

City Of Willamina
Minutes of the Once A Month Meeting of the City of Willamina City Council
January 9, 2018
6:00 PM

Location of Meeting:

West Valley Fire
845 NE Main St
Willamina, Oregon 97132

Present at Meeting:

Council President Rita Baller
Councilor Theresa McKnight
Councilor April Wooden
Councilor Bob Burr
Councilor Craig Johnson

Absent from Meeting:

Mayor Ila Skyberg
Councilor Heather Stritzke

Guest:

Paul Daquilante, Report
News Register

The regular meeting of the City of Willamina City Council was called to order at 6:10 PM on January 9, 2018 at West Valley Fire by Council President Rita Baller. The Flag Salute was recited and the Roll Call was taken by Deputy City Recorder Debbie Bernard. Mayor Skyberg and Councilor Stritzke had an excused absence.

I. Review of Previous Minutes

The minutes of the previous meeting were reviewed and approved with corrections; addition of Councilor April Wooden to those listed as present.

II. Consideration of Open Issues

1. Agenda Additions, Deletions, And Corrections
Council President Rita Baller
April Wooden asked for a correction to the list of those present. She was present at the December 12, 2017 meeting. Deputy City Recorder confirmed and will make the correction.
2. Public Input
Council President Rita Baller
There was none.

3. Correspondence
Council President Rita Baller
There was none.

4. Consent Agenda
Council President Rita Baller
Councilor Baller called for a motion on the Consent Agenda.

MOTION: Councilor Burr moved to approve the consent agenda with corrections to the minutes as amended adding Councilor Wooden as present. Councilor McKnight seconded. Motion carried with Councilors, Baller, Burr, Johnson, Wooden and McKnight. All in Favor. Mayor Skyberg and Councilor Stritzke were absent.

Councilor Baller asked for Councilor Burr to read the items on the Consent Agenda. Councilor Burr then stated item (1) Check Register from November 1 to 30th 2017, (2) Financials from November 2017 and (3) Minutes from the December 12, 2017 City Council Meeting.

5. Regular Agenda
Consideration - Appointment to the Planning Commission
Councilor Baller introduced the item on the agenda. Councilor Baller commented that Ila Schunter would be a great asset to the Planning Commission. She added that she was very impressed by the citizen's desire to be involved.

Councilor Baller asked about upcoming training for the Planning Commission. Rita felt that it was important as rules and regulation are always changing. Debbie said, "None scheduled, however, there could be training scheduled and budgeted in the next physical year. City Manager Kenna West added that she is working on a supplemental budget and would check on possible training funds.

Councilor Johnson asked if the new person would be getting training from the Oregon Ethics Commission. Debbie responded that the new person would be added for annual reporting which is coming up soon.

Councilor Johnson had support for Ila Schunter on the Planning Commission and said she would be a good addition.

MOTION: Councilor Johnson moved to approve Ila Schunter to the Planning Commission. Councilor Burr seconded. Motion carried with Councilors, Baller, Burr, Johnson, Wooden and McKnight. All in Favor. Mayor Skyberg and Councilor Stritzke were absent.

Councilor Baller asked Staff to make contact with Ila to let her know of the decision.

Councilor Burr made reference to the City Manager's weekly report and asked about SDC's System Development Chargers Survey and asked for an update. He also asked if

there was a committee looking at SDC's. The City Manager responded that she was aware of the Consultant visiting with the City Council on SDC's and she would be following-up with him to begin that process. Kenna said that she would move forward with the previous recommendation from the Council.

Councilor Johnson asked about the Dollar General Store and if they were still coming in? The City Manager responded and said they continue to look at the site on Main Street; Kenna reported the next step would be a pre-application.

Councilor Johnson said he had concerns regarding street lighting and asked how we get more lighting coming into Willamina near the Wallace Bridge. He wanted to know how to talk to ODOT to get more lighting. He said it is very dark in that area.

Councilor Wooden added that she would like to see more lighting at the end of town near the West Valley Fire. She said when leaving the building it is very dark. Leaving the building is very dark. April would like to see one more lighting at the entrance to the Building on Highway 18.

Councilor Johnson also talked about the need for lighting at 18B and Rock Creek.

Rita said between Kenna, Frank and ODOT they should get something done.

6. Mayor Report

Mayor Was Absent.

7. Council Liaison Reports

Councilor Rita Baller

Councilor Baller asked for Liaison Reports.

Chamber Liaison report (April Wooden)

April reported the last meeting was on the EID (Economic Improvement District) and they had an election of officers. She added that there would be a report presented to City Council at a future date for their approval. Also she announced that the Museum Chocolate Tasting fundraising event is November 3, 2018.

YCOM Board (Councilor Baller)

Rita reported that there was no meeting this month. The next meeting would be in February. Also, YCOM purchased new monitors.

Yamhill County Housing Authority Board Member (Councilor Stritzke) – Councilor Stritzke was absent.

Yamhill County Transit Authority Board Member (Councilor Johnson)

Councilor Johnson reported the Transit Board will meet next week.

8. Information from City Officers

Council President Rita Baller
Rita asked for a report from the City Manager.

Kenna reported that she is working on a supplemental budget.
Kenna reported she was appointed to the League of Oregon Cities Policy Adversary Committee.

Kenna reported on the Sheriff report. She said she was so pleased with the Sheriff's coverage. She said the DUI statistics are up 100% and that is due to them doing things. She added that they are doing a great job!

9. Adjourn
Council President
Councilor Baller asked for a motion to adjourn.

MOTION: Councilor Wooden moved to adjourn. Councilor Burr seconded. Motion carried with Councilors, Baller Burr, Johnson, Wooden and McKnight. All in Favor. Mayor Skyberg and Councilor Stritzke was absent.

IV. Consideration of New Business

1. Street Lighting

V. Agenda and Time of Next Meeting

The next meeting will be held at 6:00 PM on February 13, 2018 at:
West Valley Fire
825 NE Main St.
Willamina, Oregon 97396

The agenda for the next meeting is as follows:

The meeting was adjourned at 6:10 PM by Council President Rita Baller.

Minutes submitted by: Deputy City Recorder, Debbie Bernard

_____ Date: _____.

Minutes approved by: Council President Rita Baller

_____ Date: _____.