

City of Willamina
Minutes of the Once A Month Meeting of the City Council Regular Meeting
June 12, 2018
6:00 PM

Location of Meeting:

West Valley Fire
825 NE Main Street
Willamina, Oregon 97132

Present at Meeting:

Mayor Ila Skyberg
Councilor Rita Baller
Councilor Bob Burr
Councilor Craig Johnson
Councilor Theresa McKnight
Councilor April Wooden
City Manager Kenna West
City Deputy Recorder Debbie Bernard
Public Works Director Jeff Brown
Code Enforcement Officer Dave Morey
Guest: (not Limited To)
Commissioner Mary Starrett
Commissioner Stan Primivich
Commissioner Rick Olsen
Sheriff Tim Svenson
Bill Felton
Kevin Most
Ginny Wymore

The regular meeting of the City Council of City of Willamina was called to order at 6:00 pm on June 12, 2018, at West Valley Fire by Mayor Ila Skyberg. The Flag Salute was recited and roll call was taken by the Deputy City Recorder Debbie Bernard. A quorum was present.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

Guest: Yamhill County Commissioners,
Yamhill County Sheriff Tim Svenson

June 12, 2018 City Council Meeting Minutes

The Commissioners spoke to the Willamina Community prior to the 6:00 pm City Council meeting. At the beginning of the City Council meeting, Commissioner Mary Starrett addressed City Council. Commissioner Starrett spoke on the housing and the foreclosure crisis in Yamhill County and what they are doing to address that issue. Commissioner Starrett said that every community the commissioners' visit, the main issue is housing and until the state changes their land use rules it will continue. She gave the example of the cost of SDC's System Development Charges that are transferred to the cost of a new home. She shared there is help with housing by getting people into affordable zero down mortgages to buy a home. She said we need more housing that people can afford.

Sheriff Svenson addressed the Council next to bring the Council up-to-date on Sheriff's office. His power point detailed crime in the County. He said that when it comes to numbers on crime they can make those numbers show different perspectives. He said all crimes have to be recorded to the federal government; sometimes it is a false sense of crime due to the numbers of crimes and how they are recorded. He said all in all for a city this size, Willamina is doing well.

He said one of the primary responsibility of the Sheriff Office is to run a jail facility. What they are seeing is a large number of people coming into the jail opioid addicted and others that maybe should not take up jail space. He referenced the Evidence-Based Decision cases that are low-risk people in the jail. He said they are working on identifying them to move out of the jail.

The Sheriff office received a \$289,000 MAT Grant. The money will go to treat people who are opioid addicted. The program cost \$400 a week for an individual in jail. He said that the goal is to have the individual get rid of the desire to take drugs and ultimately move back into the community and become healthy citizen. The Sheriff's office also purchased a new body scanner to scan people coming into the jail that could be carrying drugs.

The Sheriff shared information on the two new canine dogs. He said they train on finding heroin and meth. The drug dogs no longer train on marijuana as it is legal.

He added that the Sheriff office has partnered with DHS to improve mental health resources. Tim asked the audience for questions. Kevin Most in the audience asked the Sheriff what they are doing to work with Veterans. Tim responded that the Sheriff's office has a dedicated deputy to work with veterans.

1. Agenda Additions, Deletion, and Corrections

Mayor Skyberg

Resolution 17.18-015 transferring appropriations in multiple funds for the Fiscal Year 2017-2018 was added to the agenda. Also added was Resolution 17.18-016 approving the request for assistance application and authorizing Mayor Skyberg to sign the application on behalf of the City of Willamina.

2. Public Input

Mayor Ila Skyberg

Bill Felton at 138 SE Baker signed in for public input. He said he lived in Willamina 75 years. He wanted to know if any commercial business that is getting a discount on their water bill. Mr. Felton was in opposition to the water increase.

The City Manager responded that there is no business inside the city that is getting a discounted rate.

IV. Consideration of New Business

1. Consent Agenda

Mayor Ila Skyberg

Mayor Skyberg asked Council President Baller to read the items in the consent agenda.

Councilor Baller read:

1. Check Registers - April 1` to 31, 2018
2. Financials April 2018
3. Minutes from the May 8, 2018, City Council Meeting
4. Consideration of Street Closure for Willamina Farmers Market
5. Consideration of the use of the Tina Miller Park for the Summer Food Program
Willamina School District 30-44-63J
6. Resolution 17.18.015 transferring appropriations
7. Resolution 17.18.016 Oregon Housing Planning Project.

MOTION: Council Baller moved to accept the consent agenda with the additions. Counselor Burr seconded. Motion carried with Counselors Baller, McKnight, Wooden, Burr and Johnson. All in Favor.

2. Consideration of Appointment To The City Council

Mayor Ila Skyberg

Mayor asked for a motion.

Mayor Skyberg commented that the Councilors would have already read the applications so she asked for a motion.

MOTION: Councilor Baller moved to appoint Ginny Wymore to the City Council. Councilor Burr seconded. Motion carried with Councilor Baller, McKnight, Wooden, Burr and Johnson. All in Favor

Ginny Wymore took the Oath of Office from the Deputy City Recorder, Debbie Bernard and then took her seat on the Dias.

Mayor Skyberg asked Staff to send a thank you to the other applicants.

3. Consideration Of 2018/19 Police Services Contract

Mayor Ila Skyberg

Mayor Skyberg asked for motion.

MOTION: Councilor Baller moved to accept the Police Services contract for 2018/19. Councilor Wooden seconded. Motion carried with Councilor Baller, Wooden, McKnight, Burr, Wymore and Johnson. All in favor.

Councilor Baller stated that the Police have always helped out when asked to do a little extra.

4. Consideration of Donation Letters

Mayor Ila Skyberg

Mayor Skyberg introduced the next item and asked for a motion.

MOTION: Councilor Burr moved to accept the consideration of the Donation Letters and that they are signed by the Mayor. Councilor Wooden seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Councilor Burr added for the record several people came to the City asking for donations and at this time we are unable to support them. However, would like to see letters sent out acknowledging their request.

5. Chamber Of Commerce Liaison

Mayor Ila Skyberg

Councilor Wooden responded that Bark dust sale brought in over \$7,000. The Chamber uses the money to sponsor events. They give money to Bridge the Gap event where they give away helmets and bicycles. In addition to sponsoring the Mud Drags and the 4th of July event. They also made out a budget that list expenses of \$8,000. Other sources of income for the Chamber is membership renewals.

The Chamber continues to work on the saw blade sign. April reported on event dates. The Mud Drags is June 30th of this month. The City Wide Garage Sale will be on July 20th and 21st. Also, they are considering hiring Dave Hampton and his band for the music.

6. Library Liaison

Mayor Ila Skyberg

Councilor McKnight missed the last meeting.

7. YCOM Liaison

Mayor Ila Skyberg

Councilor Baller responded that she wanted to thank Debbie for sending out a communication for her to the surrounding City Managers from their YCOM representative. The YCOM budget is expected to pass.

Councilor Baller reported on the YCOM staff. She said they answer 90% of the calls within the first 10 seconds.

8. Yamhill County Transportation

Mayor Ila Skyberg

Councilor Johnson reported that new buses are arriving shortly and they are still working on getting better transportation to the West Valley.

9. Reports From City Manager

Mayor Ila Skyberg

City Manager Kenna West reported that the Mayor and she attended a Housing Conference Workshop. She brought attention to the resolution that would allow us to apply for a grant that would assist the City to plan a 20-year housing projections.

Councilor Johnson asked about the housing in Willamina.

Deputy City Recorder responded that Pacific Hills Estates is almost built out. There are only 3 lots left to build on and they are all sold. Becks Subdivision has not requested any building permits for new houses in the subdivision as of yet. The builder is still working on infrastructure. All that reflects growth activity.

10. Public Hearings

Mayor Ila Skyberg

Mayor Skyberg closed the regular session and opened the public hearing.

She read from a script and asked all in support to speak.

City Manager Kenna West spoke in support by explaining how the Water and Sewer funds operate in the city budget. She presented her explanation on the whiteboard by diagram reviewing the cities seven funds.

She explained that the general fund supports police, parks library planning, cemetery museum, code compliance and administration and is supported by taxes. She added that the water and sewer funds are enterprise funds which pay for expenses to operate those services. Sewer and water enterprise funds are required to be funded by user charges and cannot run negative. Every penny paid for the sewer goes to sewer to pay for sewer, she said.

She also explained that there are funds that cannot borrow from each other which are restricted funds. They are water System Development Charges (SDC's), sewer (SDC's) and streets (SDC's). She said system development fees (SDC's) are hands-off funds and only can be used for very specific items. These funds come from developers and can only be used for an increase in capacity. Kenna gave the example of a new housing development for a 1000 people which would require an increase in capacity and then these funds could be used.

She summarized for the citizens in the audience that the water and sewer funds cannot run in the negative. It is illegal. Borrowing from the General Fund would only reduce services. Therefore a rate increase is recommended.

Mayor Skyberg asked for those in opposition. Several citizens spoke in opposition to the water and sewer rate increase. They included: Barb Hoffenbrendl, Millan Miller, James Daley Jan, Edward Smidt, Shirley Fitzgerald, Kevin Most, Bill Felton, David Boyer, Jan Reibach and Roberta Lawson.

David Boyer commented that the water was bad and caused him a rash.

Kenna asked Jeff to address the concern. Jeff responded that the water is tested regularly and would have Mr. Moyers water service looked into.

Millan Miller commented that people are on fixed incomes and cannot afford the increase. He said that he pays the water bills for his rentals that is costing him \$600.00 a month and that is more than Falls City. He said the bill is excessive.

Barb Hoffenbrendl said that when tenants move out it is now the landlord's responsibility to pay the bill and said it is not right.

James Daley said the lines are not getting flushed. Jeff responded that they are flushed on a quarterly basis.

Jan Reibach said he would like the Council to be more merciful of the people.

Edward Smidt suggested the City hire high school students in the water plant at a lower rate. Kenna responded that there is a high level of certifications in order to operate a water or sewer plant.

Roberta Lawson addressed the Council and explained that she had been on the Amity City Council and understood the reason for the rate increase.

Mayor Skyberg closed the public hearing. She added that later in the agenda, the Council will adopt a resolution regarding the water and sewer rate increase.

Next:

Public Hearing on Proposed Uses of State Revenue Sharing Funds in the FY 2018/19 Budget.

Mayor Skyberg opened the Public Hearing and asked for comments from any proponents and comments from anyone in opposition and general comments. There were no comments. She added that later in the agenda, Council will adopt a resolution regarding State Revenue Sharing Funds.

Mayor Skyberg closed the public hearing.

Next:

Public Hearing on FY 2018/19 Budget as approved by the Budget Committee on May 22, 2018.

Mayor Skyberg opened the Public Hearing and asked for comments from any proponents and comments from anyone in opposition and general comments. There were no comments. She added that later in the agenda, Council will adopt a resolution regarding adopting the FY 2018/19 Budget.

Mayor Skyberg closed the Public Hearing and moved the meeting back to the Regular Session.

Mayor Skyberg asked for a motion on Resolution 17.18.-011.

MOTION: Councilor Baller moved to adopt Resolution 17.18-011 Water and Sewer Rate Increase. Councilor Burr seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Councilor Baller commented that she really hates to have to approve the increase in rates but it has to be done so to address the needed maintenance on the system.

Councilor Johnson added that it is like your car. If you don't keep the maintenance up on the car it won't run.

Mayor Skyberg asked for a motion on Resolution 17.18.-012.

MOTION: Councilor Johnson moved to approve Resolution 17.18-012 the City Election to received State Revenues. Councilor Wooden seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Mayor Skyberg asked for a motion on Resolution 17.18.-013. Resolution 17.18-013 a resolution for the City to declare they provide four or more services.

MOTION: Councilor Wooden moved to adopt Resolution 17.18-013 Declaring 4 or more services. Councilor Baller seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Mayor Skyberg asked for a motion on Resolution 17.18.-014.

MOTION: Councilor Baller moved to approve Resolution 17.18-014 to approve the FY 2018/19 Budget as approved by the Budget Committee on May 22, 2018, and impose the tax rate of 4.2039 per \$1,000 of assessed value. Councilor Burr seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

V. Agenda and Time of Next Meeting

The next meeting will be held on July 10, 2018 at 6:00pm West Valley Fire 825 NE Main St. Willamina.

The meeting was adjourned at 8:30 pm by Mayor Skyberg.

Minutes submitted by Deputy City Recorder Debbie Bernard: _____.

Minutes approved by Mayor Ila Skyberg: _____.