Mayor Corey L Adams

Council Members:

Councilor St Onge St Onge, Council President
Councilor Baller Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Councilor Vinson Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder, *Sue C Hollis*
Library: *Melissa Hansen & Denise Willms*
Office Coordinator: *Debra Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

Present:
Mayor Adams
Councilor Baller
Councilor Bramall
Councilor Hill
Councilor Vinson
Councilor St Onge
Councilor Stritzke

Absent:
Honorary Councilor Woodward

City Staff Present:
Debra Bernard, Office Coordinator
Jeff Brown, Public Works Director
Denise Willms, Youth Services Librarian
Sergeant Russ Vandewettering, YC Sheriff's Office

Others Present:
Paul Daquilante, *News-Register*
Planning Commissioner Dennis Ulrich
Craig Johnson, Citizen
Greg Kruchok, Citizen
Jacqueline Haworth, Citizen

As Amended 08/14/14 (see p 3)

WILLAMINA CITY COUNCIL REGULAR MEETING

Thursday, July 10, 2014
7:00 PM

I. Flag Salute

Mayor Adams called the meeting to order at 7:03 pm. The Pledge of Allegiance was recited.

II. Roll Call

Debra Bernard, Office Coordinator, conducted the Roll Call. A quorum was present.

III. Approval of Minutes

1. Regular Meeting of June 12, 2014

Councilor Baller had a correction on page 8, item XI,2,a. She said it was her intention that the Chamber use the building, not purchase it, but only pay an annual electricity bill in lieu of rent.

Councilor St Onge **moved** to approve the minutes of the Regular Meeting of June 12, 2014 with corrections on page 8 of XI,2,a.

Councilor Strizke **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Stritzke, St Onge, and Vinson voting aye.

IV. Public Input

None.

V. Old Business

1. Discussion of Code Enforcement Polices (Verbal)

Councilor Baller expressed appreciation for code enforcement services concerning tall grass on Willamina drive. She said "Thank You" to Deputy Kent Stuart for the follow thru. Deputy Stuart responded that he wanted to thank Jeff Brown from Public Works for assisting.

Councilor Baller commented that she anticipated discussing the issue of code enforcement in a work session not at City Council meeting. Several other councilors had the same comment.

Councilor St Onge said the next work session date would August 28th 2014 and they could discuss Code Enforcement at that work session. Mayor Adams then moved on to the next items on the agenda.

VI. New Business

1. Declaring a Public Nuisance at 725 NE C Street and Authorizing Abatement.

Deputy Stuart stated he reviewed pictures and made comments on the abatement. Stuart said there two notes on the property one with Wells Fargo is satisfied. He is coming to Council to ask permission to abate it. Deputy Stuart said this way the City can get it cleaned up. Councilor St Onge asked Deputy Stuart if he was aware the owner was Tribal. Deputy Stuart said he has located her with the assistance of the financial institution.

Mayor Adams called for a motion.

Councilor Hill moved to Declare a Nuisance to Exist at 725 NE C Street (Tax Lot Number R6701AC 1300) and Authorize its Abatement.

Councilor Baller **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Vinson, St Onge, and Stritzke voting aye.

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2. Resolution #14.15-001, A Resolution Extending Workers' Compensation Coverage to Specified Volunteers of the City of Willamina

Mayor Adams called for a motion.

Councilor St Onge moved to adopt Resolution #14.15-001. A Resolution Extending Workers' Compensation Coverage to Specified Volunteers of the City of Willamina

Councilor seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Vinson, St Onge, and Stritzke voting aye.

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3. Proposal to Form Library District Timeline (Information Only)

No discussion.

VII. Mayor's Report

Mayor Adams stated he was the host of the Egg Drop and the Logging Show and it was "outstanding". He said he had the opportunity to drop eggs from 70 feet high from the West Valley Fire District Ladder Truck. Also, he stated that at the Logging Show there was "lots of testosterone".

Mayor Adams noted that we have the music fest coming up. Councilor Vinson said it starts on Friday afternoon. Mayor Adams said he would be up on stage. Councilor Vinson said that Sunday of the music festival no one is at the gate so the community is welcome to attend and enter for free and have breakfast burritos and slow train coffee and hear 3 different bands. It's a chance for the community to get acquainted. Mayor Adams added on Friday and Saturday he will be the greeter. Councilor Vinson also added there would be a shuttle.

VIII. Council Liaison Reports

1. Chamber Liaison (Councilor St Onge)

Councilor St Onge reported that at the last meeting, Commissioners Springer and Starrett came to showcase a printed pamphlet called Grow Yamhill County. They explained how they now spend economic development funds which are really lottery funds. City governments can request grants of up to $10,000. You can go on line and see an application to for economic development funds. The Chamber discussed using an outside vender to maintain the flower baskets. The Chamber Dinner is coming up. The cost is $12.00 and it should be lots of fun.

~~Mayor Adams asked the Councilors if anyone from City Council attended Chamber Board Meetings. The general response was no!~~ *(As amended 8/14/14)*

2. School Board Liaison *(None)*

Mayor Adams asked the Councilors if anyone from City Council attended ~~Chamber~~ School Board Meetings. The general response was no! *(As amended 8/14/14)*

3. YCOM Board (Councilor Baller)

At this time, Mayor Adams introduced Tim Borman. Mr Borman introduced himself to the Council. He was representing "Your Community Mediators of Yamhill County." This organization provides services throughout the County and he was present to ask Council for $606 to support the organization. He gave a brief overview of their activities, and focused on a program with which he has been involved called "Teaching Peace." He went on to thank the Council for their past support and noted that this year they lost two of their largest contributors, Nike and United Way. Councilor St Onge asked what was budgeted for contributions. Debra Bernard did not know, but passed her a copy of the current budget. Mayor Adams apologized for his misunderstanding that Mr Borman was with YCOM and asked that the information be brought back to the Council at the next meeting, along with the amount contributed in the past.

Councilor Baller reported that YCOM approved the budget as proposed by the Budget Committee with a 6% increase.

Councilor Baller reported on an incident in her neighborhood where she had called 911 for assistance. In conversation with the dispatcher, she said she did not know the address in question. Councilor Baller asked for an updated map such as the one at City Hall.

Councilor Hill moved to give YCOM a copy of the City Planning Map that has addresses and tax lots.

Councilor St Onge seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Vinson, St Onge, and Stritzke voting aye.

Brief discussion occurred about the cemetery project to locate plots with ground penetrating radar. Councilor St Onge noted that she understood that the Tribe was involved with the project. Debra Bernard noted that we had provided a satellite image of the cemetery, but she had no knowledge of the status of the project.

IX. Council Committee Reports

1. Finance Committee

a. Minutes of Meeting of July 1, 2014

Mayor Adams asked for a motion to approve the July 1, 2014 minutes.

Councilor Hill asked that Council receive a financial report of monthly expenditure and income vs budget at each City Council meeting. He

indicated that he had talked with Sue Hollis, City Recorder, and she had said this reported could be prepared easily from the system.

Councilor Hill moved that the City Council be provided a monthly report of expenditures and income vs. budget.

Councilor Baller seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Vinson, St Onge, and Stritzke voting aye.

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b. Report of Bills Paid – June 1-30, 2014

Mayor Adams called for a motion.

Councilor St Onge moved to pay the bills.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Vinson, St Onge, and Stritzke voting aye.

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c. Replacement of City Recorder during Medical Leave *(Councilor St Onge)*

Councilor St Onge said she contacted the president of the Oregon Municipal Recorders Association who gave her a few names. Debra Bernard apologized for not explaining why she was present tonight. She reported that Hollis had a medical appointment and was home with her legs elevated per doctors orders. Bernard went on to state that Sue will not know the date of her leave until the end of July.

Councilor St Onge said as soon as we know the date we can probably get a retired City Recorder to fill in for $20-$30 dollars an hour. Discussion followed.

Councilor Hill offered a different thought -- that we train Debbie Bernard for some duties and bring in a part time CPA to work on the audit. Mayor Adams said if we have Debbie do more we need to pay her more. Councilor St Onge said it is unfair to ask Debbie and Amber do more. Debbie responded that adding more duties would push back the audit work further. The auditors have set dates that we need finish those goals. Debbie said Amber is quite talented so duties will have to shift to her while Debbie took over Sue duties. Debbie said the person that would be most help would be someone that has an accounting background. Debbie stated that her recommendation is to not get more behind before Sue returns.

Jeff Brown suggested that the Finance Committee meet with Sue Hollis and Debbie Bernard to discuss a recommendation to Council. It was decided that the Finance Committee would meet Monday at 4:00 and would follow-up with Council on their discussions.

2. Public Works Committee *(no meeting)*

3. Planning Commission Report (Commissioner Ulrich)

Commissioner Ulrich reported that they finished Chapters 1 and 5. They are two-thirds of the way through Chapter 3. They should have a first draft of Chapter 2 done on Monday. They are now over halfway finished with the rewrite of the Code. They are up to landscaping -- one of the most difficult chapters – but it is moving ahead on a regular basis.

X. Reports of City Officers

1. City Recorder – none

2. Public Works

a. Monthly Report

Jeff Brown reported that the Cities has had extremely high usage of water, much more than usual. He reported that he has borrowed Sheridan's leak detention system that is better than our and will be checking for leaks.

Discussion followed about traffic for the Wildwood Music Festival. Councilor Vinson explained that she has asked ODOT if it was OK to use the city's signs for Pedestrian and Congestion Ahead during the Wildwood Music Festival. In the past, they have had to drive to Portland in the past to rent them. The Mayor called for a motion.

Councilor St Onge move to motion to allow the Wildwood Music Festival to use the city-owned Pedestrian and Congestion Ahead signs.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Vinson, St Onge, and Stritzke voting aye.

Jeff Brown reported that the city has received a grant from our insurance carrier and one of the things purchased was a defibrillation which is located at the library. Councilor Baller asked who has been trained to use it. Brown responded all City staff.

3. Library

a. Library Board – no discussion
b. Library Statistics (May 2014) no discussion
c. Books on Tape Acquisition no discussion

d. Youth Services Librarian Report *(Verbal)*

Denise Willms, Youth Services Librarian, noted that the library has the defibrillator because there was a good, accessible wall for it and the library is open longer hours for access.

Willms reported that they dropped 60 eggs packaged by children during the egg drop. She gave parents the excess eggs. In addition, the egg drop was extra exciting as the ladder truck and firemen were present. It was kept a surprise and the kids were very excited. Also noted she has pictures of the Mayor dropping the eggs from top the fire truck. The Fire Department will be here on the 29th of July for stop drop and roll safety training. Denise Willms said this year has been a good program.

4. Sheriff's Office

a. Code Enforcement Report – June 2014 *(handout)*

Mayor Adams called attention to the handout report (attached hereto and made a part hereof) and asked is there anything the council should know. Deputy Stuart noted that he continually goes back to the similar or same violators for tall grass.

Deputy Stuart stated that he wants to compliment Jeff Brown and his staff for making the downtown look great for the upcoming events. He also said he wanted to compliment BLM for keeping their property up. He said he received information from BLM that said they will take care of everything inside the fence and the city will be responsible to take care of everything outside. Councilor St Onge asked is there any agreement with any community group to take care of the property around BLM. Deputy Stuart said he is not aware of any. He said he was hired in 2008 by Sam Sasaki. He said he went to the Wildwood owners and others in the community that may have been involved with it and they did know either. Deputy Stuart said he gets calls from Gary Brooks that the property is not kept up. At this time the property looks good.

Councilor St Onge commented on the statement Deputy Stuart made that he returns to the same properties. She said it is her understanding that our directives from council are to be kinder instead of firm and NOT issue tickets right? So as a Council, she felt that we need to decide to be more firm so that Deputy Stuart does not have to go back regularly. Deputy

Stuart said he goes around the city in his car often to find violators. Councilor St Onge asked for code enforcement topic be discussed at the next work session. Councilor Hill said that he believe this same conversation was discussed 3 months ago on habitual offenders. She said it was her recollection was that it was about abandoned houses. Mayor Adams stated that this discussion can continue at the next meeting in August.

b. Crime Summary – June 2014

Sergeant Vandewettering shared that he was going on vacation in the next week. Next, he suggested moving the vendors for the 4th of July in next year to the lot where the old fire station used to be. Also, he said for him the 4th of July committee was good to work with and that the Parade went well. He commented on the volunteers and said they were fantastic. He said Jeff Brown is specifically was wonderful. He said when he asked Brown for something he has it taken care of. Sergeant Vandewettering said he is very appreciative of Jeff. The Council then stated to Jeff "Thank You".

Mayor Adams asked what is happening with all the assaults. He said he could not tell them why specifically; there are several factors.

XI. Adjourn

Mayor Adams called for a motion to adjourn.

Councilor St Onge moved to adjourn.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Vinson, St Onge, and Stritzke voting aye.

Meeting adjourned at 8:10 pm.

Corey Adams, Mayor

Attest:

Sue C Hollis, City Recorder

CITY OF WILLAMINA

CITY COUNCIL ROLL CALL FORM - 2ND QUARTER 2014

NAME	VENDOR #	July-14									STIPEND FOR QTR
		10-R		24-WS	8-R		22-BC	12-R		26-S	
MAYOR ADAMS		✓									N/A
COUNCILOR BALLER	BALLR	✓									
COUNCILOR BRAMALL	BRMLL	O									
COUNCILOR HILL	GHILL	✓									
COUNCILOR ST ONGE	SONGE	✓									
COUNCILOR STRITZKE	STRIT	✓									
COUNCILOR VINSON	VINSO	✓									
H COUNCILOR WOODWARD	WOODW	O									
PLANNING COMMISSIONERS											
COMMISSIONER HAMILTON											
COMMISSIONER BROWN											
COMMISSIONER STRITZKE											
COMMISSIONER ULRICH											
COMMISSIONER VACCAREZZA											
BUDGET COMMITTEE CITIZEN MEMBERS											010-100-6010
	JAMES BROWN										
	ROBERT HOLLINGER										
	VERN HOLSTAD										
	CRAIG JOHNSON										
	THERESA MCKNIGHT										
	KEVIN NORTNESS										
	ILA SKYBERG										
	APRIL WOODEN										
QUORUM PRESENT?		Y			Y		Y	Y		Y N	

F/CITY COUNCIL/ROLL CALL FORM.2014

R	REGULAR MEETING
S	SPECIAL MEETING
E	EMERGENCY MEETING
W	WORK SESSION
BC	BUDGET COMMITTEE

COUNCILOR STIPEND - $15/00 PER MEETING
MAYOR STIPEND - $73.91/MONTH

COUNCILOR STIPEND DUE - 15TH OF MONTH FOLLOWING THE END OF THE QUARTER
MAYOR STIPEND DUE - 15TH OF EACH MONTH

SIGN IN SHEET
PUBLIC INPUT
~~BUDGET~~ COMMITTEE MEETING

To be part of Public Input at the ~~Budget Committee~~ City Council meeting, interested persons will need to sign in before the session starts. Each person will be given three (3) minutes to present their comments, suggestions, or input.

MEETING DATE: THURSDAY, July 10, 2014, 2014

Name	Address	Phone Number
TIM BORMAN	Your Community Mediators	503.949.8883

Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Katie Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder, *Sue C Hollis*
Library: *Melissa Hansen & Denise Willms*
Office Coordinator: *Debra Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

WILLAMINA CITY COUNCIL REGULAR MEETING

Thursday, July 10, 2014
7:00 PM

I. Roll Call

II. Flag Salute

III. Approval of Minutes
1. Minutes of Regular Session of June 12, 2014

IV. Public Input

V. Old Business
1. Discussion of Code Enforcement Policies *(Verbal)*

VI. New Business
1. Declaring a Public Nuisance at 725 NE C Street and Authorizing Abatement
2. Resolution #14.15-001, A Resolution Extending Workers' Compensation Coverage to Specified Volunteers of the City of Willamina
3. Proposal to Form Library District Timeline *(Information Only)*

VII. Mayor's Report

VIII. Council Liaison Reports
1. Chamber Liaison (Councilor St Onge)
2. School Board Liaison *(None)*
3. YCOM Board (Councilor Baller)

IX. Council Committee Reports
1. Finance Committee
   a. Minutes of Meeting of July 1, 2014
   b. Report of Bills Paid – June 1-30, 2014
   c. Replacement of City Recorder during Medical Leave *(Councilor St Onge)*
2. Public Works Committee *(no meeting)*
3. Planning Commission Report (Commissioner Ulrich)

X. Reports of City Officers

1. **City Recorder**
2. **Public Works**
   a. **Monthly Report**
3. **Library**
   a. **Library Board**
   b. **Library Statistics (May 2014)**
   c. **Books on Tape Acquisition**
   d. **Youth Services Librarian Report** *(Verbal)*
4. **Sheriff's Office**
   a. **Code Enforcement Report – June 2014** *(handout)*
   b. **Crime Summary – June 2014**

XI. Adjourn

Next Council Meeting Dates
Regular Session – August 14, 2014 (7:00 pm)
Work Session – August 28, 2014 (7:00 pm)

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council Chambers are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

F/CITY COUNCIL/AGENDAS/2014-2015/2014-07-10.CCAGENDA.REGULAR MEETING

Mayor Corey Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill, Jr
Heather Stritzke
Katie Vinseon
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder, *Sue C Hollis*
Library: *Melissa Hansen & Denise Willms*
Office Coordinator: *Debra Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

WILLAMINA CITY COUNCIL REGULAR MEETING
Thursday, June 12, 2014
7:00 PM

Present:	Absent:	City Staff Present:	Others Present:
Mayor Adams Council President St Onge Councilor Baller Councilor Bramall Councilor Hill Councilor Stritzke Honorary City Councilor Woodward	Councilor Vinson	Sue Hollis, City Recorder Jeff Brown, Public Works Director Denise Willms, Youth Services Librarian Sergeant Vandewettering, YC Sheriff's Office	Marguerite Alexander, *The Sun* Paul Daquilante, *News-Register* Fred Stemmler, General Manager, Recology Western Oregon Commissioner Dennis Ulrich, Willamina Planning Commission

I. Roll Call

Mayor Adams called the meeting to order at 7:05 pm. City Recorder Sue Hollis called the role. A quorum was present.

II. Flag Salute

The Pledge of Allegiance was recited.

III. Approval of Minutes *(Minutes currently under construction!)*

Sue Hollis apologized that the minutes were behind. Other staff and a City Councilor are hard at work on getting them transcribed.

Note: *There were 5 separate Public Hearings scheduled for this date. Each was scheduled 15 minutes apart. There were no members of the public present to testify on any hearing except one. Mayor Adams opted to work down the regular agenda in between the hearings. To keep the continuity for the reader of these minutes, I have kept the order of the agenda as published.*

IV. Public Hearings

1. Proposed Water & Sewer Rate Increases – City of Willamina – 7:00 pm

At 7:05 pm, Mayor Adams opened the public hearing to obtain public comment on a 5% increase starting with the June 16-July 15, 2014 billing. There were no members of the public present to testify and no members of City Council had comments or questions. The hearing was closed at 7:06 pm.

2. FY 2014/15 Budget Hearing – 7:15 pm

At 7:15 pm, Mayor Adams opened the Budget Hearing for the purpose of obtaining public comment on the budget for the fiscal year beginning July 1, 2014 as approved by the Budget Committee. There were no members of the public present who wished to testify at the hearing. There were no questions or comments from Council. The Budget Heariing was closed at 7:17 pm.

3. Proposed Use of State Revenue Sharing Funds in FY 2014/15 Budget – 7:15 pm

At 7:17 pm, Mayor Adams opened the Public Hearing for the purpose of obtaining public comment on the proposed uses of State Revenue Sharing Funds in the budget for the fiscal year beginning July 1, 2014. These funds are proposed to be used to assist with the cost of street lighting. There were no members of the public present who wished to testify at the hearing. There were no questions or comments from Council. The public hearing was closed at 7:18 pm.

4. Proposed Rate Increase – Recology Western Oregon – 7:30 pm

At 7:32 pm, Mayor Adams opened the Public Hearing for the purpose of obtaining public comment on a request for an annual rate increase for Recology Western Oregon which is proposed to be effective July 1, 2014. The rate increase is expected to be 1.5%.

Fred Stemmler, General Manager of Recology Western Oregon, was present. He reported that the actual increase would be 0.9%. The 1.5% was actually a sort of place holder until the CPI was published. Sue Hollis asked if the rates received June 1, 2014, were the actual new rates. Stemmler confirmed that this was the case. The increase will be about $.12 per month on the most common rate (30 gallon) and the 90 gallon would go up $.20/month.

There were no members of the public present to testify at the hearing and no members of Council had comments or questions. Mayor Adams closed the Public Hearing at 7:35 pm.

Councilor Baller asked the status of expanding the landfill. Mr Stemmler responded that they do not own the landfill. They do collect and divert waste to the facility. He noted that he has kept abreast of the issues and it does appear that the expansion will go forward. This will give them another 20 years. It will include a recycle center which, although it was not owned by Recology, he urged people to use it to keep as much waste as possible out of the landfill. Councilor Baller asked if his recycling center took window glass. He responded that it did and gave directions to the facility.

5. **Ordinance #657, Declaring & Correcting a Scrivener's Error in the City of Willamina Zoning Map**

At 7:40 pm, Mayor Adams opened a public hearing on Ordinance #657, Declaring and Correcting a Scrivener's Error in the City of Willamina Zoning Map. This will correct the map on tax lot numbers R6701DB-00301 and R6701DB-00500 on SW Main Street. This correction will not change the zoning on either property. It will merely correct the City's map to the same zoning shown on the map at the Department of Land Conservation and Development dated 1987.

Commissioner Ulrich noted that this change would result in the two properties having two different zones on each of them. He asked if anyone knew why this was done. Sue Hollis responded that she had asked the planner to check this out, but could not determine why it happened. It was done in 1987. Ulrich went on to note that the front part of each property is zoned Commercial Residential and the back part is Residential. Hollis noted that on the City's map, the second lot is currently shown as public space which is incorrect.

Mayor Adams closed the public hearing at 7:43 pm.

V. Public Input *(7:07 pm)*

None.

VI. Proclamation

Mayor Adams presented Sherry and Clyde Dawkins with a Proclamation (copy attached hereto and made a part hereof) declaring the last Saturday in June as "Total Destruction Racing Day." The Mayor and Council members thanked the Dawkins for their hard work in putting on this event each year to raise funds for the 4th of July fireworks. Clyde Dawkins thanked the Council and noted that they have a lot of fun doing this each year. Those assembled at the meeting gave them a big round of applause.

VII. Old Business

1. FY 2014/15 Police Services Contract Renewal

Sue Hollis noted that this had come to Council previously, but they had wanted to wait until after the budget went to the Budget Committee to take action. Councilor St Onge stated that she was comfortable with the police services part of the contract but did not want to increase Code Enforcement. Following discussion, it was decided to move ahead with the contract and revisit the issue of Code Enforcement later.

Councilor Baller **moved** to approve the FY 2014/15 Police Services Contract Renewal.

Councilor Stritzke **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

Councilor Baller **moved** that Council sit down with Sergeant Vandewettering and Deputy Stuart to review the current Council's wishes on code enforcement activities.

Councilor Hill **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

Sue Hollis recommended that this be done in a Work Session. Councilor Hill suggested the next Work Session. Hollis responded that neither Deputy Stuart or the Mayor would be in town for that meeting. She noted that there is an item later in the agenda on future Work Session topics.

VIII. New Business

1. CCRLS IGA #10196600, Amendment #01

Sue Hollis called attention to the agenda memo and briefly reviewed the background on this item. The City will get less from CCRLS this year than anticipated. It will impact the budget, but we will just have to monitor this closely.

Councilor St Onge **moved** to approve CCRLS IGA #10196600 Amendment #01.

Councilor Hill **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

2. Contract for Land Use Planning Services with MWVCOG

Sue Hollis called attention to the agenda memo and briefly reviewed its contents. The contract will increase $1 per hour for Planning Services for the upcoming year. She noted that the City will have a new planner. Marjorie Mattson retired at the end of May.

Councilor Hill **moved** to approve the Contract for Land Use Planning Services with the MWVCOG.

Councilor Bramall **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

3. Resolution #13-14.013, A Resolution Modifying the Master Services Agreement with US Bank

Sue Hollis asked Councilor Hill to review the background for this item. Councilor Hill noted that for personal reasons he needs to change his official signature to "Gerald" to match his birth certificate, instead of "Gary" which is the name he has used since he was six weeks old. This will necessitate a change in our bank Master Services Agreement since his official signature will change.

Councilor St Onge **moved** to adopt Resolution #13-14.013, A Resolution Modifying the Master Services Agreement with US Bank.

Councilor Stritzke **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

At 7:15, Mayor Adams opened Public Hearings #2 and #3 (see above).

4. Resolution #13-14.014, A Resolution Declaring the City's Election to Receive State Revenues *(7:18 pm)*

Councilor Hill **moved** to adopt Resolution #13-14.014, A Resolution Declaring the City's Election to Receive State Revenues.

Councilor Stritzke **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

5. **Resolution #13-14.015, A Resolution Approving Proposed 2014/15 Rate Schedule for Recology Western Oregon**

Deferred until after public hearing. At 7:43 pm, Mayor Adams asked for a motion to approve the rate schedule.

Councilor St Onge **moved** to adopt Resolution #13-14.015, A Resolution Approving Proposed 2014/15 Rate Schedule for Recology Western Oregon.

Councilor Baller **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

6. **Resolution #13.14-016, A Resolution Increasing Rates for the Use & Sales of Water and Sewer Services**

Councilor St Onge **moved** to adopt Resolution #13-14.016, A Resolution Increasing Rates for the Use & Sales of Water and Sewer Services.

Councilor Stritzke **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

7. **Ordinance #657, An Ordinance Correcting Scrivener's Error in City of Willamina Zoning Map and Declaring an Emergency**

Deferred until after the public hearing. At 7:45 pm, Mayor Adams returned to this item on the agenda. Sue Hollis noted that the first step to adopt the ordinance would be to determine if any Councilor present wishes to have it read into the record.

Councilor St Onge **moved** to read Ordinance #657 into the record by title only.

Councilor Hill **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

Councilor St Onge read Ordinance #657, An Ordinance Correcting a Scrivener's Error in the City of Willamina Zoning Map and Declaring an Emergency into the record by title only on first reading.

Councilor Baller **moved** to approve the first reading of Ordinance #657, An Ordinance Correcting a Scrivener's Error in the City of Willamina Zoning Map and Declaring an Emergency.

Councilor Bramall **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

Councilor St Onge read Ordinance #657, An Ordinance Correcting a Scrivener's Error in the City of Willamina Zoning Map and Declaring an Emergency into the record by title only on second reading.

Councilor St Onge **moved** to approve the second reading and adoption of Ordinance #657, An Ordinance Correcting a Scrivener's Error in the City of Willamina Zoning Map and Declaring an Emergency.

Councilor Bramall **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

8. Changes in June 26, 2014 Special City Council Meeting and Work Session

Sue Hollis noted that the auditors have asked not to appear during the upcoming Special Meeting on June 26th, not at the work session. As a result, there is no topic for the work session scheduled for that night. The other part of the Work Session for that night was to be on the Water Master Plan but Peter Olsen, City Engineer, will be out of town and unable to attend. She asked Council if they wished to cancel the Work Session or select another topic. She noted that the League of Oregon Cities (LOC) has asked them to identify their top 4 legislative priorities for the upcoming Legislative Sessions. Mayor Adams noted that he will be out of town that night. It was the consensus of Council to do the LOC request at the Work Session on June 26.

9. WAVE Broadband Rate Adjustment Notice *(Information Only)*

No discussion.

IX. Mayor's Report

Mayor Adams noted that the 4th of July festivities are approaching and urged everyone to participate. He will be the host for the Logging Show this year. He will be competing in Idaho on the 20th in an invitational River Surfing event. The next weekend he will be in California at an ocean surfing event. On July 8th, he will be dropping the eggs in the Annual Egg Drop.

X. Council Liaison Reports

1. Chamber Liaison (Councilor St Onge)

Councilor St Onge reported that Yamhill County Commissioner Allen Springer attended the meeting. He is developing an Economic Development Board and was seeking assistance from other business owners in the County to promote economic development.

The County has hired a contractor. There is a website and a paper pamphlet on Growing Yamhill County will be launched on Tuesday. The Wildwood Café and Hotel is in the pamphlet. There is a dinner for the West Valley Community Campus at the Lutheran Church on the 21st. There is an opportunity for a non-profit in Willamina to earn $750 by helping out at Cycle Oregon. If anyone is interested, they should contact her. The Chamber has been offered approximately $5,000 worth of marketing assistance for the City of Willamina. They are also working on signs for the highway that say "Food, Gas, Lodging."

2. School Board Liaison (None)

3. YCOM Board (Councilor Baller)

Councilor Baller reported that their meeting last month was cancelled and the next one is scheduled for next week. They have not adopted their budget for the upcoming year.

XI. Council Committee Reports

1. Finance Committee *(no meeting)*

a. Report of Bills Paid – May 1-31, 2014

Councilor Hill moved to approve the Report of Bills Paid for May 1 thru 31, 2014.

Councilor Bramall **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

2. Public Works Committee

a. Minutes of Work Session of May 27, 2014

Councilor Baller noted that discussion had occurred about asking the Chamber if they wished to consider purchasing the old City Shop on NW Main or taking over the maintenance and paying the electric bill in exchange for the use of the premises.

She felt that a formal agreement of some type was needed that outlined the responsibilities of each party and what could and could not be stored on the property or how it must be stored, such as manure. She also suggested a timeline of no more than 5 years. This would allow both parties to review it to see if either of their needs had changed. Councilor St Onge reported that the Chamber had discussed this and would take over the maintenance and pay an annual check for electricity charges in lieu of rent. They recommended that a Letter of Understanding be developed outlining the arrangement. Councilor St Onge will provide a sample to the City Recorder.

Councilor St Onge **moved** to approve the minutes of the Public Works Committee Work Session of May 27, 2014 as written.

Councilor Hill **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

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3. Planning Commission Report (Commissioner Ulrich)

Commissioner Dennis Ulrich reported that they have finished up civic spaces and are moving on to road circulation. There is a public works document that takes care of all of that (City of Salem Public Works Standards). The document will refer to it and it is available on line. Their next task will be landscaping standards.

At this time (7:32 pm), Mayor Adams returned to Public Hearings #4 and #5(see above).

XII. Reports of City Officers

1. City Recorder

Sue Hollis reported that a problem had occurred when the auditors came in for field work last week. The audit adjustments were posted correctly, however, the year end reports were out of balance. Staff is working to determine what happened and correct the problem. In the meantime, field work on the audit has stopped.

Hollis reported on a training session she had attended that morning put on by the City's audit firm, Boldt, Carlilse + Smith. There is a new requirement that government entities must show the impact of their share of the PERS retirement fund beginning in 2015. This could have a negative impact on the City's financial reports since they will show as liabilities. She will keep Council informed as we know more about this issue.

2. Public Works

a. Monthly Report

Jeff Brown, Public Works Director, reported that the focus this month will be on getting the town spruced up for the 4th of July, including painting curbs and clean-up.

He reported that they have been struggling this last week to keep up with water usage. We are not down, but are using as much as we are making. Staff located two service lines that are leaking on our side today and they will address them early next week. They will be checking for other leaks as well to assure that we keep on top of this.

Brown reported that our summer help has turned out to be a good worker.

Discussion followed about the planting area in front of the BLM Shop and who was responsible to weed it. Attention was also called to the window decorations around town.

3. Library

a. Library Board *(no meeting)*

b. Library Statistics (1st & 2nd Quarter)

No discussion.

c. Youth Services Librarian Report

Councilor St Onge asked a question about why there were no expenses for the Library for May. Sue Hollis responded that the Library was told not to purchase books in June because there is no money left in that department. They are, however, waiting for July 1 to push the button!

Denise Willms, Youth Services Librarian, reported that the lizard man will be here for Summer Reading on Tuesday. She purchased a small canopy for use during the program as well. She will be doing crafts in the park as well during the summer. She also reported on a program for college savings that will provide a $529 college savings account start for those who enter the drawing and, if one of our patrons wins we get $500 for the children's section.

1) June 27, 2014 Family & Youth Benefits Fair

Willms called attention to the agenda memo from the Yamhill County Heath and Human Services Department and gave a brief report on the upcoming Family & Youth Benefits Fair.

She noted that she would be happy to take any information, brochures, etc., from other Willamina groups to the event. Councilor St Onge stated that she had some information that could go.

4. Sheriff's Office

a. Code Enforcement Report – May 2014
b. Crime Summary – May 2014

No discussion.

Sergeant Vandewettering gave a brief report on the portable speed radar unit that was placed at a couple of locations around town recently. This instrument can collect data that helps in identifying "trouble spots" and can also be set to light up when someone is exceeding the speed limit. It was brought in because of a complaint on Barber Street, but the location picked for the equipment was not the best because it picked up traffic on a higher street. Sue Hollis reported that the man who had made the complaint about speeding on Barber had stopped by City Hall recently to thank the Sheriff's Office for their quick response. He felt that it made a difference even if it wasn't registering correctly. People at least paid attention to their speed. Councilor St Onge asked how we can request it for a specific location. Vandewettering responded that they should contact him. Discussion followed about how the unit works.

A car was stolen here in Willamina, but it was recovered about 7 minutes after it was stolen. Getting ready for the 4th of July, one of his biggest concerns is pedestrians crossing Main Street downtown. He will be talking with the event Committee about having some kind of crossing assistance. He felt it might be better to have these booths all on the same side of the street. Mayor Adams asked how many officers would be on duty this weekend. Vandewettering responded that there would be 3 for the parade and 2 after that. Discussion followed about issues related to the 4th in the past. They will be watching closely for illegal fireworks. Councilor Baller asked him to pass on her thanks to the Code Enforcement Officer for getting the high grass up near the water tank and other nearby neighborhoods mowed. Discussion followed.

XIII. Adjourn

Councilor St Onge **moved** to adjourn

Councilor Hill **seconded.** Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, and Stritzke voting aye. (Councilor Vinson absent)

Meeting adjourned at 8:12 pm.

Corey Adams, Mayor

Attest:

Sue C Hollis, City Recorder

F/CITY COUNCIL/MINUTES/2014-2015/2014.06-12.REGULAR SESSION.CC

Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Katie Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder: *Sue C Hollis*
Library: *Melissa Hansen & Denise Willms*
Office Coordinator: *Debra Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

MEMO TO: **CITY COUNCIL**

DATE: **July 10, 2014**

FROM: **SUE HOLLIS, CITY RECORDER**

SUBJECT: **DECLARING A NUISANCE TO EXIST AT 725 NE C STREET (TAX LOT NUMBER R6701AC 1300)**

Background

1. Attached is a report from Deputy Kent Stuart, the City Code Enforcement Officer, regarding the issues with the subject property. This property has not been maintained since November 2011 when a fire destroyed the interior of the house. It is our understanding that the owner now lives in eastern Oregon.

2. In accordance with the attached Section 93.12 (Abatement by City) of the Municipal Code (hereafter called "Code"), the Chief of Police of the city or the Council must determine that a nuisance exists. Since we no longer have a Chief of Police, the responsibility falls to City Council.

3. If the Council concurs that a nuisance exists, a letter will be sent to the owner of the property directing her to abate the nuisance within ten (10) days. The letter will also be posted on the property. If she does not believe that a nuisance exists on the property, she has the right to appeal that decision with a written statement within that 10-day timeframe. The written statement would then be referred to the next regular Council meeting for a hearing.

4. If the owner does not protest the abatement within the 10 day time period, the City will contract to have the tall grass and weeds removed from the property. The costs, plus a 5% administrative fee, will be billed to the property owner. At this stage, there is an opportunity for the owner of the property to object to the cost and provide a written statement as to why they believe it is not correct. This would then come to the Council at their next regular meeting for a hearing. At that meeting, Council would finalize the assessment and enter the amount as a lien on the docket of city liens and with Yamhill County. Interest on the lien is set in the Code at 9% per annum and will begin to accrue 30 days after the entry of the lien in the lien docket.

5. No funds were included in this year's budget for abatement, however, this property is in a residential area and will only continue to get worse because there is no one taking responsibility for it. We do not have an estimate of what it will cost to abate this property, but the back yard, at least will not be able to be mowed with a standard mower. I would estimate that it will cost several hundred dollars at least. There is $8,200 in the General Fund Contingency that could be used if Council so desires.

Recommendation

Based upon the information provided by Deputy Stuart, staff recommends that the City Council declare that a nuisance exists at 725 NE C Street (Tax Lot Number R6701AC 01300), said nuisance being tall grass and weeds in violation of Section 93.07(B)(5), and authorize abatement of the property by the City in accordance with Section 93.12 of the Willamina Municipal Code.

Attachments

1) Report dated July 3, 2014, from Deputy Stuart w/Photos
2) Section 93.19-93.99, Willamina Municipal Code

F/CODE ENFORCEMENT/ABATEMENT/CCMEMO.725 NE C ST.07-10-14

July 3, 2014

Property owner:

Valorie C. Sheker
P.O. Box 336
Grand Rhonde, OR 97347

Re: Code violations at 725 NE C St., Willamina OR 97396 Tax Lot No. R6701AC 1300

Code Violations: ORD. 93.07, Section 5 and 11. Tall grass, weeds, and noxious vegetation taking over the property. There is also a variety of junk being stored on the property in plain view. See the attached photographs.

Action taken:

On 07-03-2014 I did a property inspection at 725 NE C St., Willamina and took photographs to document the current condition of the property. Upon arrival I observed a variety of vegetation that was several feet tall covering the front and back lawn of the residence. The walkway leading to the front door was almost impassable due to the amount of grass that had grown up next to the sidewalk. The rear of the residence was covered in tall grass, weeds, and blackberry vines. There were old tires stacked in front of the garage along with discarded wood cabinets, cardboard boxes and assorted other junk. The doors securing the garage had been ripped off their hinges and were leaning against the structure making it impossible to secure the garage. On the front door of the residence was a no trespassing sign with the owners name and disconnected phone number.

On 07-03-2014 I contacted the Grand Ronde Tribal Housing office in an attempt to locate Mrs. Sheker. Information received was that she no longer lived on tribal property. She now lives with her husband, David Tovey some place on the Umatilla Indian Reservation, in northeastern Oregon. I contacted the office for the Confederated Tribes of the Umatilla Indian Reservation and learned that David Tovey worked for the tribe but was unavailable.

On 07-03-2014 I contacted the Willamina Fire Department. Information received was that there was a house fire at the location on 11-12-2011. The fire was started by a burning candle that was being used by a renter in one of the upstairs bedrooms. The damage to the structure was so severe it made it uninhabitable. Information received was that the property owner received money from the insurance company for the damages but never made any repairs on the structure.

On 07-03-2014 I contacted the Yamhill County Tax Office in reference to ownership of the property. Information received is that Valorie Sheker is the owner of the property. The property taxes for years 2012 and 2013 have not been paid. See the attached real property sales information.

On 07-03-2014 I contacted the Yamhill County Clerks Office. Information received was that the owner had a first and second mortgage on the listed property. The first mortgage was with Wells

Fargo Bank, Loan No. 8621448 for $85,000.00. The second mortgage was with Marion & Polk School Credit Uniom (Maps Credit Union) for $14,000.00. Information received is that the loan from Wells Fargo has been satisfied and the loan from Maps Credit Union was forgiven. Information received was that Maps had the structure inspected and decided that the damage to the structure from the fire was so severe they did not require the owner to pay back the loan.

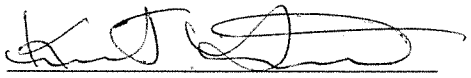
On 07-03-2014 I contacted the Yamhill Court offices in reference to a bankruptcy that the owner had filed in 2007. Information received was that the bankruptcy was handled by Attorney Gary Shultz of McMinnville. However, it was dismissed in 2012. Other information received was that Mrs. Sketer is behind in paying her personal income taxes and owes approximately $16,000.00 in federal and state income taxes.

I attempted to send David Tovey an e-mail at the Umatilla Tribal office describing the situation with the property and requested that he have his wife contact me at Willamina City Hall. However, the e-mail never went through.

At this time I am asking the City Council to declare the property a nuisance and to move forward with the abatement process. The property has been in the same condition since it was originally damaged by the fire in November 2011. The owner has made no attempt to repair the structure or maintain the property so it would comply with the municipal codes.

I have e-mailed photographs of the property taken on 07-03-2014 to the City Recorder, Sue Hollis showing the current condition of the property. Please contact me if you have question.

Sincerely,



Deputy Kent Stuart
Code Enforcement Division
Yamhill County Sheriff's Office

City of Willamina

411 N.E."C"St., P.O. Box 629
Willamina, OR 97396
(503) 876-2242
Fax: (503) 876-1121

Complaint Form

Date: 07-03-2014
Time: 1000

Location: 725 NE C St.

Describe type of problem: ORD 93.07 VIOLATIONS, TALL GRASS, WEEDS, NOXIOUS VEGETATION, JUNK BEING STORED ON PROPERTY. EXTREME FIRE DANGER.

Persons involved (witnesses, etc.) VALORIE SHEKER-ROBINSON
DAVID TOVEY

Desired result: MOW GRASS, CUT DOWN NOXIOUS VEGATION
DISPOSE OF JUNK AT LOCATION.

Print your Name: CITY OF WILLAMINA.
Address:
Telephone:
Best time to contact you:

Comments:

Action:

White • Department Canary • City Recorder Pink • Complainant

Kent Stuart

From: Kari Worden
Sent: Thursday, July 03, 2014 10:11 AM
To: Kent Stuart
Subject: R6701AC 01300

Good morning,

Have a safe weekend!

RSALE T 000049JUL0314 NEXT ACTIVITY

YAMHILL COUNTY *** RECALC PROPERT

REAL PROPERTY SALES

PIN #: R6701AC 01300 001 ACCOUNT #:

PCA: 1014 STAT: 138 NBRHD: WIL4 LEVY CODE(S): 30.0

A/C/D INSTRUMENT YEAR/NBR: 1998 5866 RECORDED DATE:

INSTRUMENT: WD VOL: PAGE: 0 SALE DATE:

CONSIDERATION: 90000 COURT DEC: PROCESS DATE:

SALES PRICE: 90000 SETTLEMENT: QUAL. CODE:

NAME: SHEKER VALORIE C

BILLING ADDRESS: PO BOX 336

GRAND RONDE OR 97347 - 0000

A/C/D	PARTIES	O/B	BILL TO	GRTR	GTEE
	GERRITZ GLENN A & C VIRGINIA		.	✓ .	.
	SHEKER VALORIE C	O	✓ .	.	✓ .
A			.	.	.
A			.	.	.
A			.	.	.

APPLY SALE TO: REVISION#: 0 - OR - MULT PINS: BLOCK NAME:

CISTM T 000050JUL0314 NEXT ACTIVITY

YAMHILL COUNTY
STATEMENT OF ACCOUNT

PIN#: R6701AC 01300 001 ACCOUNT 241394 INT/DISC TO:

LEGAL: LOT 3 BLOCK 11 FAIRVIEW ADDITION WILLAMINA = 005000 SQ FT 50' X 1

MTG: CODES: 30.0

YEAR		LEVIED TAX	UNPAID TAX	FEE(S)	16% INT	12%INT/DISC
2013	1	1342.60+	1342.60+		89.49+	
2012	1	1327.49+	1327.49+		300.87+	

SITUS: 725 NE C ST
WILLAMINA

SHEKER VALORIE C
PO BOX 336
GRAND RONDE OR 97347

PRIOR YEARS:
TOTAL DUE:

Thank you,
Kari Worden
Yamhill County Assessment and Taxation
wordenk@co.yamhill.or.us
(503) 472-9371 Ext. 3678

*****CONFIDENTIALITY NOTICE*****
This e-mail may contain information that is privileged, confidential, or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this e-mail in error, please advise me immediately by reply e-mail, keep the contents confidential, and immediately delete the message and any attachments from your system.

Kent Stuart

From: Kent Stuart
Sent: Thursday, July 03, 2014 12:35 PM
To: 'davetovey@ctuir.or'
Subject: FW: 725 NE. C St., Willamina, OR 97396
Attachments: photo.JPG; ATT00001.txt; Vacant Residential Property Registration Form.docx

The property located at 725 NE C St., with in the city limits of Willamina is in violation of Ordinance 93.07, section 5 and 11. The tall grass, weeds, and noxious vegetation have taken over the property and is an extreme fire hazard. There is discarded tires and other junk that has been abandon on the property that needs to be disposed of.

According to the Yamhill County tax records the property is owned by a Valorie C. Sheker and the taxes have not been paid years 2012 and 2013. Information received is that Valorie is your wife. The reason for this e-mail is that we have no contact information for Valorie.

In 2013 the City of Willamina passed Ordinance No. 655 "Registration of Vacant Property". This ordinance requires the owner(s)of properties with in the city limits of Willamina to continuously comply with the registration, security, maintenance and inspection requirements imposed by the ordinance. Failure to do so will result in a fine of $300.00 per day for each offense. It also requires the owners to post an 18" x 24" sign in the window of the residence listing 24/7 contact information and comply with all municipal codes related to the maintenance of the property. I have attached a copy of the "Vacant Property Registration". This form needs to be filled out and returned to City hall as soon as possible. There is no charge for the registration.

On 07-03-2014 I called your office and left you a voice mail requesting that you contact Willamina City Hall. Please advise if you are connected with the listed property. Because of the current condition of the property the City Council is getting ready to move forward and declare the property a nuisance. Once that happens the city will start the abatement process. Any assistance would be greatly appreciated. Thank you.

Deputy Kent Stuart
Code Enforcement Division
Yamhill County Sheriff's Office
535 NE 5th St., Room 104
McMinnville, OR 97128
stuartk@co.yamhill.or.us
503-434-7506

Willamina City Hall
503-876-2242

-----Original Message-----
From: Kent Stuart [mailto:stuartk13@hotmail.com]
Sent: Thursday, July 03, 2014 10:16 AM
To: Kent Stuart
Subject: 725 NE. C St.

72
POSTE

§ 93.10 ABATEMENT NOTICE.

(A) Upon determination by the Chief of Police of the city or the Council that a nuisance, as defined in this or any other ordinance of the city, exists, the Chief of Police of the city shall forthwith cause a notice to be posted on the property where the nuisance exists for the abatement, directing the person in charge of the property to abate the nuisance.

(B) At the time of posting, the City Recorder shall cause a copy of the notice to be forwarded by registered or certified mail, postage prepaid, to the person in charge of the property at the last known address of the person.

(C) The notice to abate shall contain:

(1) A description of the property, by street address or otherwise, on which the nuisance exists;

(2) A direction to remove the nuisance within 10 days from the date of the notice;

(3) A description of the nuisance;

(4) A statement that unless the nuisance is removed, the city will remove the nuisance and the cost of removal shall be a lien against the property; and

(5) A statement that the person in charge of the property may protest the action by giving notice to the City Recorder within 10 days from the date of the posting of the notice.

(D) The persons posting and mailing the notice as provided herein shall, upon completion of the posting and mailing, execute and file certificates stating the date and place of the mailing and posting.

(E) An error in the name or address of the person in charge of the property or the use of a name other than that of the person shall not make the notice void and in such a case, the posted notice shall be deemed sufficient.
(Ord. 521, passed 4-14-1983)

§ 93.11 ABATEMENT BY OWNER.

(A) Within 10 days after the posting of the notice as provided in § 93.10, the person in charge of the property shall remove and abate the nuisance or show that no nuisance exists.

(B) The person in charge of the property desiring to protest that no nuisance in fact exists shall file with the City Recorder a written statement which shall specify the basis for contending that no nuisance exists within 10 days after the posting.

(C) The statement shall be referred to the Council as a part of the Council's regular agenda at its next succeeding meeting. At the time set for the consideration of the abatement, the person may appear and be heard by the Council, and the Council shall thereupon determine whether a nuisance in fact exists and the determination shall be entered in the official minutes of the Council. Council determination shall be required only in those cases where a written statement has been filed as provided herein.

(D) Upon Council determination that a nuisance does in fact exist, the person in charge of the property shall, within 10 days after the Council determination, remove or abate the nuisance.
(Ord. 521, passed 4-14-1983)

§ 93.12 ABATEMENT BY CITY.

(A) If within the time fixed, as provided in this chapter, the nuisance has not been abated by the person in charge of the property, the Council shall cause the nuisance to be abated. In this event, the City Recorder shall maintain an accurate record of the expense incurred by the city in abating the nuisance and shall include therein an overhead charge of 5% of the total cost for administration. The total cost, including the administrative overhead, shall thereupon be assessed to the property as hereinafter provided.

(B) The officer charged with the abatement of the nuisance shall have the right, at reasonable times, to enter into or upon the property to investigate and/or cause the abatement of the nuisance.
(Ord. 521, passed 4-14-1983)

§ 93.13 ASSESSMENT OF COSTS.

(A) A notice of the assessment shall be forwarded by registered or certified mail, postage prepaid, to the person in charge of the property by the City Recorder. The notice shall contain:

(1) The total cost, including the administrative overhead, of the abatement;

(2) A statement that the cost as indicated will become a lien against the property unless paid within 30 days; and

(3) A statement that if the person in charge of the property objects to the cost of the abatement as indicated, he or she may file a notice of objection with the City Recorder within 15 days from the date of the notice.

(B) Upon the expiration of 15 days after the date the notice of assessment is mailed, the proposed assessment shall be heard and determined by the Council as a part of its regular agenda at the next scheduled Council meeting. If the person in charge of the property has filed a notice of objection to the assessment as allowed above, the person may appear and be heard by the Council at the time set for the consideration of the assessment. The Council shall then determine the amount of the assessment.

(C) An assessment for the cost of abatement as determined by the Council shall be made by resolution of the Council and shall thereupon be entered in the docket of city liens, and upon the entry being made, it shall constitute a lien upon the property from which the nuisance was removed or abated.

(D) The lien shall be collected in the same manner as liens for street improvements are collected, and shall bear interest at the rate of 9% per annum. This interest shall commence to run 30 days after the entry of the lien in the lien docket.

(E) An error in the name of the person in charge of the property shall not void the assessment, nor will a failure to receive the notice of the assessment render the assessment void, but it shall remain a valid lien against the property.
(Ord. 521, passed 4-14-1983)

§ 93.14 APPLICATION OF CHAPTER; SUMMARY ABATEMENT.

The procedure provided by this chapter is not exclusive, but is in addition to procedures provided by other ordinances; and furthermore, the Health Officer, the Chief of the Fire Department and the police officers of this city may proceed summarily to abate a sanitary or other nuisance which unmistakably exists and from which there is imminent danger of human life, health or property.
(Ord. 521, passed 4-14-1983)

§ 93.99 PENALTY.

(A) Any person violating any of the provisions of this chapter shall, upon conviction thereof, be punished by a fine not to exceed $300.
(Am. Ord. 534, passed 5-29-1986)

(B) (1) Each day's violation of a provision of this chapter shall constitute a separate offense.

(2) The abatement of a nuisance as herein provided shall not constitute a penalty for a violation of this chapter, but shall be in addition to any penalty imposed for a violation of the ordinance.
(Ord. 521, passed 4-14-1983)

Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Katie Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder: *Sue C Hollis*
Library: *Melissa Hansen & Denise Willms*
Office Coordinator: *Debra Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

MEMO TO: **CITY COUNCIL**

DATE: **JULY 10, 2014**

FROM: **SUE C HOLLIS, CITY RECORDER**

SUBJECT: **RESOLUTION #14.15-001, A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO SPECIFIED VOLUNTEERS OF THE CITY OF WILLAMINA**

Background:

1. At the May 8, 2014, the City Council discussed providing Workers' Compensation Coverage to specific classes of volunteers working for the City. Staff was directed to bring back a resolution for adoption at a later meeting.

2. Attached for adoption is Resolution #14.15-001, A Resolution Extending Workers' Compensation Coverage to Specified Volunteers of the City Of Willamina, that outlines the volunteers that will and will not be covered. There is no change in coverage from the prior year.

Recommendation:

That the City Council adopt Resolution #14.15-001, A Resolution Extending Workers' Compensation Coverage to Specified Volunteers of the City Of Willamina.

Attachment

F/RESOLUTIONS/2014-2015/14.15-001.CCMEMO.07-10-14

Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Katie Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder: *Sue C Hollis*
Library: *Melissa Hansen & Denise Willms*
Office Coordinator: *Debra Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

RESOLUTION NUMBER 14.15-001 ***A Resolution Extending Workers Compensation Coverage to Specified Volunteers of the City of Willamina***

The City Council of the City of Willamina, Oregon, on the 10th of July, 2014, sat in Regular Session for the transaction of business.

WHEREAS, pursuant to ORS 656.031, it is the desire of the Willamina City Council to provide workers' compensation coverage to the classes of volunteers listed in this resolution, noted on CIS payroll scheduled and verified at audit:

1. **Public Safety Volunteers**

   Applicable _____ Non-Applicable __X__

2. **Volunteer Boards, Commissions and Councils for the Performance of Administrative Duties**

   Applicable __X__ Non-Applicable _____

   An aggregate assumed annual wage of $2,500 will be used per each volunteer board, commison or council for the performance of administrative duties. The covered bodies are:

   a. Willamina City Council
   b. Willamina Planning Commission
   c. Willamina Library Board
   d. Willamina Budget Committee

3. **Manual Labor by Elected Officials**

Applicable _____ Non-Applicable __X__

4. **Non-Public Safety Volunteers**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed.

a. Library

5. **Public Events**

Applicable _____ Non-Applicable __X__

6. **Community Service Volunteers/Inmates**

Applicable _____ Non-Applicable __X__

7. **Other Volunteers**

Volunteer exposures not addressed here will have workers' compensation coverage, if prior to the onset of the work provided that the City of Willamina:

a. Provides at least two (2) weeks' advance written notice to CIS underwriting requesting the coverage;
b. CIS approves the coverage and date of coverage; and
c. CIS provides written confirmation of coverage.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA:

1. **THAT** the City of Willamina agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage; and

2. **THAT** this resolution shall become effective immediately upon adoption.

PASSED and ADOPTED by the City Council of the City of Willamina this **10th day** of **July, 2014**.

Corey L Adams, Mayor

ATTEST:

Sue Hollis, City Recorder

F/RESOLUTIONS/2014-2015/14.15-001

Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
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MEMO TO: CITY COUNCIL

DATE: JULY 10, 2014

FROM: SUE C HOLLIS, CITY RECORDER

SUBJECT: PROPOSAL TO FORM LIBRARY DISTRICT TIMELINE *(Information Only)*

Background:

1. Given the on-going issues with funding local services such as libraries, a group of libraries has formed a group to explore the option of formation of a multi-county Library District. Melissa Hansen, Senior Librarian, and Denise Willms, Youth Services Librarian, have been involved in the preliminary discussions. Attached for your information is a timeline for both informal and formal proceedings necessary to put the question to the voters.

2. It should be noted that none of the cities have taken formal action to form this special district. A proposal and economic feasibility study are being prepared and should be completed in September 2014. Sometime after that date, cities will receive a presentation and at that time will need to make a decision about being included in the district boundaries.

Recommendation:

Information only at this time.

Attachment

F/LIBRARY/LIBRARY DISTRICT TIMELINE.CCMEMO.07-10-14

Informal Proceedings	Action	Purpose
July- September 2014	Interviews of City, County, Library representatives.	Determine Library circumstances, perspectives, neesa throughout the county (and throughout process)
September 2014	Consultant meets with fiscal agent; Library Board	Process/timeline outlined. Preliminary cost estimates. Assessed valuation table.
September 2014	Library District proposal/draft economic feasibility	statement prepared
October 2014	County Court briefed by consultant	library district proposal and draft economic feasibility statement briefing; Review formal proceedings/process/timeline.
October 2014	Meetings with City Councils:	Present Background and proposeal:draft court order initiating process presentes; Invite cities to be included in district boundariescity resolution template provided by consultant
November 2014	focus groups: North County, Central County, South County	Cross section of area stakeholders. Askthe question: In the next 5-10 years what do our library services need to look like

Formal Proceedings	Action	Purpose
	City Resolutions Adopted	defines distrct boundaries
To be determined	County Court Initiation Order	Accompanied by certified resolution from city councils within proposed district boundaries, order states: Intention to form a Library services district, Name and boundaries, date, time, place of proposed public hearing, a final report back deadline ORS 198.835
To be determined	County Court first public hearing	30-50 days from Initiation Order; deadlinbe for city resolutions. County Court must give notice of: Intention to form a district, Posting in 3 public places, publication by 2 insertions in a newspaper of general circulation. Court must hear evidence on formation to complay with ORS 199.462 and ORS 198.805
To be determined	County Court Approval Order	Order declares approval of library district. Name of District, Boundaries, Fix date, time, place for a final hearing, Give notice of hearing by publication ORS 198.810
To be determined	2nd public hearing (final)	20-50 days from approval order ORS 198.810
To be determined	County Election Order. Ballot Title - Must clearly state that a singel questions is being proposed: (a)Whether the proposed district shall be formed (b) Whether the peramanent rate limit specified in the ballot title shall be adopted as the maximum rate of operating taxes for the district ORS 255.085 (1)	Election must be held because of permanent rate limit for operating taxes is approved by the Court. Order provides for holding an election to submit to the voters. Notices must be given by two newspaper insertions. Election must be held by the date of the next primary or general election for which the filing deadline can be met. Map or gerneral description of district boundaries. ORS 198.745 and ORS 198.815
To be determined	Deadline for filing notice of measure election for the November 2015 general election; materials for the voter's pamphlet must be filed in each county by 5:00 pm (unless otherwise specified by the county)	?? Days before the election ballot title, explanatory statement and arguments
To be determined	Deadline for filing notice of boundary change with Oregon Department of Revenue, Polk County Tax Assessor, Yamhill County Tax Assessor.	For library property tax to be on each county assessment roll for 2016-2017 fiscal year documents myst be filed: Election order, District Legal Description, District Map, ORS 308.225
November 3, 2015	Election	First Tuesday in November,no need for double majority.
December 2015	County Court Formation Order	If approved by voters, Court issues order creating library distrct withihn 30 days of the elections ORS 198.820; Determine Library Baord Responsibilities.
July 1, 2016	Fiscal year begins	Library district begins operations financed by property taxes collected beginning November 2016

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FINANCE COMMITTEE MINUTES
Tuesday, July 1, 2014

PRESENT: Councilor Hill
Councilor St Onge

ABSENT: Councilor Vinson

STAFF: Sue Hollis, City Recorder

I. Call to Order

The meeting was called to order at 4:05 pm. A quorum was present.

II. Old Business

a. City Recorder Report

Sue Hollis called attention to the agenda report and briefly reviewed the major topics. The FY 2010/11 Audit field work is scheduled for the week of July 14. The FY 2009/10 Audit was presented to Council on June 26th.

Staff is working with the City's IT consultant to develop specs for a new server and with a different consultant to backup the City's billing program.

The Willamina Cemetery GPR survey has temporarily been put on hold. There is simply not time at the present to devote to this interesting, but not vital, project.

III. New Business

a. Discussion of City Recorder Duties & Potential Options for Coverage During Upcoming Average

Sue Hollis reported that the months of March through July are the busiest for the City Recorder. Typically, August and September are not busy months, however, this year is an election year and candidates need to be certified by September 6th. The other duties that cannot be put off are payroll, payables and the City Council agenda. Debra Bernard, Office Coordinator, can do payroll. The Council meetings can be recorder and transcribed later.

Councilor St Onge reported that she had contacted Norma Alley, current President of the Oregon Association of City Recorders (OAMR) about retired City Recorders who might be willing to fill in at least part time. Ms Alley gave her a list of potential temporary replacements. The estimated cost is $20-$30 per hour, plus mileage. One name mentioned was Gayle Weibel. Sue Hollis responded that Gayle was very qualified and a delightful person to work with. Her only concern was about her accounts payable background. Following discussion, the Committee asked that a recommendation that City Council consider hiring someone from the OAMR list be included on the agenda for next week. Councilor St Onge will develop background information for the Council discussion.

b. FY 09/10 Audit Discussions re Internal Controls

Brief discussion occurred on how the City Council might assist in providing another set of eyes for internal control purposes. Sue Hollis felt that the suggestion that Councilor St Onge finalize the mailing of accounts payable checks would be a good way to start. With our small staff, separation of duties will always be a challenge that we need to find ways to deal with.

c. FY 2014/15 Manager Salaries

Sue Hollis called attention to the agenda memo on this subject and briefly reviewed its contents. Each year Council reviews the salaries of the two management positions, the City Recorder and Public Works Director, to determine wage increases, if any. Neither of these positions has a set pay scale like that of the represented employees. They also are not eligible for overtime, but do get 8 hours a month of Administrative Leave. She went on to note that the recommendation is a 2% increase which is the same increase that will be received by staff not at the top of their pay scale. The Committee agreed to recommend approval of the 2% increase to the City Council.

IV. Committee Member Reports

Potential Funding Sources

Committee members discussed potential options to increase the City's resources. Options discussed included review of the Library function to see if we can reduce hours and thus staff and still provide access to the community, and selling the old department store property and other City-owned property that is no longer needed. Councilor St Onge indicated concern about the cost of keeping the weeds out of Huddleston Pond in the future. She asked if we had any statistics on who uses the park and the reason. Hollis responded that we did not, but perhaps we could send out some kind of survey.

Policies & Procedures Manual

Councilor St Onge asked if there was a written internal policies and procedures manual. Hollis responded that there was not. It was the Committee's recommendation that such a manual be developed after we're farther along with the delinquent audits. This would be a way to document internal controls at the very least and should be helpful to staff working in Administration.

Monthly Reports

Councilor Hill asked that the Committee be provided with monthly reports showing budget versus revenues/expenditures. Hollis responded that these could fairly easily be done manually at present, but would be a month behind. She has in the past done quarterly reports and these would be similar.

V. Adjourn

There being no further business, the meeting adjourned at 5:25 pm.

Respectfully submitted,

Sue C Hollis
City Recorder

F/FINANCE COMMITTEE/MINUTES/2014-2015/07-01-14.FINANCE COMMITTTEE

CITY OF WILLAMINA
CHECK REGISTER
DATE RANGE: 06/01/14 - 06/30/14

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	CHECK STATUS INV VEND
1	4979	$1326.36	06/12/14	A&ESF	0	A&E SECURITY & ELECTRONIC SOLUTIONS		OUTSTANDING
		1326.36	010-350-6065			INSTALL SECURITY CAMERAS	120641	
1	4980	$409.00	06/12/14	ARDDS	0	AIR DIFFUSION SYSTEMS		OUTSTANDING
		409.00	040-100-6067			FEEDER TUBING/SHIPPING	4442	
1	4981	$429.09	06/12/14	AMAZN	0	AMAZON		OUTSTANDING
		26.96	010-400-7501			FROZEN	006605840957	
		17.49	010-400-7501			LAS VEGAS		
		14.96	010-400-7501			PHILOMENA		
		5.39	010-400-7505			LIFE OF TY:PENGUIN	067990449476	
		6.29	010-400-7505			OUR HERO (#2)		
		10.18	010-400-7505			THE RITHMATIST	067992897494	
		8.73	010-400-7505			FORTUNATELY THE MILK	067995158244	
		14.50	010-400-7505			DOROTHY MUST DIE		
		6.29	010-400-7505			BEACH BABE (#3)		
		12.01	010-400-7505			THE HERE & NOW		
		6.29	010-400-7505			LLAMA LLAMA BDAY PARTY		
		9.35	010-400-7505			LIFE OF TY:NON-RANDOM ACT		
		13.91	010-400-7505			LLAMA LLAMA HOME W/MAMA		
		10.03	010-400-7505			LLAMA LLAMA TIME TO SHARE		
		9.94	010-400-7505			LLAMA LLAMA RED PAJAMA		
		9.79	010-400-7505			EXPLORER:THE MYSTERY BOXES		
		8.97	010-400-7505			TIMEBOUND		
		13.15	010-400-7505			LAZAROUS MACHINE		
		13.60	010-400-7505			THE OSIRIS CURSE		
		7.99	010-400-7505			BOUND BEAUTY V1	067995704280	
		12.22	010-400-7505			BOUND BEAUTY V3		
		19.89	010-400-6070			ADAPTER	087439334569	
		4.00	010-400-7505			HONEY MUSTARD V4	089875257697	
		160.85	010-400-6070			SCREENED SHELTER	139836605629	
		6.31	010-400-7505			SWEET RECKONING	173827496171	
1	4982	$486.09	06/12/14	ARAMK	0	ARAMARK UNIFORM SERVICES		OUTSTANDING
		10.30	010-350-6040			UNIFORMS/TOWELS	861164749	
		3.03	020-100-6040			UNIFORMS/TOWELS		
		16.96	030-100-6040			UNIFORMS/TOWELS		
		30.29	040-100-6040			UNIFORMS/TOWELS		
		10.30	010-350-6040			UNIFORMS/TOWELS	861174320	
		3.03	020-100-6040			UNIFORMS/TOWELS		
		16.96	030-100-6040			UNIFORMS/TOWELS		
		30.29	040-100-6040			UNIFORMS/TOWELS		
		10.30	010-350-6040			UNIFORMS/TOWELS	861184075	
		3.03	020-100-6040			UNIFORMS/TOWELS		
		16.96	030-100-6040			UNIFORMS/TOWELS		
		30.29	040-100-6040			UNIFORMS/TOWELS		
		10.30	010-350-6040			UNIFORMS/TOWELS	861193622	
		3.03	020-100-6040			UNIFORMS/TOWELS		

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BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	INV VEND	CHECK STATUS
		16.96	030-100-6040			UNIFORMS/TOWELS			
		30.29	040-100-6040			UNIFORMS/TOWELS			
		10.30	010-350-6040			UNIFORMS/TOWELS	861203247		
		3.03	020-100-6040			UNIFORMS/TOWELS			
		16.96	030-100-6040			UNIFORMS/TOWELS			
		30.29	040-100-6040			UNIFORMS/TOWELS			
		10.30	010-350-6040			UNIFORMS/TOWELS	861212747		
		3.03	020-100-6040			UNIFORMS/TOWELS			
		16.96	030-100-6040			UNIFORMS/TOWELS			
		30.29	040-100-6040			UNIFORMS/TOWELS			
		10.30	010-350-6040			UNIFORMS/TOWELS	861222331		
		3.03	020-100-6040			UNIFORMS/TOWELS			
		16.96	030-100-6040			UNIFORMS/TOWELS			
		30.29	040-100-6040			UNIFORMS/TOWELS			
		10.55	010-350-6040			UNIFORMS/TOWELS	861231867		
		3.09	020-100-6040			UNIFORMS/TOWELS			
		17.37	030-100-6040			UNIFORMS/TOWELS			
		31.02	040-100-6040			UNIFORMS/TOWELS			
1	4983	$466.33	06/12/14	BKRTL	0	BAKER & TAYLOR			OUTSTANDING
		28.72	010-400-7514			DOWN IN MY HEART	4010840928		
		16.79	010-400-7504			WARRIORS			
		16.19	010-400-7504			OTHER STORY			
		16.19	010-400-7504			NIGHT DIVER			
		16.17	010-400-7504			OTHERWISE ENGAGED			
		2.68	010-400-7504			MYLAR JACKETS(4)			
		2.30	010-400-7504			LAMINATED COV (2)			
		0.94	010-400-7504			FREIGHT SURCHARGE			
		16.80	010-400-7501			TARGET	4010850772		
		22.00	010-400-7504			TARGET			
		16.17	010-400-7504			CHESTNUT STREET			
		16.79	010-400-7504			LIVE TO SEE TOMORROW			
		2.01	010-400-7504			MYLAR JACKET (3)			
		0.72	010-400-7504			FREGITH SURCHARGE			
		16.79	010-400-7504			NATCHEZ BURNING	4010862624		
		16.77	010-400-7504			MIDNIGHT CROSSROAD			
		16.19	010-400-7504			KEEPER			
		17.37	010-400-7504			FIELD OF PREY			
		15.57	010-400-7504			MURDER IN MURRAY HILL			
		3.35	010-400-7504			MYLAR JACKETS (5)			
		0.83	010-400-7504			FREIGHT SURCHARGE			
		15.59	010-400-7501			SKIN COLLECTOR	4010873395		
		16.80	010-400-7504			SKIN COLLECTOR			
		22.00	010-400-7504			WILD STORM			
		15.57	010-400-7504			SON			
		16.79	010-400-7504			KILL SWITCH			
		2.68	010-400-7504			MYLAR JACKETS (4)			
		0.87	010-400-7504			FREIGHT SURCHARGE			

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BANK / WO #	CHECK #	CHECK AMT / AMOUNT	CHECK DATE / G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME / DESCRIPTION	INVOICE #	INV VEND	CHECK STATUS
		27.50	010-400-7501			LINCOLN MYTH	4010884846		
		16.20	010-400-7504			LINCOLN MYTH			
		17.37	010-400-7504			GHOST SHIP			
		16.19	010-400-7504			IF I CAN'T HAVE YOU			
		16.79	010-400-7504			RESISTANT			
		16.19	010-400-7504			KRACKEN PROJECT			
		3.35	010-400-7504			MYLAR JACKETS (5)			
		1.10	010-400-7504			FREIGHT SURCHARGE			
1	4984	$760.00	06/12/14	BL&HL	0	BEERY, ELSNER & HAMMOND LLP			OUTSTANDING
		95.00	010-100-6065			LEGAL SVCS APR14	11427		
		38.00	010-400-6065			LEGAL SVCS APR14			
		100.32	010-150-6065			LEGAL SVCS APR14			
		50.16	010-300-6065			LEGAL SVCS APR14			
		25.08	010-350-6065			LEGAL SVCS APR14			
		50.16	010-400-6065			LEGAL SVCS APR14			
		25.08	010-450-6065			LEGAL SVCS APR14			
		37.62	010-550-6065			LEGAL SVCS APR14			
		50.16	020-100-6065			LEGAL SVCS APR14			
		144.21	030-100-6065			LEGAL SVCS APR14			
		144.21	040-100-6065			LEGAL SVCS APR14			
1	4985	$1180.00	06/12/14	BLDTC	0	BOLDT, CARLISLE & SMITH LLC			OUTSTANDING
		5.90	010-100-6065			AUDIT EXP - 09/10	109631		
		94.40	010-150-6065			AUDIT EXP - 09/10			
		35.40	010-300-6065			AUDIT EXP - 09/10			
		23.60	010-350-6065			AUDIT EXP - 09/10			
		23.60	010-400-6065			AUDIT EXP - 09/10			
		23.60	010-450-6065			AUDIT EXP - 09/10			
		5.90	010-550-6065			AUDIT EXP - 09/10			
		23.60	020-100-6065			AUDIT EXP - 09/10			
		472.00	030-100-6065			AUDIT EXP - 09/10			
		472.00	040-100-6065			AUDIT EXP - 09/10			
1	4986	$663.46	06/12/14	BRTTH	0	BRETTHAUER OIL CO.			OUTSTANDING
		52.72	020-100-6025			FUEL-SWEEPER 5/12	CL96345		
		105.07	030-100-6025			FUEL-RGR I 5/01-12			
		0.09	010-350-6025			OR CUF			
		0.30	020-100-6025			OR CUF			
		0.58	030-100-6025			OR CUF			
		0.78	040-100-6025			OR CUF			
		155.37	020-100-6025			FUEL-SWEEPER 5/28	CL96921		
		1.87	010-350-6025			FUEL-TRACTOR 5/22			
		6.36	020-100-6025			FUEL-TRACTOR 5/22			
		12.34	030-100-6025			FUEL-TRACTOR 5/22			
		16.82	040-100-6025			FUEL-TRACTOR 5/22			
		5.17	010-350-6025			FUEL-F250 5/29			
		17.56	020-100-6025			FUEL-F250 5/29			

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		34.09	030-100-6025			FUEL-F250 5/29			
		46.49	040-100-6025			FUEL-F250 5/29			
		121.83	040-100-6025			FUEL-F350 5/21			
		31.75	040-100-6025			FUEL-TOYO 5/28			
		52.52	030-100-6025			FUEL-RGR II 5/21			
		0.09	010-350-6025			OR CUF			
		0.30	020-100-6025			OR CUF			
		0.58	030-100-6025			OR CUF			
		0.78	040-100-6025			OR CUF			
1	4987	$15.00	06/12/14	BAUTO	0	BROWN'S AUTOMOTIVE CAR CARE CENTER			OUTSTANDING
		2.70	010-350-6020			BACKHOE TIRE	9852		
		2.70	020-100-6020			BACKHOE TIRE			
		4.80	030-100-6020			BACKHOE TIRE			
		4.80	040-100-6020			BACKHOE TIRE			
1	4988	$151.00	06/12/14	CAPFL	0	CAPITAL FLAG & FLAGPOLE			OUTSTANDING
		151.00	010-150-6005			FLAGS/SHIPPING	C34062		
1	4989	$41.99	06/12/14	CRQST	0	CARQUEST			OUTSTANDING
		7.56	010-350-6020			GREASE GUN	ID-97447		
		7.55	020-100-6020			GREASE GUN			
		13.44	030-100-6020			GREASE GUN			
		13.44	040-100-6020			GREASE GUN			
1	4990	$3587.05	06/12/14	CSCDC	0	CASCADE COLUMBIA			OUTSTANDING
		1018.50	030-100-6018			NALCOLYTE	615772		
		1310.80	030-100-6018			PASS C			
		510.00	030-100-6018			NACOCl			
		722.75	030-100-6018			SODA ASH			
		320.00	030-100-6018			CONTAINER DEP			
		320.00-	030-100-6018			DRUM RET CRD			
		25.00	030-100-6018			ENERGY SURCHARGE			
1	4991	$1681.81	06/12/14	CENLK	0	CENTURYLINK			OUTSTANDING
		83.73	030-100-6075			MAIN AUTO DIAL	1010 APR/MAY14		
		9.96	010-150-6075			CITY HALL FAX	1121 APR/MAY14		
		1.76	010-300-6075			CITY HALL FAX			
		1.76	010-350-6075			CITY HALL FAX			
		0.59	010-400-6075			CITY HALL FAX			
		1.76	010-450-6075			CITY HALL FAX			
		0.59	010-550-6075			CITY HALL FAX			
		3.52	020-100-6075			CITY HALL FAX			
		19.90	030-100-6075			CITY HALL FAX			
		18.75	040-100-6075			CITY HALL FAX			
		77.47	010-150-6075			CITY HALL MAIN	2242 APR/MAY14		
		12.23	010-300-6075			CITY HALL MAIN			
		12.23	010-350-6075			CITY HALL MAIN			

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		12.23	010-450-6075			CITY HALL MAIN			
		24.46	020-100-6075			CITY HALL MAIN			
		138.62	030-100-6075			CITY HALL MAIN			
		130.47	040-100-6075			CITY HALL MAIN			
		216.30	030-100-6075			WTP COMPUTER	4913 APR/MAY14		
		43.46	030-100-6075			TEL SVC WTP	6075 APR/MAY14		
		82.41	010-400-6075			TEL SVC	6182 APR/MAY14		
		43.46	040-100-6075			E ST PUMP DIALER	8424 APR/MAY14		
		91.12	040-100-6075			WWTP CONT ROOM	8541 APR/MAY14		
		59.41	010-550-6075			TEL SVC APR/MAY14	9000 APR/MAY14		
		195.62	030-100-6075			WTP TELEM CURRENT	WT TEL APR/MAY14		
		400.00	030-100-6075			WTP TELEM PAYPLAN			
1	4992	$250.00	06/12/14	CITY		0 CITY OF YAMHILL			OUTSTANDING
		250.00	010-300-6065			MUNI JUDGE JUN14	00158		
1	4993	$73.91	06/12/14	ADAMS		0 COREY L ADAMS			OUTSTANDING
		73.91	010-100-6010			MAYOR STIPEND	STIPEND JUN14		
1	4994	$105.39	06/12/14	DAVSN		0 DAVISON AUTO PARTS, INC.			OUTSTANDING
		20.74	010-350-6020			BELT	304924		
		7.30	010-350-6070			BOLTS	305356		
		35.87	040-100-6067			CONDITIONER/CONCENTR	306328		
		23.33	040-100-6070			H RET HO	306507		
		13.69	040-100-6041			GLOVES			
		0.67	010-350-6070			TIRE VALVE/FITTING	307101		
		0.67	020-100-6070			TIRE VALVE/FITTING			
		1.56	030-100-6070			TIRE VALVE/FITTING			
		1.56	040-100-6070			TIRE VALVE/FITTING			
1	4995	$102.40	06/12/14	BERND		0 DEBRA J BERNARD			OUTSTANDING
		25.60	010-300-6077			TRNG TRAVEL	REIMB 05/7-21/14		
		25.60	010-450-6077			TRNG TRAVEL			
		30.72	030-100-6077			TRNG TRAVEL			
		20.48	040-100-6077			TRNG TRAVEL			
1	4996	$644.61	06/12/14	ENVRC		0 ENVIRO-CLEAN EQUIPMENT			OUTSTANDING
		644.61	020-100-6020			WATER PUMP-SWEEPER	S14-051203		
1	4997	$5.49	06/12/14	GDMNT		0 GOODMAN'S TRUE VALUE			OUTSTANDING
		5.49	010-350-6070			SIGN	68389		
1	4998	$334.11	06/12/14	HACH		0 HACH			OUTSTANDING
		167.06	030-100-6067			TESTING KITS/SOLNS	STATEMNT 06/03/14		
		167.05	040-100-6067			TESTING KITS/SOLNS			
1	4999	$215.00	06/12/14	HOMST		0 HOMESTEAD ACRES SAW & MOWER			OUTSTANDING
		38.70	010-350-6020			MOWER EVAL	93912		

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		38.70	020-100-6020			MOWER EVAL			
		68.80	030-100-6020			MOWER EVAL			
		68.80	040-100-6020			MOWER EVAL			
1	5000	$374.00	06/12/14	HNYBC	0	HONEY BUCKET			OUTSTANDING
		104.00	010-350-6410			PORTAP LAMSON 5/8-6/7	1-915948		
		4.00	010-350-6410			FUEL SURCHARGE			
		104.00	010-350-6410			PORTAP OAKEN 5/14-6/13	1-921305		
		4.00	010-350-6410			FUEL SURCHARGE			
		158.00	080-100-6410			PORTAP MEMORIAL DAY	1-923752		
1	5001	$118.17	06/12/14	REFND	243	HOWARD & DOROTHY GRIMES			OUTSTANDING
		118.17	030-100-6053			DEP RFND 576 SW PIONEER	REFUND 571.00		
1	5002	$55.29	06/12/14	REFND	244	JENNIFER C HITCHCOCK			OUTSTANDING
		55.29	040-100-6053			DEP RFND 530 NE 3RD	REFUND 1718.03		
1	5003	$15536.25	06/12/14	KELLE	0	KELLER ASSOCIATES INC			OUTSTANDING
		15536.25	030-100-6065			ENGR SVCS WMP-MAR14	WMP INVOICE #7		
1	5004	$1062.12	06/12/14	LAKSD	0	LAKESIDE INDUSTRIES, INC.			OUTSTANDING
		1062.12	020-100-6067			EZ ST ASPHALT	11017055MB		
1	5005	$1605.56	06/12/14	LGPI	0	LOCAL GOVERNMENT PERSONNEL INSTITUTE			OUTSTANDING
		545.53	010-150-6065			LABOR NEG SVC	10733		
		53.22	020-100-6065			LABOR NEG SVC			
		372.56	030-100-6065			LABOR NEG SVC			
		359.25	040-100-6065			LABOR NEG SVC			
		112.75	010-150-6065			LABOR NEG SVC	10797		
		11.00	020-100-6065			LABOR NEG SVC			
		77.00	030-100-6065			LABOR NEG SVC			
		74.25	040-100-6065			LABOR NEG SVC			
1	5006	$1153.48	06/12/14	MWCOG	0	MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS			OUTSTANDING
		849.48	010-450-6057			PLNG SVC APR 14	1314329		
		304.00	010-450-6057			PLNG SVC - MAY14	1314350		
1	5007	$250.00	06/12/14	MVLCN	0	MOVIE LICENSING USA			OUTSTANDING
		250.00	010-400-6050			PUB PERF SITE LICENSE	1931892		
1	5008	$121.90	06/12/14	NWNTR	0	NW NATURAL			OUTSTANDING
		44.86	010-400-6090			NAT GAS APR/MAY14	13632823 5/22/14		
		77.04	010-550-6090			NAT GAS APR/MAY14	13916580 5/23/14		
1	5009	$795.41	06/12/14	PETER	0	PETERSON			OUTSTANDING
		795.41	040-100-6020			E ST LIFT STA REPAIR	SW290020665		
1	5010	$468.77	06/12/14	PEP	0	PETROLEUM ENERGY PRODUCTS			OUTSTANDING

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		1.98	010-350-6025			3000 TRACTOR FUEL	110107		
		6.73	020-100-6025			3000 TRACTOR FUEL			
		13.05	030-100-6025			3000 TRACTOR FUEL			
		17.80	040-100-6025			3000 TRACTOR FUEL			
		2.37	010-350-6025			3000 TRACTOR FUEL	110150		
		8.07	020-100-6025			3000 TRACTOR FUEL			
		15.66	030-100-6025			3000 TRACTOR FUEL			
		21.36	040-100-6025			3000 TRACTOR FUEL			
		68.71	010-350-6020			HYD FLUID BACKHOE	110291		
		68.72	020-100-6020			HYD FLUID BACKHOE			
		122.16	030-100-6020			HYD FLUID BACKHOE			
		122.16	040-100-6020			HYD FLUID BACKHOE			
1	5011	$9846.30	06/12/14	PGE		0 PORTLAND GENERAL ELECTRIC			OUTSTANDING
		61.17	010-550-6090			ELEC SVC APR/MAY14	1614431		
		2129.33	020-100-6090			ST LIGHTS APR-JUN14	2045700	APR/JUN14	
		1673.05	060-250-6090			ST LIGHTS APR-JUN14			
		192.14	010-150-6090			ELEC SVC CITY HALL	3242538	APR/MAY14	
		18.54	010-150-6090			ELEC 902 NW MAIN	3455908	APR/MAY14	
		14.42	010-550-6090			ELEC SVC APR/MAY14	4668590	APR/MAY14	
		355.01	030-100-6090			ELEC SVC APR/MAY14	4960203	APR/MAY14	
		150.57	010-400-6090			ELEC SVC APR/MAY14	5071216	APR/MAY14	
		30.90	010-150-6090			ELEC OLD SHOP	5072008		
		24.26	010-350-6090			ELEC GARD SPOT	5134337	APR/MAY14	
		14.42	010-150-6090			ELEC FEST METER	6101749	APR/MAY14	
		1358.43	030-100-6090			ELEC INTAKE	6411189	APR/MAY14	
		614.44	030-100-6090			ELEC 6TH ST PUMP	7442324	APR/MAY14	
		15.81	030-100-6090			ELEC HILL DR TANK	7503422	APR/MAY14	
		1085.94	030-100-6090			ELEC WTP	7505336	APR/MAY14	
		113.44	040-100-6090			ELEC WWTP OFC	8056065	APR/MAY14	
		248.00	030-100-6090			ELEC WWT N PUMP	8057642	APR/MAY14	
		51.04	040-100-6090			ELEC WWTP HDWKS	8074233	APR/MAY14	
		1070.90	040-100-6090			ELEC WWTP BLOWER	8110573	APR/MAY14	
		29.21	010-350-6090			ELEC HUDDLSTN	8412508	APR/MAY14	
		5.56	010-350-6090			ELEC PWKS SHOP	8647822	APR/MAY14	
		27.82	020-100-6090			ELEC PWKS SHOP			
		122.42	030-100-6090			ELEC PWKS SHOP			
		122.42	040-100-6090			ELEC PWKS SHOP			
		14.42	010-350-6090			ELEC LAMSON	8928404	APR/MAY14	
		302.64	040-100-6090			WWT S PUMP	99972	APR/MAY14	
1	5012	$1316.50	06/12/14	PRIMI		0 PRIMISYS			OUTSTANDING
		36.40	010-150-6068			IT SVCS MAY 14	007449		
		18.20	010-300-6068			IT SVCS MAY 14			
		9.10	010-350-6068			IT SVCS MAY 14			
		18.20	010-400-6068			IT SVCS MAY 14			
		9.09	010-450-6068			IT SVCS MAY 14			
		13.65	010-550-6068			IT SVCS MAY 14			

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		18.20	020-100-6068			IT SVCS MAY 14			
		52.33	030-100-6068			IT SVCS MAY 14			
		52.33	040-100-6068			IT SVCS MAY 14			
		174.24	010-150-8010			REPLACE CPU			
		87.12	010-300-8010			REPLACE CPU			
		43.56	010-350-8010			REPLACE CPU			
		87.12	010-400-8010			REPLACE CPU			
		43.56	010-450-8010			REPLACE CPU			
		65.34	010-550-8010			REPLACE CPU			
		87.12	020-100-8010			REPLACE CPU			
		250.47	030-100-8010			REPLACE CPU			
		250.47	040-100-8010			REPLACE CPU			
1	5013	$733.21	06/12/14	PWSUP	0	PUBLIC WORKS SUPPLY			OUTSTANDING
		733.21	020-100-6076			TRAF CONT DEVICES	67814		
1	5014	$155.00	06/12/14	REFND	238	RAY'S FOOD PLACE			OUTSTANDING
		65.00	030-100-6053			DEP RFND 112 NW MAIN	REFUND 5096.00		
		90.00	040-100-6053			DEP RFND 112 NW MAIN			
1	5015	$406.04	06/12/14	RECWO	0	RECOLOGY WESTERN OREGON			OUTSTANDING
		24.30	010-350-6410			GARB SVC HUDDLEST	52670 APR/MAY14		
		67.08	010-150-6005			GARB SVC CITY HALL	52696 APR/MAY14		
		5.40	030-100-6005			GARB SVC WTP	53090 APR/MAY14		
		23.42	010-400-6005			GARB SVC	53108 APR/MAY14		
		28.59	010-350-6090			GARB SVC - SHOP	53116 APR/MAY14		
		85.75	020-100-6090			GARB SVC - SHOP			
		85.75	030-100-6090			GARB SVC - SHOP			
		85.75	040-100-6090			GARB SVC - SHOP			
1	5016	$110.55	06/12/14	SVRNT	0	SEVERN TRENT SERVICES			OUTSTANDING
		823.35	040-100-6067			COLOR SCREEN	1128303		
		712.80-	040-100-6067			RMA CRD SCREEN	1128419		
1	5017	$422.61	06/12/14	SHOIL	0	SHELDON OIL COMPANY			OUTSTANDING
		108.47	040-100-6025			FUEL-F350 5/5	5200		
		8.99	010-350-6025			FUEL-RGRII 5/13-28			
		30.57	020-100-6025			FUEL-RGRII 5/13-28			
		59.35	030-100-6025			FUEL-RGRII 5/13-28			
		80.91	040-100-6025			FUEL-RGRII 5/13-28			
		5.05	010-350-6025			FUEL-F250 5/8			
		17.14	020-100-6025			FUEL-F250 5/8			
		33.27	030-100-6025			FUEL-F250 5/8			
		45.37	040-100-6025			FUEL-F250 5/8			
		1.67	010-350-6025			FUEL-GAS CANS 5/6			
		5.69	020-100-6025			FUEL-GAS CANS 5/6			
		11.05	030-100-6025			FUEL-GAS CANS 5/6			
		15.08	040-100-6025			FUEL-GAS CANS 5/6			

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1	5018	$241.21	06/12/14	SKBRG	0	SKYBERG'S			OUTSTANDING
		9.38	010-350-6070			BRUSH/TAPE	152691		
		4.99	010-350-6041			GLOVES			
		1.98	030-100-6070			BUSHINGS	152796		
		16.99	010-350-6070			GREASE GUN	152836		
		9.06	030-100-6067			PLUMBING SUPPLIES	152839		
		0.11	010-350-6070			SHOP SUP/HRDWRE	152880		
		0.11	020-100-6070			SHOP SUP/HRDWRE			
		0.26	030-100-6070			SHOP SUP/HRDWRE			
		0.26	040-100-6070			SHOP SUP/HRDWRE			
		30.98	040-100-6070			FLSHLIGHT/BATT	152893		
		9.14	010-350-6070			BOLTS	152921		
		3.99	010-350-6041			GLOVES			
		1.67	030-100-6070			PVC	152963		
		3.69	030-100-6070			KEY/ZIP TIES	153353		
		28.36	010-150-6005			REP FLAG POLE CH	153404		
		3.79	030-100-6070			OXGARD	153450		
		32.78	030-100-6070			BOTTLE/OSPHO	153455		
		2.98	010-350-6070			4X4X8(2)	155273		
		2.98	020-100-6070			4X4X8(2)			
		6.97	030-100-6070			4X4X8(2)			
		6.97	040-100-6070			4X4X8(2)			
		11.25	040-100-6070			TERMINAL/BUNGIES	155310		
		1.08	010-350-6070			THREAD TAPE	155352		
		1.07	020-100-6070			THREAD TAPE			
		2.51	030-100-6070			THREAD TAPE			
		2.51	040-100-6070			THREAD TAPE			
		21.89	030-100-6070			PLUMBING SUPPLIES	155402		
		2.69	040-100-6070			FUNNEL	155427		
		12.99	010-350-6070			TRASH BAGS	155452		
		7.78	010-350-6070			409 CLEANER	155462		
1	5019	$156.74	06/12/14	SPRNT	0	SPRINT			OUTSTANDING
		7.83	010-350-6075			2-WAY SVC	569622313-150		
		10.97	020-100-6075			2-WAY SVC			
		68.97	030-100-6075			2-WAY SVC			
		68.97	040-100-6075			2-WAY SVC			
1	5020	$527.82	06/12/14	STPLS	0	STAPLES CREDIT PLAN			OUTSTANDING
		4.79	010-150-6070			THUMB DRIVES	1060456731		
		0.96	010-300-6070			THUMB DRIVES			
		4.79	010-350-6070			THUMB DRIVES			
		4.79	010-400-6070			THUMB DRIVES			
		1.44	010-450-6070			THUMB DRIVES			
		15.83	030-100-6070			THUMB DRIVES			
		15.34	040-100-6070			THUMB DRIVES			
		28.99	040-100-6070			HP 74 INK	1062853291		

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		13.35	010-150-6070			SHARED OFC SUPPLIES			
		2.66	010-300-6070			SHARED OFC SUPPLIES			
		13.35	010-350-6070			SHARED OFC SUPPLIES			
		13.35	010-400-6070			SHARED OFC SUPPLIES			
		4.00	010-450-6070			SHARED OFC SUPPLIES			
		44.04	030-100-6070			SHARED OFC SUPPLIES			
		42.70	040-100-6070			SHARED OFC SUPPLIES			
		3.35	010-150-6070			SHARED OFC SUPPLIES	1079562231		
		0.67	010-300-6070			SHARED OFC SUPPLIES			
		3.35	010-350-6070			SHARED OFC SUPPLIES			
		3.35	010-400-6070			SHARED OFC SUPPLIES			
		1.00	010-450-6070			SHARED OFC SUPPLIES			
		11.05	030-100-6070			SHARED OFC SUPPLIES			
		10.72	040-100-6070			SHARED OFC SUPPLIES			
		13.50	010-350-6070			PRINTER INK-SHOP	1079562321		
		13.50	020-100-6070			PRINTER INK-SHOP			
		31.49	030-100-6070			PRINTER INK-SHOP			
		31.49	040-100-6070			PRINTER INK-SHOP			
		13.09	010-150-6070			SHARED OFC SUPPLIES			
		2.61	010-300-6070			SHARED OFC SUPPLIES			
		13.09	010-350-6070			SHARED OFC SUPPLIES			
		13.09	010-400-6070			SHARED OFC SUPPLIES			
		3.93	010-450-6070			SHARED OFC SUPPLIES			
		43.20	030-100-6070			SHARED OFC SUPPLIES			
		41.89	040-100-6070			SHARED OFC SUPPLIES			
		30.78	010-400-6070			EPSON INK (2)	1087834251		
		1.73	010-150-6070			SHARED OFC SUPPLIES			
		0.35	010-300-6070			SHARED OFC SUPPLIES			
		1.73	010-350-6070			SHARED OFC SUPPLIES			
		1.73	010-400-6070			SHARED OFC SUPPLIES			
		0.51	010-450-6070			SHARED OFC SUPPLIES			
		5.71	030-100-6070			SHARED OFC SUPPLIES			
		5.53	040-100-6070			SHARED OFC SUPPLIES			
		1.50	010-150-6070			SHARED OFC SUPPLIES	1088880851		
		0.30	010-300-6070			SHARED OFC SUPPLIES			
		1.50	010-350-6070			SHARED OFC SUPPLIES			
		1.50	010-400-6070			SHARED OFC SUPPLIES			
		0.45	010-450-6070			SHARED OFC SUPPLIES			
		4.95	030-100-6070			SHARED OFC SUPPLIES			
		4.80	040-100-6070			SHARED OFC SUPPLIES			
1	5021	$29.99	06/12/14	SUEH	0	SUE C HOLLIS			OUTSTANDING
		15.99	010-100-6070			EARPHONES	REIMB EARPHONES		
		14.00	010-450-6070			EARPHONES			
1	5022	$1156.61	06/12/14	THSUN	0	THE SUN			OUTSTANDING
		1156.61	010-150-6063			DISPLAY/LEGAL ADS MAY14	STMNT 05/30/14		

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1	5023	$337.50	06/12/14	NCKRS	0	TOM NICKERSON			OUTSTANDING
		60.75	010-350-6020		SVC	BACKHOE	5-30-14		
		60.75	020-100-6020		SVC	BACKHOE			
		108.00	030-100-6020		SVC	BACKHOE			
		108.00	040-100-6020		SVC	BACKHOE			
1	5024	$79.83	06/12/14	REFND	245	TRINA & TIMBER PESTERFIELD			OUTSTANDING
		37.45	030-100-6053		DEP	REF 217 SW WALNUT	REFUND 2244.00		
		42.38	040-100-6053		DEP	REF 217 SW WALNUT			
1	5025	$136.00	06/12/14	USPS	0	UNITED STATES POSTAL SERVICE			OUTSTANDING
		10.00	010-150-6061		POB	629 FEE	629/273 14-15		
		38.00	030-100-6061		POB	629 FEE			
		38.00	040-100-6061		POB	629 FEE			
		50.00	010-400-6061		POB	273 FEE			
1	5026	$81.90	06/12/14	SWSHP	0	WILLAMINA SAW SHOP			OUTSTANDING
		10.61	010-350-6020		IGNITION MODULE		297677		
		10.61	020-100-6020		IGNITION MODULE				
		18.86	030-100-6020		IGNITION MODULE				
		18.87	040-100-6020		IGNITION MODULE				
		0.75	010-350-6070		SHUT-OFF VALVE		624652		
		0.75	020-100-6070		SHUT-OFF VALVE				
		1.75	030-100-6070		SHUT-OFF VALVE				
		1.75	040-100-6070		SHUT-OFF VALVE				
		5.00	040-100-6070		TRIMMER TOOL		654108		
		2.34	010-350-6020		WD EATER LINE		654168		
		2.33	020-100-6020		WD EATER LINE				
		4.14	030-100-6020		WD EATER LINE				
		4.14	040-100-6020		WD EATER LINE				
1	5027	$1094.87	06/12/14	XEROX	0	XEROX CORPORATION			OUTSTANDING
		248.84	010-400-6021		COPIER-MAY14		074344268		
		189.45	010-150-6021		CH COPY CHGS MAY14		074344274		
		63.14	020-100-6021		CH COPY CHGS MAY14				
		189.45	030-100-6021		CH COPY CHGS MAY14				
		189.45	040-100-6021		CH COPY CHGS MAY14				
		214.54	010-550-6021		COPIER-MAY14		074344275		
1	5028	$600.00	06/12/14	YCCC	0	YAMHILL COUNTY COMMUNITY CORRECTIONS			OUTSTANDING
		200.00	080-100-6410		MOWING 03/19/14		MAR 14 MOWING		
		400.00	080-100-6410		MOWING - MAY14		MAY 14 MOWING		
1	5029	$253.21	06/30/14	AMAZN	0	AMAZON			OUTSTANDING
		17.99	010-400-7501		THE MONUMENTS MEN		006601134797		
		41.21	010-400-6070		CRAFTS SUPPLIES		058754658593		
		16.97	010-400-6070		CRAFTS SUPPLIES		058755771731		
		165.00	010-400-6428		PRIZES-GIFT CARDS (9)		160507941068		

CITY OF WILLAMINA
CHECK REGISTER
DATE RANGE: 06/01/14 - 06/30/14

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	INV VEND	CHECK STATUS
		12.04	010-400-7505			CITY OF HEAVENLY FIRE	173825066335		
1	5030	$323.00	06/30/14	BL&HL	0	BEERY, ELSNER & HAMMOND LLP			OUTSTANDING
		38.00	010-450-6065			LEGAL SVC MAY14	11485		
		76.00	030-100-6065			LEGAL SVC MAY 14			
		209.00	010-150-6065			LEGAL SVC MAY 14			
1	5031	$106.96	06/30/14	REFND	246	BETTY J VANBUSKIRK			OUTSTANDING
		16.96	030-100-6053			DEP RFND 530 NE 3RD	REFUND 1718.05		
		90.00	040-100-6053			DEP RFND 530 NE 3RD			
1	5032	$2350.00	06/30/14	BLDTC	0	BOLDT, CARLISLE & SMITH LLC			OUTSTANDING
		11.75	010-100-6065			09/10 AUDIT EXP	109968		
		188.00	010-150-6065			09/10 AUDIT EXP			
		70.50	010-300-6065			09/10 AUDIT EXP			
		47.00	010-350-6065			09/10 AUDIT EXP			
		47.00	010-400-6065			09/10 AUDIT EXP			
		47.00	010-450-6065			09/10 AUDIT EXP			
		11.75	010-550-6065			09/10 AUDIT EXP			
		47.00	020-100-6065			09/10 AUDIT EXP			
		940.00	030-100-6065			09/10 AUDIT EXP			
		940.00	040-100-6065			09/10 AUDIT EXP			
1	5033	$185.97	06/30/14	BRTTH	0	BRETTHAUER OIL CO.			OUTSTANDING
		25.26	040-100-6025			FUEL-TOYOTA 06/04	CL97648		
		107.86	030-100-6025			FUEL-RGR I 06/02-10			
		2.56	010-350-6025			FUEL-BACKHOE 06/10			
		8.68	020-100-6025			FUEL-BACKHOE 06/10			
		16.86	030-100-6025			FUEL-BACKHOE 06/10			
		23.00	040-100-6025			FUEL-BACKHOE 06/10			
		0.09	010-350-6025			OR CUF			
		0.30	020-100-6025			OR CUF			
		0.58	030-100-6025			OR CUF			
		0.78	040-100-6025			OR CUF			
1	5034	$1682.69	06/30/14	CENLK	0	CENTURYLINK			OUTSTANDING
		84.70	030-100-6075			MAIN AUTO DIALER	1010 MAY/JUN14		
		9.22	010-150-6075			CITY HALL FAX	1121 MAY/JUN14		
		1.63	010-300-6075			CITY HALL FAX			
		1.63	010-350-6075			CITY HALL FAX			
		0.54	010-400-6075			CITY HALL FAX			
		1.63	010-450-6075			CITY HALL FAX			
		0.54	010-550-6075			CITY HALL FAX			
		3.25	020-100-6075			CITY HALL FAX			
		18.43	030-100-6075			CITY HALL FAX			
		17.35	040-100-6075			CITY HALL FAX			
		75.15	010-150-6075			TEL SVC CITY HALL	2242 MAY/JUN14		
		11.87	010-300-6075			TEL SVC CITY HALL			

CITY OF WILLAMINA
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DATE RANGE: 06/01/14 - 06/30/14

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	INV VEND	CHECK STATUS
		11.86	010-350-6075			TEL SVC CITY HALL			
		11.87	010-450-6075			TEL SVC CITY HALL			
		23.73	020-100-6075			TEL SVC CITY HALL			
		134.48	030-100-6075			TEL SVC CITY HALL			
		126.57	040-100-6075			TEL SVC CITY HALL			
		43.70	030-100-6075			WTP TEL SVC	4000 MAY/JUN14		
		225.23	030-100-6075			WTP COMPUTER	4913 MAY/JUN14		
		87.83	010-400-6075			TEL SVC MAY/JUN14	6182 MAY/JUN14		
		43.70	040-100-6075			WWT E ST PUMP	8424 MAY/JUN14		
		92.22	040-100-6075			WWT CONTROL RM	8541 MAY/JUN14		
		59.94	010-550-6075			TEL SVC MAY/JUN14	9000 MAY/JUN14		
		195.62	030-100-6075			WT TELEM MAY/JUN14	TELEM MAY/JUN14		
		400.00	030-100-6075			PAYMENT PLAN			
1	5035	$60.00	06/30/14	DAYTN		0 CITY OF DAYTON			OUTSTANDING
		60.00	010-100-6079			CC DINNER (2)	CC DIN 06-19-14		
1	5036	$92.40	06/30/14	CITYW		0 CITY OF WILLAMINA			OUTSTANDING
		9.24	010-000-2032			BROWN ACCT#205	063014 PAYROLL		
		21.25	020-000-2032			BROWN ACCT#205			
		30.49	030-000-2032			BROWN ACCT#205			
		31.42	040-000-2032			BROWN ACCT#205			
1	5037	$10.14	06/30/14	CLMBH		0 COLUMBIA HOUSE DVD CLUB			OUTSTANDING
		10.14	010-400-7501			THE NUMBER'S STATION	993525936 05/29		
1	5038	$216.24	06/30/14	UNION		0 CONST & GEN LABORERS UNION			OUTSTANDING
		100.91	010-000-2035			DUES 063014	063014 PAYROLL		
		9.01	020-000-2035			DUES 063014			
		55.86	030-000-2035			DUES 063014			
		50.46	040-000-2035			DUES 063014			
1	5039	$22.91	06/30/14	DAVSN		0 DAVISON AUTO PARTS, INC.			OUTSTANDING
		20.91	010-350-6020			HELICOIIL	924-309582		
		2.00	010-350-6020			SVC CHARGE MAY 14	SVC 062514		
1	5040	$121.89	06/30/14	WLLMS		0 DENISE WILLMS			OUTSTANDING
		26.13	010-400-6070			FISH TANK SUPPLIES	REIMB EXP 6/14		
		95.76	010-400-6079			MILEAGE OLA CONF			
1	5041	$939.00	06/30/14	DXE		0 DXE MEDICAL INC			OUTSTANDING
		46.95	010-150-6041			DEFIBRILLATOR	517454		
		46.95	010-300-6041			DEFIBRILLATOR			
		122.07	010-350-6041			DEFIBRILLATOR			
		46.95	010-400-6041			DEFIBRILLATOR			
		46.95	010-450-6041			DEFIBRILLATOR			
		122.07	020-100-6041			DEFIBRILLATOR			
		253.53	030-100-6041			DEFIBRILLATOR			

CITY OF WILLAMINA
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BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	INV VEND	CHECK STATUS
		253.53	040-100-6041			DEFIBRILLATOR			
1	5042	$546.95	06/30/14	HARRS	0	HARRIS COMPUTER SYSTEMS			OUTSTANDING
		54.70	010-150-6070			NEW CHECK STOCK	XT00093680		
		10.94	010-300-6070			NEW CHECK STOCK			
		54.70	010-350-6070			NEW CHECK STOCK			
		54.70	010-400-6070			NEW CHECK STOCK			
		16.41	010-450-6070			NEW CHECK STOCK			
		147.98	030-100-6070			NEW CHECK STOCK			
		142.52	040-100-6070			NEW CHECK STOCK			
		55.00	010-550-6070			NEW CHECK STOCK			
		10.00	020-100-6070			NEW CHECK STOCK			
1	5043	$216.00	06/30/14	HNYBC	0	HONEY BUCKET			OUTSTANDING
		104.00	010-350-6410			PORTAP LAMSON 6/8-7/7	1-938849		
		4.00	010-350-6410			FUEL SURCHARGE			
		104.00	010-350-6410			PORTAP OAKEN H 06/14-7/14	1-944265		
		4.00	010-350-6410			FUEL SURCHARGE			
1	5044	$142.02	06/30/14	IRS	0	INTERNAL REVENUE SERVICE			VOIDED
		71.02	010-000-2013			PAYROLL FOR - 062714	062714 PAYROLL		
		71.00	020-000-2013			PAYROLL FOR - 062714			
1	5045	$150.09	06/30/14	REFND	59	JUDY HAMMER			OUTSTANDING
		60.09	030-100-6053			DEP RFND 692 NW MAIN	REFUND 2286.02		
		90.00	040-100-6053			DEP RFND 692 NW MAIN			
1	5046	$5437.50	06/30/14	KELLE	0	KELLER ASSOCIATES INC			OUTSTANDING
		1390.00	040-100-6018			GEN ENGR SVCS - MAY14	213018-002-1		
		167.50	010-350-6065			ENG SVC HUDDLSTN BANK	213018-007-2		
		2380.00	020-100-6028			ENGR SVC-PIONEER ST PROJ	213018-008-1		
		1500.00	030-100-6018			ENGR SVC WMCP DRAFT	213018-009-1		
1	5047	$25.61	06/30/14	NWNTR	0	NW NATURAL			OUTSTANDING
		5.51	010-400-6090			NAT GAS MAY/JUN14	13632823 6/24/14		
		20.10	010-550-6090			NAT GAS MAY/JUN14	13916580 6/24/14		
1	5048	$3.36	06/30/14	OEMD	0	OREGON EMPLOYMENT DEPARTMENT			VOIDED
		0.84	010-000-2018			PAYROLL FOR - 062714	062714 PAYROLL		
		0.84	010-000-2019			PAYROLL FOR - 062714			
		0.84	020-000-2018			PAYROLL FOR - 062714			
		0.84	020-000-2019			PAYROLL FOR - 062714			
1	5049	$250.00	06/30/14	ORSOS	2	OREGON SECRETARY OF STATE			OUTSTANDING
		1.25	010-100-6065			09/10 FILING FEE	09/10 FILING FEE		
		20.00	010-150-6065			09/10 FILING FEE			
		7.50	010-300-6065			09/10 FILING FEE			
		5.00	010-350-6065			09/10 FILING FEE			

CITY OF WILLAMINA
CHECK REGISTER
DATE RANGE: 06/01/14 - 06/30/14

BANK / WO #	CHECK #	CHECK AMT / AMOUNT	CHECK DATE / G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME / DESCRIPTION	INVOICE #	INV VEND	CHECK STATUS
		5.00	010-400-6065			09/10 FILING FEE			
		5.00	010-450-6065			09/10 FILING FEE			
		1.25	010-550-6065			09/10 FILING FEE			
		5.00	020-100-6065			09/10 FILING FEE			
		100.00	030-100-6065			09/10 FILING FEE			
		100.00	040-100-6065			09/10 FILING FEE			
1	5050	$82.82	06/30/14	REFND	131	RMF INVESTMENT GROUP LLC			OUTSTANDING
		82.82	040-100-6053			DEP REFND 830 SW CONASTOGA	REFUND 2247.03-A		
1	5051	$156.14	06/30/14	SPRNT	0	SPRINT			OUTSTANDING
		7.81	010-350-6075			DIR CON TEL SVC	569622313-151		
		10.93	020-100-6075			DIR CON TEL SVC			
		68.70	030-100-6075			DIR CON TEL SVC			
		68.70	040-100-6075			DIR CON TEL SVC			
1	5052	$161.35	06/30/14	STUCK	0	STUCK ELECTRIC CO			OUTSTANDING
		24.20	010-350-6005			REP LIGHT-SHOP	9553		
		24.21	020-100-6005			REP LIGHT-SHOP			
		56.47	030-100-6005			REP LIGHT-SHOP			
		56.47	040-100-6005			REP LIGHT-SHOP			
1	5053	$19.94	06/30/14	TEILA	0	TEI LANDMARK AUDIO			OUTSTANDING
		19.94	010-400-7501			AUDIO BKS SHIPPING	1181614		
1	5054	$1205.00	06/30/14	WTRLB	0	WATERLAB CORP.			OUTSTANDING
		855.00	030-100-6093			VARIOUS WTR TESTING	64122		
		350.00	040-100-6093			IINFLUENT TESTING			
1	5055	$1533.08	06/30/14	YCOM	0	YAMHILL COMMUNICATIONS AGENCY			OUTSTANDING
		1533.08	010-500-6111			YCOM DUES JUN14	2481		
1	5056	$17311.75	06/30/14	YCSHE	0	YAMHILL COUNTY SHERIFF'S OFFICE			OUTSTANDING
		14279.36	010-200-6120			POL SVC JUN14	2013-14-150		
		3032.39	010-200-6121			CODE ENFC SVC JUN14			
1	6301401	$281.65	06/30/14	AFLAC	0	AFLAC			CLEARED
		24.06	010-000-2030			PREMIUMS JUN14	063014 PAYROLL		
		59.26	010-000-2032			PREMIUMS JUN14			
		36.35	020-000-2032			PREMIUMS JUN14			
		14.43	030-000-2030			PREMIUMS JUN14			
		69.95	030-000-2032			PREMIUMS JUN14			
		9.61	040-000-2030			PREMIUMS JUN14			
		67.99	040-000-2032			PREMIUMS JUN14			
1	6301403	$6764.24	06/30/14	IRS	0	INTERNAL REVENUE SERVICE			CLEARED
		1327.16	010-000-2013			FICA/MC 063014	063014 PAYROLL		
		646.61	010-000-2015			FED WITHH 063014			

CITY OF WILLAMINA
CHECK REGISTER
DATE RANGE: 06/01/14 - 06/30/14

BANK WO #	CHECK #	CHECK AMT AMOUNT	CHECK DATE G/L ACCT #	VENDOR #	ADDRS #	VENDOR NAME DESCRIPTION	INVOICE #	INV VEND	CHECK STATUS
		344.76	020-000-2013			FICA/MC 063014			
		234.33	020-000-2015			FED WITHH 063014			
		1211.06	030-000-2013			FICA/MC 063014			
		828.29	030-000-2015			FED WITHH 063014			
		1237.28	040-000-2013			FICA/MC 063014			
		934.75	040-000-2015			FED WITHH 063014			
1	6301404	$1713.59	06/30/14	ODR	0	OREGON DEPARTMENT OF REVENUE			CLEARED
		503.48	010-000-2017			STATE WITHH 063014	063014 PAYROLL		
		147.44	020-000-2017			STATE WITHH 063014			
		520.61	030-000-2017			STATE WITHH 063014			
		542.06	040-000-2017			STATE WITHH 063014			
1	6301405	$912.19	06/30/14	OEMD	0	OREGON EMPLOYMENT DEPARTMENT			CLEARED
		283.69	010-000-2018			UNEMPL 063014	063014 PAYROLL		
		17.67	010-000-2019			WB TRUST 063014			
		72.52	020-000-2018			UNEMPL 063014			
		3.35	020-000-2019			WB TRUST 063014			
		252.13	030-000-2018			UNEMPL 063014			
		13.44	030-000-2019			WB TRUST 063014			
		257.06	040-000-2018			UNEMPL 063014			
		12.33	040-000-2019			WB TRUST 063014			
1	6301406	$2681.64	06/30/14	PERS	0	PUBLIC EMPLOYEES RETIREMENT SYSTEM			CLEARED
		928.71	010-000-2011			RETRMNT 063014	063014 PAYROLL		
		232.18	020-000-2011			RETRMNT 063014			
		830.20	030-000-2011			RETRMNT 063014			
		690.55	040-000-2011			RETRMNT 063014			
1	6301407	$10189.35	06/30/14	PREBS	0	EBS TRUST			CLEARED
		3291.68	010-000-2030			MED PREM JUN14	063014 PAYROLL		
		530.76	010-000-2032			LIFE/ADD PREM JUN14			
		859.48	020-000-2030			MED PREM JUN14			
		112.63	020-000-2032			LIFE/ADD PREM JUN14			
		2207.63	030-000-2030			MED PREM JUN14			
		288.97	030-000-2032			LIFE/ADD PREM JUN14			
		2558.68	040-000-2030			MED PREM JUN14			
		339.52	040-000-2032			LIFE/ADD PREM JUN14			

TOTAL # OF ISSUED CHECKS: 82 TOTAL AMOUNT: 107905.02

TOTAL # OF VOIDED/REISSUED CHECKS: 2 TOTAL AMOUNT: 145.38

TOTAL # OF ACH CHECKS: 0 TOTAL AMOUNT: 0.00

TOTAL # OF UNISSUED CHECKS: 0

FUND TOTALS

FUND	FUND NAME	ISSUED TOTAL	VOIDED/REISSUED TOTAL
010	GENERAL FUND	38,921.19	72.70
020	STREETS FUND	10,272.25	72.68
030	WATER FUND	38,878.80	0.00
040	WASTEWATER FUND	17,401.73	0.00
060	SPECIAL REVENUE FUND	1,673.05	0.00
080	WILLAMINA CEMETERY FUND	758.00	0.00
	TOTAL -	107,905.02	145.38

Public Works Monthly Report to Council **July 7, 2014**

Water

This month we repaired 2 water services.

We still have more than normal water usage for this time of year. We are investigating to see if there are leaks or usage is just up.

Wastewater

Streets
4th of July celebration went well with one exception that we know of. On the night of the 4th a manhole cover from the bridge was removed and thrown into the river.

Now that the celebration has wound down we will start focusing on our summer projects: replacing storm down on Branson Street, cleaning open drainage ditches, etc.

Pot hole patching is continuing as time allows.

Parks

It's warmer weather and mowing is slowing down some. We are keeping up maintenance in all the parks.

Other

Thanks to a grant from our insurance carrier for safety equipment, we have purchased 2 new cameras for the fishpond, 6 new parade barricades, and an automated external defibrillator (AED). We are housing it at the library so that it will be centrally located for emergencies.

Jeff Brown

WILLAMINA LIBRARY BOARD
MINUTES

17 Jun 14

Present: Dan Goff, Joyce Zimbrick, Darlene Brown, Luana Aldama, Melissa Hansen
Absent: Linda Scott
Guests:

Old Business:
New Business:

Dan said Linda Scott would turn in a letter of resignation this week. She is unable to attend meetings.

Melissa told the Board about the Summer Reading Programs for adults and children.

Joyce said she heard a council member raise the question of having only one librarian. Melissa said that worked 25 years ago when she took no vacations or sick time and had the library open from 9:00 to noon and 1:00 to 5:00 closing on Friday mornings for meetings. Now with the large increase in circulation, attendance and public computer usage, longer hours and a minimum of 2 librarians are needed.

Melissa said she plans to have an open house in October to celebrate Oregon Reads. She is still working on organizing the non-fiction sections and plans to put on shelf labels this summer. There have been numerous positive comments about the library reorganization. Patrons are quite pleased with the new look.

Meeting adjourned at 8:35.

The next meeting will be 16 Sep 14 at 8:15 am.

WILLAMINA PUBLIC LIBRARY MONTHLY REPORT

2ND QUARTER 2014

Adult Books	Young Adult Books	Juvenile Books	Audio		Video		PC Use	Copies	Periodicals		Borrow ILL	Loan ILL	Out of District Borrow ILL	Out of District Loan ILL	Reference Answered	Attendance	Item Add	Patron Add	Total Ck Out	Total Ck In	CCRLS	
			5	J	129	J				J											$3744 3 Qtr	
			2	Y		Y				Y											2,734.50	
649	117	174	86		728		274	156	42		334	430		1	35	1,070	13	12	1,932	1,810	net lend	
			6	J	145	J				J												
				Y		Y				Y												
549	160	207	108		615		181	145	44		293	557			46	1,132	128	15	1,834	1,593		
				J		J				J												
				Y		Y				Y												
			11	J	274	J			0	J												285
			2	Y	0	Y			0	Y												0
1,198	277	381	194		1,343		455	301	86		627	987		1	81	2,202	141	27	3,766	3,403	$ 2,734.50	15,470

WILLAMINA PUBLIC LIBRARY INCOME REPORT

	MONTH	Apr-14	May-14	Jun-14
I	Fines	$ 108.95	$ 190.09	
N	Cards	120	120	
C	Copies	55	36.25	
O	Lost Books	9.5		
M	Other		20	
E	Other			
	TOTAL	$ 293.45	$ 366.34	$ -
	Volunteer Hours			

F/LIBRARY/REPORTS/MONTHLY REPORT.2014

ITEMS

CIRCULATION (CHECKOUT) STATISTICS

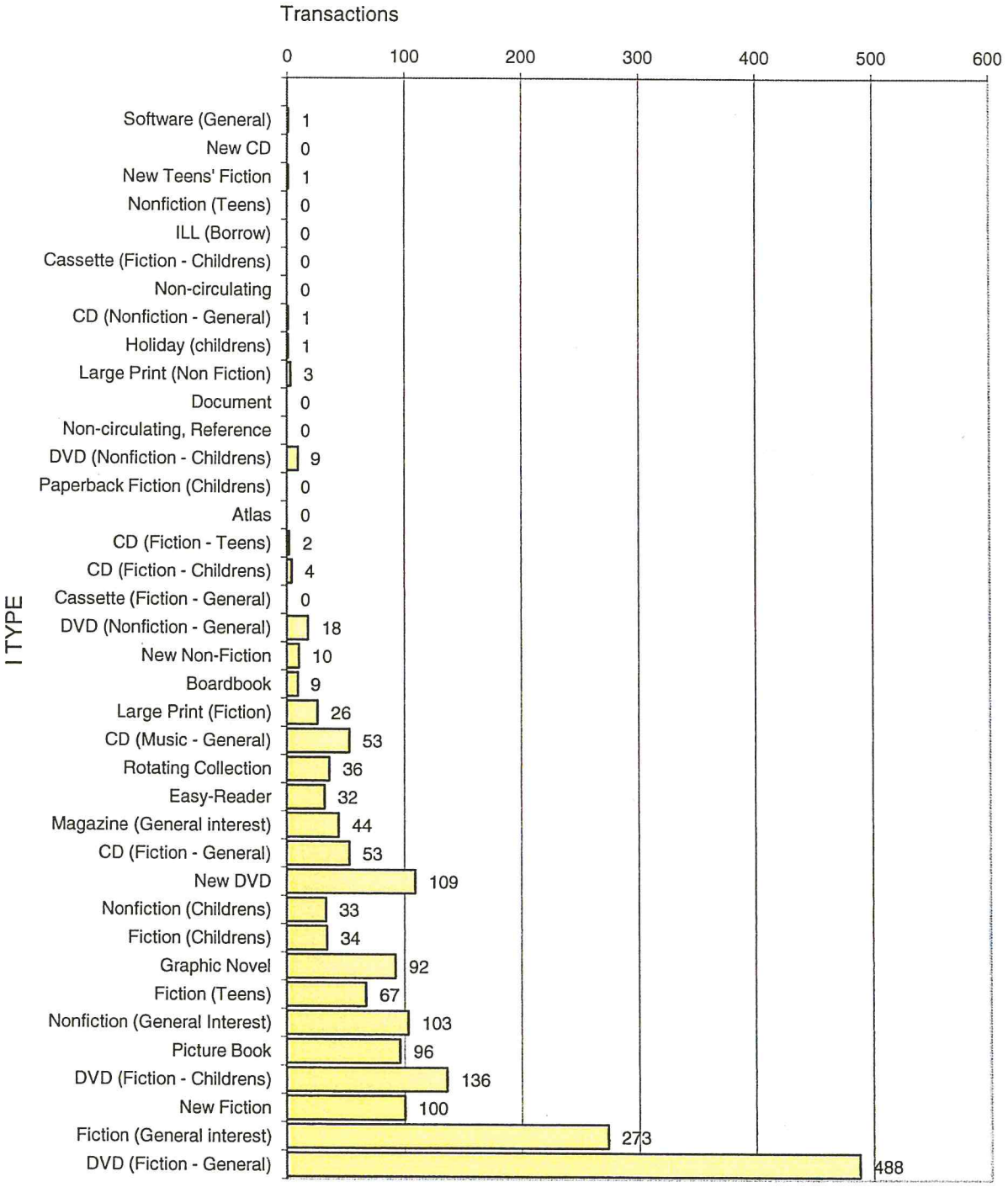
Willamina Public Library

	May 14	
I TYPE	PERCENT	QTY
DVD (Fiction - General)	26.6%	488
Fiction (General interest)	14.9%	273
New Fiction	5.5%	100
DVD (Fiction - Childrens)	7.4%	136
Picture Book	5.2%	96
Nonfiction (General Interest)	5.6%	103
Fiction (Teens)	3.7%	67
Graphic Novel	5.0%	92
Fiction (Childrens)	1.9%	34
Nonfiction (Childrens)	1.8%	33
New DVD	5.9%	109
CD (Fiction - General)	2.9%	53
Magazine (General interest)	2.4%	44
Easy-Reader	1.7%	32
Rotating Collection	2.0%	36
CD (Music - General)	2.9%	53
Large Print (Fiction)	1.4%	26
Boardbook	0.5%	9
New Non-Fiction	0.5%	10
DVD (Nonfiction - General)	1.0%	18
Cassette (Fiction - General)	0.0%	0
CD (Fiction - Childrens)	0.2%	4
CD (Fiction - Teens)	0.1%	2
Atlas	0.0%	0
Paperback Fiction (Childrens)	0.0%	0
DVD (Nonfiction - Childrens)	0.5%	9
Non-circulating, Reference	0.0%	0
Document	0.0%	0
Large Print (Non Fiction)	0.2%	3
Holiday (childrens)	0.1%	1
CD (Nonfiction - General)	0.1%	1
Non-circulating	0.0%	0
Cassette (Fiction - Childrens)	0.0%	0
ILL (Borrow)	0.0%	0
Nonfiction (Teens)	0.0%	0

New Teens' Fiction	0.1%	1
New CD	0.0%	0
Software (General)	0.1%	1
TOTAL	100.0%	1,834

Circulation (Checkout) Statistics

Willamina Public Library



PATRONS

CIRCULATION (CHECKOUT) STATISTICS

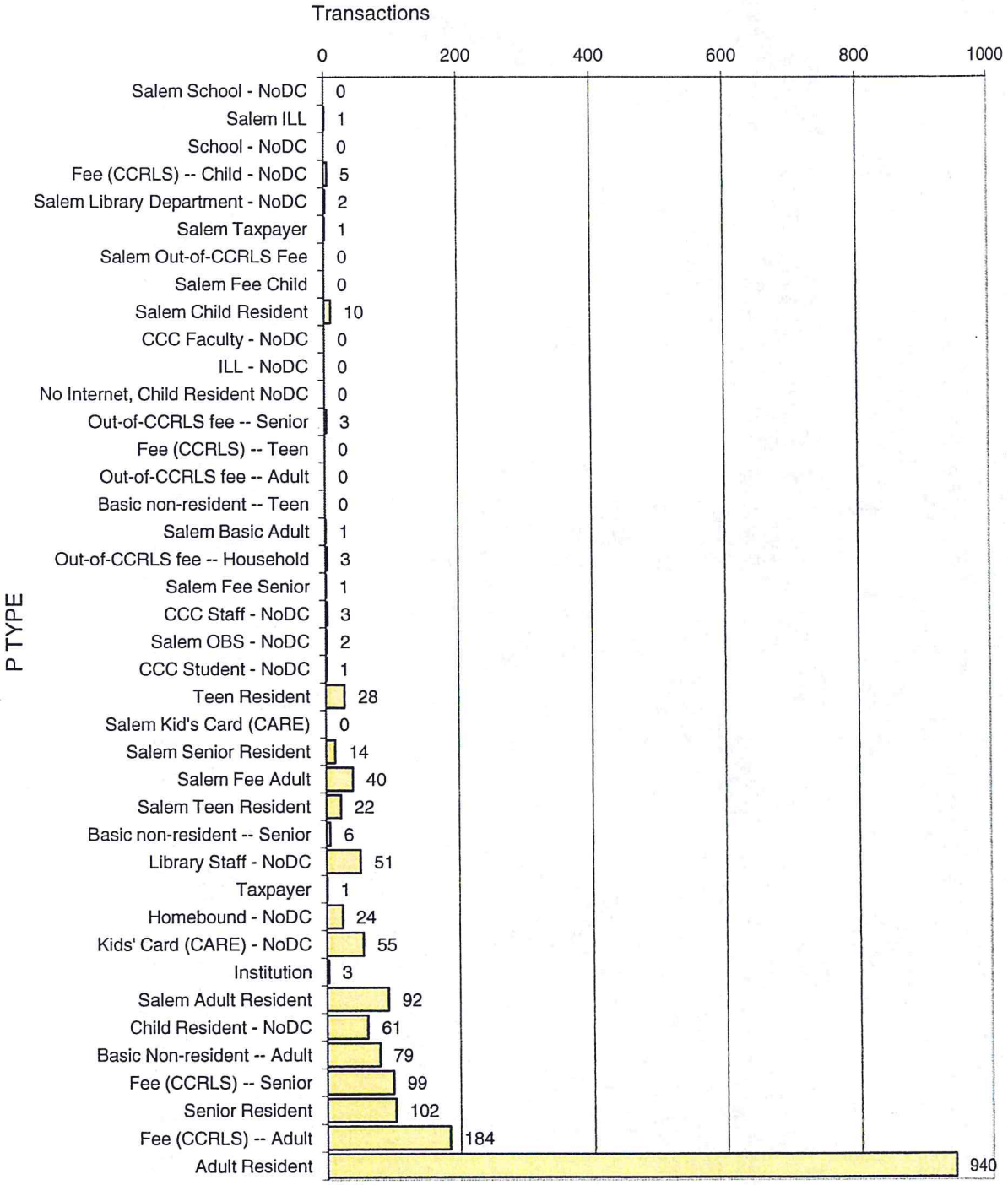
Willamina Public Library

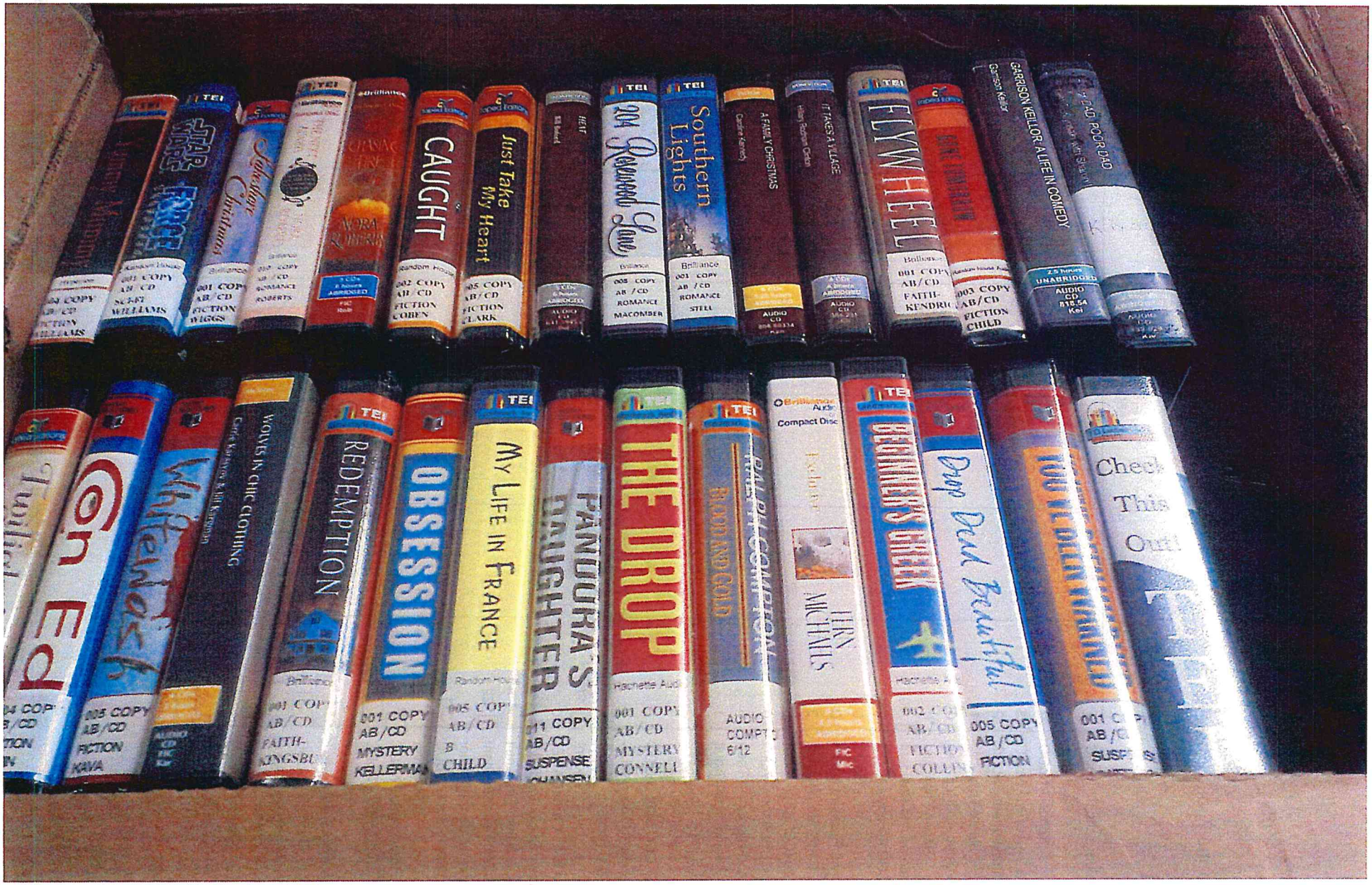
	May 14	
P TYPE	PERCENT	QTY
Adult Resident	51.3%	940
Fee (CCRLS) -- Adult	10.0%	184
Senior Resident	5.6%	102
Fee (CCRLS) -- Senior	5.4%	99
Basic Non-resident -- Adult	4.3%	79
Child Resident - NoDC	3.3%	61
Salem Adult Resident	5.0%	92
Institution	0.2%	3
Kids' Card (CARE) - NoDC	3.0%	55
Homebound - NoDC	1.3%	24
Taxpayer	0.1%	1
Library Staff - NoDC	2.8%	51
Basic non-resident -- Senior	0.3%	6
Salem Teen Resident	1.2%	22
Salem Fee Adult	2.2%	40
Salem Senior Resident	0.8%	14
Salem Kid's Card (CARE)	0.0%	0
Teen Resident	1.5%	28
CCC Student - NoDC	0.1%	1
Salem OBS - NoDC	0.1%	2
CCC Staff - NoDC	0.2%	3
Salem Fee Senior	0.1%	1
Out-of-CCRLS fee -- Household	0.2%	3
Salem Basic Adult	0.1%	1
Basic non-resident -- Teen	0.0%	0
Out-of-CCRLS fee -- Adult	0.0%	0
Fee (CCRLS) -- Teen	0.0%	0
Out-of-CCRLS fee -- Senior	0.2%	3
No Internet, Child Resident NoDC	0.0%	0
ILL - NoDC	0.0%	0
CCC Faculty - NoDC	0.0%	0
Salem Child Resident	0.5%	10
Salem Fee Child	0.0%	0
Salem Out-of-CCRLS Fee	0.0%	0
Salem Taxpayer	0.1%	1

Salem Library Department - NoDC	0.1%	2
Fee (CCRLS) -- Child - NoDC	0.3%	5
School - NoDC	0.0%	0
Salem ILL	0.1%	1
Salem School - NoDC	0.0%	0
TOTAL	100.0%	1,834

Circulation (Checkout) Statistics

Willamina Public Library





Melissa signed up for free books on CD – Just received box of 30 from TEI LANDMARK AUDIO

6/19/14

Yamhill County Sheriff's Office
Crime Summary for WILLAMINA
From 6/1/2014 to 6/30/2014

City	UCR Description	6/1/2013 to 6/30/2013	6/1/2014 to 6/30/2014	Percentage Change	YTD	Prior Year
WILLAMINA						
Part 1						
Aggravated Assault		0	**0**		3	3
Burglary-Business		0	**0**		1	1
Burglary-Non-Residence		2	**1**	-50.00 %	2	7
Burglary-Residence		2	**3**	50.00 %	4	7
Larceny		5	**4**	-20.00 %	19	55
Motor Vehicle Theft-Auto		1	**1**		3	3
Part 1 Total		10	**9**	-10.00%	32	76
Part 2						
All Other		2	**1**	-50.00 %	8	8
Animal Problems		0	**0**		1	3
Disorderly Conduct		1	**1**		11	9
Drug Laws		1	**3**	200.00 %	12	18
DUII		1	**0**		3	6
Forgery		0	**0**		1	2
Fraud		0	**0**		3	3
Kidnapping		0	**0**		1	1
Liquor Laws		0	**0**			4
Prostitution		0	**0**			1
Runaway		0	**0**		2	4
Sex Offenses		1	**0**		11	7
Simple Assault		2	**7**	250.00 %	39	45
Stolen Property		0	**0**		1	3
Tresspass/Prowler		2	**1**	-50.00 %	8	9
Vandalism		2	**1**	-50.00 %	19	37
Weapons		0	**0**		2	2
Part 2 Total		12	**14**	14.29%	122	162
Part 3						
All Other		9	**5**	-44.44 %	45	67
Non-Reportable Offenses		10	**7**	-30.00 %	72	117
Part 3 Total		19	**12**	-36.84%	117	184
Total For WILLAMINA		41	**35**	-14.63%	271	422

Report run date: 7/7/2014