



Mayor Ila Skyberg

Council Members:

*Rita Baller, Council President
Gerald L Hill
Katie Vinson
Heather Stritzke
Theresa McKnight
Allan Bramall*

City Staff:

*City Recorder: Debbie Bernard
Accountant: Rochelle Roaden
Library: Melissa Hansen & Amber Deibel
Office Specialist: Vacant
Public Works Director: Jeff Brown*

**City Of Willamina
Minutes of the Second Thursday of the Month Meeting of the City Council
June 11, 2015
7:00 PM**

Location of Meeting:

City of Willamina City Hall
411 NE "C" St
City Of Willamina, Oregon 97132

Present at Meeting:

Mayor Ila Skyberg
City Council Rita Baller
Councilor Gary Hill
Councilor Katie Vinson
Councilor Heather Stritzke
Councilor Allan Bramall
Councilor Theresa McKnight
Staff:
City Recorder Debbie Bernard
Accountant Rochelle Roaden
Public Works Superintendent Jeff Brown
Senior Librarian Melissa Hansen
Library Admin Specialist Amber Deibel
Others:
Fred Stemmler, CPA And General Manager Recology Western Oregon
Paul Daquilante, *News-Register*

The regular meeting of the City Council of City of Willamina was called to order at 7:00 PM on June 11, 2015 at City of Willamina City Hall by Mayor Ila Skyberg.

I. Consideration of Open Issues

1. Public Hearing Proposed Rate Increase - Recology Western Oregon -
Mayor Ila Skyberg
The City Council conducted a Public Hearing to obtain public comment on a request for annual rate increase for Recology Western Oregon which is proposed to be effective July

1, 2015.

The hearing was open for comment. Jeff Stemmler from Recology spoke and stated the rate increase which was kept low as the majority of the customers live in the area.

The hearing was closed. (No one signed up for comment)

II. Review of Previous Minutes

2. Approval Of Minutes Of Regular Meeting Of May 14, 2015

Mayor Ila Skyberg

MOTION: Councilor Hill moved to approve the minutes with the correction of the name spelling for Roaden. Councilor Stritzke Seconded. Motion Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

3. Mike Nearman - State Representative R-District 23 Speaking On HB 2174

Mayor Ila Skyberg

Mike Nearman State Representative from District 23 addressed the HB 2174. He stated the intent of the legislation was to address the cities that are out of compliance with their audits. He said there are 60 or 70 cities currently out of compliance. Mike also stated that the 10% penalty really not the intention to punish but to help cities get in compliance. Mr. Nearman went over the HB specific paragraphs to educated everyone on the house bill; he stated the bill had already passed. His general consensus was that Willamina would not be penalized by the 10% as they are working actively to fix their delinquent audits. Fred Stemmler asked who wrote the bill. Mike responded by stating the background of the bill. He said when Katie Brown was secretary of State she wrote the bill; he stated that Dr. Buelle wrote part of the bill; Mike also said there were politics involved. Councilor Bramall asked where the 10% monies go. Mike stated that the money is held by the State until the City has reach compliance.

4. Willamina Sidewalk Overlay Pioneer - Natalie Jennings From Keller Associates Present To Answer Questions

City Recorder Debbie Bernard

Mayor Skyberg asked Natalie to speak; Natalie deferred to the City Recorder to explain the agreement. Debbie stated that the City had a bid opening on May 26, 2015. Keller Associates assisted in the bidding and review process. The bids all came in over the grant amount. Peter Olson our Engineer from Keller and Associates worked with Sheila Lyons form ODOT to increase the grant budget for Willamina from 122,000 to a revised \$208,644.41 and as a result of that Kellers and Associates cost also went up because of the extra effort for design and additional adjustments to meet ODOT requirements. The notice of intent to award the winning bids was introduced. So Debbie advised the Council to approve Keller Associates amendment to owner-consultant agreement. Also approve the selection of the lowest responsive, responsible bidder for each project; these contractors are North Santiam Paving and H & H Paving.

Katie had questions regarding the sidewalk and curb improvements. Natalie responded that she had a Map present to share. Katie views the map.

MOTION: Councilor Baller moved to approve the owner agreement contract. Council

Hill seconded. Motion Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

MOTION: Councilor Bramall made a motion to approve the contractors North Satiam and H & H Paving. Councilor Baller seconded. Motion Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

III. Consideration of New Business

1. Contract CCRLS #10196600, Amendment #02

Mayor Ila Skyberg

Melissa spoke and addresses the Contract. She stated that we have a 5 year contract with CCRLS. She said each year CCRLS receives a pot of money based upon property taxes in the district. This pot increases only up to 3% allowable with any taxing entity. One half of the taxes received are distributed amount member libraries based upon a formula. The formula is based on circulation and nonresidents patrons.

MOTION:

Ila asked for a motion to approve Amendment #02 to IGA #10196600 as written.

2. Contract For Land Use Planning Services With MWVCOG

Mayor Ila Skyberg

Councilor President Baller started the discussion by sharing that she attended the last Planning Commission Site Review meeting on the Willamina High School when she witness the work of the Current Planner. She said it was not up to the standards the City expects from planner. She said the town's real-estate is very sparse and we have to be very careful that the planning and approvals are done with great expertise and consideration. She felt the mistakes the planner made were not up to what we expect from a professional Planner. Denis Ulrich stood and supported Rita comments. He stated that he was at the same meeting and found 25 mistakes in the Staff Report. Rita asked the Council to consider requesting a different planner from COG for the City.

MOTION:

Councilor Baller moved to approve the Contract for Land use Planning Services with MWVCOG. Council Hill seconded. Motion Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

The Mayor directed the City Recorder to talk to COG and request a new planner.

3. Resolution #1.15.011 A Resolution Approving Proposed 2015/16 Rate Schedule For Recology Western Oregon

Mayor Ila Skyberg

MOTION:

Councilor Hill moved to accept #14.15.011 A Resolution Approving Proposed 2015/16 Rate Schedule for Recology Western Oregon. Councilor McKnight seconded. Motion

Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

Paul then asked where in the packet it shows the rate schedule. Fred Stemmler was seated in front of Paul and directed him that part in the packet.

4. City County Dinner

Mayor Ila Skyberg

Mayor Skyberg noted our upcoming City County Dinner and stated Rochelle order the plates and cups.

The Mayor also stated the Councilor Hill had resigned from the Budget Committee and thanked him for his service. She stated that she had asked Council President Baller to take the place of Chair of the Budget Committee and she accepted.

5. Council Liaison Reports

Mayor Ila Skyberg

Chamber Liaison - Ila Skyberg did not have much to add for new items with Chamber.

Library Board - Heather Stritzke noted that there was a new member to the Library Board.

YCOM Board Councilor Baller reported that her last report of salary increases at 6% was an error and should have been reported at 3%. She said they are busing working on glitches. The sheriff is working on a committee for people voices to be heard.

6. Finance Committee Minutes Of Meeting Of June 2, 2015

Mayor Skyberg

MOTION: Councilor Baller move to motion to approve the minutes of the Finance Committee Meeting of June 2, 2015. Councilor Hill seconded. Motion Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

7. Recommendation Of The Finance Committee To Purchase Code Enforcement A Vehicle
Mayor Skyberg

MOTION: Councilor Stritzke made the motion to approve the purchase of a vehicle to be used for code enforcement. Councilor Bramall seconded. Motion Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

8. Planning Commission Report

Dennis Ulrich

Dennis reported that he and Justin are working on Article 4. Justin is working on finding how everything fits in the C-1 zone.

9. City Recorder Report

Debbie Bernard

The City Recorder Debbie Bernard reported that she completed a 4 Day Elements of Effective Supervision presented by the League of Oregon Cities. The 4 day class was in line with the current duties.

She also reported that the Sherriff approved the use of the substation office in the City Hall for Code Enforcement.

Also she asked the Council to approve opening the office on Wednesdays as it was no longer need to be closed. Previously it was closed due to working on the audits. At the present time the Accountant and CFO are working on the audits.

MOTION:

Councilor Hill moved to accept the recommendation. Councilor McKnight seconded. Motion carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

10. The Council appointed Vickie Goff, a 36-year resident of the city, to the library board. One vacancy remains on the five-member board, whose members serve four-year terms.

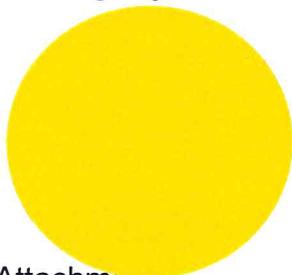
MOTION: Councilor Hill moved to accept Vickie Goff to Library Board. Councilor Stritzke seconded. Motion Carried unanimously, with Councilors Baller, Bramall, Hill, Vinson, McKnight and Stritzke voting aye.

IV. Agenda and Time of Next Meeting

The next meeting will be held at 7:00pm PM on July 9, 2015 at:
City of Willamina City Hall Chambers
411 NE "C" Street
Willamina, Oregon 97396

The agenda for the next meeting is as follows:
Audit Update and Progress

Meeting adjourned at 8:30 pm.



Attachments

Ila Skyberg, Mayor

Attest:



Debra J Bernard



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