON	041019	1	10-65-5100	.00	187.53	187.53
04/19	04/18/2019	10412	310	AMAZON	041019	2	10-65-5101	.00	62.91	62.91
04/19	04/18/2019	10412	310	AMAZON	041019	3	10-65-5102	.00	35.92	35.92
04/19	04/18/2019	10412	310	AMAZON	041019	4	10-65-5106	.00	17.99	17.99
04/19	04/18/2019	10412	310	AMAZON	041019	5	10-65-5137	.00	137.70	137.70
04/19	04/18/2019	10412	310	AMAZON	041019	6	10-65-5912	.00	108.15	108.15
04/19	04/18/2019	10412	310	AMAZON	041019	7	10-65-5321	.00	47.45	47.45
04/19	04/18/2019	10412	310	AMAZON	041019	8	10-12-5137	.00	1,364.65	1,364.65
Total 10412:										
1,962.30										
10413										
04/19	04/18/2019	10413	430	ARAMARK UNIFORM SERVICES	863621802	1	10-66-5140	.00	14.65	14.65
04/19	04/18/2019	10413	430	ARAMARK UNIFORM SERVICES	863621802	2	20-11-5140	.00	4.31	4.31
04/19	04/18/2019	10413	430	ARAMARK UNIFORM SERVICES	863621802	3	30-11-5140	.00	24.14	24.14
04/19	04/18/2019	10413	430	ARAMARK UNIFORM SERVICES	863621802	4	40-11-5140	.00	43.10	43.10
Total 10413:										
86.20										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10414	04/19	10414	590	BADGER METER	1290070	1	30-11-5531	.00	7,887.06	7,887.06
Total 10414:										
10415	04/19	10415	700	BAKER AND TAYLOR BOOKS	4012490970	1	10-65-5100	.00	7.14	7.14
04/19	04/18/2019	10415	700	BAKER AND TAYLOR BOOKS	4012503410	1	10-65-5106	.00	13.87	13.87
04/19	04/18/2019	10415	700	BAKER AND TAYLOR BOOKS	4012503410	2	10-65-5100	.00	31.95	31.95
04/19	04/18/2019	10415	700	BAKER AND TAYLOR BOOKS	4012506069	1	10-65-5106	.00	50.50	50.50
04/19	04/18/2019	10415	700	BAKER AND TAYLOR BOOKS	4012506069	2	10-65-5100	.00	91.69	91.69
Total 10415:										
10416	04/19	10416	720	BEERY, ELSNER & HAMMOND L	19433	1	10-12-5203	.00	258.00	258.00
Total 10416:										
10417	04/19	10417	1380	CARQUEST	4758-181729	1	10-18-5504	.00	168.14	168.14
Total 10417:										
10418	04/19	10418	1390	CASCADE COLUMBIA	746241	1	30-11-5108	.00	165.60	165.60
04/19	04/18/2019	10418	1390	CASCADE COLUMBIA	746277	1	40-11-5108	.00	280.00	280.00
Total 10418:										
10419	04/19	10419	990	CHEMEKETA COMMUNITY COL	S1032406	1	10-65-5200	.00	17.90	17.90
Total 10419:										
10420	04/19	10420	1460	DAVISON AUTO PARTS, INC.	462206	1	10-72-5137	.00	4.33	4.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10420:										
10421	04/19	10421	5811	Derek Duarte	041119	1	30-00-2300	.00	37.02	37.02
Total 10421:										
10422										
04/19	04/18/2019	10422	2160	HONEY BUCKET	55102470	1	10-66-5200	.00	106.00	106.00
04/19	04/18/2019	10422	2160	HONEY BUCKET	551024759	1	10-66-5200	.00	106.00	106.00
04/19	04/18/2019	10422	2160	HONEY BUCKET	551024761	1	10-66-5200	.00	106.00	106.00
Total 10422:										
10423										
04/19	04/18/2019	10423	5810	Lonnie DeLong	040919	1	30-10-4330	.00	135.59	135.59
Total 10423:										
10424										
04/19	04/18/2019	10424	2900	MID-WILLAMETTE VALLEY COU	1819345	1	10-17-5214	.00	263.25	263.25
Total 10424:										
10425										
04/19	04/18/2019	10425	3420	OREGON WATER RESOURCES	041619	1	10-72-5320	.00	670.00	670.00
Total 10425:										
10426										
04/19	04/18/2019	10426	3590	PGE	7840710000	1	10-19-5400	.00	1,548.71	1,548.71
Total 10426:										
10427										
04/19	04/18/2019	10427	3700	POSEYLAND FLORIST	108128	1	10-13-5355	.00	165.00	165.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10427:										
								.00		165.00
10428										
04/19	04/18/2019	10428	3820	RECOLOGY WESTERN OREGO	11184942	1	10-66-5415	.00	27.57	27.57
04/19	04/18/2019	10428	3820	RECOLOGY WESTERN OREGO	11184959	1	10-12-5415	.00	36.34	36.34
04/19	04/18/2019	10428	3820	RECOLOGY WESTERN OREGO	11185238	1	30-11-5415	.00	10.99	10.99
04/19	04/18/2019	10428	3820	RECOLOGY WESTERN OREGO	11185246	1	10-65-5415	.00	27.57	27.57
04/19	04/18/2019	10428	3820	RECOLOGY WESTERN OREGO	11185253	1	10-72-5415	.00	154.84	154.84
Total 10428:										
								.00		257.31
10429										
04/19	04/18/2019	10429	5813	Stephanie Carly	041519	1	30-10-4330	.00	48.92	48.92
Total 10429:										
								.00		48.92
10430										
04/19	04/18/2019	10430	4250	SUMMIT SUPPLY CORPORATIO	81900	1	10-66-5137	.00	108.00	108.00
Total 10430:										
								.00		108.00
10431										
04/19	04/18/2019	10431	5740	Thomas Holt	041619	1	10-12-5137	.00	275.53	275.53
Total 10431:										
								.00		275.53
10432										
04/19	04/18/2019	10432	5796	Tom Hall	040919	1	30-10-4330	.00	65.09	65.09
Total 10432:										
								.00		65.09
10433										
04/19	04/18/2019	10433	5812	Torren Hudson	041519	1	40-00-2400	.00	40.85	40.85
Total 10433:										
								.00		40.85
10434										
04/19	04/18/2019	10434	5575	WEST ONE HOMES	040919	1	40-00-2400	.00	22.64	22.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10434:										
10435	04/19	04/18/2019	10435	4070 WILLAMINA SELECT MARKET	040819	1	10-72-5137	.00	22.82	22.82
Total 10435:										
10436										
04/19	04/23/2019	10436	430 ARAMARK UNIFORM SERVICES	863931897	863931897	1	10-66-5140	.00	14.65	14.65
04/19	04/23/2019	10436	430 ARAMARK UNIFORM SERVICES	863931897	863931897	2	20-11-5140	.00	4.31	4.31
04/19	04/23/2019	10436	430 ARAMARK UNIFORM SERVICES	863931897	863931897	3	30-11-5140	.00	24.14	24.14
04/19	04/23/2019	10436	430 ARAMARK UNIFORM SERVICES	863931897	863931897	4	40-11-5140	.00	43.10	43.10
Total 10436:										
10437										
04/19	04/23/2019	10437	1380 CARQUEST	4758-181980	4758-181980	1	10-72-5137	.00	6.46	6.46
Total 10437:										
10438										
04/19	04/23/2019	10438	1390 CASCADE COLUMBIA	747838	747838	1	40-11-5108	.00	2,098.55	2,098.55
Total 10438:										
10439										
04/19	04/23/2019	10439	1020 CENTURYLINK	041119	041119	1	10-12-5413	.00	244.08	244.08
04/19	04/23/2019	10439	1020 CENTURYLINK	041119	041119	2	10-66-5413	.00	11.90	11.90
04/19	04/23/2019	10439	1020 CENTURYLINK	041119	041119	3	10-67-5413	.00	20.07	20.07
04/19	04/23/2019	10439	1020 CENTURYLINK	041119	041119	4	20-11-5413	.00	23.79	23.79
04/19	04/23/2019	10439	1020 CENTURYLINK	041119	041119	5	30-11-5413	.00	186.11	186.11
04/19	04/23/2019	10439	1020 CENTURYLINK	041119	041119	6	40-11-5413	.00	233.37	233.37
Total 10439:										
10440										
04/19	04/23/2019	10440	1460 DAVISON AUTO PARTS, INC.	463845	463845	1	10-72-5507	.00	16.43	16.43
04/19	04/23/2019	10440	1460 DAVISON AUTO PARTS, INC.	464021	464021	1	10-72-5507	.00	75.43	75.43
Total 10440:										

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10440:										
10441	04/19	10441	2540	LAKE SIDE INDUSTRIES, INC.	83431	1	20-11-5522	.00	650.00	650.00
Total 10441:										
10442	04/19	10442	3240	OLD REPUBLIC SURETY GROU	042219	1	10-12-5207	.00	313.00	313.00
Total 10442:										
10443	04/19	10443	4230	SPRINT	569622313-2	1	10-18-5413	.00	49.37	49.37
04/19	04/23/2019	10443	4230	SPRINT	569622313-2	2	10-12-5413	.00	11.60	11.60
04/19	04/23/2019	10443	4230	SPRINT	569622313-2	3	10-66-5413	.00	47.79	47.79
04/19	04/23/2019	10443	4230	SPRINT	569622313-2	4	10-72-5415	.00	247.11	247.11
04/19	04/23/2019	10443	4230	SPRINT	569622313-2	5	20-11-5413	.00	2.78	2.78
04/19	04/23/2019	10443	4230	SPRINT	569622313-2	6	30-11-5413	.00	62.18	62.18
04/19	04/23/2019	10443	4230	SPRINT	569622313-2	7	40-11-5413	.00	61.25	61.25
Total 10443:										
10444	04/19	10444	5647	US BANK EQUIPMENT FINANCE	3825948944	1	10-12-5606	.00	210.96	210.96
04/19	04/23/2019	10444	5647	US BANK EQUIPMENT FINANCE	3825948944	2	10-65-5606	.00	127.55	127.55
Total 10444:										
10445	04/19	10445	110	A&E SAFE AND ALARM CO.	169328	1	10-12-5504	.00	50.00	50.00
Total 10445:										
10446	04/19	10446	4890	APRIL WOODEN	050119	1	10-13-5310	.00	50.00	50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>10447</b>										
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863942015	1	10-66-5140	.00	14.65	14.65
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863942015	2	20-11-5140	.00	4.31	4.31
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863942015	3	30-11-5140	.00	24.14	24.14
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863942015	4	40-11-5140	.00	43.10	43.10
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863952169	1	10-66-5140	.00	14.65	14.65
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863952169	2	20-11-5140	.00	4.31	4.31
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863952169	3	30-11-5140	.00	24.14	24.14
04/19	04/30/2019	10447	430	ARAMARK UNIFORM SERVICES	863952169	4	40-11-5140	.00	43.10	43.10
Total 10447:										172.40
<b>10448</b>										
04/19	04/30/2019	10448	5678	Bob Burr	042619	1	10-65-5350	.00	504.00	504.00
04/19	04/30/2019	10448	5678	Bob Burr	050119	1	10-13-5310	.00	50.00	50.00
Total 10448:										554.00
<b>10449</b>										
04/19	04/30/2019	10449	1390	CASCADE COLUMBIA	748349	1	30-11-5108	.00	305.00	305.00
Total 10449:										305.00
<b>10450</b>										
04/19	04/30/2019	10450	890	CHARLENE BROWN	050119	1	10-67-5310	.00	200.00	200.00
Total 10450:										200.00
<b>10451</b>										
04/19	04/30/2019	10451	5677	Craig Johnson	050119	1	10-13-5310	.00	50.00	50.00
Total 10451:										50.00
<b>10452</b>										
04/19	04/30/2019	10452	5706	HRA VEBA Trust	050119	1	10-70-5040	.00	450.00	450.00
04/19	04/30/2019	10452	5706	HRA VEBA Trust	050119	2	10-71-5040	.00	375.00	375.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	04/19	04/30/2019	10452	5706 HRA VEBA Trust	050119	3	10-65-5040	.00	150.00	150.00
	04/19	04/30/2019	10452	5706 HRA VEBA Trust	050119	4	10-66-5040	.00	150.00	150.00
	04/19	04/30/2019	10452	5706 HRA VEBA Trust	050119	5	30-11-5040	.00	75.00	75.00
	04/19	04/30/2019	10452	5706 HRA VEBA Trust	050119	6	40-11-5040	.00	75.00	75.00
	Total 10452: 1,275.00									
	04/19	04/30/2019	10453	2260 ILA SKYBERG	050119	1	10-13-5310	.00	100.00	100.00
	Total 10453: 100.00									
	04/19	04/30/2019	10454	5733 Jared Nunley	050119	1	40-11-5200	.00	500.00	500.00
	Total 10454: 500.00									
	04/19	04/30/2019	10455	5709 Kenna West	042919	1	10-12-5344	.00	117.33	117.33
	04/19	04/30/2019	10455	5709 Kenna West	042919	2	10-12-5320	.00	557.00	557.00
	Total 10455: 674.33									
	04/19	04/30/2019	10456	2670 LOCAL 737 - LABORERS INTL U	050119	1	10-00-2130	.00	195.20	195.20
	Total 10456: 195.20									
	04/19	04/30/2019	10457	3070 NEWS REGISTER	93098	1	10-12-5230	.00	108.89	108.89
	Total 10457: 108.89									
	04/19	04/30/2019	10458	3430 OREGON STATE POLICE	042919	1	10-12-5320	.00	20.00	20.00
	Total 10458: 20.00									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>10459</b>										
04/19	04/30/2019	10459	3590	PGE	042519	1	20-11-5415	.00	68.71	68.71
04/19	04/30/2019	10459	3590	PGE	042519	2	40-11-5415	.00	3,098.16	3,098.16
04/19	04/30/2019	10459	3590	PGE	042519	3	10-67-5415	.00	92.04	92.04
04/19	04/30/2019	10459	3590	PGE	042519	4	10-12-5415	.00	430.88	430.88
04/19	04/30/2019	10459	3590	PGE	042519	5	30-11-5415	.00	3,771.89	3,771.89
04/19	04/30/2019	10459	3590	PGE	042519	6	10-65-5415	.00	99.55	99.55
04/19	04/30/2019	10459	3590	PGE	042519	7	10-66-5415	.00	67.28	67.28
04/19	04/30/2019	10459	3590	PGE	042519	8	10-72-5415	.00	372.45	372.45
Total 10459:										8,000.96
<b>10460</b>										
04/19	04/30/2019	10460	5814	Rebecca Glass	042619	1	40-00-2400	.00	17.12	17.12
Total 10460:										17.12
<b>10461</b>										
04/19	04/30/2019	10461	610	RITA BALLER	050119	1	10-13-5310	.00	50.00	50.00
Total 10461:										50.00
<b>10462</b>										
04/19	04/30/2019	10462	5794	Roberta Lawson	050119	1	10-13-5310	.00	50.00	50.00
Total 10462:										50.00
<b>10463</b>										
04/19	04/30/2019	10463	5635	SOLUTIONS YES	INV188564	1	10-12-5230	.00	81.83	81.83
04/19	04/30/2019	10463	5635	SOLUTIONS YES	INV188564	2	10-65-5137	.00	67.85	67.85
Total 10463:										149.68
<b>10464</b>										
04/19	04/30/2019	10464	4540	THERESA MCKNIGHT	050119	1	10-13-5310	.00	50.00	50.00
Total 10464:										50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>10465</b>										
04/19	04/30/2019	10465	4700	US BANK	041719	1	10-12-5342	.00	1,334.60	1,334.60
04/19	04/30/2019	10465	4700	US BANK	041719	2	10-12-5504	.00	44.99	44.99
04/19	04/30/2019	10465	4700	US BANK	041719	3	10-12-5137	.00	41.50	41.50
04/19	04/30/2019	10465	4700	US BANK	041719	4	30-11-5530	.00	101.91	101.91
04/19	04/30/2019	10465	4700	US BANK	041719	5	10-12-5320	.00	400.00	400.00
04/19	04/30/2019	10465	4700	US BANK	041719	6	10-12-5413	.00	161.74	161.74
04/19	04/30/2019	10465	4700	US BANK	041719	7	10-12-5200	.00	72.96	72.96
Total 10465: 2,157.70										
<b>10466</b>										
04/19	04/30/2019	10466	5150	YAMHILL COUNTY SHERIFFS O	050119	1	10-18-5217	.00	16,621.42	16,621.42
Total 10466: 16,621.42										
Grand Totals: 102,170.80										

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-2000	.00	67,436.93-	67,436.93-
10-00-2130	390.40	.00	390.40
10-12-5126	550.00	.00	550.00
10-12-5137	3,069.09	.00	3,069.09
10-12-5200	694.41	.00	694.41
10-12-5203	258.00	.00	258.00
10-12-5207	313.00	.00	313.00
10-12-5209	440.00	.00	440.00
10-12-5230	333.79	.00	333.79
10-12-5233	1,050.00	.00	1,050.00
10-12-5234	400.00	.00	400.00
10-12-5235	1,200.00	.00	1,200.00
10-12-5320	977.00	.00	977.00
10-12-5342	1,723.34	.00	1,723.34
10-12-5344	117.33	.00	117.33

GL Account	Debit	Credit	Proof
10-12-5413	579.15	.00	579.15
10-12-5415	1,321.09	.00	1,321.09
10-12-5504	670.84	.00	670.84
10-12-5606	210.96	.00	210.96
10-13-5310	800.00	.00	800.00
10-13-5355	165.00	.00	165.00
10-14-5211	250.00	.00	250.00
10-17-5214	263.25	.00	263.25
10-18-5120	69.22	.00	69.22
10-18-5217	33,242.84	.00	33,242.84
10-18-5413	49.37	.00	49.37
10-18-5504	168.14	.00	168.14
10-19-5400	1,548.71	.00	1,548.71
10-65-5040	300.00	.00	300.00
10-65-5100	318.31	.00	318.31
10-65-5101	62.91	.00	62.91
10-65-5102	35.92	.00	35.92
10-65-5106	82.36	.00	82.36
10-65-5137	285.16	.00	285.16
10-65-5200	77.75	.00	77.75
10-65-5321	47.45	.00	47.45
10-65-5350	504.00	.00	504.00
10-65-5415	454.58	.00	454.58
10-65-5504	3,332.54	.00	3,332.54
10-65-5600	1,421.00	.00	1,421.00
10-65-5606	127.55	.00	127.55
10-65-5912	365.93	.00	365.93
10-66-5040	300.00	.00	300.00
10-66-5120	121.56	.00	121.56
10-66-5137	236.02	.00	236.02
10-66-5140	86.71	.00	86.71
10-66-5200	318.00	.00	318.00
10-66-5413	59.69	.00	59.69
10-66-5415	337.61	.00	337.61
10-67-5200	59.85	.00	59.85
10-67-5310	400.00	.00	400.00
10-67-5413	20.07	.00	20.07
10-67-5415	493.12	.00	493.12
10-68-5510	200.00	.00	200.00
10-70-5040	900.00	.00	900.00

GL Account	Debit	Credit	Proof
10-71-5040	750.00	.00	750.00
10-72-5120	179.21	.00	179.21
10-72-5137	401.24	.00	401.24
10-72-5320	670.00	.00	670.00
10-72-5415	1,664.60	.00	1,664.60
10-72-5504	1,877.00	.00	1,877.00
10-72-5507	91.86	.00	91.86
20-00-2000	.00	849.95-	849.95-
20-11-5120	79.16	.00	79.16
20-11-5140	25.51	.00	25.51
20-11-5413	26.57	.00	26.57
20-11-5415	68.71	.00	68.71
20-11-5522	650.00	.00	650.00
30-00-2000	.00	20,251.86-	20,251.86-
30-00-2300	106.20	.00	106.20
30-10-4330	330.64	.00	330.64
30-11-5040	150.00	.00	150.00
30-11-5108	470.60	.00	470.60
30-11-5120	248.23	.00	248.23
30-11-5123	337.10	.00	337.10
30-11-5137	58.45	.00	58.45
30-11-5140	142.86	.00	142.86
30-11-5200	66.95	.00	66.95
30-11-5250	359.00	.00	359.00
30-11-5413	248.29	.00	248.29
30-11-5415	8,015.57	.00	8,015.57
30-11-5530	1,830.91	.00	1,830.91
30-11-5531	7,887.06	.00	7,887.06
40-00-2000	.00	13,632.06-	13,632.06-
40-00-2400	176.64	.00	176.64
40-11-5040	150.00	.00	150.00
40-11-5108	4,759.95	.00	4,759.95
40-11-5120	118.65	.00	118.65
40-11-5123	337.09	.00	337.09
40-11-5137	15.04	.00	15.04
40-11-5140	255.08	.00	255.08
40-11-5200	1,000.00	.00	1,000.00
40-11-5413	294.62	.00	294.62
40-11-5415	6,485.98	.00	6,485.98
40-11-5504	39.01	.00	39.01

GL Account	Debit	Credit	Proof
Grand Totals:	102,170.80	102,170.80-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:  
Report type: GL detail  
Check Type = (<->) "Adjustment"

CITY OF WILLAMINA  
 COMBINED CASH INVESTMENT  
 APRIL 30, 2019

COMBINED CASH ACCOUNTS

99-00-1010	US BANK OPERATIONS	72,590.94
99-00-1015	XPRESS DEPOSIT ACCOUNT	6,125.57
99-00-1020	PAYROLL - CHECKING	49,077.13
99-00-1030	INVESTMENTS-LGIP	1,580,963.03
99-00-1035	FIRST FEDERAL CEMETERY ACCOUNT	2,986.87
99-00-1040	PETTY CASH	300.00
		<hr/>
	TOTAL COMBINED CASH	1,712,043.54
99-00-1900	COURT CASH CLEARING	( 325.00)
99-00-1910	MERCHANT SERVICES CLEARING	( 341.27)
99-00-1009	CASH ALLOCATED	( 1,711,377.27)
		<hr/>
	TOTAL UNALLOCATED CASH	<hr/> <hr/> .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	378,896.15
20	ALLOCATION TO STREET FUND	182,712.78
21	ALLOCATION TO STREET SDC FUND	164,055.00
30	ALLOCATION TO WATER FUND	408,553.56
31	ALLOCATION TO WATER SDC FUND	62,977.98
40	ALLOCATION TO WASTEWATER FUND	496,232.94
41	ALLOCATION TO WASTEWATER SDC FUND	17,948.86
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,711,377.27
	ALLOCATION FROM GENERAL FUND - 99-00-1009	( 1,711,377.27)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<hr/> <hr/> .00

CITY OF WILLAMINA  
BALANCE SHEET  
APRIL 30, 2019

GENERAL FUND

<u>ASSETS</u>		
10-00-1009	CASH ALLOCATED	378,896.15
10-00-1280	TAXES RECEIVABLE	30,299.00
10-00-1300	INVENTORY	8,213.00
10-00-1400	LAND	117,674.00
10-00-1420	LAND IMPROVEMENTS	980,055.00
10-00-1430	BUILDINGS	273,506.00
10-00-1440	EQUIPMENT	193,843.00
10-00-1460	VEHICLES	56,367.00
10-00-1490	ACCUMULATED DEPRECIATION	( 721,598.71)
TOTAL ASSETS		<u>1,317,254.44</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
10-00-2000	ACCOUNTS PAYABLE	( 11,897.62)
10-00-2002	ACCRUED EXPENSES	( 155.50)
10-00-2004	DEFERRED REVENUE	24,278.00
10-00-2100	ACCRUED PAYROLL	10,182.66
10-00-2130	UNION DUES PAYABLE	( 200.06)
10-00-2140	PERS PAYABLE	2,816.39
TOTAL LIABILITIES		<u>25,023.87</u>
<u>FUND EQUITY</u>		
10-00-3000	FUND BALANCE	207,813.31
10-00-3060	RESTRICTED DOWNTOWN LOAN	25,000.00
10-00-3100	FUND BALANCE CAPITAL LESS DEBT	899,846.29
REVENUE OVER EXPENDITURES - YTD		<u>159,570.97</u>
BALANCE - CURRENT DATE		<u>1,292,230.57</u>
TOTAL FUND EQUITY		<u>1,292,230.57</u>
TOTAL LIABILITIES AND EQUITY		<u>1,317,254.44</u>

CITY OF WILLAMINA  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	278,548.00	278,548.00	.0
10-10-4001 PROPERTY TAX	1,583.79	383,018.79	369,000.00	( 14,018.79)	103.8
10-10-4002 PROPERTY TAX PRIOR	388.65	14,086.60	10,000.00	( 4,086.60)	140.9
10-10-4003 INTEREST ON TAXES	10.40	202.98	75.00	( 127.98)	270.6
10-10-4110 STATE CIGARETTE TAX	.00	1,538.21	1,800.00	261.79	85.5
10-10-4111 STATE REVENUE SHARING	.00	20,805.29	24,000.00	3,194.71	86.7
10-10-4112 STATE LIQUOR TAX	2,574.06	28,891.11	32,000.00	3,108.89	90.3
10-10-4113 STATE MARIJUANA TAX	.00	2,966.10	5,000.00	2,033.90	59.3
10-10-4501 BUSINESS LICENSES	1,133.00	4,848.00	3,500.00	( 1,348.00)	138.5
10-10-4511 LIEN SEARCHES	141.00	4,954.16	1,000.00	( 3,954.16)	495.4
10-10-4571 OLCC LICENSE FEE	35.00	280.00	200.00	( 80.00)	140.0
10-10-4600 FRANCHISE FEES CENTURYLINK	119.37	579.35	1,500.00	920.65	38.6
10-10-4601 FRANCHISE FEES NW NATURAL	.00	12,654.85	13,000.00	345.15	97.4
10-10-4602 FRANCHISE FEES PGE	.00	63,080.34	62,000.00	( 1,080.34)	101.7
10-10-4603 FRANCHISE FEES WAVE BROADBAND	.00	9,966.48	8,000.00	( 1,966.48)	124.6
10-10-4604 FRANCHISE FEES WESTERN ORWASTE	398.53	4,998.45	5,200.00	201.55	96.1
10-10-4605 FRANCHISE FEES ONLINENW	.00	3,683.14	2,000.00	( 1,683.14)	184.2
10-10-4701 RENT - CENTER MARKET	400.00	2,200.00	2,000.00	( 200.00)	110.0
10-10-4816 DONATIONS	.00	.00	3,000.00	3,000.00	.0
10-10-4818 COMMUNITY PROJECT	.00	.00	2,000.00	2,000.00	.0
10-10-4900 INTEREST INCOME	3,509.46	28,606.05	15,000.00	( 13,606.05)	190.7
10-10-4901 MISCELLANEOUS INCOME	( 1,331.75)	298.84	1,000.00	701.16	29.9
<b>TOTAL DEPARTMENT 10</b>	<b>8,961.51</b>	<b>587,658.74</b>	<b>839,823.00</b>	<b>252,164.26</b>	<b>70.0</b>
 <u>COURT</u>					
10-14-4507 COURT FINES AND FEES	.00	2,603.00	1,500.00	( 1,103.00)	173.5
10-14-4508 COURT COSTS ASSESSED	.00	.00	100.00	100.00	.0
<b>TOTAL COURT</b>	<b>.00</b>	<b>2,603.00</b>	<b>1,600.00</b>	<b>( 1,003.00)</b>	<b>162.7</b>
 <u>PLANNING</u>					
10-17-4583 PLANNING FEES	52,640.00	52,640.00	36,000.00	( 16,640.00)	146.2
10-17-4584 ENGINEERING FEES PLANNING	.00	.00	500.00	500.00	.0
10-17-4585 DEVELOPMENT FEES PLANNING	( 52,150.00)	.00	.00	.00	.0
<b>TOTAL PLANNING</b>	<b>490.00</b>	<b>52,640.00</b>	<b>36,500.00</b>	<b>( 16,140.00)</b>	<b>144.2</b>
 <u>PUBLIC SAFETY</u>					
10-18-4200 CODE ENFORCEMENT FINES	.00	330.00	2,500.00	2,170.00	13.2
10-18-4506 PUBLIC SAFETY FEE	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL PUBLIC SAFETY</b>	<b>.00</b>	<b>330.00</b>	<b>52,500.00</b>	<b>52,170.00</b>	<b>.6</b>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STREET LIGHTS</u>					
10-19-4822 STREET LIGHTS FEE	2,398.60	16,156.22	19,000.00	2,843.78	85.0
10-19-4823 UTILITY FEE	.00	7,678.02	9,500.00	1,821.98	80.8
TOTAL STREET LIGHTS	2,398.60	23,834.24	28,500.00	4,665.76	83.6
<u>SPECIAL</u>					
10-60-4010 EID BUSINESS TAXES	.00	8,037.18	8,341.00	303.82	96.4
10-60-4758 DOWNTOWN LOAN PRINC PAY	.00	.00	25,000.00	25,000.00	.0
TOTAL SPECIAL	.00	8,037.18	33,341.00	25,303.82	24.1
<u>LIBRARY</u>					
10-65-4560 FINES	68.25	634.94	900.00	265.06	70.6
10-65-4705 CCRLS FORMULA PAYMENT	.00	9,244.00	18,000.00	8,756.00	51.4
10-65-4708 CCRLS LOST BOOK	.00	20.00	200.00	180.00	10.0
10-65-4714 CCRLS RURAL PATRON	.00	70.53	.00	( 70.53)	.0
10-65-4811 READY TO READ GRANT	.00	1,000.00	1,000.00	.00	100.0
10-65-4812 YOUTH COLLECTION GRANT	.00	3,000.00	3,000.00	.00	100.0
10-65-4816 DONATIONS	.00	122.00	100.00	( 22.00)	122.0
10-65-4901 MISCELLANEOUS INCOME	21.75	461.25	300.00	( 161.25)	153.8
TOTAL LIBRARY	90.00	14,552.72	23,500.00	8,947.28	61.9
<u>CEMETERY</u>					
10-68-4588 SALE OF INTERNMENT RIGHTS	.00	.00	1,500.00	1,500.00	.0
TOTAL CEMETERY	.00	.00	1,500.00	1,500.00	.0
<u>DEPARTMENT 81</u>					
10-81-4814 OR DEPT OF FISH & WILDLIFE	.00	22,658.16	22,658.00	( .16)	100.0
10-81-4816 GRANT REVENUE FORD FAMILY FOUN	1,365.00	1,365.00	1,365.00	.00	100.0
10-81-4817 GRANT WEST VALLEY VISITORS ASC	.00	23,000.00	23,000.00	.00	100.0
TOTAL DEPARTMENT 81	1,365.00	47,023.16	47,023.00	( .16)	100.0
<u>TRANSFER</u>					
10-90-9130 IN LIEU OF FRANCHISE FEE WATER	.00	14,000.00	21,000.00	7,000.00	66.7
10-90-9140 IN LIEU OF FRANCHISE FEE WW	.00	12,600.00	18,900.00	6,300.00	66.7
TOTAL TRANSFER	.00	26,600.00	39,900.00	13,300.00	66.7

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	13,305.11	763,279.04	1,104,187.00	340,907.96	69.1

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
10-12-5115	75.38	1,336.30	1,800.00	463.70	74.2
10-12-5119	.00	.00	60.00	60.00	.0
10-12-5123	.00	.00	200.00	200.00	.0
10-12-5124	224.98	2,526.59	4,500.00	1,973.41	56.2
10-12-5126	.00	1,121.88	1,500.00	378.12	74.8
10-12-5137	1,892.09	17,430.86	17,000.00	( 430.86)	102.5
10-12-5200	235.66	7,189.48	22,500.00	15,310.52	32.0
10-12-5201	.00	14,000.00	15,000.00	1,000.00	93.3
10-12-5203	258.00	2,100.47	11,000.00	8,899.53	19.1
10-12-5207	313.00	20,666.83	25,000.00	4,333.17	82.7
10-12-5209	440.00	4,040.00	5,200.00	1,160.00	77.7
10-12-5230	205.72	2,761.03	5,000.00	2,238.97	55.2
10-12-5233	( 6,538.26)	7,375.90	12,000.00	4,624.10	61.5
10-12-5234	400.00	4,000.00	5,500.00	1,500.00	72.7
10-12-5235	2,400.00	13,200.00	15,000.00	1,800.00	88.0
10-12-5320	977.00	6,661.16	6,000.00	( 661.16)	111.0
10-12-5342	1,334.60	6,136.90	5,000.00	( 1,136.90)	122.7
10-12-5344	117.33	995.18	1,000.00	4.82	99.5
10-12-5355	.00	.00	750.00	750.00	.0
10-12-5413	417.42	8,054.68	9,000.00	945.32	89.5
10-12-5415	1,322.55	7,127.18	9,000.00	1,872.82	79.2
10-12-5504	100.19	4,560.68	8,000.00	3,439.32	57.0
10-12-5600	.00	3,335.81	3,500.00	164.19	95.3
10-12-5606	210.96	3,206.95	6,000.00	2,793.05	53.5
TOTAL ADMIN	4,386.62	137,827.88	189,510.00	51,682.12	72.7
<u>COUNCIL</u>					
10-13-5307	.00	491.00	1,000.00	509.00	49.1
10-13-5310	400.00	3,860.00	5,000.00	1,140.00	77.2
10-13-5342	.00	175.00	3,500.00	3,325.00	5.0
10-13-5344	.00	.00	750.00	750.00	.0
10-13-5350	.00	650.00	800.00	150.00	81.3
10-13-5355	.00	1,853.27	1,000.00	( 853.27)	185.3
TOTAL COUNCIL	400.00	7,029.27	12,050.00	5,020.73	58.3

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURT</u>					
10-14-5105	.00	.00	100.00	100.00	.0
10-14-5211	250.00	2,300.00	3,400.00	1,100.00	67.7
10-14-5306	.00	534.00	1,500.00	966.00	35.6
10-14-5313	.00	160.00	600.00	440.00	26.7
10-14-5320	.00	.00	200.00	200.00	.0
10-14-5342	.00	.00	500.00	500.00	.0
10-14-5344	.00	.00	200.00	200.00	.0
TOTAL COURT	250.00	2,994.00	6,500.00	3,506.00	46.1
<u>PLANNING</u>					
10-17-5203	.00	320.50	500.00	179.50	64.1
10-17-5204	222.50	3,097.50	20,000.00	16,902.50	15.5
10-17-5214	263.25	12,565.55	40,000.00	27,434.45	31.4
10-17-5342	.00	20.00	500.00	480.00	4.0
TOTAL PLANNING	485.75	16,003.55	61,000.00	44,996.45	26.2
<u>PUBLIC SAFETY</u>					
10-18-5000	3,213.46	23,307.34	28,000.00	4,692.66	83.2
10-18-5020	236.29	1,802.35	2,800.00	997.65	64.4
10-18-5040	1,396.86	5,933.92	25,300.00	19,366.08	23.5
10-18-5060	101.88	1,056.33	1,800.00	743.67	58.7
10-18-5090	2.04	16.64	300.00	283.36	5.6
10-18-5120	97.19	760.98	1,800.00	1,039.02	42.3
10-18-5137	.00	291.03	1,000.00	708.97	29.1
10-18-5217	16,621.42	166,214.20	200,000.00	33,785.80	83.1
10-18-5302	.00	20,072.50	25,000.00	4,927.50	80.3
10-18-5342	.00	453.76	500.00	46.24	90.8
10-18-5413	49.37	555.91	900.00	344.09	61.8
10-18-5504	168.14	316.18	2,000.00	1,683.82	15.8
TOTAL PUBLIC SAFETY	21,886.65	220,781.14	289,400.00	68,618.86	76.3
<u>STREET LIGHTS</u>					
10-19-5400	1,548.71	15,683.06	19,500.00	3,816.94	80.4
TOTAL STREET LIGHTS	1,548.71	15,683.06	19,500.00	3,816.94	80.4

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPECIAL</u>					
10-60-5758 DOWNTOWN LOAN	.00	5,322.00	25,000.00	19,678.00	21.3
10-60-5900 EID TAX DISBURSEMENT	.00	8,037.18	8,341.00	303.82	96.4
TOTAL SPECIAL	.00	13,359.18	33,341.00	19,981.82	40.1
<u>LIBRARY</u>					
10-65-5000 SALARY - WAGES	4,782.90	33,299.79	39,500.00	6,200.21	84.3
10-65-5020 PAYROLL TAX	364.15	2,561.47	3,950.00	1,388.53	64.9
10-65-5040 BENEFITS	1,365.61	13,701.65	19,500.00	5,798.35	70.3
10-65-5060 PERS	146.75	1,501.26	2,400.00	898.74	62.6
10-65-5090 WORKERS COMP	4.34	26.43	1,060.00	1,033.57	2.5
10-65-5100 BOOKS CHILDREN	699.85	2,607.89	2,700.00	92.11	96.6
10-65-5101 AUDIO VISUAL CHILDREN	62.91	358.93	800.00	441.07	44.9
10-65-5102 AUDIO VISUAL ADULT	35.92	591.69	800.00	208.31	74.0
10-65-5103 AUDIO VISUAL LOST REPLACEMENT	.00	.00	25.00	25.00	.0
10-65-5106 BOOKS ADULTS	161.18	2,204.17	2,200.00	( 4.17)	100.2
10-65-5107 BOOKS LOST REPLACEMENT	.00	.00	100.00	100.00	.0
10-65-5111 SPECIAL PROGRAM CHILDREN	.00	984.16	1,100.00	115.84	89.5
10-65-5112 SPECIAL PROGRAM ADULT	.00	246.68	500.00	253.32	49.3
10-65-5126 POSTAGE	.00	123.06	250.00	126.94	49.2
10-65-5137 SUPPLIES	534.72	2,875.66	2,200.00	( 675.66)	130.7
10-65-5200 CONTRACT SERVICES	590.75	1,134.50	800.00	( 334.50)	141.8
10-65-5209 CLEANING SERVICES	.00	.00	100.00	100.00	.0
10-65-5233 TECHNOLOGY SERVICES	( 1,461.50)	796.06	1,750.00	953.94	45.5
10-65-5320 DUES, LICENSE, PERMITS	.00	334.00	550.00	216.00	60.7
10-65-5321 SUBSCRIPTIONS	47.45	127.25	500.00	372.75	25.5
10-65-5342 CONFERENCE/SEMINAR/TRAINING	.00	10.00	300.00	290.00	3.3
10-65-5344 TRAVEL	.00	.00	100.00	100.00	.0
10-65-5350 PARKING LOT LEASE	504.00	883.10	500.00	( 383.10)	176.6
10-65-5413 TELEPHONE	.00	1,479.01	2,500.00	1,020.99	59.2
10-65-5415 UTILITIES	412.52	3,462.06	3,800.00	337.94	91.1
10-65-5504 REPAIRS - MAINTENANCE	.00	4,859.13	3,500.00	( 1,359.13)	138.8
10-65-5600 EQUIPMENT	.00	.00	100.00	100.00	.0
10-65-5606 EQUIPMENT LEASE	127.55	1,190.96	2,000.00	809.04	59.6
10-65-5912 GRANT EXPENSE READY TO READ	697.38	697.38	1,000.00	302.62	69.7
10-65-5913 YOUTH COLLECTION GRANT	.00	2,912.45	3,000.00	87.55	97.1
TOTAL LIBRARY	9,076.48	78,968.74	97,585.00	18,616.26	80.9

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-66-5000 SALARY - WAGES	2,941.24	18,999.81	26,000.00	7,000.19	73.1
10-66-5001 PW ALLOCATED PAYROLL	.00	1,687.36	2,531.00	843.64	66.7
10-66-5020 PAYROLL TAX	387.87	3,081.79	2,600.00	( 481.79)	118.5
10-66-5040 BENEFITS	150.00	900.00	4,750.00	3,850.00	19.0
10-66-5060 PERS	166.96	1,197.98	1,600.00	402.02	74.9
10-66-5090 WORKERS COMP	2.29	1,867.30	1,500.00	( 367.30)	124.5
10-66-5120 GAS - OIL	425.96	1,456.38	1,000.00	( 456.38)	145.6
10-66-5137 SUPPLIES	171.20	990.51	1,500.00	509.49	66.0
10-66-5140 UNIFORMS - TOWELS	73.25	568.37	900.00	331.63	63.2
10-66-5200 CONTRACT SERVICES	318.00	3,602.92	5,000.00	1,397.08	72.1
10-66-5413 TELEPHONE	59.69	694.78	750.00	55.22	92.6
10-66-5415 UTILITIES	345.90	2,284.75	3,000.00	715.25	76.2
10-66-5504 REPAIRS - MAINTENANCE	.00	2,690.75	3,500.00	809.25	76.9
10-66-5510 LANDSCAPE MAINTENANCE	.00	.00	500.00	500.00	.0
10-66-5512 POND AQUATIC WEED CONTROL	.00	.00	8,500.00	8,500.00	.0
10-66-5600 EQUIPMENT	.00	737.57	2,000.00	1,262.43	36.9
10-66-6000 CAPITAL OUTLAY	.00	200.00	10,000.00	9,800.00	2.0
10-66-9615 PW EXPENSE ALLOCATION	.00	331.36	497.00	165.64	66.7
<b>TOTAL PARKS</b>	<b>5,042.36</b>	<b>41,291.63</b>	<b>76,128.00</b>	<b>34,836.37</b>	<b>54.2</b>
<u>MUSEUM</u>					
10-67-5200 CONTRACT SERVICES	59.85	515.61	800.00	284.39	64.5
10-67-5233 TECHNOLOGY SERVICES	.00	450.00	1,000.00	550.00	45.0
10-67-5310 STIPEND	200.00	2,000.00	2,400.00	400.00	83.3
10-67-5320 DUES, LICENSE, PERMITS	.00	68.00	100.00	32.00	68.0
10-67-5413 TELEPHONE	20.07	1,552.68	2,150.00	597.32	72.2
10-67-5415 UTILITIES	444.42	3,510.89	3,400.00	( 110.89)	103.3
10-67-5504 REPAIRS - MAINTENANCE	.00	23.94	1,000.00	976.06	2.4
10-67-5606 EQUIPMENT LEASE	.00	.00	100.00	100.00	.0
<b>TOTAL MUSEUM</b>	<b>724.34</b>	<b>8,121.12</b>	<b>10,950.00</b>	<b>2,828.88</b>	<b>74.2</b>
<u>CEMETERY</u>					
10-68-5200 CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
10-68-5320 DUES, LICENSE, PERMITS	.00	.00	100.00	100.00	.0
10-68-5510 LANDSCAPE MAINTENANCE	400.00	1,530.00	2,500.00	970.00	61.2
<b>TOTAL CEMETERY</b>	<b>400.00</b>	<b>1,530.00</b>	<b>3,600.00</b>	<b>2,070.00</b>	<b>42.5</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PAYROLL ADMIN</u>					
10-70-5000 SALARY - WAGES	24,713.88	178,698.22	213,100.00	34,401.78	83.9
10-70-5002 ADMIN ALLOCATED PAYROLL	.00	( 153,747.36)	( 230,621.00)	( 76,873.64)	( 66.7)
10-70-5020 PAYROLL TAX	1,844.01	13,495.45	20,900.00	7,404.55	64.6
10-70-5040 BENEFITS	5,128.11	52,764.91	72,000.00	19,235.09	73.3
10-70-5060 PERS	782.62	8,096.85	12,300.00	4,203.15	65.8
10-70-5090 WORKERS COMP	7.39	231.65	1,000.00	768.35	23.2
TOTAL PAYROLL ADMIN	32,476.01	99,539.72	88,679.00	( 10,860.72)	112.3
<u>PAYROLL PUBLIC WORKS</u>					
10-71-5000 SALARY - WAGES	18,699.24	133,920.56	155,500.00	21,579.44	86.1
10-71-5001 PW ALLOCATED PAYROLL	.00	( 168,766.72)	( 253,150.00)	( 84,383.28)	( 66.7)
10-71-5020 PAYROLL TAX	1,253.54	8,274.10	15,500.00	7,225.90	53.4
10-71-5040 BENEFITS	3,708.92	38,653.97	67,250.00	28,596.03	57.5
10-71-5060 PERS	910.52	9,411.14	13,200.00	3,788.86	71.3
10-71-5090 WORKERS COMP	8.65	57.94	1,700.00	1,642.06	3.4
TOTAL PAYROLL PUBLIC WORKS	24,580.87	21,550.99	.00	( 21,550.99)	.0
<u>PUBLIC WORKS OPERATIONS</u>					
10-72-5120 GAS - OIL	231.60	2,514.39	3,400.00	885.61	74.0
10-72-5137 SUPPLIES	235.36	4,475.55	8,000.00	3,524.45	55.9
10-72-5140 UNIFORMS - TOWELS	.00	360.13	1,000.00	639.87	36.0
10-72-5200 CONTRACT SERVICES	.00	96.25	500.00	403.75	19.3
10-72-5203 LEGAL SERVICES	.00	.00	500.00	500.00	.0
10-72-5207 INSURANCE	.00	12,000.00	12,000.00	.00	100.0
10-72-5233 TECHNOLOGY SERVICES	.00	100.00	500.00	400.00	20.0
10-72-5320 DUES, LICENSE, PERMITS	670.00	770.00	1,000.00	230.00	77.0
10-72-5342 CONFERENCE/SEMINAR/TRAINING	.00	813.92	1,000.00	186.08	81.4
10-72-5344 TRAVEL	.00	148.95	300.00	151.05	49.7
10-72-5415 UTILITIES	1,135.28	7,527.56	10,000.00	2,472.44	75.3
10-72-5504 REPAIRS - MAINTENANCE	.00	3,218.01	6,000.00	2,781.99	53.6
10-72-5507 EQUIPMENT MAINTENANCE	226.08	344.07	2,500.00	2,155.93	13.8
10-72-5600 EQUIPMENT	.00	890.17	3,000.00	2,109.83	29.7
10-72-9615 FUND/DEPT ALLOCATIONS	.00	( 33,133.36)	( 49,700.00)	( 16,566.64)	( 66.7)
TOTAL PUBLIC WORKS OPERATIONS	2,498.32	125.64	.00	( 125.64)	.0
<u>CAPITAL</u>					
10-80-6001 CAPITAL OUTLAY -WEBSITE	.00	2,715.00	10,000.00	7,285.00	27.2
10-80-6003 CAPITAL OUTLAY -CH - SIDINGI	.00	.00	8,000.00	8,000.00	.0
10-80-6010 CAPITAL OUTLAY	8,405.80	8,405.80	10,000.00	1,594.20	84.1
TOTAL CAPITAL	8,405.80	11,120.80	28,000.00	16,879.20	39.7

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-81-5915 GRANT EXP-ODFW HUDELSTON POND	.00	21,708.07	22,658.00	949.93	95.8
10-81-5916 GRANT EXP FORD FAMILY FOUND	.00	.00	1,365.00	1,365.00	.0
10-81-5917 GRANT WEST VALLEY VISITORS ASC	.00	.00	26,000.00	26,000.00	.0
<b>TOTAL DEPARTMENT 81</b>	<b>.00</b>	<b>21,708.07</b>	<b>50,023.00</b>	<b>28,314.93</b>	<b>43.4</b>
<b>TRANSFER</b>					
10-90-9610 OVERHEAD CHARGE	.00	( 93,926.72)	( 140,890.00)	( 46,963.28)	( 66.7)
<b>TOTAL TRANSFER</b>	<b>.00</b>	<b>( 93,926.72)</b>	<b>( 140,890.00)</b>	<b>( 46,963.28)</b>	<b>( 66.7)</b>
<b>CONTINGENCY</b>					
10-99-9900 CONTINGENCY	.00	.00	278,811.00	278,811.00	.0
<b>TOTAL CONTINGENCY</b>	<b>.00</b>	<b>.00</b>	<b>278,811.00</b>	<b>278,811.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>112,161.91</b>	<b>603,708.07</b>	<b>1,104,187.00</b>	<b>500,478.93</b>	<b>54.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 98,856.80)</b>	<b>159,570.97</b>	<b>.00</b>	<b>( 159,570.97)</b>	<b>.0</b>

CITY OF WILLAMINA  
 BALANCE SHEET  
 APRIL 30, 2019  
 STREET FUND

<u>ASSETS</u>			
20-00-1009	CASH ALLOCATED	182,712.78	
	TOTAL ASSETS		182,712.78
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-00-2000	ACCOUNTS PAYABLE	94.60	
	TOTAL LIABILITIES		94.60
<u>FUND EQUITY</u>			
20-00-3000	FUND BALANCE	160,326.96	
	REVENUE OVER EXPENDITURES - YTD	22,291.22	
	BALANCE - CURRENT DATE	182,618.18	
	TOTAL FUND EQUITY		182,618.18
	TOTAL LIABILITIES AND EQUITY		182,712.78

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	141,773.00	141,773.00	.0
20-10-4115 STATE HIGHWAY REVENUE	8,675.85	128,962.44	145,000.00	16,037.56	88.9
<b>TOTAL DEPARTMENT 10</b>	<b>8,675.85</b>	<b>128,962.44</b>	<b>286,773.00</b>	<b>157,810.56</b>	<b>45.0</b>
<hr/>					
20-81-4850 GRANT SMALL CITIES ALLOTMENT	.00	50,000.00	50,000.00	.00	100.0
<b>TOTAL DEPARTMENT 81</b>	<b>.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>.00</b>	<b>100.0</b>
<b>TOTAL FUND REVENUE</b>	<b>8,675.85</b>	<b>178,962.44</b>	<b>336,773.00</b>	<b>157,810.56</b>	<b>53.1</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

STREET FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-11-5001 PW ALLOCATED PAYROLL	.00	21,580.00	32,370.00	10,790.00	66.7
20-11-5002 ADMIN ALLOCATED PAYROLL	.00	19,659.36	29,489.00	9,829.64	66.7
20-11-5090 WORKERS COMP	.00	2,266.38	4,100.00	1,833.62	55.3
20-11-5120 GAS - OIL	94.60	867.72	1,500.00	632.28	57.9
20-11-5137 SUPPLIES	.00	517.76	1,500.00	982.24	34.5
20-11-5140 UNIFORMS - TOWELS	21.55	167.20	500.00	332.80	33.4
20-11-5204 ENGINEERING SERVICES	.00	11,003.80	15,000.00	3,996.20	73.4
20-11-5413 TELEPHONE	26.57	283.79	600.00	316.21	47.3
20-11-5415 UTILITIES	68.71	68.71	.00	( 68.71)	.0
20-11-5504 REPAIRS - MAINTENANCE	.00	2,624.70	3,000.00	375.30	87.5
20-11-5521 SIDEWALK MAINTENANCE	.00	32.00	10,000.00	9,968.00	.3
20-11-5522 STREET MAINTENANCE	650.00	27,800.59	60,000.00	32,199.41	46.3
20-11-5523 TRAFFIC CONTROL	.00	1,058.49	2,000.00	941.51	52.9
20-11-5600 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL EXPENDITURE</b>	<b>861.43</b>	<b>87,930.50</b>	<b>161,559.00</b>	<b>73,628.50</b>	<b>54.4</b>
20-81-5909 GRANT EXP SMALLCITIES ALLOTMNT	.00	52,494.00	65,000.00	12,506.00	80.8
<b>TOTAL DEPARTMENT 81</b>	<b>.00</b>	<b>52,494.00</b>	<b>65,000.00</b>	<b>12,506.00</b>	<b>80.8</b>
<b>TRANSFER</b>					
20-90-9610 OVERHEAD ALLOCATION	.00	12,010.00	18,015.00	6,005.00	66.7
20-90-9615 PW EXPENSE ALLOCATION	.00	4,236.72	6,355.00	2,118.28	66.7
<b>TOTAL TRANSFER</b>	<b>.00</b>	<b>16,246.72</b>	<b>24,370.00</b>	<b>8,123.28</b>	<b>66.7</b>
<b>CONTINGENCY</b>					
20-99-9900 CONTINGENCY	.00	.00	85,844.00	85,844.00	.0
<b>TOTAL CONTINGENCY</b>	<b>.00</b>	<b>.00</b>	<b>85,844.00</b>	<b>85,844.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>861.43</b>	<b>156,671.22</b>	<b>336,773.00</b>	<b>180,101.78</b>	<b>46.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>7,814.42</b>	<b>22,291.22</b>	<b>.00</b>	<b>( 22,291.22)</b>	<b>.0</b>

CITY OF WILLAMINA  
 BALANCE SHEET  
 APRIL 30, 2019

STREET SDC FUND

<u>ASSETS</u>			
21-00-1009	CASH ALLOCATED		164,055.00
		<u>164,055.00</u>	
	TOTAL ASSETS		<u>164,055.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
21-00-3050	FUND BALANCE, RESTRICTED	90,000.00	
21-00-3100	FUND BALANCE, RESTRICTED	57,000.00	
	REVENUE OVER EXPENDITURES - YTD	<u>17,055.00</u>	
	BALANCE - CURRENT DATE		<u>164,055.00</u>
	TOTAL FUND EQUITY		<u>164,055.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>164,055.00</u>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
21-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	129,000.00	129,000.00	.0
21-10-4421 SYSTEM DEVELOPMENT CHARGES	.00	21,000.00	30,000.00	9,000.00	70.0
TOTAL DEPARTMENT 10	.00	21,000.00	159,000.00	138,000.00	13.2
TOTAL FUND REVENUE	.00	21,000.00	159,000.00	138,000.00	13.2

CITY OF WILLAMINA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
21-80-6000 CAPITAL OUTLAY	.00	3,945.00	10,000.00	6,055.00	39.5
TOTAL DEPARTMENT 80	.00	3,945.00	10,000.00	6,055.00	39.5
<u>CONTINGENCY</u>					
21-99-9900 CONTINGENCY	.00	.00	149,000.00	149,000.00	.0
TOTAL CONTINGENCY	.00	.00	149,000.00	149,000.00	.0
TOTAL FUND EXPENDITURES	.00	3,945.00	159,000.00	155,055.00	2.5
NET REVENUE OVER EXPENDITURES	.00	17,055.00	.00	( 17,055.00)	.0

CITY OF WILLAMINA  
 BALANCE SHEET  
 APRIL 30, 2019

WATER FUND

ASSETS

30-00-1009	CASH ALLOCATED	408,553.56	
30-00-1251	UTILITY RECEIVABLE	56,035.37	
30-00-1300	INVENTORY	16,426.00	
30-00-1400	LAND	122,298.00	
30-00-1410	SYSTEMS	1,599,368.40	
30-00-1420	LAND IMPROVEMENTS	388.00	
30-00-1430	BUILDINGS	605,516.00	
30-00-1440	EQUIPMENT	129,858.00	
30-00-1460	VEHICLES	42,663.00	
30-00-1490	ACCUMULATED DEPRECIATION	( 1,760,206.08)	
	TOTAL ASSETS		<u>1,220,900.25</u>

LIABILITIES AND EQUITY

LIABILITIES

30-00-2000	ACCOUNTS PAYABLE	56.13	
30-00-2100	ACCRUED PAYROLL	996.41	
30-00-2150	ACCRUED VACATION	3,429.48	
30-00-2300	WATER DEPOSITS	53,973.56	
30-00-2820	ACCRUED INTEREST	13,723.00	
30-00-2831	WATER FHA 91-02 SERIES 2001	694,317.42	
30-00-2940	DUE TO FUND 40	185,000.00	
	TOTAL LIABILITIES		951,496.00

FUND EQUITY

30-00-3000	FUND BALANCE	156,514.96	
30-00-3100	FUND BALANCE CAPITAL LESS DEBT	( 7,244.86)	
	REVENUE OVER EXPENDITURES - YTD	<u>120,134.15</u>	
	BALANCE - CURRENT DATE	<u>269,404.25</u>	
	TOTAL FUND EQUITY		<u>269,404.25</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,220,900.25</u>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
30-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	197,407.00	197,407.00	.0
30-10-4330 WATER REVENUE	58,415.38	608,436.36	700,000.00	91,563.64	86.9
30-10-4332 NEW CONNECTION FEE	.00	3,850.00	5,000.00	1,150.00	77.0
30-10-4337 DOUBLE CHECK VALVE	.00	1,600.00	1,500.00	( 100.00)	106.7
30-10-4350 RECOVERY BAD DEBT	.00	1,097.48	500.00	( 597.48)	219.5
30-10-4581 PENALTY AND FEES	250.00	2,550.00	2,500.00	( 50.00)	102.0
30-10-4582 NON-SUFFICIENT CHECK FEES	25.00	125.00	150.00	25.00	83.3
30-10-4600 BUS. OREGON GRANT	.00	.00	31,500.00	31,500.00	.0
30-10-4610 BUS. OREGON LOAN	26,126.00	26,126.00	31,500.00	5,374.00	82.9
<b>TOTAL DEPARTMENT 10</b>	<b>84,816.38</b>	<b>643,784.84</b>	<b>970,057.00</b>	<b>326,272.16</b>	<b>66.4</b>
<b>TOTAL FUND REVENUE</b>	<b>84,816.38</b>	<b>643,784.84</b>	<b>970,057.00</b>	<b>326,272.16</b>	<b>66.4</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

WATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-11-5000 SALARY - WAGES	7,160.20	47,835.91	58,000.00	10,164.09	82.5
30-11-5001 PW ALLOCATED PAYROLL	.00	77,466.72	116,200.00	38,733.28	66.7
30-11-5002 ADMIN ALLOCATED PAYROLL	.00	70,572.64	105,859.00	35,286.36	66.7
30-11-5020 PAYROLL TAX	472.60	3,525.76	5,800.00	2,274.24	60.8
30-11-5040 BENEFITS	694.59	7,537.57	10,200.00	2,662.43	73.9
30-11-5060 PERS	572.68	5,913.32	7,000.00	1,086.68	84.5
30-11-5090 WORKERS COMP	3.64	2,146.69	3,000.00	853.31	71.6
30-11-5105 BAD DEBT	93.80	2,868.00	4,000.00	1,132.00	71.7
30-11-5108 CHEMICALS	305.00	7,385.51	20,000.00	12,614.49	36.9
30-11-5120 GAS - OIL	154.25	1,481.94	3,000.00	1,518.06	49.4
30-11-5123 MERCHANT FEES	330.25	3,367.65	8,000.00	4,632.35	42.1
30-11-5126 POSTAGE	.00	.00	750.00	750.00	.0
30-11-5137 SUPPLIES	310.28	1,192.26	3,100.00	1,907.74	38.5
30-11-5140 UNIFORMS - TOWELS	120.70	1,186.16	2,000.00	813.84	59.3
30-11-5200 CONTRACT SERVICES	16.55	2,478.55	5,000.00	2,521.45	49.6
30-11-5204 ENGINEERING SERVICES	50.00	16,705.00	18,000.00	1,295.00	92.8
30-11-5230 PRINTING AND PUBLISHING	379.11	2,835.94	3,000.00	164.06	94.5
30-11-5250 SYSTEM ANALYSIS	105.00	1,469.00	6,000.00	4,531.00	24.5
30-11-5320 DUES, LICENSE, PERMITS	100.00	1,562.73	1,000.00	( 562.73)	156.3
30-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	1,000.00	1,000.00	.0
30-11-5344 TRAVEL	.00	279.43	500.00	220.57	55.9
30-11-5355 MISCELLANEOUS EXPENSE	.00	.00	100.00	100.00	.0
30-11-5413 TELEPHONE	248.29	2,644.54	5,000.00	2,355.46	52.9
30-11-5415 UTILITIES	7,916.76	38,945.00	45,000.00	6,055.00	86.5
30-11-5504 REPAIRS - MAINTENANCE	.00	10,897.26	5,000.00	( 5,897.26)	218.0
30-11-5530 SUPPLY SYSTEM MAINTENANCE	699.98	25,190.23	100,000.00	74,809.77	25.2
30-11-5531 DISTRIBUTION MAINTENANCE	7,887.06	12,982.75	5,500.00	( 7,482.75)	236.1
30-11-5535 NEW CONNECTION EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
30-11-5600 EQUIPMENT	( 553.00)	14,662.34	7,000.00	( 7,662.34)	209.5
<b>TOTAL EXPENDITURE</b>	<b>27,067.74</b>	<b>363,132.90</b>	<b>550,009.00</b>	<b>186,876.10</b>	<b>66.0</b>
30-80-6001 CAPITAL OUTLAY-INTAKE REDESIGN	.00	36,997.15	50,000.00	13,002.85	74.0
30-80-6002 CAPITAL-GIS MAPPING OF SYSTEM	.00	.00	5,000.00	5,000.00	.0
<b>TOTAL DEPARTMENT 80</b>	<b>.00</b>	<b>36,997.15</b>	<b>55,000.00</b>	<b>18,002.85</b>	<b>67.3</b>
30-82-8030 WATER PRINCIPAL	.00	.00	20,203.00	20,203.00	.0
30-82-8035 WATER INTEREST	.00	.00	38,609.00	38,609.00	.0
<b>TOTAL DEPARTMENT 82</b>	<b>.00</b>	<b>.00</b>	<b>58,812.00</b>	<b>58,812.00</b>	<b>.0</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
30-90-9040 INTERFUND LOAN	.00	60,000.00	60,000.00	.00	100.0
30-90-9110 IN LIEU OF FRANCHISE FEE	.00	14,000.00	21,000.00	7,000.00	66.7
30-90-9231 TRANSFER IN	.00	( 8,802.00)	( 13,203.00)	( 4,401.00)	( 66.7)
30-90-9610 OVERHEAD ALLOCATION	.00	43,114.00	64,671.00	21,557.00	66.7
30-90-9615 PW EXPENSE ALLOCATION	.00	15,208.64	22,813.00	7,604.36	66.7
<b>TOTAL TRANSFER</b>	<b>.00</b>	<b>123,520.64</b>	<b>155,281.00</b>	<b>31,760.36</b>	<b>79.6</b>
<u>CONTINGENCY</u>					
30-99-9900 FUND BALANCE	.00	.00	150,955.00	150,955.00	.0
<b>TOTAL CONTINGENCY</b>	<b>.00</b>	<b>.00</b>	<b>150,955.00</b>	<b>150,955.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>27,067.74</b>	<b>523,650.69</b>	<b>970,057.00</b>	<b>446,406.31</b>	<b>54.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>57,748.64</b>	<b>120,134.15</b>	<b>.00</b>	<b>( 120,134.15)</b>	<b>.0</b>

CITY OF WILLAMINA  
 BALANCE SHEET  
 APRIL 30, 2019

WATER SDC FUND

<u>ASSETS</u>			
31-00-1009	CASH ALLOCATED	62,977.98	
	TOTAL ASSETS		<u>62,977.98</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
31-00-3050	FUND BALANCE, RESTRICTED	57,554.72	
31-00-3100	FUND BALANCE, RESTRICTED	8,099.26	
	REVENUE OVER EXPENDITURES - YTD	( 2,676.00)	
	BALANCE - CURRENT DATE	62,977.98	
	TOTAL FUND EQUITY		<u>62,977.98</u>
	TOTAL LIABILITIES AND EQUITY		<u>62,977.98</u>

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
31-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	60,752.00	60,752.00	.0
31-10-4431 SYSTEM DEVELOPMENT CHARGES	.00	12,936.00	20,000.00	7,064.00	64.7
<b>TOTAL DEPARTMENT 10</b>	<b>.00</b>	<b>12,936.00</b>	<b>80,752.00</b>	<b>67,816.00</b>	<b>16.0</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>12,936.00</b>	<b>80,752.00</b>	<b>67,816.00</b>	<b>16.0</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
31-80-6000 CAPITAL OUTLAY	.00	6,810.00	10,000.00	3,190.00	68.1
TOTAL DEPARTMENT 80	.00	6,810.00	10,000.00	3,190.00	68.1
<u>TRANSFER</u>					
31-99-9750 DEBT SERVICE TRANSFER TO 50	.00	8,802.00	13,203.00	4,401.00	66.7
TOTAL TRANSFER	.00	8,802.00	13,203.00	4,401.00	66.7
<u>CONTINGENCY</u>					
31-99-9900 CONTINGENCY	.00	.00	57,549.00	57,549.00	.0
TOTAL CONTINGENCY	.00	.00	57,549.00	57,549.00	.0
TOTAL FUND EXPENDITURES	.00	15,612.00	80,752.00	65,140.00	19.3
NET REVENUE OVER EXPENDITURES	.00	( 2,676.00)	.00	2,676.00	.0

CITY OF WILLAMINA  
BALANCE SHEET  
APRIL 30, 2019

WASTEWATER FUND

ASSETS

40-00-1009	CASH ALLOCATED	496,232.94	
40-00-1251	UTILITY RECEIVABLE	49,454.63	
40-00-1300	INVENTORY	16,426.00	
40-00-1400	LAND	426,426.00	
40-00-1410	SYSTEMS	3,560,287.00	
40-00-1420	LAND IMPROVEMENTS	388.00	
40-00-1430	BUILDINGS	313,738.00	
40-00-1440	EQUIPMENT	297,855.00	
40-00-1460	VEHICLES	69,004.00	
40-00-1490	ACCUMULATED DEPRECIATION	( 2,467,873.69)	
40-00-1930	DUE FROM FUND 30	185,000.00	
	TOTAL ASSETS		2,946,937.88

LIABILITIES AND EQUITY

LIABILITIES

40-00-2000	ACCOUNTS PAYABLE	( 2,085.86)	
40-00-2100	ACCRUED PAYROLL	735.45	
40-00-2150	ACCRUED VACATION	575.20	
40-00-2400	SEWER DEPOSITS	41,741.34	
40-00-2820	ACCRUED INTEREST	34,953.70	
40-00-2840	WASTEWATER TREATMENT G0300	1,024,490.00	
40-00-2841	WASTEWATER TREATMENT G9900	260,116.00	
	TOTAL LIABILITIES		1,360,525.83

FUND EQUITY

40-00-3000	FUND BALANCE	606,510.69	
40-00-3100	FUND BALANCE CAPITAL LESS DEBT	915,217.91	
	REVENUE OVER EXPENDITURES - YTD	64,683.45	
	BALANCE - CURRENT DATE	1,586,412.05	
	TOTAL FUND EQUITY		1,586,412.05
	TOTAL LIABILITIES AND EQUITY		2,946,937.88

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	135,749.00	135,749.00	.0
40-10-4340 WASTEWATER REVENUE	54,184.62	540,670.40	630,000.00	89,329.60	85.8
40-10-4342 NEW CONNECTION FEE	.00	1,050.00	1,500.00	450.00	70.0
40-10-4350 RECOVERY BAD DEBT	.00	1,442.10	500.00	( 942.10)	288.4
<b>TOTAL DEPARTMENT 10</b>	<b>54,184.62</b>	<b>543,162.50</b>	<b>767,749.00</b>	<b>224,586.50</b>	<b>70.8</b>
 <u>TRANSFER</u>					
40-90-9530 INTERFUND LOAN	.00	60,000.00	60,000.00	.00	100.0
<b>TOTAL TRANSFER</b>	<b>.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>.00</b>	<b>100.0</b>
 <b>TOTAL FUND REVENUE</b>	 <b>54,184.62</b>	 <b>603,162.50</b>	 <b>827,749.00</b>	 <b>224,586.50</b>	 <b>72.9</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

WASTEWATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-11-5000 SALARY - WAGES	4,036.83	28,328.43	57,000.00	28,671.57	49.7
40-11-5001 PW ALLOCATED PAYROLL	.00	68,032.64	102,049.00	34,016.36	66.7
40-11-5002 ADMIN ALLOCATED PAYROLL	.00	63,515.36	95,273.00	31,757.64	66.7
40-11-5020 PAYROLL TAX	338.97	2,244.94	5,700.00	3,455.06	39.4
40-11-5040 BENEFITS	1,752.18	24,325.69	20,000.00	( 4,325.69)	121.6
40-11-5060 PERS	134.98	1,655.77	3,600.00	1,944.23	46.0
40-11-5090 WORKERS COMP	2.88	1,845.95	3,000.00	1,154.05	61.5
40-11-5105 BAD DEBT	31.52	2,258.78	4,000.00	1,741.22	56.5
40-11-5108 CHEMICALS	2,098.55	10,571.13	15,000.00	4,428.87	70.5
40-11-5120 GAS - OIL	127.35	1,657.97	1,500.00	( 157.97)	110.5
40-11-5123 MERCHANT FEES	330.24	3,367.63	8,000.00	4,632.37	42.1
40-11-5126 POSTAGE	.00	.00	500.00	500.00	.0
40-11-5137 SUPPLIES	5.49	1,134.28	3,000.00	1,865.72	37.8
40-11-5140 UNIFORMS - TOWELS	215.50	1,671.77	2,500.00	828.23	66.9
40-11-5200 CONTRACT SERVICES	500.00	5,077.00	8,000.00	2,923.00	63.5
40-11-5204 ENGINEERING SERVICES	.00	4,656.25	8,000.00	3,343.75	58.2
40-11-5230 PRINTING AND PUBLISHING	379.10	2,835.89	3,000.00	164.11	94.5
40-11-5250 SYSTEM ANALYSIS	.00	1,350.00	7,000.00	5,650.00	19.3
40-11-5320 DUES, LICENSE, PERMITS	.00	3,519.73	4,000.00	480.27	88.0
40-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	500.00	500.00	.0
40-11-5344 TRAVEL	.00	.00	250.00	250.00	.0
40-11-5413 TELEPHONE	294.62	3,087.21	4,000.00	912.79	77.2
40-11-5415 UTILITIES	6,485.98	27,802.14	34,000.00	6,197.86	81.8
40-11-5504 REPAIRS - MAINTENANCE	.00	14,536.87	9,000.00	( 5,536.87)	161.5
40-11-5540 TREATMENT SYSTEM MAINTENANCE	.00	3,202.14	20,000.00	16,797.86	16.0
40-11-5600 EQUIPMENT	.00	4,686.12	8,000.00	3,313.88	58.6
<b>TOTAL EXPENDITURE</b>	<b>16,734.19</b>	<b>281,363.69</b>	<b>426,872.00</b>	<b>145,508.31</b>	<b>65.9</b>
<hr/>					
40-80-6000 CAPITAL OUTLAY	.00	38,533.00	43,000.00	4,467.00	89.6
<b>TOTAL DEPARTMENT 80</b>	<b>.00</b>	<b>38,533.00</b>	<b>43,000.00</b>	<b>4,467.00</b>	<b>89.6</b>
<hr/>					
40-82-8040 SEWER PRINCIPAL	.00	109,193.00	109,193.00	.00	100.0
40-82-8045 SEWER INTEREST	.00	60,464.72	60,465.00	.28	100.0
<b>TOTAL DEPARTMENT 82</b>	<b>.00</b>	<b>169,657.72</b>	<b>169,658.00</b>	<b>.28</b>	<b>100.0</b>

CITY OF WILLAMINA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
40-90-9110 IN LIEU OF FRANCHISE FEE	.00	12,600.00	18,900.00	6,300.00	66.7
40-90-9241 TRANSFER IN	.00	( 15,834.72)	( 23,752.00)	( 7,917.28)	( 66.7)
40-90-9610 OVERHEAD ALLOCATION	.00	38,802.72	58,204.00	19,401.28	66.7
40-90-9615 PW EXPENSE ALLOCATION	.00	13,356.64	20,035.00	6,678.36	66.7
TOTAL TRANSFER	.00	48,924.64	73,387.00	24,462.36	66.7
<u>CONTINGENCY</u>					
40-99-9900 CONTINGENCY	.00	.00	114,832.00	114,832.00	.0
TOTAL CONTINGENCY	.00	.00	114,832.00	114,832.00	.0
TOTAL FUND EXPENDITURES	16,734.19	538,479.05	827,749.00	289,269.95	65.1
NET REVENUE OVER EXPENDITURES	37,450.43	64,683.45	.00	( 64,683.45)	.0

CITY OF WILLAMINA  
 BALANCE SHEET  
 APRIL 30, 2019

WASTEWATER SDC FUND

<u>ASSETS</u>			
41-00-1009	CASH ALLOCATED	17,948.86	
	TOTAL ASSETS		17,948.86
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
41-00-3050	FUND BALANCE, RESTRICTED	9,546.58	
41-00-3100	FUND BALANCE, RESTRICTED	16,677.00	
	REVENUE OVER EXPENDITURES - YTD	( 8,274.72)	
	BALANCE - CURRENT DATE	17,948.86	
	TOTAL FUND EQUITY		17,948.86
	TOTAL LIABILITIES AND EQUITY		17,948.86

CITY OF WILLAMINA  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
41-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	18,724.00	18,724.00	.0
41-10-4441 SYSTEM DEVELOPMENT CHARGES	.00	17,500.00	20,000.00	2,500.00	87.5
TOTAL DEPARTMENT 10	.00	17,500.00	38,724.00	21,224.00	45.2
TOTAL FUND REVENUE	.00	17,500.00	38,724.00	21,224.00	45.2

CITY OF WILLAMINA  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2019

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
41-80-6000 CAPITAL OUTLAY	.00	9,940.00	10,000.00	60.00	99.4
TOTAL DEPARTMENT 80	.00	9,940.00	10,000.00	60.00	99.4
<u>TRANSFER</u>					
41-90-9750 DEBT SERVICE TRANSFER TO 50	.00	15,834.72	23,752.00	7,917.28	66.7
TOTAL TRANSFER	.00	15,834.72	23,752.00	7,917.28	66.7
<u>CONTINGENCY</u>					
41-99-9900 CONTINGENCY	.00	.00	4,972.00	4,972.00	.0
TOTAL CONTINGENCY	.00	.00	4,972.00	4,972.00	.0
 TOTAL FUND EXPENDITURES	 .00	 25,774.72	 38,724.00	 12,949.28	 66.6
 NET REVENUE OVER EXPENDITURES	 .00	 ( 8,274.72)	 .00	 8,274.72	 .0

**City Of Willamina  
Minutes of the City Council  
May 14, 2019  
6:00 PM**

**Location of Meeting:**

West Valley Fire  
825 NE Main St  
Willamina, Oregon 97396

**Present at Meeting:**

Mayor Ila Skyberg  
Council President Rita Baller  
Councilor Bob Burr  
Councilor April Wooden  
Councilor Theresa McKnight  
Councilor Craig Johnson  
Councilor Roberta Lawson  
City Manager Kenna West  
Deputy City Recorder Debbie Bernard  
Library Manager Sara Frost  
Yamhill County Sherriff Sergeant Russell Vandewettering  
Guests:  
Mary Jane Hollinger  
David Morey

The regular meeting of the City Council of the City of Willamina was called to order at 6:00 PM on May 14, 2019 at the West Valley Fire Department by Mayor Ila Skyberg. The Flag Salute was recited. The Deputy City Recorder Debbie Bernard took roll and a quorum was present.

### **I. Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved.

### **II. Review of Previous Minutes**

The minutes of the previous meeting were reviewed and unanimously approved.

### **III. Consideration of Open Issues**

1. Proclamation  
Mayor Ila Skyberg  
Mayor Skyberg presented Yamhill County Sergeant Russell Vandewettering with a proclamation declaring the week of May 12 through May 18, 2019 as National Police Week in the City of Willamina and May 15<sup>th</sup> as Peace Officers Memorial Day. There was

a moment of silence in honor of those law enforcement officers who have lost their lives in service to their communities.

2. Consent Agenda

Mayor Ila Skyberg

Mayor Skyberg asked for a motion on the Consent Agenda from Council Present Baller.

**MOTION:** Council President Baller moved to approve the consent agenda. Councilor Burr seconded the motion. Motion carried with Councilors Baller, Burr, Wooden, McKnight, Johnson, and Lawson all in favor.

Council President Baller read the items on the Consent Agenda.

1. Check Registers - March 1 to 31, 2019
2. Financials March 31, 2019
3. Minutes from the April 9, 2019 City Council Meeting

3. Police Service Fee - Ordinance No. 678

Mayor Ila Skyberg

Mayor Skyberg stated the question, “should the City Council approve Ordinance 678 enacting a Public Safety Fee. Mayor Skyberg called for a motion.

**MOTION:** Councilor Wooden moved that the Council adopt Ordinance 678 enacting a Public Safety Fee in accordance with Attachment A to Ordinance 678 and moved that the Deputy City Recorder read Ordinance 678 into the record in its entirety and then by title only. Councilor Baller seconded the motion. Motion carried with Councilors Baller, Burr, Wooden, McKnight, Johnson, and Lawson all in favor.

Discussion: Councilor Burr asked if the customers could still write one check since the police service fee will have a different due date. City Manager West responded yes.

Deputy City Recorder Debbie Bernard read Ordinance No. 678 in its entirety then by title only.

4. City Manager Contract Correction - Resolution 18-19-014

Mayor Ila Skyberg

Mayor Skyberg stated the question, “shall the City Council adopt Resolution 18-19-014 amending the City Manager's contract to correct a scrivener's error.”

Mayor Skyberg called for a motion.

**MOTION:** Councilor Wooden moved that the City Council adopt Resolution 18-19-14. Councilor Burr seconded the motion. Motion carried with Councilors Baller, Burr, Wooden, McKnight, Johnson, and Lawson all in favor.

5. Willamina Farmer's Market

Mayor Ila Skyberg

Mayor Skyberg stated the question, “should the City Council approve the closure of B Street from Main Street to 1st Street on Sundays for the Willamina Farmers Market.”

Mayor Skyberg called for a motion.

**MOTION:** Councilor Burr moved to approve the closure of B Street to 1st Street. The use of the City's parking lot, and the use of the City road blocking signage for the use of the Farmers Market on the days and times allowed in the City staff report. Councilor Wooden seconded the motion. Motion carried with Councilors Baller, Burr, Wooden, McKnight, Johnson, and Lawson all in favor.

Discussion: Councilor Baller asked if there were any new vendors at the market this year. David Morey responded there are two new vendors: One selling birdhouses and the other selling rock gardens.

6. Library Policies - Resolution No. 18-19-015

Mayor Ila Skyberg

Mayor Skyberg stated the question, “should the City Council adopt Resolution 18-19-015 approving the policies brought forth by the Library Board.”

Mayor Skyberg called for a motion.

Councilor Johnson moved that the City Council adopt Resolution 18-19-015. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, Burr, Wooden, McKnight, Johnson, and Lawson all in favor.

Library Manager Frost explained that the policies presented to Council were in-part due to the State Library Division recommendation after that Division had gone through litigation regarding policies. Manager Frost said the packet included four main policies and that there would be others added in the Fall. Manager Frost said that the policies presented are to act as the minimum standards to be a member of CCRLS. Manager Frost explained that policy No. 1 addresses the childrens code of conduct, which gives the Library staff a written policy to refer to during a conversation with parents.

7. Public Hearing on The Fourth Supplemental Budget

Mayor Ila Skyberg

Mayor Skyberg closed the Regular session at 6:25pm

Mayor Skyberg opened the Public Hearing and read from a script.

Mayor Skyberg asked for general testimony. There was none.

Mayor Skyberg asked for comments from City Council. There was none.

Mayor Skyberg closed the Public Hearing.

Mayor Skyberg opened the Regular Session.

Mayor Skyberg stated the question, “should the Council approve Resolution 18-19-016 adopting a Fourth Supplemental Budget and reallocation for the Fiscal Year 2018-2019.”

**MOTION:** Councilor Wooden moved to approve Resolution 18-19-016 adopting a supplemental budget and allowing reallocations within Funds to the adopted budget. Councilor Johnson seconded the motion. Motion carried with Councilors Burr, Baller, Mcknight, Wooden, Johnson, and Lawson all in favor.

Discussion: City Manager West commented that this is a 4<sup>th</sup> and final supplemental budget for this fiscal year. She shared a summary of the Supplemental Budget. City Manager West said there were minor scrivener errors that needed to be cleaned up. In addition, there was additional tech support required for new software programs. Also, employee training ran more than expected. The City Library jumped ahead on doing repairs this year, that were planned for next year. Due to failing infrastructure, the City had to reallocate funds in the Water Fund for necessary repairs.

#### 8. Mayor’s Report

Mayor Ila Skyberg

Mayor Skyberg reported that she along with Council President Baller and Mary Jane Hollinger attended a meeting in Sheridan at the Monroe Center which was hosted by the West Valley Visioning Group. This group is made up of community members who collected data regarding what the community would like in the future.

#### 9. Council Liaison Reports

Mayor Ila Skyberg

Mayor Skyberg called for reports.

Cemetery Committee Liaison - Councilor Baller reported there was no meeting. Councilor Baller suggested that everyone visit the Cemetery Savers website to see what spectacular work they do with cemetery clean up. The Cemetery Savers will be working on the Willamina Cemetery along with Boy Scouts in August 2019.

Chamber Liaison - Councilor Wooden reported on the following event dates.

June 22, 2019 City Wide Clean Up

July 4th, 2019 Celebration with music and fireworks

July 19 & 20, 2019 City Wide Garage Sale

Councilor Wooden added that the poles for the flower baskets are down getting painted.

Also, Councilor Wooden commented that the Chamber voted to give a donation to Juan from Slow Train. Juan had been hospitalized.

Library Liaison - Councilor Lawson reported the work on Sarah’s office continues and is progressing.

YCOM Liaison - Councilor Baller commented that she wanted to thank Deputy City

Recorder Debbie Bernard for her assistance in preparing the annual 911-budget update. Councilor Baller added the YCOM Budget proposed a 3% increase for 2019-2020.

Also,

YCOM processed 139,248 telephone calls in 2018 of those 29,272 were 911 calls.

YCOM continues to exceed the State and National Standards of answering 90% of all 911 calls within 10 seconds.

Yamhill County Transit - Councilor Johnson

Councilor Johnson reported that the Transit system is going fine and that ridership is up. In addition, patrons are very pleased with their connections. Councilor Johnson added that there would be a new Board appointed in June 2019 and they will take office in July 2019. He said he has submitted an application to continue to serve on the Board.

#### 10. City Managers Report

Mayor Ila Skyberg

City Manager West reported that in between budget duties, Councilor Wooden had contacted her regarding a 1941 fire engine that was going to be surplus by the West Valley Fire District. They attended the Fire Board meeting, and the Board decided to donate the 1941 fire engine to one of two possible recipients. The Willamina Museum being one of the possible recipients.

Also, the Burn to Learn to burn date is May 26th, and the property has been remediated.

### IV. Consideration of New Business

#### 1. Meeting Reminder

City Manager Kenna West

City Manager West reported that the City Council Work Session is on Monday, May 20, 2019 at City Hall on Transportation. Jenna Burman from ODOT will be the presenter.

#### 2. Adjourn

Mayor Ila Skyberg

Mayor Skyberg called for a motion to adjourn.

**MOTION:** Councilor Baller moved to adjourn. Councilor McKnight seconded the motion. Motion carried with Councilors Burr, Baller, McKnight, Wooden, Johnson, and Lawson all in favor.

### V. Agenda and Time of Next Meeting

The next meeting will be held at 6:00 PM on June 4, 2019 at:

West Valley Fire District

825 NE Main St

Willamina, Oregon 97396

The agenda for the next meeting is as follows:

Adopt the 2019-2020 City of Willamina Budget

May 14, 2019 City Council Minutes

The meeting was adjourned at 6:45 PM by Mayor Ila Skyberg.

Minutes submitted by Deputy City Recorder, Debbie Bernard \_\_\_\_\_

Minutes approved by Mayor Ila Skyberg \_\_\_\_\_

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: DEBBIE BERNARD, DEPUTY CITY RECORDER**  
**SUBJECT: USE OF TINA MILLER PARK FOR THE WILLAMINA  
SCHOOL DISTRICT 30-44-63J SUMMER FOOD PROGRAM**

**ISSUE**

Shall the Council approve the use of the Tina Miller Park for the Willamina School District 30-44-63J Summer Food Program?

**RECOMMENDATION**

Staff recommends the approval of the use of the Tina Miller Park for the Summer Food Program.

**SUMMARY AND BACKGROUND**

Annually, Council is presented with a request from the Willamina School District 30-44-63J Summer Food Program to include the Tina Miller Park as a feeding site. The summer meal program provides healthy meals to children ages 1 to 18 free of charge. The meals provided to children during their summer vacation meet the USDA's nutrition standards.

The summer lunch program runs from June 17 to August 9, 2019, Monday through Friday from 12:00 to 12:30, excluding July 4 & 5, 2019. The Willamina School District has provided lunches to children for the past 22 years through this program. The request is to use the park on those dates and times in addition to providing an empty trash can and trash removal.

**FACTS AND FINDINGS**

1. Annually the Council is presented with a request from the Willamina School District to allow the Tina Miller Park to be used for the summer meal program.
2. The summer meal program runs from June 17 thru August 9, 2019 Monday through Friday 12:00 to 1230, excluding July 4 & 5, 2019.
3. The program serves meals that are nutritional and meet the USDA's nutrition standards.

*Debbie Bernard*

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Debbie Bernard, Deputy City Recorder

City of Willamina  
Staff Report  
For the City Council Meeting of June 4, 2019

**Proposed Motion:** *I move to approve the use of the Tina Miller Park for the Summer Lunch Program.*

**Attachments:**

Letter from Willamina School District 30-44-63J

# WILLAMINA SCHOOL DISTRICT 30-44-63J

1100 NE Oaken Hills Dr./P.O. Box 1000, Willamina, Oregon 97396

Phone: (503) 876-4525 / Fax: (503) 876-3610

*Carrie Zimbrick, Superintendent*

*Email: carrie.zimbrick@willamina.k12.or.us*

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May 13, 2019

Willamina City Hall  
Willamina City Council  
411 N.E. C Street  
Willamina, OR 97396

Dear City Council,

Children need good food all year long, even when they're not in school. That is why for the past twenty-two years, Willamina School District has been bringing nutritious meals during the summer time to the children of Willamina. The summer meal program provides healthy meals to children ages 1 to 18 free of charge. All meals meet USDA's nutrition standards so that children get the nutrition they need to learn, play and grow during vacation when they do not eat at school.

Again this year, we would like to include Tina Miller Park in our list of feeding sites.

Tina Miller Park has been a successful feeding site for this program in the past, because it has a covered area in case the Oregon rain decides to make a visit. It is a safe, enclosed area and is downtown so that more children have access.

From June 17 to August 9, The Willamina School District would provide a no-charge sack lunch to any child age one to eighteen Monday through Friday from 12:00 to 12:30 excluding July 4 & 5.

There are a few simple rules that would be posted such as, children must take a full meal, they must be eaten by the child that takes the meal and food cannot be taken out of the park. The only supervision will be when the meals are being handed out until the final clean up is completed around 12:30.

All that we request from the city is the use of a portion of the park during the times above, an empty trash can and trash removal. The school district will supply trash bags for the can if you desire.

Please contact me at (503)876-2702 if you have any questions.

Respectfully,

Lynne Shore  
Nutrition Services Director  
Willamina School District

# REGULAR AGENDA

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**

**FROM: KENNA L. WEST, CITY MANAGER**

**SUBJECT: CONTRACT FOR LAND USE PLANNING SERVICES WITH THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS**

**ISSUE**

Shall the City Council authorize the City Manager to execute the attached Contract for Land Use Planning Services with the Mid-Willamette Valley Council of Governments on behalf of the City of Willamina?

**RECOMMENDATION:**

Authorize the City Manager to execute the attached Contract for Land Use Planning Services with the Mid-Willamette Valley Council of Governments on behalf of the City of Willamina.

**SUMMARY AND BACKGROUND**

The City of Willamina (CITY) has historically contracted with the Mid-Willamette Valley Council of Governments (COG) for its land use planning services. The City staff have been pleased with the service provided by COG in that respect. In particular, our current contract planner, Lisa Brosnan, is an experienced, knowledgeable planner, who has provided exceptional service to the CITY.

The CITY does not have the capacity to employ its own planner, and the COG is able to provide land use planning services to the CITY at an affordable rate. Attached hereto is the proposed Contract between COG and the CITY for land use planning services. Attached to that contract is Exhibit A, which is a delineation of the member services fees for Fiscal Year 2019-2020.

**FACTS AND FINDINGS**

1. The CITY has historically contracted with COG to provide its land use planning services.
2. The CITY has been well served by our COG contract planners, particularly our current planner, Lisa Brosnan.

3. With the City Council's approval the City Manager can execute the attached Contract and continue the services of COG for our land use planning needs. Once fully executed this document will create an agreement between COG and the CITY for those land use planning services and both parties will be obligated to comply with the terms of that contract.

*Proposed Motion: I move that the City Council authorize the City Manager to sign the attached Land Use Planning Contract on behalf of the City of Willamina.*

Kenna L. West

Kenna L. West, City Manager

Attachments: Land Use Planning Services Contract with Exhibit A

## CONTRACT

### LAND USE PLANNING SERVICES

THIS AGREEMENT is made and entered into this 1st day of July, 2019 by and between the CITY OF WILLAMINA, OREGON, a municipal corporation ("CITY"), and the MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS ("COG"), a voluntary intergovernmental association created by charter and Agreement pursuant to ORS Chapter 190 of which CITY is a member.

#### WITNESSETH:

IN CONSIDERATION of the mutual premises and stipulations set out below, the CITY and COG do hereby agree as follows:

A. COG Responsibilities

1. COG shall provide an experienced land use planner to assist the CITY in processing land use actions, zone code revisions and other related activities which may be requested by the CITY.
2. COG shall provide to CITY mapping, graphics and document production services related to work requested by CITY under paragraph A.1.
3. COG shall provide to City legal services as requested by City related to work under paragraph A.1.
4. COG shall provide monthly billing statements.

B. CITY Responsibilities

1. CITY agrees to engage COG as a provider of land use planning consulting services.
2. CITY agrees to pay for land use planning services under paragraph A.1. at a rate as indicated in the attached Exhibit A - COG Board approved fee schedule, plus mileage at the IRS mileage rate for travel related to providing said services.
3. CITY agrees to pay the actual cost of mapping, graphics and document production provided under paragraph A.2.
4. CITY shall review, process and pay COG's monthly invoices within 30 days of receipt.
5. CITY shall designate a key contact person through which all requests for services will come and with whom the activities of COG's land use planner will be coordinated.

C. COG Services Provided Without Additional Compensation

1. COG shall provide advice and assistance to CITY with grant and loan applications for financing of public improvements at no additional charge except in those instances when such work may be eligible for compensation from the granting agency.

2. COG shall prepare documentation and applications for funding for additional planning projects on behalf of CITY.
3. COG shall refer CITY to other available resources that may be available to address needs of CITY upon request.

D. Termination and Amendment

1. This Agreement shall be terminated on June 30, 2020 unless otherwise agreed to by COG and CITY by amendment to this Agreement.
2. This Agreement may be terminated for convenience by either party upon written notice of 30 calendar days.
3. This Agreement may be amended only by written agreement executed between the parties.

E. Independent Contract

1. The CITY has engaged COG as an independent contractor for the accomplishment of a particular service. Neither party, nor the officers and employees of either party shall be deemed the agents or employees of the other party for any purpose.

F. Limited Warranty

1. Unless requested by the City that the COG provide legal services, CITY agrees to seek and rely exclusively on the advice of its own legal counsel as to the legal sufficiency of the land use planning process and its products. The parties expressly recognize that the review process involves political and legal judgment entirely within the control and authority of the CITY. COG's only obligation is to provide advice from the perspective of land use planning principles, and not legal or political counsel.
2. In no event shall COG be liable for indirect or consequential damages of any nature. In no event, regardless of theory of recovery, shall COG be liable for any damages in excess of the amounts actually paid by CITY to COG under Paragraph B. hereof.
3. CITY agrees to provide a representative to present the CITY's viewpoint at public hearings regarding a dispute between the CITY and the County or another city. COG will provide support and information as appropriate (including research and staff reports) to aid the CITY in making its arguments.

IN WITNESS WHEREOF, COG and the CITY have, by approval of their respective governing bodies, caused this Agreement to be executed as of the day and year aforesaid.

**MID-WILLAMETTE VALLEY  
COUNCIL OF GOVERNMENTS**

**CITY OF WILLAMINA**

By: \_\_\_\_\_  
Sean O'Day, Executive Director

By: \_\_\_\_\_

BEFORE THE BOARD OF DIRECTORS  
FOR THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

In the matter of establishing rates for services provided member and other entities on a fee-for-service basis.

**RESOLUTION 2019-06**

**WHEREAS**, the Mid-Willamette Valley Council of Governments (COG) is an intergovernmental entity established by agreement among the participating jurisdictions pursuant to their home rule authority and ORS 190.019.

**WHEREAS**, the agreement establishing the COG and ORS 190.020 allows the COG to enter into intergovernmental agreements for the delivery of services to its member governments

**WHEREAS**, the COG presently offers a host of fee-for-service programs on a contractual basis with its member governments to include land use planning, housing rehabilitation loan administration, revolving loan program administration, legal services, executive recruiting, and other technical services; and

**WHEREAS**, the Board of Directors for the COG desires to set rates for such services that are affordable for members and where feasible recover the COG's costs of providing such services,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS:**

That the following rates shall take effect for the COG's fee-for-service program beginning July 1, 2019, and ending June 30, 2020, unless sooner amended:

Member Services

Recruitment Services:

<u>Population</u>	<u>Fee</u>
Up to 1,000	\$5,938
1,001 to 5,000	\$8,097
Over 5,000	\$10,256
Non-member Entities	\$16,193
Background Check Services	\$500/background check

Legal Services

General Counsel Services	\$156 per hour
Hearings Officer Services	\$175 per hour

Miscellaneous Technical Services

Executive Director	\$200 per hour
Support Staff	\$80 per hour

Community Development Services

Land Use Planning (small cities)\*

Senior Planner	\$87 per hour
Associate Planner	\$85 per hour
GIS Analyst	\$89 per hour
Support Staff	\$60 per hour

<b>Grants Administration*</b>	
Grants Administration Specialist	\$76 per hour
Support Staff	\$60 per hour
<b>Housing Rehab Services*</b>	
Grants Administration Specialist	\$76 per hour
<b>Economic Development Services*</b>	
Development Director	\$113 per hour
Senior Planner	\$95 per hour
Associate Planner	\$85 per hour
GIS Analyst	\$89 per hour
Support Staff	\$60 per hour

\*(Any contracts that exceed a 1 year period shall be charged at the above rates plus 5%.)

GIS/Data Services

<b>GIS Services</b>	
Member Rate	\$89 per hour
Non-profit Rate	\$94 per hour
For Profit Rate	\$108 per hour

<b>Modeling Services</b>	
Member Rate	\$102 per hour
Non-profit Rate	\$107 per hour
For Profit Rate	\$120 per hour

Loan Program Services

<b>Administration of Member Revolving Loan Programs</b>	
Program Manager	\$108 per hour
Loan Officer	\$77 per hour
Servicing Specialist	\$60 per hour

Loan Underwriting, packaging and Closing Services	1.5 % of Loan Amount, Minimum Fee - \$800
Loan Servicing and Reporting	\$1,800 annually

<b>SBA Loans</b>	
Program Manager	\$108 per hour
Loan Officer	\$77 per hour
Servicing Specialist	\$60 per hour
Support Staff	\$60 per hour

**ADOPTED** by the Board of Directors of the Mid-Willamette Valley Council of Governments at Salem, Oregon this 19th day of March, 2019.

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: KENNA WEST, CITY MANAGER**  
**SUBJECT: CITY OF WILLAMINA EXCESSIVE FORCE POLICY**

**ISSUE**

Shall City Council approve Resolution 18-19-021 adopting an excessive force policy?

**RECOMMENDATION:**

Approve Resolution 18-19-021 adopting an excessive force policy.

**SUMMARY AND BACKGROUND**

The City of Willamina was awarded a 2018 Community Development Block Grant for final planning for improvements to its water infrastructure. A requirement of that grant award is that the City of Willamina adopt an excessive force policy. The requested policy is in alignment with the City of Willamina's current policies.

Attached to Resolution 18-19-021 is the proposed Excessive Force Policy. Should the City Council adopt this resolution, that policy become a policy of the City of Willamina.

**FACTS AND FINDINGS**

1. The City of Willamina was awarded a 2018 Community Development Block Grant for final planning for improvements to its water infrastructure.
2. A requirement of that grant award is the adoption of an excessive force policy.
3. The requested policy is in alignment with the City of Willamina's current policies.
4. If Resolution 18-19-021 is adopted, the Excessive Force Policy attached thereto will become a policy of the City of Willamina.

**Proposed Motion:** *I move to approve Resolution 18-19-021 adopting an excessive force policy.*

Kenna L. West  
Kenna L. West, City Manager

Attachment:

- A. Resolution 18-19-021 Adopting an Excessive Force Policy



Mayor Ila Skyberg

**Council Members:**

*Rita Baller, Council President  
Bob Burr  
Craig Johnson  
Roberta Lawson  
Theresa McKnight  
April Wooden*

**City Management:**

*City Manager: Kenna L. West  
Finance Manager: Scott Clark  
Public Works Director: Jeff Brown  
Library Manager: Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR  
THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 18-19-021**

A Resolution adopting an excessive force policy for law enforcement personnel

**WHEREAS**, the City of Willamina was awarded a 2018 Community Development Block Grant for water infrastructure improvements; and

**WHEREAS**, the terms of that grant require that the City of Willamina put in place an excessive force policy for law enforcement personnel; and

**WHEREAS**, such excessive force policy is in alignment with the policies of the City of Willamina;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA** that the City Council hereby approves and adopts the attached Excessive Force policy.

**PASSED AND ADOPTED** by the City Council of the City of Willamina this **4th day of June, 2019.**



---

*Ila Skyberg, Mayor*

**ATTEST:**

---

*Debbie Bernard, Deputy City Recorder*



Mayor Ila Skyberg

**Council Members:**

*Rita Baller, Council President  
Bob Burr  
Craig Johnson  
Roberta Lawson  
Theresa McKnight  
April Wooden*

**City Management:**

*City Manager: Kenna L. West  
Finance Manager: Scott Clark  
Public Works Director: Jeff Brown  
Library Manager: Sarah Frost*

## **EXCESSIVE FORCE POLICY FOR THE CITY OF WILLAMINA**

It is the policy of the City of Willamina that:

1. Its law enforcement personnel shall not use excessive force against any individuals engaged in non-violent civil rights demonstrations, and
2. Applicable state and local laws that prohibit physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction is enforced.

As adopted by Resolution No. 18-19-021 by the City Council of the City of Willamina on June 4, 2019.

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: KENNA L. WEST, CITY MANAGER**  
**SUBJECT: RESOLUTION NO. 18-19-022 SUPPORTING FAIR HOUSING**

**ISSUE**

Shall the City Council adopt Resolution No. 18-19-022 supporting fair housing?

**RECOMMENDATION:**

Adopt Resolution No. 18-19-022 supporting fair housing.

**SUMMARY AND BACKGROUND**

The City of Willamina was awarded a 2018 Oregon Community Development Block Grant for a water system improvements final design project. A requirement of that grant award is that the City of Willamina adopt a resolution supporting fair housing. Resolution No. 18-19-022 is the required document.

Although required to adopt the attached resolution, the City of Willamina has historically, currently, and will continue to support fair housing in this City. It has been, is, and will remain an anathema to this City that any person or company discriminate based on race, color, religion, sex, disability (physical or mental), familial status, or national origin.

**FACTS AND FINDINGS**

1. The City of Willamina was awarded a 2018 Oregon Community Development Block Grant for a water system improvement final design project. A resolution supporting fair housing is required in order to receive this award.
2. This resolution, although required, also fits within the goals, priorities, and actual practices of the City of Willamina. The City of Willamina has and will continue to support fair housing in this City.

*Proposed Motion: I move that the City Council adopt Resolution 18-19-022 supporting fair housing.*

*Kenna L. West*

\_\_\_\_\_  
Kenna L. West, City Manager

Attachment: Resolution No. 18-19-022, Supporting fair housing



Mayor Ila Skyberg

**Council Members:**

*Rita Baller, Council President  
Bob Burr  
Craig Johnson  
Roberta Lawson  
Theresa McKnight  
April Wooden*

**City Management:**

*City Manager: Kenna L. West  
Finance Manager: Scott Clark  
Public Works Director: Jeff Brown  
Library Manager: Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR  
THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 18-19-022**

**A Resolution Supporting Fair Housing**

LET IT BE KNOWN TO ALL PERSONS of the City of Willamina that discrimination in the sale, rental, lease, advertising of sale, rental or lease, financing of housing or land to be used for construction of housing, or in the provision of brokerage or rental services because of race, color, religion, sex, disability (physical or mental), familial status (children) or national origin is prohibited by Title VIII of the federal Fair Housing Amendments Act of 1988. It is the policy of the City of Willamina to support the Fair Housing Amendments Act of 1988 and to implement a Fair Housing Program to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability (physical and mental), familial status (1. children, and 2. actual or perceived sexual orientation, gender identity or marital status or its members), or national origin. Therefore, the City of Willamina does hereby pass the following Resolution:

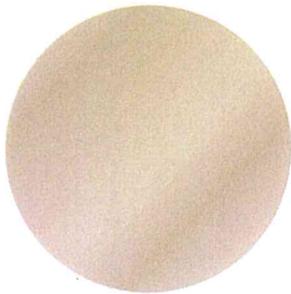
BE IT RESOLVED that within the resources available to the City of Willamina through city, county, state, federal and community volunteer sources, the City of Willamina will assist all persons who feel they have been discriminated against because of race, color, religion, sex, disability (physical and mental, familial status (children) or national origin in the process of filing a complaint with the Oregon Civil Rights Division or the U.S. Department of Housing and Urban Development, Seattle Regional Office Compliance Division, that they may seek equity under federal and state laws.

BE IT FURTHER RESOLVED that the City shall publicize the Resolution and through this publicity shall cause real estate brokers and sellers, private home sellers, rental owners, rental property managers, real estate and rental advertisers, lenders, builders, developers, home buyers and home or apartment renters to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances.

THE FAIR HOUSING PROGRAM, for the purpose of informing those affected of their respective responsibilities and rights concerning Fair Housing law and complaint procedures, will at a minimum include, but not be limited to: 1) the printing, publicizing and

distribution of this Resolution; 2) the distribution of posters, flyers, pamphlets and other applicable Fair Housing information provided by local, state and federal sources, through local media or community contacts; and 3) the publicizing of locations where assistance will be provided to those seeking to file a discrimination complaint. This resolution shall take effect upon adoption.

**PASSED AND ADOPTED** by the City Council of the City of Willamina this **4th day of June, 2019.**



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*Ila Skyberg, Mayor*

**ATTEST:**

---

*Debbie Bernard, Deputy City Recorder*

**CITY OF WILLAMINA  
STAFF REPORT  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: DEBBIE BERNARD DEPUTY CITY RECORDER**  
**SUBJECT: CITY OF WILLAMINA MASTER FEE SCHEDULE**

**ISSUE**

Shall the City Council adopt Resolution 18-19-023 approving a City Master Fee Schedule?

**RECOMMENDATION:**

Adopt Resolution 18-19-023 approving a City Master Schedule.

**SUMMARY AND BACKGROUND**

Historically, the City of Willamina has not had one cohesive Master Fee Schedule, which has been a hardship on our citizen's wishing to move forward with property projects as well as developers hoping to build homes and businesses in our beautiful city.

In order to alleviate this hardship, staff has prepared a proposed Master Fee Schedule which is attached to Resolution 18-19-023 as Attachment A. In order to prepare this Master Fee Schedule, staff reviewed all relevant fees, and researched the fees being charged by other comparable jurisdictions. Fees were created and/or adjusted based upon the actual costs associated with those fees, and the fees charged for similar services by other jurisdictions.

In addition, Resolution 18-19-023 provides the City Manager with the authority to revise the fees as needed, except for those that require City Council approval, such as water fees, sewer fees, etc.

**FACTS AND FINDINGS**

1. Historically, the City has not had a Master Fee Schedule for use by its citizens, developers, and staff. This has been a hardship on all three groups.
2. In order to rectify this hardship, staff has prepared the attached Master Fee Schedule for use by our community and visitor's to our community.

*Proposed Motion: I move that the Council adopt Resolution 18-19-023 approving the City of Willamina Master Fee Schedule as attached thereto.*

*Debbie Bernard*

---

Deputy City Recorder, Debbie Bernard

City of Willamina  
Staff Report  
For City Council Meeting of June 4, 2019  
Page 2

Attachments:

City of Willamina Master Fee Schedule Resolution 18-19-023  
Attachment A to Resolution 18-19-023



**Mayor Ila Skyberg**

**Council Members:**

*Rita Baller, Council President  
Bob Burr  
Craig Johnson  
Roberta Lawson  
Theresa McKnight  
April Wooden*

**City Management:**

*City Manager: Kenna L. West  
Finance Manager: Scott Clark  
Public Works Director: Jeff Brown  
Library Manager: Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 18-19-23**

A Resolution of the Willamina City Council establishing a Master Fee Schedule as found in Exhibit A, which is attached hereto and made a part hereof.

**WHEREAS**, the City Council has the authority to set fees for materials and services provided by the City of Willamina; and

**WHEREAS**, City administration has identified the need to establish a Master Fee Schedule for the City of Willamina; and

**WHEREAS**, these fees are an essential part of the resources for the operation of the City of Willamina;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA THAT**

Section 1. The fees found on the attached Exhibit A are established and effective on June 4, 2019. All other fees, which were previously established, but are not found on the attached Exhibit A, if any, shall remain in effect;

Section 2. The City Council hereby grants the authority to the City Manager to update, revise, or amend the Master Fee Schedule at her discretion, except for those fees found within “Municipal Court”, “Public Safety Fee”, SDC-System Development Charges”, “Utility Billing”, and “Violations of the Municipal Code”.

Section 3. This resolution supersedes any previously adopted fee resolution, unless those fees are the subject of Section 1 above, and clerical errors and omissions excepted; and

Section 4. This resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina on this 4<sup>th</sup> day of June, 2019.



\_\_\_\_\_  
*Ila Skyberg, Mayor*

**ATTEST:**

\_\_\_\_\_  
*Debbie Bernard, Deputy City Recorder*

DRAFT

# Master Fee Schedule



EXHIBIT A

City of Willamina



CITY OF WILLAMNA MASTER FEE SCHEDULE		
Description		Fee
<b>Administration-General</b>		
Building Compliance Application		100.00
Business License Annual Renewal		75.00
Business License Initial Application		100.00
Business License Past Due		\$ 10.00 per month up to \$ 50.00
Business License Transfer or Assign		\$ 50.00
Color Copy of Zone Map		\$ 6.00 per map
Copies-Black/White 11 by 17		\$ 1.00 per page
Copies-Black/White 8 ½ by 11		\$ .75 per page
Copies-Black/White 8 ½ by 14		\$ .100 per page
Copies-Color 11 by 17		\$ 1.50 per page
Copies-Color 8 ½ by 14		\$ 1.25 per page
Copies-Color 8 ½ by 11		\$ 1.00 per page
Electronic Documents Sent by Email/FTP		\$15.00
Faxes -		\$ 1.50 per page
General Records Search (City Staff)		\$ 25.00
Liquor License Application New		\$ 100.00
Liquor License Change or Ownership		\$ 75.00
Liquor License Renewal		\$ 35.00
Liquor License Special Event		\$ 35.00
Maps and Other Nonstandard Size Docs		\$ 25.00
Printed copy of any City Code		\$ 25.00
Scanned Copies to PDF to 11x17		\$ 1.25 per page
Scanned Large Copies to PDF		\$ Actual Cost
<b>Public Record Request</b>		

## CITY OF WILLAMNA MASTER FEE SCHEDULE

Public Records Request Digital File	\$15.00 per CD/DVD or Copies
Public Records Request ref. ORS 192.440 *Plus the actual hourly cost for staff research fee, and cost of copies	\$ 50.00*
Research Fee per hour (City Staff) Level 2	\$40.00 per hour
Public Records Review (City Attorney) Level 3	\$215.00 per hour
<b>Municipal Court</b>	
Fail to Appear for Trial	\$ 35.00
Returned Check	\$ 35.00
State Presumptive Class A – ORS 153.019	\$ 440.00
State Presumptive Class B –ORS 153.019	\$ 265.00
State Presumptive Class C-ORS 153.019	\$ 165.00
State Presumptive Class D –ORS 153.019	\$ 115.00
Traffic School Class A	\$ NA
Traffic School Class B	\$ 150.00
Traffic School Class C	\$ 100.00
Traffic School Class D	\$ 75.00
Trial	\$ 35.00
Court Administrative Fee	\$ 25.00
<b>Permits</b>	
Sign Permit-Commercial/Industrial Zones-Staff Review	\$ 100.00
Sign Permit-Non Commercial/Industrial Zones-Staff Review	\$ 100.00
<b>Planning</b>	
All applications shall be assessed a 10% administration fee based on the application costs.	10% added
Annexations/Zone Change	\$ 2,500.00
Appeals to Council 50% of the Application Fee of action appealed	\$ 2,500.00
Code Interpretation	\$ 100.00
Compréhensive Plan Amendent/Zone Change	\$ 2,500.00
Conditional Use Permit	\$ 600.00
Construction Application Fee -5% of actual Construction Cost	

## CITY OF WILLAMNA MASTER FEE SCHEDULE

Lot Line Adjustment	\$350.00
Multiple Applications- Most expensive Application fee in full plus ½ of application fee for other applications	
Home Occupations-Staff Review-	\$ 100.00
Non-Conforming Use Determination-Planning Commission Review	\$ 600.00
Non-Conforming Use Determination-Staff Review	\$ 100.00
Partition	\$ 1,000.00
Plan Review Fee (pre-platted subdivision and infill lots)	\$2,500.00
Planned Unit Development (PUD)	\$ 1,800.00
Pre-Application Conference	\$ 450.00
Request for Land Use Approval Extension	\$ 600.00
Similar Use Determination	\$ 600.00
Site Plan Review	\$ 600.00
Subdivision –Final Plan	\$ 2500.00
Subdivision-Preliminary Plat -\$750 plus \$450.00 per lot up to the maximum of	\$ 2500.00
Temporary Mobile Home Placement	\$ 50.00
Variance Application	\$ 600.00
<b>Lien Search</b>	
Per Property Address	\$ 25.00
<b>Public Safety Fee</b>	
Ordinance 678 – Public Safety Fee Per Household	\$ 9.72
<b>SDC System Development Charges</b>	
Water System Development Charge – Per Service	\$ 1848
Sewer System Development Charge – Per Service	\$ 2500
Streets SDC – Per Service	\$ 3,000
Water Connection Fee– Per Service	\$ 550
Sewer Connection Fee– Per Service	\$ 150
Double Check Valve Includes Box– Per Service	\$ 200
<b>Total SDCs – w/connection fees</b>	<b>\$ 8,248</b>
<b>Utility Billing</b>	
Meter Size	Base Rate by Size
5/8	\$34.74
¾	\$34.74

## CITY OF WILLAMNA MASTER FEE SCHEDULE

1	\$55.59
1 1/2	\$69.49
2	\$126.40
6	\$694.93
8	\$2084.78
10	\$2779.71
12	\$3891.60
F-3/4	\$34.74
1-2	\$786.98
1-3/4	\$62.9
1-8	\$31.47

### Utility Billing continued

Rate	Description	Service	Base Amount	per 100 cubic ft.	15% surcharge
105	Apt > 4 Units	(water - Meter)	\$139.04	\$4.17	\$20.86
109	Business	(water - Meter)	\$69.50	\$4.17	\$10.43
114	Willamina Lumber	(water - Meter)	\$3,147.91	\$1.25	\$472.19
115	Meter - 2 inch	(water - Meter)	\$138.99	\$4.17	\$20.85
<b>123</b>	<b>Single Family (W1)</b>	<b>(water - Meter)</b>	<b>\$34.74</b>	<b>\$4.17</b>	<b>\$5.21</b>
<b>300</b>	<b>Single Family (S1)</b>	<b>(Sewer)</b>	<b>\$60.86</b>		<b>\$9.13</b>
304	Car Wash -Sewer (SCW)	(Sewer)	\$115.83		\$17.37
305	Grocery Store (SF)	(Sewer)	\$147.53		\$22.13
309	Vacation Rate (SH)	(Sewer)	\$19.09		\$2.86
310	Laundry Sewer (SL)	(Sewer)	\$303.92		\$45.59
312	Willamina Lumber (SLW)	(Sewer)	\$735.49		\$100.32
313	House/Cabins (SPS)	(Sewer)	\$175.28		\$26.29
315	Café/restaurant (ST1)	(Sewer)	\$145.86		\$21.88
317	Café/restaurant (ST3)	(Sewer)	\$194.52		\$29.18

## CITY OF WILLAMNA MASTER FEE SCHEDULE

318	Café/restaurant (ST4)	(Sewer)	\$92.42		\$13.86
321	Willamina Lumber New	(Sewer)		\$1.25	\$3.00
322	High School New	(water - Meter)	\$694.93	4.17	
901	Exterritorial Water Surcharge	(Extraterritorial Water Service)		15%	
1001	Exterritorial Sewer Surcharge	(Extraterritorial Sewer Service)		15%	
<b>1201</b>	<b>Utility Rate</b>	<b>(Utility Rate)</b>	<b>\$3.00</b>		
1300	NSF Check Fee	(NSF Check Fee)	\$35.00		
<b>1901</b>	<b>Late Fee</b>	<b>(Penalty)</b>	<b>\$5.00</b>		

The rate codes below have a base rate of \$34.74 and commodity rate of \$4.17 and extraterritorial charge of 15% not listed above.

\*103 Vacation Rate, 106 Duplex, 107 3-Plex, 108 4-Plex or Multi Units, 110 Rays Grocery, 111 Car Wash, 112 Group Home, 113 Laundry, 116 House Cabin, 117 3/4" Base Rate, 118 Café Restaurant, 119 Business -1, 120 Café Restaurant, 121 Café Restaurant (T4), 122 Café Restaurant (T6)

The rate codes below have a base rate of \$60.86 and an extraterritorial charge of 15% not listed above.

\*301 Apartment/Duplex (SA), 302 Business -Sewer (SB), 303 Church - Sewer (SC), 308 Group Home (SGH), 314 Senior Rate (SS), 320 ST 6

## CITY OF WILLAMINA MASTER FEE SCHEDULE

VIOLATIONS OF THE MUNICIPAL CODE - CODE ENFORCEMENT	Penalty
Violation of the City of Willamina Municipal Code may result in the following fees or penalties. Each day that a violation exist is a separate offense. Title IX General Offenses ( <i>this list does not include all offenses</i> )	
Ordinance 466 – General Regulations - Chapter 90 Animals – §90.03 Dog required to be on a leash - §90.99 Penalty	\$250.00
Ordinance 670 – General Regulations – Amending Title IX – Chapter 91 Abandoned Vehicles	\$50.00
Amended Ordinance 534 – Chapter 93: Nuisances – §93.07 Nuisances Affecting the Public Safety (B) (1) Unnecessary noise.	\$300.00
Ordinance No. 673 – Title XIII, Chapter 132 - Offenses Against Public Peace – §132.09 Smoking in Public Places	\$100.00
Ordinance 676 – IX, Chapter 90 Animals – Picking up after your dog	\$300.00

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**

**FROM: KENNA WEST, CITY MANAGER**

**SUBJECT: RESOLUTION IN SUPPORT OF THE CITY'S APPLICATION FOR A 2019  
TRANSPORTATION AND GROWTH MANAGEMENT GRANT**

**ISSUE**

Shall City Council adopt Resolution No. 18-19-024 approving and supporting the City of Willamina's application for a 2019 Transportation and Growth Management Grant from the Oregon Department of Transportation?

**RECOMMENDATION:**

Adopt Resolution No. 18-19-024 approving and supporting the City of Willamina's application for a 2019 Transportation and Growth Management Grant from the Oregon Department of Transportation.

**SUMMARY AND BACKGROUND**

The City of Willamina's Transportation System Plan was last updated in 1997. Since that time, our beautiful city has seen many changes affecting the transportation patterns of its citizens including the school moving from one side of town to the other, an increase in bicycling enthusiasts in our City, new housing developments, business changes in the downtown core which lend themselves to more walking than driving, and the community's desire for safer walking, biking, and driving conditions on our streets. Our outdated Transportation System Plan takes into account none of the above changes to our beautiful city.

The expected cost of an updated Transportation System Plan (TSP) is approximately \$125,200. The City does not have funds available to complete the needed update of our TSP. The Oregon Department of Transportation has in place a Transportation and Growth Management Grant (TGM) which can be used to update TSP's, such as the City of Willamina's, to more accurately reflect the City's existing and future transportation needs. The TGM has a required 12% match which is approximately \$15,024. The City proposes to meet that match requirement, mainly with in-kind staff resources, but also with a small coordinated cash match.

**FACTS AND FINDINGS**

1. The City's Transportation System Plan is badly outdated, having been last updated in 1997.

2. The Oregon Department of Transportation has a Transportation and Growth Management Grant which can be used to update outdated Transportation System Plans.
3. The City is applying for a 2019 Transportation and Growth Management Grant in the sum of approximately \$125,200. The required match of 12% is approximately \$15,024. The City will meet that match requirement through in-kind staff resources and/or coordinated cash match.
4. The attached Resolution No. 18-19-024, if adopted, will be submitted as a part of the Transportation and Growth Management Grant application to confirm the City of Willamina City Council's support of that grant application.

**Proposed Motion:** *I move to adopt Resolution No. 18-19-024 supporting the City's application for a 2019 TGM Grant.*

*Kenna L. West*

---

Kenna L. West, City Manager

Attachment A: Resolution No. 18-19-024



**Mayor Ila Skyberg**

**Council Members:**

*Rita Baller, Council President  
Bob Burr  
Craig Johnson  
Roberta Lawson  
Theresa McKnight  
April Wooden*

**City Management:**

*City Manager: Kenna L. West  
Finance Manager: Scott Clark  
Public Works Director: Jeff Brown  
Library Manager: Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 18-19-024**

A Resolution approving and supporting the City of Willamina’s application for a 2019 Transportation and Growth Management Grant from the Oregon Department of Transportation to update the City’s Transportation System Plan

**WHEREAS**, the City of Willamina is applying for a 2019 Transportation and Growth Management (TGM) Grant from the Oregon Department of Transportation to update the City’s Transportation System Plan (TSP); and

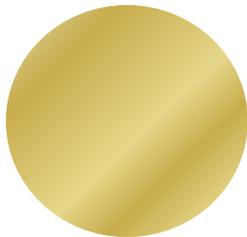
**WHEREAS**, the TGM Grant will allow the City of Willamina to amend the current 1997 TSP to more accurately reflect the City’s existing and future transportation needs, to meets the needs of all users, to identify and prioritize projects that more closely reflect the goals and needs of the community, and to establish up-to-date project costs; and

**WHEREAS**, it is the desire of the City of Willamina City Council to ensure a sustainable and economically viable transportation system through responsible long-range transportation system planning; and

**WHEREAS**, the City of Willamina has the capacity to meet the required twelve percent (12%) project match through the use of coordinated cash and/or in-kind staff resources;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA, OREGON**, that the City Council does hereby approve and support the City’s application for a 2019 Transportation and Growth Management Grant from the Oregon Department of Transportation to update the City of Willamina Transportation System Plan.

**PASSED and ADOPTED** by the Willamina City Council this **4th day of June, 2019**.



\_\_\_\_\_  
Ila Skyberg, Mayor

**ATTEST:**

\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**

**FROM: KENNA L. WEST, CITY MANAGER**

**SUBJECT: AGREEMENT FOR POLICE SERVICES WITH YAMHILL COUNTY**

**ISSUE**

Shall the City Council authorize the Mayor and City Manager to execute the attached Agreement for Police Services with Yamhill County on behalf of the City of Willamina?

**RECOMMENDATION:**

Authorize the Mayor and City Manager to execute the attached Agreement for Police Services with Yamhill County on behalf of the City of Willamina.

**SUMMARY AND BACKGROUND**

The City of Willamina (CITY) has historically contracted with Yamhill County (COUNTY) to provide police services to the CITY. Community members and City staff have been pleased with the services provided by the Yamhill County Sheriff's Department and with the deputies contracted to the City.

The CITY does not have the capacity to employ its own law enforcement officers and the COUNTY is able to provide those services to the CITY at an affordable rate.

Attached hereto is the proposed Agreement between the COUNTY and the CITY. This year the Yamhill County deputies received a 31-34% incremental raise over the next three years which has increased the rate the CITY pays for the law enforcement coverage. In addition, after much research, review, and discussion, the CITY has enacted a Public Service Fee to provide the funding to contract for 2.0 patrol deputy FTE positions rather than the previously contracted 1.5 patrol deputy FTE positions.

**FACTS AND FINDINGS**

1. The CITY has historically contracted with the COUNTY to provide its police services.
2. The community and CITY have been pleased with the services provided by the Yamhill County Sheriff's Department and with the deputies contracted to the City.

3. The attached Agreement differs from last fiscal year in that the Yamhill County deputies received a 31-34% incremental raise over the next three years which has increased the rate the CITY pays for law enforcement coverage. Further the City will increase coverage from 1.5 FTE to 2.0 FTE patrol deputies.
4. With the City Council's approval the Mayor and City Manager can execute the attached Agreement and continue the services of the Yamhill County Sheriff's Department for the CITY's police services. Once fully executed this document will create an agreement between the COUNTY and the CITY for those police services and both parties will be obligated to comply with the terms of that contract.

*Proposed Motion: I move that the City Council authorize the Mayor and City Manager to sign the attached Agreement for Police Services on behalf of the City of Willamina.*

*Kenna L. West*

\_\_\_\_\_  
Kenna L. West, City Manager

Attachments: Agreement for Police Services and Code Enforcement Services

**AGREEMENT FOR POLICE SERVICES AND CODE ENFORCEMENT SERVICES  
(City of Willamina 2019-2020)**

THIS AGREEMENT is made effective July 1, 2019 by and between Yamhill County, Oregon, a political subdivision of the state of Oregon ("the County") and the **City of Willamina**, a municipal corporation of the State of Oregon ("the City").

**RECITALS:**

A. ORS 190.010 and 206.345 allow cities to contract with county sheriffs and governing bodies for the provision of county police services to incorporated cities.

B. The City desires to continue to contract with the County for the Yamhill County Sheriff's Office to provide police services, and desires to have a number of personnel under this agreement equivalent to fulltime equivalents (FTE). The County is agreeable to providing police services on the terms and conditions set forth in this agreement from July 1, 2019 through June 30, 2020. It is now appropriate to restate the parties agreement for police services. NOW, THEREFORE,

**AGREEMENT**

In exchange for the mutual promises and obligations as set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

**Section 1. Scope of Services.** The County agrees to provide police services within the City as provided in this section.

a. **Police Services.** The County agrees to provide police protection within the corporate limits of the City to the extent and in the manner described in this section. The police services shall encompass duties and enforcement functions of those normally undertaken by the Yamhill County Sheriff's Office under the statutes of the State of Oregon. Such services shall include public safety, criminal law enforcement, issuing of citations based on City ordinances, traffic enforcement, preparation of police reports and/or attendance at council meetings, collection of dog license fees, and related services which are within the legal authority of the sheriff to provide.

**Section 2. Management by the County.** Subject to applicable bargaining agreements and law, the rendition of such service, standards of performance, discipline of officers, personnel issues and other matters incident to the performance of such services shall be subject to the control of the County. However, if the City is unhappy with any such items, the parties will attempt to resolve the dispute through a joint meeting of a representative of the Sheriff's Office and the City Manager. In addition, management of deputies by the County will be subject to the following:

a. **County to Provide Monthly Schedule.** Deputies assigned to the City shall maintain schedules on a monthly basis which will set forth the time deputies spend within the City.

b. **Scheduling of Deputies.** The City shall determine the schedule to extent feasible. The County agrees to exercise its best efforts to accommodate the City's desired schedule for deputies assigned to provide police services under this agreement.

c. **Areas of Assignment.** The County agrees to exercise its best efforts to accommodate the City's desired target areas for police services under this agreement. The City will communicate desired target areas to the County's West Valley Supervisor. The Supervisor will use all reasonable efforts to fulfill the City's request.

d. **Deputies shall do paperwork in the City.** The County and the deputies assigned to the City will use every reasonable effort to perform report-writing and other office based functions of law enforcement in the City to maximize the number of hours which the assigned deputies remain within the City.

**Section 3. The County Furnishes Labor and Materials.** For the purpose of performing these functions, the County shall furnish and supply all labor, supervision, vehicles, equipment, communication facilities and supplies necessary to provide the services described in Section 1.

**Section 4. Personnel Commitments.**

a. FTE equivalentents assigned to the City for police services for City.

1. The County will provide 2.0 patrol deputy FTE equivalent positions certified by DPSST to perform the services described in Section 1.

b. **FTE Equivalent Defined.** As used in this section, an FTE equivalent position constitutes approximately 2,080 hours per year, less time used for the following purposes: leaves authorized by the collective bargaining agreement or state or federal law, court time, training time related to maintenance or enhancement of proficiency and standards, and any other function directly related to job performance as an employee of the County.

c. **Extra Personnel to the City; Temporary Absence from the City.** When available, the County shall provide, at no cost, extra patrol for the City if emergency backup or coverage is needed. Deputies assigned to the City will not be sent out of the City to surrounding calls unless it is necessary for the deputies to provide backup or make a first response to an emergency. When response to a surrounding call is made, the deputy will return to the City as soon as a rural patrol deputy or other law enforcement official has relieved the deputy.

d. **Authority to Reallocate Time or Share Deputies by Separate Agreement between Authorized Representatives of Cities.** The City and the County recognize the County has separate police services agreements with the City and the City of Sheridan. On occasion,

authorized City representatives appointed under subsection (e) may determine County deputies assigned to work under one city's police services agreement should be shared with the other city. For example, the authorized representatives may agree that a patrol deputy on duty within the City should patrol areas or respond to calls within the City of Sheridan, and vice versa. The County agrees to exercise its best efforts when providing services under this agreement to comply with any mutual, written agreement of authorized representatives of the City and the City of Sheridan to temporarily reassign or share patrol deputies; provided, however, both cities shall be required to pay the County the compensation stated in their respective police services agreements without offset or recomputation for time a deputy assigned to one city spends in another.

e. **City Representatives Authorized to Reallocate Time or Request Emergency Patrols.** The City shall designate, in writing, a representative or representatives who are authorized to make the mutual agreements described in subsection (d) or to request special or emergency patrols or response by the Sheriff.

**Section 5. Personnel Employed by the County.** All persons employed in the performance of this agreement shall be Yamhill County employees. The City shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any County personnel performing services herein for the City. Except as otherwise specified herein, the City shall not be liable for compensation or indemnity to any County employee for any injury or sickness arising out of the employee's employment with the County. The County shall comply with ORS 656.017, which requires the County to provide workers compensation coverage for its subject workers.

**Section 6. The City's Reciprocal Indemnification.** The County, its officers and employees, shall not be deemed to have assumed any liability for acts of the City, or of any officer, employee or agent thereof, and the City hereby covenants and agrees to hold and save the County and all of its officers, agents, and employees harmless from all claims whatsoever that might arise against the County, its officers, agents, or employees, by reason of any act of the City, its officers, agents, and employees.

**Section 7. The County's Reciprocal Indemnification.** The City, its officers and employees, shall not be deemed to have assumed any liability for acts of the County, or of any officer, employee or agent thereof, and the County hereby covenants and agrees to hold and save the City and all of its officers, agents, and employees harmless from all claims whatsoever that might arise against the City, its officers, agents or employees, by reason of any act of the County, its officers, agents, and employees.

**Section 8. Term and Termination of Agreement.**

a. **Term.** Unless terminated in accordance with subsection (b), the term of this agreement is from July 1, 2019 through June 30, 2020.

b. **Termination.** Either party may terminate this agreement on 30 days written notice to the other party. Termination shall not excuse liabilities incurred prior to the termination

date.

**Section 9. Compensation by City.** City will pay to County for performance of the duties identified in Section 1 as specified in Section 4(a) the sum of **\$289,043.38** for the period July 1, 2019 to June 30, 2020 at a monthly rate of **\$24,086.95** due by the 15<sup>th</sup> day of the month in which services were provided. County shall exercise its best efforts to notify City in writing of any proposed rate adjustment for the subsequent fiscal year no later than April 30.

**Section 10. Transfer of ordinance enforcement authority.** Upon execution of this agreement and during its effective term, the police authority of the City for enforcing City ordinances is transferred to the Yamhill County Sheriff's Office. For the limited purpose of compliance with applicable City charters, the City upon execution of this agreement hereby designates the Yamhill County Sheriff as the Chief of Police of said City.

DONE the dates set forth adjacent to the signatures below.

**CITY OF WILLAMINA, OREGON**

**YAMHILL COUNTY, OREGON**

\_\_\_\_\_  
ILA SKYBERG, Mayor  
Date: \_\_\_\_\_

\_\_\_\_\_  
TIM SVENSON, Sheriff  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
MARY STARRETT, Chair, Board of Commissioners  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
KENNA WEST, City Manager  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
CHRISTIAN BOENISCH  
County Counsel  
Date: \_\_\_\_\_

# PUBLIC HEARINGS

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: DEBBIE BERNARD, DEPUTY CITY RECORDER**  
**SUBJECT: CITY'S ELECTION TO RECEIVE STATE REVENUE  
RESOLUTION 18-19-017**

**ISSUE**

Shall City Council approve Resolution 18-19-017 declaring the City's election to receive State Revenue Funds?

**RECOMMENDATION**

Staff recommends that Council hold a public hearing in accordance with ORS 221.770 and adopt Resolution 18-19-017.

**SUMMARY AND BACKGROUND**

Annually, the State of Oregon provides monies to each City in Oregon in accordance with ORS 221.770. This revenue share is based on population and is their share of taxes received from the sale of liquor. A public hearing was held in accordance with that Statute to allow citizens input on possible distributions of the funds.

The City's State Revenue Share is estimated for 2019/2020 at approximately \$40,000. This money has been included as a revenue source in the General Fund and used with other revenue sources to balance the General Fund. It is not earmarked for any specific item.

**FACTS AND FINDINGS**

1. The City of Willamina, in accordance with ORS 221.770 holds a hearing for public comment in regarding to the allocation of State Revenue Share funds, on an annual basis.
2. The City of Willamina, also in accordance with ORS 221.770 elects to receive their share of the State Revenue Share funds.
3. Resolution 18-19-017 is a formal declaration of the City's wish to share in the State Revenue Share Funds and a confirmation that the City complied with ORS 221.770 in every way.

**Proposed Motion:** *I move to approve Resolution 18-19-017.*

*Debbie Bernard*

---

Debbie Bernard, Deputy City Recorder

Attachments: Resolution No. 18-19-017



Mayor Ila Skyberg

Council Members:

*Rita Baller, Council President*  
*Bob Burr*  
*Craig Johnson*  
*Roberta Lawson*  
*Theresa McKnight*  
*April Wooden*

City Management:

City Manager: *Kenna L. West*  
Accounting Manager: *Scott Clark*  
Public Works Director: *Jeff Brown*  
Library Manager: *Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**Resolution 18-19-017**

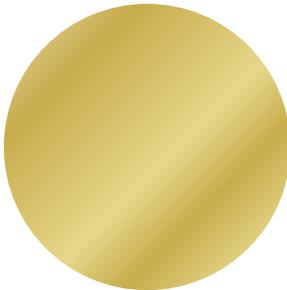
A Resolution declaring the City's election to receive State Revenues

**Whereas**, Section 1, pursuant to ORS 221.770, the City hereby elects to receive State Revenues for fiscal year 2019-2020; and

**Whereas**, Section 2, this resolution shall become effective immediately upon adoption.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA** that the City elects to receive State Revenues for fiscal year 2019-2020 and that this resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by the City Council of the City of Willamina this 4th day of June 2019.



\_\_\_\_\_  
Ila Skyberg, Mayor

ATTEST:

\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

I certify that a public hearing was held before the Budget Committee on May 21, 2019, and a public hearing before the City Council was held on June 4, 2019, allowing citizens to comment on the use of State Revenue Sharing.

\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: DEBBIE BERNARD, DEPUTY CITY RECORDER**  
**SUBJECT: RESOLUTION 18-19-018 CERTIFYING THE CITY PROVIDES  
FOUR OR MORE SERVICES**

**ISSUE**

Shall City Council approve Resolution 18-19-018, declaring that the City of Willamina provides four or more services in accordance with ORS 221.760.

**RECOMMENDATION**

Staff recommends that Council approve Resolution 18-19-018 in accordance with ORS 221.760.

**SUMMARY AND BACKGROUND**

Annually, the State of Oregon requests the City of Willamina declare by resolution that the City provides four or more services to their citizens in accordance with ORS 221.760.

**FACTS AND FINDINGS**

1. Annually the City of Willamina City Council declares their eligibility to receive state funds, which is a prerequisite for cities in counties over 100,000 population to receive revenues from cigarette, gas, and liquor taxes.
2. Resolution 18-19-018 certifies that the City of Willamina provides police protection, street construction, maintenance and lighting, planning and zoning, and subdivision control, and water and sewer utility services.

**Proposed Motion:** *I move to approve Resolution 18-19-018 declaring the City provides four or more services and meets the eligibility to receive state funds.*

*Debbie Bernard*

---

Debbie Bernard, Deputy City Recorder

**Attachments:** Resolution 18-19-018



Mayor Ila Skyberg

**Council Members:**

*Rita Baller, Council President*  
*Bob Burr*  
*Craig Johnson*  
*Roberta Lawson*  
*Theresa McKnight*  
*April Wooden*

**City Management:**

City Manager: *Kenna L. West*  
Accounting Manager: *Scott Clark*  
Public Works Director: *Jeff Brown*  
Library Manager: *Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**Resolution 18-19-018**

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 TO 366.820 AND 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire Protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

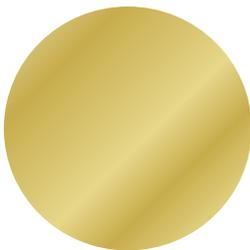
and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS.221.760, now, therefore,

Be it resolved, that the City of Willamina hereby certifies that it provides at least the following four municipal services enumerated in Section 1, ORS 221.760:

- (1) Police protection
- (2) Street Construction, maintenance, and lighting
- (3) Planning, zoning, and subdivision control
- (4) Water and Sewer Utility Services

Approved by the City of Willamina this 4<sup>th</sup> day of June, 2019.



\_\_\_\_\_  
Ila Skyberg, Mayor

ATTEST:

\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: DEBBIE BERNARD, DEPUTY CITY RECORDER**  
**SUBJECT: FISCAL YEAR 2019-2020 CITY OF WILLAMINA APPROVED BUDGET –  
RESOLUTION 18-19-019**

ISSUE

Shall City Council approve Resolution 18-19-019, adopting the 2019/2020 Budget, as amended, making appropriations and imposing and categorizing taxes in accordance with ORS 294.456?

RECOMMENDATION

Staff recommends that Council hold a public hearing in accordance with ORS 294.456 and adopt Resolution 18-19-019.

SUMMARY AND BACKGROUND

On May 21, 2019 the Willamina City Council Budget Committee unanimously voted to approve the 2019-2020 proposed City of Willamina Budget. After a public hearing is held to allow public comment, the City Council may elect to adopt the annual Budget by Resolution.

FACTS AND FINDINGS

1. On May 21, 2019 the Budget Committee unanimously voted to approve the Fiscal Year 2019-2020 City of Willamina proposed budget.
2. The City of Willamina City Council, after holding a public hearing and consideration of matters discussed, may elect to adopt by resolution the City's annual budget, which makes the appropriations, to determine, make and declare the ad valorem property tax amount or rate certified to the assessor.
3. A Notice of Public hearing with the financial summary and budget summary was published in the News-Register on June 1, 2019.

Proposed Motion: *I move to approve Resolution 18-19-019, adopting the 2019/2020 Budget, making appropriations, imposing, categorizing taxes in accordance with ORS 294.456, and imposing the tax rate at \$4.2039 per \$1,000.*

*Debbie Bernard*

---

Debbie Bernard, Deputy City Recorder

Attachments: 18-19-019



Mayor Ila Skyberg

**Council Members:**

Rita Baller, Council President  
 Bob Burr  
 Craig Johnson  
 Roberta Lawson  
 Theresa McKnight  
 April Wooden

**City Management:**

City Manager: Kenna L. West  
 Accounting Manager: Scott Clark  
 Public Works Director: Jeff Brown  
 Library Manager: Sarah Frost

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
 SITTING FOR THE TRANSACTION OF BUSINESS**

**Resolution 18-19-019**

A resolution adopting the FY 2019/2020 Budget, as amended, making appropriations and imposing and categorizing taxes

**ADOPTING THE BUDGET**

**BE IT RESOLVED** that the City Council of the City of Willamina, Oregon, hereby adopts the budget for fiscal year 2019/2020 in the sum of **\$4,112,449**.

**MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts for fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated:

City of Willamina Budget 2019-2020	
Appropriation	FY 20 Proposed
<b>10 General</b>	<b>(1,278,399)</b>
2 Administration	(297,496)
3 City Services	(331,591)
4 Public Safety	(374,600)
6 Capital Outlay	(5,000)
9 Contingency	(266,712)
9 Reserves	(3,000)

CONTINUED ON PAGE 2

**Resolution 18-19-019**

An Equal Opportunity Employer

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

[www.willaminaoregon.gov](http://www.willaminaoregon.gov)

City of Willamina Budget 2019-2020	
Appropriation	FY 20 Proposed
<b>20 Streets</b>	<b>(329,044)</b>
2 Street Operations	(136,019)
6 Capital Outlay	(11,500)
7 Grant	(120,000)
8 Transfer Out	(22,890)
9 Contingency	(38,635)
<b>21 Street SDC</b>	<b>(174,000)</b>
6 Capital Outlay	(10,000)
9 Contingency	(164,000)
<b>30 Water</b>	<b>(1,366,683)</b>
2 Water Operations	(513,592)
6 Capital Outlay	(515,100)
7 Debt Service	(60,994)
8 Transfer Out	(150,189)
9 Contingency	(126,808)
<b>31 Water SDC</b>	<b>(82,549)</b>
6 Capital Outlay	(5,000)
8 Transfer Out	(13,203)
9 Contingency	(64,346)
<b>40 Wastewater</b>	<b>(856,802)</b>
2 Wastewater Operation	(444,148)
6 Capital Outlay	(41,000)
7 Debt Service	(175,502)
8 Transfer Out	(81,596)
9 Contingency	(114,556)
<b>41 Wastewater SDC</b>	<b>(34,972)</b>
6 Capital Outlay	(5,000)
8 Transfer Out	(24,570)
9 Contingency	(5,402)
<b>Grand Total</b>	<b>(4,122,449)</b>

CONTINUED ON PAGE 3

### IMPOSING THE TAX

**BE IT RESOLVED** that the City Council of the City of Willamina hereby imposes the taxes provided for in the adopted budget at the permanent rate of 4.2039 per \$1,000 of assessed value for Resolution No. 18-19-019

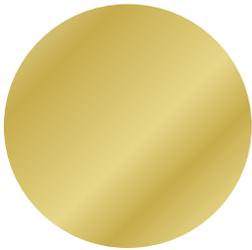
operation, estimated to be \$410,000 and that these taxes are hereby imposed and categorized for the tax year 2019-2020 upon the assessed value of all taxable property.

**CATEGORIZING THE TAX**

	<b>General Government Limitation</b>	<b>Excluded from Limitation</b>
Permanent Tax Rate	4.2039/\$1,000	0
Category Total	4.2039/\$1,000	0

**BE IT RESOLVED** that this Resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this **4th day of June 2019**.



\_\_\_\_\_  
Ila Skyberg, Mayor

ATTEST:

\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

**City of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF JUNE 4, 2019**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: DEBBIE BERNARD, CITY RECORDER**  
**SUBJECT: RWO WESTERN OREGON WASTE PROPOSED RATES  
RESOLUTION 18-19-020**

**ISSUE**

Shall City Council approve Resolution 18-19-020 approving the proposed 2.70% collections rate increase presented by Recology Western Oregon?

**RECOMMENDATION**

Staff recommends the approval of Resolution 18-19-020 approving the rate increase after the public hearing on June 4, 2019, for the Recology Western Oregon Proposed Annual Rate Increase for FY 2019-2020.

**SUMMARY AND BACKGROUND**

This proposal is an annual submission from the City's solid waste franchisee, Recology Western Oregon. Attached, as a exhibit to Resolution 18-19-020, is the rate information provided for these rate increases. If the Resolution is approved the new rates will become effective July 1, 2019. The financial Report and the rate increase sheets are attached for your information.

**FACTS AND FINDINGS**

1. The Summary Rate Sheet that is attached to the resolution shows the current and proposed rates. The primary reason for the increase is an annual CPI-U cost of living increase of 2.70%.
2. Section 9, subsection (c) (2) of the Franchise Agreement requires holding a public hearing on the proposed rates.
3. Council has the authority to either approve or not approve the rate increase as stated in Section 9, subsection (c) (3) of the Franchise Agreement.
4. The Franchise fee received from this franchisee is approximately \$5,000 per year.

**Proposed Motion:** *I move to approve Resolution 18-19-020 approving the proposed Recology Western Oregon rate increase as presented.*

City of Willamina  
Staff Report  
For the City Council Meeting of June 4, 2019

*Debbie Bernard*

---

Debbie Bernard, Deputy City Recorder

**Attachments:**

Resolution 18-19-020



Mayor Ila Skyberg

**Council Members:**

Rita Baller, Council President  
Bob Burr  
Craig Johnson  
Roberta Lawson  
Theresa McKnight  
April Wooden

**City Management:**

City Manager: Kenna L. West  
Finance Manager: Scott Clark  
Public Works Director: Jeff Brown  
Library Manager: Sarah Frost

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 18-19-020**

A resolution approving proposed 2019/2020 rate schedule for Recology Western Oregon (formerly Western Oregon Waste)

**WHEREAS**, Recology Western Oregon (hereinafter called “Recology”) is the franchise holder for the provision of solid waste collection services in the City of Willamina; and

**WHEREAS**, Ordinance #551 sets out the terms and conditions of the franchise; and

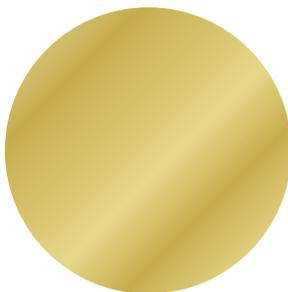
**WHEREAS**, Section 9, Rates, of that Ordinance provides a process for rate changes upon the request of the provider; and

**WHEREAS**, Recology has submitted a proposed rate increase in accordance with the requirements of Section 9 of the Ordinance; and

**WHEREAS**, a public hearing on the proposed rates was held on June 4, 2019, and due consideration has been given to all relevant factors;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA** that the proposed rate schedule for solid waste collection services by Recology Western Oregon, attached hereto as Exhibit A and by this reference made a part hereof, is approved and shall be effective July 1, 2019.

**Passed and adopted** by the Willamina City Council this **4th** day of **June 2019**.



\_\_\_\_\_  
*Ila Skyberg, Mayor*

**ATTEST:**

\_\_\_\_\_  
*Debbie Bernard, City Recorder*

Attachment – Exhibit A



Ms. Kenna West  
City Manager  
City of Willamina  
P.O. Box 629  
Willamina, OR 97396

May 23<sup>rd</sup>, 2019

Dear Kenna:

Please find attached to this letter the following items:

1. Table showing results of the CPI-U (West B/C) for April 2019 vs. April 2018.
2. Rate sheets showing the proposed change to collection rates.

As we presented in our rate application submitted April 1<sup>st</sup>, 2019, we propose to adjust rates for most services by the contractual CPI adjustment of 2.70% to be effective July 1<sup>st</sup>, 2019.

You will note that some rates have not changed, including the rates for medical waste services. Also, debris box disposal rates were increased to reflect expected changes in the rates charged to us by Riverbend Landfill.

I look forward to attending the council meeting on June 4<sup>th</sup>. Please let me know if you have any questions or service issues you want addressed at that time.

Respectfully,

A handwritten signature in blue ink that reads 'Dave Larmouth'.

Dave Larmouth  
Rate Analyst

CC: Carl Peters, General Manager

**Table 4. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index, April 2019**  
 [1982-84=100, unless otherwise noted]

Area	Pricing Schedule <sup>1</sup>	Percent change to Apr. 2019 from:			Percent change to Mar. 2019 from:		
		Apr. 2018	Feb. 2019	Mar. 2019	Mar. 2018	Jan. 2019	Feb. 2019
U.S. city average.....	M	2.0	1.1	0.5	1.9	1.0	0.6
<b>Region and area size<sup>2</sup></b>							
Northeast.....	M	1.7	0.9	0.4	1.7	0.7	0.5
Northeast - Size Class A.....	M	1.8	0.8	0.3	1.8	0.8	0.4
Northeast - Size Class B/C <sup>3</sup> .....	M	1.5	1.0	0.5	1.5	0.6	0.6
New England <sup>4</sup> .....	M	2.1	1.3	0.4	2.1	0.8	0.9
Middle Atlantic <sup>4</sup> .....	M	1.5	0.7	0.4	1.5	0.7	0.4
Midwest.....	M	1.5	0.9	0.3	1.7	1.3	0.6
Midwest - Size Class A.....	M	1.2	0.6	0.1	1.6	1.1	0.6
Midwest - Size Class B/C <sup>3</sup> .....	M	1.7	1.0	0.5	1.7	1.4	0.6
East North Central <sup>4</sup> .....	M	1.5	0.7	0.3	1.7	1.2	0.4
West North Central <sup>4</sup> .....	M	1.7	1.2	0.4	1.5	1.4	0.9
South.....	M	1.8	1.2	0.5	1.6	1.2	0.7
South - Size Class A.....	M	2.1	1.2	0.6	1.9	1.2	0.6
South - Size Class B/C <sup>3</sup> .....	M	1.6	1.2	0.5	1.5	1.3	0.7
South Atlantic <sup>4</sup> .....	M	2.3	1.3	0.6	2.0	1.4	0.8
East South Central <sup>4</sup> .....	M	0.7	0.8	0.2	1.0	1.2	0.6
West South Central <sup>4</sup> .....	M	1.4	1.2	0.6	1.4	1.0	0.6
West.....	M	2.9	1.2	0.8	2.4	0.7	0.4
West - Size Class A.....	M	3.0	1.3	0.8	2.6	0.7	0.5
West - Size Class B/C <sup>3</sup> .....	M	2.7	1.2	0.9	2.3	0.6	0.3
Mountain <sup>4</sup> .....	M	2.2	1.4	0.7	2.1	0.6	0.6
Pacific <sup>4</sup> .....	M	3.1	1.2	0.8	2.6	0.7	0.4
<b>Size classes</b>							
Size Class A <sup>5</sup> .....	M	2.1	1.0	0.5	2.0	0.9	0.5
Size Class B/C <sup>3</sup> .....	M	1.9	1.1	0.6	1.7	1.0	0.6
<b>Selected local areas</b>							
Chicago-Naperville-Elgin, IL-IN-WI.....	M	0.8	0.0	-0.1	1.5	0.8	0.1
Los Angeles-Long Beach-Anaheim, CA.....	M	3.3	1.6	1.0	2.7	0.7	0.6
New York-Newark-Jersey City, NY-NJ-PA.....	M	1.6	0.6	0.3	1.6	0.5	0.3
Atlanta-Sandy Springs-Roswell, GA.....	2	2.5	1.4				
Baltimore-Columbia-Towson, MD <sup>6</sup> .....	2	2.6	1.7				
Detroit-Warren-Dearborn, MI.....	2	1.0	0.6				
Houston-The Woodlands-Sugar Land, TX.....	2	1.8	1.1				
Miami-Fort Lauderdale-West Palm Beach, FL.....	2	2.2	0.8				
Philadelphia-Camden-Wilmington, PA-NJ-DE-MD.....	2	1.9	1.3				
Phoenix-Mesa-Scottsdale, AZ <sup>7</sup> .....	2	2.3	1.4				
San Francisco-Oakland-Hayward, CA.....	2	4.0	1.2				
Seattle-Tacoma-Bellevue, WA.....	2	2.4	0.5				
St. Louis, MO-IL.....	2	1.0	1.0				
Urban Alaska.....	2	2.7	0.6				
Boston-Cambridge-Newton, MA-NH.....	1				2.1	0.5	
Dallas-Fort Worth-Arlington, TX.....	1				2.7	1.1	
Denver-Aurora-Lakewood, CO.....	1				1.4	1.3	
Minneapolis-St.Paul-Bloomington, MN-WI.....	1				2.3	1.4	
Riverside-San Bernardino-Ontario, CA <sup>4</sup> .....	1				2.8	0.7	
San Diego-Carlsbad, CA.....	1				2.2	0.5	
Tampa-St. Petersburg-Clearwater, FL <sup>8</sup> .....	1				1.7	1.9	
Urban Hawaii.....	1				1.8	0.5	
Washington-Arlington-Alexandria, DC-VA-MD-WV <sup>6</sup> .....	1				1.6	0.7	

<sup>1</sup> Foods, fuels, and several other items are priced every month in all areas. Most other goods and services are priced as indicated: M - Every month. 1 - January, March, May, July, September, and November. 2 - February, April, June, August, October, and December.

<sup>2</sup> Regions defined as the four Census regions.

**RECOLOGY WESTERN OREGON  
WIL CITY OF WILLAMINA**
**SUMMARY RATE SHEET  
EFF. DATE: 7/1/2019**

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$\$	NEW RATE
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**CAN & CART SERVICES - CURBSIDE**

CURBSIDE: WITHIN 4 FEET OF THE CURB OR ROAD, AND AWAY FROM ALL CARS, MAIL BOXES, OR OTHER ITEMS.

**32 GALLON CAN SERVICE (CUSTOMER PROVIDES CAN)**

No longer available

**32 GALLON CART SERVICE**
**MONTHLY RATES**

32GWC	32G CART-CURB	\$ 14.22	2.70%	\$ 0.38	\$ 14.60
32GEC	32G CART EOW-CURBSIDE	\$ 9.23	2.70%	\$ 0.25	\$ 9.48
32GMC	32G CART MONTHLY-CURB	\$ 4.97	2.70%	\$ 0.13	\$ 5.10
OC3C	32 GAL CART ON CALL CURB	\$ 4.97	2.70%	\$ 0.13	\$ 5.10

**90 GALLON CART SERVICE**
**MONTHLY RATES**

90GWC	90G CART-CURB	\$ 23.69	2.70%	\$ 0.64	\$ 24.33
90GEC	90G CART EOW-CURB	\$ 15.39	2.70%	\$ 0.42	\$ 15.81
90GMC	90G CART OAM-CURB	\$ 8.29	2.70%	\$ 0.22	\$ 8.51
OC9C	90 GAL CART ON CALL CURB	\$ 8.29	2.70%	\$ 0.22	\$ 8.51

**MONTHLY CART RENT (FOR ON-CALL SERVICE)**

90GOC	90G CART WILL CALL-CURB	\$ 2.70	0.00%	\$ -	\$ 2.70
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**SPECIAL PICK-UP (FOR OFF-SCHEDULE COLLECTION)**
**RATE PER EACH**

SP32C	SPEC P/U 32G CART CURBSIDE	\$ 4.97	2.70%	\$ 0.13	\$ 5.10
SP90C	SPEC P/U 90G CART CURBSIDE	\$ 8.29	2.70%	\$ 0.22	\$ 8.51

Note: Recycle carts dumped as trash due to contamination may be charged the special pick-up rate.

**CAN & CART SERVICES - NON-CURBSIDE (SIDEYARD)**

NON-CURBSIDE: VISIBLE FROM THE STREET, OUTSIDE OF GARAGES AND FENCED AREAS.

**32 GALLON CAN SERVICE (CUSTOMER PROVIDES CAN)**

No longer available

**32 GALLON CART SERVICE**
**MONTHLY RATES**

32GWS	32G CART-SIDE	\$ 14.50	2.70%	\$ 0.39	\$ 14.89
32GES	32G CART EOW-SIDEYARD	\$ 9.43	2.70%	\$ 0.25	\$ 9.68
32GMS	32G CART MONTHLY-SIDE	\$ 5.08	2.70%	\$ 0.14	\$ 5.22
OC3S	32 GAL CART ON CALL SIDE	\$ 5.08	2.70%	\$ 0.14	\$ 5.22

**90 GALLON CART SERVICE**
**MONTHLY RATES**

90GWS	90G CART-SIDE	\$ 36.34	2.70%	\$ 0.98	\$ 37.32
90GES	90G CART EOW-SIDE	\$ 23.62	2.70%	\$ 0.64	\$ 24.26
90GMS	90G CART OAM-SIDE	\$ 12.73	2.70%	\$ 0.34	\$ 13.07
OC9S	90 GAL CART ON CALL SIDE	\$ 12.73	2.70%	\$ 0.34	\$ 13.07

**MONTHLY CART RENT (FOR ON-CALL SERVICE)**

90GOS	90G CART WILL CALL-SIDE	\$ 2.70	0.00%	\$ -	\$ 2.70
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**SPECIAL PICK-UP (FOR OFF-SCHEDULE COLLECTION)**
**RATE PER EACH**

SP32S	SPEC P/U 32G CART NON CURBSIDE	\$ 5.08	2.70%	\$ 0.14	\$ 5.22
SP90S	SPEC P/U 90G CART NON CURBSIDE	\$ 12.73	2.70%	\$ 0.34	\$ 13.07

Note: Recycle carts dumped as trash due to contamination may be charged the special pick-up rate.

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$\$	NEW RATE
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**OTHER SERVICES & FEES**

**EXTRAS - PER UNIT CHARGES (APPROX. 32 GALLONS PER UNIT)**

**RATE PER EACH**

XBAG	EXTRA BAG(S)	\$ 3.75	2.70%	\$ 0.10	\$ 3.85
XBOX	EXTRA BOX	\$ 3.75	2.70%	\$ 0.10	\$ 3.85
XCAN	EXTRA CAN(S)	\$ 3.75	2.70%	\$ 0.10	\$ 3.85
XMISC	EXTRA MISC	\$ 3.75	2.70%	\$ 0.10	\$ 3.85
X32	EXTRA 32G CART(S)	\$ 3.75	2.70%	\$ 0.10	\$ 3.85
X90	EXTRA 90G CART(S)	\$ 5.93	2.70%	\$ 0.16	\$ 6.09

**BULKY ITEM COLLECTION (SVC CHARGE + CHARGE PER ITEM)**

RATES LISTED ARE FOR COLLECTION AT CURB. ADDITIONAL CHARGES MAY APPLY FOR RETRIEVAL.

**RATE PER EACH**

APF	REFRIGERATOR/FREEZER	\$ 29.29	0.00%	\$ -	\$ 29.29
APL	APPLIANCE	\$ 11.72	0.00%	\$ -	\$ 11.72
FURN	FURNITURE CHARGE	\$ 17.57	0.00%	\$ -	\$ 17.57
TREE	EXTRA CHRISTMAS TREE	\$ 7.49	2.70%	\$ 0.20	\$ 7.69
IRSC	IN ROUTE SERVICE CHARGE	\$ 19.59	2.70%	\$ 0.53	\$ 20.12
SC	SERVICE CHARGE	\$ 103.18	2.70%	\$ 2.79	\$ 105.97

**RELATED FEES**

**RATE PER EACH**

CRIR	CART REDELIVERY IN ROUTE	\$ 10.00	0.00%	\$ -	\$ 10.00
CROR	CART REDELIVER OUT OF ROUTE	\$ 20.00	0.00%	\$ -	\$ 20.00
CORDF	CONTAINER RE-DELIVERY FEE	\$ 103.18	2.70%	\$ 2.79	\$ 105.97

Note: Re-Delivery fees apply for resume service after suspend.

**RATE PER EACH**

CCF	CART CLEANING FEE	\$ 10.00	0.00%	\$ -	\$ 10.00
CRF	CART REPLACEMENT FEE	\$ 65.00	0.00%	\$ -	\$ 65.00

Note: Replacement fee is used for loss/damage beyond normal wear and tear.

**RATE PER EACH**

WLI	WIND LATCH INSTALLATION	\$ 15.00	0.00%	\$ -	\$ 15.00
RF	REINSTATEMENT FEE	\$ 15.00	0.00%	\$ -	\$ 15.00
NSFCF	RETURNED CHECK FEE	\$ 25.00	0.00%	\$ -	\$ 25.00

**FRONT-LOAD CONTAINER SERVICE**

**1 YARD CONTAINERS**

**MONTHLY RATES**

1GW	1YD TRASH	\$ 113.58	2.70%	\$ 3.07	\$ 116.65
1GE	1YD TRASH EOW	\$ 69.13	2.70%	\$ 1.87	\$ 71.00
1GM	1YD TRASH MONTHLY	\$ 45.21	2.70%	\$ 1.22	\$ 46.43
1OC	ON CALL-1YD TRASH	\$ 22.58	2.70%	\$ 0.61	\$ 23.19
1XP	EXTRA PICK UP-1YD TRASH	\$ 22.58	2.70%	\$ 0.61	\$ 23.19

**1.5 YARD CONTAINERS**

**MONTHLY RATES**

1HGW	1.5YD TRASH	\$ 142.14	2.70%	\$ 3.84	\$ 145.98
1HGE	1.5YD TRASH EOW	\$ 83.41	2.70%	\$ 2.25	\$ 85.66
1HGM	1.5YD TRASH MONTHLY	\$ 51.81	2.70%	\$ 1.40	\$ 53.21
1HOC	ON CALL-1.5YD TRASH	\$ 29.84	2.70%	\$ 0.81	\$ 30.65
1HXP	EXTRA PICK UP-1.5YD TRASH	\$ 29.84	2.70%	\$ 0.81	\$ 30.65

**RECOLOGY WESTERN OREGON  
WIL CITY OF WILLAMINA**

**SUMMARY RATE SHEET  
EFF. DATE: 7/1/2019**

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$\$	NEW RATE
<b>2 YARD CONTAINERS</b>					
<b>MONTHLY RATES</b>					
2GW	2YD TRASH	\$ 170.69	2.70%	\$ 4.61	\$ 175.30
2GE	2YD TRASH EOW	\$ 97.70	2.70%	\$ 2.64	\$ 100.34
2GM	2YD TRASH MONTHLY	\$ 58.41	2.70%	\$ 1.58	\$ 59.99
2OC	ON CALL-2YD TRASH	\$ 37.08	2.70%	\$ 1.00	\$ 38.08
2XP	EXTRA PICK UP-2YD TRASH	\$ 37.08	2.70%	\$ 1.00	\$ 38.08

<b>3 YARD CONTAINERS</b>					
<b>MONTHLY RATES</b>					
3GW	3YD TRASH	\$ 227.82	2.70%	\$ 6.15	\$ 233.97
3GE	3YD TRASH EOW	\$ 126.25	2.70%	\$ 3.41	\$ 129.66
3GM	3YD TRASH MONTHLY	\$ 71.62	2.70%	\$ 1.93	\$ 73.55
3OC	ON CALL-3YD TRASH	\$ 51.61	2.70%	\$ 1.39	\$ 53.00
3XP	EXTRA PICK UP-3YD TRASH	\$ 51.61	2.70%	\$ 1.39	\$ 53.00

<b>4 YARD CONTAINERS</b>					
<b>MONTHLY RATES</b>					
4GW	4YD TRASH	\$ 284.96	2.70%	\$ 7.69	\$ 292.65
4GE	4YD TRASH EOW	\$ 154.84	2.70%	\$ 4.18	\$ 159.02
4GM	4YD TRASH MONTHLY	\$ 84.80	2.70%	\$ 2.29	\$ 87.09
4OC	ON CALL-4YD TRASH	\$ 66.12	2.70%	\$ 1.79	\$ 67.91
4XP	EXTRA PICK UP-4YD TRASH	\$ 66.12	2.70%	\$ 1.79	\$ 67.91

<b>5 YARD CONTAINERS</b>					
<b>MONTHLY RATES</b>					
5GW	5YD TRASH	\$ 342.09	2.70%	\$ 9.24	\$ 351.33
5GE	5YD TRASH EOW	\$ 183.38	2.70%	\$ 4.95	\$ 188.33
5GM	5YD TRASH MONTHLY	\$ 97.99	2.70%	\$ 2.65	\$ 100.64
5OC	ON CALL-5YD TRASH	\$ 80.64	2.70%	\$ 2.18	\$ 82.82
5XP	EXTRA PICK UP-5YD TRASH	\$ 80.64	2.70%	\$ 2.18	\$ 82.82

<b>6 YARD CONTAINERS</b>					
<b>MONTHLY RATES</b>					
6GW	6YD TRASH	\$ 399.23	2.70%	\$ 10.78	\$ 410.01
6GE	6YD TRASH EOW	\$ 211.95	2.70%	\$ 5.72	\$ 217.67
6GM	6YD TRASH MONTHLY	\$ 111.18	2.70%	\$ 3.00	\$ 114.18
6OC	ON CALL-6YD TRASH	\$ 95.15	2.70%	\$ 2.57	\$ 97.72
6XP	EXTRA PICK UP-6YD TRASH	\$ 95.15	2.70%	\$ 2.57	\$ 97.72

<b>8 YARD CONTAINERS</b>					
<b>No new customers at this size - safety issues</b>					
8GW	8YD TRASH	\$ 472.56	2.70%	\$ 12.76	\$ 485.32
8GE	8YD TRASH EOW	\$ 248.63	2.70%	\$ 6.71	\$ 255.34
8GM	8YD TRASH MONTHLY	\$ 128.11	2.70%	\$ 3.46	\$ 131.57
8OC	ON CALL-8YD TRASH	\$ 113.77	2.70%	\$ 3.07	\$ 116.84
8XP	EXTRA PICK UP-8YD TRASH	\$ 113.77	2.70%	\$ 3.07	\$ 116.84

<b>CONTAINER MONTHLY RENT (CHARGED TO WILL-CALL CUSTOMERS, SAME FOR ALL SIZES)</b>					
RNT1	1YD RENT - TRASH	\$ 20.00	0.00%	\$ -	\$ 20.00

**FRONT-LOAD COMPACTOR RATE FACTORS** - For all compacted material, including pre-compact waste.

Compactor Rating	<b>4 : 1</b>	<b>3 : 1</b>	<b>2 : 1</b>
Factor applied to container rate of same size	1.5	1.3	1.12

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$\$	NEW RATE
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**DEBRIS BOX SERVICES**

**SET HAUL FEES (BASED ON AVERAGE TRUCK TIMES)**

**RATE PER HAUL**

DEL	DELIVERY CHARGE	\$ 103.18	2.70%	\$ 2.79	\$ 105.97
10HG	TRASH BOX HAUL FEE (ALL SIZES)	\$ 175.89	2.70%	\$ 4.75	\$ 180.64
40CG	COMPACTOR HAUL FEE (ALL SIZES)	\$ 210.02	2.70%	\$ 5.67	\$ 215.69

**DEBRIS BOX DISPOSAL FEES**

**RATE PER UNIT**

DFDM	DISPOSAL FEE - DEMOLITION (\$\$/TON)	\$ 42.76	3.00%	\$ 1.28	\$ 44.04
DFG	DISPOSAL FEE - GARBAGE (\$\$/TON)	\$ 42.76	3.00%	\$ 1.28	\$ 44.04
DFWD	DISPOSAL FEE - CLEAN WOOD (\$\$/TON)	\$ 33.60	21.03%	\$ 7.07	\$ 40.67
DFYD	DISPOSAL FEE - YARD DEBRIS (\$\$/YD <sup>3</sup> )	\$ 14.00	0.00%	\$ -	\$ 14.00

Note: Recycling ton fees will be equal to or less than trash fees, based on current market pricing.

**TEMPORARY DEBRIS BOXES - COD RATES (INCLUDES HAUL & AVERAGE DISPOSAL FOR BOX SIZE)**

10DG	10 YARD BOX W/DISPOSAL	\$ 233.43	2.70%	\$ 6.30	\$ 239.73
20DG	20 YARD BOX W/DISPOSAL	\$ 327.64	2.70%	\$ 8.85	\$ 336.49
30DG	30 YARD BOX W/DISPOSAL	\$ 421.87	2.70%	\$ 11.39	\$ 433.26

**RELATED FEES**

**RATE PER DAY**

RENTD	DAILY RENTAL FEE	\$ 8.66	2.70%	\$ 0.23	\$ 8.89
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Note: Daily Rent applies after 48 hours, excluding evenings and weekends.

**RATE PER MONTH**

RENTM	MONTHLY RENTAL FEE	\$ 122.33	2.70%	\$ 3.30	\$ 125.63
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Note: Monthly rent applies for customers who keep a box for a year or longer.

**RATE PER HOUR**

TIME	TRUCK TIME FEE	\$ 117.26	2.70%	\$ 3.17	\$ 120.43
1T1E	1 TRUCK - 1 EMPLOYEE	\$ 117.26	2.70%	\$ 3.17	\$ 120.43
1T2E	1 TRUCK - 2 EMPLOYEES	\$ 175.90	2.70%	\$ 4.75	\$ 180.65

Note: Hourly Truck Time is used for hauls to destinations outside our normal operating areas.

**TEMPORARY RENTAL CONTAINERS**

**RATE PER EACH**

3YRGD	DELV 3 YD RENTAL FOR TRASH	\$ 25.93	2.70%	\$ 0.70	\$ 26.63
3YRGP	SERVICE 3 YD RENTAL FOR TRASH	\$ 72.23	2.70%	\$ 1.95	\$ 74.18
3YRXD	ADDL DAY - 3YD RENT CONTAINER	\$ 2.00	0.00%	\$ -	\$ 2.00

Note: Temporary = not longer than 30 days, with 45 days between projects. Rent included for first 7 days.

**BULKY ITEMS - DEBRIS BOX**

STANDARD FEES APPLY FOR THESE ITEMS IF DECLARED & SEPARATED ACCORDING TO INSTRUCTIONS.

ADDITIONAL FEES MAY APPLY FOR ITEMS FOUND IN LOADS.

**RATE PER EACH**

TOFFR	TIRE CHARGE NO RIM	\$ 4.69	0.00%	\$ -	\$ 4.69
TONR	TIRE CHARGE ON RIM	\$ 9.37	0.00%	\$ -	\$ 9.37
APPL	APPLIANCE	\$ 11.72	0.00%	\$ -	\$ 11.72
APF	REFRIGERATOR/FREEZER	\$ 29.29	0.00%	\$ -	\$ 29.29

**MEDICAL WASTE COLLECTION SERVICES**

**RATE PER EACH**

M4HSC	4.7 QT SHARPS CONTAINER	\$ 28.51	0.00%	\$ -	\$ 28.51
M10SC	10 QT SHARPS CONTAINER	\$ 31.45	0.00%	\$ -	\$ 31.45
M23SC	23 QT SHARPS CONTAINER	\$ 51.77	0.00%	\$ -	\$ 51.77
9CDBC	9GAL CONFIDENTIAL DOCUMENT BOX	\$ 37.11	0.00%	\$ -	\$ 37.11
M21BX	21 GAL MEDICAL WASTE BOX	\$ 42.16	0.00%	\$ -	\$ 42.16
M48BX	48 GAL MEDICAL WASTE BOX	\$ 48.20	0.00%	\$ -	\$ 48.20
M8GBP	RX MED WASTE TUB	\$ 97.46	0.00%	\$ -	\$ 97.46

Note: Additional fees may apply for overweight tubs. Improperly prepared materials cannot be collected.

Finance Charges (0.75% monthly, 9% annually) will be assessed on any past due amount (excluding amounts in dispute over billing or service issues).  
 Billing Terms: Commercial Accounts are billed on a monthly basis.  
 Residential accounts are billed once every three months, in advance.

# Yearly Schedule of Events

## CITY OF WILLAMNA CITY COUNCIL

### February 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

### February

02/02/19 (Sat)	Groundhog Day	holiday
02/11/19 (Mon)	Cemetery Committee Meeting	meeting
02/12/19 (Tue)	City Council Regular Meeting	meeting
02/12/19 (Tue)	Lincoln's Birthday	holiday
02/14/19 (Thu)	Valentines Day	holiday
02/18/19 (Mon)	President's Day - City Hall is Closed	holiday
02/19/19 (Tue)	Library Board Meeting	meeting
	NO PLANNING COMMISSION MTG FEB	meeting
02/21/19 (Thu)	Work Session - Law Enforcement Needs	meeting

### March 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### March

03/04/19 (Mon)	<b>TENTATIVE-WORK SESSION CC GOALS</b>	meeting
03/05/19 (Tue)	Planning Commission Regular Meeting	meeting
03/10/19 (Sun)	Daylight Saving (move clocks ahead 1 hour)	event
03/12/19 (Tue)	City Council Regular Meeting	meeting
03/19/19 (Tue)	Library Board Meeting	meeting

### April 2019

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### April

04/02/19 (Tue)	Planning Commission Regular Meeting	meeting
04/08/19 (Mon)	Cemetery Committee Meeting	meeting
04/09/19 (Tue)	City Council Regular Meeting	meeting
04/15/19 (Mon)	SEI Filing Deadline - Ethics Commission Filing	deadline
04/16/19 (Tues)	<b>TENTATIVE - WORK SESSION -TRANSPORTA</b>	holiday
04/16/19 (Tues)	Library Board Meeting	meeting

### May 2019

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### May

05/07/19 (Tue)	Planning Commission Meeting Canceled	meeting
05/14/19 (Tue)	City Council Regular Meeting	meeting
05/16/19 (Thu)	City County Dinner May 16 in Carlton	event
05/20/19 (Mon)	Work Session on Transportation	meeting
05/21/19 (Tue)	Budget Committee Meeting 21st, 22nd	meeting
05/21/19 (Tue)	Library Board Meeting	meeting
05/27/19 (Mon)	Memorial Day - City Hall is Closed	holiday

### June 2019

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### June

06/04/19 (Tue)	<b>City Council Regular Meeting NOTE NEW DATE</b>	meeting
06/11/19 (Tue)	No Meeting	meeting
06/10/19 (Mon)	Cemetery Committee Meeting	meeting
06/16/19 (Sun)	Father's Day	holiday
06/18/19 (Tue)	Library Board Meeting	meeting
06/24/19 (Tue)	Special City Council Meeting if needed	meeting
06/25/19 (Tue)	Planning Commission (moved from June 4th)	meeting

### July 2019

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### July

07/04/19 (Thu)	Independence day - CITY HALL CLOSED	holiday
07/02/19 (Tues)	Planning Commission	meeting
07/15/19 (Tues)	<b>Deadline for filing the LB 50</b>	meeting
07/16/19 (Tues)	<b>City Council Regular Meeting Note New Date</b>	meeting

### August 2019

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### August

08/06/19 (Tues)	Planning Commission Regular Meeting	meeting
08/13/19 (Tues)	City Council Regular Meeting	meeting