

CITY OF WILLAMINA

Fiscal Year 2019-2020

Adopted Budget

Kenna West, Budget Officer



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To: Budget Committee Members and Citizens of Willamina
From: Kenna L. West, City Manager and Budget Officer
Date: May 21, 2019

I am pleased to present to you the proposed budget for the City of Willamina fiscal year beginning July 1, 2019 and ending June 30, 2020. This budget has been prepared to satisfy the legal requirements of the City of Willamina Charter and the State of Oregon local budget law.

SYNOPSIS

The proposed budget provides a financial plan for our beautiful City of Willamina for the Fiscal Year 2019-2020. Historically, based on an unstable economy, our City has struggled to find the funds to maintain its assets, keep its Water enterprise fund in a positive financial position, and provide services to its citizens. In the last two fiscal years the Council, current management, and staff have worked diligently to strengthen the financial position of the City, complete needed repairs and maintenance on its real properties and infrastructure, and provide a consistently high level of service to its citizens. We continue to focus on these goals for Fiscal Year 2019-2020. Our intention is to integrate the Council's goals with the City's expected resources to provide the most complete service to our community while safeguarding the future of our community, the City, its properties, and its infrastructure.

The City's total budget for Fiscal Year 2019-2020 is \$4,112,449. This is an approximately \$550,000 increase from last fiscal year. The increase is due in main part to the \$495,900 water infrastructure grant the City received to begin its water intake relocation project.

The budgeted monies are reflected in seven different funds which include the General Fund, Street Fund, Water Fund, Wastewater Fund, Street SDC Fund, Water SDC Fund, and Wastewater SDC Fund. A full discussion of each fund, including projected revenue, proposed use of that revenue, and factors affecting the fund will be provided under the appropriate headings below.

BUDGET DOCUMENT EXPLANATION

The City of Willamina operates on a fiscal year beginning on July 1st and ending on June 30th. The purpose of our budget is to provide a document to explain how the City intends to use the resources entrusted to it by its citizens. As noted above, the City of Willamina has seven different funds including two enterprise funds.

Enterprise funds are those funds created to provide an accounting of the business activities of certain Enterprise operations. These operations in the City of Willamina consist of the Water Fund and the Wastewater Fund. Enterprise operations are expected to function similar to private enterprise in that they should be self-sustaining, with all costs paid by user charges. Further, those revenues received by an enterprise fund are restricted and may only be spent for activities relating to that fund. Thus, all monies received for the Water Fund may only be used for water activities which may include administration of the water operations, operation of the water operations, maintenance of the system, expansion of the system, etc.

When reviewing the budget it is important to understand that each fund is separate and distinct from the other and must remain balanced. The revenues generated by each fund may only be expended for the purposes of that fund; except the General Fund revenues which can be transferred to any other fund.

REVIEW OF FUNDS

General Fund

For a small city, Willamina provides a great number of services to its citizens. Some of these services include a library, cemetery, museum, municipal court, law enforcement and compliance officers, planning staff and services, and six parks as well as the staff and administration to manage these services and maintain the properties. All of these services, as well as maintenance and repairs to properties (other than Streets, Water and Wastewater infrastructure and properties), are provided through those monies received into the General Fund.

Revenues are received into the General Fund mainly from property taxes, State revenue sharing, and franchise fees. The City of Willamina straddles the Yamhill County and Polk County line with citizens and properties in both counties. The total appraised taxable value of the property within the City of Willamina (both Counties) increased from \$92,741,429 in FY 2017-2018 to \$97,797,087 in FY 2018-2019. We estimate that the General Fund will receive a total of approximately \$410,000 in property taxes for City operations for FY 2019-2020. With our focus on economic development and livability, we have seen an increase in home starts in our beautiful City in the last fiscal year. As we continue with this focus, we expect to see continued growth, both residential and commercial.

Our franchise fee revenue remains steady and we expect to continue to receive approximately \$92,000.00 from this revenue stream in FY 2019-2020.

Our beginning fund balance is projected to be \$279,311 which is just slightly higher than last fiscal year. Without the over \$200,000 in grant funds we were awarded last fiscal year, we would have seen a reduced beginning fund balance from FY 2018-2019 due mainly to city administration allocating significant funds to rectifying the deferred maintenance on City owned real property.

One business utilized the Downtown Loan Fund in the sum of \$5,322 leaving \$19,678 of the full \$25,000 which was allocated last fiscal year. We are allocating the remaining \$19,678 for FY 2019-2020.

Personnel services are distributed in the General Fund and other funds based on the anticipated assignment of duties of employees. We are proposing an increase in Library Staff from the current one .7 FTE Library Manager and one .4 FTE Library Assistant to a proposed .7 FTE Library Manager, .4 FTE Library Assistant, and a .2 FTE Youth Services Coordinator for Fiscal Year 2019-2020. Our Library has become the hub of our community and we continue to see a very high usage of this asset by our community members. This high usage results in the need for additional personnel to continue the exceptional level of service to our citizens that we have in the prior two years. Otherwise our personnel count within the General Fund will remain static.

Although the personnel count will remain generally static, our personnel costs within the General Fund will raise this fiscal year. Prior management entered into a 3-year union contract beginning Fiscal Year 2017-2018 (July 1, 2017) which includes a 2.5% increase in each step plus a 2.5% COLA each of the 3 years that the contract is in place. This results in an approximately 5% increase annually under that contract. This year, in order to continue to allocate funds as much as possible to services to our citizens and the repair and maintenance of our public assets, management and non-union employees will receive a 3% increase rather than the 5% received under the union contract. In addition to the personnel cost increases, the cost of health insurance benefits is projected to increase by 1.5% in 2019-2020. We continue to endeavor to find cost-saving opportunities to off-set these increases.

We propose to continue to fund repairs and maintenance and capital outlay at higher levels for Fiscal Year 2019-2020 so that we can continue to repair and upgrade our real properties. In FY 2018-2019 we completed interior repairs, maintenance, and upgrades on City Hall. We also began interior repairs, maintenance, and upgrades on the Library. In FY 2019-2020, we propose to finalize interior repairs, maintenance, and upgrades on City Hall and begin necessary exterior repairs and maintenance. In FY 2019-2020 we also propose to complete the interior repairs and maintenance on the Library. Prior to the repairs begun in FY 2018-2019 our properties had reached a point where further deferred maintenance and failure to upgrade would result in diminished structural integrity. We continue to work toward the repair, maintenance, and updating of these City assets.

In addition to the continued repair and maintenance of the City's real property, we propose to update eight of the City's computers. We were advised by our information technology contractor that those eight computers had aged to the point where they would no longer accept necessary upgrades to the operating systems and would be inoperable for our uses. This accounts for approximately \$6,000 of the capital outlay in our General Fund for FY 2019-2020.

We contract with the Yamhill County Sheriff's Office for the City's law enforcement needs. In 2019 the Yamhill County Sheriff's Office received an incremental raise over three years which results in a 31 to 34% increase in wages. At least a portion of that increase will be passed through to contract cities, including Willamina. In addition, after a thorough review of the needs of our community and the standard officer coverage for cities of a similar size, it became clear that our beautiful City was underserved with only 1.5 FTE law enforcement officers. The average for cities of our size is 3.5 FTE law enforcement officers. Based on these facts and the City's monthly law enforcement action statistics, the City is enhancing its contract coverage beginning in FY 2019-2020 from 1.5 FTE to 2.0 FTE officers and has put in place a public safety fee to aid in paying for the increased wages and enhanced coverage. The City's annual payment will remain approximately \$200,000, with the public safety fee helping to absorb the wage increase and enhanced coverage costs of approximately \$90,000.

The City was asked to donate funds for FY 2019-2020 to a number of non-profit and/or public service organizations, including:

Your Community Mediators of Yamhill County
Willamina Economic Improvement District
Provoking Hope

Homeward Bound Pets
Yamhill County Transit

Again, this fiscal year, the City remains focused on funding the repair, maintenance, and upgrades to our properties to alleviate significant deferred maintenance issues. Therefore, we do not propose the donation of any funds in FY 2019-2020. It is our hope that in coming years, once we have alleviated the significant deferred maintenance issues, we can once again allocate funds for donation.

Street Fund

The Street Fund was again more active in FY 2018-2019 than in years past and this will continue in the FY 2019-2020 budget year. There is a significant decrease in our beginning fund balance from Fiscal Year 2018-2019 due to this continued focus on rectifying deferred maintenance on our streets and roadways.

A number of the City's streets are in dire need of repair due to deferred maintenance. Along with on-going maintenance, we are proposing an increase of funding for street maintenance to begin work on some of the streets that are in the worst condition. In addition, we have completed a Streets Capital Improvement Plan that identifies which of our streets are in the most need of repair and creates a priority based on the amount of traffic the street carries and the current condition of the street. The City will use this Capital Improvement Plan to prepare its on-going street repair strategy.

Last fiscal year the City was awarded a \$50,000 Small City Allotment grant for repairs to 4th Street and D Street. The cost for those repairs was more than expected, with a final cost of approximately \$62,000. The City was able to cover that increase in costs with monies from our street maintenance funds. The City was awarded an \$87,800 Small City Allotment grant for FY 2019-2020, for the repair of Lamson Street. We expect the full cost of those repairs to be near \$115,000. We propose using monies from our street maintenance funds and the slight increase in our State Highway Revenue funds to complete those needed repairs to Lamson Street.

We expect to continue to utilize our Street funds to the fullest extent possible in order to bring our streets back to a serviceable condition after many years of deferred maintenance.

Water Fund

As noted above, the Water Fund is an enterprise fund. Such funds are expected to be self-sustaining with all costs paid by user charges. Historically, the water fund has not been self-sustaining and ended Fiscal Year 2016-2017 with a deficit of \$77,542. A water rate increase was put into effect in Fiscal Year 2017-2018 which reduced the deficit in this fund. However, due to a gravel bar shifting and landing on one of our intake vents, we had to incur a debt of approximately \$26,000 in Fiscal Year 2018-2019 to remove the gravel bar to ensure continued water service to our community. Even with this unexpected cost, we are entering Fiscal Year 2019-2020 with a positive beginning fund balance for the first time in many years.

As with the General Fund, the personnel costs within the Water Fund will raise this fiscal year due to the 3-year contract and projected increase in health insurance costs.

In addition, there is an outstanding loan from the Wastewater Fund to the Water Fund that we expect to repay over three fiscal years at the sum of approximately \$60,000.00 per year. Fiscal Year 2018-2019 was the first payment and this fiscal year will be the second payment of \$60,000.

As with many small cities, our water infrastructure is aging and needs significant repairs and upgrades. In addition, deferred maintenance over the years has taken a toll on our infrastructure. Our master plan recommends significant water infrastructure repairs and upgrades with an associated cost of over \$7,200,000. The City is unable to fund these repairs and upgrades without assistance from outside sources. We applied for and received \$495,900 in grant funds to begin our infrastructure repairs. This is Phase 1 of the intake relocation portion of the project and will involve the planning, engineering, and environmental assessment portion of the project. We will be actively pursuing additional grants to begin the construction phase, Phase 2, of this project in Fiscal Year 2020-2021.

In Fiscal Year 2018-2019 we allocated over \$100,000 of the water funds to effect repairs and maintenance necessary due to deferred maintenance. We were able to complete all but one of the proposed projects.

The Water Fund is becoming self-sustaining, and with continued fiscally responsible stewardship this fund should remain self-sustaining for the foreseeable future.

Wastewater Fund

As with the Water Fund, the Wastewater Fund is an enterprise fund and is expected to be self-sustaining with all costs paid by user charges. Historically, the Wastewater Fund has been self-sustaining and has ended each fiscal year with a positive ending balance.

As with the General Fund, the Wastewater Fund will see increases in personnel costs due to the 3-year contract and projected increase in health insurance costs.

The City's Wastewater Master Plan is drastically outdated and needs updating. It is expected that the cost of the updated Master Plan will be approximately \$70,000. The Wastewater Fund does not have sufficient discretionary monies to fund this project, so we will be actively pursuing grant funds to begin this much needed project.

As with the Water Fund, with continued fiscally responsible stewardship this fund should remain self-sustaining for the foreseeable future.

Shared Allocations

As with the City's infrastructure, its equipment is no longer functioning at full capacity due to aging. Historically, the City has not allocated funds to replace aging and inadequate equipment. In FY 2019-2020 we propose to allocate approximately \$50,000 for the replacement of aging, failing, and inadequate equipment. The most expensive and most needed allocation is for a new tractor to replace the current failing tractor; additional equipment includes a sand blaster, band

saw, and air compressor among others. These expenses will be allocated evenly between the four funds that will utilize the equipment: General Fund (Parks), Streets, Water and Wastewater.

SYSTEM DEVELOPMENT CHARGES (SDC) FUNDS

SDC Funds are system development charges collected from developers who create the need for expansion of current infrastructure systems. These funds are expected to continue to grow and will be available when the infrastructure systems require expansion. The City of Willamina has three SDC Funds--Street, Water, and Wastewater. The City has embarked upon an SDC rate review project. This project required that our engineers complete a Capital Improvement Plan for each system. The FY 2018-2019 budget allocated funds for the Capital Improvement Plan project in the sum of \$10,000 per SDC Fund. In FY 2019-2020 funds are being allocated from the Streets and Water SDC Fund for the completion of the SDC rate review.

Street SDC Fund

Historically, the City has seen somewhat less development than other, less rural, cities. However, we are currently seeing an increase in housing starts and developers showing an interest in buildable property in Willamina. Based on this, we project that the Street SDC charges for FY 2019-2020 will increase slightly. In addition, once the SDC rate review is complete, we expect that the rates will increase, resulting in an additional increase in monies within this fund. We have allocated \$10,000 from this fund to complete the SDC rate review.

Water SDC Fund

We project that the Water SDC charges, similar to the Street SDC charges, for FY 2019-2020 will increase slightly due to increased housing starts. Once the SDC rate review is complete we expect that the rates will increase, which will result in additional increases in monies within this fund. We have allocated \$5,000 from this fund to complete the SDC rate review.

Wastewater SDC Fund

We project that the Wastewater SDC charges, similar to the Street SDC charges, for FY 2019-2020 will increase slightly due to increased housing starts. Once the SDC rate review is complete we expect that the rates will increase, which will result in additional increases in monies within this fund. The Wastewater SDC Fund, due to payment of wastewater infrastructure improvement loan debt, is decreasing at a much more rapid pace than the Street SDC Fund or Water SDC Fund. It is of paramount importance that the SDC rate review be completed and that we continue to pursue development in our beautiful city to replenish this fund. Due to this rapid decrease in the Wastewater SDC funds, city administration is proposing that the costs associated with the SDC rate review be allocated from the Wastewater operating funds rather than the Wastewater SDC funds.

CLOSING COMMENTS

City administration continues to remain prudent and strategic in our budget practices and pursuits to allow us to rectify long ignored deferred maintenance, maintain our city service levels, and prepare for our long-term needs. However, as our City Council continues to focus on

economic development, livability, and infrastructure repairs, we expect our City will continue to be a desirable location for young couples, families, and retirees, and we fully expect our beautiful City to continue to grow and thrive.

I want to take a moment to thank each and every one of the employees of our beautiful City. Without the effort of every employee, diligently working to reduce costs where possible, we could not afford both the high number and vast depth of services we provide to our citizens. I also want to sincerely thank you, the members of the City of Willamina Budget Committee, for participating in this very important process, for the gift of your time to our beautiful City, and for your thoughtful analysis of this budget document and the future needs of our City.

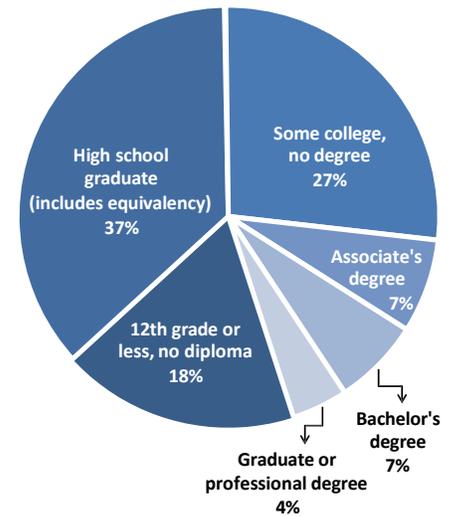
Sincerely,

Kenna L. West
City Manager and Budget Officer

WILLAMINA, OREGON



EDUCATION ATTAINMENT



Source: U.S. Census Bureau, American Community Survey, 2010–2014

When founded in 1879, Willamina was not much more than a mill on the river and ten city blocks. Since then farming, brick production, timber products and an artist community continue to drive the economy. Willamina is also known as “The Gateway to the Coast,” “The Little Town with the Big Payroll,” “TimberTown U.S.A.” and even “Brickburg.”

QUICK FACTS

Population (2015)	2,100
Labor Force	834
Median Household Income	\$39,375
Median Home Value	\$128,600
High School Graduates	81.8%
Bachelor’s Degree or Higher	11.0%
Total Housing Units	735

Source: Portland State University and U.S. Census Bureau, 2010-2014 5-Year American Community Survey

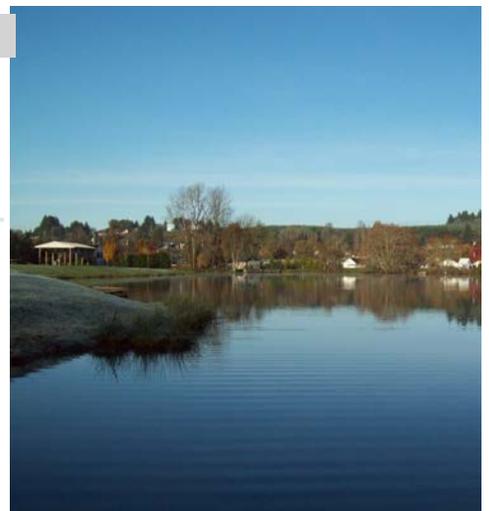
DISTANCES TO CITY

McMinnville	18 miles
Monmouth	25 miles
Salem	29 miles
Oregon Coast	31 miles
Corvallis	45 miles
Portland	55 miles
Eugene	93 miles
Seattle, WA	227 miles

ACCESS

Automobile and truck transportation is the dominant method of mobility in the area. Highway 99W provides access to Portland, Interstate 5 and other points to the south. The Newberg Dundee Bypass is slated for completion in 2017 and will reduce travel time between Yamhill County and Portland.

- Air:** Portland International Airport (PDX) provides commercial air service. McMinnville Municipal Airport (MMV) serves General Aviation and Corporate Jet Aircraft.
- Ground:** Passenger rail service by Amtrak is available in Portland and Salem. Willamette and Pacific Railroad provides freight services and a number of motor freight and truck lines service the area.
- Transit:** Yamhill County Transit Area (YCTA) provides bus service throughout Yamhill County with Link Routes to Hillsboro/MAX, Sherwood/TriMet and Salem/SAMT. Amtrak facilities and connections are available in Woodburn, Salem and Portland.



Hampton Park—an appealing park that features Huddleston Pond, parking areas, a group picnic site, bathrooms, accessible fishing platform and hiking trails.



City of Willamina Vision Statement

A promising community that promotes family, economic growth, and citizen involvement while honoring its rich history

EDUCATION & WORKFORCE TRAINING

Property Tax: Rates are based upon rates approved by local voters and limits established by the Oregon Constitution. The FY2014-15 property tax rate for the City of Willamina was \$4.2039 per \$1,000 of assessed value.

Sales Tax: There is no sales tax in Oregon.

Personal Income Tax: Taxes range from 5-9.9% of Oregon taxable income.

Corporate Income Tax: Oregon applies a 6.6% tax rate against net revenue below \$250,000, and a 7.6% tax rate against net revenue of \$250,000 and greater. Corporations with no business activity in Oregon do not have to file an Oregon Return.

Sources: City of Willamina & Oregon Blue Book

Yamhill County is home to two private universities and has easy access to several other colleges and universities in the region. Chemeketa Community College, with facilities in Salem and McMinnville, provides work force training programs and resources to help develop high-performing employees, managers and organizations. Willamina School District includes four schools; a K-6 elementary school, one 7-8 middle school, one 9-12 high school, and an on-line/on-campus 7-12 alternative school. The district currently has 857 students and 100 staff.

Willamina High School | www.willamina.k12.or.us

Linfield College | www.linfield.edu

Western Oregon University | www.oregonstate.edu

George Fox University | www.georgefox.edu

Willamette University | www.willamette.edu

Chemeketa Community College | www.chemeketa.edu

Oregon State University | www.oregonstate.edu

Portland State University | www.pdx.edu

Broadband Internet service for business is available through Freewire Broadband LLC using terrestrial fixed wireless services. Residential Internet service is available through DSL, cable modem, wireless, satellite, and mobile wireless services. Providers include AT&T, CenturyLink, HughesNet, OnlineNW, Skycasters, Sprint, StarBand, Verizon, Viasat, and Wave Broadband.

Source: Oregon Public Utility Commission

REGIONAL BUSINESS RESOURCES

Oregon Employment Department 503.378.3220 | www.qualityinfo.org

Oregon Business Development Department 503.378.3220 | www.oregon4biz.com

Strategic Economic Development Corporation 503.588.6225 | www.sedcor.com

Small Business Development Center 503.399.5088 | www.sba.gov

Oregon Manufacturing Extension Partnership 503.406.3770 | www.omep.org

Small Business Development Center 503.399.5088 | bizcenter.org

Urban Renewal District 503.378.3220 | www.qualityinfo.org

Mid Willamette Valley Council of Governments 503.540.1612 | www.mwvcog.org

Small Business Finance Program 503.540.1612 | www.mwvcog.org

Enterprise Zone Standard Program | www.oregon4biz.com

Oregon Prospector | www.oregonprospector.com

LOCAL BUSINESS RESOURCES

McMinnville Economic Development Partnership 503.550.8504 | mcminnvillebusiness.com

WorkSource Oregon (McMinnville Office) 503.472.5118 | www.worksourceoregon.org

Incite Incorporated (Marion & Yamhill County) 503.581.1002 | www.inciteworks.org

MicroEnterprise Resources, Initiatives & Training Program (MERIT) 503.584-7324 | meritnw.org

McMinnville Area Chamber of Commerce 503.472-6196 | cm.mcminnville.org

Chehalem Valley Chamber of Commerce & Visitor's Center 503.538-2473 | www.chehalemvalley.org



***CITY OF WILLAMINA
BUDGET
COMMITTEE
FOR THE FISCAL YEAR
2019-2020***

Budget Committee	First Name	Last Name
City of Willamina Mayor	Ila	Skyberg
City of Willamina City Council	Rita	Baller
City of Willamina City Council	Bob	Burr
City of Willamina City Council	Craig	Johnson
City of Willamina City Council	Theresa	McKnight
City of Willamina City Council	April	Wooden
City of Willamina City Council	Roberta	Lawson
Budget Committee	Laurie	Toney
Budget Committee	Vern	Holstad
Budget Committee	Greg	Kruchock
Budget Committee	Phillip	Lybarger
Budget Committee	Katie	Vinson
Budget Committee	Dawn	Owings
Budget Committee	Jaime	VanDenBosch
City Manager & Budget Officer	Kenna	West
Finance Manager	Scott	Clark
Deputy City Recorder	Debbie	Bernard

City of Willamina
Budget 2019-20

	FY17 Actual	FY18 Actual	FY 19 Revised	FY 20 Proposed	FY 20 Approved	FY 20 Adopted
10 General	104,319	111,651	-	-	-	-
1 Resource	816,123	852,253	1,245,077	1,278,399	1,278,399	1,278,399
1 Fund Balance			278,548	279,311	279,311	279,311
1 General Revenue	601,366	704,347	785,739	804,413	804,413	804,413
8 Transfer In	214,757	147,906	180,790	194,675	194,675	194,675
2 Requirement	(711,805)	(740,602)	(1,245,077)	(1,278,399)	(1,278,399)	(1,278,399)
2 Administration	(286,185)	(284,916)	(290,239)	(297,496)	(297,496)	(297,496)
3 City Services	(180,760)	(204,067)	(351,627)	(331,591)	(331,591)	(331,591)
4 Public Safety	(239,859)	(251,619)	(295,900)	(374,600)	(374,600)	(374,600)
6 Capital Outlay	(5,000)		(28,000)	(5,000)	(5,000)	(5,000)
9 Contingency			(279,311)	(266,712)	(266,712)	(266,712)
9 Reserves				(3,000)	(3,000)	(3,000)
20 Streets	48,898	5,621	-	-	-	-
1 Resource	123,767	122,684	336,773	329,044	329,044	329,044
1 Fund Balance			141,773	85,844	85,844	85,844
1 Revenue	123,767	122,684	195,000	243,200	243,200	243,200
2 Requirement	(74,869)	(117,063)	(336,773)	(329,044)	(329,044)	(329,044)
2 Street Operations	(57,900)	(105,579)	(167,914)	(136,019)	(136,019)	(136,019)
6 Capital Outlay	-			(11,500)	(11,500)	(11,500)
7 Grant	-		(65,000)	(120,000)	(120,000)	(120,000)
8 Transfer Out	(16,204)	(11,484)	(18,015)	(22,890)	(22,890)	(22,890)
9 Contingency	(765)		(85,844)	(38,635)	(38,635)	(38,635)
21 Street SDC	21,000	36,000	-	-	-	-
1 Resource	21,000	36,000	159,000	174,000	174,000	174,000
1 Fund Balance			129,000	149,000	149,000	149,000
1 Revenue	21,000	36,000	30,000	25,000	25,000	25,000
2 Requirement			(159,000)	(174,000)	(174,000)	(174,000)
6 Capital Outlay			(10,000)	(10,000)	(10,000)	(10,000)
9 Contingency			(149,000)	(164,000)	(164,000)	(164,000)
30 Water	38,358	234,056	-	-	-	-
1 Resource	552,796	793,235	983,260	1,366,683	1,366,683	1,366,683
1 Fund Balance			197,407	150,955	150,955	150,955
1 Revenue	552,796	690,276	772,650	1,202,525	1,202,525	1,202,525
8 Transfer In	-	102,959	13,203	13,203	13,203	13,203
2 Requirement	(514,438)	(559,179)	(983,260)	(1,366,683)	(1,366,683)	(1,366,683)
2 Water Operations	(383,480)	(397,349)	(572,822)	(513,592)	(513,592)	(513,592)
6 Capital Outlay	(6,129)	(40,932)	(55,000)	(515,100)	(515,100)	(515,100)
7 Debt Service	(39,609)	(51,854)	(58,812)	(60,994)	(60,994)	(60,994)
8 Transfer Out	(85,220)	(69,044)	(145,671)	(150,189)	(150,189)	(150,189)
9 Contingency			(150,955)	(126,808)	(126,808)	(126,808)
31 Water SDC	(1,595)	8,099	-	-	-	-
1 Resource	11,608	25,872	80,752	82,549	82,549	82,549
1 Fund Balance			60,752	67,549	67,549	67,549
1 Revenue	11,608	25,872	20,000	15,000	15,000	15,000
2 Requirement	(13,203)	(17,773)	(80,752)	(82,549)	(82,549)	(82,549)
6 Capital Outlay	-	(4,570)		(5,000)	(5,000)	(5,000)
8 Transfer Out	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)
9 Contingency			(67,549)	(64,346)	(64,346)	(64,346)
40 Wastewater	16,986	438,547	-	-	-	-
1 Resource	591,177	1,052,721	851,501	856,802	856,802	856,802

City of Willamina
Budget 2019-20

	FY17 Actual	FY18 Actual	FY 19 Revised	FY 20 Proposed	FY 20 Approved	FY 20 Adopted
1 Fund Balance			135,749	114,832	114,832	114,832
1 Revenue	591,177	660,316	632,000	657,400	657,400	657,400
8 Transfer In	-	392,405	83,752	84,570	84,570	84,570
2 Requirement	(574,190)	(614,174)	(851,501)	(856,802)	(856,802)	(856,802)
2 Wastewater Operation	(307,510)	(367,956)	(446,907)	(444,148)	(444,148)	(444,148)
6 Capital Outlay	-	(6,500)	(43,000)	(41,000)	(41,000)	(41,000)
7 Debt Service	-	(172,339)	(169,658)	(175,502)	(175,502)	(175,502)
8 Transfer Out	(266,681)	(67,379)	(77,104)	(81,596)	(81,596)	(81,596)
9 Contingency			(114,832)	(114,556)	(114,556)	(114,556)
41 Wastewater SDC	(6,657)	16,677	-	-	-	-
1 Resource	17,500	41,000	38,724	34,972	34,972	34,972
1 Fund Balance			18,724	14,972	14,972	14,972
1 Revenue	17,500	41,000	20,000	20,000	20,000	20,000
2 Requirement	(24,157)	(24,323)	(38,724)	(34,972)	(34,972)	(34,972)
6 Capital Outlay				(5,000)	(5,000)	(5,000)
8 Transfer Out	(24,157)	(24,323)	(23,752)	(24,570)	(24,570)	(24,570)
9 Contingency			(14,972)	(5,402)	(5,402)	(5,402)
50 Debt	(40,688)	(457,837)	-	-	-	-
Grand Total	180,621	392,814	-	-	-	-

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Proposed Budget and Forecast for 4 years						
	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
10 General	104,319	111,651	-	-	-	-
1 Resource	816,123	852,253	1,245,077	1,278,399	1,278,399	1,278,399
1 Fund Balance			278,548	279,311	279,311	279,311
1 General Revenue	601,366	704,347	785,739	804,413	804,413	804,413
10-10- General	539,108	625,989	561,275	618,300	618,300	618,300
10-10-4001 Property Tax	343,053	370,038	369,000	410,000	410,000	410,000
10-10-4002 Property Tax Prior	21,297	8,702	10,000	10,000	10,000	10,000
10-10-4003 Interest on Taxes	-	90	75	100	100	100
10-10-4110 State Cigarette Tax	2,786	2,634	1,800	2,500	2,500	2,500
10-10-4111 State Revenue Sharing	26,687	25,105	24,000	25,000	25,000	25,000
10-10-4112 State Liquor Tax	31,204	31,282	32,000	40,000	40,000	40,000
10-10-4113 State Marijuana Tax		8,959	5,000	7,000	7,000	7,000
10-10-4501 Business Licenses	1,575	2,540	3,500	5,000	5,000	5,000
10-10-4511 Lien Searches	1,005	1,849	1,000	3,000	3,000	3,000
10-10-4571 OLCC License Fee	210	210	200	200	200	200
10-10-4600 Franchise Fees Centurylink	606	795	1,500	500	500	500
10-10-4601 Franchise Fees NW Natural	11,705	13,247	13,000	12,500	12,500	12,500
10-10-4602 Franchise Fees PGE	57,010	62,558	62,000	62,000	62,000	62,000
10-10-4603 Franchise Fees Wave Broadband	10,863	10,267	8,000	9,000	9,000	9,000
10-10-4604 Franchise Fees Western ORWaste	5,525	5,740	5,200	5,000	5,000	5,000
10-10-4605 Franchise Fees OnlineNW	300	2,301	2,000	3,500	3,500	3,500
10-10-4700 Reimbursement - FEMA	13,210		-		-	-
10-10-4701 Rent - Center Market		1,400	2,000	2,400	2,400	2,400
10-10-4816 Donations	64	4	3,000	100	100	100
10-10-4818 Community Project Revenue			2,000		-	-
10-10-4900 Interest Income	8,746	16,932	15,000	20,000	20,000	20,000
10-10-4901 Miscellaneous Income	3,263	1,007	1,000	500	500	500
10-10-4905 Sale of City Assets		60,329	-		-	-
10-14- Court	800	4,987	1,600	1,900	1,900	1,900
10-14-4507 Court Fines and Fees	800	4,987	1,500	1,800	1,800	1,800
10-14-4508 Court Costs Assessed	-	-	100	100	100	100
10-17- Planning	6,700	7,690	36,500	10,500	10,500	10,500
10-17-4583 Planning Fees	6,300	7,690	36,000	10,000	10,000	10,000
10-17-4584 Engineering Fees Planning	-	-	500	500	500	500
10-17-4585 Development Fees Planning	400		-		-	-
10-18- Public Safety	705	3,914	52,500	100,000	100,000	100,000
10-18-4506 Code Enforcement Fines	705	394	2,500	500	500	500
10-18-4506 Public Safety Fee	-	3,520	50,000	99,500	99,500	99,500
10-19- Street Lights	20,873	28,017	28,500	25,000	25,000	25,000
10-19-4822 Street Lights Fee	16,698	19,994	19,000	17,500	17,500	17,500
10-19-4823 Utility Fee	4,175	8,023	9,500	7,500	7,500	7,500
10-60- DT Loan	7,765	7,979	33,341	10,123	10,123	10,123
10-60-4010 EID Business Taxes	7,765	7,979	8,341	8,983	8,983	8,983
10-60-4755 Downtown Loan Interest Pay	-		-	125	125	125
10-60-4758 Downtown Loan Princ Pay	-		25,000	1,015	1,015	1,015
10-65- Library	20,608	24,771	23,500	20,090	20,090	20,090
10-65-4560 Fines	639	891	900		-	-
10-65-4705 CCRLS Formula Payment	16,962	19,977	18,000	18,790	18,790	18,790
10-65-4708 CCRLS Lost Book	395	692	200		-	-
10-65-4711 CCRLS Net Lending	728		-		-	-
10-65-4714 CCRLS Rural Patron	180		-		-	-
10-65-4811 Ready To Read Grant	1,050	1,900	1,000	1,000	1,000	1,000
10-65-4812 Youth Collection Grant			3,000		-	-
10-65-4816 Donations	200	648	100	100	100	100
10-65-4901 Miscellaneous Income	455	663	300	200	200	200
10-67- Museum	(193)		-	17,000	17,000	17,000
10-67-4816 Donations	(193)		-	17,000	17,000	17,000
10-68- Cemetery	-	-	1,500	1,500	1,500	1,500
10-68-4588 Sale of Internment Rights	-	-	1,500	1,500	1,500	1,500
10-81- Grant	5,000	1,000	47,023			
10-81-4812 Grant Rev Grant Young Mem - Website		1,000	-		-	-
10-81-4814 OR Dept of Fish & Wildlife			22,658		-	-
10-81-4816 Grant Revenue Ford Family Foun	5,000		1,365		-	-

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	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
10-81-4817 Grant West Valley Visitor Assn	-	-	23,000	-	-	-
8 Transfer In	214,757	147,906	180,790	194,675	194,675	194,675
10-90- Transfer	181,477	147,906	180,790	194,675	194,675	194,675
10-90-9130 In Lieu of Franchise Fee	17,835	19,537	21,000	21,799	21,799	21,799
10-90-9140 In Lieu of Franchise Fee	16,410	18,765	18,900	19,722	19,722	19,722
10-90-9610 Overhead Allocation	147,232	109,604	140,890	153,154	153,154	153,154
10-90-9630 Transfer In-Interfund Loan 30	-	-	-	-	-	-
10-98- Prior Period	33,280	-	-	-	-	-
10-99-9914 Prior Period Expense	33,280	-	-	-	-	-
2 Requirement	(711,805)	(740,602)	(1,245,077)	(1,278,399)	(1,278,399)	(1,278,399)
2 Administration	(286,185)	(284,916)	(290,239)	(297,496)	(297,496)	(297,496)
10-12- Admin	(210,201)	(174,340)	(189,510)	(197,810)	(197,810)	(197,810)
10-12-5115 Bank Charges	(1,558)	(1,491)	(1,800)	(1,800)	(1,800)	(1,800)
10-12-5119 Discrepancies	-	-	(60)	(60)	(60)	(60)
10-12-5123 Merchant Fees	(522)	(433)	(200)	(200)	(200)	(200)
10-12-5124 Payroll Processing Fees	(1,656)	(3,084)	(4,500)	(3,600)	(3,600)	(3,600)
10-12-5126 Postage	(1,294)	(1,193)	(1,500)	(1,700)	(1,700)	(1,700)
10-12-5137 Supplies	(7,611)	(15,637)	(17,000)	(15,000)	(15,000)	(15,000)
10-12-5200 Contract Services	(64,300)	(39,683)	(22,500)	(18,000)	(18,000)	(18,000)
10-12-5201 Audit Services	(14,894)	(14,000)	(15,000)	(15,000)	(15,000)	(15,000)
10-12-5203 Legal Services	(23,157)	(7,938)	(11,000)	(8,000)	(8,000)	(8,000)
10-12-5207 Insurance	(24,423)	(21,327)	(25,000)	(22,000)	(22,000)	(22,000)
10-12-5209 Cleaning Services	(2,650)	(3,069)	(5,200)	(5,800)	(5,800)	(5,800)
10-12-5230 Printing and Publishing	(6,863)	(4,427)	(5,000)	(4,000)	(4,000)	(4,000)
10-12-5233 Technology Services	(20,399)	(9,803)	(12,000)	(18,000)	(18,000)	(18,000)
10-12-5234 Technology Back up	(1,600)	(4,400)	(5,500)	(5,500)	(5,500)	(5,500)
10-12-5235 Software Maintenance	(8,400)	(14,400)	(15,000)	(15,000)	(15,000)	(15,000)
10-12-5320 Dues, License, Permits	(4,956)	(6,490)	(6,000)	(8,000)	(8,000)	(8,000)
10-12-5342 Conference/Seminar/Training	(3,249)	(1,671)	(5,000)	(8,500)	(8,500)	(8,500)
10-12-5344 Travel	(1,435)	-	(1,000)	(3,600)	(3,600)	(3,600)
10-12-5355 Miscellaneous Expense	(1,534)	(353)	(750)	(750)	(750)	(750)
10-12-5413 Telephone	(4,913)	(4,815)	(9,000)	(9,000)	(9,000)	(9,000)
10-12-5415 Utilities	(7,388)	(9,500)	(9,000)	(9,000)	(9,000)	(9,000)
10-12-5504 Repairs - Maintenance	(385)	(4,292)	(8,000)	(6,500)	(6,500)	(6,500)
10-12-5600 Equipment	-	(1,979)	(3,500)	(4,000)	(4,000)	(4,000)
10-12-5606 Equipment Lease	(7,015)	(4,355)	(6,000)	(7,200)	(7,200)	(7,200)
10-12-5818 Community Project	-	-	-	(2,000)	(2,000)	(2,000)
10-12-5819 Community Assistance	-	-	-	(5,000)	(5,000)	(5,000)
10-12-5820 Community Event	-	-	-	(600)	(600)	(600)
10-13- Council	(4,479)	(11,165)	(12,050)	(11,750)	(11,750)	(11,750)
10-13-5307 Community Project	-	(1,390)	(1,000)	(1,000)	(1,000)	(1,000)
10-13-5310 Stipend	-	(4,750)	(5,000)	(5,000)	(5,000)	(5,000)
10-13-5342 Conference/Seminar/Training	(1,049)	(4,229)	(3,500)	(2,000)	(2,000)	(2,000)
10-13-5344 Travel	(114)	-	(750)	(750)	(750)	(750)
10-13-5350 Volunteer Appreciation	-	-	(800)	(1,000)	(1,000)	(1,000)
10-13-5355 Council Expense	(3,316)	(796)	(1,000)	(2,000)	(2,000)	(2,000)
10-70- Admin PR	(71,503)	(106,397)	(88,679)	(87,936)	(87,936)	(87,936)
10-70-5000 Salary - Wages	(151,346)	(190,157)	(213,100)	(222,000)	(222,000)	(222,000)
10-70-5002 Admin Allocated Payroll	149,165	176,704	230,621	238,764	238,764	238,764
10-70-5020 Payroll Tax	(11,859)	(14,259)	(20,900)	(18,000)	(18,000)	(18,000)
10-70-5040 Benefits	(46,363)	(69,842)	(72,000)	(74,000)	(74,000)	(74,000)
10-70-5060 PERS	(6,242)	(7,985)	(12,300)	(12,000)	(12,000)	(12,000)
10-70-5090 Workers Comp	(1,691)	(858)	(1,000)	(700)	(700)	(700)
10-99-9995 Pension Expense	(3,168)	-	-	-	-	-
10-71- PW PR	(1)	7,140	-	-	-	-
10-71-5000 Salary - Wages	(119,218)	(152,691)	(155,500)	(140,000)	(140,000)	(140,000)
10-71-5001 PW Allocated Payroll	175,380	220,133	253,150	216,300	216,300	216,300
10-71-5020 Payroll Tax	(7,428)	(9,322)	(15,500)	(11,000)	(11,000)	(11,000)
10-71-5040 Benefits	(40,468)	(46,868)	(67,250)	(54,000)	(54,000)	(54,000)
10-71-5060 PERS	(7,219)	(3,790)	(13,200)	(11,000)	(11,000)	(11,000)
10-71-5090 Workers Comp	(1,048)	(322)	(1,700)	(300)	(300)	(300)
10-72- PW Expense	(0)	(154)	-	-	-	-
10-72-5120 Gas - Oil	(3,371)	(3,698)	(3,400)	(3,200)	(3,200)	(3,200)
10-72-5137 Supplies	(6,420)	(5,545)	(8,000)	(6,000)	(6,000)	(6,000)
10-72-5140 Uniforms - Towels	(1,525)	(278)	(1,000)	(1,000)	(1,000)	(1,000)
10-72-5200 Contract Services	(5,050)	(34)	(500)	(500)	(500)	(500)
10-72-5203 Legal Services	(1,745)	-	(500)	(500)	(500)	(500)
10-72-5207 Insurance	(7,920)	(11,000)	(12,000)	(12,500)	(12,500)	(12,500)

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Proposed Budget and Forecast for 4 years						
	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
10-72-5233 Technology Services	(740)	-	(500)	(500)	(500)	(500)
10-72-5320 Dues, License, Permits	(85)	(601)	(1,000)	(1,000)	(1,000)	(1,000)
10-72-5342 Conference/Seminar/Training	(160)	(295)	(1,000)	(1,500)	(1,500)	(1,500)
10-72-5344 Travel			(300)	(1,000)	(1,000)	(1,000)
10-72-5415 Utilities	(9,588)	(8,693)	(10,000)	(9,000)	(9,000)	(9,000)
10-72-5504 Repairs - Maintenance	(1,623)	(4,438)	(6,000)	(5,000)	(5,000)	(5,000)
10-72-5507 Equipment Maintenance	(3,361)	(2,375)	(2,500)	(1,000)	(1,000)	(1,000)
10-72-5600 Equipment	-		(3,000)	(1,500)	(1,500)	(1,500)
10-72-9615 PW Expense Allocation	41,586	36,803	49,700	44,200	44,200	44,200
3 City Services	(180,760)	(204,067)	(351,627)	(331,591)	(331,591)	(331,591)
10-17- Planning	(43,128)	(40,239)	(61,000)	(84,500)	(84,500)	(84,500)
10-17-5203 Legal Services - Planning	(578)		(500)	(500)	(500)	(500)
10-17-5204 Engineering Services	(7,054)	(5,279)	(20,000)	(20,000)	(20,000)	(20,000)
10-17-5214 Planning Services	(34,861)	(34,960)	(40,000)	(60,000)	(60,000)	(60,000)
10-17-5230 Printing and Publishing				(3,000)	(3,000)	(3,000)
10-17-5342 Conference/Seminar/Training	(635)		(500)	(1,000)	(1,000)	(1,000)
10-19- Street Lights	(20,098)	(17,243)	(19,500)	(17,000)	(17,000)	(17,000)
10-19-5400 Street Lights	(20,098)	(17,243)	(19,500)	(17,000)	(17,000)	(17,000)
10-60- DT Loan	(7,818)	(7,925)	(33,341)	(28,661)	(28,661)	(28,661)
10-60-5758 Downtown Loan	-		(25,000)	(19,678)	(19,678)	(19,678)
10-60-5900 EID Tax Disbursement	(7,818)	(7,925)	(8,341)	(8,983)	(8,983)	(8,983)
10-65- Library	(56,117)	(76,092)	(97,585)	(96,160)	(96,160)	(96,160)
10-65-5000 Salary - Wages	(20,848)	(35,996)	(39,500)	(46,500)	(46,500)	(46,500)
10-65-5020 Payroll Tax	(1,682)	(2,711)	(3,950)	(3,200)	(3,200)	(3,200)
10-65-5040 Benefits	(12,547)	(16,874)	(19,500)	(19,800)	(19,800)	(19,800)
10-65-5060 PERS	(807)	(1,550)	(2,400)	(1,600)	(1,600)	(1,600)
10-65-5090 Workers Comp	(16)	(29)	(1,060)	(100)	(100)	(100)
10-65-5100 Books Children	(2,128)	(1,335)	(2,700)	(2,000)	(2,000)	(2,000)
10-65-5101 Audio Visual Children	(139)	(398)	(800)	(400)	(400)	(400)
10-65-5102 Audio Visual Adult	(632)	(555)	(800)	(500)	(500)	(500)
10-65-5103 Audio Visual Lost Replacement	-		(25)			
10-65-5106 Books Adults	(2,520)	(1,462)	(2,200)	(1,900)	(1,900)	(1,900)
10-65-5107 Books Lost Replacement	(17)	(162)	(100)			
10-65-5111 Special Program Children	(361)	(799)	(1,100)	(600)	(600)	(600)
10-65-5112 Special Program Adult	(123)	(53)	(500)	(200)	(200)	(200)
10-65-5126 Postage	-		(250)	(200)	(200)	(200)
10-65-5137 Supplies	(1,628)	(2,688)	(2,200)	(3,000)	(3,000)	(3,000)
10-65-5200 Contract Services	(111)	(534)	(800)	(1,200)	(1,200)	(1,200)
10-65-5209 Cleaning Services	(354)		(100)			
10-65-5233 Technology Services	(1,121)	(40)	(1,750)	(2,500)	(2,500)	(2,500)
10-65-5320 Dues, License, Permits	(920)	(597)	(550)	(600)	(600)	(600)
10-65-5321 Subscriptions	(175)	(266)	(500)	(150)	(150)	(150)
10-65-5342 Conference/Seminar/Training	-		(300)	(600)	(600)	(600)
10-65-5344 Travel	-		(100)	(600)	(600)	(600)
10-65-5350 Parking Lot Lease			(500)	(510)	(510)	(510)
10-65-5360 Pers Payout	(3,331)		-			
10-65-5413 Telephone	(1,300)	(1,126)	(2,500)	(1,700)	(1,700)	(1,700)
10-65-5415 Utilities	(3,022)	(3,971)	(3,800)	(3,700)	(3,700)	(3,700)
10-65-5504 Repairs - Maintenance	(2,650)	(716)	(3,500)	(1,500)	(1,500)	(1,500)
10-65-5600 Equipment			(100)	(100)	(100)	(100)
10-65-5606 Equipment Lease	1,972	(1,531)	(2,000)	(2,000)	(2,000)	(2,000)
10-65-5912 Grant Expense Ready to Read	(891)	(2,699)	(1,000)	(1,000)	(1,000)	(1,000)
10-65-5913 Youth Collection Grant Expense			(3,000)			
10-65-6000 Capital Outlay	(766)		-			
10-66- Parks	(34,652)	(51,144)	(76,128)	(77,805)	(77,805)	(77,805)
10-66-5000 Salary - Wages	(16,592)	(19,655)	(26,000)	(25,000)	(25,000)	(25,000)
10-66-5001 PW Allocated Payroll	-	-	(2,531)	(2,163)	(2,163)	(2,163)
10-66-5020 Payroll Tax	(3,116)	(1,909)	(2,600)	(3,700)	(3,700)	(3,700)
10-66-5040 Benefits	1,984		(4,750)	(3,600)	(3,600)	(3,600)
10-66-5060 PERS	(1,356)	(1,050)	(1,600)	(1,500)	(1,500)	(1,500)
10-66-5090 Workers Comp	(1,040)	(277)	(1,500)	(2,300)	(2,300)	(2,300)
10-66-5120 Gas - Oil	(673)	(796)	(1,000)	(1,900)	(1,900)	(1,900)
10-66-5137 Supplies	(898)	(1,562)	(1,500)	(1,500)	(1,500)	(1,500)
10-66-5140 Uniforms - Towels	(1,462)	(858)	(900)	(900)	(900)	(900)
10-66-5200 Contract Services	(5,608)	(4,193)	(5,000)	(5,000)	(5,000)	(5,000)
10-66-5413 Telephone	(683)	(682)	(750)	(800)	(800)	(800)
10-66-5415 Utilities	(3,659)	(1,874)	(3,000)	(3,000)	(3,000)	(3,000)
10-66-5504 Repairs - Maintenance	(1,492)	(1,546)	(3,500)	(1,000)	(1,000)	(1,000)

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Proposed Budget and Forecast for 4 years						
	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
10-66-5510 Landscape Maintenance	(56)	(16)	(500)	(500)	(500)	(500)
10-66-5512 Pond Aquatic Weed Control	-	(16,726)	(8,500)	(8,500)	(8,500)	(8,500)
10-66-5600 Equipment	-	-	(2,000)	(1,000)	(1,000)	(1,000)
10-66-6000 Capital Outlay	-	-	(10,000)	(15,000)	(15,000)	(15,000)
10-66-9615 PW Expense Allocation	-	-	(497)	(442)	(442)	(442)
10-67- Museum	(5,365)	(9,679)	(10,450)	(23,865)	(23,865)	(23,865)
10-67-5000 Salary - Wages	-	(3,286)	-	-	-	-
10-67-5020 Payroll Tax	-	(227)	-	-	-	-
10-67-5090 Workers Comp	-	-	-	(65)	(65)	(65)
10-67-5137 Supplies	-	-	-	(500)	(500)	(500)
10-67-5200 Contract Services	-	-	(800)	-	-	-
10-67-5233 Technology Services	-	-	(500)	(600)	(600)	(600)
10-67-5310 Stipend	-	-	(2,400)	(3,600)	(3,600)	(3,600)
10-67-5320 Dues, License, Permits	(68)	(68)	(100)	(100)	(100)	(100)
10-67-5413 Telephone	(837)	(796)	(2,150)	(2,200)	(2,200)	(2,200)
10-67-5415 Utilities	(3,633)	(3,399)	(3,400)	(4,250)	(4,250)	(4,250)
10-67-5504 Repairs - Maintenance	(270)	(1,903)	(1,000)	(7,500)	(7,500)	(7,500)
10-67-5601 Collection Acquisition	-	-	-	(300)	(300)	(300)
10-67-5606 Equipment Lease	(557)	-	(100)	-	-	-
10-67-5820 Events	-	-	-	(750)	(750)	(750)
10-67-6000 Capital Outlay	-	-	-	(4,000)	(4,000)	(4,000)
10-68- Cemetery	(1,000)	(1,745)	(3,600)	(3,600)	(3,600)	(3,600)
10-68-5200 Contract Services	-	-	(1,000)	(500)	(500)	(500)
10-68-5320 Dues, License, Permits	-	(50)	(100)	(100)	(100)	(100)
10-68-5510 Landscape Maintenance	(1,000)	(1,695)	(2,500)	(2,500)	(2,500)	(2,500)
10-68-5513 Portable Restroom	-	-	-	(500)	(500)	(500)
10-81- Grant	(12,583)	-	(50,023)	-	-	-
10-81-5912 Grant Exp Green GrowthDeptStor	(5,000)	-	-	-	-	-
10-81-5915 Grant	(3,950)	-	-	-	-	-
10-81-5915 Grant Exp ODFW-Huddleston Pond	-	-	(22,658)	-	-	-
10-81-5916 Grant Exp Ford Family Found	(3,633)	-	(1,365)	-	-	-
10-81-5917 Grant Exp West Valley Visitor	-	-	(26,000)	-	-	-
4 Public Safety	(239,859)	(251,619)	(295,900)	(374,600)	(374,600)	(374,600)
10-14- Court	(3,311)	(4,749)	(6,500)	(5,800)	(5,800)	(5,800)
10-14-5105 Bad Debt	-	-	(100)	(100)	(100)	(100)
10-14-5200 Contract Services	-	-	-	-	-	-
10-14-5211 Muni Court Judge	(2,750)	(2,800)	(3,400)	(3,400)	(3,400)	(3,400)
10-14-5306 State Assessment	(416)	(1,453)	(1,500)	(1,000)	(1,000)	(1,000)
10-14-5313 County Jail Assessment	(105)	(496)	(600)	(400)	(400)	(400)
10-14-5320 Dues, License, Permits	(40)	-	(200)	(200)	(200)	(200)
10-14-5342 Conference/Seminar/Training	-	-	(500)	(500)	(500)	(500)
10-14-5344 Travel	-	-	(200)	(200)	(200)	(200)
10-18- Public Safety	(236,548)	(246,870)	(289,400)	(368,800)	(368,800)	(368,800)
10-18-5000 Salary - Wages	(15,932)	(21,000)	(28,000)	(29,000)	(29,000)	(29,000)
10-18-5020 Payroll Tax	(1,314)	(1,689)	(2,800)	(2,200)	(2,200)	(2,200)
10-18-5040 Benefits	(2,516)	(59)	(25,300)	(15,000)	(15,000)	(15,000)
10-18-5060 PERS	(192)	(1,006)	(1,800)	(1,700)	(1,700)	(1,700)
10-18-5090 Workers Comp	(13)	(16)	(300)	(100)	(100)	(100)
10-18-5120 Gas - Oil	(916)	(910)	(1,800)	(1,100)	(1,100)	(1,100)
10-18-5137 Supplies	(84)	(1,245)	(1,000)	(1,050)	(1,050)	(1,050)
10-18-5217 Police Services Contract	(191,783)	(196,515)	(200,000)	(290,000)	(290,000)	(290,000)
10-18-5233 Technology Services	-	-	-	(1,450)	(1,450)	(1,450)
10-18-5302 Dues YCOM	(20,986)	(22,570)	(25,000)	(25,000)	(25,000)	(25,000)
10-18-5342 Conference/Seminar/Training	-	-	(500)	(500)	(500)	(500)
10-18-5413 Telephone	(552)	(554)	(900)	(700)	(700)	(700)
10-18-5504 Repairs - Maintenance	(1,141)	(1,306)	(2,000)	(1,000)	(1,000)	(1,000)
10-18-5507 Equipment Maintenance	(1,119)	-	-	-	-	-
6 Capital Outlay	(5,000)	-	(28,000)	(5,000)	(5,000)	(5,000)
10-80- Capital	(5,000)	-	(28,000)	(5,000)	(5,000)	(5,000)
10-80-6001 Capital Outlay - Website	-	-	(10,000)	-	-	-
10-80-6003 Capital Outlay - City Hall Siding	-	-	(8,000)	-	-	-
10-80-6010 Capital Outlay	(5,000)	-	(10,000)	(5,000)	(5,000)	(5,000)
9 Contingency	-	-	(279,311)	(266,712)	(266,712)	(266,712)
9 Reserves	-	-	-	(3,000)	(3,000)	(3,000)
10-67- Museum	-	-	-	(3,000)	(3,000)	(3,000)
10-67-9990 Reserve for Future	-	-	-	(3,000)	(3,000)	(3,000)
20 Streets	48,898	5,621	-	-	-	-
1 Resource	123,767	122,684	336,773	329,044	329,044	329,044

City of Willamina
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Proposed Budget and Forecast for 4 years						
	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
1 Fund Balance			141,773	85,844	85,844	85,844
1 Revenue	123,767	122,684	195,000	243,200	243,200	243,200
20-10- Streets	123,767	122,684	145,000	243,200	243,200	243,200
20-10-4115 State Highway Revenue	123,767	122,684	145,000	154,500	154,500	154,500
20-81-4850 Grant Income				88,700	88,700	88,700
20-81- Grants	-		50,000		-	-
20-81-4850 Grant Small Cities Allotment	-		50,000		-	-
2 Requirement	(74,869)	(117,063)	(336,773)	(329,044)	(329,044)	(329,044)
2 Street Operations	(57,900)	(105,579)	(167,914)	(136,019)	(136,019)	(136,019)
20-11- Street Ops	(57,900)	(105,579)	(167,914)	(136,019)	(136,019)	(136,019)
20-11-5001 PW Allocated Payroll	(19,302)	(23,064)	(32,370)	(32,328)	(32,328)	(32,328)
20-11-5002 Admin Allocated Payroll	(16,417)	(18,514)	(29,489)	(35,685)	(35,685)	(35,685)
20-11-5090 Workers Comp	(1,511)	(383)	(4,100)	(3,000)	(3,000)	(3,000)
20-11-5120 Gas - Oil	(654)	(1,166)	(1,500)	(1,200)	(1,200)	(1,200)
20-11-5137 Supplies	(1,109)	(1,649)	(1,500)	(1,000)	(1,000)	(1,000)
20-11-5140 Uniforms - Towels	(540)	(211)	(500)	(500)	(500)	(500)
20-11-5200 Contract Services	(19)		-	(5,000)	(5,000)	(5,000)
20-11-5204 Engineering Services	(2,209)	(1,193)	(15,000)	(10,000)	(10,000)	(10,000)
20-11-5233 Technology Services				(1,450)	(1,450)	(1,450)
20-11-5413 Telephone	(442)	(415)	(600)	(600)	(600)	(600)
20-11-5415 Utilities	-		-	(150)	(150)	(150)
20-11-5504 Repairs - Maintenance	(2,527)	(1,570)	(3,000)	(3,000)	(3,000)	(3,000)
20-11-5521 Sidewalk Maintenance	(2,996)	(8,120)	(10,000)	(10,000)	(10,000)	(10,000)
20-11-5522 Street Maintenance	(5,597)	(44,412)	(60,000)	(20,000)	(20,000)	(20,000)
20-11-5523 Traffic Control	-	(1,026)	(2,000)	(4,000)	(4,000)	(4,000)
20-11-5600 Equipment	-	-	(1,500)	(1,500)	(1,500)	(1,500)
20-90-9615 PW Expense Allocation	(4,577)	(3,856)	(6,355)	(6,606)	(6,606)	(6,606)
6 Capital Outlay	-			(11,500)	(11,500)	(11,500)
20-80- Capital	-			(11,500)	(11,500)	(11,500)
20-80-6000 Capital	-			(11,500)	(11,500)	(11,500)
7 Grant	-		(65,000)	(120,000)	(120,000)	(120,000)
20-81- Grants	-		(65,000)	(120,000)	(120,000)	(120,000)
20-81-5909 Grant Exp SmallCities Allotmnt	-		(65,000)	(120,000)	(120,000)	(120,000)
20-81-5915 Grant Exp ODOT E Main Sidewalk	-		-	-	-	-
8 Transfer Out	(16,204)	(11,484)	(18,015)	(22,890)	(22,890)	(22,890)
20-90- Transfer	(16,204)	(11,484)	(18,015)	(22,890)	(22,890)	(22,890)
20-90-9610 Overhead Allocation	(16,204)	(11,484)	(18,015)	(22,890)	(22,890)	(22,890)
9 Contingency	(765)		(85,844)	(38,635)	(38,635)	(38,635)
21 Street SDC	21,000	36,000	-	-	-	-
1 Resource	21,000	36,000	159,000	174,000	174,000	174,000
1 Fund Balance			129,000	149,000	149,000	149,000
1 Revenue	21,000	36,000	30,000	25,000	25,000	25,000
21-10- SDC	21,000	36,000	30,000	25,000	25,000	25,000
21-10-4421 System Development Charges	21,000	36,000	30,000	25,000	25,000	25,000
2 Requirement			(159,000)	(174,000)	(174,000)	(174,000)
6 Capital Outlay			(10,000)	(10,000)	(10,000)	(10,000)
21-10- SDC			(10,000)	(10,000)	(10,000)	(10,000)
21-80-6000 Capital Outlay			(10,000)	(10,000)	(10,000)	(10,000)
9 Contingency			(149,000)	(164,000)	(164,000)	(164,000)
30 Water	38,358	234,056	-	-	-	-
1 Resource	552,796	793,235	983,260	1,366,683	1,366,683	1,366,683
1 Fund Balance			197,407	150,955	150,955	150,955
1 Revenue	552,796	690,276	772,650	1,202,525	1,202,525	1,202,525
30-10- Water	552,796	690,276	772,650	726,625	726,625	726,625
30-10-4330 Water Revenue	535,033	641,244	700,000	718,000	718,000	718,000
30-10-4332 New Connection Fee	4,437	8,325	5,000	4,000	4,000	4,000
30-10-4337 Double Check Valve	539	2,462	1,500	1,500	1,500	1,500
30-10-4350 Recovery Bad Debt	3,238	2,301	500	1,000	1,000	1,000
30-10-4581 Penalty And Fees	9,250	3,847	2,500	2,000	2,000	2,000
30-10-4582 Non-sufficient Check Fees	300	50	150	125	125	125
30-10-4600 Business Oregon Grant			31,500			
30-10-4610 Business Oregon Loan			31,500			
30-10-4905 Sale of City Assets		32,047				
30-81- Water				475,900	475,900	475,900
30-81-4800 CDBG Grant				475,900	475,900	475,900
8 Transfer In	-	102,959	13,203	13,203	13,203	13,203
30-90- Transfer	-	102,959	13,203	13,203	13,203	13,203

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Proposed Budget and Forecast for 4 years						
	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
30-90-9231 Debt Service Transfer	-	13,203	13,203	13,203	13,203	13,203
30-90-9732 Close Debt Fund Loan from WW	-	89,756	-	-	-	-
2 Requirement	(514,438)	(559,179)	(983,260)	(1,366,683)	(1,366,683)	(1,366,683)
2 Water Operations	(383,480)	(397,349)	(572,822)	(513,592)	(513,592)	(513,592)
30-11- Water	(383,480)	(397,349)	(572,822)	(513,592)	(513,592)	(513,592)
30-11-5000 Salary - Wages	(55,876)	(49,018)	(58,000)	(73,250)	(73,250)	(73,250)
30-11-5001 PW Allocated Payroll	(74,480)	(99,432)	(116,200)	(96,587)	(96,587)	(96,587)
30-11-5002 Admin Allocated Payroll	(63,347)	(79,815)	(105,859)	(106,618)	(106,618)	(106,618)
30-11-5020 Payroll Tax	(4,346)	(4,225)	(5,800)	(4,500)	(4,500)	(4,500)
30-11-5040 Benefits	(8,549)	(9,380)	(10,200)	(10,500)	(10,500)	(10,500)
30-11-5060 PERS	(5,471)	(7,599)	(7,000)	(7,000)	(7,000)	(7,000)
30-11-5090 Workers Comp	(4,310)	(1,118)	(3,000)	(3,000)	(3,000)	(3,000)
30-11-5105 Bad Debt	-	-	(4,000)	(3,000)	(3,000)	(3,000)
30-11-5108 Chemicals	(16,550)	(11,670)	(20,000)	(18,000)	(18,000)	(18,000)
30-11-5120 Gas - Oil	(1,617)	(2,345)	(3,000)	(2,000)	(2,000)	(2,000)
30-11-5123 Merchant Fees	(2,471)	(7,294)	(8,000)	(5,000)	(5,000)	(5,000)
30-11-5126 Postage	(223)	(500)	(750)	(750)	(750)	(750)
30-11-5137 Supplies	(2,860)	(898)	(3,100)	(2,500)	(2,500)	(2,500)
30-11-5140 Uniforms - Towels	(2,300)	(1,754)	(2,000)	(2,000)	(2,000)	(2,000)
30-11-5200 Contract Services	(4,145)	(5,000)	(5,000)	(19,000)	(19,000)	(19,000)
30-11-5204 Engineering Services	(1,584)	(2,468)	(18,000)	(16,000)	(16,000)	(16,000)
30-11-5230 Printing and Publishing	(484)	-	(3,000)	(4,000)	(4,000)	(4,000)
30-11-5233 Technology Services	-	-	-	(1,450)	(1,450)	(1,450)
30-11-5250 System Analysis	(6,570)	(4,025)	(6,000)	(3,000)	(3,000)	(3,000)
30-11-5320 Dues, License, Permits	(4,855)	(999)	(1,000)	(5,600)	(5,600)	(5,600)
30-11-5342 Conference/Seminar/Training	(280)	(763)	(1,000)	(750)	(750)	(750)
30-11-5344 Travel	(817)	-	(500)	(750)	(750)	(750)
30-11-5355 Miscellaneous Expense	-	-	(100)	(100)	(100)	(100)
30-11-5413 Telephone	(6,678)	(4,668)	(5,000)	(3,500)	(3,500)	(3,500)
30-11-5415 Utilities	(49,457)	(44,032)	(45,000)	(45,000)	(45,000)	(45,000)
30-11-5504 Repairs - Maintenance	(1,961)	(4,053)	(5,000)	(10,000)	(10,000)	(10,000)
30-11-5530 Supply System Maintenance	(37,752)	(34,919)	(100,000)	(25,000)	(25,000)	(25,000)
30-11-5531 Distribution Maintenance	(4,146)	(1,908)	(5,500)	(16,000)	(16,000)	(16,000)
30-11-5535 New Connection Equipment	(1,362)	-	(1,000)	(1,000)	(1,000)	(1,000)
30-11-5600 Equipment	(3,330)	(2,839)	(7,000)	(8,000)	(8,000)	(8,000)
30-90-9615 PW Expense Allocation	(17,661)	(16,627)	(22,813)	(19,737)	(19,737)	(19,737)
6 Capital Outlay	(6,129)	(40,932)	(55,000)	(515,100)	(515,100)	(515,100)
30-11- Water				(4,000)	(4,000)	(4,000)
30-11-5605 Hydrant Replacement	-	-	-	(4,000)	(4,000)	(4,000)
30-80- Capital	(6,129)	(40,932)	(55,000)	(511,100)	(511,100)	(511,100)
30-80-6000 Capital Outlay	-	(6,000)	-	(13,000)	(13,000)	(13,000)
30-80-6001 Capital Outlay Intake	(6,129)	(34,932)	(50,000)	(498,100)	(498,100)	(498,100)
30-80-6002 Capital-GIS Mapping of System	-	-	(5,000)	-	-	-
7 Debt Service	(39,609)	(51,854)	(58,812)	(60,994)	(60,994)	(60,994)
30-82- Debt	(39,609)	(51,854)	(58,812)	(60,994)	(60,994)	(60,994)
30-82-8030 Debt Principal	-	(18,376)	(20,203)	(27,851)	(27,851)	(27,851)
30-82-8035 Debt Interest	-	(33,478)	(38,609)	(33,143)	(33,143)	(33,143)
30-90-9750 Debt Service	(39,609)	-	-	-	-	-
8 Transfer Out	(85,220)	(69,044)	(145,671)	(150,189)	(150,189)	(150,189)
30-90- Transfer	(78,936)	(69,044)	(145,671)	(150,189)	(150,189)	(150,189)
30-90-9040 Interfund Loan	-	-	(60,000)	(60,000)	(60,000)	(60,000)
30-90-9110 In Lieu of Franchise Fee	(16,410)	(19,537)	(21,000)	(21,799)	(21,799)	(21,799)
30-90-9610 Overhead Allocation	(62,526)	(49,507)	(64,671)	(68,390)	(68,390)	(68,390)
30-98- Prior Period	(6,284)					
30-99-9914 Prior Period Expense	(6,284)	-	-	-	-	-
9 Contingency			(150,955)	(126,808)	(126,808)	(126,808)
31 Water SDC	(1,595)	8,099				
1 Resource	11,608	25,872	80,752	82,549	82,549	82,549
1 Fund Balance			60,752	67,549	67,549	67,549
1 Revenue	11,608	25,872	20,000	15,000	15,000	15,000
31-10- SDC	11,608	25,872	20,000	15,000	15,000	15,000
31-10-4431 System Development Charges	11,608	25,872	20,000	15,000	15,000	15,000
2 Requirement	(13,203)	(17,773)	(80,752)	(82,549)	(82,549)	(82,549)
6 Capital Outlay		(4,570)		(5,000)	(5,000)	(5,000)
31-80- Capital		(4,570)		(5,000)	(5,000)	(5,000)
31-80-6000 Capital Outlay	-	(4,570)	-	(5,000)	(5,000)	(5,000)
8 Transfer Out	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)

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	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
31-90- Transfer	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)
31-90-9750 Debt Service Transfer	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)	(13,203)
9 Contingency			(67,549)	(64,346)	(64,346)	(64,346)
40 Wastewater	16,986	438,547	-	-	-	-
1 Resource	591,177	1,052,721	851,501	856,802	856,802	856,802
1 Fund Balance			135,749	114,832	114,832	114,832
1 Revenue	591,177	660,316	632,000	657,400	657,400	657,400
40-10- Wastewater	591,177	660,316	632,000	657,400	657,400	657,400
40-10-4340 Wastewater Revenue	588,586	625,490	630,000	655,000	655,000	655,000
40-10-4342 New Connection Fee	900	2,190	1,500	1,200	1,200	1,200
40-10-4350 Recovery Bad Debt	1,691	3,074	500	1,200	1,200	1,200
40-10-4905 Sale of City Assets		29,562			-	-
8 Transfer In	-	392,405	83,752	84,570	84,570	84,570
40-90- Transfer	-	392,405	83,752	84,570	84,570	84,570
40-90-9241 Debt Service Transfer	-	24,323	23,752	24,570	24,570	24,570
40-90-9530 interfund Loan			60,000	60,000	60,000	60,000
40-90-9610 Close Debt Fund Cash	-	368,082	-	-	-	-
2 Requirement	(574,190)	(614,174)	(851,501)	(856,802)	(856,802)	(856,802)
2 Wastewater Operation	(307,510)	(367,956)	(446,907)	(444,148)	(444,148)	(444,148)
40-11- Wastewater	(307,510)	(367,956)	(446,907)	(444,148)	(444,148)	(444,148)
40-11-5000 Salary - Wages	(37,435)	(32,283)	(57,000)	(68,000)	(68,000)	(68,000)
40-11-5001 PW Allocated Payroll	(81,598)	(97,637)	(102,049)	(85,222)	(85,222)	(85,222)
40-11-5002 Admin Allocated Payroll	(69,401)	(78,374)	(95,273)	(96,461)	(96,461)	(96,461)
40-11-5020 Payroll Tax	(3,000)	(3,984)	(5,700)	(3,000)	(3,000)	(3,000)
40-11-5040 Benefits	(17,921)	(23,446)	(20,000)	(10,500)	(10,500)	(10,500)
40-11-5060 PERS	(1,676)	(4,147)	(3,600)	(2,000)	(2,000)	(2,000)
40-11-5090 Workers Comp	(3,168)	(831)	(3,000)	(2,200)	(2,200)	(2,200)
40-11-5105 Bad Debt	-		(4,000)	(2,500)	(2,500)	(2,500)
40-11-5108 Chemicals	(9,590)	(7,174)	(15,000)	(15,000)	(15,000)	(15,000)
40-11-5120 Gas - Oil	(1,348)	(783)	(1,500)	(2,300)	(2,300)	(2,300)
40-11-5123 Merchant Fees	(3,267)	(7,946)	(8,000)	(4,000)	(4,000)	(4,000)
40-11-5126 Postage	(71)	-	(500)	(500)	(500)	(500)
40-11-5137 Supplies	(2,756)	74	(3,000)	(2,100)	(2,100)	(2,100)
40-11-5140 Uniforms - Towels	(4,202)	(3,343)	(2,500)	(2,000)	(2,000)	(2,000)
40-11-5200 Contract Services	(1,011)	(5,799)	(8,000)	(22,000)	(22,000)	(22,000)
40-11-5204 Engineering Services	(780)	(1,576)	(8,000)	(6,000)	(6,000)	(6,000)
40-11-5230 Printing and Publishing	(613)		(3,000)	(3,000)	(3,000)	(3,000)
40-11-5233 Technology Services			-	(1,450)	(1,450)	(1,450)
40-11-5250 System Analysis	(5,390)	(6,110)	(7,000)	(5,000)	(5,000)	(5,000)
40-11-5320 Dues, License, Permits	(2,685)	(2,880)	(4,000)	(4,500)	(4,500)	(4,500)
40-11-5342 Conference/Seminar/Training	(430)		(500)	(500)	(500)	(500)
40-11-5344 Travel	-	(100)	(250)	(500)	(500)	(500)
40-11-5413 Telephone	(4,384)	(4,056)	(4,000)	(4,000)	(4,000)	(4,000)
40-11-5415 Utilities	(33,982)	(32,850)	(34,000)	(34,000)	(34,000)	(34,000)
40-11-5504 Repairs - Maintenance	(842)	(9,760)	(9,000)	(20,000)	(20,000)	(20,000)
40-11-5540 Treatment System Maintenance	(2,613)	(23,153)	(20,000)	(10,000)	(10,000)	(10,000)
40-11-5541 Collection Maintenance				(10,000)	(10,000)	(10,000)
40-11-5600 Equipment	-	(5,475)	(8,000)	(10,000)	(10,000)	(10,000)
40-90-9615 PW Expense Allocation	(19,348)	(16,323)	(20,035)	(17,415)	(17,415)	(17,415)
6 Capital Outlay	-	(6,500)	(43,000)	(41,000)	(41,000)	(41,000)
40-80- Capital	-	(6,500)	(43,000)	(41,000)	(41,000)	(41,000)
40-80-6000 Capital Outlay	-	(6,500)	(43,000)	(41,000)	(41,000)	(41,000)
7 Debt Service	-	(172,339)	(169,658)	(175,502)	(175,502)	(175,502)
40-82- Debt	-	(172,339)	(169,658)	(175,502)	(175,502)	(175,502)
40-82-8040 Debt Principal	-	(108,359)	(109,193)	(120,081)	(120,081)	(120,081)
40-82-8045 Debt Interest	-	(63,980)	(60,465)	(55,421)	(55,421)	(55,421)
8 Transfer Out	(266,681)	(67,379)	(77,104)	(81,596)	(81,596)	(81,596)
40-90- Transfer	(240,450)	(67,379)	(77,104)	(81,596)	(81,596)	(81,596)
40-90-9110 In Lieu of Franchise Fee	(17,835)	(18,765)	(18,900)	(19,722)	(19,722)	(19,722)
40-90-9610 Overhead Allocation	(68,502)	(48,614)	(58,204)	(61,874)	(61,874)	(61,874)
40-90-9750 Transfer	(154,113)		-	-	-	-
40-98- Prior Period	(26,231)		-	-	-	-
40-99-9914 Prior Period Expense Loan to Water	(26,231)		-	-	-	-
9 Contingency			(114,832)	(114,556)	(114,556)	(114,556)
41 Wastewater SDC	(6,657)	16,677	-	-	-	-
1 Resource	17,500	41,000	38,724	34,972	34,972	34,972
1 Fund Balance			18,724	14,972	14,972	14,972

City of Willamina
Budget 2019-20

Proposed Budget and Forecast for 4 years						
	FY17 Actual	FY18 Actual	FY 19 Revised Budget	FY 20 Proposed Budget	FY 20 Approved	Sum of FY 20 Adopted
1 Revenue	17,500	41,000	20,000	20,000	20,000	20,000
41-10- Resources	17,500	41,000	20,000	20,000	20,000	20,000
41-10-4441 System Development Charges	17,500	41,000	20,000	20,000	20,000	20,000
2 Requirement	(24,157)	(24,323)	(38,724)	(34,972)	(34,972)	(34,972)
6 Capital Outlay				(5,000)	(5,000)	(5,000)
41-10- Capital				(5,000)	(5,000)	(5,000)
41-80-6000 Capital Outlay				(5,000)	(5,000)	(5,000)
8 Transfer Out	(24,157)	(24,323)	(23,752)	(24,570)	(24,570)	(24,570)
41-90- Transfer	(24,157)	(24,323)	(23,752)	(24,570)	(24,570)	(24,570)
41-90-9750 Debt Service Transfer	(24,157)	(24,323)	(23,752)	(24,570)	(24,570)	(24,570)
9 Contingency			(14,972)	(5,402)	(5,402)	(5,402)
50 Debt	(40,688)	(457,837)	-	-	-	-
Grand Total	180,621	392,814	-	-	-	-

City of Willamina
Budget 2019-20

Budget Allocations	FY 20 Proposed
Admin PR	-
10-70-5002 Admin Allocated Payroll	238,764
20-11-5002 Admin Allocated Payroll	(35,685)
30-11-5002 Admin Allocated Payroll	(106,618)
40-11-5002 Admin Allocated Payroll	(96,461)
Debt Service	-
30-90-9231 Debt Service Transfer	13,203
31-90-9750 Debt Service Transfer	(13,203)
40-90-9241 Debt Service Transfer	24,570
41-90-9750 Debt Service Transfer	(24,570)
In Lieu of Franchise	-
10-90-9130 In Lieu of Franchise Fee	21,799
10-90-9140 In Lieu of Franchise Fee	19,722
30-90-9110 In Lieu of Franchise Fee	(21,799)
40-90-9110 In Lieu of Franchise Fee	(19,722)
Overhead	-
20-90-9610 Overhead Allocation	(22,890)
30-90-9610 Overhead Allocation	(68,390)
40-90-9610 Overhead Allocation	(61,874)
10-90-9610 Overhead Allocation	153,154
PW Expense	-
10-66-9615 PW Expense Allocation	(442)
10-72-9615 PW Expense Allocation	44,200
20-90-9615 PW Expense Allocation	(6,606)
30-90-9615 PW Expense Allocation	(19,737)
40-90-9615 PW Expense Allocation	(17,415)
PW Payroll	-
10-66-5001 PW Allocated Payroll	(2,163)
10-71-5001 PW Allocated Payroll	216,300
20-11-5001 PW Allocated Payroll	(32,328)
30-11-5001 PW Allocated Payroll	(96,587)
40-11-5001 PW Allocated Payroll	(85,222)
Grand Total	-

City of Willamina
Budget 2019-20

Appropriation	FY 20 Proposed
10 General	(1,278,399)
2 Administration	(297,496)
3 City Services	(331,591)
4 Public Safety	(374,600)
6 Capital Outlay	(5,000)
9 Contingency	(266,712)
9 Reserves	(3,000)
20 Streets	(329,044)
2 Street Operations	(136,019)
6 Capital Outlay	(11,500)
7 Grant	(120,000)
8 Transfer Out	(22,890)
9 Contingency	(38,635)
21 Street SDC	(174,000)
6 Capital Outlay	(10,000)
9 Contingency	(164,000)
30 Water	(1,366,683)
2 Water Operations	(513,592)
6 Capital Outlay	(515,100)
7 Debt Service	(60,994)
8 Transfer Out	(150,189)
9 Contingency	(126,808)
31 Water SDC	(82,549)
6 Capital Outlay	(5,000)
8 Transfer Out	(13,203)
9 Contingency	(64,346)
40 Wastewater	(856,802)
2 Wastewater Operation	(444,148)
6 Capital Outlay	(41,000)
7 Debt Service	(175,502)
8 Transfer Out	(81,596)
9 Contingency	(114,556)
41 Wastewater SDC	(34,972)
6 Capital Outlay	(5,000)
8 Transfer Out	(24,570)
9 Contingency	(5,402)
Grand Total	(4,122,449)

Capital Projects	FY 20 Proposed
10 General	(5,000)
10-80-6010 Capital Outlay	(5,000)
20 Streets	(11,500)
20-80-6000 Capital	(11,500)
21 Street SDC	(10,000)
21-80-6000 Capital Outlay	(10,000)
30 Water	(515,100)
30-11-5605 Hydrant Replacement	(4,000)
30-80-6000 Capital Outlay	(13,000)
30-80-6001 Capital Outlay Intake	(498,100)
31 Water SDC	(5,000)
31-80-6000 Capital Outlay	(5,000)
40 Wastewater	(41,000)
40-80-6000 Capital Outlay	(41,000)
41 Wastewater SDC	(5,000)
41-80-6000 Capital Outlay	(5,000)
Grand Total	(592,600)

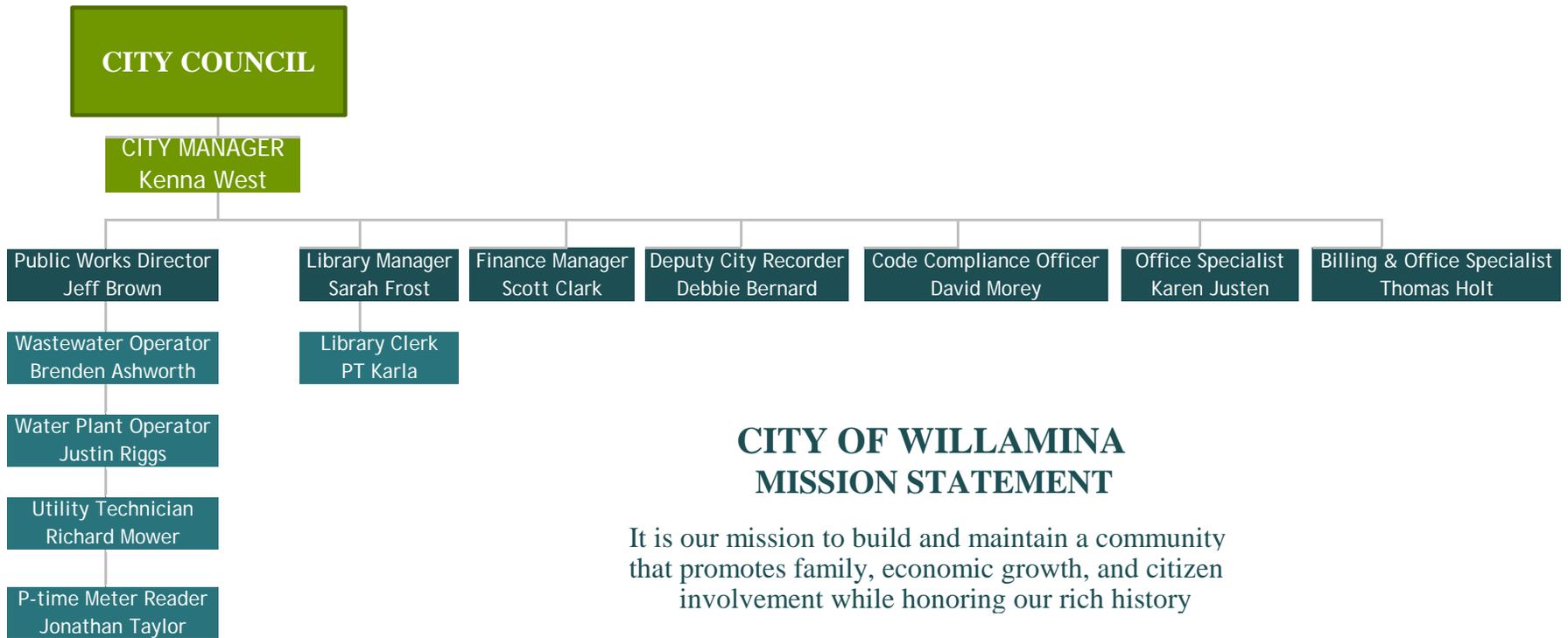
2019-20

Personal Service	Salary	Taxes	PERS	Benefits	Work Comp	Total
Admin PR	222,000	18,000	12,000	74,000	700	326,700
Library	46,500	3,200	1,600	19,800	100	71,200
Museum	-	-	-	-	-	-
Public Safety	29,000	2,200	1,700	15,000	100	48,000
PW PR	165,000	14,700	12,500	57,600	2,600	252,400
Sewer	68,000	3,000	2,000	10,500	2,200	85,700
Water	73,250	4,500	7,000	10,500	3,000	98,250
Grand Total	603,750	45,600	36,800	187,400	8,700	882,250

Employees	FTE	Count
10-18 Public Safety		
Code Enforcement Officer	0.8	1
10-65 Library		
Senior Librarian	0.8	1
Staff (new)	-	
Volunteer Coordinator	0.4	1
10-67 Museum		
Staff (new)	-	
Staff (new)	-	
10-70 Admin PR		
City Manager	1.0	1
Accountant	1.0	1
City Recorder	1.0	1
10-71 PW PR		
Office Admin 1 (Utility Billing)	1.0	1
Office Coordinator 1	1.0	1
Public Works Director	1.0	1
Staff - Seasonal	1.0	1
Utility Operator 1	1.0	1
30-11 Water		
Water Plant Operator	1.0	1
40-11 Sewer		
Sewer Plant Operator	1.0	1
Grand Total	12.0	13

City of Willamina
Budget 2019-20

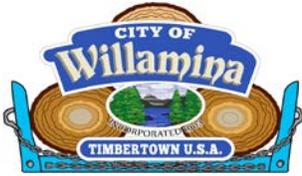
Transfers	FY 20 Proposed
10 General	194,675
8 Transfer In	194,675
10-90-9130 In Lieu of Franchise Fee	21,799
10-90-9140 In Lieu of Franchise Fee	19,722
10-90-9610 Overhead Allocation	153,154
20 Streets	(22,890)
8 Transfer Out	(22,890)
20-90-9610 Overhead Allocation	(22,890)
30 Water	(136,986)
8 Transfer In	13,203
30-90-9231 Debt Service Transfer	13,203
8 Transfer Out	(150,189)
30-90-9040 Interfund Loan	(60,000)
30-90-9110 In Lieu of Franchise Fee	(21,799)
30-90-9610 Overhead Allocation	(68,390)
31 Water SDC	(13,203)
8 Transfer Out	(13,203)
31-90-9750 Debt Service Transfer	(13,203)
40 Wastewater	2,974
8 Transfer In	84,570
40-90-9241 Debt Service Transfer	24,570
40-90-9530 interfund Loan	60,000
8 Transfer Out	(81,596)
40-90-9110 In Lieu of Franchise Fee	(19,722)
40-90-9610 Overhead Allocation	(61,874)
41 Wastewater SDC	(24,570)
8 Transfer Out	(24,570)
41-90-9750 Debt Service Transfer	(24,570)
Grand Total	-



**CITY OF WILLAMINA
MISSION STATEMENT**

It is our mission to build and maintain a community that promotes family, economic growth, and citizen involvement while honoring our rich history

APPENDIX



Mayor Ila Skyberg

Council Members:

*Rita Baller, Council President
 Bob Burr
 Craig Johnson
 Theresa McKnight
 Roberta Lawson
 April Wooden*

City Management:

City Manager: *Kenna L. West*
 Accounting Manager: *Scott Clark*
 Public Works Director: *Jeff Brown*
 Library Manager: *Sarah Frost*

**WILLAMINA BUDGET COMMITTEE MEETING AGENDA
 WEST VALLEY FIRE
 825 NE Main St.
 TUESDAY, MAY 21, 2019
 6:00 PM**

Governing Body:

City of Willamina Mayor	Ila	Skyberg
City of Willamina City Council	Rita	Baller
City of Willamina City Council	Bob	Burr
City of Willamina City Council	Craig	Johnson
City of Willamina City Council	Theresa	McKnight
City of Willamina City Council	Roberta	Lawson
City of Willamina City Council	April	Wooden

Staff:

City Manager	Kenna	West
Finance Manager	Scott	Clark
Deputy City Recorder	Debbie	Bernard

Budget Committee Members:

Budget Committee	Laurie	Toney
Budget Committee	Phillip	Lybarger
Budget Committee	Vern	Holstad
Budget Committee	Katie	Vinson
Budget Committee	Dawn	Owings
Budget Committee	Jaime	VanDenBosch
Budget Committee	Gregg	Kruchok

- I. Roll Call
- II. Flag Salute
- III. Selection of Chairperson.
- IV. Approval of the Minutes from May 22, 2018 Budget Committee Meeting
- V. Public Hearing
 - a. The Budget Committee will conduct a Public Hearing on possible uses of State Revenue Sharing Funds in the FY 2019-2020 Proposed Budget
- VI. Presentation of the Budget Message
- VII. FY 2019-20 Budget Deliberations
- VIII. FY 2019-20 Budget Approval
- IX. Adjourn

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council Chambers are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

An Equal Opportunity Employer

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

www.willaminaoregon.gov

CITY OF WILLAMINA 2019-2020 ANNUAL FISCAL BUDGET CALENDAR

January 2019

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January

01/24/2019 (Thurs) Estimate current year-end revenue and expenditures

February 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

February

02/12/19 (Tues) Appoint the Budget Officer ORS 294.331
02/12/19 (Tues) Appoint Budget Committee Members
02/12/19 (Tues) Approve Budget Calendar

March 2019

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March

03/13/2019 (Wed) Department heads prepare estimates of revenue and expenditures and return to Budget Officer

03/27/19 (Wed) Proposed Budget Computed

April 2019

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

04/24/19 (Thurs) Publish Newspaper/Website Notice for Public Hearing Budget & Shared Revenue (ORS 294.438, 294.448)
04/30/19 (Tues) Publish Newspaper/Website Notice for Public Hearing Budget & Shared Revenue (if needed)

May 2019

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May

05/21/19 (Tues) Budget Committee Meeting (ORS 294.428)
05/22/19 (Wed) Budget Committee Meeting (if needed)

June 2019

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June

06/4/2019 (Tues) City Council Meeting to enact resolution to adopt budget, make appropriations, impose and categorize taxes and resolution to receive State revenues (ORS 294.456)

July 2019

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July

07/15/19 (Mon) Submit tax certification, (Polk and Yamhill Counties) budget and resolutions to the Assessors, State Shared Revenues submitted to the Department of Administrative Services (ORS 294.458)

City Of Willamina
Minutes of the City of Willamina Budget Committee Meeting
May 22, 2018
6:00 PM

Location of Meeting:

West Valley Fire District
825 NE Main St.
Willamina, Oregon 97396

Present at Meeting:

Council President Rita Baller
Councilor Theresa McKnight
Councilor Bob Burr
Councilor Craig Johnson
City Manager Kenna West
Finance Manager Scott Clark
Deputy City Recorder Debbie Bernard
Budget Committee Member Laurie Toney
Budget Committee Member Shirley Fitzgerald
Budget Committee Member Vern Holstad
Budget Committee Member Dawn Owings
Budget Committee Member Jaime VanDenBosch

Absent from Meeting:

Mayor Ila Skyberg
Councilor April Wooden
Budget Committee Member Samantha Morey

The regular meeting of the City of Willamina Budget Committee of the City of Willamina was called to order at 6:00 PM on May 22, 2018 at West Valley Fire District by Laurie Toney.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

1. Selection Of Chair Person

Chair Laurie Toney

Previous year Chair, Laurie Toney asked for a nomination of 2018-2019 Chair. Councilor Burr nominated Laurie Toney. Councilor McKnight seconded the motion.

MOTION: Councilor Johnson moved to nominate Laurie Toney to Chair. Budget

Minutes of the Budget Committee Meeting on May 22, 2018 at 6:00 PM

Committee member Dawn Owings seconded. Motion carried with Councilors Burr, Johnson, and McKnight, and Budget Committee Member Toney, Fitzgerald, Holstad, Owings, and VanDenBosch all in Favor.

2. Approval of the Minutes from May 10, 2017, Budget Committee Meeting.

Chair Laurie Toney

MOTION: Councilor Johnson moved to approve the Minutes from May 10, 2017. Committee Member Owings seconded the motion. Motion carried with Councilors Burr, Johnson, and McKnight, and Budget Committee Member Toney, Fitzgerald, Holstad, Owings, and VanDenBosch all in Favor.

3. Public Hearing

Public Hearing on the Possible Uses of State Revenue Sharing for FY 2018-19 Proposed Budget

Chair Toney asked for comments. There were no comments from the audience or any in opposition or general comments.

4. Presentation of The Budget Message

Chair Laurie Toney

Chair Toney introduced Budget Officer Kenna West. Budget Officer West prepared an eight-page budget message, which was read in its entirety. Highlights in the budget presentation included:

- Fiscal Year 2018-2019 budget is \$3,555,000. The Budget consists of seven different funds.
- The Enterprise Funds are funds created from business activities of certain enterprise operations.
- The General Fund received \$369,000 in property taxes.
- Beginning fund balance of \$278,548 was significantly higher than the year before.
- Fully funded Downtown Loan Fund at \$25,000 from funds received from the sale of City surplus property.
- Personnel – personnel count, remains static. Prior management entered into a 3-year contract which included a 2.5% increase in each step plus a 2.5% COLA each of the 3 years that the contract is in place. The increases had not been reflected in the 2017-2018 budget, which required the use of contingency funds.
- Police Services Contract has an increase of 1.5%. The total annual payment is almost \$200,000.
- Street Fund – The street fund was more active this year than in prior years and will continue in the next budget year. The City was awarded a Small City Allotment grant for repairs to 4th and D Streets. The repairs will be completed in the next fiscal year.
- Water Fund – Water funds are Enterprise funds and should be self-sustaining.
- Waste Water Fund – Waste Water funds are Enterprise funds and should be self-sustaining with the cost paid by user charges.
- System Development Charges (SDC) Funds – SDC Funds are system development charges collected from developers who create the need for

expansion of current infrastructure systems. These funds are expected to continue to grow.

- Street SDC Fund – in this fiscal year, this fund will remain consistent; however, this fund is expected to have future increases due to future development.
- Water SDC Fund – In this fiscal year, this fund will remain consistent; however, is expected to have a future increase.
- Wastewater SDC Fund - In this fiscal year, this fund will remain consistent; however, is expected to have a future increase.
- Closing Comments – Kenna concluded and said that as the economy strengthens and we pursue economic development our finances will continue to stabilize, but we will still remain prudent in our budget practices and continue to maintain city service levels.

5. Chair Toney announced that it was time for deliberations.

Budget Committee Member Owings asked if there would be a rate increase on system development charges as she sees in water and sewer.

Budget Officer West responded that we embarked on an SDC review. We have to create a capital improvement plan for streets, parks, storm water, water and wastewater before increasing system development charges. Budget Officer West commented that the City will hire a consultant after the capital improvement plans are completed. Budget Officer West added that the City is using SDC funds to pay for the process of reviewing the City's system development charges.

Budget Committee Member Fitzgerald asked if we would apply new SDC rates to improvements going in now. Budget Officer West responded that the new rates would apply to future projects.

Budget Officer West commented on the proposed Public Safety Fee. She said she would be bringing a Public Safety Fee to Council in the next fiscal year.

Also, Budget Officer West commented that we are reviewing business license fees and looking at an increase for that license which will produce additional revenue.

6. Budget Approval

Chair Laurie Toney asked for a motion.

MOTION: Budget Committee Member Jaime VanDeBosch moved to approve the 2018-19 City of Willamina Budget and setting the tax rate at 4.2039 per \$1,000. Budget Committee member Fitzgerald seconded the motion. Motion carried with Councilors Burr, Johnson, and McKnight, and Budget Committee Members Toney, Fitzgerald, Holstad, Owings, and VanDenBosch all in Favor.

IV. Agenda and Time of Next Meeting

The next meeting will be held at 6:00 PM on May 21, 2019 at:

Minutes of the Budget Committee Meeting on May 22, 2018 at 6:00 PM

West Valley Fire District
825 NE Main St.
Willamina, Oregon 97396

The meeting was adjourned at 7:00 PM by Laurie Toney.

Minutes submitted Deputy City Recorder, Debbie Bernard

Minutes approved Chair Laurie Toney

**WILLAMINA ECONOMIC IMPROVEMENT DISTRICT
FY 2019/2020 EID ASSESSMENT**

Properties in the City of Willamina which are zoned "commercial" or "industrial" assessed as follows:

Fully benefited commercial property – ¼ of 1.0% of assessed value ;

Commercial properties on side streets – 1/8 of 1.0% of assessed value;

Commercial properties in industrial area – 1/8 of 1.0% of assessed value; and

Commercial properties that also include resident property – prorated.

(Assessed values are the latest available from the County Assessor's Offices as of 5/14/18)

The Willamina Business Group recommended a maximum amount billed to any one person of \$500,

And a minimum amount to any one person of \$50.00 (See Ord #659, adopted 12/10/2015)

Addresses updated 06/30/16

Ordinance 659 passed by the City Council of the City of Willamina 12/10/2015 renewing District through 12/31/2020

Mailing Address	Tax Lot No.	Assessed Value		Short Name	Owner	Rate	Situs Address
1974 FOURTH ST NE SALEM OR 97301	R6701DC 00400 Polk County	\$ 44,440.00	\$55.55	Eddy Trucking	Donald K Clark	Ind.-1/8	431 Barber Ave Acet #277589
PO BOX 304 WILLAMINA OR 97396	R6606 00800	\$ 213,988.00	\$133.74	Willamina Meat	Alger Family Trust	Ind.- 1/8-2-1/2 Res.	1200 NE Main St
431 NE B ST WILLAMINA OR 97396	R6701AC 12200	\$ 27,149.00	\$67.87	Boardman	Boardman, William	Com-Full Ben.	126 NW 1st St
1232 NW OAKMONT CT MCMINNVILLE OR 97128	R6701AC 13300	\$ 72,091.00	\$500.00	Augie F	Frownfelter Trusts*	Com-Full Ben.	NW 1st St
1232 NW OAKMONT CT MCMINNVILLE OR 97128	R6701AC 13400	\$ 17,950.00		Augie F	Frownfelter Trusts*	Com-Full Ben.	NW Main St
487 SW MT JEFFERSON ST MCMINNVILLE OR 97128	R6701AC 13500	\$ 398,286.00	\$500.00	Willamina Select Market	Johal Barpol	Com-Full Ben.	112 NW 1st St
PO BOX 349 WILLAMINA OR 97396	R6701AC 13600	\$ 296,045.00		Coyote Joe's	Frownfelter Trusts*	Com-Full Ben.	142 NW Main St
2801 THIRD ST TILLAMOOK OR 97141	R6701AD 08900	\$ 915,105.00	\$500.00	Willamina Shell	Tall Timer Investment	Com-Full Ben.	692 NE Main St***
23250 NE HAYLAND DR NEWBERG, OR 97132	R6701AD 10000	\$ 266,844.00	\$500.00	Car Wash/Video Store	Marugg, Greg	Com-Full Ben.	450 NE Main St
PO BOX 303 WILLAMINA OR 97396	R6701BD 05600	\$ 32,207.00	\$40.26	Honeydew Const.	Attebery, Martin **	Industrial - 1/8	902 NW Main St
25850 Salmon River Hwy Willamina OR 97396	R6701DA 00500	\$ 296,352.00	\$500.00	Hofenbrendl Barb	Hofenbrendl Barb	Com-Full Ben.	322 NE 1st St
PO BOX 39 WILLAMINA OR 97396	R6701DA 00600	\$ 99,903.00	\$124.88	Ellis	Patricia Ellis Rev Living Trust	Side Street -1/8	374 NE D St
PO BOX 37 WILLAMINA OR 97396	R6701DA 01000	\$ 11,328.00	\$500.00	Burr	Burr, Robert*	Com-Full Ben.	212 NE Main St
746 NE C ST WILLAMINA OR 97396	R6701DA 01200	\$ 45,137.00	\$56.42	Bailey-Saucy	Bailey JOI D	Side Str 1/8	372 NE C St
PO BOX 37 WILLAMINA OR 97396	R6701DA 01300	\$ 210,130.00		Quick Check Records Inc	Burr, Robert*	Com-Full Ben.	212 NE Main St
PO BOX 37 WILLAMINA OR 97396	R6701DA 01400	\$ 25,077.00		Burr	Burr, Robert*	Com-Full Ben.	242 NE Main St
150 NE MAIN ST. WILLAMINA OR 97396	R6701DA 01500	\$ 52,116.00	\$500.00	Vinson	Vinson, Katie	Com-Full Ben.	252 NE Main St
39201 COAST CREEK RD. WILLAMINA OR 97396	R6701DA 01600	\$ 17,488.00	\$43.72	Harding	Harding, Karen	Com-Full Ben.	No Situs
PO BOX 11 MCMINNVILLE, OR 97128	R6701DA 01700	\$ 98,036.00	\$245.09	Harding	Harding, Karen	Com-Full Ben.	282 NE Main St
PO BOX 130 WILLAMINA OR 97396	R6701DA 02100	\$ 15,811.00	\$50.00	Kendall	Kendall, Matthew K	Side Str 1/8	352 NE B St
41100 SW TINDLE CREEK RD WILLAMINA OR 97396	R6701DA 02300	\$ 229,477.00		Old Bank	Wildwood Services, Katie Vinson	Com-Full Ben.	110 NE Main St
PO BOX 867 WILLAMINA OR 97396	R6701DA 02400	\$ 24,797.00	\$50.00	Shirley's Hair	Currier, Shirley **	Com -Full Ben. 1/2 Res	130 NE Main St
41100 SW TINDLE CREEK RD WILLAMINA OR 97396	R6701DA 02500	\$ 89,990.00		Café & Hotel Wildwood	Vinson, Katie	Com-Full Ben.	150 NE Main St

Mailing Address	Tax Lot No.	Assessed Value		Short Name	Owner	Rate	Situs Address
PO BOX 998 WILLAMINA OR 97378	R6701DA 02600	\$ 16,470.00	\$41.18	Center Market	Raman Inc., Singh, Badahur	Com-Full Ben.	180 NE Main St
PO BOX 998 WILLAMINA OR 97396	R6701DA 02700	\$ 107,041.00	\$267.60	Center Market	Raman Inc., Singh, Badahur	Com-Full Ben.	180 NE Main St
41100 SW TINDLE CREEK RD WILLAMINA OR 97396	R6701DA 03000	\$ 62,998.00		Thrift Store	Vinson, Katie & Meredith Scaeffler	Com-Full Ben.	105 NW Main St
121 NE MAIN ST WILLAMINA OR 97396	R6701DA 03200	\$ 122,022.00	\$305.06	Skybergs	Skyberg, Randall & I	Com-Full Ben.	121 NE Main St
121 NE MAIN ST WILLAMINA OR 97396	R6701DA 03300	\$ 77,585.00	\$96.98	Skybergs	Skyberg, Randall	Com -Full Ben. 1/2 Res	131 NE Main St
PO BOX 992 NEWBERG OR 97132	R6701DA 03500	\$ 100,886.00	\$126.11	Cochran	Cochran, Laura D	Com -Full Ben. 1/2 Res	157 NE Main St
4252 BROOKS AVE NE KEIZER OR 97303	R6701DA 03600	\$ 132,444.00	\$331.11	Dillon's	Ghassan, Samander	Com-Full Ben.	181 NE Main St
377 SW OAK ST WILLAMINA OR 97396	R6701DA 03700	\$ 82,236.00	\$500.00	PEP	Jenne, Ralph*	Side Str 1/8	241 NE C St
121 NE MAIN ST WILLAMINA OR 97396	R6701DA 03800	\$ 23,132.00	\$57.83	Skybergs	Skyberg, Randall	Com-Full Ben.	NE B St
377 SW OAK ST WILLAMINA OR 97396	R6701DA 03900	\$ 85,730.00		PEP	Jenne, Ralph*	Com-Full Ben.	227 NE Main St
PO BOX 97 WILLAMINA OR 97396	R6701DA 04400	\$ 21,663.00		PEP	Petroleum Energy Products c/o Jenne, Ralph*	Side Street -1/8	313/317 NE Main St
PO BOX 97 WILLAMINA OR 97396	R6701DA 04400 A01	\$ 94,759.00		PEP	Jenne, Ralph*	Com-Full Ben.	182 NE C St
740 SE MEADOWS LOOP SHERIDAN OR 97378	R6701DA 04500	\$ 102,081.00	\$255.20		B D Badla, LLC C/O Gurmit Kaur	Com-Full Ben.	313/317 NE Main St
439 NE CENTER ST SHERIDAN OR 97378	R6701DA 04700	\$ 102,419.00	\$128.02	Piontek Bakery	Piontek, Ken	Side Street -1/8	212 NE D St
2710 NE CORA DR MADRAS OR 97741	R6701DA 05000	\$ 93,983.00	\$117.48	Vacant	Maben Family Trust, c/o Roberta Maben*	Industrial - 1/8	371 NE Main St
2710 NE CORA DR MADRAS OR 97741	R6701DA 05100	\$ 115,017.00	\$143.77	Slow Train	Maben Family Trust, c/o Roberta Maben*	Industrial - 1/8	391 NE Main St
PO BOX 25 WILLAMINA, OR 97396	R6701DA 05200	\$ 112,885.00	\$141.11	H&R Block	Scott, Jack Sr & Carol F	Industrial - 1/8	421 NE Main St
3620 NW WESTSIDE RD MCMINNVILLE, OR 97128	R6701DA 05300	\$ 57,898.00	\$144.75	G&M Insurance	Gregport Land & Investments	Com-Full Ben.	451 NE Main St
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 05700	\$ 19,642.00	\$24.55	Eddy Trucking	Milan Miller	Indus 1/8	374 NE Main St
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 05800	\$ 4,907.00	\$6.13	Eddy Trucking	Milan Miller	Indus 1/8	511 NE Main St
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 06000	\$ 24,097.00	\$30.12	Eddy Trucking	Milan Miller	Indus 1/8	511 NE Main St
19896 SW ROCK CREEK SHERIDAN OR 97378	R6701DA 06101	\$ 1,469.00	\$1.84	Eddy Trucking	Milan Miller	Indus 1/8	621 NE Main St
PO BOX 246 IDYLLWILD CA 92549	R6701DA 06400	\$ 242,130.00	\$302.66	Hampton Industrial Saw	Lake, Clarence R & Sharron V	Indus 1/8	460 NE Yamhill St
1650 NW SUNDIAL RD TROUTDALE OR 97060	R6701DB 00200	\$ 571,912.00	\$500.00	Walsh	Walsh Holdings LLC, Cal Clarke	Indus-1/8	499 NW Main St
14600 NW WILLAMINA CK RD WILLAMINA OR 97396	R6701DB 00600	\$ 49,943.00	\$124.86	Hofenenbredl, Barb	Gould, Warren & Beverly	Com-Full Ben.	245 SW Lamson St
PO BOX 195 WILLAMINA OR 97396	R6701DB 00701	\$ 51,857.00	\$129.64	Willamina Saw Service	Pratt, Charles E	Com-Full Ben.	285 SW Main St
PO BOX 569 WILLAMINA OR 97396	R6701DB 00900	\$ 55,143.00	\$68.93	Dental Office	Brooks, Gary, DMD	Side Street-1/8	247 SW Lamson St
831 S PACIFIC HWY W RICKREALL OR 97371	R6701DB 01501	\$ 106,501.00	\$133.13	Day Care	A Blair Family Prop LLC	Com -Full Ben. 1/2 Res	329 SW Main St

Mailing Address	Tax Lot No.	Assessed Value		Short Name	Owner	Rate	Situs Address
1974 FOURTH ST NE SALEM OR 97301	R6701DB 01600	\$ 72,800.00	\$45.50	Eddy Trucking	Clark, Donald K	Ind.-1/8/2-1/2 Res.	431 SW Main St
680 OAK ST WILLAMINA OR 97396	R6701DD 00500	\$ 201,832.00	\$50.00	Skyberg	Skyberg, Randall & Ila**	Res-Com (100% Res) Full Ben.	188 SE Main St
PO BOX 206 WILLAMINA OR 97396	R6701DD 01400	\$ 117,115.00	\$146.39		Wasson, Loren & Julia	Com -Full Ben. 1/2 Res	286 SE Main st
PO BOX 930 CHEWELAH WA 99109	R6701DD 03200	\$ 155,370.00	\$388.43	Willamina Auto	Priester, Levi	Com-Full Ben.	452 SE Main St
PO BOX 930 CHEWELAH WA 99109	R6701DD 03300	\$ 12,379.00	\$7.74	Allen	Allen, Lucy	Indus/2	791 SE Lincoln St

Total Polk County \$ 44,440.00 \$55.55
Total Yamhill County \$ 6,653,653.00 \$8,928.09
\$ 6,698,093.00 \$8,983.64
Total Assesed Total Tax
Values

***Property(ies) assessed at maximum of \$500**
****Property(ies) assessed at minimum of \$50**
*****Tax Lot #R6701AD 09000 has been combined with R6701AD 08900**

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00 "EXHIBIT A"

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Willamina, Yamhill County and Polk County, State of Oregon, on the budget for the fiscal year July 1, 2019 to June 30, 2020, will be held at West Valley Fire, 825 NE Main St. Willamina, Oregon. The meeting will take place on Tuesday, May 21, 2019 at 6:00 pm. The purpose of the meeting is to receive comment from the public on the budget and to discuss possible uses of State Revenue Sharing Funds. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at this meeting and discuss the proposed programs and uses of State Revenue Sharing Funds with the Budget Committee. An additional meeting will be held on Wednesday May 22, 2019 at West Valley Fire at 6:00 pm.

A copy of the budget document may be inspected or obtained on or after May 15, 2019 at Willamina City Hall, 411 NE "C" St. Willamina, Oregon between the

hours of (8:00 am and 5:00 pm) Monday-Friday or at the City website, www.willaminaoregon.gov. All interested persons are encouraged to participate.
NR Published April 19, 2019

News-Register

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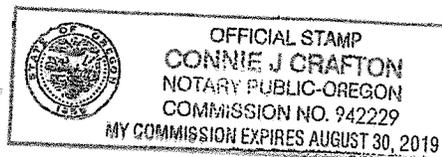
STATE OF OREGON } ss.
County of Yamhill

I, Dena Holcomb
, being first duly sworn, depose and say that I am the Legal Clerk, of the NEWS-REGISTER, a newspaper of general circulation as defined by O.R.S. 193.010 and O.R.S. 193.020 published two times each week at McMinnville, County of Yamhill, State of Oregon, and that **City of Willamina - Public Notice May 21, 2019 Budget Committee Meeting - - April 19, 2019** Subscribed and sworn before me this 4/23/2019 .





Notary Public for Oregon
My Commission Expires 08/30/2019



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00 "EXHIBIT A"

**PUBLIC NOTICE
NOTICE OF a 2nd Meeting for
BUDGET COMMITTEE
MEETING
CITY OF WILLAMINA**

A public meeting of the Budget Committee of the City of Willamina, Yamhill County, and Polk County, State of Oregon, on the budget for the fiscal year July 1, 2019 to June 30, 2020, may be held at West Valley Fire, 825 NE Main St, Willamina, Oregon. This is the 2nd scheduled meeting that may take place on Wednesday, May 22, 2019 at 6:00 pm if needed. The purpose of the meeting is to receive comment from the public on the budget and to discuss possible uses of State Revenue Sharing Funds. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at this meeting and discuss the proposed programs and uses of State Revenue Sharing Funds with the Budget Committee. This meeting is scheduled for the Budget Committee if needed and should it not be needed, this meeting will be canceled. A copy of the budget document may be inspected or obtained on or after May 15, 2019 at Willamina City Hall, 411 NE "C" St, Willamina, Oregon, between the hours of 8:00 am and 5:00 pm or at the City website www.willaminaoregon.gov. If you have any questions, you may contact Deputy City Recorder Debbie Bernard at 503-876-2242.

NR Published May 3, 2019

News-Register

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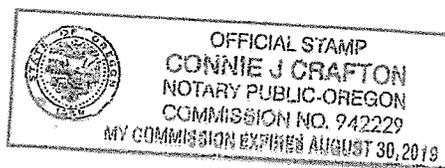
STATE OF OREGON } ss.
County of Yamhill

I, Dena Holcomb
, being first duly sworn, depose and say that I am the Legal Clerk, of the NEWS-REGISTER, a newspaper of general circulation as defined by O.R.S. 193.010 and O.R.S. 193.020 published two times each week at McMinnville, County of Yamhill, State of Oregon, and that **City of Willamina - Public Notice 2nd Notice for West Valley Fire Budget Meeting - - May 3, 2019** Subscribed and sworn before me this **5/7/2019** .





Notary Public for Oregon
My Commission Expires 08/30/2019





Mayor Ila Skyberg

Council Members:

*Rita Baller, Council President
 Bob Burr
 Craig Johnson
 Roberta Lawson
 Theresa McKnight
 April Wooden*

City Management:

*City Manager: Kenna L. West
 Accounting Manager: Scott Clark
 Public Works Director: Jeff Brown
 Library Manager: Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA
 SITTING FOR THE TRANSACTION OF BUSINESS**

Resolution 18-19-019

A resolution adopting the FY 2019/2020 Budget, as amended, making appropriations and imposing and categorizing taxes

ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Willamina, Oregon, hereby adopts the budget for fiscal year 2019/2020 in the sum of **\$4,112,449**.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated:

City of Willamina Budget 2019-2020	
Appropriation	FY 20 Proposed
10 General	(1,278,399)
2 Administration	(297,496)
3 City Services	(331,591)
4 Public Safety	(374,600)
6 Capital Outlay	(5,000)
9 Contingency	(266,712)
9 Reserves	(3,000)

CONTINUED ON PAGE 2

Resolution 18-19-019

City of Willamina Budget 2019-2020	
Appropriation	FY 20 Proposed
20 Streets	(329,044)
2 Street Operations	(136,019)
6 Capital Outlay	(11,500)
7 Grant	(120,000)
8 Transfer Out	(22,890)
9 Contingency	(38,635)
21 Street SDC	(174,000)
6 Capital Outlay	(10,000)
9 Contingency	(164,000)
30 Water	(1,366,683)
2 Water Operations	(513,592)
6 Capital Outlay	(515,100)
7 Debt Service	(60,994)
8 Transfer Out	(150,189)
9 Contingency	(126,808)
31 Water SDC	(82,549)
6 Capital Outlay	(5,000)
8 Transfer Out	(13,203)
9 Contingency	(64,346)
40 Wastewater	(856,802)
2 Wastewater Operation	(444,148)
6 Capital Outlay	(41,000)
7 Debt Service	(175,502)
8 Transfer Out	(81,596)
9 Contingency	(114,556)
41 Wastewater SDC	(34,972)
6 Capital Outlay	(5,000)
8 Transfer Out	(24,570)
9 Contingency	(5,402)
Grand Total	(4,122,449)

CONTINUED ON PAGE 3

IMPOSING THE TAX

BE IT RESOLVED that the City Council of the City of Willamina hereby imposes the taxes provided for in the adopted budget at the permanent rate of 4.2039 per \$1,000 of assessed value for operation, estimated to be \$410,000 and that these taxes are hereby imposed and categorized for the tax year 2019-2020 upon the assessed value of all taxable property.

CATEGORIZING THE TAX

	General Government Limitation	Excluded from Limitation
Permanent Tax Rate	4.2039/\$1,000	0
Category Total	4.2039/\$1,000	0

BE IT RESOLVED that this Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED by the City Council of the City of Willamina this **4th day of June 2019.**



Ila Skyberg

 Ila Skyberg, Mayor

ATTEST: *Debbie Bernard*

 Debbie Bernard, Deputy City Recorder

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2019-2020

To assessor of POLK County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The City of Willamina has the responsibility and authority to place the following property tax, fee, charge, or assessment
District name

on the tax roll of POLK County. The property tax, fee, charge, or assessment is categorized as stated by this form.
County name

<u> 411 NE C Street </u> <small>Mailing address of district</small>	<u> Willamina </u> <small>City</small>	<u> OR </u> <small>State</small>	<u> 97396 </u> <small>ZIP code</small>	<u> 6/7/2019 </u> <small>Date submitted</small>
<u> Debbie Bernard </u> <small>Contact person</small>	<u> Deputy City Recorder </u> <small>Title</small>	<u> 503-876-2242 </u> <small>Daytime telephone number</small>	<u> bernardd@ci.willamina.or.us </u> <small>Contact person e-mail address</small>	

CERTIFICATION— You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

	Subject to General Government Limits	
	Rate —or—	Dollar Amount
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	4.2039	
2. Local option operating tax 2		Excluded from Measure 5 Limits
3. Local option capital project tax 3		
4. City of Portland Levy for pension and disability obligations 4		Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 5a		
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 5b		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) 5c		0.00

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000 6	4.2039
7. Election date when your new district received voter approval for your permanent rate limit 7	
8. Estimated permanent rate limit for newly merged/consolidated district 8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Willamina Economic Improvement District	223.144		\$55.55
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**** The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.**

(see the back for worksheet for lines 5a, 5b, and 5c)
File with your assessor no later than JULY 15, unless granted an extension in writing.

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2019-2020

To assessor of Yamhill County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The City of Willamina District name has the responsibility and authority to place the following property tax, fee, charge, or assessment on the tax roll of Yamhill County name County. The property tax, fee, charge, or assessment is categorized as stated by this form.

<u>411 NE C Street</u> <small>Mailing address of district</small>	<u>Willamina</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97396</u> <small>ZIP code</small>	<u>6/7/2019</u> <small>Date submitted</small>
<u>Debbie Bernard</u> <small>Contact person</small>	<u>Deputy City Recorder</u> <small>Title</small>	<u>503-876-2242</u> <small>Daytime telephone number</small>	<u>bernardd@ci.willamina.or.us</u> <small>Contact person e-mail address</small>	

CERTIFICATION— You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

	Subject to General Government Limits	
	Rate —or—	Dollar Amount
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	4.2039	
2. Local option operating tax 2		Excluded from Measure 5 Limits
3. Local option capital project tax 3		
4. City of Portland Levy for pension and disability obligations 4		Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 5a		
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 5b		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) 5c		0.00

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000 6	4.2039
7. Election date when your new district received voter approval for your permanent rate limit 7	
8. Estimated permanent rate limit for newly merged/consolidated district 8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Willamina Economic Improvement District	223.144		\$8,993.64
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**** The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.**

(see the back for worksheet for lines 5a, 5b, and 5c)
File with your assessor no later than JULY 15, unless granted an extension in writing.