

**Willamina City Council Regular Meeting
Tuesday, August 13, 2019, 6:00 pm
West Valley Fire Station
825 NE Main St.
Willamina, OR 97396**

AGENDA

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PUBLIC INPUT – BUSINESS FROM THE AUDIENCE

Public Input: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder before the meeting. Anyone wishing to comment on an item of the Regular Agenda will need to sign in on the sign in form.

CORRESPONDENCE – none

PRESENTATION and PROCLAMATION – James Graham, U.S. Census Bureau Partnership Specialist, Los Angeles Region

CONSENT AGENDA “(A listing of routine business items, which are adopted with one motion, without discussion. However, any COUNCILOR may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon).”

1. Check Registers – June 1 to 30, 2019 (informational)
2. Financials June 30, 2019 (informational)
3. Minutes from the July 16, 2019 City Council Meeting

Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900

411 NE “C” Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121

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REGULAR AGENDA

1. Capital Improvement Plans for the City of Willamina's Sewer, Stormwater, Street, and Water Systems.
2. Amendment and Update for the City of Willamina's Water Intake Relocation Project

INFORMATIONAL REPORTS (Items that require no Council action) - none

MAYORS REPORT

COUNCIL LIAISON REPORTS

1. Cemetery Committee Liaison (Councilor Baller)
2. Chamber Liaison (Councilor Wooden)
3. Library Liaison (Councilor Lawson)
4. YCOM Board (Councilor Baller)
5. Yamhill County Transit Authority Board Member (Councilor Johnson)

INFORMATIONAL REPORTS FROM CITY OFFICERS

6. City Manager
7. Sheriff's Report

EVENT CALENDAR- Informational

Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900

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CONSET AGENDA

Report Criteria:
Report type: GL detail
Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10519										
06/19	06/04/2019	10519	4890	APRIL WOODEN	060119	1	10-13-5310	.00	50.00	50.00
Total 10519:										
.00										
10520										
06/19	06/04/2019	10520	430	ARAMARK UNIFORM SERVICES	863992734	1	10-66-5140	.00	14.65	14.65
06/19	06/04/2019	10520	430	ARAMARK UNIFORM SERVICES	863992734	2	20-11-5140	.00	4.31	4.31
06/19	06/04/2019	10520	430	ARAMARK UNIFORM SERVICES	863992734	3	30-11-5140	.00	24.14	24.14
06/19	06/04/2019	10520	430	ARAMARK UNIFORM SERVICES	863992734	4	40-11-5140	.00	43.10	43.10
Total 10520:										
86.20										
10521										
06/19	06/04/2019	10521	700	BAKER AND TAYLOR BOOKS	4012551252	1	10-65-5100	.00	36.10	36.10
06/19	06/04/2019	10521	700	BAKER AND TAYLOR BOOKS	4012551252	2	10-65-5106	.00	71.43	71.43
Total 10521:										
107.53										
10522										
06/19	06/04/2019	10522	5678	Bob Burr	060119	1	10-13-5310	.00	50.00	50.00
Total 10522:										
50.00										
10523										
06/19	06/04/2019	10523	1380	CARQUEST	4758-183845	1	10-72-5137	.00	36.67	36.67
06/19	06/04/2019	10523	1380	CARQUEST	4758-183900	1	10-66-5137	.00	25.07	25.07
06/19	06/04/2019	10523	1380	CARQUEST	4758-183900	2	20-11-5137	.00	25.07	25.07
06/19	06/04/2019	10523	1380	CARQUEST	4758-183900	3	30-11-5137	.00	58.51	58.51
06/19	06/04/2019	10523	1380	CARQUEST	4758-183900	4	40-11-5137	.00	58.51	58.51
06/19	06/04/2019	10523	1380	CARQUEST	4758-273901	1	10-72-5137	.00	37.00	37.00
Total 10523:										
240.83										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10524	06/19	06/04/2019	10524	890 CHARLENE BROWN	060119	1	10-67-5310	.00	200.00	200.00
Total 10524:										
10525	06/19	06/04/2019	10525	1130 CITY OF WILLAMINA	1182.01 5-15	1	30-11-5415	.00	98.64	98.64
06/19	06/04/2019	10525	1130 CITY OF WILLAMINA	1792.00 5-15	1	10-67-5415	.00	133.44	133.44	
06/19	06/04/2019	10525	1130 CITY OF WILLAMINA	22236.00 5-1	1	10-12-5415	.00	142.51	142.51	
06/19	06/04/2019	10525	1130 CITY OF WILLAMINA	2234.00 5-15	1	10-66-5415	.00	98.60	98.60	
06/19	06/04/2019	10525	1130 CITY OF WILLAMINA	2235.01 5-15	1	10-65-5415	.00	136.45	136.45	
06/19	06/04/2019	10525	1130 CITY OF WILLAMINA	2238.00 5-15	1	10-12-5415	.00	98.68	98.68	
Total 10525:										
10526	06/19	06/04/2019	10526	1210 CNH CAPITAL	IS74882	1	10-72-5504	.00	313.55	313.55
06/19	06/04/2019	10526	1210 CNH CAPITAL	IS74933	1	10-72-5504	.00	155.25	155.25	
Total 10526:										
10527	06/19	06/04/2019	10527	5677 Craig Johnson	060119	1	10-13-5310	.00	50.00	50.00
Total 10527:										
10528	06/19	06/04/2019	10528	5817 Dude Solutions	INV-49543	1	30-11-5250	.00	1,365.00	1,365.00
06/19	06/04/2019	10528	5817 Dude Solutions	INV-49543	2	40-11-5250	.00	1,365.00	1,365.00	
06/19	06/04/2019	10528	5817 Dude Solutions	INV-49543	3	10-18-5504	.00	715.00	715.00	
06/19	06/04/2019	10528	5817 Dude Solutions	INV-49543	4	20-11-5600	.00	1,040.00	1,040.00	
06/19	06/04/2019	10528	5817 Dude Solutions	INV-49543	5	10-12-5233	.00	715.00	715.00	
Total 10528:										
10529	06/19	06/04/2019	10529	5706 HRA VEBA Trust	060119	1	30-11-5040	.00	75.00	75.00
06/19	06/04/2019	10529	5706 HRA VEBA Trust	060119	2	10-70-5040	.00	450.00	450.00	
06/19	06/04/2019	10529	5706 HRA VEBA Trust	060119	3	40-11-5040	.00	75.00	75.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10529	06/19	06/04/2019	10529	5706 HRA VEBA Trust	060119	4	10-71-5040	.00	375.00	375.00
	06/19	06/04/2019	10529	5706 HRA VEBA Trust	060119	5	10-66-5040	.00	150.00	150.00
	06/19	06/04/2019	10529	5706 HRA VEBA Trust	060119	6	10-65-5040	.00	150.00	150.00
Total 10529:									1,275.00	
10530	06/19	06/04/2019	10530	2260 ILA SKYBERG	060119	1	10-13-5310	.00	100.00	100.00
Total 10530:									100.00	
10531	06/19	06/04/2019	10531	5733 Jared Nunley	060119	1	40-11-5200	.00	500.00	500.00
Total 10531:									500.00	
10532	06/19	06/04/2019	10532	2520 KATHY TAYLOR CONSULTING	1027	1	10-12-5200	.00	1,894.60	1,894.60
Total 10532:									1,894.60	
10533	06/19	06/04/2019	10533	2670 LOCAL 737 - LABORERS INTL U	060119	1	10-00-2130	.00	195.20	195.20
Total 10533:									195.20	
10534	06/19	06/04/2019	10534	3050 NORTHWEST LOGGING SUPPL	268281	1	10-66-5137	.00	152.86	152.86
Total 10534:									152.86	
10535	06/19	06/04/2019	10535	3060 NW NATURAL	1363282-3-5-	1	10-65-5415	.00	26.65	26.65
	06/19	06/04/2019	10535	3060 NW NATURAL	1391658-0-5-	1	10-67-5415	.00	60.70	60.70
Total 10535:									87.35	
10536	06/19	06/04/2019	10536	3590 PGE	052419	1	40-11-5415	.00	2,056.85	2,056.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
		Total 10536:								
06/19	06/04/2019	10536	3590	PGE	052419	2	10-67-5415	.00	76.39	76.39
06/19	06/04/2019	10536	3590	PGE	052419	3	10-12-5415	.00	326.72	326.72
06/19	06/04/2019	10536	3590	PGE	052419	4	30-11-5415	.00	3,060.89	3,060.89
06/19	06/04/2019	10536	3590	PGE	052419	5	10-65-5415	.00	97.92	97.92
06/19	06/04/2019	10536	3590	PGE	052419	6	10-66-5415	.00	57.71	57.71
06/19	06/04/2019	10536	3590	PGE	052419	7	10-72-5415	.00	297.11	297.11
		Total 10537:								
06/19	06/04/2019	10537	610	RITA BALLER	060119	1	10-13-5310	.00	50.00	50.00
		Total 10538:								
06/19	06/04/2019	10538	5794	Roberta Lawson	060119	1	10-13-5310	.00	50.00	50.00
		Total 10539:								
06/19	06/04/2019	10539	5635	SOLUTIONS YES	INV192778	1	10-12-5230	.00	223.26	223.26
06/19	06/04/2019	10539	5635	SOLUTIONS YES	INV192778	2	10-65-5137	.00	29.94	29.94
		Total 10540:								
06/19	06/04/2019	10540	4540	THERESA MCKNIGHT	060119	1	10-13-5310	.00	50.00	50.00
		Total 10541:								
06/19	06/04/2019	10541	4700	US BANK	05179	1	10-12-5504	.00	68.85	68.85
06/19	06/04/2019	10541	4700	US BANK	05179	2	10-12-5342	.00	934.00	934.00
06/19	06/04/2019	10541	4700	US BANK	05179	3	10-12-5413	.00	160.04	160.04
06/19	06/04/2019	10541	4700	US BANK	05179	4	10-12-5320	.00	399.00	399.00
06/19	06/04/2019	10541	4700	US BANK	05179	5	10-12-5200	.00	73.28	73.28
		Total 10541:								
								.00	1,635.17	1,635.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10542	06/19	06/04/2019	10542	4720 USPS	060319	1	10-12-5126	.00	94.00	94.00
Total 10542:										
								.00		94.00
10543	06/19	06/04/2019	10543	5575 WEST ONE HOMES	052919	1	30-00-2300	.00	4.85	4.85
06/19	06/04/2019	10543	5575 WEST ONE HOMES		052919	2	40-00-2400	.00	90.00	90.00
Total 10543:										
								.00		94.85
10544	06/19	06/04/2019	10544	5551 Wright Business Graphics	4212548	1	30-11-5230	.00	335.19	335.19
06/19	06/04/2019	10544	5551 Wright Business Graphics		4212548	2	40-11-5230	.00	335.18	335.18
Total 10544:										
								.00		670.37
10545	06/19	06/04/2019	10545	5150 YAMHILL COUNTY SHERIFFS O	060119	1	10-18-5217	.00	16,621.42	16,621.42
Total 10545:										
								.00		16,621.42
10546	06/19	06/11/2019	10546	110 A&E SAFE AND ALARM CO.	170349	1	30-11-5200	.00	59.85	59.85
Total 10546:										
								.00		59.85
10547	06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES	864002814	1	10-66-5140	.00	14.65	14.65
06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES		864002814	2	20-11-5140	.00	4.31	4.31
06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES		864002814	3	30-11-5140	.00	24.14	24.14
06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES		864002814	4	40-11-5140	.00	43.10	43.10
06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES		864012880	1	10-66-5140	.00	14.65	14.65
06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES		864012880	2	20-11-5140	.00	4.31	4.31
06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES		864012880	3	30-11-5140	.00	24.14	24.14
06/19	06/11/2019	10547	430 ARAMARK UNIFORM SERVICES		864012880	4	40-11-5140	.00	43.10	43.10
Total 10547:										
								.00		172.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10548	06/19	06/11/2019	10548	700 BAKER AND TAYLOR BOOKS	4012561471	1	10-65-5100	.00	17.19	17.19
Total 10548:										
10549	06/19	06/11/2019	10549	870 BRETTHAUER OIL CO.	CL19497	1	10-72-5120	.00	78.76	78.76
Total 10549:										
10550	06/19	06/11/2019	10550	1380 CARQUEST	4758-184231	1	10-72-5137	.00	46.14	46.14
06/19	06/11/2019	10550	1380	CARQUEST	4758-184485	1	20-11-5504	.00	299.78	299.78
06/19	06/11/2019	10550	1380	CARQUEST	4758-184542	1	10-72-5137	.00	14.52	14.52
Total 10550:										
10551	06/19	06/11/2019	10551	940 CASELLE, INC.	95620	1	10-12-5235	.00	1,200.00	1,200.00
Total 10551:										
10552	06/19	06/11/2019	10552	1460 DAVISON AUTO PARTS, INC.	954515	1	20-11-5504	.00	135.67	135.67
Total 10552:										
10553	06/19	06/11/2019	10553	5819 Gregg Marugg	060619	1	30-10-4330	.00	212.10	212.10
Total 10553:										
10554	06/19	06/11/2019	10554	2040 HACH	11492375	1	30-11-5108	.00	638.60	638.60
06/19	06/11/2019	10554	2040	HACH	11494846	1	30-11-5108	.00	84.60	84.60
Total 10554:										
										723.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10555										
06/19	06/11/2019	10555	2160	HONEY BUCKET	551093209	1	10-66-5200	.00	106.00	106.00
06/19	06/11/2019	10555	2160	HONEY BUCKET	551093210	1	10-66-5200	.00	106.00	106.00
06/19	06/11/2019	10555	2160	HONEY BUCKET	551093211	1	10-66-5200	.00	106.00	106.00
06/19	06/11/2019	10555	2160	HONEY BUCKET	551093212	1	10-68-5510	.00	155.00	155.00
Total 10555: 473.00										
10556										
06/19	06/11/2019	10556	3870	JUSTIN RIGGS	060119	1	30-11-5140	.00	350.00	350.00
Total 10556: 350.00										
10557										
06/19	06/11/2019	10557	5709	Kenna West	053119	1	10-12-5344	.00	206.88	206.88
Total 10557: 206.88										
10558										
06/19	06/11/2019	10558	5529	McMinnville Gas Inc.	U0114053	1	10-72-5415	.00	345.12	345.12
Total 10558: 345.12										
10559										
06/19	06/11/2019	10559	3070	NEWS REGISTER	95296	1	10-12-5230	.00	605.16	605.16
Total 10559: 605.16										
10560										
06/19	06/11/2019	10560	3300	ONE CALL CONCEPTS, INC.	9050524	1	30-11-5200	.00	22.85	22.85
Total 10560: 22.85										
10561										
06/19	06/11/2019	10561	3730	PRIMISYS	9955256	1	10-12-5234	.00	400.00	400.00
06/19	06/11/2019	10561	3730	PRIMISYS	9955256	2	10-12-5233	.00	150.00	150.00
Total 10561: 550.00										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10562										
06/19	06/11/2019	10562	3820	RECOLOGY WESTERN OREGO	11551066	1	10-66-5415	.00	27.57	27.57
06/19	06/11/2019	10562	3820	RECOLOGY WESTERN OREGO	11551074	1	10-12-5415	.00	36.34	36.34
06/19	06/11/2019	10562	3820	RECOLOGY WESTERN OREGO	11551355	1	30-11-5415	.00	2.70	2.70
06/19	06/11/2019	10562	3820	RECOLOGY WESTERN OREGO	11551363	1	10-65-5415	.00	19.28	19.28
06/19	06/11/2019	10562	3820	RECOLOGY WESTERN OREGO	11551371	1	10-72-5415	.00	154.84	154.84
Total 10562:										240.73
10563										
06/19	06/11/2019	10563	5818	Sea Reach	06-01-19 PO	1	10-81-5917	.00	26,000.00	26,000.00
Total 10563:										26,000.00
10564										
06/19	06/11/2019	10564	4110	SHELDON OIL COMPANY	053119	1	30-11-5120	.00	69.78	69.78
06/19	06/11/2019	10564	4110	SHELDON OIL COMPANY	053119	2	40-11-5120	.00	295.04	295.04
06/19	06/11/2019	10564	4110	SHELDON OIL COMPANY	053119	3	10-72-5120	.00	323.40	323.40
06/19	06/11/2019	10564	4110	SHELDON OIL COMPANY	053119	4	10-18-5120	.00	78.38	78.38
06/19	06/11/2019	10564	4110	SHELDON OIL COMPANY	053119	5	10-66-5120	.00	99.07	99.07
Total 10564:										865.67
10565										
06/19	06/11/2019	10565	4100	SHERIDAN BUILDING MATERIA	10000321	1	10-66-5137	.00	30.99	30.99
Total 10565:										30.99
10566										
06/19	06/11/2019	10566	4160	SKYBERG'S	053119	1	10-12-5137	.00	44.94	44.94
06/19	06/11/2019	10566	4160	SKYBERG'S	053119	2	30-11-5137	.00	127.20	127.20
06/19	06/11/2019	10566	4160	SKYBERG'S	053119	3	40-11-5137	.00	113.25	113.25
06/19	06/11/2019	10566	4160	SKYBERG'S	053119	4	10-65-5504	.00	518.12	518.12
06/19	06/11/2019	10566	4160	SKYBERG'S	053119	5	10-72-5137	.00	108.18	108.18
Total 10566:										911.69
10567										
06/19	06/11/2019	10567	4290	STAPLES CREDIT PLAN	2289643291	1	10-12-5137	.00	79.98	79.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	06/19	06/11/2019	10567	4290 STAPLES CREDIT PLAN	2297117071	1	10-12-5137	.00	64.90	64.90
	Total 10567:									
	06/19	06/11/2019	10568	4330 STUCK ELECTRIC CO	11224	1	30-11-5530	.00	48.00	48.00
	Total 10568:									
	06/19	06/11/2019	10569	5820 Swank Movie Licensing USA	2682992	1	10-65-5320	.00	323.00	323.00
	Total 10569:									
	06/19	06/11/2019	10570	5516 The Bulletin Board	3689	1	10-12-5230	.00	58.50	58.50
	Total 10570:									
	06/19	06/11/2019	10571	5740 Thomas Holt	061019	1	10-12-5209	.00	200.00	200.00
	06/19	06/11/2019	10571	5740 Thomas Holt	061119	1	10-12-5137	.00	119.27	119.27
	Total 10571:									
	06/19	06/11/2019	10572	2920 TOM NICKERSON	060619	1	20-11-5504	.00	335.00	335.00
	Total 10572:									
	06/19	06/11/2019	10573	4720 USPS	060219	1	10-65-5126	.00	64.00	64.00
	Total 10573:									
	06/19	06/11/2019	10574	4960 WATERLAB CORP.	77390	1	30-11-5250	.00	105.00	105.00
	Total 10574:									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10574:										
10575	06/19	06/11/2019	10575	4830 WILCO	563116	1	40-11-5137	.00	59.99	59.99
Total 10575:										
10576	06/19	06/11/2019	10576	4070 WILLAMINA SELECT MARKET	053119	1	10-72-5137	.00	30.77	30.77
Total 10576:										
10577	06/19	06/11/2019	10577	5080 YAMHILL COUNTY COMMUNITY	060619	1	10-68-5510	.00	200.00	200.00
Total 10577:										
10578	06/19	06/25/2019	10578	310 AMAZON	061019	1	10-12-5137	.00	860.34	860.34
06/19	06/25/2019	10578	310 AMAZON		061019	2	10-12-5600	.00	232.60	232.60
06/19	06/25/2019	10578	310 AMAZON		061019	3	10-65-5600	.00	913.66	913.66
06/19	06/25/2019	10578	310 AMAZON		061019	4	10-65-5101	.00	20.99	20.99
Total 10578:										
2,027.59										
10579	06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES	864022945	1	10-66-5140	.00	14.65	14.65
06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES		864022945	2	20-11-5140	.00	4.31	4.31
06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES		864022945	3	30-11-5140	.00	24.14	24.14
06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES		864022945	4	40-11-5140	.00	43.10	43.10
06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES		864033016	1	10-66-5140	.00	14.65	14.65
06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES		864033016	2	20-11-5140	.00	4.31	4.31
06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES		864033016	3	30-11-5140	.00	24.14	24.14
06/19	06/25/2019	10579	430 ARAMARK UNIFORM SERVICES		864033016	4	40-11-5140	.00	43.10	43.10
Total 10579:										
172.40										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10580	06/19	06/25/2019	10580	700 BAKER AND TAYLOR BOOKS	T98812380	1	10-65-5101	.00	21.59	21.59
Total 10580:										
								.00		21.59
10581	06/19	06/25/2019	10581	720 BEERY, ELSNER & HAMMOND L	19830	1	10-12-5203	.00	64.50	64.50
Total 10581:										
								.00		64.50
10582	06/19	06/25/2019	10582	1380 CARQUEST	4758-185246	1	10-72-5137	.00	23.49	23.49
06/19	06/25/2019	10582	1380 CARQUEST	4758-185301	1	10-72-5137	.00	37.00	37.00	
06/19	06/25/2019	10582	1380 CARQUEST	4758-185398	1	10-72-5137	.00	5.05	5.05	
06/19	06/25/2019	10582	1380 CARQUEST	4758-185471	1	10-67-5504	.00	155.04	155.04	
Total 10582:										
								.00		220.58
10583	06/19	06/25/2019	10583	1020 CENTURYLINK	061119	1	10-12-5413	.00	151.12	151.12
06/19	06/25/2019	10583	1020 CENTURYLINK	061119	2	10-66-5413	.00	.59	.59	
06/19	06/25/2019	10583	1020 CENTURYLINK	061119	3	10-66-5413	.00	38.80	38.80	
06/19	06/25/2019	10583	1020 CENTURYLINK	061119	4	20-11-5413	.00	1.17	1.17	
06/19	06/25/2019	10583	1020 CENTURYLINK	061119	5	30-11-5413	.00	57.99	57.99	
06/19	06/25/2019	10583	1020 CENTURYLINK	061119	6	40-11-5413	.00	112.79	112.79	
Total 10583:										
								.00		362.46
10584	06/19	06/25/2019	10584	5822 Dig Deep Research, LLC	1658	1	30-11-5200	.00	10,000.00	10,000.00
06/19	06/25/2019	10584	5822 Dig Deep Research, LLC	1658	2	40-11-5200	.00	10,000.00	10,000.00	
Total 10584:										
								.00		20,000.00
10585	06/19	06/25/2019	10585	1580 DK QUARRIES INC	118929	1	30-11-5504	.00	158.27	158.27
Total 10585:										
								.00		158.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
10586	06/19	06/25/2019	10586	1870 FURROW PUMP	6683-IN	1	30-11-5530	.00	1,450.00	1,450.00
Total 10586:										
10587	06/19	06/25/2019	10587	1890 GC SYSTEMS INC	37959	1	30-11-5530	.00	273.64	273.64
06/19	06/25/2019	10587	1890 GC SYSTEMS INC		38017	1	30-11-5530	.00	479.64	479.64
Total 10587:										
10588	06/19	06/25/2019	10588	2200 HARBOR FREIGHT TOOLS	2991684	1	10-72-5600	.00	29.99	29.99
Total 10588:										
10589	06/19	06/25/2019	10589	2150 HOME COMFORT INC.	30860	1	10-65-5504	.00	84.25	84.25
Total 10589:										
10590	06/19	06/25/2019	10590	2610 LOCAL GOVERNMENT PERSON	14473	1	10-12-5320	.00	615.00	615.00
Total 10590:										
10591	06/19	06/25/2019	10591	2690 LOWES	060219	1	10-65-5504	.00	71.72	71.72
06/19	06/25/2019	10591	2690 LOWES		060219	2	10-12-5504	.00	288.36	288.36
Total 10591:										
10592	06/19	06/25/2019	10592	2900 MID-WILLAMETTE VALLEY COU	1819417	1	10-17-5214	.00	1,012.50	1,012.50
Total 10592:										
10593	06/19	06/25/2019	10593	3070 NEWS REGISTER	061519	1	10-12-5230	.00	97.00	97.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 10593:										
10594	06/19	10594	5821	Nickalous Stout	061119	1	30-00-2300	.00	25.75	25.75
	06/19	10594	5821	Nickalous Stout	061119	2	40-00-2400	.00	35.82	35.82
Total 10594:										
10595	06/19	10595	2910	NORTH COAST ELECTRIC COM	S9387985.00	1	30-11-5530	.00	1,220.00	1,220.00
Total 10595:										
10596	06/19	10596	3120	OREGON ASSOCIATION OF WA	061919	1	10-72-5342	.00	295.00	295.00
Total 10596:										
10597	06/19	10597	5552	Oregon Code Enforcement Associ	070119	1	10-18-5342	.00	75.00	75.00
Total 10597:										
10598	06/19	10598	5659	Petty Cash	062419	1	10-12-5137	.00	113.56	113.56
	06/19	10598	5659	Petty Cash	062419	2	10-12-5504	.00	68.05	68.05
	06/19	10598	5659	Petty Cash	062419	3	10-13-5307	.00	36.00	36.00
Total 10598:										
10599	06/19	10599	3590	PGE	060619	1	10-19-5400	.00	1,548.71	1,548.71
Total 10599:										
10600	06/19	10600	4230	SPRINT	569622313-2	1	10-18-5413	.00	46.40	46.40
	06/19	10600	4230	SPRINT	569622313-2	2	10-12-5413	.00	11.60	11.60

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/19	06/25/2019	10600	4230	SPRINT	569622313-2	3	10-66-5413	.00	47.79	47.79
06/19	06/25/2019	10600	4230	SPRINT	569622313-2	4	10-72-5415	.00	137.25	137.25
06/19	06/25/2019	10600	4230	SPRINT	569622313-2	5	20-11-5413	.00	2.78	2.78
06/19	06/25/2019	10600	4230	SPRINT	569622313-2	6	30-11-5413	.00	62.18	62.18
06/19	06/25/2019	10600	4230	SPRINT	569622313-2	7	40-11-5413	.00	61.25	61.25
Total 10600:									369.25	
10601										
06/19	06/25/2019	10601	5740	Thomas Holt	060119	1	10-12-5344	.00	256.80	256.80
06/19	06/25/2019	10601	5740	Thomas Holt	061419	1	10-12-5137	.00	100.32	100.32
06/19	06/25/2019	10601	5740	Thomas Holt	061619	1	10-12-5137	.00	194.50	194.50
06/19	06/25/2019	10601	5740	Thomas Holt	062419	1	10-12-5137	.00	47.41	47.41
Total 10601:									599.03	
10602										
06/19	06/25/2019	10602	5647	US BANK EQUIPMENT FINANCE	387374226	1	10-12-5606	.00	210.96	210.96
06/19	06/25/2019	10602	5647	US BANK EQUIPMENT FINANCE	387374226	2	10-65-5606	.00	127.55	127.55
Total 10602:									338.51	
Grand Totals:									104,263.57	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-2000	.00	66,461.44-	66,461.44-
10-00-2130	195.20	.00	195.20
10-12-5126	94.00	.00	94.00
10-12-5137	1,625.22	.00	1,625.22
10-12-5200	1,967.88	.00	1,967.88
10-12-5203	64.50	.00	64.50
10-12-5209	200.00	.00	200.00
10-12-5230	983.92	.00	983.92
10-12-5233	865.00	.00	865.00

GL Account	Debit	Credit	Proof
10-12-5234	400.00	.00	400.00
10-12-5235	1,200.00	.00	1,200.00
10-12-5320	1,014.00	.00	1,014.00
10-12-5342	934.00	.00	934.00
10-12-5344	463.68	.00	463.68
10-12-5413	322.76	.00	322.76
10-12-5415	604.25	.00	604.25
10-12-5504	425.26	.00	425.26
10-12-5600	232.60	.00	232.60
10-12-5606	210.96	.00	210.96
10-13-5307	36.00	.00	36.00
10-13-5310	400.00	.00	400.00
10-17-5214	1,012.50	.00	1,012.50
10-18-5120	78.38	.00	78.38
10-18-5217	16,621.42	.00	16,621.42
10-18-5342	75.00	.00	75.00
10-18-5413	46.40	.00	46.40
10-18-5504	715.00	.00	715.00
10-19-5400	1,548.71	.00	1,548.71
10-65-5040	150.00	.00	150.00
10-65-5100	53.29	.00	53.29
10-65-5101	42.58	.00	42.58
10-65-5106	71.43	.00	71.43
10-65-5126	64.00	.00	64.00
10-65-5137	29.94	.00	29.94
10-65-5320	323.00	.00	323.00
10-65-5415	280.30	.00	280.30
10-65-5504	674.09	.00	674.09
10-65-5600	913.66	.00	913.66
10-65-5606	127.55	.00	127.55
10-66-5040	150.00	.00	150.00
10-66-5120	99.07	.00	99.07
10-66-5137	208.92	.00	208.92
10-66-5140	73.25	.00	73.25
10-66-5200	318.00	.00	318.00
10-66-5413	87.18	.00	87.18
10-66-5415	183.88	.00	183.88
10-67-5310	200.00	.00	200.00
10-67-5415	270.53	.00	270.53
10-67-5504	155.04	.00	155.04

GL Account	Debit	Credit	Proof
10-68-5510	355.00	.00	355.00
10-70-5040	450.00	.00	450.00
10-71-5040	375.00	.00	375.00
10-72-5120	402.16	.00	402.16
10-72-5137	338.82	.00	338.82
10-72-5342	295.00	.00	295.00
10-72-5415	934.32	.00	934.32
10-72-5504	468.80	.00	468.80
10-72-5600	29.99	.00	29.99
10-81-5917	26,000.00	.00	26,000.00
20-00-2000	.00	1,861.02-	1,861.02-
20-11-5137	25.07	.00	25.07
20-11-5140	21.55	.00	21.55
20-11-5413	3.95	.00	3.95
20-11-5504	770.45	.00	770.45
20-11-5600	1,040.00	.00	1,040.00
30-00-2000	.00	20,566.93-	20,566.93-
30-00-2300	30.60	.00	30.60
30-10-4330	212.10	.00	212.10
30-11-5040	75.00	.00	75.00
30-11-5108	723.20	.00	723.20
30-11-5120	69.78	.00	69.78
30-11-5137	185.71	.00	185.71
30-11-5140	470.70	.00	470.70
30-11-5200	10,082.70	.00	10,082.70
30-11-5230	335.19	.00	335.19
30-11-5250	1,470.00	.00	1,470.00
30-11-5413	120.17	.00	120.17
30-11-5415	3,162.23	.00	3,162.23
30-11-5504	158.27	.00	158.27
30-11-5530	3,471.28	.00	3,471.28
40-00-2000	.00	15,374.18-	15,374.18-
40-00-2400	125.82	.00	125.82
40-11-5040	75.00	.00	75.00
40-11-5120	295.04	.00	295.04
40-11-5137	231.75	.00	231.75
40-11-5140	215.50	.00	215.50
40-11-5200	10,500.00	.00	10,500.00
40-11-5230	335.18	.00	335.18
40-11-5250	1,365.00	.00	1,365.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
40-11-5413	174.04	.00	174.04
40-11-5415	2,056.85	.00	2,056.85
Grand Totals:	<u>104,263.57</u>	<u>104,263.57-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check Type = {<->} "Adjustment"

CITY OF WILLAMINA
 COMBINED CASH INVESTMENT
 JUNE 30, 2019

COMBINED CASH ACCOUNTS

99-00-1010	US BANK OPERATIONS	203,321.41
99-00-1015	XPRESS DEPOSIT ACCOUNT	3,183.54
99-00-1020	PAYROLL - CHECKING	15,310.50
99-00-1030	INVESTMENTS-LGIP	1,536,831.96
99-00-1035	FIRST FEDERAL CEMETERY ACCOUNT	2,987.63
99-00-1040	PETTY CASH	300.00
		<hr/>
	TOTAL COMBINED CASH	1,761,935.04
99-00-1910	MERCHANT SERVICES CLEARING	(288.62)
99-00-1009	CASH ALLOCATED	(1,761,646.42)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	225,703.40
20	ALLOCATION TO STREET FUND	206,288.60
21	ALLOCATION TO STREET SDC FUND	175,175.00
30	ALLOCATION TO WATER FUND	467,716.10
31	ALLOCATION TO WATER SDC FUND	71,929.98
40	ALLOCATION TO WASTEWATER FUND	587,151.98
41	ALLOCATION TO WASTEWATER SDC FUND	27,681.36
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,761,646.42
	ALLOCATION FROM GENERAL FUND - 99-00-1009	(1,761,646.42)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

CITY OF WILLAMINA
 BALANCE SHEET
 JUNE 30, 2019

GENERAL FUND

<u>ASSETS</u>			
10-00-1009	CASH ALLOCATED	225,703.40	
10-00-1200	ACCOUNTS RECEIVABLE	2,386.25	
10-00-1280	TAXES RECEIVABLE	30,299.00	
10-00-1300	INVENTORY	8,213.00	
10-00-1400	LAND	117,674.00	
10-00-1420	LAND IMPROVEMENTS	980,055.00	
10-00-1430	BUILDINGS	273,506.00	
10-00-1440	EQUIPMENT	193,843.00	
10-00-1460	VEHICLES	56,367.00	
10-00-1490	ACCUMULATED DEPRECIATION	(721,598.71)	
	TOTAL ASSETS		<u>1,166,447.94</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
10-00-2000	ACCOUNTS PAYABLE	25,874.11	
10-00-2002	ACCRUED EXPENSES	(155.50)	
10-00-2004	DEFERRED REVENUE	24,278.00	
10-00-2100	ACCRUED PAYROLL	10,182.66	
10-00-2130	UNION DUES PAYABLE	(230.22)	
10-00-2140	PERS PAYABLE	2,879.19	
	TOTAL LIABILITIES		62,828.24
<u>FUND EQUITY</u>			
10-00-3000	FUND BALANCE	207,813.31	
10-00-3060	RESTRICTED DOWNTOWN LOAN	25,000.00	
10-00-3100	FUND BALANCE CAPITAL LESS DEBT	899,846.29	
	REVENUE OVER EXPENDITURES - YTD	(29,039.90)	
	BALANCE - CURRENT DATE	1,103,619.70	
	TOTAL FUND EQUITY		<u>1,103,619.70</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,166,447.94</u>

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	278,548.00	278,548.00	.0
10-10-4001 PROPERTY TAX	8,007.86	393,283.23	369,000.00	(24,283.23)	106.6
10-10-4002 PROPERTY TAX PRIOR	445.71	14,919.09	10,000.00	(4,919.09)	149.2
10-10-4003 INTEREST ON TAXES	11.76	223.92	75.00	(148.92)	298.6
10-10-4110 STATE CIGARETTE TAX	178.30	2,444.92	1,800.00	(644.92)	135.8
10-10-4111 STATE REVENUE SHARING	.00	26,172.43	24,000.00	(2,172.43)	109.1
10-10-4112 STATE LIQUOR TAX	5,756.17	37,537.75	32,000.00	(5,537.75)	117.3
10-10-4113 STATE MARIJUANA TAX	1,556.22	4,522.32	5,000.00	477.68	90.5
10-10-4501 BUSINESS LICENSES	150.00	5,598.00	3,500.00	(2,098.00)	159.9
10-10-4511 LIEN SEARCHES	80.00	5,154.16	1,000.00	(4,154.16)	515.4
10-10-4571 OLCC LICENSE FEE	.00	315.00	200.00	(115.00)	157.5
10-10-4600 FRANCHISE FEES CENTURYLINK	.00	579.35	1,500.00	920.65	38.6
10-10-4601 FRANCHISE FEES NW NATURAL	.00	12,654.85	13,000.00	345.15	97.4
10-10-4602 FRANCHISE FEES PGE	.00	63,080.34	62,000.00	(1,080.34)	101.7
10-10-4603 FRANCHISE FEES WAVE BROADBAND	.00	9,966.48	8,000.00	(1,966.48)	124.6
10-10-4604 FRANCHISE FEES WESTERN ORWASTE	867.39	6,213.82	5,200.00	(1,013.82)	119.5
10-10-4605 FRANCHISE FEES ONLINENW	.00	3,683.14	2,000.00	(1,683.14)	184.2
10-10-4701 RENT - CENTER MARKET	.00	2,200.00	2,000.00	(200.00)	110.0
10-10-4816 DONATIONS	.00	.00	3,000.00	3,000.00	.0
10-10-4818 COMMUNITY PROJECT	.00	.00	2,000.00	2,000.00	.0
10-10-4900 INTEREST INCOME	3,477.95	35,806.72	15,000.00	(20,806.72)	238.7
10-10-4901 MISCELLANEOUS INCOME	(139.25)	325.84	1,000.00	674.16	32.6
TOTAL DEPARTMENT 10	20,392.11	624,681.36	839,823.00	215,141.64	74.4
<u>COURT</u>					
10-14-4507 COURT FINES AND FEES	692.60	2,370.60	1,500.00	(870.60)	158.0
10-14-4508 COURT COSTS ASSESSED	.00	.00	100.00	100.00	.0
TOTAL COURT	692.60	2,370.60	1,600.00	(770.60)	148.2
<u>PLANNING</u>					
10-17-4583 PLANNING FEES	1,000.00	54,240.00	36,000.00	(18,240.00)	150.7
10-17-4584 ENGINEERING FEES PLANNING	.00	.00	500.00	500.00	.0
TOTAL PLANNING	1,000.00	54,240.00	36,500.00	(17,740.00)	148.6
<u>PUBLIC SAFETY</u>					
10-18-4200 CODE ENFORCEMENT FINES	.00	2,500.00	2,500.00	.00	100.0
10-18-4506 PUBLIC SAFETY FEE	.00	.00	50,000.00	50,000.00	.0
TOTAL PUBLIC SAFETY	.00	2,500.00	52,500.00	50,000.00	4.8

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
<u>STREET LIGHTS</u>						
10-19-4822	2,358.00	19,120.24	19,000.00	(120.24)	100.6
10-19-4823	50.00	9,528.02	9,500.00	(28.02)	100.3
<hr/>						
TOTAL STREET LIGHTS	2,408.00	28,648.26	28,500.00	(148.26)	100.5
<hr/>						
<u>SPECIAL</u>						
10-60-4010	.00	8,037.18	8,341.00		303.82	96.4
10-60-4755	20.00	20.00	.00	(20.00)	.0
10-60-4758	280.00	280.00	25,000.00		24,720.00	1.1
<hr/>						
TOTAL SPECIAL	300.00	8,337.18	33,341.00		25,003.82	25.0
<hr/>						
<u>LIBRARY</u>						
10-65-4560	76.75	821.94	900.00		78.06	91.3
10-65-4705	4,622.00	18,488.00	18,000.00	(488.00)	102.7
10-65-4708	.00	166.07	200.00		33.93	83.0
10-65-4811	.00	1,000.00	1,000.00		.00	100.0
10-65-4812	.00	3,000.00	3,000.00		.00	100.0
10-65-4816	300.00	422.00	100.00	(322.00)	422.0
10-65-4901	.00	502.50	300.00	(202.50)	167.5
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TOTAL LIBRARY	4,998.75	24,400.51	23,500.00	(900.51)	103.8
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<u>CEMETERY</u>						
10-68-4588	.00	.00	1,500.00		1,500.00	.0
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TOTAL CEMETERY	.00	.00	1,500.00		1,500.00	.0
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10-81-4814	.00	22,658.16	22,658.00	(.16)	100.0
10-81-4816	.00	1,365.00	1,365.00		.00	100.0
10-81-4817	.00	23,000.00	23,000.00		.00	100.0
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TOTAL DEPARTMENT 81	.00	47,023.16	47,023.00	(.16)	100.0
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<u>TRANSFER</u>						
10-90-9130	.00	14,000.00	21,000.00		7,000.00	66.7
10-90-9140	.00	12,600.00	18,900.00		6,300.00	66.7
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TOTAL TRANSFER	.00	26,600.00	39,900.00		13,300.00	66.7

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TOTAL FUND REVENUE	29,791.46	818,801.07	1,104,187.00	285,385.93	74.2

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
10-12-5115 BANK CHARGES	85.78	1,507.77	1,800.00	292.23	83.8
10-12-5119 DISCREPENCIES	.00	.00	60.00	60.00	.0
10-12-5123 MERCHANT FEES	.00	.00	200.00	200.00	.0
10-12-5124 PAYROLL PROCESSING FEES	185.20	3,077.53	4,500.00	1,422.47	68.4
10-12-5126 POSTAGE	194.00	1,434.16	1,500.00	65.84	95.6
10-12-5137 SUPPLIES	1,296.08	16,990.07	17,000.00	9.93	99.9
10-12-5200 CONTRACT SERVICES	3,723.44	16,730.80	22,500.00	5,769.20	74.4
10-12-5201 AUDIT SERVICES	.00	14,000.00	15,000.00	1,000.00	93.3
10-12-5203 LEGAL SERVICES	455.00	3,071.47	11,000.00	7,928.53	27.9
10-12-5207 INSURANCE	.00	20,666.83	25,000.00	4,333.17	82.7
10-12-5209 CLEANING SERVICES	700.00	5,140.00	5,200.00	60.00	98.9
10-12-5230 PRINTING AND PUBLISHING	(28.25)	4,979.02	5,000.00	20.98	99.6
10-12-5233 TECHNOLOGY SERVICES	550.00	8,790.90	12,000.00	3,209.10	73.3
10-12-5234 TECHNOLOGY BACK UP	400.00	4,800.00	5,500.00	700.00	87.3
10-12-5235 SOFTWARE MAINTENANCE	1,200.00	14,400.00	15,000.00	600.00	96.0
10-12-5320 DUES, LICENSE, PERMITS	(380.00)	5,980.16	6,000.00	19.84	99.7
10-12-5342 CONFERENCE/SEMINAR/TRAINING	(961.03)	4,909.87	5,000.00	90.13	98.2
10-12-5344 TRAVEL	(202.35)	999.71	1,000.00	.29	100.0
10-12-5355 MISCELLANEOUS EXPENSE	.00	.00	750.00	750.00	.0
10-12-5413 TELEPHONE	417.35	8,889.37	9,000.00	110.63	98.8
10-12-5415 UTILITIES	1,032.11	8,763.54	9,000.00	236.46	97.4
10-12-5504 REPAIRS - MAINTENANCE	2,728.39	7,495.10	8,000.00	504.90	93.7
10-12-5600 EQUIPMENT	135.65	3,471.46	3,500.00	28.54	99.2
10-12-5606 EQUIPMENT LEASE	1,210.96	4,628.87	6,000.00	1,371.13	77.2
TOTAL ADMIN	12,742.33	160,726.63	189,510.00	28,783.37	84.8
<u>COUNCIL</u>					
10-13-5307 COMMUNITY PROJECT	36.00	960.44	1,000.00	39.56	96.0
10-13-5310 STIPEND	400.00	4,660.00	5,000.00	340.00	93.2
10-13-5342 CONFERENCE/SEMINAR/TRAINING	.00	1,525.00	3,500.00	1,975.00	43.6
10-13-5344 TRAVEL	.00	.00	750.00	750.00	.0
10-13-5350 VOLUNTEER APPRECIATION	.00	650.00	800.00	150.00	81.3
10-13-5355 COUNCIL EXPENSE	.00	953.27	1,000.00	46.73	95.3
TOTAL COUNCIL	436.00	8,748.71	12,050.00	3,301.29	72.6

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>COURT</u>						
10-14-5105	BAD DEBT	.00	.00	100.00	100.00	.0
10-14-5211	MUNI COURT JUDGE	.00	2,550.00	3,400.00	850.00	75.0
10-14-5306	STATE ASSESSMENT	57.00	591.00	1,500.00	909.00	39.4
10-14-5313	COUNTY JAIL ASSESSMENT	16.00	176.00	600.00	424.00	29.3
10-14-5320	DUES, LICENSE, PERMITS	.00	.00	200.00	200.00	.0
10-14-5342	CONFERENCE/SEMINAR/TRAINING	.00	.00	500.00	500.00	.0
10-14-5344	TRAVEL	.00	.00	200.00	200.00	.0
	TOTAL COURT	73.00	3,317.00	6,500.00	3,183.00	51.0
<u>PLANNING</u>						
10-17-5203	LEGAL - PLANNING	110.50	431.00	500.00	69.00	86.2
10-17-5204	ENGINEERING SERVICES	1,160.00	7,370.00	20,000.00	12,630.00	36.9
10-17-5214	PLANNING SERVICES	3,735.00	17,210.76	40,000.00	22,789.24	43.0
10-17-5342	CONFERENCE/SEMINAR/TRAINING	.00	20.00	500.00	480.00	4.0
	TOTAL PLANNING	5,005.50	25,031.76	61,000.00	35,968.24	41.0
<u>PUBLIC SAFETY</u>						
10-18-5000	SALARY - WAGES	2,197.31	27,710.65	28,000.00	289.35	99.0
10-18-5020	PAYROLL TAX	158.80	2,120.63	2,800.00	679.37	75.7
10-18-5040	BENEFITS	1,474.63	8,883.18	25,300.00	16,416.82	35.1
10-18-5060	PERS	104.39	1,316.24	1,800.00	483.76	73.1
10-18-5090	WORKERS COMP	1.45	19.50	300.00	280.50	6.5
10-18-5120	GAS - OIL	72.11	911.47	1,800.00	888.53	50.6
10-18-5137	SUPPLIES	.00	291.03	1,000.00	708.97	29.1
10-18-5217	POLICE SERVICES CONTRACT	16,621.42	199,457.04	200,000.00	542.96	99.7
10-18-5302	DUES YCOM	.00	24,087.00	25,000.00	913.00	96.4
10-18-5342	CONFERENCE/SEMINAR/TRAINING	.00	453.76	500.00	46.24	90.8
10-18-5413	TELEPHONE	46.40	648.71	900.00	251.29	72.1
10-18-5504	REPAIRS - MAINTENANCE	.00	1,031.18	2,000.00	968.82	51.6
	TOTAL PUBLIC SAFETY	20,676.51	266,930.39	289,400.00	22,469.61	92.2
<u>STREET LIGHTS</u>						
10-19-5400	STREET LIGHTS	1,548.71	18,849.19	19,500.00	650.81	96.7
	TOTAL STREET LIGHTS	1,548.71	18,849.19	19,500.00	650.81	96.7

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPECIAL</u>					
10-60-5758 DOWNTOWN LOAN	.00	5,322.00	25,000.00	19,678.00	21.3
10-60-5900 EID TAX DISBURSEMENT	.00	8,037.18	8,341.00	303.82	96.4
TOTAL SPECIAL	.00	13,359.18	33,341.00	19,981.82	40.1
<u>LIBRARY</u>					
10-65-5000 SALARY - WAGES	3,004.53	39,487.09	39,500.00	12.91	100.0
10-65-5020 PAYROLL TAX	226.44	3,158.50	3,950.00	791.50	80.0
10-65-5040 BENEFITS	1,432.87	16,567.39	19,500.00	2,932.61	85.0
10-65-5060 PERS	128.96	1,858.34	2,400.00	541.66	77.4
10-65-5090 WORKERS COMP	2.12	30.53	1,060.00	1,029.47	2.9
10-65-5100 BOOKS CHILDREN	200.00	2,624.56	2,700.00	75.44	97.2
10-65-5101 AUDIO VISUAL CHILDREN	42.58	601.51	800.00	198.49	75.2
10-65-5102 AUDIO VISUAL ADULT	100.00	791.69	800.00	8.31	99.0
10-65-5103 AUDIO VISUAL LOST REPLACEMENT	.00	.00	25.00	25.00	.0
10-65-5106 BOOKS ADULTS	150.00	2,156.11	2,200.00	43.89	98.0
10-65-5107 BOOKS LOST REPLACEMENT	.00	.00	100.00	100.00	.0
10-65-5111 SPECIAL PROGRAM CHILDREN	1,000.00	1,025.26	1,100.00	74.74	93.2
10-65-5112 SPECIAL PROGRAM ADULT	100.00	491.92	500.00	8.08	98.4
10-65-5126 POSTAGE	64.00	187.06	250.00	62.94	74.8
10-65-5137 SUPPLIES	(19.92)	2,177.23	2,200.00	22.77	99.0
10-65-5200 CONTRACT SERVICES	.00	734.50	800.00	65.50	91.8
10-65-5209 CLEANING SERVICES	.00	.00	100.00	100.00	.0
10-65-5233 TECHNOLOGY SERVICES	(200.00)	1,731.06	1,750.00	18.94	98.9
10-65-5320 DUES, LICENSE, PERMITS	187.99	521.99	550.00	28.01	94.9
10-65-5321 SUBSCRIPTIONS	275.00	402.25	500.00	97.75	80.5
10-65-5342 CONFERENCE/SEMINAR/TRAINING	50.00	260.00	300.00	40.00	86.7
10-65-5344 TRAVEL	.00	.00	100.00	100.00	.0
10-65-5350 PARKING LOT LEASE	.00	498.10	500.00	1.90	99.6
10-65-5413 TELEPHONE	200.00	2,479.01	2,500.00	20.99	99.2
10-65-5415 UTILITIES	38.59	3,780.95	3,800.00	19.05	99.5
10-65-5504 REPAIRS - MAINTENANCE	(1,906.09)	3,471.16	3,500.00	28.84	99.2
10-65-5600 EQUIPMENT	13.66	80.38	100.00	19.62	80.4
10-65-5606 EQUIPMENT LEASE	627.55	1,946.06	2,000.00	53.94	97.3
10-65-5912 GRANT EXPENSE READY TO READ	300.00	997.38	1,000.00	2.62	99.7
10-65-5913 YOUTH COLLECTION GRANT	.00	2,912.45	3,000.00	87.55	97.1
TOTAL LIBRARY	6,018.28	90,972.48	97,585.00	6,612.52	93.2

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-66-5000 SALARY - WAGES	4,363.09	25,829.34	26,000.00	170.66	99.3
10-66-5001 PW ALLOCATED PAYROLL	.00	1,687.36	2,531.00	843.64	66.7
10-66-5020 PAYROLL TAX	163.92	2,575.00	2,600.00	25.00	99.0
10-66-5040 BENEFITS	250.00	4,300.00	4,750.00	450.00	90.5
10-66-5060 PERS	150.22	1,598.63	1,600.00	1.37	99.9
10-66-5090 WORKERS COMP	22.18	1,491.59	1,500.00	8.41	99.4
10-66-5120 GAS - OIL	(62.82)	992.63	1,000.00	7.37	99.3
10-66-5137 SUPPLIES	293.92	1,493.35	1,500.00	6.65	99.6
10-66-5140 UNIFORMS - TOWELS	88.60	743.07	900.00	156.93	82.6
10-66-5200 CONTRACT SERVICES	318.00	4,238.92	5,000.00	761.08	84.8
10-66-5413 TELEPHONE	83.53	738.04	750.00	11.96	98.4
10-66-5415 UTILITIES	336.29	2,904.92	3,000.00	95.08	96.8
10-66-5504 REPAIRS - MAINTENANCE	120.00	2,810.75	3,500.00	689.25	80.3
10-66-5510 LANDSCAPE MAINTENANCE	.00	.00	500.00	500.00	.0
10-66-5512 POND AQUATIC WEED CONTROL	.00	.00	8,500.00	8,500.00	.0
10-66-5600 EQUIPMENT	.00	737.57	2,000.00	1,262.43	36.9
10-66-6000 CAPITAL OUTLAY	3,239.68	3,852.18	10,000.00	6,147.82	38.5
10-66-9615 PW EXPENSE ALLOCATION	.00	331.36	497.00	165.64	66.7
TOTAL PARKS	9,366.61	56,324.71	76,128.00	19,803.29	74.0
<u>MUSEUM</u>					
10-67-5200 CONTRACT SERVICES	.00	515.61	800.00	284.39	64.5
10-67-5233 TECHNOLOGY SERVICES	.00	450.00	1,000.00	550.00	45.0
10-67-5310 STIPEND	200.00	2,400.00	2,400.00	.00	100.0
10-67-5320 DUES, LICENSE, PERMITS	.00	68.00	100.00	32.00	68.0
10-67-5413 TELEPHONE	.00	1,872.75	2,150.00	277.25	87.1
10-67-5415 UTILITIES	(125.97)	3,355.45	3,400.00	44.55	98.7
10-67-5504 REPAIRS - MAINTENANCE	505.04	528.98	1,000.00	471.02	52.9
10-67-5606 EQUIPMENT LEASE	.00	.00	100.00	100.00	.0
TOTAL MUSEUM	579.07	9,190.79	10,950.00	1,759.21	83.9
<u>CEMETERY</u>					
10-68-5200 CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
10-68-5320 DUES, LICENSE, PERMITS	.00	.00	100.00	100.00	.0
10-68-5510 LANDSCAPE MAINTENANCE	200.00	1,885.00	2,500.00	615.00	75.4
TOTAL CEMETERY	200.00	1,885.00	3,600.00	1,715.00	52.4

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PAYROLL ADMIN</u>					
10-70-5000 SALARY - WAGES	17,475.92	212,650.06	213,100.00	449.94	99.8
10-70-5002 ADMIN ALLOCATED PAYROLL	.00	(153,747.36)	(230,621.00)	(76,873.64)	(66.7)
10-70-5020 PAYROLL TAX	1,228.45	15,953.24	20,900.00	4,946.76	76.3
10-70-5040 BENEFITS	5,571.99	63,908.89	72,000.00	8,091.11	88.8
10-70-5060 PERS	782.61	10,053.36	12,300.00	2,246.64	81.7
10-70-5090 WORKERS COMP	4.93	242.03	1,000.00	757.97	24.2
TOTAL PAYROLL ADMIN	25,063.90	149,060.22	88,679.00	(60,381.22)	168.1
<u>PAYROLL PUBLIC WORKS</u>					
10-71-5000 SALARY - WAGES	9,135.44	156,474.03	155,500.00	(974.03)	100.6
10-71-5001 PW ALLOCATED PAYROLL	.00	(168,766.72)	(253,150.00)	(84,383.28)	(66.7)
10-71-5020 PAYROLL TAX	824.86	9,976.89	15,500.00	5,523.11	64.4
10-71-5040 BENEFITS	9,091.92	56,837.81	67,250.00	10,412.19	84.5
10-71-5060 PERS	914.39	11,783.01	13,200.00	1,416.99	89.3
10-71-5090 WORKERS COMP	5.12	468.66	1,700.00	1,231.34	27.6
TOTAL PAYROLL PUBLIC WORKS	19,971.73	66,773.68	.00	(66,773.68)	.0
<u>PUBLIC WORKS OPERATIONS</u>					
10-72-5120 GAS - OIL	(108.09)	3,308.46	3,400.00	91.54	97.3
10-72-5137 SUPPLIES	770.88	5,538.95	8,000.00	2,461.05	69.2
10-72-5140 UNIFORMS - TOWELS	.00	360.13	1,000.00	639.87	36.0
10-72-5200 CONTRACT SERVICES	.00	96.25	500.00	403.75	19.3
10-72-5203 LEGAL SERVICES	.00	.00	500.00	500.00	.0
10-72-5207 INSURANCE	.00	12,000.00	12,000.00	.00	100.0
10-72-5233 TECHNOLOGY SERVICES	275.00	375.00	500.00	125.00	75.0
10-72-5320 DUES, LICENSE, PERMITS	.00	770.00	1,000.00	230.00	77.0
10-72-5342 CONFERENCE/SEMINAR/TRAINING	20.00	978.92	1,000.00	21.08	97.9
10-72-5344 TRAVEL	.00	298.95	300.00	1.05	99.7
10-72-5415 UTILITIES	604.50	9,216.38	10,000.00	783.62	92.2
10-72-5504 REPAIRS - MAINTENANCE	54.37	3,824.38	6,000.00	2,175.62	63.7
10-72-5507 EQUIPMENT MAINTENANCE	(199.95)	144.12	2,500.00	2,355.88	5.8
10-72-5600 EQUIPMENT	2,029.99	2,920.16	3,000.00	79.84	97.3
10-72-9615 FUND/DEPT ALLOCATIONS	.00	(33,133.36)	(49,700.00)	(16,566.64)	(66.7)
TOTAL PUBLIC WORKS OPERATIONS	3,446.70	6,698.34	.00	(6,698.34)	.0
<u>CAPITAL</u>					
10-80-6001 CAPITAL OUTLAY -WEBSITE	.00	2,715.00	10,000.00	7,285.00	27.2
10-80-6003 CAPITAL OUTLAY -CH - SIDINGI	5,070.74	5,070.74	8,000.00	2,929.26	63.4
10-80-6010 CAPITAL OUTLAY	.00	8,405.80	10,000.00	1,594.20	84.1
TOTAL CAPITAL	5,070.74	16,191.54	28,000.00	11,808.46	57.8

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-81-5915 GRANT EXP-ODFW HUDELSTON POND	.00	21,708.07	22,658.00	949.93	95.8
10-81-5916 GRANT EXP FORD FAMILY FOUND	.00	.00	1,365.00	1,365.00	.0
10-81-5917 GRANT WEST VALLEY VISITORS ASC	26,000.00	26,000.00	26,000.00	.00	100.0
TOTAL DEPARTMENT 81	26,000.00	47,708.07	50,023.00	2,314.93	95.4
 <u>TRANSFER</u>					
10-90-9610 OVERHEAD CHARGE	.00	(93,926.72)	(140,890.00)	(46,963.28)	(66.7)
TOTAL TRANSFER	.00	(93,926.72)	(140,890.00)	(46,963.28)	(66.7)
 <u>CONTINGENCY</u>					
10-99-9900 CONTINGENCY	.00	.00	278,811.00	278,811.00	.0
TOTAL CONTINGENCY	.00	.00	278,811.00	278,811.00	.0
 TOTAL FUND EXPENDITURES	 136,199.08	 847,840.97	 1,104,187.00	 256,346.03	 76.8
 NET REVENUE OVER EXPENDITURES	 (106,407.62)	 (29,039.90)	 .00	 29,039.90	 .0

CITY OF WILLAMINA
 BALANCE SHEET
 JUNE 30, 2019

STREET FUND

<u>ASSETS</u>			
20-00-1009	CASH ALLOCATED	206,288.60	
	TOTAL ASSETS		206,288.60
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-00-2000	ACCOUNTS PAYABLE	25,919.13	
	TOTAL LIABILITIES		25,919.13
<u>FUND EQUITY</u>			
20-00-3000	FUND BALANCE	160,326.96	
	REVENUE OVER EXPENDITURES - YTD	20,042.51	
	BALANCE - CURRENT DATE	180,369.47	
	TOTAL FUND EQUITY		180,369.47
	TOTAL LIABILITIES AND EQUITY		206,288.60

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2019

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	141,773.00	141,773.00	.0
20-10-4115 STATE HIGHWAY REVENUE	12,598.78	155,411.69	145,000.00	(10,411.69)	107.2
TOTAL DEPARTMENT 10	12,598.78	155,411.69	286,773.00	131,361.31	54.2
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20-81-4850 GRANT SMALL CITIES ALLOTMENT	.00	50,000.00	50,000.00	.00	100.0
TOTAL DEPARTMENT 81	.00	50,000.00	50,000.00	.00	100.0
TOTAL FUND REVENUE	12,598.78	205,411.69	336,773.00	131,361.31	61.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

STREET FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-11-5001 PW ALLOCATED PAYROLL	.00	21,580.00	32,370.00	10,790.00	66.7
20-11-5002 ADMIN ALLOCATED PAYROLL	.00	19,659.36	29,489.00	9,829.64	66.7
20-11-5090 WORKERS COMP	.00	2,266.38	4,100.00	1,833.62	55.3
20-11-5120 GAS - OIL	97.94	965.66	1,500.00	534.34	64.4
20-11-5137 SUPPLIES	.00	542.83	1,500.00	957.17	36.2
20-11-5140 UNIFORMS - TOWELS	17.24	209.77	500.00	290.23	42.0
20-11-5204 ENGINEERING SERVICES	.00	11,003.80	15,000.00	3,996.20	73.4
20-11-5413 TELEPHONE	26.65	337.09	600.00	262.91	56.2
20-11-5504 REPAIRS - MAINTENANCE	(192.22)	2,907.00	3,000.00	93.00	96.9
20-11-5521 SIDEWALK MAINTENANCE	831.99	1,463.99	10,000.00	8,536.01	14.6
20-11-5522 STREET MAINTENANCE	16,382.00	44,182.59	60,000.00	15,817.41	73.6
20-11-5523 TRAFFIC CONTROL	.00	1,058.49	2,000.00	941.51	52.9
20-11-5600 EQUIPMENT	.00	1,040.00	1,500.00	460.00	69.3
TOTAL EXPENDITURE	17,163.60	107,216.96	161,559.00	54,342.04	66.4
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20-81-5909 GRANT EXP SMALLCITIES ALLOTMNT	9,411.50	61,905.50	65,000.00	3,094.50	95.2
TOTAL DEPARTMENT 81	9,411.50	61,905.50	65,000.00	3,094.50	95.2
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<u>TRANSFER</u>					
20-90-9610 OVERHEAD ALLOCATION	.00	12,010.00	18,015.00	6,005.00	66.7
20-90-9615 PW EXPENSE ALLOCATION	.00	4,236.72	6,355.00	2,118.28	66.7
TOTAL TRANSFER	.00	16,246.72	24,370.00	8,123.28	66.7
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<u>CONTINGENCY</u>					
20-99-9900 CONTINGENCY	.00	.00	85,844.00	85,844.00	.0
TOTAL CONTINGENCY	.00	.00	85,844.00	85,844.00	.0
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TOTAL FUND EXPENDITURES	26,575.10	185,369.18	336,773.00	151,403.82	55.0
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NET REVENUE OVER EXPENDITURES	(13,976.32)	20,042.51	.00	(20,042.51)	.0

CITY OF WILLAMINA
 BALANCE SHEET
 JUNE 30, 2019

STREET SDC FUND

<u>ASSETS</u>			
21-00-1009	CASH ALLOCATED		175,175.00
	TOTAL ASSETS		<u>175,175.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
21-00-3050	FUND BALANCE, RESTRICTED		90,000.00
21-00-3100	FUND BALANCE, RESTRICTED		57,000.00
	REVENUE OVER EXPENDITURES - YTD	<u>28,175.00</u>	
	BALANCE - CURRENT DATE		<u>175,175.00</u>
	TOTAL FUND EQUITY		<u>175,175.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>175,175.00</u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2019

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
21-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	129,000.00	129,000.00	.0
21-10-4421 SYSTEM DEVELOPMENT CHARGES	12,000.00	33,000.00	30,000.00	(3,000.00)	110.0
TOTAL DEPARTMENT 10	12,000.00	33,000.00	159,000.00	126,000.00	20.8
TOTAL FUND REVENUE	12,000.00	33,000.00	159,000.00	126,000.00	20.8

CITY OF WILLAMINA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2019

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
21-80-6000 CAPITAL OUTLAY	.00	4,825.00	10,000.00	5,175.00	48.3
TOTAL DEPARTMENT 80	.00	4,825.00	10,000.00	5,175.00	48.3
<u>CONTINGENCY</u>					
21-99-9900 CONTINGENCY	.00	.00	149,000.00	149,000.00	.0
TOTAL CONTINGENCY	.00	.00	149,000.00	149,000.00	.0
TOTAL FUND EXPENDITURES	.00	4,825.00	159,000.00	154,175.00	3.0
NET REVENUE OVER EXPENDITURES	12,000.00	28,175.00	.00	(28,175.00)	.0

CITY OF WILLAMINA
 BALANCE SHEET
 JUNE 30, 2019

WATER FUND

ASSETS

30-00-1009	CASH ALLOCATED	467,716.10	
30-00-1251	UTILITY RECEIVABLE	68,476.86	
30-00-1300	INVENTORY	16,426.00	
30-00-1400	LAND	122,298.00	
30-00-1410	SYSTEMS	1,599,368.40	
30-00-1420	LAND IMPROVEMENTS	388.00	
30-00-1430	BUILDINGS	605,516.00	
30-00-1440	EQUIPMENT	129,858.00	
30-00-1460	VEHICLES	42,663.00	
30-00-1490	ACCUMULATED DEPRECIATION	(1,760,206.08)	
	TOTAL ASSETS		1,292,504.28

LIABILITIES AND EQUITY

LIABILITIES

30-00-2000	ACCOUNTS PAYABLE	(1,751.87)	
30-00-2100	ACCRUED PAYROLL	996.41	
30-00-2150	ACCRUED VACATION	3,429.48	
30-00-2300	WATER DEPOSITS	54,118.56	
30-00-2820	ACCRUED INTEREST	13,723.00	
30-00-2831	WATER FHA 91-02 SERIES 2001	694,317.42	
30-00-2940	DUE TO FUND 40	185,000.00	
	TOTAL LIABILITIES		949,833.00

FUND EQUITY

30-00-3000	FUND BALANCE	156,514.96	
30-00-3100	FUND BALANCE CAPITAL LESS DEBT	(7,244.86)	
	REVENUE OVER EXPENDITURES - YTD	193,401.18	
	BALANCE - CURRENT DATE	342,671.28	
	TOTAL FUND EQUITY		342,671.28
	TOTAL LIABILITIES AND EQUITY		1,292,504.28

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
30-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	197,407.00	197,407.00	.0
30-10-4330 WATER REVENUE	69,124.19	737,299.45	700,000.00	(37,299.45)	105.3
30-10-4332 NEW CONNECTION FEE	2,200.00	6,050.00	5,000.00	(1,050.00)	121.0
30-10-4337 DOUBLE CHECK VALVE	800.00	2,400.00	1,500.00	(900.00)	160.0
30-10-4350 RECOVERY BAD DEBT	256.35	1,353.83	500.00	(853.83)	270.8
30-10-4581 PENALTY AND FEES	.00	2,600.00	2,500.00	(100.00)	104.0
30-10-4582 NON-SUFFICIENT CHECK FEES	.00	125.00	150.00	25.00	83.3
30-10-4600 BUS. OREGON GRANT	.00	.00	31,500.00	31,500.00	.0
30-10-4610 BUS. OREGON LOAN	.00	26,126.00	31,500.00	5,374.00	82.9
TOTAL DEPARTMENT 10	72,380.54	775,954.28	970,057.00	194,102.72	80.0
TOTAL FUND REVENUE	72,380.54	775,954.28	970,057.00	194,102.72	80.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-11-5000 SALARY - WAGES	5,696.37	57,779.51	58,000.00	220.49	99.6
30-11-5001 PW ALLOCATED PAYROLL	.00	77,466.72	116,200.00	38,733.28	66.7
30-11-5002 ADMIN ALLOCATED PAYROLL	.00	70,572.64	105,859.00	35,286.36	66.7
30-11-5020 PAYROLL TAX	365.54	4,204.10	5,800.00	1,595.90	72.5
30-11-5040 BENEFITS	802.27	9,142.11	10,200.00	1,057.89	89.6
30-11-5060 PERS	643.64	7,373.45	7,000.00	(373.45)	105.3
30-11-5090 WORKERS COMP	2.63	2,151.71	3,000.00	848.29	71.7
30-11-5105 BAD DEBT	.00	2,919.14	4,000.00	1,080.86	73.0
30-11-5108 CHEMICALS	820.80	19,898.31	20,000.00	101.69	99.5
30-11-5120 GAS - OIL	1,129.46	2,681.18	3,000.00	318.82	89.4
30-11-5123 MERCHANT FEES	342.68	4,007.91	8,000.00	3,992.09	50.1
30-11-5126 POSTAGE	.00	.00	750.00	750.00	.0
30-11-5137 SUPPLIES	1,148.09	2,725.28	3,100.00	374.72	87.9
30-11-5140 UNIFORMS - TOWELS	446.56	1,774.57	2,000.00	225.43	88.7
30-11-5200 CONTRACT SERVICES	87.95	2,589.35	5,000.00	2,410.65	51.8
30-11-5204 ENGINEERING SERVICES	.00	16,705.00	18,000.00	1,295.00	92.8
30-11-5230 PRINTING AND PUBLISHING	(219.38)	2,951.75	3,000.00	48.25	98.4
30-11-5250 SYSTEM ANALYSIS	705.00	3,679.00	6,000.00	2,321.00	61.3
30-11-5320 DUES, LICENSE, PERMITS	.00	962.73	1,000.00	37.27	96.3
30-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	1,000.00	1,000.00	.0
30-11-5344 TRAVEL	.00	279.43	500.00	220.57	55.9
30-11-5355 MISCELLANEOUS EXPENSE	.00	.00	100.00	100.00	.0
30-11-5413 TELEPHONE	748.81	3,642.16	5,000.00	1,357.84	72.8
30-11-5415 UTILITIES	2,434.65	44,640.48	45,000.00	359.52	99.2
30-11-5504 REPAIRS - MAINTENANCE	158.27	4,055.53	5,000.00	944.47	81.1
30-11-5530 SUPPLY SYSTEM MAINTENANCE	6,737.40	56,842.89	100,000.00	43,157.11	56.8
30-11-5531 DISTRIBUTION MAINTENANCE	.00	4,982.75	5,500.00	517.25	90.6
30-11-5535 NEW CONNECTION EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
30-11-5600 EQUIPMENT	.00	6,662.34	7,000.00	337.66	95.2
TOTAL EXPENDITURE	22,050.74	410,690.04	550,009.00	139,318.96	74.7
30-80-6001 CAPITAL OUTLAY-INTAKE REDESIGN	150.50	48,342.42	50,000.00	1,657.58	96.7
30-80-6002 CAPITAL-GIS MAPPING OF SYSTEM	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 80	150.50	48,342.42	55,000.00	6,657.58	87.9
30-82-8030 WATER PRINCIPAL	.00	.00	20,203.00	20,203.00	.0
30-82-8035 WATER INTEREST	.00	.00	38,609.00	38,609.00	.0
TOTAL DEPARTMENT 82	.00	.00	58,812.00	58,812.00	.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
30-90-9040 INTERFUND LOAN	.00	60,000.00	60,000.00	.00	100.0
30-90-9110 IN LIEU OF FRANCHISE FEE	.00	14,000.00	21,000.00	7,000.00	66.7
30-90-9231 TRANSFER IN	.00	(8,802.00)	(13,203.00)	(4,401.00)	(66.7)
30-90-9610 OVERHEAD ALLOCATION	.00	43,114.00	64,671.00	21,557.00	66.7
30-90-9615 PW EXPENSE ALLOCATION	.00	15,208.64	22,813.00	7,604.36	66.7
TOTAL TRANSFER	.00	123,520.64	155,281.00	31,760.36	79.6
<u>CONTINGENCY</u>					
30-99-9900 FUND BALANCE	.00	.00	150,955.00	150,955.00	.0
TOTAL CONTINGENCY	.00	.00	150,955.00	150,955.00	.0
TOTAL FUND EXPENDITURES	22,201.24	582,553.10	970,057.00	387,503.90	60.1
NET REVENUE OVER EXPENDITURES	50,179.30	193,401.18	.00	(193,401.18)	.0

CITY OF WILLAMINA
 BALANCE SHEET
 JUNE 30, 2019

WATER SDC FUND

<u>ASSETS</u>			
31-00-1009	CASH ALLOCATED		71,929.98
	TOTAL ASSETS		<u>71,929.98</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
31-00-3050	FUND BALANCE, RESTRICTED		57,554.72
31-00-3100	FUND BALANCE, RESTRICTED		8,099.26
	REVENUE OVER EXPENDITURES - YTD	<u>6,276.00</u>	
	BALANCE - CURRENT DATE		<u>71,929.98</u>
	TOTAL FUND EQUITY		<u>71,929.98</u>
	TOTAL LIABILITIES AND EQUITY		<u>71,929.98</u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2019

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
31-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	60,752.00	60,752.00	.0
31-10-4431 SYSTEM DEVELOPMENT CHARGES	7,392.00	20,328.00	20,000.00	(328.00)	101.6
TOTAL DEPARTMENT 10	7,392.00	20,328.00	80,752.00	60,424.00	25.2
TOTAL FUND REVENUE	7,392.00	20,328.00	80,752.00	60,424.00	25.2

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
31-80-6000 CAPITAL OUTLAY	.00	5,250.00	10,000.00	4,750.00	52.5
TOTAL DEPARTMENT 80	.00	5,250.00	10,000.00	4,750.00	52.5
<u>TRANSFER</u>					
31-90-9750 DEBT SERVICE TRANSFER TO 50	.00	8,802.00	13,203.00	4,401.00	66.7
TOTAL TRANSFER	.00	8,802.00	13,203.00	4,401.00	66.7
<u>CONTINGENCY</u>					
31-99-9900 CONTINGENCY	.00	.00	57,549.00	57,549.00	.0
TOTAL CONTINGENCY	.00	.00	57,549.00	57,549.00	.0
TOTAL FUND EXPENDITURES	.00	14,052.00	80,752.00	66,700.00	17.4
NET REVENUE OVER EXPENDITURES	7,392.00	6,276.00	.00	(6,276.00)	.0

CITY OF WILLAMINA
BALANCE SHEET
JUNE 30, 2019

WASTEWATER FUND

<u>ASSETS</u>			
40-00-1009	CASH ALLOCATED	587,151.98	
40-00-1251	UTILITY RECEIVABLE	51,921.23	
40-00-1300	INVENTORY	16,426.00	
40-00-1400	LAND	426,426.00	
40-00-1410	SYSTEMS	3,560,287.00	
40-00-1420	LAND IMPROVEMENTS	388.00	
40-00-1430	BUILDINGS	313,738.00	
40-00-1440	EQUIPMENT	297,855.00	
40-00-1460	VEHICLES	69,004.00	
40-00-1490	ACCUMULATED DEPRECIATION	(2,467,873.69)	
40-00-1930	DUE FROM FUND 30	185,000.00	
	TOTAL ASSETS		3,040,323.52
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-00-2000	ACCOUNTS PAYABLE	(7,087.76)	
40-00-2100	ACCRUED PAYROLL	735.45	
40-00-2150	ACCRUED VACATION	575.20	
40-00-2400	SEWER DEPOSITS	42,371.34	
40-00-2820	ACCRUED INTEREST	34,953.70	
40-00-2840	WASTEWATER TREATMENT G0300	1,024,490.00	
40-00-2841	WASTEWATER TREATMENT G9900	260,116.00	
	TOTAL LIABILITIES		1,356,153.93
<u>FUND EQUITY</u>			
40-00-3000	FUND BALANCE	606,510.69	
40-00-3100	FUND BALANCE CAPITAL LESS DEBT	915,217.91	
	REVENUE OVER EXPENDITURES - YTD	162,440.99	
	BALANCE - CURRENT DATE	1,684,169.59	
	TOTAL FUND EQUITY		1,684,169.59
	TOTAL LIABILITIES AND EQUITY		3,040,323.52

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	135,749.00	135,749.00	.0
40-10-4340 WASTEWATER REVENUE	54,432.24	649,532.78	630,000.00	(19,532.78)	103.1
40-10-4342 NEW CONNECTION FEE	600.00	1,650.00	1,500.00	(150.00)	110.0
40-10-4350 RECOVERY BAD DEBT	303.38	1,745.48	500.00	(1,245.48)	349.1
TOTAL DEPARTMENT 10	55,335.62	652,928.26	767,749.00	114,820.74	85.0
 <u>TRANSFER</u>					
40-90-9530 INTERFUND LOAN	.00	60,000.00	60,000.00	.00	100.0
TOTAL TRANSFER	.00	60,000.00	60,000.00	.00	100.0
 TOTAL FUND REVENUE	 55,335.62	 712,928.26	 827,749.00	 114,820.74	 86.1

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WASTEWATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-11-5000 SALARY - WAGES	2,334.78	32,996.67	57,000.00	24,003.33	57.9
40-11-5001 PW ALLOCATED PAYROLL	.00	68,032.64	102,049.00	34,016.36	66.7
40-11-5002 ADMIN ALLOCATED PAYROLL	.00	63,515.36	95,273.00	31,757.64	66.7
40-11-5020 PAYROLL TAX	217.48	3,482.64	5,700.00	2,217.36	61.1
40-11-5040 BENEFITS	(40.27)	18,141.17	20,000.00	1,858.83	90.7
40-11-5060 PERS	134.98	1,993.20	3,600.00	1,606.80	55.4
40-11-5090 WORKERS COMP	1.82	1,849.69	3,000.00	1,150.31	61.7
40-11-5105 BAD DEBT	.00	2,335.18	4,000.00	1,664.82	58.4
40-11-5108 CHEMICALS	300.00	10,871.13	15,000.00	4,128.87	72.5
40-11-5120 GAS - OIL	(90.80)	1,462.21	1,500.00	37.79	97.5
40-11-5123 MERCHANT FEES	342.68	4,007.89	8,000.00	3,992.11	50.1
40-11-5126 POSTAGE	.00	.00	500.00	500.00	.0
40-11-5137 SUPPLIES	11.44	1,377.47	3,000.00	1,622.53	45.9
40-11-5140 UNIFORMS - TOWELS	316.39	2,241.43	2,500.00	258.57	89.7
40-11-5200 CONTRACT SERVICES	1,100.00	6,677.00	8,000.00	1,323.00	83.5
40-11-5204 ENGINEERING SERVICES	.00	4,656.25	8,000.00	3,343.75	58.2
40-11-5230 PRINTING AND PUBLISHING	(219.38)	2,951.69	3,000.00	48.31	98.4
40-11-5250 SYSTEM ANALYSIS	.00	2,835.00	7,000.00	4,165.00	40.5
40-11-5320 DUES, LICENSE, PERMITS	.00	3,519.73	4,000.00	480.27	88.0
40-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	500.00	500.00	.0
40-11-5344 TRAVEL	.00	.00	250.00	250.00	.0
40-11-5413 TELEPHONE	295.10	3,677.42	4,000.00	322.58	91.9
40-11-5415 UTILITIES	2,041.22	31,900.21	34,000.00	2,099.79	93.8
40-11-5504 REPAIRS - MAINTENANCE	1,422.80	8,959.67	9,000.00	40.33	99.6
40-11-5540 TREATMENT SYSTEM MAINTENANCE	600.00	11,202.14	20,000.00	8,797.86	56.0
40-11-5600 EQUIPMENT	.00	4,686.12	8,000.00	3,313.88	58.6
TOTAL EXPENDITURE	8,768.24	293,371.91	426,872.00	133,500.09	68.7
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40-80-6000 CAPITAL OUTLAY	.00	38,533.00	43,000.00	4,467.00	89.6
TOTAL DEPARTMENT 80	.00	38,533.00	43,000.00	4,467.00	89.6
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40-82-8040 SEWER PRINCIPAL	.00	109,193.00	109,193.00	.00	100.0
40-82-8045 SEWER INTEREST	.00	60,464.72	60,465.00	.28	100.0
TOTAL DEPARTMENT 82	.00	169,657.72	169,658.00	.28	100.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
40-90-9110 IN LIEU OF FRANCHISE FEE	.00	12,600.00	18,900.00	6,300.00	66.7
40-90-9241 TRANSFER IN	.00	(15,834.72)	(23,752.00)	(7,917.28)	(66.7)
40-90-9610 OVERHEAD ALLOCATION	.00	38,802.72	58,204.00	19,401.28	66.7
40-90-9615 PW EXPENSE ALLOCATION	.00	13,356.64	20,035.00	6,678.36	66.7
TOTAL TRANSFER	.00	48,924.64	73,387.00	24,462.36	66.7
<u>CONTINGENCY</u>					
40-99-9900 CONTINGENCY	.00	.00	114,832.00	114,832.00	.0
TOTAL CONTINGENCY	.00	.00	114,832.00	114,832.00	.0
TOTAL FUND EXPENDITURES	8,768.24	550,487.27	827,749.00	277,261.73	66.5
NET REVENUE OVER EXPENDITURES	46,567.38	162,440.99	.00	(162,440.99)	.0

CITY OF WILLAMINA
 BALANCE SHEET
 JUNE 30, 2019

WASTEWATER SDC FUND

<u>ASSETS</u>			
41-00-1009	CASH ALLOCATED		27,681.36
	TOTAL ASSETS		<u>27,681.36</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
41-00-3050	FUND BALANCE, RESTRICTED		9,546.58
41-00-3100	FUND BALANCE, RESTRICTED		16,677.00
	REVENUE OVER EXPENDITURES - YTD	<u>1,457.78</u>	
	BALANCE - CURRENT DATE		<u>27,681.36</u>
	TOTAL FUND EQUITY		<u>27,681.36</u>
	TOTAL LIABILITIES AND EQUITY		<u>27,681.36</u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2019

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
41-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	18,724.00	18,724.00	.0
41-10-4441 SYSTEM DEVELOPMENT CHARGES	10,000.00	27,500.00	20,000.00	(7,500.00)	137.5
TOTAL DEPARTMENT 10	10,000.00	27,500.00	38,724.00	11,224.00	71.0
TOTAL FUND REVENUE	10,000.00	27,500.00	38,724.00	11,224.00	71.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
41-80-6000 CAPITAL OUTLAY	.00	10,207.50	10,000.00	(207.50)	102.1
TOTAL DEPARTMENT 80	.00	10,207.50	10,000.00	(207.50)	102.1
<u>TRANSFER</u>					
41-90-9750 DEBT SERVICE TRANSFER TO 50	.00	15,834.72	23,752.00	7,917.28	66.7
TOTAL TRANSFER	.00	15,834.72	23,752.00	7,917.28	66.7
<u>CONTINGENCY</u>					
41-99-9900 CONTINGENCY	.00	.00	4,972.00	4,972.00	.0
TOTAL CONTINGENCY	.00	.00	4,972.00	4,972.00	.0
TOTAL FUND EXPENDITURES	.00	26,042.22	38,724.00	12,681.78	67.3
NET REVENUE OVER EXPENDITURES	10,000.00	1,457.78	.00	(1,457.78)	.0

**City Of Willamina
City Council Meeting Minutes
July 16, 2019
6:00 PM**

Location of Meeting:

West Valley Fire Station
825 NE Main St.
Willamina, Oregon 97396

Present at Meeting:

Mayor Ila Skyberg
Council President Rita Baller
Councilor Theresa McKnight
Councilor Bob Burr
Councilor Craig Johnson
Councilor Roberta Lawson
City Manager Kenna West
Deputy City Recorder Debbie Bernard
Public Works Director Jeff Brown

Absent: Councilor Wooden

The regular meeting of the Willamina City Council was called to order at 6:00 PM on July 16, 2019 at West Valley Fire District by Mayor Ila Skyberg. Mayor Skyberg led in the flag salute. The Deputy City Recorder took roll call, and a quorum was present.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved with one addition.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved with one correction. Councilor Burr had an excused absence.

III. Consideration of Open Issues

1. Agenda Deletions, Corrections and Additions
Mayor Skyberg
Mayor Skyberg commented on one addition to the Agenda. A request to authorize the City Manager and Planning Department to begin the process to amend the City of Willamina Development Code. Number 4 under the Regular Agenda.
2. Consent Agenda
Mayor Ila Skyberg
Mayor Skyberg called for the items on the Consent Agenda to be read and a motion made.

Council President Baller read the items on the consent agenda, which were:

1. Check Registers-May 1 to 31, 2019 (informational)
2. Financials May 31, 2019 (informational)
3. Minutes from the June 4, 2019 City Council Meeting
4. Minutes from the July 1, 2019 Special City Council Meeting

MOTION: Councilor Baller moved to approve the four items on the Consent Agenda with the correction to the June 4, 2019 minutes to note that Councilor Burr had an excused absence for the June 4, 2019 City Council meeting minutes. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

Discussion: Councilor Burr requested a correction to the June 2019 minutes as they show him present. He had an excused absence.

3. Personnel Policy Variance

Mayor Ila Skyberg

Mayor Skyberg stated the question, "Shall the City Council authorize a one-time variance to the City of Willamina personnel policy regarding accrued vacation payout?"

MOTION: Councilor McKnight moved the City Council authorize a one-time variance to the personnel policy regarding vacation leave payout. Councilor Baller seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

Discussion: Councilor Burr asked City Manager West to explain the onetime exception. City Manager West said before her leadership, the vacation requirement was not imposed which resulted in a very large build-up of vacation hours. Now the personnel policy is being followed and employees are required to use their vacation or they will lose it. With the large build-up of hours from years past and now in a position of "use it or lose it" it placed our hard working employees in a hardship position of either taking a significant number of days off in a short time or losing accrued vacation. In addition to the hardship in the employees, the carried over vacation is also a liability to the City to carry on the books. City Manager West further explained it was also unhealthy for staff not taking time off. Therefore, the request is to correct that problem by the employee taking a 20% reduction in accrued vacation, which results in an 80% vacation accrual payment to the employee.

4. City Flower Project

Mayor Ila Skyberg

Mayor Skyberg stated the question, "Shall the City Council authorize City Management to pursue the possible adoption of a City Flower? Councilor McKnight seconded the motion.

MOTION: Councilor Baller moved the City Council authorize the City Manager to pursue the possible adoption of a City Flower. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

Discussion: City Manager West commented that we all have been doing heaving lifting in the past two years, and it was time for just plain fun. She said we worked hard on improving our infrastructure and several other major projects; so would it not be fun to get citizens involved and all do something fun together---like adopt a city flower?

5. Library Board Appointment

Mayor Ila Skyberg

Mayor Skyberg stated the question, "Shall the City Council consider applications for the Library Board and appoint a member to the vacancy?"

MOTION: Councilor Burr moved to allow the Mayor to appoint an applicant to the Library Board. Councilor Lawson seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

Discussion: Councilor Burr said he hoped that there would be a volunteer position for the person that did not get the appointment. Mayor Skyberg then appointed Kepola Rene Napoleon.

MOTION: Councilor Burr moved to confirm Mayor Skyberg's appointment of Kepola Rene Napoleon to the Library Board. Councilor Baller seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

6. Amendment To The City Of Willamina Development Code

Mayor Ila Skyberg

Mayor Skyberg stated the question, "Shall the City Council authorize the City Manager and Planning Department to begin the process to amend the City of Willamina Development Code?"

MOTION: Councilor Baller moved the City Council authorize the City Manager and Planning Department to begin the process to amend the City of Willamina Development Code. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

Discussion: City Manager West commented on the request to amend the development code for smaller lot sizes had come from several meetings in the recent past. When asked what type of housing is needed in Willamina Superintendent Zimbrick responded "starter homes" during a pre-app meeting. City Manager West further explained that Council Goal No. 9 is a focus on Housing and this is being addressed by moving toward smaller lots and smaller footprint homes which will allow a higher density. This provides the opportunity for workforce housing and for young families to purchase these smaller, less expensive homes.

Councilor Burr questioned our SDC's. City Manager West responded that the City's CIP's are now completed (except for Parks) and we will be moving forward on the review of (SDC) System Development Charges.

Councilor Baller said she does not like smaller lots. However, understands the need. She added that the amendment seems like a reasonable step.

Councilor Baller commented she would like to suggest a park for a new subdivision and if not a park, what about playground equipment.

City Manager West responded and said that we currently have too many parks to maintain and do not have the manpower or funds to support another park in the City.

Councilor Lawson commented that she would like to address a sore subject of water/sewer bill liens on homes that are sold. City Manager West explained that in years past water/sewer bills were allowed to be delinquent for many months resulting in very high bills which people then did not pay. They just moved out. This then left a lien on the property. The City has fixed this problem by not allowing water/sewer customers to be late and accrue huge bills. There will still be old liens from many years past, but the huge accrual will not be a problem on future home sales as we no longer allow customers to keep using water/sewer without paying.

7. Mayor's Report

Mayor Skyberg asked for a motion to send Evelyn Griffey-Huggins a thank you for applying to the Library Board and mention that the City hoped she would consider volunteering at the Library.

MOTION: Councilor Burr moved to send a thank you Evelyn Griffey-Huggins. Councilor Baller seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

Mayor Skyberg shared a "Thank You" from Grand Sheramina Community Services. They thanked the City for the donation of 56 pounds of food, which had been collected as part of a donation request during the City-wide clean up project.

Mayor Skyberg reported she attended a works shop on making space for trees. She said the discussion centered on planting trees and planting more trees; along with the placement of trees. She said that life expectancy of a tree is 20 years.

Mayor Skyberg asked the Council for hands regarding who is attending the City of Lafayette Local Dinner on August 15, 2019. The location is Red Ridge.

Councilors Baller, Lawson, McKnight, and Mayor Skyberg are attending.

8. Councilor Liaison Reports

Mayor Skyberg called Cemetery Board Liaison Baller to report. Councilor Baller said she had nothing to report, as there was no meeting.

Mayor Skyberg called on Library Liaison Lawson to report. Councilor Lawson reported the Library has an exceptional reading program this year. There is a stargazing event on August 17th at 11:00 PM. In addition, there is no meeting in August for the Board.

Next, Mayor Skyberg called on YCOM Liason. Councilor Baller reported postponement of the next meeting.

Yamhill County Transit Board Liaison. Councilor Johnson reported Bus 22 begins to travel from the Community Center in Grand Ronde to WinCo on Saturdays.

9. Informational Reports from City Officers

Mayor Skyberg

City Manager West reported that the Deputy City Recorder move to the West Valley Fire is complete. In addition, she met with the City Franchise Representative from Portland General Electric. The franchise fees paid to the City are approximately \$63,000. City Manager West shared a 2019 City of Willamina annual franchise & activities report outlining the fees paid and detailing PGE's clean energy vision for the future.

City Manager West shared an article from the July 16, 2019 News-Register written on her husband's grand uncle and Oregon Governor, Oswald West from the early 1900s. Governor West was being honored as a strong supporter of the Women's Suffrage Movement.

MOTION: Councilor Burr moved to adjourn. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, and Johnson all in favor.

Councilor Lawson requested the Council reopen the meeting.

MOTION: Councilor McKnight moved to reopen the Regular Session. Councilor Lawson seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

Councilor Lawson said that she had been contacted regarding a property on 5th that had overgrown berry bushes that have invaded the whole backside of a house preventing the homeowner from the use of the back door if there is a fire. She asked if there is something that can be done to clean up the property.

City Manager West responded that the City takes care of the City's property. The City cannot use public funds to take care of the private property. There was a suggestion to contact the Fire Chief on the condition of the property for a fire hazard.

MOTION: Councilor Lawson moved to adjourn. Councilor McKnight seconded the motion. Motion carried with Councilors Baller, McKnight, Burr, Johnson, and Lawson all in favor.

IV. Agenda and Time of Next Meeting

The next meeting will be held at 6:00 PM on August 13, 2019 at:
West Valley Fire Station
825 NE Main St
Willamina, Oregon 97396

The meeting was adjourned at 6:50 PM by Mayor Ila Skyberg.

Minutes submitted by Deputy City Recorder, Debbie Bernard

Minutes approved by Mayor Ila Skyberg

REGULAR AGENDA

**City of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF AUGUST 13, 2019**

TO: MAYOR AND CITY COUNCIL

FROM: KENNA L. WEST, CITY MANAGER

SUBJECT: APPROVAL OF THE CITY OF WILLAMINA CAPITAL IMPROVEMENT PLANS FOR SEWER, STORMWATER, STREETS, AND WATER

ISSUE

Shall the City Council approve the attached Capital Improvement Plans for the City of Willamina's Sewer System, Stormwater System, Streets, and Water System?

RECOMMENDATION:

Approve the attached Capital Improvement Plans for the City of Willamina's Sewer System, Stormwater System, Streets, and Water System.

SUMMARY AND BACKGROUND

The City of Willamina has not had approved Capital Improvement Plans for most of the City's infrastructure in some years. This has resulted in an inability for the City to accurately project the costs involved in updating and maintaining its infrastructure to continue to provide services for its citizens. In addition, the lack of Capital Improvement Plans has resulted in our System Development Charges becoming outdated and inconsistent with the actual future needs, increased capacity, and growth of the City.

In order to rectify these issues, the City Manager, Public Works Director, and the City's contract engineers completed a thorough review of the City's infrastructure, growth patterns, and expected increased capacity needs. Based on this information the City's contract engineers prepared the attached Capital Improvement Plans.

If approved by the City Council, these Capital Improvement Plans will be used by City management to prioritize the City's future infrastructure projects. In addition, the City will move forward with a System Development Charge review and update based on the attached Capital Improvement Plans.

In the future, City management will bring to the City Council one final Capital Improvement Plan. This Plan will be for our Parks System. Due to other large projects and time constraints, the City Manager and Public Works Director have not been able to finalize the review of the Parks System for the contract engineer's use. Rather than delay the progress of the City's other infrastructure projects, City management has brought the attached Plans to the City Council for review and, if appropriate, approval.

FACTS AND FINDINGS

1. The City of Willamina has not had an approved Capital Improvement Plan for most of the City's infrastructure for some years resulting in an inability to accurately project the costs involved in updating and maintaining its infrastructure and the System Development Charges becoming outdated and inconsistent with the future needs of the City.
2. City management and the City's contract engineer completed a thorough review of the City's infrastructure, growth patterns, and expected increased capacity needs and, based on that review, the contract engineers prepared the attached Capital Improvement Plans.
3. If approved, the attached Capital Improvements Plans will be used by City management to prioritize its infrastructure projects. In addition, they will be used to move forward with a System Development Charge review and update.

Proposed Motion: I move that the City Council approve the attached Sewer, Stormwater, Streets, and Water Capital Improvement Plans.

Kenna L. West

Kenna L. West, City Manager

Attachments: Capital Improvement Plans for Sewer, Stormwater, Streets, and Water infrastructure for the City of Willamina.

2019 Sewer CIP Summary

Sewer Systems Improvement	Dec 2018 Estimate	Priority Level
South Lift Station	\$96,000	1
E Street	\$105,000	2
SW Hill Drive	\$490,000	3
Total Capital Improvements Cost	\$691,000	



Project	Description of Problems	Recommendation
Priority 1: South Lift Station	Existing lift station pumps are over-taxed. Both pumps run more frequently than designed for.	Upsize lift station pumps and install second wet well for additional storage
Component Additional 4-ft Diameter, 20 ft Deep Concrete Wet Well 1,100 GPM Capacity Pump Electrical Upgrades	Length/Number 1 2 1	Unit ea ea ls
Subtotal		Jan 2019 Estimate Unit Cost Total Cost \$20,000 \$20,000 \$18,500 \$37,000 \$10,000 \$10,000
Contingency (15%)		\$67,000
Construction Total		\$10,050
Engineering, survey, and construction management (25%)		\$77,050
		\$96,000



Project	Description of Problems	Recommendation
Priority 2: E Street	Existing 8-inch gravity main has a sag that causes debris accumulation	Upgrade 8-inch pipe to 10-inch
Component 10-inch PVC Gravity Sewer Pipe 14-inch Casing Pipe Bypass Pumping Road Restoration Bore Under Railroad Connect to Existing MH	Length/Number 200 60 1 141 60 2	Unit ft ft ls sy ft ea
Subtotal Contingency (15%) Construction Total		Jan 2019 Estimate Unit Cost Total Cost \$110 \$22,000 \$175 \$10,500 \$6,000 \$6,000 \$52 \$7,300 \$400 \$24,000 \$1,500 \$3,000 \$72,800 \$10,920 \$83,720
Engineering, survey, and construction management (25%)		\$105,000



Project	Description of Problems	Recommendation
Priority 3: SW Hill Drive	Existing sewer has severe I/I issues	Replace 8-inch sewer line
Component CIPP, 8-inch Bypass Pumping Replace 48-inch MH	Length/Number 1200 1 3	Unit ft ls ea
Subtotal Contingency (15%) Construction Total		Jan 2019 Estimate Unit Cost Total Cost \$250 \$300,000 \$20,000 \$20,000 \$7,000 \$21,000
Engineering, survey, and construction management (25%)		\$341,000 \$51,150 \$392,150 \$490,000



Priority 1									
Lamson St.									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 6,000.00	\$ 6,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00				
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00				
620	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	3,111	SOYD	\$ 7.00	\$ 21,777.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	700	TON	\$ 110.00	\$ 77,000.00				
Along Lamson St. starting halfway between South Main St. and SW Maple St. to the end of Lamson St. at SW Ash St.					Sub-Total	\$ 107,777.00			
					Contingency	10%	\$ 10,777.70		
					Engineering	7.5%	\$ 8,891.60		
					Total	\$ 127,446.30			
Lamson St.									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 6,000.00	\$ 6,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00				
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00				
610	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 22,000.00	\$ 22,000.00				
641	AGGREGATE SHOULDERS	158	TON	\$ 60.00	\$ 9,450.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	700	TON	\$ 100.00	\$ 70,000.00				
					Sub-Total	\$ 110,450.00			
					Contingency	10%	\$ 11,045.00		
					Engineering	7.5%	\$ 9,112.13		
					Total	\$ 130,607.13			
Lamson St.									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 11,000.00	\$ 11,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00				
280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00				
310	REMOVAL OF ASPHALT	1	LS	\$ 18,667.00	\$ 18,667.00				
330	GENERAL EXCAVATION, 9 INCHES DEEP	1,244	CUYD	\$ 45.00	\$ 55,980.00				
350	GEOGRID FABRIC OVERLAY	3,733	SOYD	\$ 6.00	\$ 22,398.00				
641	AGGREGATE BASE	2,519	TON	\$ 25.00	\$ 62,975.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	840	TON	\$ 110.00	\$ 92,400.00				
759	CONCRETE CURBS, CURB AND GUTTER	2,800	LF	\$ 40.00	\$ 112,000.00				
759	CONCRETE WALK	2,800	LF	\$ 90.00	\$ 252,000.00				
					Sub-Total	\$ 633,920.00			
					Contingency	10%	\$ 63,392.00		
					Engineering	7.5%	\$ 52,298.00		
					Total	\$ 749,610.00			



Priority 2

SW Fir St.

Item	Description	Quantity	Unit	Unit Price	Total
210	MOBILIZATION	1	LS	\$ 6,000.00	\$ 6,000.00
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00
490	MINOR ADJUSTMENTS OF MANHOLES	2	EA	\$ 250.00	\$ 500.00
490	ADJUSTING BOXES	3	EA	\$ 250.00	\$ 750.00
610	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 12,000.00	\$ 12,000.00
641	AGGREGATE SHOULDERS	81	TON	\$ 80.00	\$ 6,480.00
744	LEVEL 3, 1/2 INCH DENSE ACP	684	TON	\$ 110.00	\$ 75,240.00
867	PAVEMENT BAR, TYPE AB	20	SQFT	\$ 14.00	\$ 280.00
Along SW Fir St. starting at Lamson St. and ending at SW Barber Ave.					
				Sub-Total	\$ 104,250.00
				Contingency 10%	\$ 10,425.00
				Engineering 7.5%	\$ 8,600.63
				Total	\$ 123,275.63

Length (ft)	Width (ft)	Area (ft ²)	Item	Description	Quantity	Unit	Unit Price	Total
720	38	27360	210	MOBILIZATION	1	LS	\$ 18,000.00	\$ 18,000.00
			225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00
			280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00
			310	REMOVAL OF ASPHALT	1	LS	\$ 12,000.00	\$ 12,000.00
			330	GENERAL EXCAVATION, 9 INCHES DEEP	800	CUYD	\$ 45.00	\$ 36,000.00
			350	GEOGRID FABRIC OVERLAY	2,400	SQYD	\$ 6.00	\$ 14,400.00
			641	AGGREGATE BASE	1,620	TON	\$ 25.00	\$ 40,500.00
			744	LEVEL 3, 1/2 INCH DENSE ACP	540	TON	\$ 110.00	\$ 59,400.00
			759	CONCRETE CURBS, CURB AND GUTTER	1,440	LF	\$ 40.00	\$ 57,600.00
			759	CONCRETE WALK	1,440	LF	\$ 90.00	\$ 129,600.00
			867	PAVEMENT BAR, TYPE AB	20	SQFT	\$ 14.00	\$ 280.00
				Sub-Total			\$ 374,280.00	
				Contingency 10%			\$ 37,428.00	
				Engineering 7.5%			\$ 30,878.00	
				Total			\$ 442,586.00	



		Priority 3		SW Hill Dr.			
Item	Description	Quantity	Unit	Unit Price	Total	Item	Description
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00	210	MOBILIZATION
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00	225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00	280	EROSION CONTROL
620	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	1,978	SCYD	\$ 9.00	\$ 17,802.00	620	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP
744	LEVEL 3, 1/2 INCH DENSE ACP	445	TON	\$ 120.00	\$ 53,400.00	744	LEVEL 3, 1/2 INCH DENSE ACP
	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	1	EA	\$ 500.00	\$ 500.00		EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES
	Starting at the 90 degree turn and heading west 890 feet.						
				Sub-Total	\$ 79,702.00		
				Contingency 10%	\$ 7,970.20		
				Engineering 7.5%	\$ 6,575.42		
				Total	\$ 94,247.62		
Length (ft)	Width (ft)	Area (ft ²)					
890	20	17800					
SW Hill Dr.							
Item	Description	Quantity	Unit	Unit Price	Total	Item	Description
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00	210	MOBILIZATION
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00	225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00	280	EROSION CONTROL
490	MINOR ADJUSTMENTS OF MANHOLES	1	EA	\$ 250.00	\$ 250.00	490	MINOR ADJUSTMENTS OF MANHOLES
610	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 11,000.00	\$ 11,000.00	610	RECONDITIONING EXISTING ROADWAY
641	AGGREGATE SHOULDERS	100	TON	\$ 80.00	\$ 8,010.00	641	AGGREGATE SHOULDERS
744	LEVEL 3, 1/2 INCH DENSE ACP	445	TON	\$ 120.00	\$ 53,400.00	744	LEVEL 3, 1/2 INCH DENSE ACP
				Sub-Total	\$ 80,660.00		
				Contingency 10%	\$ 8,066.00		
				Engineering 7.5%	\$ 6,654.45		
				Total	\$ 95,380.45		
SW Hill Dr.							
Item	Description	Quantity	Unit	Unit Price	Total	Item	Description
210	MOBILIZATION	1	LS	\$ 16,000.00	\$ 16,000.00	210	MOBILIZATION
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00	225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE
280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00	280	EROSION CONTROL
310	REMOVAL OF ASPHALT	1	LS	\$ 11,867.00	\$ 11,867.00	310	REMOVAL OF ASPHALT
330	GENERAL EXCAVATION, 9 INCHES DEEP	791	CUYD	\$ 45.00	\$ 35,595.00	330	GENERAL EXCAVATION, 9 INCHES DEEP
350	GEOGRID FABRIC OVERLAY	2,373	SCYD	\$ 6.00	\$ 14,238.00	350	GEOGRID FABRIC OVERLAY
641	AGGREGATE BASE	1,602	TON	\$ 25.00	\$ 40,050.00	641	AGGREGATE BASE
744	LEVEL 3, 1/2 INCH DENSE ACP	534	TON	\$ 120.00	\$ 64,080.00	744	LEVEL 3, 1/2 INCH DENSE ACP
759	CONCRETE CURBS, CURB AND GUTTER	1,780	LF	\$ 40.00	\$ 71,200.00	759	CONCRETE CURBS, CURB AND GUTTER
759	CONCRETE WALK	1,780	LF	\$ 90.00	\$ 160,200.00	759	CONCRETE WALK
				Sub-Total	\$ 419,730.00		
				Contingency 10%	\$ 41,973.00		
				Engineering 7.5%	\$ 34,628.00		
				Total	\$ 496,331.00		



Priority 4

SW Oak St.

Item	Description	Quantity	Unit	Unit Price	Total
1	MOBILIZATION	1	LS	\$ 14,000.00	\$ 14,000.00
2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00
3	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00
4	REMOVAL OF ASPHALT	1	LS	\$ 9,600.00	\$ 9,600.00
5	GENERAL EXCAVATION, 9 INCHES DEEP	640	CUYD	\$ 45.00	\$ 28,800.00
6	GEOGRID FABRIC OVERLAY	1,920	SQYD	\$ 6.00	\$ 11,520.00
7	AGGREGATE BASE	1,296	TON	\$ 25.00	\$ 32,400.00
8	LEVEL 3, 1/2 INCH DENSE ACP	432	TON	\$ 130.00	\$ 56,160.00
9	CONCRETE CURBS, CURB AND GUTTER	1,440	LF	\$ 40.00	\$ 57,600.00
10	CONCRETE WALK	1,440	LF	\$ 90.00	\$ 129,600.00
				Sub-Total	\$ 346,180.00
				Contingency 10%	\$ 34,618.00
				Engineering 7.5%	\$ 28,560.00
				Total	\$ 409,358.00

Length (ft)	Width (ft)	Area (ft ²)
720	24	17280



Priority 5 SW Barber Ave.

Length (ft)	Width (ft)	Area (ft*2)	Item	Description	Quantity	Unit	Unit Price	Total
1200	24	28800	1	MOBILIZATION	1	LS	\$ 7,000.00	\$ 7,000.00
			2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
			3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00
			4	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	3,200	SQYD	\$ 8.00	\$ 25,600.00
			5	LEVEL 3, 1/2 INCH DENSE ACP	720	TON	\$ 110.00	\$ 79,200.00
			6	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	4	EA	\$ 500.00	\$ 2,000.00
			8	PAVEMENT BAR, TYPE AB	100	SQFT	\$ 10.00	\$ 1,000.00
Along SW Barber Ave. starting at SW Fir St. and ending at SW Maple St.								
							Sub-Total	\$ 117,800.00
							Contingency 10%	\$ 11,780.00
							Engineering 7.5%	\$ 9,718.50
							Total	\$ 139,298.50
SW Barber Ave.								
			1	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00
			2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
			3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00
			4	MINOR ADJUSTMENTS OF MANHOLES	4	EA	\$ 250.00	\$ 1,000.00
			5	AGGREGATE SHOULDERS	80	TON	\$ 80.00	\$ 6,400.00
			6	LEVEL 3, 1/2 INCH DENSE ACP	720	TON	\$ 110.00	\$ 79,200.00
			8	PAVEMENT BAR, TYPE AB	100	SQFT	\$ 10.00	\$ 1,000.00
							Sub-Total	\$ 95,600.00
							Contingency 10%	\$ 9,560.00
							Engineering 7.5%	\$ 7,887.00
							Total	\$ 113,047.00
SW Barber Ave.								
			1	MOBILIZATION	1	LS	\$ 28,000.00	\$ 28,000.00
			2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00
			3	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00
			4	REMOVAL OF ASPHALT	1	LS	\$ 16,000.00	\$ 16,000.00
			5	GENERAL EXCAVATION, 9 INCHES DEEP	1,067	CUYD	\$ 45.00	\$ 48,015.00
			6	GEOGRID FABRIC OVERLAY	3,200	SQYD	\$ 6.00	\$ 19,200.00
			7	AGGREGATE BASE	2,161	TON	\$ 25.00	\$ 54,025.00
			8	LEVEL 3, 1/2 INCH DENSE ACP	720	TON	\$ 110.00	\$ 79,200.00
			9	CONCRETE CURBS, CURB AND GUTTER	2,400	LF	\$ 40.00	\$ 96,000.00
			10	CONCRETE WALK	2,400	LF	\$ 90.00	\$ 216,000.00
			12	PAVEMENT BAR, TYPE AB	100	SQFT	\$ 10.00	\$ 1,000.00
							Sub-Total	\$ 563,940.00
							Contingency 10%	\$ 56,394.00
							Engineering 7.5%	\$ 46,525.00
							Total	\$ 666,859.00



Priority 6									
SW Walnut St.									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00				
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00				
490	MINOR ADJUSTMENTS OF MANHOLES	2	EA	\$ 250.00	\$ 500.00				
610	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 12,000.00	\$ 12,000.00				
641	AGGREGATE SHOULDERS	20	TON	\$ 135.00	\$ 2,700.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	360	TON	\$ 130.00	\$ 46,800.00				
867	PAVEMENT BAR, TYPE AB	20	SQFT	\$ 14.00	\$ 280.00				
Sub-Total					\$ 70,280.00				
Contingency 10%					\$ 7,028.00				
Engineering 7.5%					\$ 5,798.10				
Total					\$ 83,106.10				
SW Walnut St.									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 14,000.00	\$ 14,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00				
280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00				
310	REMOVAL OF ASPHALT	1	LS	\$ 9,600.00	\$ 9,600.00				
330	GENERAL EXCAVATION, 9 INCHES DEEP	640	CUYD	\$ 45.00	\$ 28,800.00				
350	GEOGRID FABRIC OVERLAY	1,920	SQYD	\$ 6.00	\$ 11,520.00				
641	AGGREGATE BASE	1,296	TON	\$ 25.00	\$ 32,400.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	432	TON	\$ 130.00	\$ 56,160.00				
759	CONCRETE CURBS, CURB AND GUTTER	1,440	LF	\$ 40.00	\$ 57,600.00				
759	CONCRETE WALK	1,440	LF	\$ 90.00	\$ 129,600.00				
867	PAVEMENT BAR, TYPE AB	20	SQFT	\$ 14.00	\$ 280.00				
Sub-Total					\$ 346,460.00				
Contingency 10%					\$ 34,646.00				
Engineering 7.5%					\$ 28,583.00				
Total					\$ 409,689.00				
Length (ft)	Width (ft)	Area (ft*2)							
720	24	17280							



Priority 7									
Spruce St.									
Spec	Item	Description	Quantity	Unit	Unit Price	Total			
	210	1	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00		
	225	2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00		
	280	3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00		
	490	4	MINOR ADJUSTMENTS OF MANHOLES	1	EA	\$ 250.00	\$ 250.00		
	610	5	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 8,000.00	\$ 8,000.00		
	641	6	AGGREGATE SHOULDERS	30	TON	\$ 135.00	\$ 4,050.00		
	744	7	LEVEL 3, 1/2 INCH DENSE ACP	240	TON	\$ 135.00	\$ 32,400.00		
	867	8	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00		
						Sub-Total	\$ 57,980.00		
Length (ft)						Contingency	10%	\$ 5,798.00	
Width (ft)						Engineering	7.5%	\$ 4,783.35	
Area (ft^2)								Total	\$ 68,561.35
Spruce St.									
	210	1	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00		
	225	2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00		
	280	3	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00		
	310	4	REMOVAL OF ASPHALT	1	LS	\$ 6,400.00	\$ 6,400.00		
	330	5	GENERAL EXCAVATION, 9 INCHES DEEP	427	CUYD	\$ 45.00	\$ 19,215.00		
	350	6	GEOGRID FABRIC OVERLAY	1,280	SOYD	\$ 6.00	\$ 7,680.00		
	641	7	AGGREGATE BASE	865	TON	\$ 25.00	\$ 21,625.00		
	744	8	LEVEL 3, 1/2 INCH DENSE ACP	288	TON	\$ 135.00	\$ 38,880.00		
	759	9	CONCRETE CURBS, CURB AND GUTTER	960	LF	\$ 40.00	\$ 38,400.00		
	759	10	CONCRETE WALK	960	LF	\$ 90.00	\$ 86,400.00		
	867	11	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00		
						Sub-Total	\$ 235,380.00		
Length (ft)						Contingency	10%	\$ 23,538.00	
Width (ft)						Engineering	7.5%	\$ 19,419.00	
Area (ft^2)								Total	\$ 278,337.00



Priority 8a

NE Yamhill St. (West Section)

Item	Description	Quantity	Unit	Unit Price	Total
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00
620	GOLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	1,372	SQYD	\$ 10.00	\$ 13,720.00
744	LEVEL 3, 1/2 INCH DENSE ACP	309	TON	\$ 130.00	\$ 40,170.00
6	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	2	EA	\$ 500.00	\$ 1,000.00
Starting at the paving joint to the south end of NE C St. and ending at the intersection of E St.					
Length (ft)	Width (ft)	Area (ft*2)			
650	19	12350			
				Sub-Total	\$ 62,890.00
				Contingency 10%	\$ 6,289.00
				Engineering 7.5%	\$ 5,188.43
				Total	\$ 74,367.43

NE Yamhill St. (West Section)

Item	Description	Quantity	Unit	Unit Price	Total
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00
490	MINOR ADJUSTMENTS OF MANHOLES	2	EA	\$ 250.00	\$ 500.00
610	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 8,000.00	\$ 8,000.00
641	AGGREGATE SHOULDERS	30	TON	\$ 135.00	\$ 4,050.00
744	LEVEL 3, 1/2 INCH DENSE ACP	309	TON	\$ 130.00	\$ 40,137.50
				Sub-Total	\$ 60,687.50
				Contingency 10%	\$ 6,068.75
				Engineering 7.5%	\$ 5,006.72
				Total	\$ 71,762.97

NE Yamhill St. (West Section)

Item	Description	Quantity	Unit	Unit Price	Total
210	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00
280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00
310	REMOVAL OF ASPHALT	1	LS	\$ 8,667.00	\$ 8,667.00
330	GENERAL EXCAVATION, 9 INCHES DEEP	578	CUYD	\$ 45.00	\$ 26,010.00
350	GEOGRID FABRIC OVERLAY	1,733	SQYD	\$ 6.00	\$ 10,398.00
641	AGGREGATE BASE	1,170	TON	\$ 25.00	\$ 29,250.00
744	LEVEL 3, 1/2 INCH DENSE ACP	390	TON	\$ 130.00	\$ 50,700.00
759	CONCRETE CURBS, CURB AND GUTTER	1,300	LF	\$ 40.00	\$ 52,000.00
759	CONCRETE WALK	1,300	LF	\$ 90.00	\$ 117,000.00
				Sub-Total	\$ 310,525.00
				Contingency 10%	\$ 31,053.00
				Engineering 7.5%	\$ 25,618.00
				Total	\$ 367,196.00



Priority 88									
NE Yamhill St. (East Section)									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00				
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00				
620	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	1,467	SQYD	\$ 9.00	\$ 13,203.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	330	TON	\$ 130.00	\$ 42,900.00				
Starting at the intersection of E St. and ending before the road turns to the left into the parking lot of Huddleston Pond park.									
Length (ft)	Width (ft)	Area (ft ²)							
600	22	13200							
				Contingency	10%	\$ 64,103.00			
				Engineering	7.5%	\$ 5,288.50			
				Total		\$ 75,801.80			
NE Yamhill St. (East Section)									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00				
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00				
641	AGGREGATE SHOULDERS	68	TON	\$ 80.00	\$ 5,400.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	330	TON	\$ 130.00	\$ 42,900.00				
Sub-Total						\$ 56,300.00			
Contingency						10%	\$ 5,630.00		
Engineering						7.5%	\$ 4,644.75		
Total							\$ 66,574.75		
NE Yamhill St. (East Section)									
Item	Description	Quantity	Unit	Unit Price	Total				
210	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00				
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00				
280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00				
310	REMOVAL OF ASPHALT	1	LS	\$ 8,000.00	\$ 8,000.00				
330	GENERAL EXCAVATION, 9 INCHES DEEP	533	CUYD	\$ 45.00	\$ 23,985.00				
350	GEOGRID FABRIC OVERLAY	1,600	SQYD	\$ 6.00	\$ 9,600.00				
641	AGGREGATE BASE	1,079	TON	\$ 25.00	\$ 26,975.00				
744	LEVEL 3, 1/2 INCH DENSE ACP	360	TON	\$ 130.00	\$ 46,800.00				
759	CONCRETE CURBS, CURB AND GUTTER	1,200	LF	\$ 40.00	\$ 48,000.00				
759	CONCRETE WALK	1,200	LF	\$ 90.00	\$ 108,000.00				
Sub-Total						\$ 289,860.00			
Contingency						10%	\$ 28,986.00		
Engineering						7.5%	\$ 23,913.00		
Total							\$ 342,759.00		



Priority 9																																																	
2nd St.																																																	
Length (ft)	Width (ft)	Area (ft ²)	Item	Description	Quantity	Unit	Unit Price	Total																																									
490	18	8820																																															
Along 2nd St. from NE D St. to NW B St.																																																	
<table border="0"> <tr> <td>Contingency</td> <td>10%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>4,819.50</td> <td></td> </tr> <tr> <td>Engineering</td> <td>7.5%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>3,976.09</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>56,990.59</td> <td></td> </tr> </table>										Contingency	10%						\$	4,819.50		Engineering	7.5%						\$	3,976.09		Total							\$	56,990.59											
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Sub-Total							\$	5,000.00																																									
Contingency	10%						\$	500.00																																									
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Total							\$	5,875.00																																									
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Engineering	7.5%						\$	588.15																																									
Total							\$	9,214.35																																									
<table border="0"> <tr> <td>Sub-Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>44,100.00</td> <td></td> </tr> <tr> <td>Contingency</td> <td>10%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>4,410.00</td> <td></td> </tr> <tr> <td>Engineering</td> <td>7.5%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>3,307.50</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>51,817.50</td> <td></td> </tr> </table>										Sub-Total							\$	44,100.00		Contingency	10%						\$	4,410.00		Engineering	7.5%						\$	3,307.50		Total							\$	51,817.50	
Sub-Total							\$	44,100.00																																									
Contingency	10%						\$	4,410.00																																									
Engineering	7.5%						\$	3,307.50																																									
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<table border="0"> <tr> <td>Sub-Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>39,200.00</td> <td></td> </tr> <tr> <td>Contingency</td> <td>10%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>3,920.00</td> <td></td> </tr> <tr> <td>Engineering</td> <td>7.5%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>2,940.00</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>46,060.00</td> <td></td> </tr> </table>										Sub-Total							\$	39,200.00		Contingency	10%						\$	3,920.00		Engineering	7.5%						\$	2,940.00		Total							\$	46,060.00	
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Engineering	7.5%						\$	2,940.00																																									
Total							\$	46,060.00																																									
<table border="0"> <tr> <td>Sub-Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>88,200.00</td> <td></td> </tr> <tr> <td>Contingency</td> <td>10%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>8,820.00</td> <td></td> </tr> <tr> <td>Engineering</td> <td>7.5%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>6,615.00</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>103,635.00</td> <td></td> </tr> </table>										Sub-Total							\$	88,200.00		Contingency	10%						\$	8,820.00		Engineering	7.5%						\$	6,615.00		Total							\$	103,635.00	
Sub-Total							\$	88,200.00																																									
Contingency	10%						\$	8,820.00																																									
Engineering	7.5%						\$	6,615.00																																									
Total							\$	103,635.00																																									
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Contingency	10%						\$	1,400.00																																									
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Sub-Total							\$	480.00																																									
Contingency	10%						\$	48.00																																									
Engineering	7.5%						\$	36.00																																									
Total							\$	564.00																																									
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Sub-Total							\$	5,000.00																																									
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Sub-Total							\$	1,000.00																																									
Contingency	10%						\$	100.00																																									
Engineering	7.5%						\$	75.00																																									
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Sub-Total							\$	2,000.00																																									
Contingency	10%						\$	200.00																																									
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<table border="0"> <tr> <td>Sub-Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>4,000.00</td> <td></td> </tr> <tr> <td>Contingency</td> <td>10%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>400.00</td> <td></td> </tr> <tr> <td>Engineering</td> <td>7.5%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>300.00</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>4,700.00</td> <td></td> </tr> </table>										Sub-Total							\$	4,000.00		Contingency	10%						\$	400.00		Engineering	7.5%						\$	300.00		Total							\$	4,700.00	
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Sub-Total							\$	6,533.00																																									
Contingency	10%						\$	653.30																																									
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<table border="0"> <tr> <td>Sub-Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>19,620.00</td> <td></td> </tr> <tr> <td>Contingency</td> <td>10%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>1,962.00</td> <td></td> </tr> <tr> <td>Engineering</td> <td>7.5%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>1,471.50</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>23,053.50</td> <td></td> </tr> </table>										Sub-Total							\$	19,620.00		Contingency	10%						\$	1,962.00		Engineering	7.5%						\$	1,471.50		Total							\$	23,053.50	
Sub-Total							\$	19,620.00																																									
Contingency	10%						\$	1,962.00																																									
Engineering	7.5%						\$	1,471.50																																									
Total							\$	23,053.50																																									
<table border="0"> <tr> <td>Sub-Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>7,842.00</td> <td></td> </tr> <tr> <td>Contingency</td> <td>10%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>784.20</td> <td></td> </tr> <tr> <td>Engineering</td> <td>7.5%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>588.15</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$</td> <td>9,214.35</td> <td></td> </tr> </table>										Sub-Total							\$	7,842.00		Contingency	10%						\$	784.20		Engineering	7.5%						\$	588.15		Total							\$	9,214.35	
Sub-Total							\$	7,842.00																																									
Contingency	10%						\$	784.20																																									
Engineering	7.5%						\$	588.15																																									
Total							\$	9,214.35																																									

Priority 10a

NW 3rd St.		Quantity	Unit	Unit Price	Total
Inlay	210	1	LS	\$ 5,000.00	\$ 5,000.00
	225	2	LS	\$ 1,000.00	\$ 2,000.00
	280	3	LS	\$ 2,000.00	\$ 6,000.00
	620	4	SOYD	\$ 9.00	\$ 36.00
	744	5	TON	\$ 130.00	\$ 650.00
		6	EA	\$ 500.00	\$ 3,000.00
	867	8	SOFT	\$ 14.00	\$ 112.00
					\$ 280.00
Along NW 3rd St. from NW 8 St. to Churchman St.				Sub-Total	\$ 69,980.00
				Contingency 10%	\$ 6,998.00
				Engineering 7.5%	\$ 5,773.35
				Total	\$ 82,751.35
Length (ft)	Width (ft)	Area (ft ²)			
600	24	14400			

NW 3rd St.

Item	Description	Quantity	Unit	Unit Price	Total
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00
490	MINOR ADJUSTMENTS OF MANHOLES	1	EA	\$ 250.00	\$ 250.00
610	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 8,000.00	\$ 8,000.00
641	AGGREGATE SHOULDERS	50	TON	\$ 90.00	\$ 4,500.00
744	LEVEL 3, 1/2 INCH DENSE ACP	360	TON	\$ 130.00	\$ 46,800.00
867	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00
				Sub-Total	\$ 67,830.00
				Contingency 10%	\$ 6,783.00
				Engineering 7.5%	\$ 5,595.98
				Total	\$ 80,208.98

NW 3rd St.

Item	Description	Quantity	Unit	Unit Price	Total
210	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00
280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00
310	REMOVAL OF ASPHALT	1	LS	\$ 8,000.00	\$ 8,000.00
330	GENERAL EXCAVATION, 9 INCHES DEEP	533	CUYD	\$ 45.00	\$ 23,985.00
350	GEOGRID FABRIC OVERLAY	1,600	SOYD	\$ 6.00	\$ 9,600.00
641	AGGREGATE BASE	1,079	TON	\$ 25.00	\$ 26,975.00
744	LEVEL 3, 1/2 INCH DENSE ACP	360	TON	\$ 130.00	\$ 46,800.00
759	CONCRETE CURBS, CURB AND GUTTER	1,200	LF	\$ 40.00	\$ 48,000.00
759	CONCRETE WALK	1,200	LF	\$ 90.00	\$ 108,000.00
867	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00
				Sub-Total	\$ 290,140.00
				Contingency 10%	\$ 29,014.00
				Engineering 7.5%	\$ 23,937.00
				Total	\$ 343,091.00

Priority 10b

3rd St.

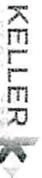
Item	Description	Quantity	Unit	Unit Price	Total
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00



Length (ft)	Width (ft)	Area (ft ²)	Item	Description	Quantity	Unit	Unit Price	Total
620	4	2480	4	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	667	SOYD	\$ 9.00	\$ 6,003.00
744	5	3720	5	LEVEL 3, 1/2 INCH DENSE ACP	150	TON	\$ 130.00	\$ 19,500.00
	6	3600	6	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	1	EA	\$ 500.00	\$ 500.00
	8	7200	8	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00
250			Along 3rd St. from NW B St. to NE C St.					
			Sub-Total				\$ 34,283.00	
			Contingency				10%	\$ 3,428.30
			Engineering				7.5%	\$ 2,828.35
			Total					\$ 40,539.65
3rd St.								
			1	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00
			2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00
			3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00
			4	MINOR ADJUSTMENTS OF MANHOLES	1	EA	\$ 250.00	\$ 250.00
			5	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 8,000.00	\$ 8,000.00
			6	AGGREGATE SHOULDERS	50	TON	\$ 90.00	\$ 4,500.00
			7	LEVEL 3, 1/2 INCH DENSE ACP	150	TON	\$ 130.00	\$ 19,500.00
			8	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00
			Sub-Total					\$ 40,530.00
			Contingency				10%	\$ 4,053.00
			Engineering				7.5%	\$ 3,343.73
			Total					\$ 47,926.73
Reconstruction								
			1	MOBILIZATION	1	LS	\$ 6,000.00	\$ 6,000.00
			2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00
			3	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00
			4	REMOVAL OF ASPHALT	1	LS	\$ 3,333.00	\$ 3,333.00
			5	GENERAL EXCAVATION, 9 INCHES DEEP	222	CUYD	\$ 45.00	\$ 9,990.00
			6	GEOGRID FABRIC OVERLAY	667	SOYD	\$ 6.00	\$ 4,002.00
			7	AGGREGATE BASE	450	TON	\$ 25.00	\$ 11,250.00
			8	LEVEL 3, 1/2 INCH DENSE ACP	150	TON	\$ 130.00	\$ 19,500.00
			9	CONCRETE CURBS, CURB AND GUTTER	500	LF	\$ 40.00	\$ 20,000.00
			10	CONCRETE WALK	500	LF	\$ 90.00	\$ 45,000.00
			11	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00
			Sub-Total					\$ 125,855.00
			Contingency				10%	\$ 12,585.00
			Engineering				7.5%	\$ 10,383.00
			Total					\$ 148,824.00

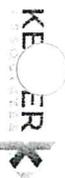


Priority 11																			
Upper C St.																			
Item	Item	Description	Quantity	Unit	Unit Price	Total	Item	Item	Description	Quantity	Unit	Unit Price	Total						
Inlay	210	1	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00												
	225	2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00												
	280	3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00												
	620	4	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	978	SOYD	\$ 10.00	\$ 9,780.00												
	744	5	LEVEL 3, 1/2 INCH DENSE ACP	220	TON	\$ 200.00	\$ 44,000.00												
		6	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	1	EA	\$ 500.00	\$ 500.00												
Starting at the north end of NE C St. and ending at NE 4th St.																			
Length (ft)	Width (ft)	Area (ft^2)											Sub-Total	\$ 62,280.00					
400	22	8800											Contingency	10%	\$ 6,228.00				
										Engineering	7.5%	\$ 5,138.10							
										Total		\$ 73,646.10							
Upper C St.										Sub-Total		\$ 58,700.00							
										Contingency	10%	\$ 5,870.00							
										Engineering	7.5%	\$ 4,842.75							
										Total		\$ 69,412.75							
Upper C St.										Sub-Total		\$ 10,000.00							
										Contingency	10%	\$ 2,500.00							
										Engineering	7.5%	\$ 2,500.00							
										Total		\$ 4,000.00							
Reconstruction										Sub-Total		\$ 16,020.00							
										Contingency	10%	\$ 1,602.00							
										Engineering	7.5%	\$ 1,201.50							
										Total		\$ 19,223.50							
Upper C St.										Sub-Total		\$ 209,480.00							
										Contingency	10%	\$ 20,948.00							
										Engineering	7.5%	\$ 17,282.00							
										Total		\$ 247,710.00							



Priority 12

		E St.									
Length (ft)	Width (ft)	Area (ft ²)	Item	Description	Quantity	Unit	Unit Price	Total			
730	22	16060									
E St.											
			210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00			
			225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00			
			280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00			
			620	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	1,784	SQYD	\$ 8.00	\$ 14,272.00			
			744	LEVEL 3, 1/2 INCH DENSE ACP	402	TON	\$ 120.00	\$ 48,240.00			
			6	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	8	EA	\$ 500.00	\$ 4,000.00			
			7	ADA RAMPS	2	EA	\$ 10,000.00	\$ 20,000.00			
			867	PAVEMENT BAR, TYPE AB	70	SQFT	\$ 12.00	\$ 840.00			
			Along NE E St. from South Main St. to NE 3rd St.								
			Sub-Total				\$ 95,352.00				
			Contingency				10%	\$ 9,535.20			
			Engineering				7.5%	\$ 7,866.54			
			Total					\$ 112,753.74			
			E St.								
			210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00			
			225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00			
			280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00			
			490	MINOR ADJUSTMENTS OF MANHOLES	4	EA	\$ 250.00	\$ 1,000.00			
			744	LEVEL 3, 1/2 INCH DENSE ACP	402	TON	\$ 120.00	\$ 48,180.00			
			6	ADA RAMPS	2	EA	\$ 10,000.00	\$ 20,000.00			
			867	PAVEMENT BAR, TYPE AB	70	SQFT	\$ 12.00	\$ 840.00			
			Sub-Total				\$ 78,020.00				
			Contingency				10%	\$ 7,802.00			
			Engineering				7.5%	\$ 6,436.65			
			Total					\$ 92,258.65			
			E St.								
			210	MOBILIZATION	1	LS	\$ 15,000.00	\$ 15,000.00			
			225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00			
			280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00			
			310	REMOVAL OF ASPHALT	1	LS	\$ 9,733.00	\$ 9,733.00			
			330	GENERAL EXCAVATION, 9 INCHES DEEP	649	CUYD	\$ 45.00	\$ 29,205.00			
			350	GEOGRID FABRIC OVERLAY	1,947	SQYD	\$ 6.00	\$ 11,682.00			
			641	AGGREGATE BASE	1,314	TON	\$ 25.00	\$ 32,850.00			
			744	LEVEL 3, 1/2 INCH DENSE ACP	438	TON	\$ 120.00	\$ 52,560.00			
			759	CONCRETE CURBS, CURB AND GUTTER	1,460	LF	\$ 40.00	\$ 58,400.00			
			759	CONCRETE WALK	1,460	LF	\$ 90.00	\$ 131,400.00			
			*	ADA RAMPS	2	EA	\$ 10,000.00	\$ 20,000.00			
			867	PAVEMENT BAR, TYPE AB	70	SQFT	\$ 12.00	\$ 840.00			
			Sub-Total				\$ 368,170.00				
			Contingency				10%	\$ 36,817.00			
			Engineering				7.5%	\$ 30,374.00			
			Total					\$ 435,361.00			



Priority 13									
NE 3rd St.									
Length (ft)	Width (ft)	Area (ft ²)	Item	Description	Quantity	Unit	Unit Price	Total	
1100	35	38500	1	MOBILIZATION	1	LS	\$ 6,000.00	\$ 6,000.00	
			2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00	
			3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00	
			4	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	4,278	SOVD	\$ 6.00	\$ 25,668.00	
			5	LEVEL 3, 1/2 INCH DENSE ACP	963	TON	\$ 80.00	\$ 77,040.00	
			6	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	2	EA	\$ 500.00	\$ 1,000.00	
			8	PAVEMENT BAR, TYPE AB	110	SOFT	\$ 12.00	\$ 1,320.00	
Along NE 3rd St. from NE E St. to NE Oaken Hills Dr.									
							Sub-Total	\$ 114,028.00	
							Contingency 10%	\$ 11,402.80	
							Engineering 7.5%	\$ 9,407.31	
							Total	\$ 134,838.11	
NE 3rd St.									
			1	MOBILIZATION	1	LS	\$ 8,000.00	\$ 8,000.00	
			2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00	
			3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00	
			4	MINOR ADJUSTMENTS OF MANHOLES	2	EA	\$ 250.00	\$ 500.00	
			5	RECONDITIONING EXISTING ROADWAY	1	LS	\$ 18,000.00	\$ 18,000.00	
			6	LEVEL 3, 1/2 INCH DENSE ACP	963	TON	\$ 100.00	\$ 96,250.00	
			7	PAVEMENT BAR, TYPE AB	110	SOFT	\$ 12.00	\$ 1,320.00	
							Sub-Total	\$ 127,070.00	
							Contingency 10%	\$ 12,707.00	
							Engineering 7.5%	\$ 10,483.28	
							Total	\$ 150,260.28	
Reconstruction									
Spec	Item	Description	Quantity	Unit	Unit Price	Total			
210	1	MOBILIZATION	1	LS	\$ 26,000.00	\$ 26,000.00			
225	2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00			
280	3	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00			
310	4	REMOVAL OF ASPHALT	1	LS	\$ 19,556.00	\$ 19,556.00			
330	5	GENERAL EXCAVATION, 9 INCHES DEEP	1,304	CUVD	\$ 45.00	\$ 58,680.00			
350	6	GEOGRID FABRIC OVERLAY	3,911	SOVD	\$ 6.00	\$ 23,466.00			
641	7	AGGREGATE BASE	2,641	TON	\$ 25.00	\$ 66,025.00			
744	8	LEVEL 3, 1/2 INCH DENSE ACP	880	TON	\$ 100.00	\$ 88,000.00			
759	9	CONCRETE CURBS, CURB AND GUTTER	2,200	LF	\$ 40.00	\$ 88,000.00			
759	10	CONCRETE WALK	2,200	LF	\$ 90.00	\$ 198,000.00			
867	11	PAVEMENT BAR, TYPE AB	110	SOFT	\$ 12.00	\$ 1,320.00			
						Sub-Total	\$ 575,547.00		
						Contingency 10%	\$ 57,555.00		
						Engineering 7.5%	\$ 47,483.00		
						Total	\$ 680,585.00		



Priority 14

		SW Maple St.					
Item	Description	Quantity	Unit	Unit Price	Total		
210	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00		
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00		
280	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00		
490	MINOR ADJUSTMENTS OF MANHOLES	1	EA	\$ 250.00	\$ 250.00		
641	AGGREGATE SHOULDERS	15	TON	\$ 140.00	\$ 2,100.00		
744	LEVEL 3, 1/2 INCH DENSE ACP	300	TON	\$ 130.00	\$ 39,000.00		
867	PAVEMENT BAR, TYPE AB	20	SQFT	\$ 14.00	\$ 280.00		
				Sub-Total	\$ 49,630.00		
				Contingency 10%	\$ 4,963.00		
				Engineering 7.5%	\$ 4,094.48		
				Total	\$ 58,687.48		
SW Maple St.							
Item	Description	Quantity	Unit	Unit Price	Total		
210	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00		
225	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00		
280	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00		
310	REMOVAL OF ASPHALT	1	LS	\$ 6,667.00	\$ 6,667.00		
330	GENERAL EXCAVATION, 9 INCHES DEEP	444	CUYD	\$ 45.00	\$ 19,980.00		
350	GEOGRID FABRIC OVERLAY	1,333	SOYD	\$ 6.00	\$ 7,998.00		
641	AGGREGATE BASE	899	TON	\$ 25.00	\$ 22,475.00		
744	LEVEL 3, 1/2 INCH DENSE ACP	300	TON	\$ 130.00	\$ 39,000.00		
759	CONCRETE CURBS, CURB AND GUTTER	800	LF	\$ 40.00	\$ 32,000.00		
759	CONCRETE WALK	800	LF	\$ 90.00	\$ 72,000.00		
867	PAVEMENT BAR, TYPE AB	20	SQFT	\$ 14.00	\$ 280.00		
				Sub-Total	\$ 216,900.00		
				Contingency 10%	\$ 21,690.00		
				Engineering 7.5%	\$ 17,894.00		
				Total	\$ 256,484.00		
Length (ft)	Width (ft)	Area (ft*2)					
400	30	12000					



Priority 15

NE Oaken Hills Dr.

SPEC	Item	Description	Quantity	Unit	Unit Price	Total	
210	1	MOBILIZATION	1	LS	\$ 6,000.00	\$ 6,000.00	
225	2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00	
280	3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00	
620	4	COLD PLANE PAVEMENT REMOVAL, 3 INCHES DEEP	3,189	SOYD	\$ 6.00	\$ 19,134.00	
744	5	LEVEL 3, 1/2 INCH DENSE ACP	718	TON	\$ 110.00	\$ 78,980.00	
	6	EXTRA FOR GRINDING AROUND INLETS, MANHOLES, AND BOXES	2	EA	\$ 500.00	\$ 1,000.00	
	7	ADA RAMPS	1	EA	\$ 10,000.00	\$ 10,000.00	
867	8	PAVEMENT BAR, TYPE AB	20	SOFT	\$ 14.00	\$ 280.00	
Along Oaken Hills Drive from NE Main St. to NE 4th Pl.							
					Sub-Total	\$ 118,394.00	
Length (ft)					Contingency	10%	\$ 11,839.40
Width (ft)					Engineering	7.5%	\$ 9,767.51
Area (ft*2)					Total		\$ 140,000.91
820	35	28700					

SPEC	Item	Description	Quantity	Unit	Unit Price	Total	
210	1	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00	
225	2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 1,000.00	\$ 1,000.00	
280	3	EROSION CONTROL	1	LS	\$ 2,000.00	\$ 2,000.00	
490	4	MINOR ADJUSTMENTS OF MANHOLES	2	EA	\$ 250.00	\$ 500.00	
744	5	LEVEL 3, 1/2 INCH DENSE ACP	718	TON	\$ 100.00	\$ 71,750.00	
	6	ADA RAMPS	2	EA	\$ 10,000.00	\$ 20,000.00	
867	7	PAVEMENT BAR, TYPE AB	100	SOFT	\$ 10.00	\$ 1,000.00	
					Sub-Total	\$ 101,250.00	
					Contingency	10%	\$ 10,125.00
					Engineering	7.5%	\$ 8,353.13
					Total		\$ 119,728.13

NE Oaken Hills Dr.

SPEC	Item	Description	Quantity	Unit	Unit Price	Total	
210	1	MOBILIZATION	1	LS	\$ 20,000.00	\$ 20,000.00	
225	2	TEMPORARY WORKZONE TRAFFIC CONTROL, COMPLETE	1	LS	\$ 2,500.00	\$ 2,500.00	
280	3	EROSION CONTROL	1	LS	\$ 4,000.00	\$ 4,000.00	
310	4	REMOVAL OF ASPHALT	1	LS	\$ 14,578.00	\$ 14,578.00	
330	5	GENERAL EXCAVATION, 9 INCHES DEEP	972	CUYD	\$ 45.00	\$ 43,740.00	
350	6	GEOGRID FABRIC OVERLAY	2,916	SOYD	\$ 6.00	\$ 17,496.00	
641	7	AGGREGATE BASE	1,968	TON	\$ 25.00	\$ 49,200.00	
744	8	LEVEL 3, 1/2 INCH DENSE ACP	656	TON	\$ 100.00	\$ 65,600.00	
759	9	CONCRETE CURBS, CURB AND GUTTER	1,640	LF	\$ 40.00	\$ 65,600.00	
759	10	CONCRETE WALK	1,640	LF	\$ 90.00	\$ 147,600.00	
*	11	ADA RAMPS	2	EA	\$ 10,000.00	\$ 20,000.00	
867	12	PAVEMENT BAR, TYPE AB	100	SOFT	\$ 10.00	\$ 1,000.00	
					Sub-Total	\$ 451,314.00	
					Contingency	10%	\$ 45,131.00
					Engineering	7.5%	\$ 37,233.00
					Total		\$ 533,678.00



2018 Storm CIP Summary

Storm Drainage Improvement	Dec 2018 Estimate	Priority Level
Lincoln Street	\$236,000	1
Oaken Hills Drive Culvert	\$12,000	2
NE 5th Street Culvert	\$45,000	3
NE End of Barber Avenue	\$93,000	4
Branson Street	\$11,000	5
Adams and James Streets	\$174,500	6
Oaken Hills Drive	\$280,000	7
D Street Upgrade	\$181,500	8
SW Barber Avenue	\$284,000	9
Total Capital Improvements Cost	\$1,300,000	



Project	Description of Problems	Recommendation		
Priority 1: Lincoln Street, Basin 7	Flooding of local residences, particularly at SE corner of Adams and Washington (below drainage grade). Storm piping is shallow to obtain grade.	Lincoln: Upgrade or add parallel pipe to 24" downstream of Adams and Washington MH (750 ft 36" pipe); reconnect 18" storm line to 36" pipe with overflow line		
Component to Replace	Length/Number	Unit	June 1999 Estimate	Dec 2018 ENR Estimate
Replace CB w/MH and Slotted Cover	1	ls	\$3,600	\$3,600
24" Storm Piping (Native BF)	1000	ft	-	\$105
Replace 24" Storm Piping	400	ft	-	\$105
Ditching	1	ls	\$1,800	\$3,300
Connect to Existing MH	1	ea	\$3,800	\$7,000
Subtotal			\$9,200	\$164,000
Contingency (15%)			\$1,380	\$24,600
Construction Total			\$10,580	\$188,600
Engineering, survey, and construction management (25%)			\$13,754	\$236,000

Note: Easement cost not included; exact location of 24" storm drain unknown; quantity of groundwater percolating out of hillside unknown

2018 Updates: Changed 18" to 24" and approximated distance to river. Removed 36" section and new MH. Changed cleaning 24" pipe on Jackson to replacing and extending

*Project is based on the Adams Street recommendations in the SWMP



Project	Description of Problems	Recommendation	Dec 2018 Estimate	
Priority 2: Oaken Hills Drive Culvert	Damage to culvert from plants roots and blockages	Replace existing culvert	Unit Cost	Total Cost
Component to Replace				
12" Concrete Culvert, 5 ft deep	65	ft	\$85	\$5,500
Reconnect to Catch Basin	1	ls	\$500	\$500
Roadway Restoration	28	sy	\$52	\$1,500
Traffic control	1	ls	\$1,000	\$1,000
Subtotal				\$8,500
Contingency (15%)				\$1,300
Construction Total				\$9,800
Engineering, survey, and construction management (25%)				\$12,000



Project	Description of Problems	Recommendation
Priority 3: NE 5th Street Culvert	Damage to culvert from plants roots and blockages	Replace existing culvert
Component to Replace	Length/Number	Unit
12" Concrete Culvert, 5 ft deep	300	ft
Catch Basin	1	ls
Roadway Restoration	28	sy
Traffic control	1	ls
Subtotal		
Contingency (15%)		
Construction Total		
Engineering, survey, and construction management (25%)		
		Dec 2018 Estimate
		Unit Cost
		Total Cost
		\$85
		\$25,500
		\$3,000
		\$3,000
		\$52
		\$1,500
		\$1,000
		\$1,000
		\$31,000
		\$4,700
		\$35,700
		\$45,000



Project	Description of Problems	Recommendation	June 1999 Estimate		Dec 2018 ENR Estimate
Component to Replace	Length/Number	Unit	Unit Cost	Total Cost	Cost
Priority 4: Northeast End of Barber Avenue, Basin 5	Properties below street level flood on Barber and Polk; flooding in front of high school (now West Valley Community Campus)	Construct French drains between Barber and Polk, connected to exit 12" in Polk. Install 150 of curb and rebuild asphalt in front of WVCC.			
12" Storm Piping	300	ft	\$40	\$12,000	\$22,200
Catch Basins	5	ea	\$2,400	\$12,000	\$22,200
Connect to Existing MH	1	ea	\$800	\$800	\$1,500
Standard Curb	300	ft	\$10	\$3,000	\$5,600
Gravel Resurfacing	1	ls	\$3,000	\$3,000	\$5,600
Remove and Recontour Asphalt	1	ls	\$2,000	\$2,000	\$3,700
Misc Grading	1	ls	\$2,000	\$2,000	\$3,700
Subtotal				\$34,800	\$64,500
Contingency (15%)				\$5,220	\$10,000
Construction Total				\$40,020	\$74,500
Engineering, survey, and construction management (25%)				\$52,026	\$93,000

Note: Easement costs not included; location of existing MHs at Washington ST has not been confirmed

2018 Updates: Removed French drain; changed length of 12" piping to 300 ft for new piping on Barber; removed connect to exist SD; additional catch basin; one connect to exist MH



Project	Description of Problems	Recommendation
<p>Priority 5: Upper End of Branson Street, Basin 7</p>	<p>Flooding of local residences, particularly at above Branson (groundwater percolating out of hillside). Storm piping is shallow to obtain grade. Capacity of ditch and storm systems of Branson and James are exceeded during large storm events.</p>	<p>French drain, perforated pipe, and ditch to direct flows around residences, connect to existing storm system; overflow pipe at junction box.</p>
June 1999 Estimate		
Component to Replace	Length/Number	Unit
8" French Drain	220	ft
8" Overflow Pipe	70	ft
Shallow Ditch	1	ls
		Unit Cost
		Total Cost
Subtotal		\$4,280
Contingency (15%)		\$642
Construction Total		\$4,922
Engineering, survey, and construction management (25%)		\$6,400
		Dec 2018 ENR Estimate
		Cost
		\$7,900
		\$1,200
		\$9,100
		\$11,000

Note: Easement cost not included



Project	Description of Problems	Recommendation	June 1999 Estimate		Dec 2018 ENR Estimate
Priority 7: Oaken Hills Drive at Main Street, Basin 17	Flows at Main Street enter concrete headwall, split between two 18" CMPs. At south end of culverts, flow abruptly turns and exits into two 18" pipes across private property. Flows piped west under corner of residence. Downstream constrictions cause flooding at concrete headwall at Main ST.	Construct 24" overflow pipe for 250 ft east of exist 18" culvert, and then paralleling exist pipe for 150 ft south to railroad ditch. Review downstream culvert capacities to determine any deficiencies.	Unit Cost	Total Cost	Cost
Component to Replace	Length/Number	Unit			
24" Storm Drain Bore (Highway)	70	ft	\$200	\$14,000	\$25,900
24" Storm Drain Bore (Railroad)	80	ft	\$240	\$19,200	\$35,600
Headwall at Highway	1	ls	\$6,000	\$6,000	\$11,100
Headwall at Railroad	1	ls	\$14,000	\$14,000	\$25,900
24" Storm Piping (along Highway)	235	ft	\$80	\$18,800	\$34,800
24" Storm Piping (along Easement)	190	ft	\$60	\$11,400	\$21,100
60" MH	2	ea	\$4,000	\$8,000	\$14,800
Ditching	1	ls	\$4,000	\$4,000	\$7,400
Traffic Control	1	ls	\$10,000	\$10,000	\$18,500
Subtotal				\$105,400	\$195,100
Contingency (15%)				\$15,510	\$29,000
Construction Total				\$120,910	\$224,100
Engineering, survey, and construction management (25%)				\$157,183	\$280,000

Note: Easement costs not included; railroad insurance and flagging costs not included; no improvements included along highway

The Wallis Engineering Technical memo from 2011 provides updated alternatives and associated costs to address the pipeline on private property



Project	Description of Problems	Recommendation
Priority 9: SW Barber Avenue*, Basin 2	Drainage onto lots north of Pioneer due to grade differential and narrow right of way providing inadequate room for ditch	Upgrade downstream culvert 30" with 12" pipe preceding it upgraded to 15"
June 1999 Estimate		
Component to Replace	Length/Number	Unit
12" Storm Piping	650	ft
15" Storm Piping	875	ft
24" Storm Piping	30	ft
12" Storm Laterals	190	ft
48" MH	6	ea
Field Inlet	1	ea
Catch Basin	4	ea
Subtotal		\$106,600
Contingency (15%)		\$20,333
Construction Total		\$155,883
Engineering, survey, and construction management (25%)		\$202,648
		\$197,500
		\$30,000
		\$227,500
		\$284,000
		Dec 2018 ENR Estimate

Note: Easement costs not included; 12" storm line depth at Ash ST summit estimated at 10-12 ft; 15" storm line shown with rock backfill but could change to native

2018 Update: Removed section of 12" on Pioneer and Fir Streets.

*Project is based on the Pioneer Drive recommendations in the SWMP



Additional CIP SWMP Recommendations

Project	Description	June 1999 Estimate	Dec 2018 ENR Estimate
Priority 6: Adams and James streets: upgrade from junction box on Adams to Cherry	550 ft of 18" storm line, 90 ft bore, five manholes	\$94,200	\$174,500
Priority 8: D Street size upgrade from First Street to Water Street	900 ft of 21" pipe, three manholes, and 90 ft bore	\$98,000	\$181,500

2018 Updates: Removed 4th and D Streets improvements, monitoring manholes, and Hill Drive 18" storm pipe



CITY OF WILLAMINA
Water Master Plan
Capital Improvement Plan: 2018 Update

ID#	Item Description	Opinion of Probable Cost*
Priority 1 Improvements (by 2018)		
1J	Long-term Intake Improvements	\$374,000
1K	Long-term Raw Water Pump Station Improvements	\$617,000
1P	12-inch Main from RWPS to WTP	\$597,000
1G	Booster Station Improvements 6th Street Booster Station	\$446,000
	<i>Priority Projects Subtotal</i>	\$2,034,000
	Additional Planning Costs for 1J, 1K, 1P, 1G Projects	
	Preliminary Engineering Report	\$77,000
	Environmental Assessment	\$41,000
	Water Intake Permitting	\$33,000
	Flood Study (No Rise Cert)	\$26,000
	Water Rights	\$11,000
	Geotechnical Study for Intake Location	\$21,000
	Survey	\$21,000
	<i>Planning Costs Subtotal</i>	\$230,000
1G	Booster Station Improvements Hill Drive Booster Station	\$95,000
1A	10-inch Main to High School and Associated Rezoning	\$875,000
1B	Rezoning 5th Street and Pacific Hills Drive	\$538,000
1C	8-inch loop between Main Street and Willamina Drive	\$231,000
1D	Rehab and Install Control Valves between Existing Zones	\$72,000
1E	Additional Fire Hydrants	\$62,000
1F	Reservoir Improvements	\$1,040,000
1H	Water Treatment Plant Improvements	\$878,000
1I	Interim Intake Improvements	Completed
1L	WTPFPS	\$87,000
1M	WMCP Update	\$6,000
1N	Leak Detection Study	\$11,000
	Total Priority 1 Improvements	\$6,159,000

* All costs in 2018 Dollars. Costs include engineering and contingencies.

The cost estimate herein is based on our perception of current conditions at the project location. This estimate reflects our opinion of probable costs based on historical costs provided by the City. Keller Associates has no control over variances in the cost of labor, materials, equipment, services provided by others, contractor's methods of determining prices, competitive bidding or market conditions, practices or bidding strategies. Keller Associates cannot and does not warrant or guarantee that proposals, bids, or actual construction costs will not vary from the cost presented herein.

ID#	Item Description	Opinion of Probable Cost*
Priority 2 Improvements (by 2023)		
2A	8-inch Main along Fir Street	\$209,000
2B	8-inch Main along Oak Street	\$204,000
2C	Additional Fire Hydrants	\$20,000
2D	Water Treatment Plant Improvements	\$65,321
2E	10 Year WMP Update	\$82,000
2F	WMCP Progress Report	\$7,000
<i>Total Priority 2 Improvements</i>		\$587,000

ID#	Item Description	Opinion of Probable Cost*
Priority 3 Improvements (by 2023)		
3A	8-inch Main along Willamina Drive	\$216,000
3B	8-inch Loop along Maple Street	\$113,000
3C	8-inch Main along Ivy Street	\$77,000
3D	8-inch Loop from Yamhill Street to Highway 18 and 6-inch Main to Park	\$248,000
3E	8-inch Main along SW Hill Drive	\$84,000
3F	8-inch Loop from E Street to 4th Place	\$68,000
3G	8-inch Loop from Adams Street to Jackson Street	\$60,000
3H	8-inch Loop from Willow Lane	\$58,000
3I	8-inch loop from E Street to Highway 18	\$145,000
3J	Additional Fire Hydrants	\$43,000
3K	Rehab Control Valves between Existing Zones	\$35,000
3L	Reservoir Improvements	\$294,000
3M	Booster Station Improvements	\$409,692
3N	20 Year WMP	\$82,000
3O	WMCP Update	\$7,000
<i>Total Priority 3 Improvements</i>		\$1,940,000

* All costs in 2018 Dollars. Costs include engineering and contingencies.

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
Long Term Intake Improvements - Project 1J					
Priority 1 Improvements					
Improve Access Road to Intake	FT	\$66	250	\$16,700	
Demolition of Existing Intake	LS	\$25,000	1	\$25,000	
River Diversion during Construction of Intake	Day	\$1,527	15	\$23,000	
Excavation and Backfill around Intake Site	CY	\$66	250	\$16,700	
River Bank Stabilization	SY	\$53	450	\$24,000	
New Concrete Intake Structure	CY	\$1,328	22	\$29,300	
Cover for New Intake Structure	SF	\$100	100	\$10,000	
New Fish Screen	LS	\$9,961	1	\$10,000	
New Intake Control Valves	EA	\$3,320	2	\$6,700	
New Control Weir for Intake	LS	\$6,641	1	\$6,700	
New 10" Intake Piping	FT	\$133	150	\$20,000	
Remove Existing Air Compressor	EA	\$1,992	1	\$2,000	
New 20 hp Air Compressor	EA	\$15,938	1	\$16,000	
					\$206,100
Mobilization, Overhead, and Profit	%	35%		\$72,200	
<i>Construction Subtotal</i>					\$278,300
Contingency - % of Construction Subtotal	%	10%		\$27,900	
<i>Total Construction Cost</i>					\$306,200
Engineering and Surveying - % of Total Construction Cost	%	20%		\$61,300	
Legal & Administration - % of Total Construction Cost	%	2%		\$6,200	
Total Project Cost (rounded)					\$374,000
Total Intake Cost (rounded)					\$374,000

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
Long Term Raw Water Pump Station Improvements - Project 1K					
Priority 1 Improvements					
Demolish Existing Strainer Building	LS	\$3,985	1	\$4,000	
Remove Existing Strainer and Piping	LS	\$2,656	1	\$2,700	
Construct Masonry Building Extension to Existing Raw Water Pump Station	SF	\$13	450	\$6,000	
Construct Floor Extension	SF	\$66	150	\$10,000	
Construct Roof Extension	SQ	\$1,328	2	\$2,700	
Cut in New Doorway to Extension	EA	\$3,985	1	\$4,000	
Replace Main Entry Door	EA	\$1,992	1	\$2,000	
Install Intake Pipe to Wet Well	FT	\$398	10	\$4,000	
Add Safety Grate at Wet Well Access	EA	\$6,641	1	\$6,700	
Paint Interior Piping	LS	\$7,969	1	\$8,000	
Rehabilitate Pressure Vessel	LS	\$1,594	1	\$1,600	
Install New Sediment Remover	EA	\$23,907	1	\$24,000	
Install 10" Piping to Sediment Remover	FT	\$531	22	\$11,700	
Install Sediment Remover Automatic Cleaning System	LS	\$6,641	1	\$6,700	
Install Building Wiring in Building Extension	LS	\$4,649	1	\$4,700	
Install Variable Frequency Drive on Existing Pumps	EA	\$26,563	2	\$53,200	
Add VFD Frequency Control System	LS	\$29,220	1	\$29,300	
Add New Disconnects	EA	\$11,289	2	\$22,600	
600 Amp Automatic Transfer Switch	EA	\$29,220	1	\$29,300	
125 kw Diesel Generator	EA	\$77,034	1	\$77,100	
Generator Enclosure	EA	\$23,907	1	\$24,000	
					\$334,300
Mobilization, Overhead, and Profit	%	35%		\$117,100	
<i>Construction Subtotal</i>					\$451,400
Contingency - % of Construction Subtotal	%	10%		\$45,200	
<i>Total Construction Cost</i>					\$496,600
Permitting	LS			\$10,300	
Engineering and Surveying - % of Total Construction Cost	%	20%		\$99,400	
Legal & Administration - % of Total Construction Cost	%	2%		\$10,000	
<i>Total Project Cost (rounded)</i>					\$617,000
Total Raw Water Pump Station Cost (rounded)					\$617,000

Item	Unit	Unit Cost (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
12-inch Main from RWPS to WTP - Project 1P					
Priority 1 Improvements					
12" Pipe - Includes Fittings, Trenching and Backfill	LF	\$93	3,882	\$361,000	
Connect to Intake	EA	\$5,977	1	\$6,000	
Connect to existing Water Main	EA	\$5,977	1	\$6,000	
6ft Width Pavement Repair (3-inches thick)	LF	\$27	562	\$15,000	
Micellaneous Surface Restoration	LF	\$7	3,882	\$25,800	
Traffic Control	LF	\$3	2,994	\$8,000	
					\$421,800
Mobilization - % of Item Cost Sum	%	5%		\$21,100	
<i>Construction Subtotal</i>					\$442,900
Contingency - % of Construction Subtotal	%	10%		\$44,300	
<i>Total Construction Cost</i>					\$487,200
Engineering and Surveying - % of Total Construction Cost	%	20%		\$97,500	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$9,800	
Total Project Cost (rounded)					\$597,000
Total Priority 1 Cost (rounded)				\$597,000	

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
6th Street Booster Station - Project 1G					
Priority 1 Improvements					
Install Surge Control Vessel	EA	\$12,618	1	\$12,700	
Install Flow Meter	EA	\$4,649	1	\$4,700	
Install Pressure Transducer	EA	\$3,320	1	\$3,400	
New Surge Control Piping	LF	\$80	40	\$3,200	
Suction / Discharge Manifold Modifications for New Pump	LS	\$7,305	1	\$7,400	
Relief Piping Modifications and Valve	LS	\$18,993	1	\$19,000	
Interior Pipes Painting	LS	\$3,453	1	\$3,500	
Add High Capacity Pump for Fire Demands	EA	\$37,189	1	\$37,200	
Replace Electric Service Entrance Disconnect with 400 Amp Switch	EA	\$9,297	1	\$9,300	
Replace Service Conductors	FT	\$16	375	\$6,000	
Add New Tap Gutter	EA	\$1,594	1	\$1,600	
Add New Disconnects	EA	\$8,633	2	\$17,300	
400 Amp Automatic Transfer Switch	EA	\$15,938	1	\$16,000	
75 kw Diesel Generator	EA	\$50,470	1	\$50,500	
Generator Enclosure and Pad	EA	\$11,954	1	\$12,000	
Replace Control System with PLC based System	LS	\$15,938	1	\$16,000	
Install SCADA Remote Terminal Unit	EA	\$23,907	1	\$24,000	
					\$243,800
Mobilization, Overhead, and Profit	%	35%		\$85,400	
<i>Construction Subtotal</i>					\$329,200
Contingency - % of Construction Subtotal	%	10%		\$33,000	
<i>Total Construction Cost</i>					\$362,200
Engineering and Surveying - % of Total Construction Cost	%	20%		\$72,500	
General Permitting	LS			\$3,300	
Legal & Administration - % of Total Construction Cost	%	2%		\$7,300	
Total Project Cost (rounded)					\$446,000
Total 6th Street Booster Station Cost (rounded)					\$446,000

Item	Unit	Unit Cost (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
Priority 1 Pipelines					
1A: 10-inch Main to High School and Associated Rezoning					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$80	700	\$55,800	
10" Pipe - Includes Fittings, Trenching and Backfill	LF	\$93	2,600	\$241,800	
PRV & vault	EA	\$26,563	2	\$53,200	
Connect to existing Water Main	EA	\$5,977	6	\$35,900	
New Fire Hydrant Assembly	EA	\$6,906	4	\$27,700	
Service Line Replacement	EA	\$1,328	39	\$51,800	
6ft Width Pavement Repair (3-inches thick)	LF	\$27	1,700	\$45,200	
Traffic Control	LF	\$3	1,700	\$4,600	
Micellaneous Surface Restoration	LF	\$7	800	\$5,400	
Tree and Stump Removal	AC	\$8,749	1	\$8,100	
Rock Excavation	LF	\$40	300	\$12,000	
Easement Acquisition	LF	\$66	800	\$53,200	
					\$594,700
Mobilization - % of Item Cost Sum	%	5%		\$29,800	
<i>Construction Subtotal</i>					\$624,500
Contingency - % of Construction Subtotal	%	10%		\$62,500	
<i>Total Construction Cost</i>					\$687,000
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$171,800	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$13,800	
<i>Total Project Cost (rounded)</i>					\$875,000
1B: Rezoning 5th Street and Pacific Hills Drive					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$80	850	\$67,800	
12" Pipe - Includes Fittings, Trenching and Backfill	LF	\$106	1,300	\$138,200	
PRV & vault	EA	\$26,563	1	\$26,600	
Connect to existing Water Main	EA	\$5,977	6	\$35,900	
Service Line Replacement	EA	\$1,328	25	\$33,300	
Traffic Control	LF	\$3	2,100	\$5,600	
6ft Width Pavement Repair (3-inches thick)	LF	\$27	2,150	\$57,200	
					\$364,600
Mobilization - % of Item Cost Sum	%	5%		\$18,300	
<i>Construction Subtotal</i>					\$382,900
Contingency - % of Construction Subtotal	%	10%		\$38,300	
<i>Total Construction Cost</i>					\$421,200
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$105,300	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$8,500	
<i>Total Project Cost (rounded)</i>					\$538,000
1C: 8-inch loop between Main Street and Willamina Drive					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$80	750	\$59,800	
Connect to existing Water Main	EA	\$5,977	2	\$12,000	
Control Density Backfill - Additional Cost	LF	\$60	300	\$18,000	
6ft Width Pavement Repair (5-inches thick)	LF	\$53	300	\$16,000	
Traffic Control (with flaggers)	LF	\$7	300	\$2,000	
Micellaneous Surface Restoration	LF	\$7	450	\$3,000	
Steep Slope Construction - Additional Cost (8")	LF	\$33	450	\$15,000	
Easement Acquisition	LF	\$66	450	\$29,900	
					\$155,700
Mobilization - % of Item Cost Sum	%	5%		\$7,800	
<i>Construction Subtotal</i>					\$163,500
Contingency - % of Construction Subtotal	%	10%		\$16,400	
<i>Total Construction Cost</i>					\$179,900
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$45,000	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$3,600	
<i>Total Project Cost (rounded)</i>					\$231,000
1D: Rehab and Install Control Valves between Existing Zones					
PRV & vault	EA	\$26,563	1	\$26,600	
8" Check Valve	EA	\$19,923	1	\$20,000	
6ft Width Pavement Repair (3-inches thick)	LF	\$27	10	\$300	
Traffic Control	LF	\$3	50	\$200	

Micellaneous Surface Restoration	LF	\$7	10	\$100	
					\$47,200
Mobilization - % of Item Cost Sum	%	5%		\$2,400	
<i>Construction Subtotal</i>					\$49,600
Contingency - % of Construction Subtotal	%	10%		\$5,000	
<i>Total Construction Cost</i>					\$54,600
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$13,700	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$1,100	
<i>Total Project Cost (rounded)</i>					\$72,000
1E: Additional Fire Hydrants					
6" Pipe - Includes Fittings, Trenching and Backfill	LF	\$66	100	\$6,700	
New Fire Hydrant Assembly	EA	\$6,906	5	\$34,600	
6ft Width Pavement Repair (3-inches thick)	LF	\$27	50	\$1,400	
Traffic Control	LF	\$3	100	\$300	
Micellaneous Surface Restoration	LF	\$7	50	\$400	
					\$43,400
Mobilization - % of Item Cost Sum	%	5%		\$2,200	
<i>Construction Subtotal</i>					\$45,600
Contingency - % of Construction Subtotal	%	10%		\$4,600	
<i>Total Construction Cost</i>					\$50,200
Engineering and CMS* - % of Total Construction Costs	%	20%		\$10,100	
Legal & Administration - % of Total Construction Cost	%	2%		\$1,100	
<i>Total Project Cost (rounded)</i>					\$62,000
Total Priority 1 Cost (rounded)					\$1,778,000

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
WTP Improvements					
Priority 1 Improvements					
Repair Masonry Walls in old WTP Building	LS	\$11,289	1	\$11,300	
Replace Windows in old WTP Building	LS	\$6,641	1	\$6,700	
Replace Receptacles	LS	\$3,985	1	\$4,000	
Replace Building Lights	LS	\$9,297	1	\$9,300	
Replace Building Wiring and Conduit	LS	\$8,633	1	\$8,700	
Install Enclosure for Float Switch Cable	LS	\$1,063	1	\$1,100	
Replace Chlorination Valves	EA	\$2,922	4	\$11,700	
Replace Chlorine Pumps	EA	\$4,317	2	\$8,700	
Replace Backwash Actuator Stem	EA	\$2,391	1	\$2,400	
Install Three Backwash Meters	EA	\$9,961	3	\$29,900	
New Clearwell Discharge Meter & Vault	EA	\$26,563	1	\$26,600	
Add Safety Grate at Clear Well Access	EA	\$6,641	1	\$6,700	
HVAC for Clearwell and Chlorine Room	LS	\$42,501	1	\$42,600	
Evaluate and Repair Manual Shut Off for Clearwell Pump 1	LS	\$1,859	1	\$1,900	
Replace Sample Lines for Turbidity Meter	LS	\$1,063	1	\$1,100	
Install Secondary Chemical Containment Pallets	EA	\$1,992	6	\$12,000	
Modify Backwash Sediment Containment Pond	LS	\$11,954	1	\$12,000	
Refurbish Pretreatment Sediment Basin	LS	\$11,289	1	\$11,300	
Pretreatment Sediment Basin Transfer Pumps	EA	\$12,618	2	\$25,300	
Transfer Pump Piping	LF	\$80	80	\$6,400	
Transfer Pump Motor Starters	EA	\$9,961	2	\$20,000	
Transfer Pump Disconnects	EA	\$8,633	2	\$17,300	
Transfer Pump Control System	EA	\$5,977	2	\$12,000	
Replace Disconnects	EA	\$5,977	6	\$35,900	
Remove Existing Control System	LS	\$15,938	1	\$16,000	
Install Computer Control System	EA	\$33,204	1	\$33,300	
Control System Software	LS	\$26,563	1	\$26,600	
Computer Programming	LS	\$39,845	1	\$39,900	
Communication Wiring	FT	\$16	2500	\$39,900	
					\$480,600
Mobilization, Overhead, and Profit	%	35%		\$168,300	
<i>Construction Subtotal</i>					\$648,900
Contingency - % of Construction Subtotal	%	10%		\$64,900	
<i>Total Construction Cost</i>					\$713,800
Engineering and CMS* - % of Total Construction Costs	%	20%		\$142,800	
General Permitting	LS			\$6,600	
Legal & Administration - % of Total Construction Cost	%	2%		\$14,300	
Total Project Cost (rounded)					\$878,000
Priority 2 Improvements					
Replace Outside Slabs	LS		1	\$6,700	
Replace Roofing in old WTP Building	LS		1	\$3,600	
Replace Ceiling in old WTP Building	LS		1	\$4,700	
Replace Doors old WTP Building	LS		1	\$9,300	
Replace Roof Trim in old WTP Building	LS		1	\$4,200	
Paint Exterior Trim and Doors in old WTP Building	LS		1	\$3,600	
					\$32,100
Mobilization, Overhead, and Profit	%	35%		\$11,300	
<i>Construction Subtotal</i>					\$43,400
Contingency - % of Construction Subtotal	%	25%		\$10,900	
<i>Total Construction Cost</i>					\$54,300
Engineering and CMS* - % of Total Construction Costs	%	20%		\$10,900	
General Permitting	LS			\$1,600	
Legal & Administration - % of Total Construction Cost	%	2%		\$1,100	
Total Project Cost (rounded)					\$68,000
Total WTP Cost (rounded)					\$946,000

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
0.25MG Reservoir Improvements (WTP)					
Priority 1 Improvements					
Replace Exterior Ladder	EA	\$29,220	1	\$29,300	
Install Roof Hatch Seal	LS	\$1,328	1	\$1,400	
Install Intrusion Alarm to Roof Hatch	LS	\$11,289	1	\$11,300	
Power Wash Exterior	SF	\$3	5,000	\$13,300	
Power Brush Exterior to Remove Damaged Paint	HR	\$66	320	\$21,300	
Provide Brushing Hazardous Material Containment	Day	\$730	20	\$14,700	
Replace Overflow Pipe	LS	\$12,618	1	\$12,700	
Repaint Exterior Damaged Paint	SF	\$27	350	\$9,300	
Regrade Soil Around Base of Reservoir Foundation	LS	\$1,992	1	\$2,000	
					\$115,300
Mobilization, Overhead, and Profit	%	35%		\$40,400	
<i>Construction Subtotal</i>					\$155,700
Contingency - % of Construction Subtotal	%	10%		\$15,600	
<i>Total Construction Cost</i>					\$171,300
Engineering and CMS* - % of Total Construction Costs	%	20%		\$34,300	
General Permitting	LS			\$3,300	
Legal & Administration - % of Total Construction Cost	%	2%		\$3,500	
Total Project Cost (rounded)					\$213,000
Priority 3 Improvements					
Remove Antenna Mounting on Top of Reservoir	LS	\$5,652	1	\$5,700	
					\$5,700
Mobilization, Overhead, and Profit	%	35%		\$2,000	
<i>Construction Subtotal</i>					\$7,700
Contingency - % of Construction Subtotal	%	25%		\$2,000	
<i>Total Construction Cost</i>					\$9,700
Engineering and CMS* - % of Total Construction Costs	%	20%		\$2,000	
Legal & Administration - % of Total Construction Cost	%	2%		\$200	
Total Project Cost (rounded)					\$12,000
Total Reservoir Cost (rounded)					\$225,000

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
0.4MG Reservoir Improvements (Hill Drive)					
Priority 1 Improvements					
Refurbish Foundation Hold Down Bolts	EA	\$1,594	14	\$22,400	
New Relief Valve for Hill Booster Station	EA	\$26,563	1	\$26,600	
Replace Mesh on Existing Vent	LS	\$1,195	1	\$1,200	
Replace Hatch Bolts	EA	\$266	24	\$6,400	
					\$56,600
Mobilization, Overhead, and Profit	%	35%		\$19,900	
<i>Construction Subtotal</i>					\$76,500
Contingency - % of Construction Subtotal	%	10%		\$7,700	
<i>Total Construction Cost</i>					\$84,200
Engineering and CMS* - % of Total Construction Costs	%	20%		\$16,900	
Legal & Administration - % of Total Construction Cost	%	2%		\$1,700	
Total Project Cost (rounded)					\$103,000
Priority 3 Improvements					
Shot Blast Exterior	SF	\$2	6,300	\$13,000	
Provide Blasting Hazardous Material Containment	Day	\$668	18	\$12,100	
Shot Blast Interior	SF	\$3	10,200	\$31,500	
Provide Interior Blasting Hazardous Material Containment	Day	\$257	26	\$6,700	
Repaint Exterior	SF	\$4	6300	\$25,900	
Repaint Interior	SF	\$5	10,200	\$52,500	
					\$141,700
Mobilization, Overhead, and Profit	%	35%		\$49,600	
<i>Construction Subtotal</i>					\$191,300
Contingency - % of Construction Subtotal	%	25%		\$47,900	
<i>Total Construction Cost</i>					\$239,200
Engineering and CMS* - % of Total Construction Costs	%	20%		\$47,900	
Legal & Administration - % of Total Construction Cost	%	2%		\$4,800	
Total Project Cost (rounded)					\$292,000
Total Reservoir Cost (rounded)					\$395,000

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
1MG Reservoir Improvements (WTP)					
Priority 1 Improvements					
Replace Exterior Ladder	EA	\$37,189	1	\$37,200	
Install Roof Hatch Conduit Seal	LS	\$1,992	1	\$2,000	
Replace Hatch Bolts	EA	\$266	36	\$9,600	
Shot Blast Exterior	SF	\$3	13,000	\$34,600	
Provide Blasting Hazardous Material Containment	Day	\$863	35	\$30,300	
Shot Blast Interior	SF	\$4	23,000	\$91,700	
Provide Interior Blasting Hazardous Material Containment	Day	\$332	45	\$15,000	
Repaint Exterior	SF	\$4	13000	\$51,800	
Repaint Interior	SF	\$5	23000	\$122,200	
Regrade Soil Around Base of Tank Foundation	LS	\$3,320	1	\$3,400	
					\$397,800
Mobilization, Overhead, and Profit	%	35%		\$139,300	
<i>Construction Subtotal</i>					\$537,100
Contingency - % of Construction Subtotal	%	10%		\$53,800	
<i>Total Construction Cost</i>					\$590,900
Engineering and CMS* - % of Total Construction Costs	%	20%		\$118,200	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$11,900	
Total Project Cost (rounded)					\$724,000
Total Reservoir Cost (rounded)					\$724,000

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
Hill Drive Booster Station					
Priority 1 Improvements					
New Flow Meter and Vault	EA	\$26,563	1	\$26,600	
Install SCADA Remote Terminal Unit	EA	\$23,907	1	\$24,000	
					\$50,600
Mobilization, Overhead, and Profit	%	35%		\$17,800	
<i>Construction Subtotal</i>					\$68,400
Contingency - % of Construction Subtotal	%	10%		\$6,900	
<i>Total Construction Cost</i>					\$75,300
Engineering and CMS* - % of Total Construction Costs	%	20%		\$15,100	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$1,600	
Total Project Cost (rounded)					\$95,000
Priority 3 Improvements					
Remove Existing Hill Drive Pump Station	LS	\$3,597	1	\$3,600	
Demolish Existing Hill Drive Pump Station	LS	\$2,569	1	\$2,600	
Construct New Equipment Slab	SF	\$51	200	\$10,300	
Construct New Enclosure Building	SF	\$123	200	\$24,700	
Building HVAC	LS	\$6,166	1	\$6,200	
Building Electrical	LS	\$5,138	1	\$5,200	
Modify Connection Piping	LS	\$16,442	1	\$16,500	
Install New Skid Mounted 3 Pump Water Booster System	LS	\$68,849	1	\$68,900	
Install New Electric 200 Amp Service Disconnect	EA	\$6,166	1	\$6,200	
200 Amp Automatic Transfer Switch	EA	\$6,679	1	\$6,700	
50 kw Diesel Generator	EA	\$28,773	1	\$28,800	
Generator Enclosure	EA	\$4,110	1	\$4,200	
New SCADA Remote Terminal Unit	LS	\$12,331	1	\$12,400	
					\$196,300
Mobilization, Overhead, and Profit	%	35%		\$68,800	
<i>Construction Subtotal</i>					\$265,100
Contingency - % of Construction Subtotal	%	25%		\$66,300	
<i>Total Construction Cost</i>					\$331,400
Land Acquisition (Easements)	LS		1	\$13,900	
Engineering and CMS* - % of Total Construction Costs	%	20%		\$66,300	
General Permitting	LS			\$4,100	
Legal & Administration - % of Total Construction Cost	%	2%		\$6,700	
Total Project Cost (rounded)					\$422,000
Total Hill Drive Booster Station Cost (rounded)					\$517,000

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
Priority 2 Pipelines					
2A: 8-inch Main along Fir Street					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	1,000	\$61,700	
Connect to existing Water Main	EA	\$4,624	2	\$9,300	
New Fire Hydrant Assembly	EA	\$5,344	1	\$5,400	
Service Line Replacement	EA	\$1,028	24	\$24,700	
6ft Width Pavement Repair (3-inches thick)	LF	\$21	1,000	\$20,600	
Traffic Control	LF	\$2	1,000	\$2,100	
					\$123,800
Mobilization - % of Item Cost Sum	%	5%		\$6,200	
<i>Construction Subtotal</i>					\$130,000
Contingency - % of Construction Subtotal	%	25%		\$32,500	
<i>Total Construction Cost</i>					\$162,500
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$40,700	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$3,300	
Total Project Cost (rounded)					\$209,000
2B: 8-inch Main along Oak Street					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	1,000	\$61,700	
Connect to existing Water Main	EA	\$4,624	3	\$13,900	
New Fire Hydrant Assembly	EA	\$5,344	1	\$5,400	
Service Line Replacement	EA	\$1,028	17	\$17,500	
6ft Width Pavement Repair (3-inches thick)	LF	\$21	1,000	\$20,600	
Traffic Control	LF	\$2	1,000	\$2,100	
					\$121,200
Mobilization - % of Item Cost Sum	%	5%		\$6,100	
<i>Construction Subtotal</i>					\$127,300
Contingency - % of Construction Subtotal	%	25%		\$31,900	
<i>Total Construction Cost</i>					\$159,200
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$39,800	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$3,200	
Total Project Cost (rounded)					\$204,000
2C: Additional Fire Hydrants					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	20	\$1,300	
New Fire Hydrant Assembly	EA	\$5,344	2	\$10,700	
Micellaneous Surface Restoration	LF	\$5	20	\$200	
					\$12,200
Mobilization - % of Item Cost Sum	%	5%		\$700	
<i>Construction Subtotal</i>					\$12,900
Contingency - % of Construction Subtotal	%	25%		\$3,300	
<i>Total Construction Cost</i>					\$16,200
Engineering and CMS* - % of Total Construction Costs	%	20%		\$3,300	
Legal & Administration - % of Total Construction Cost	%	2%		\$400	
Total Project Cost (rounded)					\$20,000
Total Priority 2 Cost (rounded)					\$433,000

*CMS: Construction Management Services

The cost estimate herein is based on our perception of current conditions at the project location. This estimate reflects our opinion of probable costs at this time and is subject to change as the project design matures. Keller Associates has no control over variances in the cost of labor, materials, equipment, services provided by others, contractor's methods of determining prices, competitive bidding or market conditions, practices or bidding strategies. Keller Associates cannot and does not warrant or guarantee that proposals, bids, or actual construction costs will not vary from the cost presented herein.

Item	Unit	Unit Price (2018)	Estimated Quantity	Item Cost (Rounded)	Total Cost (Rounded)
Priority 3 Pipelines					
3A: 8-inch Main along Willamina Drive					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	1,000	\$61,700	
Connect to existing Water Main	EA	\$4,624	2	\$9,300	
New Fire Hydrant Assembly	EA	\$5,344	2	\$10,700	
Service Line Replacement	EA	\$1,028	23	\$23,700	
6ft Width Pavement Repair (3-inches thick)	LF	\$21	1,000	\$20,600	
Traffic Control	LF	\$2	1,000	\$2,100	
					\$128,100
Mobilization - % of Item Cost Sum	%	5%		\$6,500	
<i>Construction Subtotal</i>					\$134,600
Contingency - % of Construction Subtotal	%	25%		\$33,700	
<i>Total Construction Cost</i>					\$168,300
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$42,100	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$3,400	
Total Project Cost (rounded)					\$216,000
3B: 8-inch Loop along Maple Street					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	550	\$34,000	
Connect to existing Water Main	EA	\$4,624	2	\$9,300	
New Fire Hydrant Assembly	EA	\$5,344	1	\$5,400	
Service Line Replacement	EA	\$1,028	5	\$5,200	
6ft Width Pavement Repair (3-inches thick)	LF	\$21	550	\$11,400	
Traffic Control	LF	\$2	550	\$1,200	
					\$66,500
Mobilization - % of Item Cost Sum	%	5%		\$3,400	
<i>Construction Subtotal</i>					\$69,900
Contingency - % of Construction Subtotal	%	25%		\$17,500	
<i>Total Construction Cost</i>					\$87,400
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$21,900	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$1,800	
Total Project Cost (rounded)					\$113,000
3C: 8-inch Main along Ivy Street					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	350	\$21,600	
Connect to existing Water Main	EA	\$4,624	1	\$4,700	
Service Line Replacement	EA	\$1,028	10	\$10,300	
6ft Width Pavement Repair (3-inches thick)	LF	\$21	350	\$7,200	
Traffic Control	LF	\$2	350	\$800	
					\$44,600
Mobilization - % of Item Cost Sum	%	5%		\$2,300	
<i>Construction Subtotal</i>					\$46,900
Contingency - % of Construction Subtotal	%	25%		\$11,800	
<i>Total Construction Cost</i>					\$58,700
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$14,700	
General Permitting	LS			\$2,200	
Legal & Administration - % of Total Construction Cost	%	2%		\$1,200	
Total Project Cost (rounded)					\$77,000

3D: 8-inch Loop from Yamhill Street to Highway 18 and 6-inch Main to Park				
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	1,050	\$64,800
Connect to existing Water Main	EA	\$4,624	2	\$9,300
New Fire Hydrant Assembly	EA	\$5,344	1	\$5,400
Service Line Replacement	EA	\$1,028	6	\$6,200
6ft Width Pavement Repair (3-inches thick)	LF	\$21	550	\$11,400
Bore 14" Steel Casing	LF	\$421	50	\$21,100
Traffic Control	LF	\$2	550	\$1,200
Micellaneous Surface Restoration	LF	\$5	450	\$2,400
Easement Acquisition	LF	\$51	500	\$25,700
				\$147,500
Mobilization - % of Item Cost Sum	%	5%		\$7,400
<i>Construction Subtotal</i>				\$154,900
Contingency - % of Construction Subtotal	%	25%		\$38,800
<i>Total Construction Cost</i>				\$193,700
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$48,500
General Permitting	LS			\$2,200
Legal & Administration - % of Total Construction Cost	%	2%		\$3,900
Total Project Cost (rounded)				\$248,000
3E: 8-inch Main along SW Hill Drive				
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	350	\$21,600
Connect to existing Water Main	EA	\$4,624	1	\$4,700
New Fire Hydrant Assembly	EA	\$5,344	1	\$5,400
Service Line Replacement	EA	\$1,028	9	\$9,300
6ft Width Pavement Repair (3-inches thick)	LF	\$21	350	\$7,200
Traffic Control	LF	\$2	350	\$800
				\$49,000
Mobilization - % of Item Cost Sum	%	5%		\$2,500
<i>Construction Subtotal</i>				\$51,500
Contingency - % of Construction Subtotal	%	25%		\$12,900
<i>Total Construction Cost</i>				\$64,400
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$16,100
General Permitting	LS			\$2,200
Legal & Administration - % of Total Construction Cost	%	2%		\$1,300
Total Project Cost (rounded)				\$84,000
3F: 8-inch Loop from E Street to 4th Place				
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	250	\$15,500
Connect to existing Water Main	EA	\$4,624	2	\$9,300
Micellaneous Surface Restoration	LF	\$5	250	\$1,300
Easement Acquisition	LF	\$51	250	\$12,900
				\$39,000
Mobilization - % of Item Cost Sum	%	5%		\$2,000
<i>Construction Subtotal</i>				\$41,000
Contingency - % of Construction Subtotal	%	25%		\$10,300
<i>Total Construction Cost</i>				\$51,300
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$12,900
General Permitting	LS			\$2,200
Legal & Administration - % of Total Construction Cost	%	2%		\$1,100
Total Project Cost (rounded)				\$68,000
3G: 8-inch Loop from Adams Street to Jackson Street				
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	300	\$18,500
Connect to existing Water Main	EA	\$4,624	2	\$9,300
6ft Width Pavement Repair (3-inches thick)	LF	\$21	300	\$6,200
Traffic Control	LF	\$2	300	\$700
				\$34,700
Mobilization - % of Item Cost Sum	%	5%		\$1,800
<i>Construction Subtotal</i>				\$36,500
Contingency - % of Construction Subtotal	%	25%		\$9,200
<i>Total Construction Cost</i>				\$45,700
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$11,500
General Permitting	LS			\$2,200
Legal & Administration - % of Total Construction Cost	%	2%		\$1,000
Total Project Cost (rounded)				\$60,000

3H: 8-inch Loop from Willow Lane				
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	200	\$12,400
Connect to existing Water Main	EA	\$4,624	2	\$9,300
Micellaneous Surface Restoration	LF	\$5	200	\$1,100
Easement Acquisition	LF	\$51	200	\$10,300
				\$33,100
Mobilization - % of Item Cost Sum	%	5%		\$1,700
<i>Construction Subtotal</i>				\$34,800
Contingency - % of Construction Subtotal	%	25%		\$8,700
<i>Total Construction Cost</i>				\$43,500
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$10,900
General Permitting	LS			\$2,200
Legal & Administration - % of Total Construction Cost	%	2%		\$900
Total Project Cost (rounded)				\$58,000
3I: 8-inch loop from E Street to Highway 18				
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	200	\$12,400
Connect to existing Water Main	EA	\$4,624	2	\$9,300
Service Line Replacement	EA	\$1,028	6	\$6,200
Control Density Backfill - Additional Cost	LF	\$46	500	\$23,200
6ft Width Pavement Repair (5-inches thick)	LF	\$41	500	\$20,600
Traffic Control (with flaggers)	LF	\$5	500	\$2,600
Micellaneous Surface Restoration	LF	\$5	200	\$1,100
Easement Acquisition	LF	\$51	200	\$10,300
				\$85,700
Mobilization - % of Item Cost Sum	%	5%		\$4,300
<i>Construction Subtotal</i>				\$90,000
Contingency - % of Construction Subtotal	%	25%		\$22,500
<i>Total Construction Cost</i>				\$112,500
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$28,200
General Permitting	LS			\$2,200
Legal & Administration - % of Total Construction Cost	%	2%		\$2,300
Total Project Cost (rounded)				\$145,000
3J: Additional Fire Hydrants				
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$62	50	\$3,100
New Fire Hydrant Assembly	EA	\$5,344	4	\$21,400
6ft Width Pavement Repair (3-inches thick)	LF	\$21	50	\$1,100
Traffic Control	LF	\$2	50	\$200
				\$25,800
Mobilization - % of Item Cost Sum	%	5%		\$1,300
<i>Construction Subtotal</i>				\$27,100
Contingency - % of Construction Subtotal	%	25%		\$6,800
<i>Total Construction Cost</i>				\$33,900
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$8,500
Legal & Administration - % of Total Construction Cost	%	2%		\$700
Total Project Cost (rounded)				\$43,000
3K: Rehab Control Valves between Existing Zones				
PRV & vault	EA	\$20,552	1	\$20,600
Micellaneous Surface Restoration	LF	\$5	10	\$60
				\$20,700
Mobilization - % of Item Cost Sum	%	5%		\$1,100
<i>Construction Subtotal</i>				\$21,800
Contingency - % of Construction Subtotal	%	25%		\$5,500
<i>Total Construction Cost</i>				\$27,300
Engineering, Surveying, and CMS* - % of Total Construction Cost	%	25%		\$6,900
Legal & Administration - % of Total Construction Cost	%	2%		\$600
Total Project Cost (rounded)				\$35,000
				\$1,002,000

*CMS: Construction Management Services

The cost estimate herein is based on our perception of current conditions at the project location. This estimate reflects our opinion of probable costs at this time and is subject to change as the project design matures. Keller Associates has no control over variances in the cost of labor, materials, equipment, services provided by others, contractor's methods of determining prices, competitive bidding or market conditions, practices or bidding strategies. Keller Associates cannot and does not warrant or guarantee that proposals, bids, or actual construction costs will not vary from the cost presented herein.

**City of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF AUGUST 13, 2019**

TO: MAYOR AND CITY COUNCIL

FROM: KENNA L. WEST, CITY MANAGER

**SUBJECT: AUTHORIZE MAYOR SKYBERG TO SIGN THE ATTACHED
LETTER TO OREGON BUSINESS DEVELOPMENT**

ISSUE

Shall the City Council authorize Mayor Skyberg to sign the attached letter regarding an update and amendment to the City of Willamina's Water Intake Relocation Project?

RECOMMENDATION:

Authorize Mayor Skyberg to sign the attached letter regarding an update and amendment to the City of Willamina's Water Intake Relocation Project.

SUMMARY AND BACKGROUND

The City of Willamina was awarded a Community Development Block Grant (hereinafter CDBG) for the engineering and design of its Water Intake Relocation Project in the sum of \$495,900. This project became the City's priority project after a migrating gravel bar landed on the City's intake and placed the community at a significant risk of losing its water source. Prior to that emergency, the City's Water Master Plan designated a new water line to the Willamina School Campus as the highest priority. The Willamina School Campus does not have sufficient water flow to allow for the building of new classrooms which are desperately needed as their student population continues to grow in conjunction with the revitalization of the City's economy and growth of the City.

As the City's engineers began the design and engineering of the project for which we received the CDBG, it became apparent that the Willamina School Campus line project could easily be incorporated into the current Phase 1 (design and engineering) project. If incorporated, then when the City finished Phase 1 and began looking for funding for Phase 2 of the project (construction), then both projects would be coordinated for one funding source resulting in one larger project.

The Willamina School District has agreed to pay the increased engineering fees (\$87,533) for the inclusion of the School Campus water line into the City's Phase 1 CDBG project. The City proposes to include the School Campus water line project in Phase 1 and use the \$87,533 as matching funds for this included project.

In addition, while working on Phase 1 of the project, it became apparent that the proposed new location for the water intake is not on City-owned property as was first thought. It is actually located on property held by a neighboring landowner. With this new knowledge the City will need to update its project to include easement acquisition.

The process to include the School Campus water line, additional matching funds, and update the project for easement acquisition, includes a letter of request to Oregon Business Development outlining the requested updates and amendments. Attached is the proposed letter for the City Council's review, and if appropriate, authorization for Mayor Skyberg's signature.

FACTS AND FINDINGS

1. The City of Willamina received a CDBG in the sum of \$495,900 for the engineering and design of the relocation of the City's water intake system.
2. As the City's engineers began the water intake project, it became apparent that the School Campus line project could logically be included in the City's water intake project. The increased engineering cost is \$87,533 which the Willamina School District has agreed to pay. If approved by Oregon Business Development, these funds will be included as matching funds in the City's CDBG project.
3. In addition, it has come to the City's attention that the location of the new water intake is not on City-owned property as first thought, but rather on a neighboring landowner's property. Therefore, the City would like to update the project to include the acquisition of an easement into the CDBG project.
4. The appropriate process for the above changes, is to send a letter to Oregon Business Development outlining the proposed updates and amendments and requesting their permission to proceed. This letter should be signed by the City of Willamina Mayor.

Proposed Motion: I move that the City Council authorize Mayor Skyberg to sign the attached letter addressed to Oregon Business Development.

Kenna L. West
Kenna L. West, City Manager

Attachments:

1. August 13, 2019 letter addressed to Arthur Chaput, Oregon Business Development
2. Willamina School Campus water line cost estimate



Mayor Ila Skyberg

Council Members:

Rita Baller, Council President
Bob Burr
Craig Johnson
Roberta Lawson
Theresa McKnight
April Wooden

City Management:

City Manager: *Kenna L. West*
Finance Manager: *Scott Clark*
Public Works Director: *Jeff Brown*
Library Director: *Sarah Frost*

August 13, 2019

Mr. Arthur Chaput
Community Development Block Grant Project Manager
Oregon Business Development Department
775 Summer Street NE, Suite 200
Salem, Oregon 97301

RE: Willamina Water Intake Relocation, P18010

Dear Mr. Chaput,

We are pleased to provide the following project update and scope and budget amendment on our much needed water improvements project:

- In discussion with our project engineer, City Council, and in support of our School Campus (Elementary through High School), we are pleased to report that the School District and Council have committed a project match of \$87,533 to ensure the design of a much needed new water line connection and increased capacity is included with our current CDBG project. Design of the new water line will ensure that the Willamina School Campus has sufficient water flow to increase its buildings to safely house the increased number of students that have moved to our jurisdiction.

Therefore, we ask Business Oregon to approve amendment of our CDBG budget to include a match of \$87,533 on the Engineering line item. Please see attached spreadsheet that summarizes the proposed budget amendment request.

- As our project engineer continues to work toward final design of the new water intake with state regulators, it has come to our attention that a new easement will be required for the proposed new intake location (previously thought to be under the ownership of the City of Willamina) and for the proposed new water line serving the (elementary) school.

Therefore, we kindly request Business Oregon approve a project scope addition of Uniform Relocation Act (URA) procedures and City negotiation up until Prospective Purchaser Agreement for the proposed new water intake location and for the new water line connection to the Willamina School Campus.

An Equal Opportunity Employer

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

www.willaminaoregon.gov

Mr. Arthur Chaput
August 13, 2019
Page 2

Thank you for your support and consideration of these needed amendments and the project overall. Please do not hesitate to contact Renata Wakeley at COG or City of Willamina City Manager Kenna West with additional questions or concerns.

Sincerely,

Ila Skyberg, Mayor

Enclosure (1)

cc: Renata Wakeley, Community Development Director
Mid-Willamette Valley Council of Governments

**City of Willamina -Water Intake Relocation Project
2015 Water Master Plan - Priority 1 Project 1A
Engineers Opinion of Probable Estimated Costruction Costs**

Item	Unit	Unit Price	Estimated Quantity	Item Cost (2021)	Item Cost (2019)
Priority 1 Pipelines					
1A: 10-inch Main to High School and Associated Rezoning					
8" Pipe - Includes Fittings, Trenching and Backfill	LF	\$60	700	\$50,150	\$47,271
10" Pipe - Includes Fittings, Trenching and Backfill	LF	\$70	2,600	\$217,318	\$204,843
PRV & vault	EA	\$20,000	2	\$47,762	\$45,020
Connect to existing Water Main	EA	\$4,500	6	\$32,239	\$30,389
New Fire Hydrant Assembly	EA	\$5,200	2	\$12,418	\$11,705
Service Line Replacement	EA	\$1,000	39	\$46,568	\$43,895
6ft Width Pavement Repair (3-inches thick)	LF	\$20	1,700	\$40,598	\$38,267
Traffic Control	LF	\$2	1,700	\$4,060	\$3,827
Micellaneous Surface Restoration	LF	\$5	1,600	\$9,552	\$9,004
Rock Excavation	LF	\$30	300	\$10,746	\$10,130
Easement Acquisition	LF	\$50	1,600	\$95,524	\$90,041
				\$566,936	\$534,392
Mobilization - % of Item Cost Sum	%	5%		\$28,347	\$26,720
<i>Construction Subtotal</i>				\$595,283	\$561,111
Contingency - % of Construction Subtotal	%	20%		\$119,057	\$112,222
Total Construction Cost				\$714,339	\$673,333
Engineering - % of Total Construction Costs	%	9%		\$64,291	\$60,600
Surveying - % of Total Construction Costs	%	2%		\$14,287	\$13,467
Preliminary Engineering Report	%	2%		\$14,287	\$13,467
Total Project Cost				\$807,204	\$760,867

Total Engineering \$92,864 \$87,533



**Yamhill County Sheriff's Office
Crime Summary for WILLAMINA
From 7/1/2019 to 7/31/2019**

City	UCR Description	7/1/2018 to 7/31/2018	7/1/2019 to 7/31/2019	Percentage Change	YTD	Prior Year
WILLAMINA						
Part 1						
	Aggravated Assault	0	0		1	5
	Arson	0	1		2	4
	Burglary-Business	0	0		1	3
	Burglary-Non-Residence	0	0		1	4
	Burglary-Residence	0	0		6	6
	Larceny	7	5	-28.57 %	36	67
	Motor Vehicle Theft-Auto	0	0		3	3
	Murder	0	0			1
	Rape	0	0			2
	Robbery	0	0			1
	Part 1 Total	7	6	-14.29 %	50	96
Part 2						
	All Other	0	2		9	11
	Animal Problems	0	0			1
	Disorderly Conduct	1	2	100.00 %	8	10
	Drug Laws	1	0		19	21
	DUII	0	1		5	4
	Forgery	1	0		2	5
	Fraud	0	0		2	1
	Kidnapping	0	0			1
	Liquor Laws	0	0		2	3
	Runaway	0	2		4	4
	Sex Offenses	1	0		4	6
	Simple Assault	6	5	-16.67 %	25	36
	Stolen Property	0	0			1
	Trespass/Prowler	2	1	-50.00 %	9	14
	Vandalism	2	6	200.00 %	21	33
	Total For WILLAMINA	52	41	-21.15 %	310	532



**Yamhill County Sheriff's Office
Crime Summary for WILLAMINA
From 7/1/2019 to 7/31/2019**

City	UCR Description	7/1/2018 to 7/31/2018	7/1/2019 to 7/31/2019	Percentage Change	YTD	Prior Year
WILLAMINA						
	Weapons	0	1		1	
Part 2 Total		14	20	30.00 %	111	151
Part 3						
	All Other	8	8		57	101
	Non-Reportable Offenses	23	7	-69.57 %	92	184
Part 3 Total		31	15	-51.61 %	149	285
Total For WILLAMINA		52	41	-21.15 %	310	532

Yearly Schedule of Events

CITY OF WILLAMNA CITY COUNCIL

July 2019

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July

07/04/19 (Thu)	Independence day - CITY HALL CLOSED	holiday
07/02/19 (Tues)	Planning Commission	meeting
07/15/19 (Tues)	Deadline for filing the LB 50	meeting
07/16/19 (Tues)	City Council Regular Meeting Note New Date	meeting

August 2019

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

08/06/19 (Tues)	Planning Commission Regular Meeting	meeting
08/13/19 (Tues)	City Council Regular Meeting	meeting
08/27/19 (Tues)	Rescheduled Planning Commission Meeting	meeting

September 2019

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September

09/02/19 (Mon)	Labor Day	holiday
09/03/19 (Tue)	Planning Commission Regular Meeting	meeting
09/10/19 (Tue)	City Council Regular Meeting	meeting

October 2019

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October

10/01/19 (Tue)	Planning Commission Meeting	meeting
10/08/19 (Tue)	City Council Meeting	meeting
10/14/19 (Mon)	Columbus Day	holiday
10/24/19 (Thu)	United Nations Day	holiday
10/31/19 (Thu)	Halloween	holiday

November 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November

11/05/19 (Tues)	Planning Commission Meeting	meeting
11/12/19 (Tues)	City Council Meeting	meeting
11/11/19 (Mon)	Veterans Day	holiday
11/28/19 (Thu)	Thanksgiving	holiday
11/03/19 (Sun)	Daylight Saving (move clocks back 1 hour)	holiday

December 2019

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December

12/03/19 (Tues)	Planning Commission	meeting
12/10/19 (Tues)	City Council Meeting	meeting
12/24/19 (Tue)	Christmas Eve	holiday
12/25/19 (Wed)	Christmas Day	holiday
12/31/19 (Tue)	New Year's Eve	holiday