



The Beautiful City Incorporated in 1903

***CITY OF WILLAMINA  
MUNICIPAL  
OPERATING BUDGET***

***Fiscal Year July 01, 2018***

***Thru June 30, 2019***

***Adopted  
Budget***



***CITY MANAGER KENNA WEST***



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# BUDGET MESSAGE

To: Budget Committee Members and Citizens of Willamina  
From: Kenna L. West, City Manager and Budget Officer  
Date: May 22, 2018

I am pleased to present to you the proposed budget for the City of Willamina fiscal year beginning July 1, 2018 and ending June 30, 2019. This budget has been prepared to satisfy the legal requirements of the City of Willamina Charter and the State of Oregon local budget law.

## **SYNOPSIS**

The proposed budget provides a financial plan for our beautiful City of Willamina for the Fiscal Year 2018-2019. Historically, based on an unstable economy, our City has struggled to find the funds to maintain its assets, keep its Water enterprise fund in a positive financial position, and provide services to its citizens. In the last fiscal year the Council, current management, and staff have worked diligently to strengthen the financial position of the City, complete needed repairs and maintenance on its real properties and infrastructure, and provide a consistently high level of service to its citizens. We continue to focus on these goals for Fiscal Year 2018-2019. Our intention is to integrate the Council's goals with the City's expected resources to provide the most complete service to our community while safeguarding the future of the City, its properties, and its infrastructure.

The City's total budget for Fiscal Year 2018-2019 is \$3,555,000. These monies are reflected in seven different funds which include the General Fund, Street Fund, Water Fund, Wastewater Fund, Street SDC Fund, Water SDC Fund, and Wastewater SDC Fund. A full discussion of each fund including projected revenue, proposed use of that revenue, and factors affecting the fund will be provided under the appropriate headings below.

## **BUDGET DOCUMENT EXPLANATION**

The City of Willamina operates on a fiscal year beginning on July 1<sup>st</sup> and ending on June 30<sup>th</sup>. The purpose of our budget is to provide a document to explain how the City intends to use the resources entrusted to it by its citizens. As noted above, the City of Willamina has seven different funds including two enterprise funds (Water and Wastewater).

Enterprise funds are those funds created to provide an accounting of the business activities of certain Enterprise operations. These operations in the City of Willamina consist of the Water Fund and the Wastewater Fund. Enterprise operations are to expected to function similar to private enterprise in that they should be self-sustaining, with all costs paid by user charges. Further, those revenues received by an Enterprise Fund are restricted and may only be spent for activities relating to that fund. Thus, all monies received for the Water Fund may only be used for water activities which may include administration of the water operations, operation of the water operations, maintenance of the system, expansion of the system, etc.

When reviewing the budget it is important to understand that each fund is separate and distinct from the other and must remain balanced. The revenues generated by each fund may only be expended for the purposes of that fund; except the General Fund revenues which can be transferred to any other fund.

# BUDGET MESSAGE

## **REVIEW OF FUNDS**

### **General Fund**

For a small City, Willamina provides a great number of services to its citizens. Some of these services include a library, cemetery, museum, municipal court, public safety and compliance officers, planning staff and services, and six parks as well as the staff and administration to manage these services and maintain the properties. All of these services, as well as maintenance and repairs to properties (other than Streets, Water and Wastewater infrastructure and properties), are provided through those monies received into the General Fund.

Revenues are received into the General Fund mainly from property taxes, State revenue sharing, and franchise fees. The City of Willamina straddles the Yamhill County and Polk County line with citizens and properties in both counties. The total appraised taxable value of the property within the City of Willamina (both Counties) increased from \$88,834,453 in FY 2016-2017 to \$92,741,429 in FY 2017-2018. We estimate that the General Fund will receive a total of approximately \$369,000 in property taxes for City operations for FY 2018-2019. We have seen less growth in the City than other less rural cities in the recent year so we do not expect a large amount of additional revenue due to property development in FY 2018-2019. Rather, this estimate is based on what the City has received in taxes on existing properties in prior years.

Our franchise fee revenue remains steady and we expect to continue to receive approximately \$92,000.00 from this revenue stream in FY 2018-2019.

Our beginning fund balance is projected to be \$278,548 which is significantly higher than last fiscal year. However, contained within that beginning fund balance are the funds from the sale of City surplus property (approximately \$122,000) and a proposed new revenue stream for public safety (approximately \$50,000; discussed below). If we remove the one-time sale funds and proposed new revenue stream, we see a beginning fund balance of approximately \$106,500 which is significantly higher than FY 2016-2017 but less than our projected FY 2017-2018 beginning fund balance of \$163,251. This reduction is due to a number of factors, including personnel and financial decisions made by prior management which were not incorporated into the FY 2017-2018 budget. This required the utilization of General Fund contingency funds by current management to continue operations resulting in the less than projected beginning fund balance for FY 2018-2019.

We propose funding the Downtown Loan Fund at the full \$25,000 amount using a portion of the one-time sale funds received from the sale of City surplus property.

Personnel services are distributed in the General Fund and other funds based on the anticipated assignment of duties of employees. We are proposing an increase in the Library Staff position from .2 to .4 FTE for Fiscal Year 2018-2019. This reflects the very high usage of our Library resulting in the need for additional assistance to our library patrons. We are also proposing the increase of our Code Compliance Officer from .6 to .8 FTE. Our Code Compliance Officer is responsible for not only code violation actions, but also aids our contract deputies as needed, handles security issues for the City, assists our planning department, and is currently working to create a network of volunteers to assist with yard and property upkeep for our seniors, disabled,

# BUDGET MESSAGE

or others who are unable to do so without assistance. The Code Compliance Officer will be tasked with maintaining this network of volunteers and coordinating the services as needed. We are also proposing the recategorization of the volunteer Museum Director from employee to contractor to better reflect the actual relationship between the City and the volunteer director. Otherwise our personnel count within the General Fund will remain static.

Although personnel count will remain generally static, our personnel costs within the General Fund will raise significantly this fiscal year and next. Prior management entered into a 3-year contract beginning Fiscal Year 2017-2018 (July 1, 2017) which includes a 2.5% increase in each step plus a 2.5% COLA each of the 3 years that the contract is in place. These increases were not reflected in the 2017-2018 budget which was one of the factors which required our use of the contingent funds resulting in the reduced beginning fund balance. In addition, the cost of health insurance benefits is projected to increase by 7% in 2018. With this current (FY 2018-2019) budget we have incorporated these increases into the personnel services and have endeavored to find cost-saving opportunities to off-set the increases.

We propose to continue to fund repairs and maintenance and capital outlay at higher levels for Fiscal Year 2018-2019, to continue much needed repairs and upgrades due to deferred maintenance on our real properties and in our parks. Our properties have reached a point where further deferred maintenance and failure to upgrade could result in diminished structural integrity. Thus, we continue to work toward the repair, maintenance, and updating of these City assets.

We contract with the Yamhill County Sheriff's Office for the City's law enforcement needs. In FY 2018-2019 our contract with the Sheriff's Office will increase approximately 1.5% to bring our annual payment to almost \$200,000.00. We currently contract for 1.5 deputies and are quite lucky that our half-time deputy is also one of the drug dog handlers for Yamhill County. This is quite an asset for our community! We have seen excellent results with our deputies in our community; however, in order for the City to maintain this level of service, an alternative revenue source for our public safety officer contract is needed. Management will be proposing a Public Safety Fee which will be brought to the Council in accordance with our Charter, ordinances, and policies in the coming months.

The City was asked to donate funds for FY 2018-2019 to a number of non-profit and/or public service organizations. Those organizations and the amount requested are outlined below.

Your Community Mediators of Yamhill County	\$4,816
Yamhill County Transit	\$3,050
Homeward Bound Pets	\$300

As we are focusing our funding on the repair, maintenance, and upgrades of our real properties and parks, we do not propose the donation of any funds in FY 2018-2019. It is our hope that in coming years, once we have concluded needed maintenance, repairs, and upgrades on our assets that we can once again allocate funds for donation.

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## **Street Fund**

The Street Fund was more active this year than in prior years and this will continue in the FY 2018-2019 budget year. We will see a decrease in our beginning fund balance from Fiscal Year 2017-2018 due to decisions made by prior management which included a street project which was not fully budgeted in that fiscal year. This resulted in the need to use funds from the Street contingency which resulted in a reduced beginning fund balance.

A number of the City's streets are in dire need of repair due to deferred maintenance. Along with on-going maintenance, we are proposing an increase of funding for street maintenance to begin work on one of the streets that is in the worst condition. In addition, we have identified a number of street projects which we will continue to work on as funds are available. Finally, we were awarded a \$50,000 small city allotment grant for repairs to another of our streets which will also be undertaken in Fiscal Year 2018-2019. The City expects to match up to \$4,000.00 from its Street Fund on this project.

We hope to see a slight increase in our State highway revenue funds due to a comprehensive transportation funding package that passed in 2017. We will continue to use our funds conservatively until it is clear how much, if any, increase we will see in our per capita share.

## **Water Fund**

As noted above, the Water Fund is an enterprise fund. Such funds are expected to be self-sustaining with all costs paid by user charges. Historically, the water fund has not been self-sustaining and ended Fiscal Year 2016-2017 with a deficit of \$77,542. A water rate increase was put into effect in Fiscal Year 2017-2018 which reduced the deficit in this fund. However, due to a change in the course of Willamina Creek, the City's water intake structure was compromised and required repairs and upgrades which were budgeted at \$60,000 for Fiscal Year 2017-2018. We were able to complete those necessary repairs and maintenance on-time and under budget this last fiscal year. Even with the expense of these needed repairs, we have reduced that deficit significantly and project a beginning fund balance with a deficit of only \$18,830.

As with the General Fund, the personnel costs within the Water Fund will raise significantly this fiscal year and next due to the 3-year contract and projected increase in health insurance costs.

A Water Master Plan was completed in 2015 and updated in 2018. This master plan recommends an annual increase in water rates. In distant years past, the water rates were either not increased or were increased at a reduced rate. This resulted in the deficiency in our Water Fund. In order for the Water Fund to continue toward a self-sustaining status we must increase the water rates by 10% in FY 2018-2019 and then at 5% per year thereafter. In addition to this increase in water rates, City staff will continue to endeavor to find cost-saving opportunities to aid in moving this enterprise fund toward a self-sustaining status; however, this fund owes a debt to the Wastewater and there are significant repairs and upgrades needed in our water system infrastructure which we must consider as we look toward the future of this fund.

There is an outstanding loan from the Wastewater Fund to the Water Fund that we expect to repay over the next three fiscal years at the sum of approximately \$60,000.00 per year.

## BUDGET MESSAGE

Further, as with many small cities, our water infrastructure is aging and needs significant repairs and upgrades. In addition, deferred maintenance over the years has taken a toll on our infrastructure. Our master plan recommends significant water infrastructure repairs and upgrades by the end of FY 2018 with an associated cost of \$5,287,000. The City is unable to fund these repairs and upgrades without assistance from outside sources. We will be actively pursuing grants to assist with the costs of these needed repairs and upgrades. We expect that such repairs and upgrades will need to be performed in phases rather than as one complete project. It is not expected that these repairs and upgrades will be completed in FY 2018, but rather the project timing will depend on when we can acquire the necessary grant funding. Also to be noted, the Water Master Plan recommends further upgrades and repairs be completed by 2023 with an associated cost of over \$2 million (in 2014 values). It is not expected that these upgrades and repairs will be completed by 2023 but, rather, we will look toward beginning this project after completion of the prior recommended project and as we can acquire necessary grant funding. In order to continue to move toward a self-sustaining status, repay the loan to Wastewater, and begin needed repairs and upgrades to our infrastructure, the proposed annual rate increases and cost saving activities must continue as scheduled.

The Water Fund is showing a strong trend toward a self-sustaining status; with continued fiscally responsible stewardship this fund should become and remain self-sustaining for the foreseeable future.

### **Wastewater Fund**

As with the Water Fund, the Wastewater Fund is an enterprise fund and is expected to be self-sustaining with all costs paid by user charges. Historically, the Wastewater Fund has been self-sustaining and ended Fiscal Year 2016-2017 with a positive balance of \$162,247.00. We project an ending balance of \$135,749.00 for Fiscal Year 2017-2018.

As with the General Fund, the Wastewater Fund will see increases in personnel costs due to the 3-year contract and projected increase in health insurance costs.

Although the Wastewater Fund has historically been self-sustaining, we are beginning to see a downward trend in the ending balance for this fund. In order to maintain our current level of service, address on-going maintenance needs, and provide funding for expected future upgrades and repairs to the system we will need to put in place annual rate increases of at least 5% per year.

### **SYSTEM DEVELOPMENT CHARGES (SDC) FUNDS**

SDC Funds are system development charges collected from developers who create the need for expansion of current infrastructure systems. These funds are expected to continue to grow and will be available when the infrastructure systems require expansion. The City of Willamina has three SDC Funds---Street, Water, and Wastewater. The City has embarked upon an SDC rate review project. This project will require that our engineers complete a Capital Improvement Plan for each system. The FY 2018-2019 budget reflects this need and we project that the Capital Improvement Plan for each system will cost approximately \$10,000.

# BUDGET MESSAGE

## Street SDC Fund

As noted previously, the City has seen somewhat less development than other, less rural, cities. Based on this premise we project that the Street SDC charges for FY 2018-2019 will remain consistent at approximately \$30,000. However, as cities closer to urban areas become prohibitively expensive, it is expected that in future years we will see an increase in development of housing as people are pushed further from the expensive urban areas to more rural areas for housing. With this expected future increase in “commuters” we also expect to see a need for increased capacity in our infrastructure. Therefore, we propose to fund a Capital Improvement Plan from the Street SDC Fund to complete a rate review so we are well prepared should such increased capacity become necessary. We have allocated \$10,000 to the completion of this Capital Improvement Plan.

## Water SDC Fund

We project that the Water SDC charges for FY 2018-2019 will remain consistent at approximately \$20,000. However, as cities closer to urban areas become prohibitively expensive, it is expected that in future years we will see an increase in development of housing as people are pushed further from the expensive urban areas to more rural areas for housing. With this increase in “commuters” we also expect to see a need for increased capacity in our infrastructure. Therefore, we propose to fund a Capital Improvement Plan from the Water SDC Fund to complete a rate review so we are well prepared should such increased capacity become necessary. We have allocated \$10,000 to the completion of this Capital Improvement Plan.

## Wastewater SDC Fund

We project that the Wastewater SDC charges for FY 2018-2019 will remain consistent at approximately \$20,000. However, as cities closer to urban areas become prohibitively expensive, it is expected that in future years we will see an increase in development of housing as people are pushed further from the expensive urban areas to more rural areas for housing. With this increase in “commuters” we also expect to see a need for increased capacity in our infrastructure. Therefore, we propose to fund a Capital Improvement Plan from the Wastewater SDC Fund to complete a rate review so we are well prepared should such increased capacity become necessary. We have allocated \$10,000 to the completion of this Capital Improvement Plan.

## **CLOSING COMMENTS**

As the economy continues to strengthen and we continue to pursue economic development opportunities, we fully expect our beautiful City to grow and thrive. However, with that said, we continue to remain prudent and strategic in our budget practices and pursuits to allow us to maintain our city service levels and prepare for our long-term needs, whether the economy continues to strengthen or not.

I want to take a moment to thank the City’s Department Heads---Jeff Brown, Public Works and Sarah Frost, Library---for their hard work in preparing their budget requests and a special note of appreciation to our Finance Manager, Scott Clark for the many hours he spent aiding in the

## BUDGET MESSAGE

preparation of this budget. Finally, I want to sincerely thank you, the members of the City of Willamina Budget Committee, for participating in this very important process, for the gift of your time to our beautiful City, and for your thoughtful analysis of this budget document and the future needs of our City.

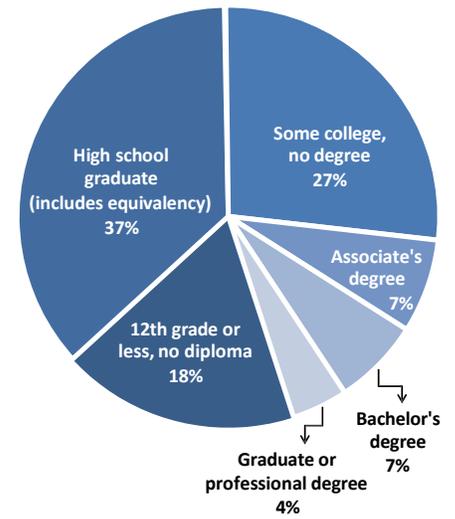
Sincerely,

Kenna L. West  
City Manager and Budget Officer

# WILLAMINA, OREGON



## EDUCATION ATTAINMENT



Source: U.S. Census Bureau, American Community Survey, 2010–2014

When founded in 1879, Willamina was not much more than a mill on the river and ten city blocks. Since then farming, brick production, timber products and an artist community continue to drive the economy. Willamina is also known as “The Gateway to the Coast,” “The Little Town with the Big Payroll,” “TimberTown U.S.A.” and even “Brickburg.”

## QUICK FACTS

Population (2015) . . . . .	2,045
Labor Force . . . . .	834
Median Household Income . . . . .	\$39,375
Median Home Value . . . . .	\$128,600
High School Graduates . . . . .	81.8%
Bachelor’s Degree or Higher . . . . .	11.0%
Total Housing Units . . . . .	735

Source: Portland State University and U.S. Census Bureau, 2010-2014 5-Year American Community Survey

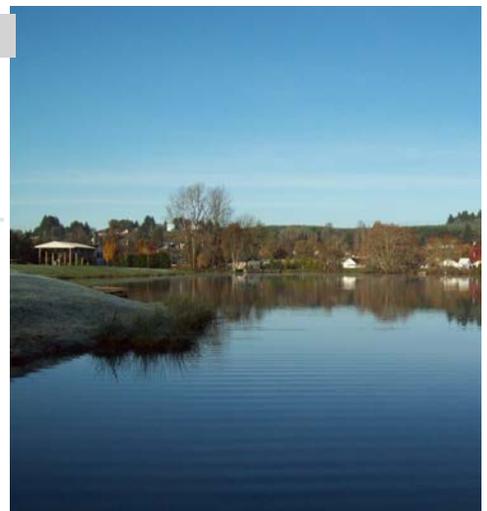
## DISTANCES TO CITY

McMinnville	18 miles
Monmouth	25 miles
Salem	29 miles
Oregon Coast	31 miles
Corvallis	45 miles
Portland	55 miles
Eugene	93 miles
Seattle, WA	227 miles

## ACCESS

Automobile and truck transportation is the dominant method of mobility in the area. Highway 99W provides access to Portland, Interstate 5 and other points to the south. The Newberg Dundee Bypass is slated for completion in 2017 and will reduce travel time between Yamhill County and Portland.

- Air:** Portland International Airport (PDX) provides commercial air service. McMinnville Municipal Airport (MMV) serves General Aviation and Corporate Jet Aircraft.
- Ground:** Passenger rail service by Amtrak is available in Portland and Salem. Willamette and Pacific Railroad provides freight services and a number of motor freight and truck lines service the area.
- Transit:** Yamhill County Transit Area (YCTA) provides bus service throughout Yamhill County with Link Routes to Hillsboro/MAX, Sherwood/TriMet and Salem/SAMT. Amtrak facilities and connections are available in Woodburn, Salem and Portland.



Hampton Park—an appealing park that features Huddleston Pond, parking areas, a group picnic site, bathrooms, accessible fishing platform and hiking trails.



### City of Willamina Vision Statement

A promising community that promotes family, economic growth, and citizen involvement while honoring its rich history

## EDUCATION & WORKFORCE TRAINING

**Property Tax:** Rates are based upon rates approved by local voters and limits established by the Oregon Constitution. The FY2014-15 property tax rate for the City of Willamina was \$4.2039 per \$1,000 of assessed value.

**Sales Tax:** There is no sales tax in Oregon.

**Personal Income Tax:** Taxes range from 5-9.9% of Oregon taxable income.

**Corporate Income Tax:** Oregon applies a 6.6% tax rate against net revenue below \$250,000, and a 7.6% tax rate against net revenue of \$250,000 and greater. Corporations with no business activity in Oregon do not have to file an Oregon Return.

*Sources: City of Willamina & Oregon Blue Book*

Yamhill County is home to two private universities and has easy access to several other colleges and universities in the region. Chemeketa Community College, with facilities in Salem and McMinnville, provides work force training programs and resources to help develop high-performing employees, managers and organizations. Willamina School District includes four schools; a K-6 elementary school, one 7-8 middle school, one 9-12 high school, and an on-line/on-campus 7-12 alternative school. The district currently has 857 students and 100 staff.

**Willamina High School** | [www.willamina.k12.or.us](http://www.willamina.k12.or.us)

**Linfield College** | [www.linfield.edu](http://www.linfield.edu)

**Western Oregon University** | [www.oregonstate.edu](http://www.oregonstate.edu)

**George Fox University** | [www.georgefox.edu](http://www.georgefox.edu)

**Willamette University** | [www.willamette.edu](http://www.willamette.edu)

**Chemeketa Community College** | [www.chemeketa.edu](http://www.chemeketa.edu)

**Oregon State University** | [www.oregonstate.edu](http://www.oregonstate.edu)

**Portland State University** | [www.pdx.edu](http://www.pdx.edu)

Broadband Internet service for business is available through Freewire Broadband LLC using terrestrial fixed wireless services. Residential Internet service is available through DSL, cable modem, wireless, satellite, and mobile wireless services. Providers include AT&T, CenturyLink, HughesNet, OnlineNW, Skycasters, Sprint, StarBand, Verizon, Viasat, and Wave Broadband.

*Source: Oregon Public Utility Commission*

## REGIONAL BUSINESS RESOURCES

**Oregon Employment Department** 503.378.3220 | [www.qualityinfo.org](http://www.qualityinfo.org)

**Oregon Business Development Department** 503.378.3220 | [www.oregon4biz.com](http://www.oregon4biz.com)

**Strategic Economic Development Corporation** 503.588.6225 | [www.sedcor.com](http://www.sedcor.com)

**Small Business Development Center** 503.399.5088 | [www.sba.gov](http://www.sba.gov)

**Oregon Manufacturing Extension Partnership** 503.406.3770 | [www.omep.org](http://www.omep.org)

**Small Business Development Center** 503.399.5088 | [bizcenter.org](http://bizcenter.org)

**Urban Renewal District** 503.378.3220 | [www.qualityinfo.org](http://www.qualityinfo.org)

**Mid Willamette Valley Council of Governments** 503.540.1612 | [www.mwvcog.org](http://www.mwvcog.org)

**Small Business Finance Program** 503.540.1612 | [www.mwvcog.org](http://www.mwvcog.org)

**Enterprise Zone Standard Program** | [www.oregon4biz.com](http://www.oregon4biz.com)

**Oregon Prospector** | [www.oregonprospector.com](http://www.oregonprospector.com)

## LOCAL BUSINESS RESOURCES

**McMinnville Economic Development Partnership** 503.550.8504 | [mcminnvillebusiness.com](http://mcminnvillebusiness.com)

**WorkSource Oregon (McMinnville Office)** 503.472.5118 | [www.worksourceoregon.org](http://www.worksourceoregon.org)

**Incite Incorporated (Marion & Yamhill County)** 503.581.1002 | [www.inciteworks.org](http://www.inciteworks.org)

**MicroEnterprise Resources, Initiatives & Training Program (MERIT)** 503.584-7324 | [meritnw.org](http://meritnw.org)

**McMinnville Area Chamber of Commerce** 503.472-6196 | [cm.mcminnville.org](http://cm.mcminnville.org)

**Chehalem Valley Chamber of Commerce & Visitor's Center** 503.538-2473 | [www.chehalemvalley.org](http://www.chehalemvalley.org)



***CITY OF WILLAMINA  
BUDGET COMMITTEE  
FOR FISCAL YEAR 2018-19***

BUDGET COMMITTEE	FIRST NAME	LAST NAME
City of Willamina Mayor	Ila	Skyberg
City of Willamina City Council	Rita	Baller
City of Willamina City Council	Bob	Burr
City of Willamina City Council	Craig	Johnson
City of Willamina City Council	Theresa	McKnight
City of Willamina City Council	April	Wooden
Budget Committee	Laurie	Toney
Budget Committee	Shirley	Fitzgerald
Budget Committee	Vern	Holstad
Budget Committee	Barbara A.	Leavens
Budget Committee	Dawn	Owings
Budget Committee	James (Jaime)	VanDenBosch
Budget Committee	Samantha	Morey
City Manager & Budget Officer	Kenna	West
Finance Manager	Scott	Clark
Deputy City Recorder	Debbie	Bernard

City of Willamina  
Budget 2018-19

Proposed Budget for 2018-19 and Forecast for 4 years	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted	FY20 Forecast	FY21 Forecast	FY22 Forecast	FY23 Forecast
<b>10 General</b>	<b>(0)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>1 Resource</b>	<b>880,149</b>	<b>875,249</b>	<b>1,043,770</b>	<b>1,168,054</b>	<b>1,168,054</b>	<b>1,168,054</b>	<b>1,177,907</b>	<b>1,233,037</b>	<b>1,289,270</b>	<b>1,346,627</b>
1 Fund Balance	62,387	58,933	163,251	278,548	278,548	278,548	296,111	333,605	371,849	410,858
1 Revenue	532,034	601,559	713,237	708,716	708,716	708,716	697,390	711,338	725,565	740,076
1 Transfer In	285,728	214,757	167,282	180,790	180,790	180,790	184,406	188,094	191,856	195,693
<b>2 Requirement</b>	<b>(880,149)</b>	<b>(875,250)</b>	<b>(1,043,770)</b>	<b>(1,168,054)</b>	<b>(1,168,054)</b>	<b>(1,168,054)</b>	<b>(1,177,907)</b>	<b>(1,233,037)</b>	<b>(1,289,270)</b>	<b>(1,346,627)</b>
2 Administration	(320,579)	(286,185)	(284,635)	(277,139)	(277,139)	(277,139)	(282,682)	(288,335)	(294,102)	(299,984)
3 City Services	(203,006)	(180,953)	(223,262)	(280,904)	(280,904)	(280,904)	(249,802)	(254,798)	(259,894)	(265,092)
4 Public Safety	(235,655)	(239,859)	(257,325)	(295,900)	(295,900)	(295,900)	(301,818)	(307,854)	(314,011)	(320,292)
6 Capital Outlay	(61,976)	(5,000)		(18,000)	(18,000)	(18,000)	(10,000)	(10,200)	(10,404)	(10,612)
9 Contingency	(58,933)	(163,252)	(278,548)	(296,111)	(296,111)	(296,111)	(333,605)	(371,849)	(410,858)	(450,647)
<b>20 Streets</b>	<b>(0)</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
<b>1 Resource</b>	<b>457,676</b>	<b>229,574</b>	<b>266,705</b>	<b>336,773</b>	<b>336,773</b>	<b>336,773</b>	<b>256,844</b>	<b>236,316</b>	<b>215,378</b>	<b>194,022</b>
1 Fund Balance	52,345	105,807	154,705	141,773	141,773	141,773	108,944	85,458	61,503	37,069
1 Revenue	405,331	123,767	112,000	195,000	195,000	195,000	147,900	150,858	153,875	156,953
<b>2 Requirement</b>	<b>(457,676)</b>	<b>(229,574)</b>	<b>(266,705)</b>	<b>(336,773)</b>	<b>(336,773)</b>	<b>(336,773)</b>	<b>(256,844)</b>	<b>(236,316)</b>	<b>(215,379)</b>	<b>(194,022)</b>
2 Street Operations	(93,356)	(57,900)	(113,877)	(159,814)	(159,814)	(159,814)	(153,010)	(156,070)	(159,192)	(162,376)
7 Grant	(233,584)	-		(50,000)	(50,000)	(50,000)	-	-	-	-
8 Transfer	(24,930)	(16,969)	(11,055)	(18,015)	(18,015)	(18,015)	(18,375)	(18,743)	(19,118)	(19,500)
9 Contingency	(105,807)	(154,705)	(141,773)	(108,944)	(108,944)	(108,944)	(85,458)	(61,503)	(37,069)	(12,146)
<b>21 Street SDC</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>(0)</b>
<b>1 Resource</b>	<b>90,000</b>	<b>111,000</b>	<b>129,000</b>	<b>159,000</b>	<b>159,000</b>	<b>159,000</b>	<b>164,000</b>	<b>169,100</b>	<b>174,302</b>	<b>179,548</b>
1 Fund Balance	60,000	90,000	111,000	129,000	129,000	129,000	149,000	153,800	158,696	163,630
1 Revenue	30,000	21,000	18,000	30,000	30,000	30,000	15,000	15,300	15,606	15,918
<b>2 Requirement</b>	<b>(90,000)</b>	<b>(111,000)</b>	<b>(129,000)</b>	<b>(159,000)</b>	<b>(159,000)</b>	<b>(159,000)</b>	<b>(164,000)</b>	<b>(169,100)</b>	<b>(174,302)</b>	<b>(179,548)</b>
6 Capital Outlay				(10,000)	(10,000)	(10,000)	(10,200)	(10,404)	(10,612)	(10,824)
9 Contingency	(90,000)	(111,000)	(129,000)	(149,000)	(149,000)	(149,000)	(153,800)	(158,696)	(163,690)	(168,724)
<b>30 Water</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>
<b>1 Resource</b>	<b>409,748</b>	<b>436,896</b>	<b>807,489</b>	<b>920,260</b>	<b>920,260</b>	<b>920,260</b>	<b>895,798</b>	<b>918,113</b>	<b>937,074</b>	<b>1,022,715</b>
1 Fund Balance	(123,413)	(115,900)	(18,830)	197,407	197,407	197,407	158,488	166,057	169,977	240,276
1 Revenue	448,161	552,796	628,116	709,650	709,650	709,650	723,843	738,320	753,086	768,148
1 Transfer In	85,000	-	198,203	13,203	13,203	13,203	13,467	13,736	14,011	14,291
<b>2 Requirement</b>	<b>(409,747)</b>	<b>(436,896)</b>	<b>(807,489)</b>	<b>(920,260)</b>	<b>(920,260)</b>	<b>(920,260)</b>	<b>(895,798)</b>	<b>(918,113)</b>	<b>(937,075)</b>	<b>(1,022,716)</b>
2 Water Operations	(352,527)	(383,480)	(435,507)	(508,322)	(508,322)	(508,322)	(518,488)	(528,858)	(539,435)	(550,224)
6 Capital Outlay	(7,900)	(6,129)	(42,500)	(55,000)	(55,000)	(55,000)	(10,000)	(10,200)	(10,404)	(10,612)
7 Debt Service	-	-	(52,812)	(52,812)	(52,812)	(52,812)	(53,868)	(54,946)	(56,045)	(57,165)
8 Transfer	(165,220)	(124,829)	(79,263)	(145,671)	(145,671)	(145,671)	(147,384)	(154,132)	(90,915)	(92,733)
9 Contingency	115,900	77,542	(197,407)	(158,455)	(158,455)	(158,455)	(166,057)	(169,977)	(240,276)	(311,981)

City of Willamina  
Budget 2018-19

Proposed Budget for 2018-19 and Forecast for 4 years	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted	FY20 Forecast	FY21 Forecast	FY22 Forecast	FY23 Forecast
<b>31 Water SDC</b>	-	(0)	-	-	-	-	(0)	(0)	(0)	0
<b>1 Resource</b>	<b>75,806</b>	<b>70,758</b>	<b>77,555</b>	<b>80,752</b>	<b>80,752</b>	<b>80,752</b>	<b>72,549</b>	<b>64,182</b>	<b>103,390</b>	<b>94,685</b>
1 Fund Balance	59,414	59,150	57,555	60,752	60,752	60,752	57,549	48,882	87,784	78,767
1 Revenue	16,392	11,608	20,000	20,000	20,000	20,000	15,000	15,300	15,606	15,918
<b>2 Requirement</b>	<b>(75,806)</b>	<b>(70,758)</b>	<b>(77,555)</b>	<b>(80,752)</b>	<b>(80,752)</b>	<b>(80,752)</b>	<b>(72,549)</b>	<b>(64,182)</b>	<b>(103,390)</b>	<b>(94,685)</b>
6 Capital Outlay	-	-	(3,600)	(10,000)	(10,000)	(10,000)	(10,200)	(10,404)	(10,612)	(10,824)
8 Transfer	(16,656)	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)	(13,467)	(13,736)	(14,011)	(14,291)
9 Contingency	(59,150)	(57,555)	(60,752)	(57,549)	(57,549)	(57,549)	(48,882)	(40,042)	(78,767)	(69,569)
<b>40 Wastewater</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
<b>1 Resource</b>	<b>708,577</b>	<b>736,438</b>	<b>787,570</b>	<b>851,501</b>	<b>851,501</b>	<b>851,501</b>	<b>884,399</b>	<b>920,531</b>	<b>891,086</b>	<b>861,052</b>
1 Fund Balance	147,182	145,261	162,247	135,749	135,749	135,749	154,332	173,287	195,197	151,245
1 Revenue	561,395	591,177	601,000	632,000	632,000	632,000	644,640	657,533	670,683	684,097
1 Transfer In	-	-	24,323	83,752	83,752	83,752	85,427	89,712	25,206	25,710
<b>2 Requirement</b>	<b>(708,577)</b>	<b>(736,437)</b>	<b>(787,570)</b>	<b>(851,501)</b>	<b>(851,501)</b>	<b>(851,501)</b>	<b>(884,399)</b>	<b>(920,532)</b>	<b>(891,086)</b>	<b>(861,052)</b>
2 Wastewater Operation	(304,392)	(307,510)	(391,119)	(440,407)	(440,407)	(440,407)	(449,215)	(458,199)	(467,363)	(476,711)
6 Capital Outlay	-	-	(10,000)	(10,000)	(10,000)	(10,000)	(10,200)	(10,404)	(10,612)	(10,824)
7 Debt Service	-	-	(173,738)	(169,658)	(169,658)	(169,658)	(173,051)	(176,512)	(180,042)	(183,643)
8 Transfer	(258,924)	(266,681)	(76,964)	(77,104)	(77,104)	(77,104)	(78,646)	(80,219)	(81,823)	(83,460)
9 Contingency	(145,261)	(162,247)	(135,749)	(154,332)	(154,332)	(154,332)	(173,287)	(195,197)	(151,245)	(106,414)
<b>41 Wastewater SDC</b>	<b>-</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>1 Resource</b>	<b>40,150</b>	<b>33,704</b>	<b>43,047</b>	<b>38,724</b>	<b>38,724</b>	<b>38,724</b>	<b>19,972</b>	<b>11,045</b>	<b>1,939</b>	<b>(7,349)</b>
1 Fund Balance	15,000	16,204	9,547	18,724	18,724	18,724	4,972	(4,255)	(13,667)	(23,267)
1 Revenue	25,150	17,500	33,500	20,000	20,000	20,000	15,000	15,300	15,606	15,918
<b>2 Requirement</b>	<b>(40,150)</b>	<b>(33,704)</b>	<b>(43,047)</b>	<b>(38,724)</b>	<b>(38,724)</b>	<b>(38,724)</b>	<b>(19,972)</b>	<b>(11,045)</b>	<b>(1,939)</b>	<b>7,349</b>
6 Capital Outlay	-	-	-	(10,000)	(10,000)	(10,000)	-	-	-	-
8 Transfer	(23,946)	(24,157)	(24,323)	(23,752)	(23,752)	(23,752)	(24,227)	(24,712)	(25,206)	(25,710)
9 Contingency	(16,204)	(9,547)	(18,724)	(4,972)	(4,972)	(4,972)	4,255	13,667	23,267	33,059
<b>50 Debt</b>	<b>(0)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1 Resource</b>	<b>866,509</b>	<b>729,608</b>	<b>457,837</b>	<b>-</b>						
1 Fund Balance	628,844	498,526	457,837	-	-	-	-	-	-	-
1 Revenue	237,665	231,082	-	-	-	-	-	-	-	-
<b>2 Requirement</b>	<b>(866,509)</b>	<b>(729,608)</b>	<b>(457,837)</b>	<b>-</b>						
7 Debt Service	(282,983)	(271,770)	-	-	-	-	-	-	-	-
8 Transfer	(85,000)	-	(457,837)	-	-	-	-	-	-	-
9 Contingency	(498,526)	(457,838)	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>(1)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>(0)</b>	<b>(1)</b>	<b>0</b>

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
<b>10 General</b>	(0)	(0)	-	-	-	-
<b>1 Resource</b>	880,149	875,249	1,043,770	1,168,054	1,168,054	1,168,054
<b>1 Fund Balance</b>	62,387	58,933	163,251	278,548	278,548	278,548
<b>10-10- Beginning Fund Bal</b>	62,387	58,933	163,251	278,548	278,548	278,548
10-10-4000 Beginning Fund Balance Budget	62,387	58,933	163,251	278,548	278,548	278,548
<b>1 Revenue</b>	532,034	601,559	713,237	708,716	708,716	708,716
<b>10-10- General</b>	496,623	539,108	654,330	559,275	559,275	559,275
10-10-4001 Property Tax	339,057	343,053	359,356	369,000	369,000	369,000
10-10-4002 Property Tax Prior	10,444	21,297	7,355	10,000	10,000	10,000
10-10-4003 Interest on Taxes	-	-	-	75	75	75
10-10-4110 State Cigarette Tax	2,506	2,786	2,050	1,800	1,800	1,800
10-10-4111 State Revenue Sharing	16,143	26,687	23,640	24,000	24,000	24,000
10-10-4112 State Liquor Tax	29,395	31,204	29,880	32,000	32,000	32,000
10-10-4113 State Marijuana Tax			-	5,000	5,000	5,000
10-10-4501 Business Licenses	1,645	1,575	1,785	3,500	3,500	3,500
10-10-4511 Lien Searches	730	1,005	1,370	1,000	1,000	1,000
10-10-4571 OLCC License Fee	140	210	200	200	200	200
10-10-4600 Franchise Fees Centurylink	930	606	795	1,500	1,500	1,500
10-10-4601 Franchise Fees NW Natural	12,608	11,705	13,247	13,000	13,000	13,000
10-10-4602 Franchise Fees PGE	57,147	57,010	62,558	62,000	62,000	62,000
10-10-4603 Franchise Fees Wave Broadband	10,982	10,863	10,267	8,000	8,000	8,000
10-10-4604 Franchise Fees Western ORWaste	5,146	5,525	4,698	5,200	5,200	5,200
10-10-4605 Franchise Fees OnlineNW	-	300	1,334	2,000	2,000	2,000
10-10-4700 Reimbursement - FEMA		13,210		-	-	-
10-10-4701 Rent - Center Market				2,000	2,000	2,000
10-10-4816 Donations		64		3,000	3,000	3,000
10-10-4900 Interest Income	3,596	8,746	13,320	15,000	15,000	15,000
10-10-4901 Miscellaneous Income	6,156	3,263	537	1,000	1,000	1,000
10-10-4905 Sale of City Assets			121,938	-	-	-

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
<b>10-14- Court</b>	<b>4,021</b>	<b>800</b>	<b>1,507</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>
10-14-4507 Court Fines and Fees	2,694	800	1,507	1,500	1,500	1,500
10-14-4508 Court Costs Assessed	660	-	-	100	100	100
10-14-4510 Court Admin Fees Assessed	618	-	-	-	-	-
10-14-4513 Safety & Equip Fee	49	-	-	-	-	-
<b>10-17- Planning</b>	<b>800</b>	<b>6,700</b>	<b>6,340</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>
10-17-4583 Planning Fees	800	6,300	6,340	10,000	10,000	10,000
10-17-4584 Engineering Fees Planning	-	-	-	500	500	500
10-17-4585 Development Fees Planning	-	400	-	-	-	-
<b>10-18- Public Safety</b>	<b>-</b>	<b>705</b>	<b>3,520</b>	<b>52,500</b>	<b>52,500</b>	<b>52,500</b>
10-18-4200 Code Enforcement Fines	-	705	3,520	2,500	2,500	2,500
10-18-4506 Public Safety Fee	-	-	-	50,000	50,000	50,000
<b>10-19- Street Lights</b>	<b>-</b>	<b>20,873</b>	<b>23,574</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>
10-19-4822 Street Lights Fee	-	16,698	18,000	19,000	19,000	19,000
10-19-4823 Misc Utility Reserve	-	4,175	5,574	9,500	9,500	9,500
<b>10-60- DT Loan</b>	<b>9,113</b>	<b>7,765</b>	<b>7,979</b>	<b>33,341</b>	<b>33,341</b>	<b>33,341</b>
10-60-4010 EID Business Taxes	7,872	7,765	7,979	8,341	8,341	8,341
10-60-4755 Downtown Loan Interest Pay	4	-	-	-	-	-
10-60-4758 Downtown Loan Princ Pay	1,237	-	-	25,000	25,000	25,000
<b>10-65- Library</b>	<b>19,776</b>	<b>20,608</b>	<b>14,987</b>	<b>20,500</b>	<b>20,500</b>	<b>20,500</b>
10-65-4560 Fines	1,507	639	854	900	900	900
10-65-4705 CCRLS Formula Payment	10,638	16,962	12,097	18,000	18,000	18,000
10-65-4708 CCRLS Lost Book	1,024	395	88	200	200	200
10-65-4711 CCRLS Net Lending	3,642	728	-	-	-	-
10-65-4714 CCRLS Rural Patron	1,491	180	-	-	-	-
10-65-4811 Ready To Read Grant	1,000	1,050	1,900	1,000	1,000	1,000
10-65-4816 Donations	30	200	48	100	100	100
10-65-4901 Miscellaneous Income	444	455	-	300	300	300
<b>10-68- Cemetery</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
10-68-4588 Sale of Internment Rights	-	-	-	1,500	1,500	1,500
<b>10-81- Grant</b>	<b>1,700</b>	<b>5,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
10-81-4812 Grant Rev Grant Young Mem - Website			1,000	-	-	-
10-81-4814 OR Dept of Fish & Wildlife				1,000	1,000	1,000
10-81-4814 YC Small City Allotment	1,700	-		-	-	-
10-81-4816 Grant Revenue Ford Family Foun	-	5,000		-	-	-
<b>1 Transfer In</b>	<b>285,728</b>	<b>214,757</b>	<b>167,282</b>	<b>180,790</b>	<b>180,790</b>	<b>180,790</b>
<b>10-90- Transfer</b>	<b>285,728</b>	<b>181,477</b>	<b>167,282</b>	<b>180,790</b>	<b>180,790</b>	<b>180,790</b>
10-90-9130 In Lieu of Franchise Fee	12,209	17,835	18,476	21,000	21,000	21,000
10-90-9140 In Lieu of Franchise Fee	17,445	16,410	17,940	18,900	18,900	18,900
10-90-9610 Overhead Allocation	231,074	147,232	130,866	140,890	140,890	140,890
10-90-9630 Transfer In-Interfund Loan 30	25,000	-		-	-	-
<b>10-98- Prior Period</b>	<b>-</b>	<b>33,280</b>		<b>-</b>	<b>-</b>	<b>-</b>
10-99-9914 Prior Period Expense	-	33,280		-	-	-
<b>2 Requirement</b>	<b>(880,149)</b>	<b>(875,250)</b>	<b>(1,043,770)</b>	<b>(1,168,054)</b>	<b>(1,168,054)</b>	<b>(1,168,054)</b>
<b>2 Administration</b>	<b>(320,579)</b>	<b>(286,185)</b>	<b>(284,635)</b>	<b>(277,139)</b>	<b>(277,139)</b>	<b>(277,139)</b>
<b>10-12- Admin</b>	<b>(224,479)</b>	<b>(210,201)</b>	<b>(182,650)</b>	<b>(180,510)</b>	<b>(180,510)</b>	<b>(180,510)</b>
10-12-5115 Bank Charges	(2,203)	(1,558)	(1,500)	(1,800)	(1,800)	(1,800)
10-12-5119 Discrepancies	(149)	-	-	(60)	(60)	(60)
10-12-5123 Merchant Fees	-	(522)	(550)	(200)	(200)	(200)
10-12-5124 Payroll Processing Fees	(3,754)	(1,656)	(4,000)	(4,500)	(4,500)	(4,500)
10-12-5126 Postage	(820)	(1,294)	(1,300)	(1,500)	(1,500)	(1,500)
10-12-5137 Supplies	(9,049)	(7,611)	(13,500)	(12,000)	(12,000)	(12,000)
10-12-5200 Contract Services	(103,028)	(64,300)	(42,000)	(22,500)	(22,500)	(22,500)
10-12-5201 Audit Services	(7,155)	(14,894)	(14,000)	(15,000)	(15,000)	(15,000)
10-12-5203 Legal Services	(13,322)	(23,157)	(13,000)	(11,000)	(11,000)	(11,000)
10-12-5207 Insurance	(30,520)	(24,423)	(23,500)	(25,000)	(25,000)	(25,000)
10-12-5209 Cleaning Services	(2,200)	(2,650)	(3,000)	(5,200)	(5,200)	(5,200)
10-12-5230 Printing and Publishing	(3,307)	(6,863)	(5,000)	(5,000)	(5,000)	(5,000)
10-12-5233 Technology Services	(19,624)	(20,399)	(12,000)	(12,000)	(12,000)	(12,000)
10-12-5234 Technology Back up	(1,095)	(1,600)	(3,600)	(5,500)	(5,500)	(5,500)
10-12-5235 Software Maintenance	(6,239)	(8,400)	(15,000)	(15,000)	(15,000)	(15,000)
10-12-5320 Dues, License, Permits	(3,533)	(4,956)	(6,300)	(6,000)	(6,000)	(6,000)

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
10-12-5342 Conference/Seminar/Training	(77)	(3,249)	(1,800)	(5,000)	(5,000)	(5,000)
10-12-5344 Travel	-	(1,435)	-	(1,000)	(1,000)	(1,000)
10-12-5355 Miscellaneous Expense	(152)	(1,534)	(500)	(750)	(750)	(750)
10-12-5413 Telephone	(3,672)	(4,913)	(4,400)	(5,000)	(5,000)	(5,000)
10-12-5415 Utilities	(5,105)	(7,388)	-	(9,000)	(9,000)	(9,000)
10-12-5504 Repairs - Maintenance	(3,535)	(385)	(10,000)	(8,000)	(8,000)	(8,000)
10-12-5600 Equipment	(790)	-	(2,200)	(3,500)	(3,500)	(3,500)
10-12-5606 Equipment Lease	(5,151)	(7,015)	(5,500)	(6,000)	(6,000)	(6,000)
<b>10-13- Council</b>	<b>(6,218)</b>	<b>(4,479)</b>	<b>(12,800)</b>	<b>(12,050)</b>	<b>(12,050)</b>	<b>(12,050)</b>
10-13-5307 Community Project	-	-	(2,000)	(1,000)	(1,000)	(1,000)
10-13-5310 Stipend	(3,920)	-	(4,900)	(5,000)	(5,000)	(5,000)
10-13-5342 Conference/Seminar/Training	(1,476)	(1,049)	(5,000)	(3,500)	(3,500)	(3,500)
10-13-5344 Travel	(50)	(114)	-	(750)	(750)	(750)
10-13-5350 Volunteer Appreciation	-	-	-	(800)	(800)	(800)
10-13-5355 Council Expense	(771)	(3,316)	(900)	(1,000)	(1,000)	(1,000)
<b>10-70- Admin PR</b>	<b>(69,006)</b>	<b>(71,503)</b>	<b>(89,185)</b>	<b>(84,579)</b>	<b>(84,579)</b>	<b>(84,579)</b>
10-70-5000 Salary - Wages	(149,152)	(151,346)	(178,000)	(209,000)	(209,000)	(209,000)
10-70-5002 Admin Allocated Payroll	133,187	149,165	180,715	230,621	230,621	230,621
10-70-5020 Payroll Tax	(9,893)	(11,859)	(13,500)	(20,900)	(20,900)	(20,900)
10-70-5040 Benefits	(20,225)	(46,363)	(70,000)	(72,000)	(72,000)	(72,000)
10-70-5060 PERS	(4,957)	(6,242)	(7,000)	(12,300)	(12,300)	(12,300)
10-70-5090 Workers Comp	(650)	(1,691)	(1,400)	(1,000)	(1,000)	(1,000)
10-70-9610 Overhead Allocation	(17,316)	-	-	-	-	-
10-99-9995 Pension Expense	-	(3,168)	-	-	-	-
<b>10-71- PW PR</b>	<b>(20,395)</b>	<b>(1)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
10-71-5000 Salary - Wages	(104,732)	(119,218)	(143,000)	(155,500)	(155,500)	(155,500)
10-71-5001 PW Allocated Payroll	166,023	175,380	213,900	253,150	253,150	253,150
10-71-5002 Admin Allocated Payroll	(7,712)	-	-	-	-	-
10-71-5020 Payroll Tax	(7,330)	(7,428)	(14,300)	(15,500)	(15,500)	(15,500)
10-71-5040 Benefits	(43,252)	(40,468)	(46,500)	(67,250)	(67,250)	(67,250)
10-71-5060 PERS	(9,574)	(7,219)	(9,500)	(13,200)	(13,200)	(13,200)

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
10-71-5090 Workers Comp	(716)	(1,048)	(600)	(1,700)	(1,700)	(1,700)
10-71-9610 Overhead Allocation	(13,102)	-	-	-	-	-
<b>10-72- PW Expense</b>	<b>(482)</b>	<b>(0)</b>	-	-	-	-
10-72-5002 Admin Allocated Payroll	(2,001)	-	-	-	-	-
10-72-5120 Gas - Oil	(1,488)	(3,371)	(3,000)	(3,400)	(3,400)	(3,400)
10-72-5137 Supplies	(12,579)	(6,420)	(6,000)	(8,000)	(8,000)	(8,000)
10-72-5140 Uniforms - Towels	(4,142)	(1,525)	(400)	(1,000)	(1,000)	(1,000)
10-72-5200 Contract Services	(5,512)	(5,050)	(3,000)	(500)	(500)	(500)
10-72-5203 Legal Services	(667)	(1,745)	-	(500)	(500)	(500)
10-72-5207 Insurance	(2,720)	(7,920)	(11,000)	(12,000)	(12,000)	(12,000)
10-72-5233 Technology Services	(3,561)	(740)	(1,000)	(500)	(500)	(500)
10-72-5320 Dues, License, Permits	(85)	(85)	(900)	(1,000)	(1,000)	(1,000)
10-72-5342 Conference/Seminar/Training	(866)	(160)	(1,500)	(1,000)	(1,000)	(1,000)
10-72-5344 Travel	-	-	-	(300)	(300)	(300)
10-72-5415 Utilities	(3,687)	(9,588)	(9,000)	(10,000)	(10,000)	(10,000)
10-72-5504 Repairs - Maintenance	(1,819)	(1,623)	(5,500)	(6,000)	(6,000)	(6,000)
10-72-5507 Equipment Maintenance	(454)	(3,361)	(3,000)	(2,500)	(2,500)	(2,500)
10-72-5600 Equipment	(398)	-	-	(3,000)	(3,000)	(3,000)
10-72-9610 Overhead Allocation	(3,300)	-	-	-	-	-
10-72-9615 PW Expense Allocation	42,796	41,586	44,300	49,700	49,700	49,700
<b>3 City Services</b>	<b>(203,006)</b>	<b>(180,953)</b>	<b>(223,262)</b>	<b>(280,904)</b>	<b>(280,904)</b>	<b>(280,904)</b>
<b>10-17- Planning</b>	<b>(4,686)</b>	<b>(43,128)</b>	<b>(45,000)</b>	<b>(51,000)</b>	<b>(51,000)</b>	<b>(51,000)</b>
10-17-5137 Supplies	16	-	-	-	-	-
10-17-5203 Legal Services - Planning	-	(578)	-	(500)	(500)	(500)
10-17-5204 Engineering Services	(820)	(7,054)	(6,000)	(10,000)	(10,000)	(10,000)
10-17-5214 Planning Services	(3,881)	(34,861)	(39,000)	(40,000)	(40,000)	(40,000)
10-17-5342 Conference/Seminar/Training	-	(635)	-	(500)	(500)	(500)
<b>10-19- Street Lights</b>	<b>(17,936)</b>	<b>(20,098)</b>	<b>(17,100)</b>	<b>(19,500)</b>	<b>(19,500)</b>	<b>(19,500)</b>
10-19-5400 Street Lights	(17,936)	(20,098)	(17,100)	(19,500)	(19,500)	(19,500)
<b>10-60- DT Loan</b>	<b>(7,872)</b>	<b>(7,818)</b>	<b>(7,979)</b>	<b>(33,341)</b>	<b>(33,341)</b>	<b>(33,341)</b>
10-60-5758 Downtown Loan	-	-	-	(25,000)	(25,000)	(25,000)

## City of Willamina Budget 2018-19

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10-60-5900 EID Tax Disbursement	(7,872)	(7,818)	(7,979)	(8,341)	(8,341)	(8,341)
<b>10-65- Library</b>	<b>(133,133)</b>	<b>(56,117)</b>	<b>(82,651)</b>	<b>(89,385)</b>	<b>(89,385)</b>	<b>(89,385)</b>
10-65-5000 Salary - Wages	(71,426)	(20,848)	(37,000)	(39,500)	(39,500)	(39,500)
10-65-5020 Payroll Tax	(4,831)	(1,682)	(3,000)	(3,950)	(3,950)	(3,950)
10-65-5040 Benefits	(30,640)	(12,547)	(19,000)	(19,500)	(19,500)	(19,500)
10-65-5060 PERS	(6,706)	(807)	(1,500)	(2,400)	(2,400)	(2,400)
10-65-5090 Workers Comp	-	(16)	(51)	(60)	(60)	(60)
10-65-5100 Books Children	(1,529)	(2,128)	(2,200)	(2,200)	(2,200)	(2,200)
10-65-5101 Audio Visual Children	(720)	(139)	(1,100)	(800)	(800)	(800)
10-65-5102 Audio Visual Adult	(1,955)	(632)	(1,100)	(800)	(800)	(800)
10-65-5103 Audio Visual Lost Replacement	(253)	-		(25)	(25)	(25)
10-65-5106 Books Adults	(2,839)	(2,520)	(2,200)	(2,200)	(2,200)	(2,200)
10-65-5107 Books Lost Replacement	(172)	(17)	(300)	(100)	(100)	(100)
10-65-5111 Special Program Children	(496)	(361)	(500)	(800)	(800)	(800)
10-65-5112 Special Program Adult	(200)	(123)	(300)	(500)	(500)	(500)
10-65-5126 Postage	(52)	-		(150)	(150)	(150)
10-65-5137 Supplies	-	(1,628)	(2,500)	(2,200)	(2,200)	(2,200)
10-65-5200 Contract Services	-	(111)	(700)	(800)	(800)	(800)
10-65-5209 Cleaning Services	(2,200)	(354)		(100)	(100)	(100)
10-65-5233 Technology Services	-	(1,121)	(500)	(1,750)	(1,750)	(1,750)
10-65-5320 Dues, License, Permits	(822)	(920)	(600)	(550)	(550)	(550)
10-65-5321 Subscriptions	(334)	(175)	(500)	(500)	(500)	(500)
10-65-5342 Conference/Seminar/Training	(587)	-		(300)	(300)	(300)
10-65-5344 Travel	(365)	-		(100)	(100)	(100)
10-65-5350 Parking Lot Lease				(500)	(500)	(500)
10-65-5360 Pers Payout		(3,331)		-	-	-
10-65-5413 Telephone	(1,071)	(1,300)	(1,200)	(1,200)	(1,200)	(1,200)
10-65-5415 Utilities	(2,445)	(3,022)	(4,000)	(3,800)	(3,800)	(3,800)
10-65-5504 Repairs - Maintenance	(222)	(2,650)	(1,100)	(1,500)	(1,500)	(1,500)
10-65-5600 Equipment				(100)	(100)	(100)
10-65-5606 Equipment Lease	(2,269)	1,972	(1,600)	(2,000)	(2,000)	(2,000)

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
10-65-5912 Grant Expense Ready to Read	-	(891)	(1,700)	(1,000)	(1,000)	(1,000)
10-65-6000 Capital Outlay	(1,000)	(766)		-	-	-
<b>10-66- Parks</b>	<b>(27,046)</b>	<b>(34,652)</b>	<b>(57,432)</b>	<b>(73,928)</b>	<b>(73,928)</b>	<b>(73,928)</b>
10-66-5000 Salary - Wages	(1,339)	(16,592)	(20,000)	(26,000)	(26,000)	(26,000)
10-66-5001 PW Allocated Payroll	(2,499)	-	(2,139)	(2,531)	(2,531)	(2,531)
10-66-5020 Payroll Tax	(102)	(3,116)	(2,100)	(2,600)	(2,600)	(2,600)
10-66-5040 Benefits		1,984		(4,750)	(4,750)	(4,750)
10-66-5060 PERS	-	(1,356)	(1,200)	(1,600)	(1,600)	(1,600)
10-66-5090 Workers Comp	(1,117)	(1,040)	(375)	(300)	(300)	(300)
10-66-5120 Gas - Oil	(233)	(673)	(600)	(1,000)	(1,000)	(1,000)
10-66-5137 Supplies	24	(898)	(1,100)	(1,500)	(1,500)	(1,500)
10-66-5140 Uniforms - Towels	(357)	(1,462)	(900)	(900)	(900)	(900)
10-66-5200 Contract Services	(2,396)	(5,608)	(4,500)	(5,000)	(5,000)	(5,000)
10-66-5413 Telephone	(636)	(683)	(700)	(750)	(750)	(750)
10-66-5415 Utilities	(2,147)	(3,659)	(2,500)	(3,000)	(3,000)	(3,000)
10-66-5504 Repairs - Maintenance	(1,840)	(1,492)	(2,000)	(2,500)	(2,500)	(2,500)
10-66-5510 Landscape Maintenance	-	(56)	(1,500)	(500)	(500)	(500)
10-66-5512 Pond Aquatic Weed Control	(6,502)	-	(16,875)	(8,500)	(8,500)	(8,500)
10-66-5600 Equipment	(7,299)	-	(500)	(2,000)	(2,000)	(2,000)
10-66-6000 Capital Outlay				(10,000)	(10,000)	(10,000)
10-66-9615 PW Expense Allocation	(603)	-	(443)	(497)	(497)	(497)
<b>10-67- Museum</b>	<b>(5,440)</b>	<b>(5,558)</b>	<b>(11,200)</b>	<b>(9,150)</b>	<b>(9,150)</b>	<b>(9,150)</b>
10-67-5000 Salary - Wages	-	-	(4,500)	-	-	-
10-67-5020 Payroll Tax	-	-	(350)	-	-	-
10-67-5090 Workers Comp	-	-	(50)	-	-	-
10-67-5200 Contract Services		(193)		(800)	(800)	(800)
10-67-5233 Technology Services				(500)	(500)	(500)
10-67-5310 Stipend	(500)	-		(2,400)	(2,400)	(2,400)
10-67-5320 Dues, License, Permits	(68)	(68)	(100)	(100)	(100)	(100)
10-67-5413 Telephone	(753)	(837)	(800)	(850)	(850)	(850)
10-67-5415 Utilities	(2,375)	(3,633)	(3,400)	(3,400)	(3,400)	(3,400)

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
10-67-5504 Repairs - Maintenance	(723)	(270)	(2,000)	(1,000)	(1,000)	(1,000)
10-67-5606 Equipment Lease	(1,021)	(557)		(100)	(100)	(100)
<b>10-68- Cemetery</b>	<b>(1,200)</b>	<b>(1,000)</b>	<b>(1,900)</b>	<b>(3,600)</b>	<b>(3,600)</b>	<b>(3,600)</b>
10-68-5200 Contract Services				(1,000)	(1,000)	(1,000)
10-68-5320 Dues, License, Permits	-	-	(100)	(100)	(100)	(100)
10-68-5510 Landscape Maintenance	(1,200)	(1,000)	(1,800)	(2,500)	(2,500)	(2,500)
<b>10-81- Grant</b>	<b>(5,694)</b>	<b>(12,583)</b>		<b>(1,000)</b>	<b>(1,000)</b>	<b>(1,000)</b>
10-81-5912 Grant Exp Green GrowthDeptStor	-	(5,000)		-	-	-
10-81-5913 Grant Exp Green Growth WVCC	(5,000)	-		-	-	-
10-81-5913 Grant Exp YC SCA Dept Store	(694)	-		-	-	-
10-81-5915 Grant Exp Green Growth Facade	-	(3,950)		-	-	-
10-81-5915 Grant Exp ODFW-Huddleston Pond				(1,000)	(1,000)	(1,000)
10-81-5916 Grant Exp Ford Family Found	-	(3,633)		-	-	-
<b>4 Public Safety</b>	<b>(235,655)</b>	<b>(239,859)</b>	<b>(257,325)</b>	<b>(295,900)</b>	<b>(295,900)</b>	<b>(295,900)</b>
<b>10-14- Court</b>	<b>(6,040)</b>	<b>(3,311)</b>	<b>(4,775)</b>	<b>(6,500)</b>	<b>(6,500)</b>	<b>(6,500)</b>
10-14-5105 Bad Debt	516	-		(100)	(100)	(100)
10-14-5200 Contract Services	(51)	-		-	-	-
10-14-5211 Muni Court Judge	(3,000)	(2,750)	(2,800)	(3,400)	(3,400)	(3,400)
10-14-5306 State Assessment	(620)	(416)	(1,375)	(1,500)	(1,500)	(1,500)
10-14-5313 County Jail Assessment	(227)	(105)	(600)	(600)	(600)	(600)
10-14-5317 Court Refunds	(400)	-		-	-	-
10-14-5320 Dues, License, Permits	(1,831)	(40)		(200)	(200)	(200)
10-14-5342 Conference/Seminar/Training	(248)	-		(500)	(500)	(500)
10-14-5344 Travel	(50)	-		(200)	(200)	(200)
10-14-5413 Telephone	(129)	-		-	-	-
<b>10-18- Public Safety</b>	<b>(229,615)</b>	<b>(236,548)</b>	<b>(252,550)</b>	<b>(289,400)</b>	<b>(289,400)</b>	<b>(289,400)</b>
10-18-5000 Salary - Wages	(15,469)	(15,932)	(21,000)	(28,000)	(28,000)	(28,000)
10-18-5006 Code Enforcement	15	-		-	-	-
10-18-5020 Payroll Tax	(1,139)	(1,314)	(1,800)	(2,800)	(2,800)	(2,800)
10-18-5040 Benefits	(1,561)	(2,516)	(1,750)	(25,300)	(25,300)	(25,300)
10-18-5060 PERS	(758)	(192)	(1,000)	(1,800)	(1,800)	(1,800)

## City of Willamina Budget 2018-19

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10-18-5090 Workers Comp	-	(13)	(50)	(300)	(300)	(300)
10-18-5120 Gas - Oil	(129)	(916)	(925)	(1,800)	(1,800)	(1,800)
10-18-5137 Supplies	-	(84)	(1,000)	(1,000)	(1,000)	(1,000)
10-18-5217 Police Services Contract	(188,314)	(191,783)	(198,000)	(200,000)	(200,000)	(200,000)
10-18-5302 Dues YCOM	(19,145)	(20,986)	(25,000)	(25,000)	(25,000)	(25,000)
10-18-5342 Conference/Seminar/Training				(500)	(500)	(500)
10-18-5413 Telephone	(220)	(552)	(825)	(900)	(900)	(900)
10-18-5504 Repairs - Maintenance	(92)	(1,141)	(1,200)	(2,000)	(2,000)	(2,000)
10-18-5507 Equipment Maintenance		(1,119)		-	-	-
10-18-6001 Capital Outlay - Vehicle	(2,802)	-		-	-	-
<b>6 Capital Outlay</b>	<b>(61,976)</b>	<b>(5,000)</b>		<b>(18,000)</b>	<b>(18,000)</b>	<b>(18,000)</b>
<b>10-80- Capital</b>	<b>(61,976)</b>	<b>(5,000)</b>		<b>(18,000)</b>	<b>(18,000)</b>	<b>(18,000)</b>
10-80-6000 Capital Outlay-Caselle	(30,434)	-		-	-	-
10-80-6002 Capital Outlay-City Hall Roof	(9,450)	-		-	-	-
10-80-6010 Capital Outlay	-	(5,000)		-	-	-
10-80-6003 Capital Outlay - City Hall Siding				(8,000)	(8,000)	(8,000)
10-80-6001 Capital Outlay - Website	(22,092)	-		(10,000)	(10,000)	(10,000)
<b>9 Contingency</b>	<b>(58,933)</b>	<b>(163,252)</b>	<b>(278,548)</b>	<b>(296,111)</b>	<b>(296,111)</b>	<b>(296,111)</b>
<b>10-99- Fund Balance</b>	<b>(58,933)</b>	<b>(163,252)</b>	<b>(278,548)</b>	<b>(296,111)</b>	<b>(296,111)</b>	<b>(296,111)</b>
10-99-9900 Contingency	(58,933)	(163,252)	(278,548)	(296,111)	(296,111)	(296,111)
<b>20 Streets</b>	<b>(0)</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1 Resource</b>	<b>457,676</b>	<b>229,574</b>	<b>266,705</b>	<b>336,773</b>	<b>336,773</b>	<b>336,773</b>
<b>1 Fund Balance</b>	<b>52,345</b>	<b>105,807</b>	<b>154,705</b>	<b>141,773</b>	<b>141,773</b>	<b>141,773</b>
<b>20-10- Beginning Fund Bal</b>	<b>52,345</b>	<b>105,807</b>	<b>154,705</b>	<b>141,773</b>	<b>141,773</b>	<b>141,773</b>
20-10-4000 Beginning Fund Balance Budget	52,345	105,807	154,705	141,773	141,773	141,773
<b>1 Revenue</b>	<b>405,331</b>	<b>123,767</b>	<b>112,000</b>	<b>195,000</b>	<b>195,000</b>	<b>195,000</b>
<b>20-10- Streets</b>	<b>132,233</b>	<b>123,767</b>	<b>112,000</b>	<b>145,000</b>	<b>145,000</b>	<b>145,000</b>
20-10-4115 State Highway Revenue	132,233	123,767	112,000	145,000	145,000	145,000
<b>20-81- Grants</b>	<b>273,098</b>	<b>-</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
20-81-4850 Grant Small Cities Allotment	47,138	-		50,000	50,000	50,000

## City of Willamina Budget 2018-19

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20-81-4851 Grant ODOT E Main Sidewalk	225,959	-		-	-	-
<b>2 Requirement</b>	<b>(457,676)</b>	<b>(229,574)</b>	<b>(266,705)</b>	<b>(336,773)</b>	<b>(336,773)</b>	<b>(336,773)</b>
<b>2 Street Operations</b>	<b>(93,356)</b>	<b>(57,900)</b>	<b>(113,877)</b>	<b>(159,814)</b>	<b>(159,814)</b>	<b>(159,814)</b>
<b>20-11- Street Ops</b>	<b>(88,097)</b>	<b>(53,323)</b>	<b>(110,135)</b>	<b>(153,459)</b>	<b>(153,459)</b>	<b>(153,459)</b>
20-11-5001 PW Allocated Payroll	(20,182)	(19,302)	(18,069)	(32,370)	(32,370)	(32,370)
20-11-5002 Admin Allocated Payroll	(15,521)	(16,417)	(15,266)	(29,489)	(29,489)	(29,489)
20-11-5008 Summer Youth Program	(1,519)	-		-	-	-
20-11-5090 Workers Comp	(1,022)	(1,511)	(600)	(1,000)	(1,000)	(1,000)
20-11-5120 Gas - Oil	(943)	(654)	(1,200)	(1,500)	(1,500)	(1,500)
20-11-5137 Supplies	24	(1,109)	(1,200)	(1,500)	(1,500)	(1,500)
20-11-5140 Uniforms - Towels	(105)	(540)	(300)	(500)	(500)	(500)
20-11-5200 Contract Services		(19)		-	-	-
20-11-5204 Engineering Services	(17,514)	(2,209)	(8,000)	(10,000)	(10,000)	(10,000)
20-11-5413 Telephone	(413)	(442)	(500)	(600)	(600)	(600)
20-11-5415 Utilities	(296)	-		-	-	-
20-11-5504 Repairs - Maintenance	(3,226)	(2,527)	(3,000)	(3,000)	(3,000)	(3,000)
20-11-5521 Sidewalk Maintenance	(9,837)	(2,996)	(10,000)	(10,000)	(10,000)	(10,000)
20-11-5522 Street Maintenance	(17,542)	(5,597)	(50,000)	(60,000)	(60,000)	(60,000)
20-11-5523 Traffic Control	-	-	(1,000)	(2,000)	(2,000)	(2,000)
20-11-5600 Equipment	-	-	(1,000)	(1,500)	(1,500)	(1,500)
<b>20-90- Transfer</b>	<b>(5,259)</b>	<b>(4,577)</b>	<b>(3,742)</b>	<b>(6,355)</b>	<b>(6,355)</b>	<b>(6,355)</b>
20-90-9615 PW Expense Allocation	(5,259)	(4,577)	(3,742)	(6,355)	(6,355)	(6,355)
<b>7 Grant</b>	<b>(233,584)</b>	<b>-</b>		<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>
<b>20-81- Grants</b>	<b>(233,584)</b>	<b>-</b>		<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>
20-81-5909 Grant Exp SmallCities Allotmnt	(41,896)	-		(50,000)	(50,000)	(50,000)
20-81-5915 Grant Exp ODOT E Main Sidewalk	(191,688)	-		-	-	-
<b>8 Transfer</b>	<b>(24,930)</b>	<b>(16,969)</b>	<b>(11,055)</b>	<b>(18,015)</b>	<b>(18,015)</b>	<b>(18,015)</b>
<b>20-90- Transfer</b>	<b>(24,930)</b>	<b>(16,204)</b>	<b>(11,055)</b>	<b>(18,015)</b>	<b>(18,015)</b>	<b>(18,015)</b>
20-90-9610 Overhead Allocation	(24,930)	(16,204)	(11,055)	(18,015)	(18,015)	(18,015)
<b>20-98- Prior Period</b>	<b>-</b>	<b>(765)</b>		<b>-</b>	<b>-</b>	<b>-</b>

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
20-99-9914 Prior Period Fund Balance Adj	-	(765)		-	-	-
<b>9 Contingency</b>	<b>(105,807)</b>	<b>(154,705)</b>	<b>(141,773)</b>	<b>(108,944)</b>	<b>(108,944)</b>	<b>(108,944)</b>
<b>20-99- Fund Balance</b>	<b>(105,807)</b>	<b>(154,705)</b>	<b>(141,773)</b>	<b>(108,944)</b>	<b>(108,944)</b>	<b>(108,944)</b>
20-99-9900 Contingency	(105,807)	(154,705)	(141,773)	(108,944)	(108,944)	(108,944)
<b>21 Street SDC</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1 Resource</b>	<b>90,000</b>	<b>111,000</b>	<b>129,000</b>	<b>159,000</b>	<b>159,000</b>	<b>159,000</b>
<b>1 Fund Balance</b>	<b>60,000</b>	<b>90,000</b>	<b>111,000</b>	<b>129,000</b>	<b>129,000</b>	<b>129,000</b>
<b>21-10- Beginning Fund Bal</b>	<b>60,000</b>	<b>90,000</b>	<b>111,000</b>	<b>129,000</b>	<b>129,000</b>	<b>129,000</b>
21-10-4000 Beginning Fund Balance Budget	60,000	90,000	111,000	129,000	129,000	129,000
<b>1 Revenue</b>	<b>30,000</b>	<b>21,000</b>	<b>18,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>21-10- SDC</b>	<b>30,000</b>	<b>21,000</b>	<b>18,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
21-10-4421 System Development Charges	30,000	21,000	18,000	30,000	30,000	30,000
<b>2 Requirement</b>	<b>(90,000)</b>	<b>(111,000)</b>	<b>(129,000)</b>	<b>(159,000)</b>	<b>(159,000)</b>	<b>(159,000)</b>
<b>6 Capital Outlay</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
<b>21-10- SDC</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
21-80-6000 Capital Outlay				(10,000)	(10,000)	(10,000)
<b>9 Contingency</b>	<b>(90,000)</b>	<b>(111,000)</b>	<b>(129,000)</b>	<b>(149,000)</b>	<b>(149,000)</b>	<b>(149,000)</b>
<b>21-99- Fund Balance</b>	<b>(90,000)</b>	<b>(111,000)</b>	<b>(129,000)</b>	<b>(149,000)</b>	<b>(149,000)</b>	<b>(149,000)</b>
21-99-9900 Contingency	(90,000)	(111,000)	(129,000)	(149,000)	(149,000)	(149,000)
<b>30 Water</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1 Resource</b>	<b>409,748</b>	<b>436,896</b>	<b>807,489</b>	<b>920,260</b>	<b>920,260</b>	<b>920,260</b>
<b>1 Fund Balance</b>	<b>(123,413)</b>	<b>(115,900)</b>	<b>(18,830)</b>	<b>197,407</b>	<b>197,407</b>	<b>197,407</b>
<b>30-10- Beginning Fund Bal</b>	<b>(123,413)</b>	<b>(115,900)</b>	<b>(18,830)</b>	<b>197,407</b>	<b>197,407</b>	<b>197,407</b>
30-10-4000 Beginning Fund Balance Budget	(123,413)	(115,900)	(18,830)	197,407	197,407	197,407
<b>1 Revenue</b>	<b>448,161</b>	<b>552,796</b>	<b>628,116</b>	<b>709,650</b>	<b>709,650</b>	<b>709,650</b>
<b>30-10- Water</b>	<b>448,161</b>	<b>552,796</b>	<b>628,116</b>	<b>709,650</b>	<b>709,650</b>	<b>709,650</b>
30-10-4330 Water Revenue	434,818	535,033	615,864	700,000	700,000	700,000
30-10-4332 New Connection Fee	5,077	4,437	6,675	5,000	5,000	5,000
30-10-4337 Double Check Valve	693	539	1,862	1,500	1,500	1,500

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
30-10-4350 Recovery Bad Debt	694	3,238	1,165	500	500	500
30-10-4581 Penalty And Fees	6,679	9,250	2,450	2,500	2,500	2,500
30-10-4582 Non-sufficient Check Fees	200	300	100	150	150	150
<b>1 Transfer In</b>	<b>85,000</b>	<b>-</b>	<b>198,203</b>	<b>13,203</b>	<b>13,203</b>	<b>13,203</b>
<b>30-90- Transfer</b>	<b>85,000</b>	<b>-</b>	<b>198,203</b>	<b>13,203</b>	<b>13,203</b>	<b>13,203</b>
30-90-9231 Debt Service Transfer	-	-	13,203	13,203	13,203	13,203
30-90-9731 Interfund Loan	85,000	-	-	-	-	-
30-90-9732 Close Debt Fund Loan from WW	-	-	185,000	-	-	-
<b>2 Requirement</b>	<b>(409,747)</b>	<b>(436,896)</b>	<b>(807,489)</b>	<b>(920,260)</b>	<b>(920,260)</b>	<b>(920,260)</b>
<b>2 Water Operations</b>	<b>(352,527)</b>	<b>(383,480)</b>	<b>(435,507)</b>	<b>(508,322)</b>	<b>(508,322)</b>	<b>(508,322)</b>
<b>30-11- Water</b>	<b>(336,034)</b>	<b>(365,819)</b>	<b>(414,930)</b>	<b>(485,509)</b>	<b>(485,509)</b>	<b>(485,509)</b>
30-11-5000 Salary - Wages	(41,254)	(55,876)	(50,000)	(58,000)	(58,000)	(58,000)
30-11-5001 PW Allocated Payroll	(63,416)	(74,480)	(99,357)	(116,200)	(116,200)	(116,200)
30-11-5002 Admin Allocated Payroll	(48,627)	(63,347)	(83,942)	(105,859)	(105,859)	(105,859)
30-11-5020 Payroll Tax	(3,334)	(4,346)	(4,481)	(5,800)	(5,800)	(5,800)
30-11-5040 Benefits	(7,825)	(8,549)	(9,400)	(10,200)	(10,200)	(10,200)
30-11-5060 PERS	(5,943)	(5,471)	(6,850)	(7,000)	(7,000)	(7,000)
30-11-5090 Workers Comp	(2,855)	(4,310)	(1,400)	(1,500)	(1,500)	(1,500)
30-11-5105 Bad Debt	(524)	-	-	(4,000)	(4,000)	(4,000)
30-11-5108 Chemicals	(19,120)	(16,550)	(20,000)	(20,000)	(20,000)	(20,000)
30-11-5120 Gas - Oil	(2,189)	(1,617)	(2,500)	(3,000)	(3,000)	(3,000)
30-11-5123 Merchant Fees	(1,832)	(2,471)	(7,100)	(8,000)	(8,000)	(8,000)
30-11-5126 Postage	(1,484)	(223)	(800)	(750)	(750)	(750)
30-11-5137 Supplies	(2,510)	(2,860)	(3,000)	(3,100)	(3,100)	(3,100)
30-11-5140 Uniforms - Towels	(638)	(2,300)	(1,600)	(2,000)	(2,000)	(2,000)
30-11-5200 Contract Services	(8,472)	(4,145)	(5,000)	(5,000)	(5,000)	(5,000)
30-11-5204 Engineering Services	(1,299)	(1,584)	(5,000)	(5,000)	(5,000)	(5,000)
30-11-5230 Printing and Publishing	(25)	(484)	-	(3,000)	(3,000)	(3,000)
30-11-5233 Technology Services	-	-	-	-	-	-
30-11-5250 System Analysis	(5,828)	(6,570)	(6,000)	(6,000)	(6,000)	(6,000)
30-11-5320 Dues, License, Permits	(3,190)	(4,855)	(1,000)	(1,000)	(1,000)	(1,000)

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
30-11-5342 Conference/Seminar/Training	(75)	(280)	(500)	(1,000)	(1,000)	(1,000)
30-11-5344 Travel	(399)	(817)	(500)	(500)	(500)	(500)
30-11-5413 Telephone	(7,447)	(6,678)	(6,000)	(5,000)	(5,000)	(5,000)
30-11-5415 Utilities	(40,159)	(49,457)	(45,000)	(45,000)	(45,000)	(45,000)
30-11-5504 Repairs - Maintenance	(4,501)	(1,961)	(3,500)	(5,000)	(5,000)	(5,000)
30-11-5530 Supply System Maintenance	(44,102)	(37,752)	(40,000)	(50,000)	(50,000)	(50,000)
30-11-5531 Distribution Maintenance	(2,704)	(4,146)	(5,000)	(5,500)	(5,500)	(5,500)
30-11-5535 New Connection Equipment	-	(1,362)	(2,000)	(1,000)	(1,000)	(1,000)
30-11-5600 Equipment	(16,285)	(3,330)	(5,000)	(7,000)	(7,000)	(7,000)
30-11-5355 Miscellaneous Expense	-	-	-	(100)	(100)	(100)
<b>30-90- Transfer</b>	<b>(16,493)</b>	<b>(17,661)</b>	<b>(20,577)</b>	<b>(22,813)</b>	<b>(22,813)</b>	<b>(22,813)</b>
30-90-9615 PW Expense Allocation	(16,493)	(17,661)	(20,577)	(22,813)	(22,813)	(22,813)
<b>6 Capital Outlay</b>	<b>(7,900)</b>	<b>(6,129)</b>	<b>(42,500)</b>	<b>(55,000)</b>	<b>(55,000)</b>	<b>(55,000)</b>
<b>30-80- Capital</b>	<b>(7,900)</b>	<b>(6,129)</b>	<b>(42,500)</b>	<b>(55,000)</b>	<b>(55,000)</b>	<b>(55,000)</b>
30-80-6000 Capital-Vehicles	(7,900)	-	(2,500)	-	-	-
30-80-6001 Capital Outlay	-	(6,129)	(40,000)	(50,000)	(50,000)	(50,000)
30-80-6002 Capital-GIS Mapping of System	-	-	-	(5,000)	(5,000)	(5,000)
<b>7 Debt Service</b>	<b>-</b>	<b>-</b>	<b>(52,812)</b>	<b>(52,812)</b>	<b>(52,812)</b>	<b>(52,812)</b>
<b>30-82- Debt</b>	<b>-</b>	<b>-</b>	<b>(52,812)</b>	<b>(52,812)</b>	<b>(52,812)</b>	<b>(52,812)</b>
30-82-8030 Debt Principal	-	-	(18,376)	(19,203)	(19,203)	(19,203)
30-82-8035 Debt Interest	-	-	(34,436)	(33,609)	(33,609)	(33,609)
<b>8 Transfer</b>	<b>(165,220)</b>	<b>(124,829)</b>	<b>(79,263)</b>	<b>(145,671)</b>	<b>(145,671)</b>	<b>(145,671)</b>
<b>30-90- Transfer</b>	<b>(165,220)</b>	<b>(118,545)</b>	<b>(79,263)</b>	<b>(145,671)</b>	<b>(145,671)</b>	<b>(145,671)</b>
30-90-9000 Interfund Loan	(25,000)	-	-	-	-	-
30-90-9110 In Lieu of Franchise Fee	(12,209)	(16,410)	(18,476)	(21,000)	(21,000)	(21,000)
30-90-9610 Overhead Allocation	(78,043)	(62,526)	(60,787)	(64,671)	(64,671)	(64,671)
30-90-9750 Debt Service	(49,968)	(39,609)	-	-	-	-
30-90-9001 Close Debt Fund Cash	-	-	-	-	-	-
30-90-9040 Interfund Loan	-	-	-	(60,000)	(60,000)	(60,000)
<b>30-98- Prior Period</b>	<b>-</b>	<b>(6,284)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
30-99-9914 Prior Period Expense	-	(6,284)	-	-	-	-

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
<b>9 Contingency</b>	<b>115,900</b>	<b>77,542</b>	<b>(197,407)</b>	<b>(158,455)</b>	<b>(158,455)</b>	<b>(158,455)</b>
<b>30-99- Fund Balance</b>	<b>115,900</b>	<b>77,542</b>	<b>(197,407)</b>	<b>(158,455)</b>	<b>(158,455)</b>	<b>(158,455)</b>
30-99-9900 Contingency/Fund Balance	115,900	77,542	(197,407)	(158,455)	(158,455)	(158,455)
<b>31 Water SDC</b>	-	(0)	-	-	-	-
<b>1 Resource</b>	<b>75,806</b>	<b>70,758</b>	<b>77,555</b>	<b>80,752</b>	<b>80,752</b>	<b>80,752</b>
<b>1 Fund Balance</b>	<b>59,414</b>	<b>59,150</b>	<b>57,555</b>	<b>60,752</b>	<b>60,752</b>	<b>60,752</b>
<b>31-10- Beginning Fund Bal</b>	<b>59,414</b>	<b>59,150</b>	<b>57,555</b>	<b>60,752</b>	<b>60,752</b>	<b>60,752</b>
31-10-4000 Beginning Fund Balance Budget	59,414	59,150	57,555	60,752	60,752	60,752
<b>1 Revenue</b>	<b>16,392</b>	<b>11,608</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>31-10- SDC</b>	<b>16,392</b>	<b>11,608</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
31-10-4431 System Development Charges	16,392	11,608	20,000	20,000	20,000	20,000
<b>2 Requirement</b>	<b>(75,806)</b>	<b>(70,758)</b>	<b>(77,555)</b>	<b>(80,752)</b>	<b>(80,752)</b>	<b>(80,752)</b>
<b>6 Capital Outlay</b>	-	-	<b>(3,600)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
<b>31-80- Capital</b>	-	-	<b>(3,600)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
31-80-6000 Capital Outlay	-	-	(3,600)	(10,000)	(10,000)	(10,000)
<b>8 Transfer</b>	<b>(16,656)</b>	<b>(13,203)</b>	<b>(13,203)</b>	<b>(13,203)</b>	<b>(13,203)</b>	<b>(13,203)</b>
<b>31-90- Transfer</b>	<b>(16,656)</b>	<b>(13,203)</b>	<b>(13,203)</b>	<b>(13,203)</b>	<b>(13,203)</b>	<b>(13,203)</b>
31-90-9750 Debt Service Transfer	(16,656)	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)
<b>9 Contingency</b>	<b>(59,150)</b>	<b>(57,555)</b>	<b>(60,752)</b>	<b>(57,549)</b>	<b>(57,549)</b>	<b>(57,549)</b>
<b>31-99- Fund Balance</b>	<b>(59,150)</b>	<b>(57,555)</b>	<b>(60,752)</b>	<b>(57,549)</b>	<b>(57,549)</b>	<b>(57,549)</b>
31-99-9900 Contingency	(59,150)	(57,555)	(60,752)	(57,549)	(57,549)	(57,549)
<b>40 Wastewater</b>	<b>0</b>	<b>0</b>	-	-	-	-
<b>1 Resource</b>	<b>708,577</b>	<b>736,438</b>	<b>787,570</b>	<b>851,501</b>	<b>851,501</b>	<b>851,501</b>
<b>1 Fund Balance</b>	<b>147,182</b>	<b>145,261</b>	<b>162,247</b>	<b>135,749</b>	<b>135,749</b>	<b>135,749</b>
<b>40-10- Beginning Fund Bal</b>	<b>147,182</b>	<b>145,261</b>	<b>162,247</b>	<b>135,749</b>	<b>135,749</b>	<b>135,749</b>
40-10-4000 Beginning Fund Balance Budget	147,182	145,261	162,247	135,749	135,749	135,749
<b>1 Revenue</b>	<b>561,395</b>	<b>591,177</b>	<b>601,000</b>	<b>632,000</b>	<b>632,000</b>	<b>632,000</b>
<b>40-10- Wastewater</b>	<b>561,395</b>	<b>591,177</b>	<b>601,000</b>	<b>632,000</b>	<b>632,000</b>	<b>632,000</b>
40-10-4340 Wastewater Revenue	559,179	588,586	598,000	630,000	630,000	630,000

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
40-10-4342 New Connection Fee	1,350	900	1,500	1,500	1,500	1,500
40-10-4350 Recovery Bad Debt	866	1,691	1,500	500	500	500
<b>1 Transfer In</b>	-	-	<b>24,323</b>	<b>83,752</b>	<b>83,752</b>	<b>83,752</b>
<b>40-90- Transfer</b>	-	-	<b>24,323</b>	<b>83,752</b>	<b>83,752</b>	<b>83,752</b>
40-90-9241 Debt Service Transfer	-	-	24,323	23,752	23,752	23,752
40-90-9610 Close Debt Fund Cash	-	-	-	-	-	-
40-90-9530 interfund Loan	-	-	-	60,000	60,000	60,000
<b>2 Requirement</b>	<b>(708,577)</b>	<b>(736,437)</b>	<b>(787,570)</b>	<b>(851,501)</b>	<b>(851,501)</b>	<b>(851,501)</b>
<b>2 Wastewater Operation</b>	<b>(304,392)</b>	<b>(307,510)</b>	<b>(391,119)</b>	<b>(440,407)</b>	<b>(440,407)</b>	<b>(440,407)</b>
<b>40-11- Wastewater</b>	<b>(283,952)</b>	<b>(288,162)</b>	<b>(371,582)</b>	<b>(420,372)</b>	<b>(420,372)</b>	<b>(420,372)</b>
40-11-5000 Salary - Wages	(45,391)	(37,435)	(40,000)	(57,000)	(57,000)	(57,000)
40-11-5001 PW Allocated Payroll	(79,925)	(81,598)	(94,336)	(102,049)	(102,049)	(102,049)
40-11-5002 Admin Allocated Payroll	(59,327)	(69,401)	(81,507)	(95,273)	(95,273)	(95,273)
40-11-5020 Payroll Tax	(3,661)	(3,000)	(4,662)	(5,700)	(5,700)	(5,700)
40-11-5040 Benefits	(16,514)	(17,921)	(19,877)	(20,000)	(20,000)	(20,000)
40-11-5060 PERS	(2,582)	(1,676)	(4,400)	(3,600)	(3,600)	(3,600)
40-11-5090 Workers Comp	(2,130)	(3,168)	(800)	(1,500)	(1,500)	(1,500)
40-11-5105 Bad Debt	(191)	-	-	(4,000)	(4,000)	(4,000)
40-11-5108 Chemicals	(6,791)	(9,590)	(14,000)	(15,000)	(15,000)	(15,000)
40-11-5120 Gas - Oil	(2,430)	(1,348)	(1,000)	(1,500)	(1,500)	(1,500)
40-11-5123 Merchant Fees	(2,358)	(3,267)	(8,300)	(8,000)	(8,000)	(8,000)
40-11-5126 Postage	(1,186)	(71)	(500)	(500)	(500)	(500)
40-11-5137 Supplies	(2,398)	(2,756)	(2,000)	(3,000)	(3,000)	(3,000)
40-11-5140 Uniforms - Towels	(1,100)	(4,202)	(2,400)	(2,500)	(2,500)	(2,500)
40-11-5200 Contract Services	(2,302)	(1,011)	(5,800)	(8,000)	(8,000)	(8,000)
40-11-5204 Engineering Services	(3,180)	(780)	(1,500)	(3,000)	(3,000)	(3,000)
40-11-5230 Printing and Publishing	-	(613)	-	(3,000)	(3,000)	(3,000)
40-11-5233 Technology Services	-	-	-	-	-	-
40-11-5250 System Analysis	(6,180)	(5,390)	(7,000)	(7,000)	(7,000)	(7,000)
40-11-5320 Dues, License, Permits	(712)	(2,685)	(3,500)	(4,000)	(4,000)	(4,000)
40-11-5342 Conference/Seminar/Training	(450)	(430)	-	(500)	(500)	(500)

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
40-11-5344 Travel	-	-		(250)	(250)	(250)
40-11-5413 Telephone	(4,494)	(4,384)	(4,000)	(4,000)	(4,000)	(4,000)
40-11-5415 Utilities	(25,481)	(33,982)	(33,000)	(34,000)	(34,000)	(34,000)
40-11-5504 Repairs - Maintenance	(2,853)	(842)	(7,500)	(9,000)	(9,000)	(9,000)
40-11-5540 Treatment System Maintenance	(12,315)	(2,613)	(24,000)	(20,000)	(20,000)	(20,000)
40-11-5600 Equipment	-	-	(11,500)	(8,000)	(8,000)	(8,000)
<b>40-90- Transfer</b>	<b>(20,440)</b>	<b>(19,348)</b>	<b>(19,537)</b>	<b>(20,035)</b>	<b>(20,035)</b>	<b>(20,035)</b>
40-90-9615 PW Expense Allocation	(20,440)	(19,348)	(19,537)	(20,035)	(20,035)	(20,035)
<b>6 Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
<b>40-80- Capital</b>	<b>-</b>	<b>-</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
40-80-6000 Capital Outlay	-	-	(10,000)	(10,000)	(10,000)	(10,000)
<b>7 Debt Service</b>	<b>-</b>	<b>-</b>	<b>(173,738)</b>	<b>(169,658)</b>	<b>(169,658)</b>	<b>(169,658)</b>
<b>40-82- Debt</b>	<b>-</b>	<b>-</b>	<b>(173,738)</b>	<b>(169,658)</b>	<b>(169,658)</b>	<b>(169,658)</b>
40-82-8040 Debt Principal	-	-	(108,359)	(109,193)	(109,193)	(109,193)
40-82-8045 Debt Interest	-	-	(65,379)	(60,465)	(60,465)	(60,465)
<b>8 Transfer</b>	<b>(258,924)</b>	<b>(266,681)</b>	<b>(76,964)</b>	<b>(77,104)</b>	<b>(77,104)</b>	<b>(77,104)</b>
<b>40-90- Transfer</b>	<b>(258,924)</b>	<b>(240,450)</b>	<b>(76,964)</b>	<b>(77,104)</b>	<b>(77,104)</b>	<b>(77,104)</b>
40-90-9110 In Lieu of Franchise Fee	(17,445)	(17,835)	(17,940)	(18,900)	(18,900)	(18,900)
40-90-9610 Overhead Allocation	(94,384)	(68,502)	(59,024)	(58,204)	(58,204)	(58,204)
40-90-9750 Transfer	(147,095)	(154,113)		-	-	-
40-90-9611 Close Debt Fund Loan to Water		-		-	-	-
<b>40-98- Prior Period</b>	<b>-</b>	<b>(26,231)</b>		-	-	-
40-99-9914 Prior Period Expense Loan to Wate	-	(26,231)		-	-	-
<b>9 Contingency</b>	<b>(145,261)</b>	<b>(162,247)</b>	<b>(135,749)</b>	<b>(154,332)</b>	<b>(154,332)</b>	<b>(154,332)</b>
<b>40-99- Fund Balance</b>	<b>(145,261)</b>	<b>(162,247)</b>	<b>(135,749)</b>	<b>(154,332)</b>	<b>(154,332)</b>	<b>(154,332)</b>
40-99-9900 Contingency	(145,261)	(162,247)	(135,749)	(154,332)	(154,332)	(154,332)
<b>41 Wastewater SDC</b>	<b>-</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1 Resource</b>	<b>40,150</b>	<b>33,704</b>	<b>43,047</b>	<b>38,724</b>	<b>38,724</b>	<b>38,724</b>
<b>1 Fund Balance</b>	<b>15,000</b>	<b>16,204</b>	<b>9,547</b>	<b>18,724</b>	<b>18,724</b>	<b>18,724</b>
<b>41-10- Beginning Fund Bal</b>	<b>15,000</b>	<b>16,204</b>	<b>9,547</b>	<b>18,724</b>	<b>18,724</b>	<b>18,724</b>

## City of Willamina Budget 2018-19

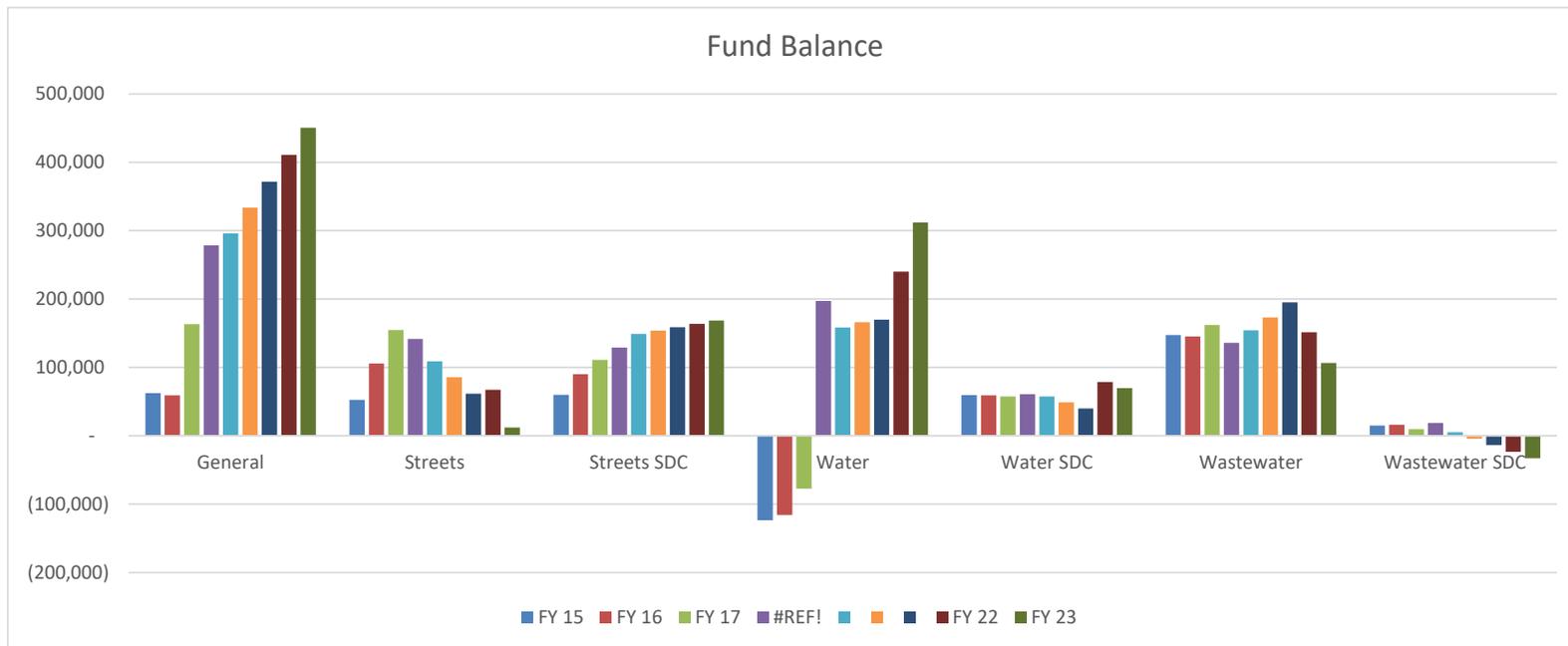
Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
41-10-4000 Beginning Fund Balance Budget	15,000	16,204	9,547	18,724	18,724	18,724
<b>1 Revenue</b>	<b>25,150</b>	<b>17,500</b>	<b>33,500</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>41-10- Resources</b>	<b>25,150</b>	<b>17,500</b>	<b>33,500</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
41-10-4441 System Development Charges	25,150	17,500	33,500	20,000	20,000	20,000
<b>2 Requirement</b>	<b>(40,150)</b>	<b>(33,704)</b>	<b>(43,047)</b>	<b>(38,724)</b>	<b>(38,724)</b>	<b>(38,724)</b>
<b>6 Capital Outlay</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
<b>41-10- Capital</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
41-80-6000 Capital Outlay				(10,000)	(10,000)	(10,000)
<b>8 Transfer</b>	<b>(23,946)</b>	<b>(24,157)</b>	<b>(24,323)</b>	<b>(23,752)</b>	<b>(23,752)</b>	<b>(23,752)</b>
<b>41-90- Transfer</b>	<b>(23,946)</b>	<b>(24,157)</b>	<b>(24,323)</b>	<b>(23,752)</b>	<b>(23,752)</b>	<b>(23,752)</b>
41-90-9750 Debt Service Transfer	(23,946)	(24,157)	(24,323)	(23,752)	(23,752)	(23,752)
<b>9 Contingency</b>	<b>(16,204)</b>	<b>(9,547)</b>	<b>(18,724)</b>	<b>(4,972)</b>	<b>(4,972)</b>	<b>(4,972)</b>
<b>41-99- Fund Balance</b>	<b>(16,204)</b>	<b>(9,547)</b>	<b>(18,724)</b>	<b>(4,972)</b>	<b>(4,972)</b>	<b>(4,972)</b>
41-99-9900 Contingency	(16,204)	(9,547)	(18,724)	(4,972)	(4,972)	(4,972)
<b>50 Debt</b>	<b>(0)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1 Resource</b>	<b>866,509</b>	<b>729,608</b>	<b>457,837</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>1 Fund Balance</b>	<b>628,844</b>	<b>498,526</b>	<b>457,837</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>50-10- Beginning Fund Bal</b>	<b>628,844</b>	<b>498,526</b>	<b>457,837</b>	<b>-</b>	<b>-</b>	<b>-</b>
50-10-4000 Beginning Fund Balance Budget	628,844	498,526	457,837	-	-	-
<b>1 Revenue</b>	<b>237,665</b>	<b>231,082</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>50-90- Transfer</b>	<b>237,665</b>	<b>231,082</b>		<b>-</b>	<b>-</b>	<b>-</b>
50-90-9730 Debt Service	49,968	39,609		-	-	-
50-90-9731 Debt Service	16,656	13,203		-	-	-
50-90-9740 Debt Service	147,095	154,113		-	-	-
50-90-9741 Debt Service	23,946	24,157		-	-	-
<b>2 Requirement</b>	<b>(866,509)</b>	<b>(729,608)</b>	<b>(457,837)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>7 Debt Service</b>	<b>(282,983)</b>	<b>(271,770)</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>50-82- Debt Service</b>	<b>(282,983)</b>	<b>(271,770)</b>		<b>-</b>	<b>-</b>	<b>-</b>
50-82-8030 Water Debt Service Princ	(28,277)	(57,936)		-	-	-
50-82-8035 Water Debt Service Interest	(53,029)	(35,564)		-	-	-

## City of Willamina Budget 2018-19

Proposed Budget for 2018-19	FY16 Actual	FY17 Actual	FY18 Projected	FY19 Proposed	FY19 Approved	FY 19 Adopted
50-82-8040 WW Debt Service Principal	(96,834)	(102,574)		-	-	-
50-82-8045 WW Debt Service Interest	(104,843)	(75,697)		-	-	-
<b>8 Transfer</b>	<b>(85,000)</b>	-	<b>(457,837)</b>	-	-	-
<b>50-90- Transfer</b>	<b>(85,000)</b>	-	<b>(457,837)</b>	-	-	-
50-90-9030 Transfer	(85,000)	-	(457,837)	-	-	-
<b>9 Contingency</b>	<b>(498,526)</b>	<b>(457,838)</b>	-	-	-	-
<b>50-99- Fund Balance</b>	<b>(498,526)</b>	<b>(457,838)</b>	-	-	-	-
50-99-9900 Contingency	(498,526)	(457,838)	-	-	-	-
<b>Grand Total</b>	<b>(1)</b>	<b>(0)</b>	-	-	-	-

City of Willamina  
Budget 2018-19

Ending Fund Balance	Actual				Forecast				
	FY 15	FY 16	FY 17	Projection	FY 22	FY 23			
General	62,387	58,933	163,252	278,548	296,111	333,605	371,849	410,858	450,647
Streets	52,345	105,807	154,705	141,773	108,944	85,458	61,503	67,069	12,146
Streets SDC	60,000	90,000	111,000	129,000	149,000	153,800	158,696	163,690	168,724
Water	(123,413)	(115,900)	(77,542)	197,407	158,455	166,057	169,977	240,276	311,981
Water SDC	59,414	59,150	57,555	60,752	57,549	48,882	40,024	78,767	69,569
Wastewater	147,182	145,261	162,247	135,749	154,332	173,287	195,197	151,245	106,414
Wastewater SDC	15,000	16,204	9,547	18,724	4,972	(4,255)	(13,667)	(23,267)	(33,059)



General: In the future funds available for other uses for any fund  
Streets: Future maintenance can be modified  
Street SDC: May offset Street expenditures  
Water: Future funds available for major maintenance

Water SDC: Modest funding available for capital projects  
Wastewater: Some funds for capital but may merit future rate increase  
Wastewater SDC: Funds transferred for debt service will deplete funds  
Modest Capital and SDC are forecast for FY 2020-2023

Note: Debt fund closed in 2018. Cash transferred to Wastewater. Water is repaying interfund loan of \$185,000 to Waterwater over 3 years starting in FY19 with \$60,000.

City of Willamina  
Budget 2018-19

Adopted Budget Allocations	FY19 Adopted
<b>Admin PR</b>	-
10-70-5002 Admin Allocated Payrol	230,621
20-11-5002 Admin Allocated Payrol	(29,489)
30-11-5002 Admin Allocated Payrol	(105,859)
40-11-5002 Admin Allocated Payrol	(95,273)
<b>Debt Service</b>	-
30-90-9231 Debt Service Transfer	13,203
31-90-9750 Debt Service Transfer	(13,203)
40-90-9241 Debt Service Transfer	23,752
41-90-9750 Debt Service Transfer	(23,752)
<b>In Lieu of Franchise</b>	-
10-90-9130 In Lieu of Franchise Fee	21,000
10-90-9140 In Lieu of Franchise Fee	18,900
30-90-9110 In Lieu of Franchise Fee	(21,000)
40-90-9110 In Lieu of Franchise Fee	(18,900)
<b>Overhead</b>	-
20-90-9610 Overhead Allocation	(18,015)
30-90-9610 Overhead Allocation	(64,671)
40-90-9610 Overhead Allocation	(58,204)
10-90-9610 Overhead Allocation	140,890
<b>PW Expense</b>	-
10-66-9615 PW Expense Allocation	(497)
10-72-9615 PW Expense Allocation	49,700
20-90-9615 PW Expense Allocation	(6,355)
30-90-9615 PW Expense Allocation	(22,813)
40-90-9615 PW Expense Allocation	(20,035)
<b>PW Payroll</b>	-
10-66-5001 PW Allocated Payroll	(2,531)
10-71-5001 PW Allocated Payroll	253,150
20-11-5001 PW Allocated Payroll	(32,370)
30-11-5001 PW Allocated Payroll	(116,200)
40-11-5001 PW Allocated Payroll	(102,049)
<b>Grand Total</b>	-

City of Willamina  
Budget 2018-19

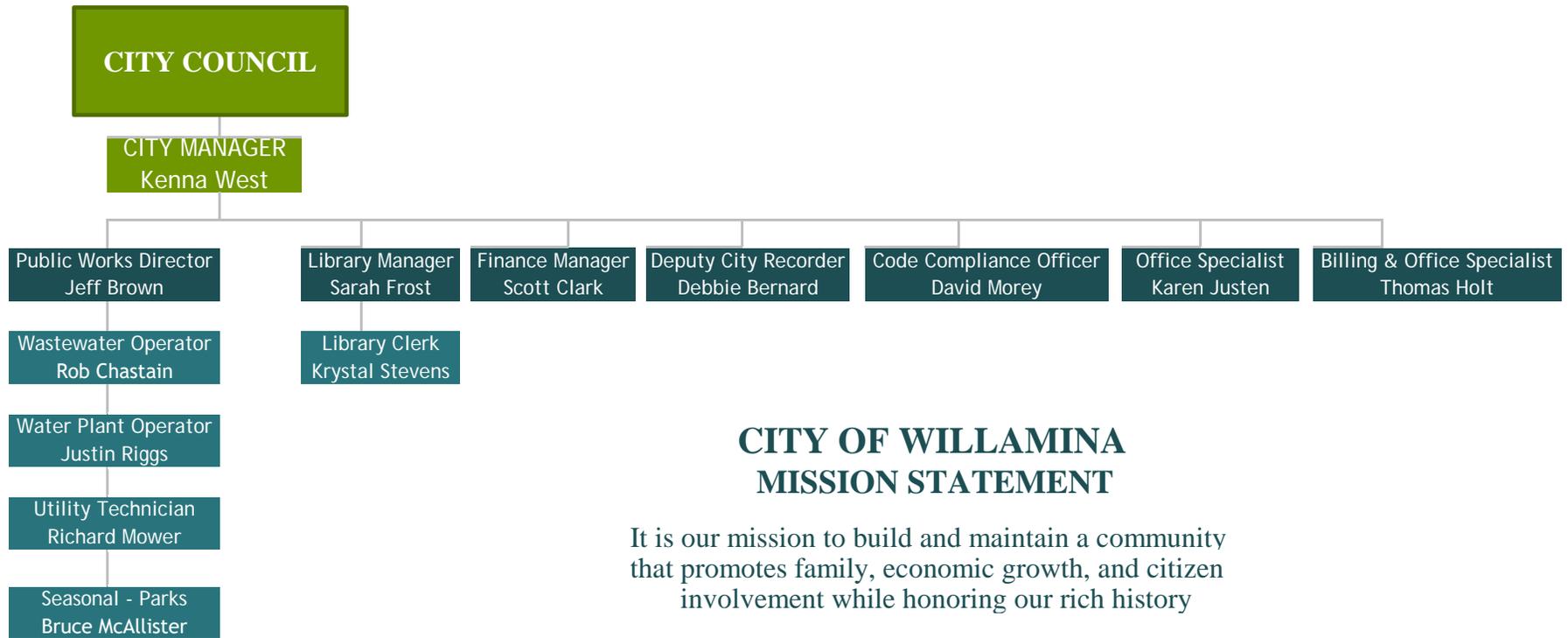
In Lieu of Franchise Fee	Revenue	Rate	Fee
General			21,000
General			18,900
Water	700,000	3%	(21,000)
Wastewater	630,000	3%	(18,900)

**Allocations**

	Available Revenue		10-12, 10-13 Admin Allocation	10-70 Admin PR Allocation		10-71 PW Payroll	10-72 PW Shared Expense	Total
General , City only	559,275	27%	51,670	84,578	1%	2,532	497	
Street	195,000	9%	18,015	29,489	13%	32,370	6,355	
Water	700,000	34%	64,671	105,859	46%	116,200	22,813	
Wastewater	630,000	30%	58,204	95,273	40%	102,049	20,035	
All Funds	<u>2,084,275</u>	100%	<u>192,560</u>	<u>315,200</u>	100%	<u>253,150</u>	<u>49,700</u>	<u>810,610</u>
PW Only	<u>1,525,000</u>		<u>140,890</u>	<u>230,622</u>		<u>253,150</u> with parks	<u>49,700</u> with parks	
Admin Council		10-12	<u>180,510</u>					
		10-13	<u>12,050</u>					
			<u>192,560</u>					

City of Willamina  
Budget 2018-19

Appropriations for	
Adopted Budget for 2018-19	FY19 Adopted
<b>10 General</b>	<b>(1,168,054)</b>
2 Administration	(277,139)
3 City Services	(280,904)
4 Public Safety	(295,900)
6 Capital Outlay	(18,000)
9 Contingency	(296,111)
<b>20 Streets</b>	<b>(336,773)</b>
2 Street Operations	(159,814)
7 Grant	(50,000)
8 Transfer	(18,015)
9 Contingency	(108,944)
<b>21 Street SDC</b>	<b>(159,000)</b>
6 Capital Outlay	(10,000)
9 Contingency	(149,000)
<b>30 Water</b>	<b>(920,260)</b>
2 Water Operations	(508,322)
6 Capital Outlay	(55,000)
7 Debt Service	(52,812)
8 Transfer	(145,671)
9 Contingency	(158,455)
<b>31 Water SDC</b>	<b>(80,752)</b>
6 Capital Outlay	(10,000)
8 Transfer	(13,203)
9 Contingency	(57,549)
<b>40 Wastewater</b>	<b>(851,501)</b>
2 Wastewater Operation	(440,407)
6 Capital Outlay	(10,000)
7 Debt Service	(169,658)
8 Transfer	(77,104)
9 Contingency	(154,332)
<b>41 Wastewater SDC</b>	<b>(38,724)</b>
6 Capital Outlay	(10,000)
8 Transfer	(23,752)
9 Contingency	(4,972)
	-
7 Debt Service	-
8 Transfer	-
9 Contingency	-
<b>Grand Total</b>	<b>(3,555,064)</b>



**CITY OF WILLAMINA  
MISSION STATEMENT**

It is our mission to build and maintain a community that promotes family, economic growth, and citizen involvement while honoring our rich history

## City of Willamina Budget 2018-19 Salary and FTE

2018-19 Personal Service	Annual Increase	Salary	Taxes	PERS	Benefits	Work Comp	Total
<b>Admin PR</b>	<b>10,817</b>	<b>209,000</b>	<b>20,900</b>	<b>12,300</b>	<b>72,000</b>	<b>1,000</b>	<b>315,199</b>
<b>Library</b>	<b>1,872</b>	<b>39,500</b>	<b>3,950</b>	<b>2,400</b>	<b>19,500</b>	<b>60</b>	<b>65,410</b>
<b>Museum</b>	-	-	-	-	-	-	-
<b>Public Safety</b>	<b>1,792</b>	<b>28,000</b>	<b>2,800</b>	<b>1,800</b>	<b>25,300</b>	<b>300</b>	<b>58,201</b>
<b>PW PR</b>	<b>14,671</b>	<b>181,500</b>	<b>18,100</b>	<b>14,800</b>	<b>72,000</b>	<b>2,000</b>	<b>288,399</b>
<b>Sewer</b>	<b>2,511</b>	<b>57,000</b>	<b>5,700</b>	<b>3,600</b>	<b>20,000</b>	<b>1,500</b>	<b>87,799</b>
<b>Water</b>	<b>4,135</b>	<b>58,000</b>	<b>5,800</b>	<b>7,000</b>	<b>10,200</b>	<b>1,500</b>	<b>82,501</b>
<b>Grand Total</b>	<b>35,798</b>	<b>573,000</b>	<b>57,249</b>	<b>41,900</b>	<b>219,000</b>	<b>6,360</b>	<b>897,509</b>

Employees	FTE	Count
<b>10-18 Public Safety</b>		
Code Compliance	0.8	1
<b>10-65 Library</b>		
Library Manager	0.8	1
Staff	0.4	1
<b>10-67 Museum</b>		
Staff	-	
<b>10-70 Admin PR</b>		
City Manager	1.0	1
Deputy City Recorder	1.0	1
Finance Manager	1.0	1
<b>10-71 PW PR</b>		
Public Works Director	1.0	1
Utility Operator 1	1.0	1
Staff - Seasonal	0.8	1
Office Specialist 2	0.8	1
Billing Specialist & Deputy Court Clerk	1.0	1
<b>30-11 Water</b>		
Water Plant Operator	1.0	1
<b>40-11 Sewer</b>		
Waste Water Plant Operator	1.0	1
<b>Grand Total</b>	<b>11.6</b>	<b>13</b>

## CAPITAL PROJECTS FOR FISCAL YEAR 2018-2019

### 10 General Fund

10-80-6003	Capital Outlay – City Hall Siding	\$ 8,000
10-80-6001	Capital Outlay – City Website	\$ 10,000

### 21 Street SDC

21-80-6000	Capital Outlay – Capital Improvement Plan for SDC Rate Review Project	\$ 10,000
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### 30 Water

30-80-6001	Capital Outlay	\$ 50,000
30-80-6002	Capital Outlay – GIS Mapping of System	\$ 5,000

### 31 Water SDC

31-80-6000	Capital Outlay – Capital Improvement Plan for SDC Rate Review Project	\$ 10,000
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### 40 Wastewater

40-80-6000	Capital Outlay	\$ 10,000
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### 41 Wastewater SDC

41-80-6000	Capital Outlay – Capital Improvement Plan for SDC Rate Review Project	\$ 10,000
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**Grand Total:** **\$113,000**

## City of Willamina Budget 2018-19 Debt

Purpose	Rate	Date	Balance 6/30/2018	Prin	Int	Payment	Balance 6/30/2019
WW Treatment Imprv	4.34%	11/17/2003	1,024,490.00	72,602.00	46,809.22	119,411.22	951,888.00
WW Treatment Imprv F	5.16%	12/1/1999	260,116.00	36,591.00	13,655.50	50,246.50	223,525.00
Water (FHA)	5.00%	11/25/1980					
Water (FHA)	4.50%	2/1/2002	746,909.02	19,202.73	33,609.27	52,812.00	727,706.29
			-				-
			<u>2,031,515.02</u>			<u>222,469.72</u>	<u>1,903,119.29</u>

75%	75%	0	25%	86%	86%	14%	14%
Water Prin	Water Int	Water SDC Prin	Water SDC Int	Sewer Prin	Sewer Int	Sewer SDC Prin	Sewer SDC Int
				62,437.72	40,255.93	10,164.28	6,553.29
				31,468.26	11,743.73	5,122.74	1,911.77
14,402.05	25,206.95	4,800.68	8,402.32				
<b>14,402.05</b>	<b>25,206.95</b>	<b>4,800.68</b>	<b>8,402.32</b>	<b>93,905.98</b>	<b>51,999.66</b>	<b>15,287.02</b>	<b>8,465.06</b>

<u>Transfers</u>	<u>Fund</u>	<u>GL</u>	<u>Amount</u>
30-90-9231	Transfer in	30-90-9231 Transfer in	(13,203)
31-90-9750	Transfer out	31-90-9750 Transfer out	13,203
40-90-9241	Transfer in	40-90-9241 Transfer in	(23,752)
41-90-9750	Transfer in	41-90-9750 Transfer in	23,752
30-82-8030	Water Prin	30-82-8030 Water Prin	19,203
30-82-8035	Water Int	30-82-8035 Water Int	33,609
40-82-8040	Sewer Prin	40-82-8040 Sewer Prin	109,193
40-82-8045	Sewer Int	40-82-8045 Sewer Int	60,465
			-
			<u>222,470</u>

# Appendix

**WILLAMINA BUDGET COMMITTEE MEETING  
WEST VALLEY FIRE  
825 NE Main St. Willamina  
AGENDA  
MAY 22, 2018  
6pm**

Governing Body:

City of Willamina Mayor	Ila	Skyberg
City of Willamina City Council	Rita	Baller
City of Willamina City Council	Bob	Burr
City of Willamina City Council	Craig	Johnson
City of Willamina City Council	Theresa	McKnight
City of Willamina City Council	Heather	Stritzke
City of Willamina City Council	April	Wooden

Staff:

City Manager	Kenna	West
Finance Manager	Scott	Clark
Deputy City Recorder	Debbie	Bernard

Budget Committee Members:

Budget Committee	Laurie	Toney
Budget Committee	Shirley	Fitzgerald
Budget Committee	Vern	Holstad
Budget Committee	Barbara A.	Leavens
Budget Committee	Dawn	Owings
Budget Committee	James (Jaime)	VanDenBosch
Budget Committee	Samantha	Morey

Roll Call

- I. Flag Salute
- II. Selection of Chairperson
- III. Public Hearing – Possible Uses of State Revenue Sharing

*The Budget Committee will conduct a Public Hearing on possible uses of State Revenue Sharing Funds in the FY 2018-19 Proposed Budget*

- IV. Presentation of the Budget Message
- V. Budget Deliberations
- VI. Budget Approval
- VII. Adjourn

*Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council Chambers are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.*

**Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900**

**411 NE "C" Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121  
willaminaoregon.gov**

<b>EVENT Budget Calendar</b>	<b>Attendees</b>	<b>Planned Dates(s)</b>
Estimate current year -end revenue and expenditures	Dept. Heads	Tuesday, February 13, 2018
Requested budget prepared and provided to City Manager	City Mgr., Finance Mgr., Dept. Heads	Monday, April 16, 2018
Budget Message	City Manager	Tuesday, April 24, 2018
PUBLISH "Notice of Budget Committee Meeting" (ORS 294.426)	City Recorder	<u>April 25, 2018</u> , 5-30 days before meeting, 10+days on website
Provide proposed budget (ORS 294.408)	Mayor, City Council City Mgr., Dept. heads	<u>Tuesday May 1, 2018</u>
First Budget Committee meeting approves budget (OR 294.428)	Budget Committee	5/15/2018 Rescheduled for 5/22/2018
Second Budget Committee meeting	Budget Committee	Tuesday May 29, 2018
Publish "Notice of Budget Hearing"(ORS 294.438, 294,.448)	City Recorder	<u>May 25, 2018</u> , 5-30 days before meeting, 10+days on website
City Council hold public hearing; adopts budget; levies taxes (ORS 294.456)	City Council	Tuesday, June 12, 2018
Adopted budget goes into effect	City	Sunday, July 1, 2018
Adopted budget submitted to County, Assessor and Department of Revenue (ORS 294.458)	City Recorder	Friday, July 13, 2018

**City Of Willamina**  
**Minutes of the Annually Meeting of the City Council**  
**May 10, 2017**  
**6:00 PM**

**Location of Meeting:**

West Valley Fire  
825 NE Main ST  
Willamina, Oregon 97396

**Present at Meeting:**

City Of Willamina Mayor  
Ila Skyberg  
City Of Willamina City Councilor  
Bob Burr  
City Of Willamina City Councilor  
Craig Johnson  
City Of Willamina City Councilor  
Heather Stritzke  
City Of Willamina City Councilor  
Rita Baller  
City Of Willamina City Councilor  
Theresa McKnight  
City Of Willamina City Councilor  
April Wooden  
Budget Committee Barbara A. Leavens  
Budget Committee Dawn Owings  
Budget Committee Samantha Morey  
Budget Committee Laurie Toney

**Absent from Meeting:**

Budget Committee Gregg Kruchok  
Budget Committee Mary Jane Hollinger  
Budget Committee Vern Holstad

The regular meeting of the City Council of City of Willamina was called to order at 6:00 pm on May 10, 2017 at West Valley Fire by Budget Committee Chair Laurie Toney. A roll call was taken by the City Recorder Debbie Bernard and a quorum was present.

**I. Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved.

**II. Review of Previous Minutes**

There were no previous minutes submitted or approved.

### III. Consideration of Open Issues

1. Selection of Chair Person

City Recorder Debbie Bernard

The City Recorder explained that previous year chairperson was Laurie Toney. She asked for nomination for a chair for the 2017-18 Budget year.

Councilor Rita Baller moved to nominate Laurie Toney. Councilor McKnight seconded the motion. There were no other nominations.

**MOTION:** Councilor Baller moved to nominate Laurie Toney. Councilor McKnight seconded. Motion carried unanimously with Councilors Baller, Burr, McKnight, Johnson, Stritzke and Wooden, budget committee member's, Leavens, Owings, Morey voting aye. All in Favor.

Three members of the budget committee were absent; Mary Jane Hollinger resigned the day of May 10, 2017 in writing. Councilor McKnight asked if Shirley Fitzgerald who was seated in the audience could sit on the budget committee tonight. The City Manager Bob Sivick reviewed the local budget law and stated that in fact she could be unanimous voted on. There was a motion.

**MOTION:** Councilor McKnight moved to accept Shirley Fitzgerald to the Budget committee. Councilor Stritzke seconded. Motion carried unanimously with Councilors Baller, Burr, McKnight, Johnson, Strike and Wooden, budget committee member's, Leavens, Owings, Morey voting aye. All in Favor.

2. Public Hearing On 2017-18 Budget Possible Uses Of State Revenue Sharing  
Chair Laurie Toney

Chair Toney Open the Public Hearing and asked for Public comment.

Shirley Fitzgerald at the last City Council meeting said she saw a problem with two checks reported on the last check register which was a part of the Council Packet. She finds that concerning and prompted to look at the budget. City Manager Bob Sivick responded to Shirley and asked that she stop by his office to further discuss her concerns; Shirley agreed to meet Bob at City Hall.

3. Budget Message

City Recorder Debbie Bernard

The City Recorder gave an outline of the process of the budget document to the committee. She then introduced the City Manager Bob Sivick to deliver the budget message.

(The City Manager followed his written message in the budget document in the oral presentation; the tape recorder did not record his oral message.)

Bob started his introduction by explaining his role as the budget officer and the

roll of the budget committee.

## INTRODUCTION

My role (and yours as well) is to propose an annual budget to the Willamina City Council (Council), the governing body of the City of Willamina (City). It is the exclusive right and duty of the Council to formally adopt a budget and doing so is the most important action it will take in any year. The budget is not just a spread sheet of numbers but the Cities fiscal blueprint setting forth its priorities for the coming year.

This budget message is my first, last, and only as Willamina City Manager. I was appointed City Manager last summer with the task of addressing and resolving numerous problems faced by the City stemming from years, even decades of poor leadership and management. This budget will only address the City fiscal and infrastructure problems. It does not and cannot address any operational issues as those problems will be addressed by my successor, the Cities elected leadership, and ultimately its electorate.

## PERSONNEL

This budget does not propose a reduction in City personnel. The City is well below the national average for the number of employees relative to population, particularly as it also operates a municipal water and wastewater utility. Consequently, the Cities limited staff struggles to provide necessary services to the public. Accordingly, any cost savings from reducing staff would be far outweighed by a draconian decrease in service.

## REVENUE

### AD VALOREM TAX

Most discussions of public budgeting focuses on seeking cost savings by decreasing spending. However, having adequate revenue to fund necessary and discretionary activities is also important. Oregon law limits the sources and amount of revenue available to municipalities. Consequently, revenue for the general fund is largely restricted to ad valorem, commonly known as property taxes. Fees are the other main source of revenue to the City.

With regard to property taxes, there are only three ways to increase revenue:

1. Increase the mill levy or tax rate for real property.  
As mentioned previously, Oregon law limits cities to a permanent rate limitation which can only be altered by an act of the legislature.
2. Increased revenue resulting from higher valuations.  
The Oregon Constitution restricts increases to a

maximum assessed value generally no more than three percent annually. The exception is the addition of improvements to real estate, in most instances the construction of buildings. Additionally, the determination of value is a County governmental function.

3. Increase the amount of and/or the value of real property subject to taxation by the City of Willamina. This can best be accomplished by:

A. Annexing real estate, particularly improved real estate abutting the City limits within the urban growth boundary.

B. Being receptive to the construction of new commercial or residential structures within the City limits or potentially annexable areas.

#### FEES

A common misconception of fees is they are designed to penalize persons for particular activities. In fact, fees are designed to insure persons who create unique governmental expenses pay for most or all that expense so it is not subsidized by the common taxpayer. Examples are fees related to permits which pay for staff time or charges for real estate development which necessitates additional expense for building or maintaining infrastructure.

As part of this budget process, City staff examined the Cities fee schedule and proposed increases in fees based on the following criteria:

1. Whether the amount of the fee kept up with the rate of inflation since the time it was set or last raised and
2. Whether the amount of the fee accurately reflected the cost to the City for the time and expense incurred in undertaking activities covered by the fee.

#### GRANTS

City staff pursues grants as a matter of course but is hampered by the Cities poor financial track record. The City has one year of exhibiting good fiscal management and discipline and needs to continue for an additional one or

perhaps two more years before it will be awarded or even eligible to apply for sizeable grants. Additionally, most of these grants require matching funds and as Willamina is cash strapped that also serves to put several grants out of reach.

One strong area is the City staff's success in seeking and receiving assistance in terms of time and expertise from a variety of public and private organizations. Since last September the City received assistance in economic development and planning from the following:

1. Office of the Governor Regional Solutions
2. Oregon Department of Land Conservation and Development
3. United States Environmental Protection Agency Building Blocks for Sustainable Communities Program
4. Oregon Chapter of the American Planning Association
5. Portland State University College of Urban & Public Affairs

Past success in receiving assistance does not guarantee continued assistance. Because these organizations devoted great resources to the City it is imperative the City follow through on recommended actions. If the City fails to do so such assistance will likely cease and be redirected to more cooperative and deserving communities.

## FUNDS

### GENERAL FUND

The General Fund remains cash strapped particularly with regard to low cash reserves. That will remain the case for the near future necessitating a continuation of austerity measures such as operating the Library largely with volunteer labor. Three things can improve the city's General Fund situation:

1. The Oregon legislature loosening laws allowing municipalities access to additional revenue;
2. Expansion of the City's tax base; and
3. A sensible labor contract allowing the City to better

manage overtime and call back pay.

The first item is outside the Cities control but City staff continues to pursue relief for taxpayers with regard to items two and three.

#### UTILITY ENTERPRISE FUNDS

There is no reason these funds should ever run a deficit or have insufficient capital for long term capital improvements as the City enjoys a monopoly in providing particular necessary utility services. However, years of mismanagement have left the water fund in debt to the general fund along with poorly maintained infrastructure. The present Administration began the process of reform by tightening collection procedure for delinquent water bills. Despite great pressure, the Administration stayed the course and as predicted, the problem resolved itself as delinquencies declined dramatically.

Long term water and sewer rate increases are being proposed to the governing body. If approved, said increases will eventually restore the utilities fiscal health in sufficient time to enable the City to borrow funds on favorable terms for capital improvements.

#### DEBT SERVICE FUND

The City continues to make timely debt payments as part of its fiscal rehabilitation program. That policy will not and must not change.

#### CAPITAL IMPROVEMENTS

The City desperately needs to borrow funds to undertake capital improvements to its street, water, and sewer infrastructure. As discussed earlier, it must maintain fiscal discipline for one or two more years before doing so.

City Manager Bob Sivick said that the administration is cognizant of the lack of confidence Willaminites have in their municipal government due in part to the deterioration of City infrastructure. The Administration will propose small scale capital improvements such as rebuilding one or two residential streets. This action will not only improve the morale of City taxpayers but will cast the Cities management in a favorable light when the City seeks to borrow substantial funds to finance large, long term capital improvements.

4. Budget Deliberations  
City Recorder Debbie Bernard

The City Recorder shared an overview of budget in summary and then in detail and asked for questions.

1. The City Recorder made References to the small changes to the budget. Those changes included adding a budget for the museum and capitol for the water operations. Also added a part-time person for the museum and a part-time person for the library. Councilor Baller asked the question if the Public Works part-time help will go to full time. Debbie responded that the position is budgeted for 6 months.
2. The City Recorder stated that Resources are revenue and Requirements are expenditures.
3. An additional change in the General Fund included Council Stipends, which were taken out of the previous year's budget. The stipend is returning in the budget for Mayor and City Council and is paid on monthly bases.
4. A comment from City Manager Bob Sivick referencing the elected officials working free or gratis. "If you are on the Council you should receive some sort of compensation, he said. It shows the work involved has value. The council members then have the right to accept the compensation or return it to the General Fund." Debbie explained that the line item of \$13,000 included additional expenditures not just the stipend for example conferences.
5. A question was raised from Budget Chair Lori Toney stated she was confused by the planning budget going from \$8000 to \$45,000 and asked for an explanation. In response it was explained by the City Recorder that the cost of processing an applications is at a higher cost than covered by the fee the City charges; for example a conditional use or variance or an annexation doesn't come close to the existing fee charged to the applicant. The expenditure to the city is usually in excess of the fee. The reason for that is the cost of staff, planner, attorney, and city engineer. Growth is also anticipated in the next budget year increasing the cost of planning budget.
6. City Manager Bob Sivick discussed the fees for Lisa Bronson the City Contract Planner. The City Recorder commented that her rate was \$85 the lowest of all the professionals. She added that the fees for an annexation where at \$1500.00 for the latest annexation and that amount is exhausted very quickly. The fee now is \$2500. The point was made that this is not creating revenue but is actually trying to recoup the cost for the city.
7. The Mayor raised a question regarding the budget for the planner and was directed to the total in the gray line. Both matched to the \$45,000.
8. City Counselor Bob Burr made comment on the Downtown Loan. Debbie explained that this loan was designed to help business owner with improvements such as awnings, painting and signs. For years business could borrow from it paying back to the city at a very low interest rate. There currently is a fund balance of \$2,000 that hasn't been used. The City Recorder stated a reference of encouraging a new business owner to apply. The City Recorder also explained why the Downtown Loan has a balance of only \$2000. The fund was poorly managed and there is just no money to pay back

- the fund. New software and staff that has been put in place should help manage funds effectively.
9. The City Recorder moved to the next topic discussed which public safety was. Currently there are 1.5 police. No change from last year. One serves the community fulltime and one serves part time. City Manager Bob Sivick explained that this was in line with what is called a “Caretaker Type Budget”. Police officers are expensive and there is just no money in the budget for 2. Budget Committee Member Dawn Marie Owens expressed her frustration on the amount of time it takes for law enforcement to respond. Specifically non-emergency needs. City Manager Bob Sivick explained how calls are prioritized. Thus, law enforcement will respond to emergency call before responding to non-emergency calls. Scott Clark added a reference that the budget for 911 was included.
  10. Mayor Skyberg had a questioned regarding page 21. She asked why there was a budget for court as she thought we were taking it out of budget. City Manager Bob Sivick explained that his predecessor Ross Schultz wanted it out however; when he arrived he decided best to keep the court going forward. He said it was a decision made on his part. The Mayor then stated so it doesn’t pay for itself. Bob responded it does not pay for itself; in addition to library and parks that do not pay for themselves.
  11. Chair Laurie Toney raised concern about the fees being charged for reconnecting water service. City Manager Bob Sivick addressed the need for the fees being charged for recouping city costs. It also serves as a deterrent because of the hassle involved.
  12. Budget Committee Member Shirley Fitzgerald questioned the water deposits.
  13. The City Recorder explained what happens to deposits received for new water accounts and what happens to that deposit at the close of the account.
  14. Councilor Stritzke commented that the deposit in Willamina is reasonable and compared other deposits in places where she lived.
  15. The City Recorder discussed the Water SDC budget. It was discussed that part of the expenditure is for meter replacement. Public Works Director Jeff Brown explained that over a third of the meters are old. The main concern is that when the meter fails is usually in the favor of the customer.
  16. Chair Toney commented on the time coming close to us getting out at 8:30pm.
  17. The City Recorder concluded the summary of the budget by stating that we are closing out debt fund and said the each fund will pay their debt.

#### Approved Budget 2017-18

Chair Laurie Toney

Chair Laurie Toney asked for a motion to approve the 2017-18 Budget; she asked for discussion; she asked for opposition and stated all were in favor.

**MOTION:** Councilor Johnson moved approve 2017-18 Budget. Councilor Stritzke seconded. Motion carried unanimously with Councilors Baller, Burr, McKnight, Johnson, Stritzke and Wooden, Budget Committee members, Leavens, Owings, Morey, Fitzgerald and Toney voting aye. All in Favor.

#### **IV. Agenda and Time of Next Meeting**

The next meeting will be held at 6:00 PM on June 13, 2017 at:  
West Valley Fire  
825 NE Main St  
Willamina, Oregon 97396

The agenda for the next meeting is as follows:  
Adopt the 2017-18 Budget approved by the Budget Committee on Tuesday June 13, 2017.

The meeting was adjourned at 8:30 PM by Budget Committee Laurie Toney.

Minutes submitted by: City Recorder Debbie Bernard

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Minutes approved by: Chair Laurie Toney

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WILLAMINA ECONOMIC IMPROVEMENT DISTRICT							
FY 2018/2019 EID ASSESSMENT							
Properties in the City of Willamina which are zoned "commercial" or "industrial" assessed as follows:							
Fully benefited commercial property – ¼ of 1.0% of assessed value;							
Commercial properties on side streets – 1/8 of 1.0% of assessed value;							
Commercial properties in industrial area – 1/8 of 1.0% of assessed value; and							
Commercial properties that also include resident property – prorated.							
(Assessed values are the latest available from the County Assessor's Offices as of 5/14/18)							
The Willamina Business Group recommended a maximum amount billed to any one person of \$500,							
And a minimum amount to any one person of \$50.00 (See Ord #659, adopted 12/10/2015)							
Addresses updated 06/30/16							
Ordinance 659 passed by the City Council of the City of Willamina 12/10/2015 renewing District through 12/31/2020							
Mailing Address	Tax Lot No.	Assessed Value		Short Name	Owner	Rate	Situs Address
1974 FOURTH ST NE SALEM OR 97301	R6701DC 00400 Polk County	\$ 44,440.00	\$55.55	Eddy Trucking	Donald K Clark	Ind.-1/8	431 Barber Ave Acct #277589
PO BOX 304 WILLAMINA OR 97396	R6606 00800	\$ 179,984.00	\$112.49	Willamina Meat	Alger Family Trust	Ind.- 1/8/2-1/2 Res.	1200 NE Main St
431 NE B ST WILLAMINA OR 97396	R6701AC 12200	\$ 26,358.00	\$65.90	Boardman	Boardman, William	Com-Full Ben.	126 NW 1st St
1232 NW OAKMONT CT MCMINNVILLE OR 97128	R6701AC 13300	\$ 69,991.00	\$500.00	Augie F	Frownfelter Trusts*	Com-Full Ben.	NW 1st St
1232 NW OAKMONT CT MCMINNVILLE OR 97128	R6701AC 13400	\$ 17,427.00		Augie F	Frownfelter Trusts*	Com-Full Ben.	NW Main St
1232 NW OAKMONT CT MCMINNVILLE OR 97128	R6701AC 13500	\$ 386,685.00		Willamina Select Market	Frownfelter Trusts*	Com-Full Ben.	112 NW 1st St
PO BOX 349 WILLAMINA OR 97396	R6701AC 13600	\$ 287,422.00		Coyote Joe's	Frownfelter Trusts*	Com-Full Ben.	142 NW Main St
2801 THIRD ST TILLAMOOK OR 97141	R6701AD 08900	\$ 888,451.00	\$500.00	Willamina Shell	Tall Timer Investment	Com-Full Ben.	692 NE Main St***
23250 NE HAYLAND DR NEWBERG, OR 97132	R6701AD 10000	\$ 259,072.00	\$500.00	Car Wash/Video Store	Marugg, Greg	Com-Full Ben.	450 NE Main St
PO BOX 303 WILLAMINA OR 97396	R6701BD 05600	\$ 31,269.00	\$39.09	Honeydew Const.	Attebery, Martin **	Industrial - 1/8	902 NW Main St
25850 Salmon River Hwy Willamina OR 97396	R6701DA 00500	\$ 287,720.00	\$500.00	Hofenbrendl Barb	Hofenbrendl Barb	Com-Full Ben.	322 NE 1st St
PO BOX 39 WILLAMINA OR 97396	R6701DA 00600	\$ 96,993.00	\$121.24	Ellis	Patricia Ellis Rev Living Trust	Side Street -1/8	374 NE D St
PO BOX 37 WILLAMINA OR 97396	R6701DA 01000	\$ 10,998.00	\$500.00	Burr	Burr, Robert*	Com-Full Ben.	212 NE Main St
746 NE C ST WILLAMINA OR 97396	R6701DA 01200	\$ 43,822.00	\$54.78	Bailey-Saucy	Bailey JOI D	Side Str 1/8	372 NE C St
PO BOX 37 WILLAMINA OR 97396	R6701DA 01300	\$ 204,010.00		Quick Check Records Inc	Burr, Robert*	Com-Full Ben.	212 NE Main St
PO BOX 37 WILLAMINA OR 97396	R6701DA 01400	\$ 24,347.00		Burr	Burr, Robert*	Com-Full Ben.	242 NE Main St
150 NE MAIN ST. WILLAMINA OR 97396	R6701DA 01500	\$ 50,598.00	\$500.00	Vinson	Vinson, Katie	Com-Full Ben.	252 NE Main St
39201 COAST CREEK RD. WILLAMINA OR 97396	R6701DA 01600	\$ 16,979.00	\$42.45	Harding	Harding, Karen	Com-Full Ben.	No Situs
PO BOX 11 MCMINNVILLE, OR 97128	R6701DA 01700	\$ 95,181.00	\$237.95	Harding	Harding, Karen	Com-Full Ben.	282 NE Main St
PO BOX 130 WILLAMINA OR 97396	R6701DA 02100	\$ 15,350.00	\$50.00	Kendall	Kendall, Matthew K	Side Str 1/8	352 NE B St
41100 SW TINDLE CREEK RD WILLAMINA OR 97396	R6701DA 02300	\$ 222,793.00		Old Bank	Wildwood Services, Katie Vinson	Com-Full Ben.	110 NE Main St
PO BOX 867 WILLAMINA OR 97396	R6701DA 02400	\$ 24,075.00	\$50.00	Shirley's Hair	Currier, Shirley **	Com -Full Ben. 1/2 Res	130 NE Main St
41100 SW TINDLE CREEK RD WILLAMINA OR 97396	R6701DA 02500	\$ 87,369.00		Café & Hotel Wildwood	Vinson, Katie	Com-Full Ben.	150 NE Main St

WILLAMINA ECONOMIC IMPROVEMENT DISTRICT							
FY 2018/2019 EID ASSESSMENT							
Properties in the City of Willamina which are zoned "commercial" or "industrial" assessed as follows:							
Fully benefited commercial property – ¼ of 1.0% of assessed value;							
Commercial properties on side streets – 1/8 of 1.0% of assessed value;							
Commercial properties in industrial area – 1/8 of 1.0% of assessed value; and							
Commercial properties that also include resident property – prorated.							
(Assessed values are the latest available from the County Assessor's Offices as of 5/14/18)							
The Willamina Business Group recommended a maximum amount billed to any one person of \$500,							
And a minimum amount to any one person of \$50.00 (See Ord #659, adopted 12/10/2015 )							
Addresses updated 06/30/16							
Ordinance 659 passed by the City Council of the City of Willamina 12/10/2015 renewing District through 12/31/2020							
Mailing Address	Tax Lot No.	Assessed Value		Short Name	Owner	Rate	Situs Address
PO BOX 998 WILLAMINA OR 97378	R6701DA 02600	\$ 15,990.00	\$39.98	Center Market	Raman Inc., Singh, Badahur	Com-Full Ben.	180 NE Main St
PO BOX 998 WILLAMINA OR 97396	R6701DA 02700	\$ 103,923.00	\$259.81	Center Market	Raman Inc., Singh, Badahur	Com-Full Ben.	180 NE Main St
41100 SW TINDLE CREEK RD WILLAMINA OR 97396	R6701DA 03000	\$ 61,163.00		Thrift Store	Vinson, Katie & Meredith Scaeffler	Com-Full Ben.	105 NW Main St
121 NE MAIN ST WILLAMINA OR 97396	R6701DA 03200	\$ 118,467.00	\$296.17	Skybergs	Skyberg, Randall & I	Com-Full Ben.	121 NE Main St
121 NE MAIN ST WILLAMINA OR 97396	R6701DA 03300	\$ 75,325.00	\$94.16	Skybergs	Skyberg, Randall	Com -Full Ben. 1/2 Res	131 NE Main St
PO BOX 992 NEWBERG OR 97132	R6701DA 03500	\$ 97,948.00	\$122.44	Cochran	Cochran, Laura D	Com -Full Ben. 1/2 Res	157 NE Main St
4252 BROOKS AVE NE KEIZER OR 97303	R6701DA 03600	\$ 128,586.00	\$321.47	Dillon's	Ghassan, Samander	Com-Full Ben.	181 NE Main St
377 SW OAK ST WILLAMINA OR 97396	R6701DA 03700	\$ 79,841.00	\$500.00	PEP	Jenne, Ralph*	Side Str 1/8	241 NE C St
121 NE MAIN ST WILLAMINA OR 97396	R6701DA 03800	\$ 22,458.00	\$56.15	Skybergs	Skyberg, Randall	Com-Full Ben.	NE B St
377 SW OAK ST WILLAMINA OR 97396	R6701DA 03900	\$ 83,233.00		PEP	Jenne, Ralph*	Com-Full Ben.	227 NE Main St
PO BOX 97 WILLAMINA OR 97396	R6701DA 04400	\$ 21,032.00		PEP	Petroleum Energy Products c/o Jenne, Ralph*	Side Street -1/8	313/317 NE Main St
PO BOX 97 WILLAMINA OR 97396	R6701DA 04400 A01	\$ 91,999.00		PEP	Jenne, Ralph*	Com-Full Ben.	182 NE C St
740 SE MEADOWS LOOP SHERIDAN OR 97378	R6701DA 04500	\$ 99,108.00	\$247.77		B D Badla, LLC C/O Gurmit Kaur	Com-Full Ben.	313/317 NE Main St
439 NE CENTER ST SHERIDAN OR 97378	R6701DA 04700	\$ 99,436.00	\$124.30	Piontek Bakery	Piontek, Ken	Side Street -1/8	212 NE D St
2710 NE CORA DR MADRAS OR 97741	R6701DA 05000	\$ 91,246.00	\$114.06	Vacant	Maben Family Trust, c/o Roberta Maben*	Industrial - 1/8	371 NE Main St
2710 NE CORA DR MADRAS OR 97741	R6701DA 05100	\$ 111,667.00	\$139.58	Slow Train	Maben Family Trust, c/o Roberta Maben*	Industrial - 1/8	391 NE Main St
PO BOX 25 WILLAMINA, OR 97396	R6701DA 05200	\$ 109,597.00	\$137.00	H&R Block	Scott, Jack Sr & Carol F	Industrial - 1/8	421 NE Main St
3620 NW WESTSIDE RD MCMINNVILLE, OR 97128	R6701DA 05300	\$ 56,212.00	\$140.53	G&M Insurance	Gregport Land & Investments	Com-Full Ben.	451 NE Main St
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 05700	\$ 19,070.00	\$23.84	Eddy Trucking	Milan Miller	Indus 1/8	374 NE Main St
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 05800	\$ 4,764.00	\$5.96	Eddy Trucking	Milan Miller	Indus 1/8	511 NE Main St
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 06000	\$ 23,395.00	\$29.24	Eddy Trucking	Milan Miller	Indus 1/8	511 NE Main St

WILLAMINA ECONOMIC IMPROVEMENT DISTRICT FY 2018/2019 EID ASSESSMENT									
Properties in the City of Willamina which are zoned "commercial" or "industrial" assessed as follows:									
Fully benefited commercial property – ¼ of 1.0% of assessed value;									
Commercial properties on side streets – 1/8 of 1.0% of assessed value;									
Commercial properties in industrial area – 1/8 of 1.0% of assessed value; and									
Commercial properties that also include resident property – prorated.									
(Assessed values are the latest available from the County Assessor's Offices as of 5/14/18)									
The Willamina Business Group recommended a maximum amount billed to any one person of \$500, And a minimum amount to any one person of \$50.00 (See Ord #659, adopted 12/10/2015)									
Addresses updated 06/30/16									
Ordinance 659 passed by the City Council of the City of Willamina 12/10/2015 renewing District through 12/31/2020									
Mailing Address	Tax Lot No.	Assessed Value		Short Name	Owner	Rate	Situs Address		
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 06101	\$ 1,426.00	\$1.78	Eddy Trucking	Milan Miller	Indus 1/8	621 NE Main St		
PO BOX 246 IDYLLWILD CA 92549	R6701DA 06400	\$ 235,078.00	\$293.85	Hampton Industrial Saw	Lake, Clarence R & Sharron V	Indus 1/8	460 NE Yamhill St		
1650 NW SUNDIAL RD TROUTDALE OR 97060	R6701DB 00200	\$ 555,254.00	\$500.00	Walsh	Walsh Holdings LLC, Cal Clarke	Indus-1/8	499 NW Main St		
14600 NW WILLAMINA CK RD WILLAMINA OR 97396	R6701DB 00600	\$ 48,488.00	\$121.22	Hofenenbredi, Barb	Gould, Warren & Beverly	Com-Full Ben.	245 SW Lamson St		
PO BOX 195 WILLAMINA OR 97396	R6701DB 00701	\$ 50,347.00	\$125.87	Willamina Saw Service	Pratt, Charles E	Com-Full Ben.	285 SW Main St		
PO BOX 569 WILLAMINA OR 97396	R6701DB 00900	\$ 53,537.00	\$66.92	Dental Office	Brooks, Gary, DMD	Side Street-1/8	247 SW Lamson St		
831 S PACIFIC HWY W RICKREALL OR 97371	R6701DB 01501	\$ 103,399.00	\$129.25	Day Care	A Blair Family Prop LLC	Com -Full Ben. 1/2 Res	329 SW Main St		
1974 FOURTH ST NE SALEM OR 97301	R6701DB 01600	\$ 70,000.00	\$43.75	Eddy Trucking	Clark, Donald K	Ind.-1/8/2-1/2 Res.	431 SW Main St		
680 OAK ST WILLAMINA OR 97396	R6701DD 00500	\$ 195,953.00	\$50.00	Skyberg	Skyberg, Randall & Ila**	Res-Com (100% Res) Full Ben.	188 SE Main St		
PO BOX 206 WILLAMINA OR 97396	R6701DD 01400	\$ 113,704.00	\$142.13		Wasson, Loren & Julia	Com -Full Ben. 1/2 Res	286 SE Main st		
PO BOX 930 CHEWELAH WA 99109	R6701DD 03200	\$ 150,845.00	\$377.11	Willamina Auto	Priester, Levi	Com-Full Ben.	452 SE Main St		
PO BOX 930 CHEWELAH WA 99109	R6701DD 03300	\$ 12,018.00	\$7.51	Allen	Allen, Lucy	Indus/2	791 SE Lincoln St		
		<b>Total Polk County</b>	<b>\$ 44,440.00</b>	<b>\$55.55</b>	<b>*Property(ies) assessed at maximum of \$500</b>				
		<b>Total Yamhill County</b>	<b>\$ 6,431,403.00</b>	<b>\$8,285.70</b>	<b>**Property(ies) assessed at minimum of \$50</b>				
			<b>\$ 6,475,843.00</b>	<b>\$8,341.25</b>	<b>***Tax Lot #R6701AD 09000 has been combined with R6701AD 08900</b>				
		<i>Total Assesed Values</i>		<i>Total Tax</i>					

F:\ECONOMIC IMPROVEMENT DISTRICT\EID ASSESSMENT SPREADSHEET.06-30-16.BY TAX LOT #

of Planning and Development. **DOCKET S-01-18**, a request by Kevin George for a four lot subdivision on a parcel zoned AF-10, Agricultural Forestry Small Holding. The average lot size for the proposed subdivision is 11-acres and the smallest parcel located within the proposed subdivision is 10.95 acres. The parcels will be accessed by individual private driveways from NW Phillips Rd. The parcel is identified as Tax Lot 2414-1301 and is located at 2751 NW Phillips Rd, Gaston. This application is being reviewed based on criteria in Section 501.06 of the Yamhill County Zoning Ordinance and the Yamhill County Land Division Ordinance. Interested persons may respond in writing by 5 p.m., May 14, 2018, to comment on, or to request the above application be considered at a public hearing. A request for a hearing must state the basis for requesting the hearing and must be accompanied by a \$250.00 fee for each request. Additional information is available from the Planning Department at 503-434-7516. Dated April 27, 2018, by Ken Friday, Planning Director.  
NR Published April 27, 2018

**PUBLISHED SUMMONS**

IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR YAMHILL COUNTY Juvenile Department

In the Matter of AVIENDHAMILLER EAKIN, Child Case No. 17JB03039 PUBLISHED SUMMONS TO: Maximiliano Castillo Colorado IN THE NAME OF THE STATE OF OREGON:

A petition has been filed asking the court to enter a judgment establishing the paternity of the above-named child. **YOU ARE DIRECTED TO FILE A WRITTEN ANSWER** to the petition **NO LATER THAN 30 DAYS AFTER THE DATE OF FINAL PUBLICATION OF THIS SUMMONS**, specified herein, consenting to or objecting to the establishment of the child's paternity and informing the court of your current residence address, mailing address and telephone number. **YOUR ANSWER SHOULD BE MAILED TO** Yamhill County Courthouse, 535 NE 5th Street, McMinnville, OR, 97128 and DHS attorney, AAG Simonne Weyand, 1162 Court Street NE, Salem, OR 97301-4096. This summons is published pursuant to the order of the circuit court judge of the above-entitled court, **March 27, 2018**. The

and may schedule a public hearing related to the petition and order you to appear personally. **IF YOU ARE ORDERED TO APPEAR, YOU MUST APPEAR PERSONALLY IN THE COURTROOM, UNLESS THE COURT HAS GRANTED YOU AN EXCEPTION IN ADVANCE UNDER ORS 419B.918 TO APPEAR BY OTHER MEANS INCLUDING, BUT NOT LIMITED TO, TELEPHONIC OR OTHER ELECTRONIC MEANS. AN ATTORNEY MAY NOT ATTEND THE HEARING(S) IN YOUR PLACE.**

**PETITIONER'S ATTORNEY**  
Simonne Weyand  
Senior Assistant Attorney General  
Department of Justice  
1162 Court Street NE  
Salem, OR 97301-4096  
Phone: (503) 934-4400  
ISSUED this 10th day of April, 2018  
Issued by Simonne Weyand #044936  
Senior Assistant Attorney General  
NR Published April 13, 20, 27, May 4, 2018

**NOTICE OF SHERIFF'S SALE**

On 5/8/2018 at the hour of 10:00 a.m. at the front steps of the Yamhill County Courthouse, 535 NE Fifth Street, in the City of McMinnville, Oregon, the defendant's interest will be sold, subject to redemption, in the real property commonly known as **312 N 2nd Street, Carlton, Oregon 97111**. The court case number is 17CV08849 filed out of Yamhill County Circuit Court, where Bank of America, N.A., is plaintiff and Eric L. Scott; Occupants of the property is defendant. The sale is a public auction to the highest bidder for cash or cashier's check, in hand, made out to Yamhill County Sheriff's Office. For more information on this sale go to: [www.oregonsheriffs.com/sales.htm](http://www.oregonsheriffs.com/sales.htm)  
Tim Svenson, SHERIFF  
Yamhill County, Oregon  
By: Candice Bernard/Civil Clerk  
NR Published April 6, 13, 20, 27, 2018

**Read it**  
.....  
call 503-472-1199  
.....  
**to Subscribe**

whose rights may be affected by this proceeding may obtain additional information from the records of the court, the Personal Representative, or the Attorney for the Personal Representative. Dated and first published this 27 day of April, 2018.  
/s/ Pamela J. Gagon  
Personal Representative  
**Petitioner**  
Pamela J Gagnon  
926 S Breaker Avenue  
Rockaway Beach, OR 97136  
503-928-2869  
**Attorney for Petitioner**  
Mark G. Obert, OSB 963800  
Attorney at Law  
1215 N. Adams. PO Box 626  
McMinnville, OR 97128  
503-472-9555  
503-472-9550 Fax  
mobert@johnstone-law.com  
NR Published April 27, May 4, 11, 18, 2018

**PUBLIC NOTICE**

**NOTICE OF BUDGET COMMITTEE MEETING CITY OF WILLAMINA**

A public meeting of the Budget Committee of the City of Willamina, Yamhill County and Polk County, State of Oregon, on the budget for the fiscal year July 1, 2018 to June 30, 2019, will be held at West Valley Fire, 825 NE Main St, Willamina, Oregon. The meeting will take place on Tuesday, May 15, 2018 at 6:00 pm. The purpose of the meeting is to receive comment from the public on the budget and to discuss possible uses of State Revenue Sharing Funds. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at this meeting and discuss the proposed programs and uses of State Revenue Sharing Funds with the Budget Committee. Additional meetings may be scheduled by the Budget Committee as needed. A copy of the budget document may be inspected or obtained on or after May 11, 2018 at Willamina City Hall, 411 NE "C" St. Willamina, Oregon, between the hours of 8:00 am and 5:00 pm or at the City website [www.willaminaoregon.gov](http://www.willaminaoregon.gov).  
NR Published April 27, 2018

**Please Drive CAREFULLY in School Zones**

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## Legal Notices

### PUBLIC NOTICE NOTICE OF RESCHEDULED BUDGET COMMITTEE MEETING CITY OF WILLAMINA

A public meeting of the Budget Committee of the City of Willamina, Yamhill County and Polk County, State of Oregon, on the budget for the fiscal year July 1, 2018 to June 30, 2019, will be held at West Valley Fire, 825 NE Main St, Willamina, Oregon. The **RESCHEDULED Meeting** will take place on Tuesday, May 22, 2018 at 6:00 pm and not May 15, 2018 as originally scheduled. The purpose of the meeting is to receive comment from the public on the budget and to discuss possible uses of State Revenue Sharing Funds. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at this meeting and discuss the proposed programs and uses of State Revenue Sharing Funds with the Budget Committee. Additional meetings may be scheduled by the Budget Committee as needed. A copy of the budget document may be inspected or obtained on or after May 18, 2018 at Willamina City Hall, 411 NE "C" St., Willamina, Oregon, between the hours of 8:00 am and 5:00 pm or at the City website [www.willaminaoregon.gov](http://www.willaminaoregon.gov). If you have any questions, you may contact Deputy City Recorder Debbie Bernard at 503-876-2242.  
NR Published May 8, 2018

### NOTICE TO INTERESTED PERSONS

IN THE CIRCUIT COURT OF THE  
STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
Probate Department  
In the Matter of the Estate of  
GEORGIA I. PELLETIER,  
Deceased.

Case No. 18PB03543

### NOTICE TO INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that Walter R. Gowell has been appointed Personal Representative of the above-captioned estate. All persons and entities having claims against the estate are required to present them, with vouchers attached, to the Personal Representative

### PUBLIC HEARING

### NOTICE OF PUBLIC HEARING VACATION OF A PORTION OF PUBLIC ALLEY

Notice is hereby given that the Carlton City Council will hold a public hearing shortly after 7:00 p.m. on Tuesday, May 16, 2018, regarding the proposed vacation of a portion of a public alley described as follows: Beginning at a point on the westerly boundary line of Yamhill Street in the City of Carlton, Oregon, said point being located at the Northwest corner of Lot 21 of Yamhill County Survey 2622; thence Westerly following the Northerly boundary lines of Lots 21 and 20 of said County Survey 2622, to an iron pipe located at the Northwest corner of said Lot 20; thence Northerly 10 feet, more or less, to an iron pipe located at the Southwest corner of Lot 3 of County Survey 2622; thence Easterly following the Southerly boundary lines of Lots 3 and 2 of County Survey 2622 to a point on the Westerly boundary line of Yamhill Street; thence Southerly following the Westerly boundary line of Yamhill Street 10 feet, more or less to the point of beginning.

The public hearing will be held as follows:

**Date: Tuesday, May 16, 2018**

**Time: 7:00 p.m.**

**Location: Carlton City Hall, Council Chambers, 191 East Main Street, Carlton, Oregon.**

**Purpose:** The purpose of the public hearing is to accept oral and written public testimony regarding a proposed ordinance vacating the easterly 150 foot-area of the public alley located between Yamhill Street and Scott Street. Any interested individuals may appear to provide comments. Written testimony will be accepted up to and during the public hearing.

**Background:** Oregon Revised Statute ORS 271.130 permits the Carlton City Council to initiate vacation proceedings relating to city streets and alleys.

**Contact:** Questions may be directed to Chad Olsen, Carlton City Manager at 503.852.7575. Dated this 26th day of April 2018.  
NR Published May 1, 8, 2018

### NOTICE TO INTERESTED PERSONS

### CALL FOR BIDS APRIL 26, 2018

The Director of Public Works, Yamhill County, McMinnville, Oregon, will receive sealed bids until May 17th, 2018, at 2:00 p.m. for the "2018 YAMHILL COUNTY CONTRACT MATERIALS, TRUCKING AND STRIPING SERVICES COMPETITIVE QUOTE PACKAGE" The work will consist of (1) providing contract materials supply used in road maintenance and repairs, (2) providing contract trucking services to transport materials used in road maintenance and repairs, or (3) providing county highway striping services. All work will be located in Yamhill County, Oregon.

Plans and Specifications may be obtained from the Yamhill County Department of Public Works, 2060 NE Lafayette Avenue, McMinnville, Oregon 97128. Telephone - (503) 434-7515

Bids shall be mailed or delivered to Griffin Peal, Yamhill County Road Master at the above address, no later than **May 17th, 2018 at 2:00 p.m.** at which time they will be publicly opened and read at the same location. Bids may not be submitted by facsimile or electronic means.

Bids shall be submitted in a sealed envelope plainly marked "2018 YAMHILL COUNTY CONTRACT MATERIALS, TRUCKING AND STRIPING SERVICES COMPETITIVE QUOTE PACKAGE" and shall show the name and address of the bidder on the outside. No bid will be received or considered by the Project Manager unless the bid contains a statement by the bidder that the provisions of ORS 279C.530 shall be complied with. No bid shall be received or considered unless the bidder is registered with the Construction Contractors Board. This project and the resulting contract is for a public works subject to ORS 279C.800 to 279C.870 or the Davis-Bacon Act (40 U.S.C. 314 et. Seq.)

The Board of Commissioners Yamhill County, reserves the right to waive minor informalities and to reject any or all bids that do not comply with prescribe public contracting procedure and requirements, including the requirement to demonstra



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00 "EXHIBIT A"

# News-Register

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611 NE Third Street • (503) 472-5114 • www.NewsRegister.com  
PO Box 727

### AFFIDAVIT OF PUBLICATION

STATE OF OREGON } ss.  
County of Yamhill

I, Tori Lepe, being first duly sworn, depose and say that I am the Legal Clerk, of the NEWS-REGISTER, a newspaper of general circulation as defined by O.R.S. 193.010 and O.R.S. 193.020 published two times each week at McMinnville, County of Yamhill, State of Oregon, and that **City of Willamina - Display Form LB1 - June 1, 2018**  
Subscribed and sworn before me this **6/5/2018**.

FORM LB-1 NOTICE OF BUDGET HEARING			
A public meeting of the City of Willamina City Council will be held on June 12, 2018 at 6:00 pm at West Valley Fire, 825 NE Main ST. Willamina, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2018 as approved by the City of Willamina Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City of Willamina City Hall 411 NE Main St. Willamina, OR 97396, between the hours of 8:00 a.m. and 5:00 p.m. or online at willaminaoregon.gov. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are:			
Contact: Deputy City Recorder, Debbie Bernard	Telephone: 503-829-2242	Email: bernardd@ci.willamina.or.us	
FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2016-2017	Adopted Budget This Year 2017-2018	Approved Budget Next Year 2018-2019
Beginning Fund Balance/Net Working Capital	744,756	1,008,460	961,953
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,240,560	1,256,673	1,885,202
Federal, State and all Other Grants, Gifts, Allocations and Donations	202,258	0	51,100
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements	395,393	778,177	277,745
All Other Resources Except Current Year Property Taxes	22,896	20,000	10,000
Current Year Property Taxes Estimated to be Received	338,293	345,000	369,000
<b>Total Resources</b>	<b>2,944,156</b>	<b>3,408,310</b>	<b>3,555,000</b>
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	651,633	736,831	897,509
Materials and Services	803,709	1,313,082	1,114,913
Capital Outlay	22,850	80,000	113,000
Debt Service	276,657	226,550	222,470
Interfund Transfers	406,395	487,522	277,745
Contingencies	774,912	564,325	929,363
Special Payments	8,000	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	0	0	0
<b>Total Requirements</b>	<b>2,944,156</b>	<b>3,408,310</b>	<b>3,555,000</b>
FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
General Fund	769,360	860,955	1,168,054
FTE	7.7	8.3	10
Street Fund	173,061	376,422	336,773
FTE	0	0	0
Water Fund	442,298	728,334	920,260
FTE	1.0	1.0	1
Sewer Fund	712,789	1,129,073	851,501
FTE	1.0	1.0	1
Other Funds	846,648	313,526	278,412



Mayor Ila Skyberg

**Council Members:**

*Rita Baller, Council President  
Bob Burr  
Craig Johnson  
Theresa McKnight  
Heather Stritzke  
April Wooden*

**City Management:**

*City Manager: Kenna L. West  
Accounting Manager: Scott Clark  
Public Works Director: Jeff Brown  
Library Manager: Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

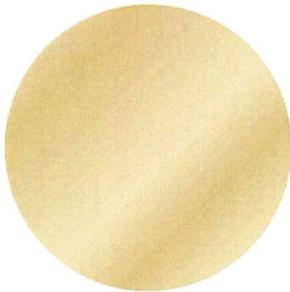
**Resolution 17.18-012**

**A Resolution Declaring the City Election to Receive State Revenues**

Section 1. That pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2018-2019.

Section 2. That this resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Willamina this 12<sup>th</sup> day of June 2018.



*Ila Skyberg*  
\_\_\_\_\_  
Ila Skyberg, Mayor

ATTEST:  
*Debbie Bernard*  
\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

I certify that a public hearing was held before the Budget Committee on May 22, 2018, and a public hearing before the City Council was held on June 12, 2018, giving citizens an opportunity to comment on use of State Revenue Sharing.

*Debbie Bernard*  
\_\_\_\_\_  
Debbie Bernard Deputy City Recorder



Mayor Ila Skyberg

**Council Members:**

*Rita Baller, Council President*  
*Bob Burr*  
*Craig Johnson*  
*Theresa McKnight*  
*Heather Stritzke*  
*April Wooden*

**City Management:**

City Manager: *Kenna L. West*  
Accounting Manager: *Scott Clark*  
Public Works Director: *Jeff Brown*  
Library Manager: *Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**Resolution 17.18-013**

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 TO 366.820 AND 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire Protection
- (3) Street construction, maintenance, and lighting
- (4) Sanity sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

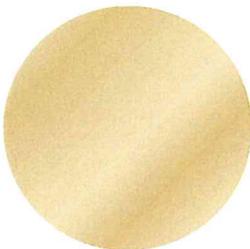
and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS.221.760, now, therefore,

Be it resolved, that the City of Willamina hereby certify that it provides the following four municipal services enumerated in Section 1, ORS 221.760:

- (1) Police protection
- (2) Street Construction, maintenance, & lighting
- (3) Planning, zoning, and subdivision control
- (4) Water and Sewer Utility Services

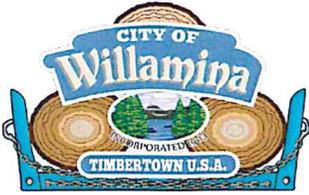
Approved by the City of Willamina this 12<sup>th</sup> day of June, 2018.



*Ila Skyberg*  
\_\_\_\_\_  
Ila Skyberg, Mayor

ATTEST:  
*Debbie Bernard*  
\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

F/RESOLUTIONS/2018-19/17.18.013



Mayor Ila Skyberg

Council Members:

Rita Baller, Council President  
 Bob Burr  
 Craig Johnson  
 Theresa McKnight  
 April Wooden

City Management:

City Manager: Kenna L. West  
 Accounting Manager: Scott Clark  
 Public Works Director: Jeff Brown  
 Library Manager: Sarah Frost

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
 SITTING FOR THE TRANSACTION OF BUSINESS**

**Resolution 17.18-014**

**A RESOLUTION ADOPTING THE FY 2018/2019 BUDGET, AS AMENDED, MAKING  
 APPROPRIATIONS AND IMPOSING & CATEGORIZING TAXES**

**ADOPTING THE BUDGET**

**BE IT RESOLVED** that the City Council of the City of Willamina, Oregon, hereby adopt the budget for fiscal year 2018/2019 in the sum of **\$3,555,064**.

**MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts for fiscal year beginning July 1, 2018 and for the purposes show below are hereby appropriated:

Appropriation based on Approved Budget for 2018-19	FY19
<b>10 General</b>	<b>(1,168,054)</b>
<b>2 Administration</b>	<b>(277,139)</b>
<b>3 City Services</b>	<b>(280,904)</b>
<b>4 Public Safety</b>	<b>(295,900)</b>
<b>6 Capital Outlay</b>	<b>(18,000)</b>
<b>9 Contingency</b>	<b>(296,111)</b>
<b>20 Streets</b>	<b>(336,773)</b>
<b>2 Street Operations</b>	<b>(159,814)</b>
<b>7 Grant</b>	<b>(50,000)</b>
<b>8 Transfer</b>	<b>(18,015)</b>
<b>9 Contingency</b>	<b>(108,944)</b>
<b>21 Street SDC</b>	<b>(159,000)</b>
<b>6 Capital Outlay</b>	<b>(10,000)</b>

*An Equal Opportunity Employer*

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

[www.willaminaoregon.gov](http://www.willaminaoregon.gov)

9 Contingency	(149,000)
30 Water	(920,260)
2 Water Operations	(508,322)
6 Capital Outlay	(55,000)
7 Debt Service	(52,812)
8 Transfer	(145,671)
9 Contingency	(158,455)
31 Water SDC	(80,752)
6 Capital Outlay	(10,000)
8 Transfer	(13,203)
9 Contingency	(57,549)
40 Wastewater	(851,501)
2 Wastewater Operation	(440,407)
6 Capital Outlay	(10,000)
7 Debt Service	(169,658)
8 Transfer	(77,104)
9 Contingency	(154,332)
41 Wastewater SDC	(38,724)
6 Capital Outlay	(10,000)
8 Transfer	(23,752)
9 Contingency	(4,972)
	-
<b>Grand Total</b>	<b>(3,555,064)</b>

Resolution 17.18.014 page 2

**IMPOSING THE TAX**

**BE IT RESOLVED** that the City Council of the City of Willamina hereby imposes the taxes provided for in the adopted budget at the permanent rate of 4.2039 per \$1,000 of assessed value for operation, estimated to be \$369,000 and that these taxes are hereby imposed and categorized for the tax year 2018-2019 upon the assessed value of all taxable property.

**CATEGORIZING THE TAX**

	<b>General Government Limitation</b>	<b>Excluded from Limitation</b>
Permanent Tax Rate	4.2039/\$1,000	0
Category Total	4.2039/\$1,000	0

**BE IT RESOLVED** that this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this **12th day of June 2018**.



  
\_\_\_\_\_  
Ila Skyberg, Mayor

ATTEST:  
  
\_\_\_\_\_  
Debbie Bernard, Deputy City Recorder

Resolution 17.18.014 page 3

F/RESOLUTIONS/2018-19/17.18.014

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Polk County

## FORM LB-50 2018-2019

Check here if this is an amended form.

▪ Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Willamina has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Polk County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>411 NE C Street</u>	<u>Willamina</u>	<u>OR</u>	<u>97396</u>	<u>6/18/2018</u>
Mailing Address of District	City	State	ZIP code	Date
<u>Debbie Bernard</u>	<u>Deputy City Recorder</u>	<u>503-876-2242</u>	<u>bernardd@ci.willamina.or.us</u>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

		Subject to General Government Limits Rate -or- Dollar Amount	
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . . .	<b>4.2039</b>	
2.	Local option operating tax . . . . .		<b>Excluded from Measure 5 Limits Dollar Amount of Bond Levy</b>
3.	Local option capital project tax . . . . .		
4.	City of Portland Levy for pension and disability obligations . . . . .		
5a.	Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .		
5b.	Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .		
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	<b>0</b>	

**PART II: RATE LIMIT CERTIFICATION**

6.	Permanent rate limit in dollars and cents per \$1,000 . . . . .	<b>4.2039</b>
7.	Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	
8.	<b>Estimated</b> permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Willamina Economic Imprvment District		<b>\$55.55</b>
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 233.114 .(Must be completed if you have an entry in Part IV.)

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

# FORM LB-50 2018-2019

To assessor of YAMHILL County

Check here if this is an amended form.

▪ Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Willamina has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of YAMHILL County. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

<u>411 NE C Street</u>	<u>Willamina</u>	<u>OR</u>	<u>97396</u>	<u>6/18/2018</u>
Mailing Address of District	City	State	ZIP code	Date
<u>Debbie Bernard</u>	<u>Deputy City Recorder</u>	<u>503-876-2242</u>	<a href="mailto:bernardd@ci.willamina.or.us">bernardd@ci.willamina.or.us</a>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . . .	1	<b>4.2039</b>	
2. Local option operating tax . . . . .	2		
3. Local option capital project tax . . . . .	3		<b>Excluded from Measure 5 Limits Dollar Amount of Bond Levy</b>
4. City of Portland Levy for pension and disability obligations . . . . .	4		
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	5a.		
5b. Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.	<b>0</b>	

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	<b>4.2039</b>
7. Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	7	
8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Willamina Economic Improvement District		<b>\$8341.25</b>
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**The authority for putting these assessments on the roll is ORS \_\_\_ 233.114 . (Must be completed if your have an entry in Part IV.)**