

City Of Willamina
Minutes of the Meeting of the City Council
March 12, 2019
6:00 PM

Location of Meeting:

West Valley Fire Station
825 NE Main St
Willamina, Oregon 97396

Present at Meeting: Mayor Ila Skyberg

Councilor April Wooden
Councilor Theresa McKnight
Councilor Roberta Lawson
Councilor Craig Johnson
Councilor Bob Burr
City Manager Kenna West
Deputy City Recorder Debbie Bernard
Public Works Director Jeff Brown
Guest (not limited to:)
News-Register Reporter Paul Daliquante
Juliette's House, Carole Joa

Absent from Meeting: Councilor Rita Baller

The regular meeting of the City Council of City of Willamina was called to order at 6:00 PM on March 12, 2019 at West Valley Fire Station by Mayor Ila Skyberg. The Flag salute was recited. The Deputy City Recorder called for the roll, and a quorum was present.

I. Approval of Agenda

The Agenda for the meeting was distributed and unanimously approved with 2 additions and one deletion.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

1. Agenda Additions, Deletions, and Corrections

Mayor Ila Skyberg

Mayor Skyberg announced two additions to the agenda 1) the Oath of Office for Theresa McKnight, 2) 2019 City Council Goals. Also under presentations the deletion of the Yamhill County Transit.

2. Public Input

Mayor Ila Skyberg

Mayor Skyberg called for Public Input. She asked James Daley to speak. Mr. Daley stated his name and address. He addressed the Council regarding an old issue he brought to Council in September 2018 regarding tall bushes at the corner of 3rd and B St. he said they had not been cut down. He also said that the public signs are unreadable. Mr. Daley ran over the 3 minutes allowed under public input.

Mayor Skyberg then called upon the Edward Schmidt who gave his name and address. He brought Council his concerns regarding the tall bushes at 3rd St. and B St. He also had concerns about the public signs in addition to potholes that need repair.

3. Presentations

Mayor Ila Skyberg

Mayor Skyberg introduced the first speaker on the Agenda, Ronnie Vostinak from Homeward Bound Pets. Ms. Vostinak requested a \$300.00 donation from the City of Willamina for Homeward Bound Pets. Ms. Vostinak explained the Angel Fund that helps all families in Yamhill County with low-cost spay and neuter services. She said last year the Angel Fund spent \$18,063 and \$2,700 in administrative costs for services provided to the community.

4. Juliette's House - Carole Joa

Mayor Ila Skyberg

Mayor Skyberg then called upon Carole Joa from the Juliette's House to speak. Mark Russell, President/CEO of the Juliette's House and Carole Joa addressed the Council. Mr. Russell shared their vision of a caring community, free of child abuse, where everyone is invested in raising healthy children, and to provide compassionate intervention through prevention. Mr. Russell said their hope is to end child abuse in Yamhill County. Ms. Joa spoke next and introduced the Blue Pinwheel Campaign. She explained that April is Child Abuse Prevention Month and she was promoting the campaign by asking people to wear blue on April 10, 2019. She explained that the blue pinwheels placed in yards would show support for the campaign to end child abuse. Their organization has asked the local police to put blue ribbons on their cars to bring attention to child abuse prevention. Ms. Joa also stated the Council can sign a proclamation which she provided to the Deputy Recorder to show their support.

Next Mayor Skyberg called the Sherry Dawkins representing the Mud Drags to speak. Sherry explained she was present to ask council for permission to use city property for the Mud Drags on June 1 and 29, 2019.

MOTION: Councilor Wooden moved to allow the fourth of July Committee the use of city property for the Mud Drags on June 1 & 29, 2019. Councilor Burr

seconded the motion. Motion carried with Councilors Wooden, Johnson, Burr, and Lawson all in favor.

5. Oath Of Office

Mayor Ila Skyberg

Mayor Skyberg asked for the Oath of Office be given to Theresa McKnight. The Deputy City Recorder gave the Oath of Office and swore in Councilor McKnight.

6. Consent Agenda

Mayor Ila Skyberg

Mayor Skyberg asked for a motion to approve the Consent Agenda. Councilor Burr moved to approve the items on the Consent Agenda. Councilor Wooden seconded the motion. Motion carried with Councilors Wooden, McKnight, Burr, Johnson, and Lawson all in favor.

Councilor Burr read the items on the Consent Agenda:

1. Check Registers from January 1 to 31, 2019 (information only)

2. Financials January 31, 2019

3. Minutes from the February 12, 2019 City Council Meeting

7. Lease of Parking Lot for City Library Use

Mayor Ila Skyberg

Councilor Burr recused himself due to an actual conflict and left the room during the discussion and vote on this issue. Mayor Skyberg asked for a motion to approve the lease of a parking lot for the Library's use.

MOTION: Councilor Johnson moved to approve the proposed lease agreement and to authorize the City Manager to sign on behalf of the City. Councilor Wooden seconded the motion. Motion carried with Councilors Wooden, McKnight, Johnson, and Lawson all in favor.

8. Polk County Partnership with The Cemetery Savers

Mayor Ila Skyberg

Mayor Skyberg asked "Shall the City Council approve a partnership between the City of Willamina and the Polk County Cemetery Savers?"

MOTION: Councilor Wooden moved that the City partner with Polk County Cemetery Savers to repair and refurbish the Willamina Historic Cemetery. Councilor Lawson seconded the motion. Motion carried with Councilors Burr, Wooden, McKnight, Johnson, and Lawson all in favor.

9. Willamina Historic Cemetery Committee Appointments

Mayor Ila Skyberg

Mayor Skyberg asked “Shall the Mayor appoint Meg Commerford, Mike Nolan, and Howard Alkire to fill the vacant seats on the City of Willamina Historic Cemetery Committee?”

Mayor Skyberg then appointed Meg Commerford, Mike Nolan, and Howard Alkire to fill the vacant seats on the City of Willamina Historic Cemetery Committee.

10. Proposed 2019 City Council Goals

Mayor Ila Skyberg

Mayor Skyberg asked “Shall the City Council approve the attached 2019 Council Goals and authorize the City Manager to integrate these goals into the City’s policies and operations?”

MOTION: Councilor Wooden moved to approve the presented Council Goals and integrate them into the City’s policies and operations. Councilor Lawson seconded the motion.

Councilor Johnson moved to amend the 2019 Goals to add under No. 8 item IV. Youth Council and to integrate the amended goals into the City’s policies and operations. Councilor Burr seconded the motion. Motion carried with Councilors Wooden, McKnight, Johnson, Burr, and Lawson all in favor.

11. Mayors Report

Mayor Ila Skyberg

Mayor Skyberg reported she attended the Small Cities Luncheon along with Councilor Wooden which was hosted in Dayton. Along with Councilor Wooden and McKnight, she attended the Water Task Force headed by Commissioner Kulla held at West Valley Fire in Willamina. And last she attended an awards banquet in Keizer on the February 20th.

12. Council Liaison Reports

Mayor Skyberg

Cemetery Committee Liaison (Councilor Baller)

Councilor Baller was absent.

Chamber Liaison (Councilor Wooden)

Councilor Wooden reported that the Chamber has the 2nd sign up by the Wallace Bridge. The Wet Season is this Saturday night. The “learn to burn” is in April and the recent Downtown Loan Fund application was approved by the EID.

Library Liaison (Councilor Lawson)

Councilor Lawson reported that the library floor remodel looks great. The carpet portion of the remodel is coming in November 2019. The Board is meeting on March 19th to congratulate everyone for their hard work on the remodel.

YCOM Board (Councilor Baller)

Councilor Baller was absent

Yamhill County Transit Authority Board Member (Councilor Johnson)
Councilor Johnson reported the Bus on Route 22 now has a wrap on it. The wrap cover shows a map where the bus travels. That particular bus goes to Hillsboro, Forest Grove, McMinnville, Willamina, and Grande Ronde. They changed the stop on highway 99 and Big 5 location as it was hazardous for patrons.

13. Information Reports from City Officers

Mayor Ila Skyberg

Mayor Skyberg called for the City Manager report. City Manager Kenna West reported several items to the Council from the recent past. The City Manager said there was an “amazing visit and city tour” with the Tribe on Monday and it was very successful. She added the City was awarded a \$500,000 CDBG grant for our water intake relocation project to pay for planning, engineering, environmental assessment. The beginning of our wayfinding program for the West Valley area has started, and she will be working with the three local entities Sheridan, Willamina and The Confederated Tribes of Grand Ronde. The budget training on March 6, 2019 had 60 attendees. The City will join The Tribe on Friday to tour Tribal lands. On March 19th the Library will host an event at 10:00 am and there will be treats. Also in November, the Small Cities meeting will be hosted by Mayor Skyberg at her beautiful home.

Sheriff's Report

Mayor Ila Skyberg

Mayor Skyberg made mention of the Sherriff's report attached and the information calendar.

14. Adjourn

Mayor Skyberg asked for a motion.

MOTION: Councilor Wooden moved to adjourn at 7:00 PM. Councilor McKnight seconded the motion. Motion carried with Councilors Burr, Wooden, McKnight, Johnson, and Lawson all in favor.

IV. Time of Next Meeting

The next meeting will be held at 6:00 PM on April 9, 2019 at:

West Valley Fire Station

825 NE Main St.

Willamina, Oregon 97396

The meeting was adjourned at 7:00 PM by Mayor Ila Skyberg.

Minutes submitted by Deputy City Recorder, Debbie Bernard

Minutes approved by Mayor Ila Skyberg
