

Willamina City Council Agenda
Regular Meeting
Tuesday, July 10, 2018 6:00pm
West Valley Fire District
825 NE Main St, Willamina (recorded meeting)

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PRESENTATION – Heather Stritzke, Justin Stritzke and Dennis Ulrich

PUBLIC INPUT – BUSINESS FROM THE AUDIENCE

Public Input: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder prior to the meeting. Anyone wishing to comment on an item of the Regular Agenda will need to sign in on the Sign in Form.

CORRESPONDENCE - none

CONSENT AGENDA “(A listing of routine business items, which are adopted with one motion, without discussion. However, any COUNCILOR may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then considered after the Consent Agenda items have been voted upon).”

1. Check Registers – May 1 to 30, 2018 (information only)
2. Financials May 2018
3. Minutes from the June 12, 2018 City Council Meeting
4. Consideration of LOC Legislative Issues Ballots

REGULAR AGENDA

1. None

MAYORS REPORT

COUNCIL LIAISON REPORTS

2. Chamber Liaison (Councilor Wooden)
3. Library Liaison (Councilor McKnight)
4. YCOM Board (Councilor Baller)
5. Yamhill County Housing Authority Board (Vacant)
6. Yamhill County Transit Authority Board Member (Councilor Johnson)

INFORMATIONAL REPORTS FROM/CITY OFFICERS

Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900

411 NE “C” Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121

willaminaoregon.gov

7. City Manager
8. Sheriff's Report

EVENT CALENDAR- informational

Close Regular Session

Open Public Hearing

PUBLIC HEARING

1. Proposed public hearing on 2018-2019 Supplemental Budget

Close the Public Hearing

Return to regular session to consider Resolution 18.19-001 Adopting 2018-2019 Supplemental Budget.

ADJOURN

Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900

411 NE "C" Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121

willaminaoregon.gov

CONSENT AGENDA

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
8428	05/17 05/02/2017	8428	320	AMERICAN EXTERMINATION P	121189	1	10-12-5200	.00	92.00	92.00
Total 8428:										
8429	05/17 05/02/2017	8429	430	ARAMARK UNIFORM SERVICES	862848231	1	10-66-5140	.00	39.29	39.29
05/17 05/02/2017	8429		430	ARAMARK UNIFORM SERVICES	862848231	2	20-11-5140	.00	11.56	11.56
05/17 05/02/2017	8429		430	ARAMARK UNIFORM SERVICES	862848231	3	30-11-5140	.00	64.72	64.72
05/17 05/02/2017	8429		430	ARAMARK UNIFORM SERVICES	862848231	4	40-11-5140	.00	115.57	115.57
05/17 05/02/2017	8429		430	ARAMARK UNIFORM SERVICES	862869291	1	10-66-5140	.00	39.29	39.29
05/17 05/02/2017	8429		430	ARAMARK UNIFORM SERVICES	862869291	2	20-11-5140	.00	11.56	11.56
05/17 05/02/2017	8429		430	ARAMARK UNIFORM SERVICES	862869291	3	30-11-5140	.00	64.72	64.72
05/17 05/02/2017	8429		430	ARAMARK UNIFORM SERVICES	862869291	4	40-11-5140	.00	115.57	115.57
Total 8429:										
8430	05/17 05/02/2017	8430	5645	ARCHAEOLOGY	042617	1	10-65-5321	.00	5.00	5.00
Total 8430:										
8431	05/17 05/02/2017	8431	850	BRIAN O'NEIL CONSTRUCTION,	1106	1	20-11-5521	.00	531.00	531.00
Total 8431:										
8432	05/17 05/02/2017	8432	1380	CARQUEST	4758-147673	1	10-72-5137	.00	11.31	11.31
05/17 05/02/2017	8432		1380	CARQUEST	4758-147736	1	30-11-5137	.00	35.88	35.88
Total 8432:										
8433	05/17 05/02/2017	8433	1390	CASCADE COLUMBIA	692221	1	30-11-5108	.00	387.75	387.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 8433:										
8434	05/17	05/02/2017	8434	1130 CITY OF WILLAMINA	041517 CIT	1	10-12-5415	.00	99.17	99.17
	05/17	05/02/2017	8434	1130 CITY OF WILLAMINA	041517 MAI	1	10-12-5415	.00	86.47	86.47
	05/17	05/02/2017	8434	1130 CITY OF WILLAMINA	041517 PW	1	10-72-5415	.00	86.50	86.50
Total 8434:										
8435	05/17	05/02/2017	8435	1260 CONSOLIDATED SUPPLY COM	S8194956.00	1	30-11-5531	.00	258.89	258.89
	05/17	05/02/2017	8435	1260 CONSOLIDATED SUPPLY COM	S8196357.00	1	30-11-5531	.00	332.00	332.00
Total 8435:										
8436	05/17	05/02/2017	8436	1440 DAN KAUFFMAN EXCAVATING, I	96605	1	20-11-5522	.00	1,395.54	1,395.54
Total 8436:										
8437	05/17	05/02/2017	8437	1580 DK QUARRIES INC	98312	1	10-72-5137	.00	300.61	300.61
Total 8437:										
8438	05/17	05/02/2017	8438	1720 EXPRESS SERVICES, INC.	18786817	1	10-12-5200	.00	1,583.40	1,583.40
	05/17	05/02/2017	8438	1720 EXPRESS SERVICES, INC.	18813112	1	10-12-5200	.00	1,482.60	1,482.60
Total 8438:										
8439	05/17	05/02/2017	8439	5600 JON'S COMPLETE AUTOMOTIV	26601	1	10-66-5504	.00	498.47	498.47
Total 8439:										
8440	05/17	05/02/2017	8440	2580 LDE COMPANY	14716-03	1	10-12-5504	.00	220.00	220.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 8440:										
8441	05/17	05/02/2017	8441	5648 LERNER	1243871	1	10-65-5106	.00	24.56	24.56
Total 8441:										
8442	05/17	05/02/2017	8442	3070 NEWS REGISTER	58930	1	10-12-5230	.00	118.48	118.48
05/17	05/02/2017	8442	3070	NEWS REGISTER	58931	1	10-12-5230	.00	109.80	109.80
Total 8442:										
8443	05/17	05/02/2017	8443	3050 NORTHWEST LOGGING SUPPL	237785	1	10-66-5137	.00	84.90	84.90
Total 8443:										
8444	05/17	05/02/2017	8444	3060 NW NATURAL	1363282-3 4-	1	10-65-5415	.00	77.17	77.17
05/17	05/02/2017	8444	3060	NW NATURAL	1391658-0 4-	1	10-67-5415	.00	136.79	136.79
Total 8444:										
8445	05/17	05/02/2017	8445	3590 PGE	042417	1	40-11-5415	.00	416.29	416.29
05/17	05/02/2017	8445	3590	PGE	042417	2	10-67-5415	.00	74.72	74.72
05/17	05/02/2017	8445	3590	PGE	042417	3	10-12-5415	.00	364.29	364.29
05/17	05/02/2017	8445	3590	PGE	042417	4	10-67-5415	.00	16.48	16.48
05/17	05/02/2017	8445	3590	PGE	042417	5	30-11-5415	.00	262.47	262.47
05/17	05/02/2017	8445	3590	PGE	042417	6	10-65-5415	.00	110.62	110.62
05/17	05/02/2017	8445	3590	PGE	042417	7	10-66-5415	.00	28.35	28.35
05/17	05/02/2017	8445	3590	PGE	042417	8	10-12-5415	.00	16.58	16.58
05/17	05/02/2017	8445	3590	PGE	042417	9	30-11-5415	.00	1,086.50	1,086.50
05/17	05/02/2017	8445	3590	PGE	042417	10	30-11-5415	.00	632.90	632.90
05/17	05/02/2017	8445	3590	PGE	042417	11	30-11-5415	.00	21.87	21.87
05/17	05/02/2017	8445	3590	PGE	042417	12	30-11-5415	.00	2,037.63	2,037.63
05/17	05/02/2017	8445	3590	PGE	042417	13	40-11-5415	.00	682.49	682.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/17	05/02/2017	8445	3590	PGE	042417	14	40-11-5415	.00	382.69	382.69
05/17	05/02/2017	8445	3590	PGE	042417	15	40-11-5415	.00	51.98	51.98
05/17	05/02/2017	8445	3590	PGE	042417	16	40-11-5415	.00	1,592.41	1,592.41
05/17	05/02/2017	8445	3590	PGE	042417	17	10-66-5415	.00	39.43	39.43
05/17	05/02/2017	8445	3590	PGE	042417	18	10-72-5415	.00	346.40	346.40
05/17	05/02/2017	8445	3590	PGE	042417	19	10-66-5415	.00	16.48	16.48
Total 8445:										8,180.58
8446										
05/17	05/02/2017	8446	3740	PRINT NW	18489	1	10-12-5230	.00	93.00	93.00
Total 8446:										93.00
8447										
05/17	05/02/2017	8447	5665	Rural Development Initiatives, IN	042817	1	10-17-5342	.00	175.00	175.00
Total 8447:										175.00
8448										
05/17	05/02/2017	8448	4040	SCHOLASTIC BOOK FAIRS	14919682	1	10-65-5100	.00	222.00	222.00
Total 8448:										222.00
8449										
05/17	05/02/2017	8449	4090	SHERIDAN DAYS	042817	1	10-12-5230	.00	250.00	250.00
Total 8449:										250.00
8450										
05/17	05/02/2017	8450	4230	SPRINT	569622313-1	1	10-18-5413	.00	46.01	46.01
05/17	05/02/2017	8450	4230	SPRINT	569622313-1	2	10-12-5413	.00	14.58	14.58
05/17	05/02/2017	8450	4230	SPRINT	569622313-1	3	10-66-5413	.00	40.57	40.57
05/17	05/02/2017	8450	4230	SPRINT	569622313-1	4	20-11-5413	.00	3.50	3.50
05/17	05/02/2017	8450	4230	SPRINT	569622313-1	5	30-11-5413	.00	51.33	51.33
05/17	05/02/2017	8450	4230	SPRINT	569622313-1	6	40-11-5413	.00	50.37	50.37
Total 8450:										206.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
8451	05/17	05/02/2017	4330	STUCK ELECTRIC CO	10573	1	30-11-5530	.00	1,000.00	1,000.00
Total 8451:										
8452	05/17	05/02/2017	4360	SUMCO EXCAVATING INC	10182	1	10-72-5504	.00	405.00	405.00
Total 8452:										
8453	05/17	05/02/2017	5551	Wright Imaging	4195340	1	30-11-5230	.00	208.49	208.49
05/17	05/02/2017	8453	5551	Wright Imaging	4195340	2	40-11-5230	.00	312.73	312.73
Total 8453:										
8454	05/17	05/10/2017	430	ARAMARK UNIFORM SERVICES	862879873	1	10-66-5140	.00	39.29	39.29
05/17	05/10/2017	8454	430	ARAMARK UNIFORM SERVICES	862879873	2	20-11-5140	.00	11.56	11.56
05/17	05/10/2017	8454	430	ARAMARK UNIFORM SERVICES	862879873	3	30-11-5140	.00	64.72	64.72
05/17	05/10/2017	8454	430	ARAMARK UNIFORM SERVICES	862879873	4	40-11-5140	.00	115.57	115.57
05/17	05/10/2017	8454	430	ARAMARK UNIFORM SERVICES	862890366	1	10-66-5140	.00	39.29	39.29
05/17	05/10/2017	8454	430	ARAMARK UNIFORM SERVICES	862890366	2	20-11-5140	.00	11.56	11.56
05/17	05/10/2017	8454	430	ARAMARK UNIFORM SERVICES	862890366	3	30-11-5140	.00	64.72	64.72
05/17	05/10/2017	8454	430	ARAMARK UNIFORM SERVICES	862890366	4	40-11-5140	.00	115.57	115.57
Total 8454:										
8455	05/17	05/10/2017	700	BAKER AND TAYLOR BOOKS	4011888469	1	10-65-5106	.00	48.58	48.58
05/17	05/10/2017	8455	700	BAKER AND TAYLOR BOOKS	4011888469	2	10-65-5100	.00	34.17	34.17
Total 8455:										
8456	05/17	05/10/2017	870	BRETTHAUER OIL CO.	CL65899	1	10-72-5120	.00	57.44	57.44
Total 8456:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
8457	05/17	05/10/2017	8457	1390 CASCADE COLUMBIA	692603	1	30-11-5108	.00	1,455.80	1,455.80
Total 8457:										
8458	05/17	05/10/2017	8458	5669 Christopher or Laurine Robinson	043017	1	30-00-2300	.00	.39	.39
8458	05/17	05/10/2017	8458	5669 Christopher or Laurine Robinson	043017	2	40-00-2400	.00	.78	.78
Total 8458:										
8459	05/17	05/10/2017	8459	1130 CITY OF WILLAMINA	041517 LIB	1	10-65-5415	.00	115.30	115.30
Total 8459:										
8460	05/17	05/10/2017	8460	1135 CITY OF YAMHILL	290	1	10-14-5211	.00	250.00	250.00
Total 8460:										
8461	05/17	05/10/2017	8461	1210 CNH CAPITAL	IS63519	1	10-72-5507	.00	171.18	171.18
Total 8461:										
8462	05/17	05/10/2017	8462	4640 CONST & GEN LABORERS UNI	050117	1	10-00-2130	.00	148.16	148.16
Total 8462:										
8463	05/17	05/10/2017	8463	1720 EXPRESS SERVICES, INC.	18847277	1	10-12-5200	.00	1,545.60	1,545.60
8463	05/17	05/10/2017	8463	1720 EXPRESS SERVICES, INC.	18847278	1	10-12-5200	.00	2,903.00	2,903.00
Total 8463:										
8464	05/17	05/10/2017	8464	5668 Felix Iranusi	043017	1	30-00-2300	.00	7.21	7.21

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/17	05/10/2017	8464	5668	Felix Iroanusi	043017	2	40-00-2400	.00	10.20	10.20
Total 8464:										
05/17	05/10/2017	8465	5340	HEIDI'S HELPING HANDS	597	1	10-12-5209	.00	250.00	250.00
Total 8465:										
05/17	05/10/2017	8466	3870	JUSTIN RIGGS	043017	1	30-11-5344	.00	21.83	21.83
05/17	05/10/2017	8466	3870	JUSTIN RIGGS	043017	2	30-11-5140	.00	50.00	50.00
Total 8466:										
05/17	05/10/2017	8467	2520	KATHY TAYLOR CONSULTING	043017	1	10-12-5200	.00	2,728.40	2,728.40
Total 8467:										
05/17	05/10/2017	8468	5667	Marcia Kammann	043017	1	30-00-2300	.00	47.87	47.87
05/17	05/10/2017	8468	5667	Marcia Kammann	043017	2	40-00-2400	.00	66.35	66.35
Total 8468:										
05/17	05/10/2017	8469	5529	McMinnville Gas Inc.	579121	1	10-72-5415	.00	278.98	278.98
Total 8469:										
05/17	05/10/2017	8470	3730	PRIMISYS	012404	1	10-12-5233	.00	212.50	212.50
05/17	05/10/2017	8470	3730	PRIMISYS	012404	2	10-72-5233	.00	85.00	85.00
Total 8470:										
05/17	05/10/2017	8471	3820	RECOLOGY WESTERN OREGO	6697643	1	10-66-5415	.00	18.36	18.36

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/17	05/10/2017	8471	3820	RECOLOGY WESTERN OREGO	6697650	1	10-12-5415	.00	34.32	34.32
05/17	05/10/2017	8471	3820	RECOLOGY WESTERN OREGO	6697965	1	30-11-5415	.00	10.53	10.53
05/17	05/10/2017	8471	3820	RECOLOGY WESTERN OREGO	6697973	1	10-65-5415	.00	18.36	18.36
05/17	05/10/2017	8471	3820	RECOLOGY WESTERN OREGO	6697981	1	10-72-5415	.00	146.24	146.24
Total 8471:										227.81
8472										
05/17	05/10/2017	8472	4400	S & W ELECTRIC WORKS INC.	46679	1	30-11-5530	.00	683.00	683.00
Total 8472:										683.00
8473										
05/17	05/10/2017	8473	4160	SKYBERG'S	043017	1	10-68-5137	.00	155.74	155.74
05/17	05/10/2017	8473	4160	SKYBERG'S	043017	2	10-72-5137	.00	139.12	139.12
05/17	05/10/2017	8473	4160	SKYBERG'S	043017	3	20-11-5137	.00	10.49	10.49
05/17	05/10/2017	8473	4160	SKYBERG'S	043017	4	30-11-5137	.00	9.49	9.49
05/17	05/10/2017	8473	4160	SKYBERG'S	043017	5	40-11-5137	.00	43.93	43.93
Total 8473:										358.77
8474										
05/17	05/10/2017	8474	5575	WEST ONE HOMES	05/02/17	1	30-00-2300	.00	105.52	105.52
05/17	05/10/2017	8474	5575	WEST ONE HOMES	05/02/17	2	40-00-2400	.00	146.21	146.21
Total 8474:										251.73
8475										
05/17	05/10/2017	8475	4990	West Valley Community Campus	043017	1	10-12-5355	.00	50.00	50.00
Total 8475:										50.00
8476										
05/17	05/10/2017	8476	5020	XEROX	089054674	1	10-12-5606	.00	165.97	165.97
Total 8476:										165.97
8477										
05/17	05/10/2017	8477	5050	YAMHILL COUNTY	043017	1	10-68-5510	.00	200.00	200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 8477:										
8478	05/17	05/17/2017	8478	720 BEERY, ELSNER & HAMMOND	14381	1	10-12-5203	.00	656.00	656.00
	05/17	05/17/2017	8478	720 BEERY, ELSNER & HAMMOND	14382	1	10-12-5203	.00	209.50	209.50
Total 8478:										
8479	05/17	05/17/2017	8479	1380 CARQUEST	4758-148240	1	40-11-5137	.00	7.12	7.12
	05/17	05/17/2017	8479	1380 CARQUEST	4758-148406	1	20-11-5504	.00	13.18	13.18
	05/17	05/17/2017	8479	1380 CARQUEST	4758-148484	1	20-11-5504	.00	21.45	21.45
	05/17	05/17/2017	8479	1380 CARQUEST	4758-148817	1	10-72-5137	.00	18.58	18.58
Total 8479:										
8480	05/17	05/17/2017	8480	940 CASELLE, INC.	80581	1	10-12-5235	.00	1,200.00	1,200.00
Total 8480:										
8481	05/17	05/17/2017	8481	1130 CITY OF WILLAMINA	051517	1	10-67-5415	.00	501.39	501.39
Total 8481:										
8482	05/17	05/17/2017	8482	1270 COPY CATS	401278	1	10-12-5230	.00	60.26	60.26
Total 8482:										
8483	05/17	05/17/2017	8483	670 DEBRA J BERNARD	051617	1	10-12-5137	.00	66.69	66.69
Total 8483:										
8484	05/17	05/17/2017	8484	5670 Hagen Hamilton Insurance	051217	1	10-12-5207	.00	210.64	210.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/17	05/31/2017	8484	5670	Hagen Hamilton Insurance	051217	1	10-12-5207	.00	210.64	210.64- V
Total 8484:										
8485										
05/17	05/17/2017	8485	2160	HONEY BUCKET	0550310433	1	10-66-5200	.00	106.00	106.00
05/17	05/17/2017	8485	2160	HONEY BUCKET	0550310434	1	10-66-5200	.00	106.00	106.00
05/17	05/17/2017	8485	2160	HONEY BUCKET	0550310435	1	10-66-5200	.00	106.00	106.00
Total 8485:										
8486										
05/17	05/17/2017	8486	2440	KELLER ASSOCIATES, INC.	14	1	10-17-5204	.00	2,260.00	2,260.00
05/17	05/17/2017	8486	2440	KELLER ASSOCIATES, INC.	20	1	30-11-5204	.00	612.50	612.50
Total 8486:										
8487										
05/17	05/17/2017	8487	2610	LOCAL GOVERNMENT PERSON	13068-1	1	10-12-5203	.00	2,677.24	2,677.24
05/17	05/17/2017	8487	2610	LOCAL GOVERNMENT PERSON	13102	1	10-12-5203	.00	2,189.45	2,189.45
Total 8487:										
8488										
05/17	05/17/2017	8488	2900	MID-WILLAMETTE VALLEY COU	1617330	1	10-17-5214	.00	3,904.75	3,904.75
05/17	05/17/2017	8488	2900	MID-WILLAMETTE VALLEY COU	1617345	1	10-12-5200	.00	2,750.00	2,750.00
Total 8488:										
8489										
05/17	05/17/2017	8489	3300	ONE CALL CONCEPTS, INC.	7040523	1	30-11-5200	.00	22.05	22.05
Total 8489:										
8490										
05/17	05/17/2017	8490	3590	PGE	204570 01 0	1	10-19-5400	.00	1,550.44	1,550.44
Total 8490:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
8491										
05/17	05/17/2017	8491	4110	SHELDON OIL COMPANY	043017	1	20-11-5120	.00	42.39	42.39
05/17	05/17/2017	8491	4110	SHELDON OIL COMPANY	043017	2	10-66-5120	.00	184.89	184.89
05/17	05/17/2017	8491	4110	SHELDON OIL COMPANY	043017	3	10-72-5120	.00	324.93	324.93
05/17	05/17/2017	8491	4110	SHELDON OIL COMPANY	043017	4	10-18-5120	.00	110.36	110.36
Total 8491:										<u>662.57</u>
8492										
05/17	05/17/2017	8492	5596	SIVICK, ROBERT J	051617	1	10-12-5355	.00	43.95	43.95
05/17	05/17/2017	8492	5596	SIVICK, ROBERT J	051617	2	10-17-5342	.00	460.38	460.38
Total 8492:										<u>504.33</u>
8493										
05/17	05/17/2017	8493	4290	STAPLES CREDIT PLAN	9403959888-	1	10-72-5137	.00	57.99	57.99
05/17	05/17/2017	8493	4290	STAPLES CREDIT PLAN	9403959888-	2	10-12-5137	.00	226.95	226.95
05/17	05/17/2017	8493	4290	STAPLES CREDIT PLAN	9754824947-	1	10-12-5137	.00	164.36	164.36
05/17	05/17/2017	8493	4290	STAPLES CREDIT PLAN	9754824947-	1	30-11-5137	.00	61.99	61.99
05/17	05/17/2017	8493	4290	STAPLES CREDIT PLAN	9754950525-	1	10-12-5137	.00	93.97	93.97
05/17	05/17/2017	8493	4290	STAPLES CREDIT PLAN	9754950525-	1	10-12-5137	.00	40.98	40.98
Total 8493:										<u>646.24</u>
8494										
05/17	05/17/2017	8494	4380	SUPPLYWORKS	398907766	1	10-12-5137	.00	77.57	77.57
Total 8494:										<u>77.57</u>
8495										
05/17	05/17/2017	8495	5666	The Automation Group	1985	1	30-11-5200	.00	1,814.45	1,814.45
Total 8495:										<u>1,814.45</u>
8496										
05/17	05/17/2017	8496	4680	UNITED RENTALS NORTHWES	146322849-0	1	10-72-5137	.00	75.00	75.00
Total 8496:										<u>75.00</u>

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
8497										
05/17	05/17/2017	8497	4960	WATERLAB CORP.	71958	1	40-11-5250	.00	560.00	560.00
05/17	05/17/2017	8497	4960	WATERLAB CORP.	71958	2	30-11-5250	.00	460.00	460.00
										1,020.00
Total 8497:										
8498										
05/17	05/19/2017	8498	5672	Botten's Equipment and Event Re	1-537870	1	10-12-5355	.00	37.50	37.50
Total 8498:										
8499										
05/17	05/19/2017	8499	1410	COYOTE JOES	051817	1	10-12-5355	.00	800.00	800.00
Total 8499:										
8500										
05/17	05/24/2017	8500	310	AMAZON	1624176376	1	10-65-5137	.00	364.89	364.89
05/17	05/24/2017	8500	310	AMAZON	1624176376	2	10-65-5102	.00	62.87	62.87
05/17	05/24/2017	8500	310	AMAZON	1624176376	3	10-65-5106	.00	54.44	54.44
05/17	05/24/2017	8500	310	AMAZON	1624176376	4	10-65-5100	.00	30.22	30.22
05/17	05/24/2017	8500	310	AMAZON	1624176376	5	10-65-5101	.00	14.96	14.96
Total 8500:										
8501										
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862848231-1	1	10-66-5140	.00	21.50	21.50
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862848231-1	2	20-11-5140	.00	6.32	6.32
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862848231-1	3	30-11-5140	.00	35.42	35.42
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862848231-1	4	40-11-5140	.00	63.25	63.25
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862900912	1	10-66-5140	.00	39.29	39.29
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862900912	2	20-11-5140	.00	11.56	11.56
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862900912	3	30-11-5140	.00	64.72	64.72
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862900912	4	40-11-5140	.00	115.57	115.57
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862911412	1	10-66-5140	.00	39.29	39.29
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862911412	2	20-11-5140	.00	11.56	11.56
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862911412	3	30-11-5140	.00	64.72	64.72
05/17	05/24/2017	8501	430	ARAMARK UNIFORM SERVICES	862911412	4	40-11-5140	.00	115.57	115.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 8501:										
8502	05/17	05/24/2017	8502	700 BAKER AND TAYLOR BOOKS	4011898800	1	10-65-5106	.00	97.30	97.30
	05/17	05/24/2017	8502	700 BAKER AND TAYLOR BOOKS	4011898800	2	10-65-5100	.00	46.80	46.80
Total 8502:										
144.10										
8503										
05/17	05/24/2017	8503	870 BRETTTHAUER OIL CO.		CL66561	1	10-72-5120	.00	105.02	105.02
05/17	05/24/2017	8503	870 BRETTTHAUER OIL CO.		CL66561	2	40-11-5120	.00	72.88	72.88
05/17	05/24/2017	8503	870 BRETTTHAUER OIL CO.		CL66561	3	30-11-5120	.00	30.78	30.78
Total 8503:										
208.68										
8504										
05/17	05/24/2017	8504	1020 CENTURYLINK		051117	1	10-12-5413	.00	367.56	367.56
05/17	05/24/2017	8504	1020 CENTURYLINK		051117	2	10-66-5413	.00	15.63	15.63
05/17	05/24/2017	8504	1020 CENTURYLINK		051117	3	10-65-5413	.00	93.03	93.03
05/17	05/24/2017	8504	1020 CENTURYLINK		051117	4	10-67-5413	.00	66.87	66.87
05/17	05/24/2017	8504	1020 CENTURYLINK		051117	5	20-11-5413	.00	31.28	31.28
05/17	05/24/2017	8504	1020 CENTURYLINK		051117	6	30-11-5413	.00	512.18	512.18
05/17	05/24/2017	8504	1020 CENTURYLINK		051117	7	40-11-5413	.00	317.50	317.50
Total 8504:										
1,404.05										
8505										
05/17	05/24/2017	8505	1690 ENVIRO-CLEAN		S17-051005	1	20-11-5504	.00	344.20	344.20
Total 8505:										
344.20										
8506										
05/17	05/24/2017	8506	1760 FERGUSON ENTERPRISES, IN		0576789	1	30-11-5530	.00	343.75	343.75
Total 8506:										
343.75										
8507										
05/17	05/24/2017	8507	2090 HARRIS		XT00127326	1	10-12-5230	.00	340.32	340.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 8507:										
8508	05/17	05/24/2017	8508	5600 JON'S COMPLETE AUTOMOTIV	26637	1	10-72-5507	.00	425.33	425.33
Total 8508:										
8509	05/17	05/24/2017	8509	3180 OREGON HEALTH AUTHORITY	042617	1	30-11-5320	.00	3,600.00	3,600.00
8509	05/17	05/24/2017	8509	3180 OREGON HEALTH AUTHORITY	051817	1	30-11-5320	.00	112.50	112.50
Total 8509:										
8510	05/17	05/24/2017	8510	3740 PRINT NW	18548	1	10-65-5137	.00	44.00	44.00
Total 8510:										
8511	05/17	05/24/2017	8511	5661 Salem Tent & Awning	43919-1	1	10-65-5504	.00	741.00	741.00
Total 8511:										
8512	05/17	05/24/2017	8512	5635 SOLUTIONS YES	INV105518	1	10-12-5606	.00	153.34	153.34
Total 8512:										
8513	05/17	05/24/2017	8513	5671 Talley Design	50417	1	10-12-5230	.00	50.00	50.00
Total 8513:										
8514	05/17	05/24/2017	8514	5130 YAMHILL COMMUNICATIONS A	FY17-12-WIL	1	10-18-5302	.00	1,748.83	1,748.83
Total 8514:										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
8515										
05/17	05/31/2017	8515	430	ARAMARK UNIFORM SERVICES	862921966	1	10-66-5140	.00	39.29	39.29
05/17	05/31/2017	8515	430	ARAMARK UNIFORM SERVICES	862921966	2	20-11-5140	.00	11.56	11.56
05/17	05/31/2017	8515	430	ARAMARK UNIFORM SERVICES	862921966	3	30-11-5140	.00	64.72	64.72
05/17	05/31/2017	8515	430	ARAMARK UNIFORM SERVICES	862921966	4	40-11-5140	.00	115.57	115.57
Total 8515:									.00	231.14
8516										
05/17	05/31/2017	8516	5674	Budd or Beverly Sinclair	052517	1	30-00-2300	.00	18.12	18.12
05/17	05/31/2017	8516	5674	Budd or Beverly Sinclair	052517	2	40-00-2400	.00	25.27	25.27
Total 8516:									.00	43.39
8517										
05/17	05/31/2017	8517	1380	CARQUEST	4758-148477	1	10-72-5137	.00	2.99	2.99
05/17	05/31/2017	8517	1380	CARQUEST	4758-148871	1	10-72-5137	.00	1.72	1.72
05/17	05/31/2017	8517	1380	CARQUEST	4758-149208	1	10-66-5137	.00	66.39	66.39
05/17	05/31/2017	8517	1380	CARQUEST	4758-149502	1	10-66-5137	.00	5.55	5.55
05/17	05/31/2017	8517	1380	CARQUEST	4758-149502	2	20-11-5137	.00	5.55	5.55
05/17	05/31/2017	8517	1380	CARQUEST	4758-149502	3	30-11-5137	.00	12.95	12.95
05/17	05/31/2017	8517	1380	CARQUEST	4758-149502	4	40-11-5137	.00	12.95	12.95
Total 8517:									.00	108.10
8518										
05/17	05/31/2017	8518	1130	CITY OF WILLAMINA	051517 1182	1	30-11-5415	.00	87.26	87.26
05/17	05/31/2017	8518	1130	CITY OF WILLAMINA	051517 1293	1	10-12-5415	.00	86.50	86.50
05/17	05/31/2017	8518	1130	CITY OF WILLAMINA	051517 1792	1	10-67-5415	.00	614.82	614.82
05/17	05/31/2017	8518	1130	CITY OF WILLAMINA	051517 2235	1	10-65-5415	.00	115.49	115.49
05/17	05/31/2017	8518	1130	CITY OF WILLAMINA	051517 2236	1	10-12-5415	.00	525.96	525.96
05/17	05/31/2017	8518	1130	CITY OF WILLAMINA	051517 2238	1	10-12-5415	.00	86.98	86.98
Total 8518:									.00	1,517.01
8519										
05/17	05/31/2017	8519	5340	HEIDI'S HELPING HANDS	628	1	10-12-5209	.00	200.00	200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 8519:										
								.00		200.00
8520	05/17	05/31/2017	2260	ILA SKYBERG	053017	1	10-13-5355	.00	58.54	58.54
Total 8520:										
								.00		58.54
8521	05/17	05/31/2017	2440	KELLER ASSOCIATES, INC.	15	1	10-17-5204	.00	487.50	487.50
Total 8521:										
								.00		487.50
8522	05/17	05/31/2017	5673	Matthew Selvidge	052617	1	30-00-2300	.00	11.99	11.99
05/17	05/31/2017	8522	5673	Matthew Selvidge	052617	2	40-00-2400	.00	16.81	16.81
Total 8522:										
								.00		28.80
8523	05/17	05/31/2017	3060	NW NATURAL	052417 1363	1	10-12-5415	.00	35.96	35.96
05/17	05/31/2017	8523	3060	NW NATURAL	052417 1391	1	10-67-5415	.00	85.64	85.64
Total 8523:										
								.00		121.60
8524	05/17	05/31/2017	3590	PGE	05/24/17	1	40-11-5415	.00	242.61	242.61
05/17	05/31/2017	8524	3590	PGE	05/24/17	2	10-67-5415	.00	61.98	61.98
05/17	05/31/2017	8524	3590	PGE	05/24/17	3	10-12-5415	.00	249.05	249.05
05/17	05/31/2017	8524	3590	PGE	05/24/17	4	10-67-5415	.00	16.48	16.48
05/17	05/31/2017	8524	3590	PGE	05/24/17	5	30-11-5415	.00	258.41	258.41
05/17	05/31/2017	8524	3590	PGE	05/24/17	6	10-65-5415	.00	103.61	103.61
05/17	05/31/2017	8524	3590	PGE	05/24/17	7	10-12-5415	.00	36.05	36.05
05/17	05/31/2017	8524	3590	PGE	05/24/17	8	10-66-5415	.00	51.50	51.50
05/17	05/31/2017	8524	3590	PGE	05/24/17	9	10-12-5415	.00	16.48	16.48
05/17	05/31/2017	8524	3590	PGE	05/24/17	10	30-11-5415	.00	1,405.97	1,405.97
05/17	05/31/2017	8524	3590	PGE	05/24/17	11	30-11-5415	.00	599.62	599.62
05/17	05/31/2017	8524	3590	PGE	05/24/17	12	30-11-5415	.00	21.76	21.76
05/17	05/31/2017	8524	3590	PGE	05/24/17	13	30-11-5415	.00	1,525.46	1,525.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/17	05/31/2017	8524	3590	PGE	05/24/17	14	40-11-5415	.00	148.49	148.49
05/17	05/31/2017	8524	3590	PGE	05/24/17	15	40-11-5415	.00	257.76	257.76
05/17	05/31/2017	8524	3590	PGE	05/24/17	16	40-11-5415	.00	47.91	47.91
05/17	05/31/2017	8524	3590	PGE	05/24/17	17	40-11-5415	.00	1,444.22	1,444.22
05/17	05/31/2017	8524	3590	PGE	05/24/17	18	10-66-5415	.00	32.75	32.75
05/17	05/31/2017	8524	3590	PGE	05/24/17	19	10-72-5415	.00	287.94	287.94
05/17	05/31/2017	8524	3590	PGE	05/24/17	20	10-66-5415	.00	16.48	16.48
Total 8524:										6,824.53
8525										
05/17	05/31/2017	8525	3770	PORTLAND STATE UNIVERSITY	051617	1	10-12-5320	.00	42.00	42.00
Total 8525:										42.00
8526										
05/17	05/31/2017	8526	4230	SPRINT	569622313-1	1	10-18-5413	.00	46.01	46.01
05/17	05/31/2017	8526	4230	SPRINT	569622313-1	2	10-12-5413	.00	13.88	13.88
05/17	05/31/2017	8526	4230	SPRINT	569622313-1	3	10-66-5413	.00	40.55	40.55
05/17	05/31/2017	8526	4230	SPRINT	569622313-1	4	20-11-5413	.00	3.33	3.33
05/17	05/31/2017	8526	4230	SPRINT	569622313-1	5	30-11-5413	.00	50.38	50.38
05/17	05/31/2017	8526	4230	SPRINT	569622313-1	6	40-11-5413	.00	49.67	49.67
Total 8526:										203.82
8527										
05/17	05/31/2017	8527	5630	U.S. BANK EQUIPMENT FINANC	330653015	1	10-12-5606	.00	338.51	338.51
Total 8527:										338.51
8528										
05/17	05/31/2017	8528	5575	WEST ONE HOMES	052417	1	30-00-2300	.00	35.49	35.49
05/17	05/31/2017	8528	5575	WEST ONE HOMES	052417	2	40-00-2400	.00	49.27	49.27
Total 8528:										84.76
8529										
05/17	05/31/2017	8529	4800	WILLAMINA COASTAL HILLS CH	052217	1	10-12-5320	.00	85.00	85.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 8529:										
								.00		85.00
Grand Totals:										
								.00		78,152.08

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-2000	229.22	47,217.60	46,988.38-
10-00-2130	148.16	.00	148.16
10-12-5137	670.52	.00	670.52
10-12-5200	13,085.00	.00	13,085.00
10-12-5203	5,732.19	.00	5,732.19
10-12-5207	210.64	210.64	.00
10-12-5209	450.00	.00	450.00
10-12-5230	1,021.86	.00	1,021.86
10-12-5233	212.50	.00	212.50
10-12-5235	1,200.00	.00	1,200.00
10-12-5320	127.00	.00	127.00
10-12-5355	931.45	.00	931.45
10-12-5413	396.02	.00	396.02
10-12-5415	1,637.81	.00	1,637.81
10-12-5504	220.00	.00	220.00
10-12-5606	657.82	.00	657.82
10-13-5355	58.54	.00	58.54
10-14-5211	250.00	.00	250.00
10-17-5204	2,747.50	.00	2,747.50
10-17-5214	3,904.75	.00	3,904.75
10-17-5342	635.38	.00	635.38
10-18-5120	110.36	.00	110.36
10-18-5302	1,748.83	.00	1,748.83
10-18-5413	92.02	.00	92.02
10-19-5400	1,550.44	.00	1,550.44
10-65-5100	333.19	.00	333.19
10-65-5101	14.96	.00	14.96
10-65-5102	62.87	.00	62.87

GL Account	Debit	Credit	Proof
10-65-5106	224.88	.00	224.88
10-65-5137	408.89	.00	408.89
10-65-5321	5.00	.00	5.00
10-65-5413	93.03	.00	93.03
10-65-5415	540.55	.00	540.55
10-65-5504	741.00	.00	741.00
10-66-5120	184.89	.00	184.89
10-66-5137	312.58	.00	312.58
10-66-5140	296.53	.00	296.53
10-66-5200	318.00	.00	318.00
10-66-5413	96.75	.00	96.75
10-66-5415	203.35	.00	203.35
10-66-5504	498.47	.00	498.47
10-67-5413	66.87	.00	66.87
10-67-5415	1,508.30	.00	1,508.30
10-68-5510	200.00	.00	200.00
10-72-5120	487.39	.00	487.39
10-72-5137	588.74	18.58-	570.16
10-72-5233	85.00	.00	85.00
10-72-5415	1,146.06	.00	1,146.06
10-72-5504	405.00	.00	405.00
10-72-5507	596.51	.00	596.51
20-00-2000	.00	2,489.15-	2,489.15-
20-11-5120	42.39	.00	42.39
20-11-5137	16.04	.00	16.04
20-11-5140	87.24	.00	87.24
20-11-5413	38.11	.00	38.11
20-11-5504	378.83	.00	378.83
20-11-5521	531.00	.00	531.00
20-11-5522	1,395.54	.00	1,395.54
30-00-2000	.00	20,793.42-	20,793.42-
30-00-2300	226.59	.00	226.59
30-11-5108	1,843.55	.00	1,843.55
30-11-5120	30.78	.00	30.78
30-11-5137	120.31	.00	120.31
30-11-5140	538.46	.00	538.46
30-11-5200	1,836.50	.00	1,836.50
30-11-5204	612.50	.00	612.50
30-11-5230	208.49	.00	208.49
30-11-5250	460.00	.00	460.00

GL Account	Debit	Credit	Proof
30-11-5320	3,712.50	.00	3,712.50
30-11-5344	21.83	.00	21.83
30-11-5413	613.89	.00	613.89
30-11-5415	7,950.38	.00	7,950.38
30-11-5530	2,026.75	.00	2,026.75
30-11-5531	590.89	.00	590.89
40-00-2000	.00	7,881.13	7,881.13
40-00-2400	314.89	.00	314.89
40-11-5120	72.88	.00	72.88
40-11-5137	64.00	.00	64.00
40-11-5140	872.24	.00	872.24
40-11-5230	312.73	.00	312.73
40-11-5250	560.00	.00	560.00
40-11-5413	417.54	.00	417.54
40-11-5415	5,266.85	.00	5,266.85
Grand Totals:	78,610.52	78,610.52	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: GL detail
Check Type = {<>} "Adjustment"

CITY OF WILLAMINA
 COMBINED CASH INVESTMENT
 MAY 31, 2018

COMBINED CASH ACCOUNTS

99-00-1010	US BANK OPERATIONS	227,050.54
99-00-1015	XPRESS DEPOSIT ACCOUNT	6,104.16
99-00-1020	PAYROLL - CHECKING	35,791.81
99-00-1030	INVESTMENTS-LGIP	1,106,692.32
99-00-1035	FIRST FEDERAL CEMETERY ACCOUNT	2,984.82
99-00-1040	PETTY CASH	300.00
		<hr/>
	TOTAL COMBINED CASH	1,378,923.65
99-00-1900	COURT CASH CLEARING	(300.00)
99-00-1910	MERCHANT SERVICES CLEARING	(5,028.82)
99-00-1009	CASH ALLOCATED	(1,373,594.83)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	345,019.26
20	ALLOCATION TO STREET FUND	163,046.36
21	ALLOCATION TO STREET SDC FUND	138,000.00
30	ALLOCATION TO WATER FUND	271,427.02
31	ALLOCATION TO WATER SDC FUND	60,109.98
40	ALLOCATION TO WASTEWATER FUND	377,268.63
41	ALLOCATION TO WASTEWATER SDC FUND	18,723.58
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,373,594.83
	ALLOCATION FROM GENERAL FUND - 99-00-1009	(1,373,594.83)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

CITY OF WILLAMINA
 BALANCE SHEET
 MAY 31, 2018

GENERAL FUND

ASSETS

10-00-1009	CASH ALLOCATED	345,019.26	
10-00-1280	TAXES RECEIVABLE	28,722.00	
10-00-1300	INVENTORY	7,301.00	
10-00-1400	LAND	117,841.00	
10-00-1420	LAND IMPROVEMENTS	980,055.00	
10-00-1430	BUILDINGS	296,847.00	
10-00-1440	EQUIPMENT	194,313.00	
10-00-1460	VEHICLES	57,462.00	
10-00-1490	ACCUMULATED DEPRECIATION	(666,727.00)	
10-00-1900	DEFERRED PENSION	41,182.00	
	TOTAL ASSETS		<u>1,402,015.26</u>

LIABILITIES AND EQUITY

LIABILITIES

10-00-2000	ACCOUNTS PAYABLE	27,587.26	
10-00-2100	ACCRUED PAYROLL	6,549.50	
10-00-2110	PAYROLL TAX PAYABLE	(52.55)	
10-00-2130	UNION DUES PAYABLE	(355.72)	
10-00-2140	PERS PAYABLE	3,916.18	
10-00-2150	ACCRUED VACATION	23,138.80	
	TOTAL LIABILITIES		60,783.47

FUND EQUITY

10-00-3000	FUND BALANCE	138,251.40	
10-00-3060	RESTRICTED DOWNTOWN LOAN	25,000.00	
10-00-3100	FUND BALANCE CAPITAL LESS DEBT	979,791.00	
	REVENUE OVER EXPENDITURES - YTD	<u>198,189.39</u>	
	BALANCE - CURRENT DATE	<u>1,341,231.79</u>	
	TOTAL FUND EQUITY		<u>1,341,231.79</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,402,015.26</u>

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	42,423.00	42,423.00	.0
10-10-4001 PROPERTY TAX	2,037.69	361,393.52	345,000.00	(16,393.52)	104.8
10-10-4002 PROPERTY TAX PRIOR	450.18	7,805.36	20,000.00	12,194.64	39.0
10-10-4003 INTEREST ON TAXES	10.59	74.26	.00	(74.26)	.0
10-10-4110 STATE CIGARETTE TAX	512.45	2,219.43	2,500.00	280.57	88.8
10-10-4111 STATE REVENUE SHARING	.00	19,672.01	25,000.00	5,327.99	78.7
10-10-4112 STATE LIQUOR TAX	3,269.01	28,187.11	32,000.00	3,812.89	88.1
10-10-4113 STATE MARIJUANA TAX	.00	7,610.43	.00	(7,610.43)	.0
10-10-4501 BUSINESS LICENSES	160.00	2,435.00	2,000.00	(435.00)	121.8
10-10-4511 LIEN SEARCHES	152.00	1,619.25	600.00	(1,019.25)	269.9
10-10-4571 OLCC LICENSE FEE	.00	210.00	200.00	(10.00)	105.0
10-10-4600 FRANCHISE FEES CENTURYLINK	.00	794.80	12,250.00	11,455.20	6.5
10-10-4601 FRANCHISE FEES NW NATURAL	.00	13,246.69	12,950.00	(296.69)	102.3
10-10-4602 FRANCHISE FEES PGE	.00	62,558.21	59,000.00	(3,558.21)	106.0
10-10-4603 FRANCHISE FEES WAVE BROADBAND	.00	10,267.20	6,000.00	(4,267.20)	171.1
10-10-4604 FRANCHISE FEES WESTERN ORWASTE	236.75	4,935.20	5,000.00	64.80	98.7
10-10-4605 FRANCHISE FEES ONLINENW	967.00	2,301.26	5,000.00	2,698.74	46.0
10-10-4701 RENT - CENTER MARKET	200.00	1,200.00	.00	(1,200.00)	.0
10-10-4816 DONATIONS	.00	4.00	.00	(4.00)	.0
10-10-4900 INTEREST INCOME	1,962.48	14,930.95	3,500.00	(11,430.95)	426.6
10-10-4901 MISCELLANEOUS INCOME	(163.15)	575.93	1,000.00	424.07	57.6
10-10-4905 SALE OF CITY ASSETS	.00	121,938.00	.00	(121,938.00)	.0
TOTAL DEPARTMENT 10	9,795.00	663,978.61	574,423.00	(89,555.61)	115.6
 <u>COURT</u>					
10-14-4506 CODE ENFORCEMENT FINES	.00	393.57	.00	(393.57)	.0
10-14-4507 COURT FINES AND FEES	2,590.00	4,097.00	500.00	(3,597.00)	819.4
10-14-4508 COURT COSTS ASSESSED	.00	.00	500.00	500.00	.0
TOTAL COURT	2,590.00	4,490.57	1,000.00	(3,490.57)	449.1
 <u>PLANNING</u>					
10-17-4583 PLANNING FEES	350.00	7,690.00	35,000.00	27,310.00	22.0
10-17-4584 ENGINEERING FEES PLANNING	.00	.00	10,000.00	10,000.00	.0
TOTAL PLANNING	350.00	7,690.00	45,000.00	37,310.00	17.1
 <u>PUBLIC SAFETY</u>					
10-18-4506 CODE ENFORCEMENT FEES	.00	3,520.00	500.00	(3,020.00)	704.0
TOTAL PUBLIC SAFETY	.00	3,520.00	500.00	(3,020.00)	704.0

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STREET LIGHTS</u>					
10-19-4822 STREET LIGHTS FEE	(94.40)	17,628.03	18,864.00	1,235.97	93.5
10-19-4823 MISC UTILITY RESERVE	2,455.35	8,029.07	5,400.00	(2,629.07)	148.7
TOTAL STREET LIGHTS	2,360.95	25,657.10	24,264.00	(1,393.10)	105.7
<u>SPECIAL</u>					
10-60-4010 EID BUSINESS TAXES	.00	7,979.37	8,000.00	20.63	99.7
10-60-4758 DOWNTOWN LOAN PRINC PAY	.00	.00	2,000.00	2,000.00	.0
TOTAL SPECIAL	.00	7,979.37	10,000.00	2,020.63	79.8
<u>LIBRARY</u>					
10-65-4560 FINES	36.50	890.85	750.00	(140.85)	118.8
10-65-4561 LOST BOOK REIMBURSEMENT	47.65	386.71	.00	(386.71)	.0
10-65-4705 CCRLS FORMULA PAYMENT	.00	16,037.00	14,000.00	(2,037.00)	114.6
10-65-4708 CCRLS LOST BOOK	.00	87.86	500.00	412.14	17.6
10-65-4711 CCRLS NET LENDING	.00	.00	1,000.00	1,000.00	.0
10-65-4714 CCRLS RURAL PATRON	.00	.00	200.00	200.00	.0
10-65-4811 READY TO READ GRANT	.00	1,900.00	1,000.00	(900.00)	190.0
10-65-4816 DONATIONS	600.00	648.00	250.00	(398.00)	259.2
10-65-4901 MISCELLANEOUS INCOME	47.52	662.61	.00	(662.61)	.0
TOTAL LIBRARY	731.67	20,613.03	17,700.00	(2,913.03)	116.5
<u>CEMETERY</u>					
10-68-4588 SALE OF INTERNMENT RIGHTS	.00	.00	500.00	500.00	.0
TOTAL CEMETERY	.00	.00	500.00	500.00	.0
<u>10-81-4812 GRANT REV GRANT YOUNG MEMORIAL</u>					
10-81-4812 GRANT REV GRANT YOUNG MEMORIAL	.00	1,000.00	.00	(1,000.00)	.0
TOTAL DEPARTMENT 81	.00	1,000.00	.00	(1,000.00)	.0
<u>TRANSFER</u>					
10-90-9130 IN LIEU OF FRANCHISE FEE WATER	.00	15,697.00	18,476.00	2,779.00	85.0
10-90-9140 IN LIEU OF FRANCHISE FEE WW	.00	14,438.00	16,800.00	2,362.00	85.9
10-90-9600 OVERHEAD ALLOCATED	12,591.00	138,501.00	152,292.00	13,791.00	90.9
TOTAL TRANSFER	12,591.00	168,636.00	187,568.00	18,932.00	89.9

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	28,418.62	903,564.68	860,955.00	(42,609.68)	105.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
10-12-5115	100.04	1,396.12	1,800.00	403.88	77.6
10-12-5123	.00	432.92	200.00	(232.92)	216.5
10-12-5124	227.72	2,858.76	4,000.00	1,141.24	71.5
10-12-5126	12.86	1,100.52	1,000.00	(100.52)	110.1
10-12-5137	2,732.63	14,629.64	7,000.00	(7,629.64)	209.0
10-12-5200	3,403.60	39,622.65	40,000.00	377.35	99.1
10-12-5201	.00	14,000.00	15,000.00	1,000.00	93.3
10-12-5203	221.50	7,938.08	10,000.00	2,061.92	79.4
10-12-5207	.00	21,327.18	35,000.00	13,672.82	60.9
10-12-5209	495.00	2,725.00	3,000.00	275.00	90.8
10-12-5230	443.31	3,686.97	5,000.00	1,313.03	73.7
10-12-5233	800.00	9,602.50	25,000.00	15,397.50	38.4
10-12-5234	800.00	4,000.00	5,000.00	1,000.00	80.0
10-12-5235	1,200.00	13,200.00	7,000.00	(6,200.00)	188.6
10-12-5320	592.00	6,161.49	6,500.00	338.51	94.8
10-12-5342	304.69	1,478.69	5,000.00	3,521.31	29.6
10-12-5344	.00	.00	3,000.00	3,000.00	.0
10-12-5355	.00	352.50	750.00	397.50	47.0
10-12-5413	365.94	4,185.17	5,500.00	1,314.83	76.1
10-12-5415	226.18	8,354.55	6,000.00	(2,354.55)	139.2
10-12-5504	285.80	4,123.67	10,000.00	5,876.33	41.2
10-12-5600	.00	1,229.08	5,000.00	3,770.92	24.6
10-12-5606	249.34	3,977.77	6,500.00	2,522.23	61.2
TOTAL ADMIN	12,460.61	166,383.26	207,250.00	40,866.74	80.3
<u>COUNCIL</u>					
10-13-5307	.00	1,390.00	5,500.00	4,110.00	25.3
10-13-5310	750.00	4,750.00	4,100.00	(650.00)	115.9
10-13-5342	.00	4,229.30	2,500.00	(1,729.30)	169.2
10-13-5344	.00	.00	750.00	750.00	.0
10-13-5355	.00	763.47	700.00	(63.47)	109.1
TOTAL COUNCIL	750.00	11,132.77	13,550.00	2,417.23	82.2
<u>COURT</u>					
10-14-5211	500.00	2,800.00	3,600.00	800.00	77.8
10-14-5306	214.00	1,347.00	500.00	(847.00)	269.4
10-14-5313	64.00	464.00	300.00	(164.00)	154.7
10-14-5320	.00	.00	1,000.00	1,000.00	.0
10-14-5342	.00	.00	750.00	750.00	.0
10-14-5344	.00	.00	500.00	500.00	.0
TOTAL COURT	778.00	4,611.00	6,650.00	2,039.00	69.3

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-17-5204 ENGINEERING SERVICES	.00	5,079.00	10,000.00	4,921.00	50.8
10-17-5214 PLANNING SERVICES	1,316.00	33,356.39	35,000.00	1,643.61	95.3
TOTAL PLANNING	1,316.00	38,435.39	45,000.00	6,564.61	85.4
<u>PUBLIC SAFETY</u>					
10-18-5000 SALARY - WAGES	2,299.50	19,262.86	20,000.00	737.14	96.3
10-18-5020 PAYROLL TAX	182.82	1,520.61	1,800.00	279.39	84.5
10-18-5040 BENEFITS	5.90	53.38	4,000.00	3,946.62	1.3
10-18-5060 PERS	109.22	931.54	3,000.00	2,068.46	31.1
10-18-5090 WORKERS COMP	1.97	14.64	613.00	598.36	2.4
10-18-5120 GAS - OIL	99.34	819.71	1,000.00	180.29	82.0
10-18-5137 SUPPLIES	77.38	985.76	500.00	485.76	197.2
10-18-5217 POLICE SERVICES CONTRACT	32,752.46	196,514.76	198,000.00	1,485.24	99.3
10-18-5302 DUES YCOM	1,874.58	22,569.96	25,000.00	2,430.04	90.3
10-18-5413 TELEPHONE	46.14	507.48	700.00	192.52	72.5
10-18-5504 REPAIRS - MAINTENANCE	290.20	1,306.22	1,750.00	443.78	74.6
TOTAL PUBLIC SAFETY	37,739.51	244,486.92	256,363.00	11,876.08	95.4
<u>STREET LIGHTS</u>					
10-19-5400 STREET LIGHTS	1,597.95	15,653.93	19,000.00	3,346.07	82.4
TOTAL STREET LIGHTS	1,597.95	15,653.93	19,000.00	3,346.07	82.4
<u>SPECIAL</u>					
10-60-5758 DOWNTOWN LOAN	.00	.00	2,000.00	2,000.00	.0
10-60-5900 EID TAX DISBURSEMENT	.00	7,925.49	8,000.00	74.51	99.1
TOTAL SPECIAL	.00	7,925.49	10,000.00	2,074.51	79.3

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-65-5000 SALARY - WAGES	4,009.25	32,479.90	22,374.00	(10,105.90)	145.2
10-65-5020 PAYROLL TAX	301.26	2,505.42	1,587.00	(918.42)	157.9
10-65-5040 BENEFITS	1,126.37	15,535.54	11,567.00	(3,968.54)	134.3
10-65-5060 PERS	190.45	1,431.12	1,060.00	(371.12)	135.0
10-65-5090 WORKERS COMP	3.65	26.53	51.00	24.47	52.0
10-65-5100 BOOKS CHILDREN	66.30	1,323.62	2,200.00	876.38	60.2
10-65-5101 AUDIO VISUAL CHILDREN	70.87	383.53	1,100.00	716.47	34.9
10-65-5102 AUDIO VISUAL ADULT	106.52	554.98	1,100.00	545.02	50.5
10-65-5106 BOOKS ADULTS	158.69	1,461.82	2,200.00	738.18	66.5
10-65-5107 BOOKS LOST REPLACEMENT	.00	.00	300.00	300.00	.0
10-65-5111 SPECIAL PROGRAM CHILDREN	140.03	479.52	500.00	20.48	95.9
10-65-5112 SPECIAL PROGRAM ADULT	.00	52.64	300.00	247.36	17.6
10-65-5137 SUPPLIES	423.13	2,460.63	1,200.00	(1,260.63)	205.1
10-65-5200 CONTRACT SERVICES	.00	534.06	200.00	(334.06)	267.0
10-65-5209 CLEANING SERVICES	.00	.00	500.00	500.00	.0
10-65-5233 TECHNOLOGY SERVICES	.00	40.00	1,500.00	1,460.00	2.7
10-65-5320 DUES, LICENSE, PERMITS	.00	234.00	750.00	516.00	31.2
10-65-5321 SUBSCRIPTIONS	.00	265.92	500.00	234.08	53.2
10-65-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	500.00	500.00	.0
10-65-5344 TRAVEL	.00	.00	200.00	200.00	.0
10-65-5413 TELEPHONE	92.62	1,049.74	1,300.00	250.26	80.8
10-65-5415 UTILITIES	166.03	3,605.63	3,000.00	(605.63)	120.2
10-65-5504 REPAIRS - MAINTENANCE	.00	716.10	2,600.00	1,883.90	27.5
10-65-5606 EQUIPMENT LEASE	255.14	1,403.27	2,500.00	1,096.73	56.1
10-65-5912 GRANT EXPENSE READY TO READ	309.28	2,531.33	1,000.00	(1,531.33)	253.1
TOTAL LIBRARY	7,419.59	69,075.30	60,089.00	(8,986.30)	115.0
<u>PARKS</u>					
10-66-5000 SALARY - WAGES	2,058.24	17,666.01	11,088.00	(6,578.01)	159.3
10-66-5001 PW ALLOCATED PAYROLL	.00	.00	1,073.00	1,073.00	.0
10-66-5020 PAYROLL TAX	106.55	1,802.91	2,499.00	696.09	72.2
10-66-5060 PERS	60.62	996.05	779.00	(217.05)	127.9
10-66-5090 WORKERS COMP	1.54	275.94	1,437.00	1,161.06	19.2
10-66-5120 GAS - OIL	130.57	519.74	800.00	280.26	65.0
10-66-5137 SUPPLIES	70.90	912.86	100.00	(812.86)	912.9
10-66-5140 UNIFORMS - TOWELS	98.81	722.65	1,300.00	577.35	55.6
10-66-5200 CONTRACT SERVICES	318.00	3,875.40	6,000.00	2,124.60	64.6
10-66-5413 TELEPHONE	55.29	619.60	700.00	80.40	88.5
10-66-5415 UTILITIES	34.74	1,735.06	4,500.00	2,764.94	38.6
10-66-5504 REPAIRS - MAINTENANCE	.00	605.60	2,500.00	1,894.40	24.2
10-66-5510 LANDSCAPE MAINTENANCE	.00	15.80	1,500.00	1,484.20	1.1
10-66-5512 POND AQUATIC WEED CONTROL	.00	8,263.32	5,500.00	(2,763.32)	150.2
10-66-5600 EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-66-9615 PW EXPENSE ALLOCATION	.00	.00	303.00	303.00	.0
TOTAL PARKS	2,935.26	38,010.94	41,079.00	3,068.06	92.5

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUSEUM</u>					
10-67-5000 SALARY - WAGES	370.00	3,081.40	5,200.00	2,118.60	59.3
10-67-5020 PAYROLL TAX	31.42	209.33	500.00	290.67	41.9
10-67-5090 WORKERS COMP	.00	.00	50.00	50.00	.0
10-67-5320 DUES, LICENSE, PERMITS	.00	68.00	100.00	32.00	68.0
10-67-5413 TELEPHONE	67.36	730.13	850.00	119.87	85.9
10-67-5415 UTILITIES	180.08	3,207.98	3,000.00	(207.98)	106.9
10-67-5504 REPAIRS - MAINTENANCE	.00	1,545.93	1,000.00	(545.93)	154.6
10-67-5606 EQUIPMENT LEASE	.00	.00	1,000.00	1,000.00	.0
TOTAL MUSEUM	648.86	8,842.77	11,700.00	2,857.23	75.6
<u>CEMETERY</u>					
10-68-5320 DUES, LICENSE, PERMITS	.00	.00	100.00	100.00	.0
10-68-5510 LANDSCAPE MAINTENANCE	545.00	1,545.00	1,200.00	(345.00)	128.8
TOTAL CEMETERY	545.00	1,545.00	1,300.00	(245.00)	118.9
<u>PAYROLL ADMIN</u>					
10-70-5000 SALARY - WAGES	22,867.80	168,814.30	209,000.00	40,185.70	80.8
10-70-5002 ADMIN ALLOCATED PAYROLL	(13,420.00)	(147,620.00)	(184,991.00)	(37,371.00)	(79.8)
10-70-5020 PAYROLL TAX	1,705.29	12,731.37	11,500.00	(1,231.37)	110.7
10-70-5040 BENEFITS	4,380.05	64,621.95	33,313.00	(31,308.95)	194.0
10-70-5060 PERS	1,086.22	7,260.40	7,314.00	53.60	99.3
10-70-5090 WORKERS COMP	9.75	851.98	400.00	(451.98)	213.0
TOTAL PAYROLL ADMIN	16,629.11	106,660.00	76,536.00	(30,124.00)	139.4
<u>PAYROLL PUBLIC WORKS</u>					
10-71-5000 SALARY - WAGES	19,113.83	134,007.34	125,000.00	(9,007.34)	107.2
10-71-5001 PW ALLOCATED PAYROLL	(17,504.00)	(192,542.00)	(214,541.00)	(21,999.00)	(89.8)
10-71-5020 PAYROLL TAX	1,263.84	8,321.69	16,321.00	7,999.31	51.0
10-71-5040 BENEFITS	3,097.91	42,852.33	53,058.00	10,205.67	80.8
10-71-5060 PERS	1,463.03	10,024.23	12,970.00	2,945.77	77.3
10-71-5090 WORKERS COMP	8.39	316.98	7,191.00	6,874.02	4.4
TOTAL PAYROLL PUBLIC WORKS	7,443.00	2,980.57	(1.00)	(2,981.57)	29805

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS OPERATIONS</u>					
10-72-5120 GAS - OIL	297.25	3,312.44	3,000.00	(312.44)	110.4
10-72-5137 SUPPLIES	567.34	5,841.10	15,000.00	9,158.90	38.9
10-72-5140 UNIFORMS - TOWELS	.00	278.36	2,200.00	1,921.64	12.7
10-72-5200 CONTRACT SERVICES	.00	33.75	8,000.00	7,966.25	.4
10-72-5203 LEGAL SERVICES	.00	.00	2,500.00	2,500.00	.0
10-72-5207 INSURANCE	.00	11,000.00	11,000.00	.00	100.0
10-72-5233 TECHNOLOGY SERVICES	.00	.00	1,000.00	1,000.00	.0
10-72-5320 DUES, LICENSE, PERMITS	.00	601.00	200.00	(401.00)	300.5
10-72-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	1,500.00	1,500.00	.0
10-72-5415 UTILITIES	149.60	7,771.25	12,000.00	4,228.75	64.8
10-72-5504 REPAIRS - MAINTENANCE	135.43	4,437.82	1,800.00	(2,637.82)	246.6
10-72-5507 EQUIPMENT MAINTENANCE	68.80	2,355.23	2,500.00	144.77	94.2
10-72-9615 FUND/DEPT ALLOCATIONS	(4,182.00)	(45,999.00)	(60,700.00)	(14,701.00)	(75.8)
TOTAL PUBLIC WORKS OPERATIONS	(2,963.58)	(10,368.05)	.00	10,368.05	.0
<u>CONTINGENCY</u>					
10-99-9900 CONTINGENCY	.00	.00	112,438.00	112,438.00	.0
TOTAL CONTINGENCY	.00	.00	112,438.00	112,438.00	.0
TOTAL FUND EXPENDITURES	87,299.31	705,375.29	860,954.00	155,578.71	81.9
NET REVENUE OVER EXPENDITURES	(58,880.69)	198,189.39	1.00	(198,188.39)	19818

CITY OF WILLAMINA
BALANCE SHEET
MAY 31, 2018

STREET FUND

<u>ASSETS</u>			
20-00-1009	CASH ALLOCATED	163,046.36	
	TOTAL ASSETS		163,046.36
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-00-2000	ACCOUNTS PAYABLE	1,575.85	
	TOTAL LIABILITIES		1,575.85
<u>FUND EQUITY</u>			
20-00-3000	FUND BALANCE	154,704.94	
	REVENUE OVER EXPENDITURES - YTD	6,765.57	
	BALANCE - CURRENT DATE	161,470.51	
	TOTAL FUND EQUITY		161,470.51
	TOTAL LIABILITIES AND EQUITY		163,046.36

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2018

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	124,574.00	124,574.00	.0
20-10-4115 STATE HIGHWAY REVENUE	13,164.04	109,592.67	110,000.00	407.33	99.6
TOTAL DEPARTMENT 10	13,164.04	109,592.67	234,574.00	124,981.33	46.7
TOTAL FUND REVENUE	13,164.04	109,592.67	234,574.00	124,981.33	46.7

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

STREET FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-11-5001 PW ALLOCATED PAYROLL	1,682.00	18,499.00	18,353.00	(146.00)	100.8
20-11-5002 ADMIN ALLOCATED PAYROLL	1,289.00	14,180.00	15,826.00	1,646.00	89.6
20-11-5090 WORKERS COMP	.00	382.50	2,000.00	1,617.50	19.1
20-11-5120 GAS - OIL	235.75	1,079.71	1,500.00	420.29	72.0
20-11-5137 SUPPLIES	794.89	1,559.04	200.00	(1,359.04)	779.5
20-11-5140 UNIFORMS - TOWELS	29.07	197.93	600.00	402.07	33.0
20-11-5204 ENGINEERING SERVICES	.00	1,192.50	10,000.00	8,807.50	11.9
20-11-5413 TELEPHONE	32.63	381.52	500.00	118.48	76.3
20-11-5504 REPAIRS - MAINTENANCE	.00	1,569.72	3,000.00	1,430.28	52.3
20-11-5521 SIDEWALK MAINTENANCE	.00	625.00	10,000.00	9,375.00	6.3
20-11-5522 STREET MAINTENANCE	.00	44,412.16	40,000.00	(4,412.16)	111.0
20-11-5523 TRAFFIC CONTROL	530.53	1,026.02	2,000.00	973.98	51.3
20-11-5600 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
TOTAL EXPENDITURE	4,593.87	85,105.10	105,479.00	20,373.90	80.7
TRANSFER					
20-90-9610 OVERHEAD ALLOCATION	1,209.00	13,302.00	13,028.00	(274.00)	102.1
20-90-9615 PW EXPENSE ALLOCATION	402.00	4,420.00	5,193.00	773.00	85.1
TOTAL TRANSFER	1,611.00	17,722.00	18,221.00	499.00	97.3
CONTINGENCY					
20-99-9900 CONTINGENCY	.00	.00	110,874.00	110,874.00	.0
TOTAL CONTINGENCY	.00	.00	110,874.00	110,874.00	.0
TOTAL FUND EXPENDITURES	6,204.87	102,827.10	234,574.00	131,746.90	43.8
NET REVENUE OVER EXPENDITURES	6,959.17	6,765.57	.00	(6,765.57)	.0

CITY OF WILLAMINA
BALANCE SHEET
MAY 31, 2018

STREET SDC FUND

<u>ASSETS</u>			
21-00-1009	CASH ALLOCATED	138,000.00	
	TOTAL ASSETS		138,000.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
21-00-3050	FUND BALANCE, RESTRICTED	90,000.00	
21-00-3100	FUND BALANCE, RESTRICTED	21,000.00	
	REVENUE OVER EXPENDITURES - YTD	27,000.00	
	BALANCE - CURRENT DATE	138,000.00	
	TOTAL FUND EQUITY		138,000.00
	TOTAL LIABILITIES AND EQUITY		138,000.00

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2018

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
21-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	111,848.00	111,848.00	.0
21-10-4421 SYSTEM DEVELOPMENT CHARGES	.00	27,000.00	30,000.00	3,000.00	90.0
TOTAL DEPARTMENT 10	.00	27,000.00	141,848.00	114,848.00	19.0
TOTAL FUND REVENUE	.00	27,000.00	141,848.00	114,848.00	19.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
21-99-9900 CONTINGENCY	.00	.00	141,848.00	141,848.00	.0
TOTAL CONTINGENCY	.00	.00	141,848.00	141,848.00	.0
TOTAL FUND EXPENDITURES	.00	.00	141,848.00	141,848.00	.0
NET REVENUE OVER EXPENDITURES	.00	27,000.00	.00	(27,000.00)	.0

CITY OF WILLAMINA
BALANCE SHEET
MAY 31, 2018

WATER FUND

ASSETS

30-00-1009	CASH ALLOCATED	271,427.02	
30-00-1251	UTILITY RECEIVABLE	55,499.36	
30-00-1300	INVENTORY	14,602.00	
30-00-1400	LAND	122,465.00	
30-00-1410	SYSTEMS	1,564,436.00	
30-00-1420	LAND IMPROVEMENTS	388.00	
30-00-1430	BUILDINGS	609,457.00	
30-00-1440	EQUIPMENT	129,858.00	
30-00-1460	VEHICLES	37,508.00	
30-00-1490	ACCUMULATED DEPRECIATION	(1,669,250.00)	
TOTAL ASSETS			1,136,390.38

LIABILITIES AND EQUITY

LIABILITIES

30-00-2000	ACCOUNTS PAYABLE	(6,602.99)	
30-00-2100	ACCRUED PAYROLL	922.66	
30-00-2150	ACCRUED VACATION	3,129.63	
30-00-2300	WATER DEPOSITS	32,891.47	
30-00-2820	ACCRUED INTEREST	14,681.00	
30-00-2831	WATER FHA 91-02 SERIES 2001	765,506.24	
30-00-2940	DUE TO FUND 40	185,000.00	
TOTAL LIABILITIES			995,528.01

FUND EQUITY

30-00-3000	FUND BALANCE	(77,541.59)	
30-00-3100	FUND BALANCE CAPITAL LESS DEBT	29,356.00	
REVENUE OVER EXPENDITURES - YTD		189,047.96	
BALANCE - CURRENT DATE		140,862.37	
TOTAL FUND EQUITY			140,862.37
TOTAL LIABILITIES AND EQUITY			1,136,390.38

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
30-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	(164,271.00)	(164,271.00)	.0
30-10-4330 WATER REVENUE	55,242.48	601,610.85	615,864.00	14,253.15	97.7
30-10-4332 NEW CONNECTION FEE	.00	6,675.19	4,000.00	(2,675.19)	166.9
30-10-4337 DOUBLE CHECK VALVE	.00	1,862.00	500.00	(1,362.00)	372.4
30-10-4350 RECOVERY BAD DEBT	216.37	2,248.92	500.00	(1,748.92)	449.8
30-10-4581 PENALTY AND FEES	250.00	3,450.00	7,000.00	3,550.00	49.3
30-10-4582 NON-SUFFICIENT CHECK FEES	.00	125.00	200.00	75.00	62.5
TOTAL DEPARTMENT 10	55,708.85	615,971.96	463,793.00	(152,178.96)	132.8
 <u>TRANSFER</u>					
30-90-9232 TRANSFER IN	.00	13,203.00	13,203.00	.00	100.0
30-90-9733 CLOSE DEBT LOAN FROM WW	.00	89,755.72	185,000.00	95,244.28	48.5
TOTAL TRANSFER	.00	102,958.72	198,203.00	95,244.28	52.0
 TOTAL FUND REVENUE	 55,708.85	 718,930.68	 661,996.00	 (56,934.68)	 108.6

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

WATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-11-5000 SALARY - WAGES	5,712.97	45,793.75	61,053.00	15,259.25	75.0
30-11-5001 PW ALLOCATED PAYROLL	8,175.00	89,926.00	102,754.00	12,828.00	87.5
30-11-5002 ADMIN ALLOCATED PAYROLL	6,268.00	68,947.00	88,601.00	19,654.00	77.8
30-11-5020 PAYROLL TAX	445.71	3,848.40	4,481.00	632.60	85.9
30-11-5040 BENEFITS	578.28	8,624.28	9,494.00	869.72	90.8
30-11-5060 PERS	788.77	7,006.65	4,613.00	(2,393.65)	151.9
30-11-5090 WORKERS COMP	4.08	1,115.18	5,908.00	4,792.82	18.9
30-11-5105 BAD DEBT	628.09	628.09	.00	(628.09)	.0
30-11-5108 CHEMICALS	.00	11,211.87	20,000.00	8,788.13	56.1
30-11-5120 GAS - OIL	332.78	2,119.12	3,000.00	880.88	70.6
30-11-5123 MERCHANT FEES	209.17	6,371.33	2,200.00	(4,171.33)	289.6
30-11-5126 POSTAGE	.00	500.00	3,000.00	2,500.00	16.7
30-11-5137 SUPPLIES	49.33	2,574.09	2,400.00	(174.09)	107.3
30-11-5140 UNIFORMS - TOWELS	162.70	1,371.57	2,000.00	628.43	68.6
30-11-5200 CONTRACT SERVICES	29.15	4,407.26	5,000.00	592.74	88.2
30-11-5204 ENGINEERING SERVICES	.00	2,387.50	10,000.00	7,612.50	23.9
30-11-5250 SYSTEM ANALYSIS	480.00	3,565.00	6,000.00	2,435.00	59.4
30-11-5320 DUES, LICENSE, PERMITS	.00	610.20	1,000.00	389.80	61.0
30-11-5342 CONFERENCE/SEMINAR/TRAINING	275.00	370.00	800.00	430.00	46.3
30-11-5344 TRAVEL	.00	.00	1,000.00	1,000.00	.0
30-11-5413 TELEPHONE	263.49	4,385.65	7,000.00	2,614.35	62.7
30-11-5415 UTILITIES	104.67	38,071.59	52,000.00	13,928.41	73.2
30-11-5504 REPAIRS - MAINTENANCE	327.14	1,238.68	5,000.00	3,761.32	24.8
30-11-5530 SUPPLY SYSTEM MAINTENANCE	175.57	28,226.23	55,000.00	26,773.77	51.3
30-11-5531 DISTRIBUTION MAINTENANCE	.00	1,908.41	5,200.00	3,291.59	36.7
30-11-5535 NEW CONNECTION EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
30-11-5600 EQUIPMENT	55.95	2,560.47	12,000.00	9,439.53	21.3
TOTAL EXPENDITURE	25,065.85	337,768.32	471,504.00	133,735.68	71.6
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30-80-6000 CAPITAL-VEHICLES	.00	2,500.00	5,000.00	2,500.00	50.0
30-80-6001 CAPITAL OUTLAY-INTAKE REDESIGN	.00	34,932.40	60,000.00	25,067.60	58.2
30-80-6002 CAPITAL-GIS MAPPING OF SYSTEM	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 80	.00	37,432.40	70,000.00	32,567.60	53.5
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30-82-8030 WATER PRINCIPAL	.00	18,377.00	18,376.00	(1.00)	100.0
30-82-8035 WATER INTEREST	.00	34,436.00	34,436.00	.00	100.0
TOTAL DEPARTMENT 82	.00	52,813.00	52,812.00	(1.00)	100.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
30-90-9001 CLOSE DEBT CASH	.00	.00	54,557.00	54,557.00	.0
30-90-9110 IN LIEU OF FRANCHISE FEE	.00	15,697.00	18,476.00	2,779.00	85.0
30-90-9610 OVERHEAD ALLOCATION	5,881.00	64,689.00	72,940.00	8,251.00	88.7
30-90-9615 PW EXPENSE ALLOCATION	1,953.00	21,483.00	29,072.00	7,589.00	73.9
TOTAL TRANSFER	7,834.00	101,869.00	175,045.00	73,176.00	58.2
<u>CONTINGENCY</u>					
30-99-9900 FUND BALANCE	.00	.00	(107,365.00)	(107,365.00)	.0
TOTAL CONTINGENCY	.00	.00	(107,365.00)	(107,365.00)	.0
TOTAL FUND EXPENDITURES	32,899.85	529,882.72	661,996.00	132,113.28	80.0
NET REVENUE OVER EXPENDITURES	22,809.00	189,047.96	.00	(189,047.96)	.0

CITY OF WILLAMINA
BALANCE SHEET
MAY 31, 2018

WATER SDC FUND

<u>ASSETS</u>			
31-00-1009	CASH ALLOCATED	60,109.98	
	TOTAL ASSETS		60,109.98
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
31-00-3050	FUND BALANCE, RESTRICTED	57,554.72	
	REVENUE OVER EXPENDITURES - YTD	2,555.26	
	BALANCE - CURRENT DATE	60,109.98	
	TOTAL FUND EQUITY		60,109.98
	TOTAL LIABILITIES AND EQUITY		60,109.98

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2018

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
31-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	51,338.00	51,338.00	.0
31-10-4431 SYSTEM DEVELOPMENT CHARGES	.00	20,328.00	15,000.00	(5,328.00)	135.5
TOTAL DEPARTMENT 10	.00	20,328.00	66,338.00	46,010.00	30.6
TOTAL FUND REVENUE	.00	20,328.00	66,338.00	46,010.00	30.6

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
31-80-6000 CAPITAL OUTLAY	1,011.78	4,569.74	10,000.00	5,430.26	45.7
TOTAL DEPARTMENT 80	1,011.78	4,569.74	10,000.00	5,430.26	45.7
<u>TRANSFER</u>					
31-90-9750 DEBT SERVICE TRANSFER TO 50	.00	13,203.00	13,203.00	.00	100.0
TOTAL TRANSFER	.00	13,203.00	13,203.00	.00	100.0
<u>CONTINGENCY</u>					
31-99-9900 CONTINGENCY	.00	.00	43,135.00	43,135.00	.0
TOTAL CONTINGENCY	.00	.00	43,135.00	43,135.00	.0
TOTAL FUND EXPENDITURES	1,011.78	17,772.74	66,338.00	48,565.26	26.8
NET REVENUE OVER EXPENDITURES	(1,011.78)	2,555.26	.00	(2,555.26)	.0

CITY OF WILLAMINA
 BALANCE SHEET
 MAY 31, 2018

WASTEWATER FUND

ASSETS

40-00-1009	CASH ALLOCATED	377,268.63	
40-00-1251	UTILITY RECEIVABLE	52,031.85	
40-00-1300	INVENTORY	14,602.00	
40-00-1400	LAND	426,426.00	
40-00-1410	SYSTEMS	3,560,287.00	
40-00-1420	LAND IMPROVEMENTS	388.00	
40-00-1430	BUILDINGS	317,679.00	
40-00-1440	EQUIPMENT	297,855.00	
40-00-1460	VEHICLES	63,349.00	
40-00-1490	ACCUMULATED DEPRECIATION	(2,272,840.00)	
40-00-1930	DUE FROM FUND 30	185,000.00	
	TOTAL ASSETS		<u>3,022,046.48</u>

LIABILITIES AND EQUITY

LIABILITIES

40-00-2000	ACCOUNTS PAYABLE	2,939.09	
40-00-2100	ACCRUED PAYROLL	877.74	
40-00-2150	ACCRUED VACATION	1,960.81	
40-00-2400	SEWER DEPOSITS	39,900.87	
40-00-2820	ACCRUED INTEREST	36,352.70	
40-00-2840	WASTEWATER TREATMENT G0300	1,096,584.00	
40-00-2841	WASTEWATER TREATMENT G9900	296,381.00	
	TOTAL LIABILITIES		1,474,996.21

FUND EQUITY

40-00-3000	FUND BALANCE	162,247.33	
40-00-3100	FUND BALANCE CAPITAL LESS DEBT	1,005,894.60	
	REVENUE OVER EXPENDITURES - YTD	<u>378,908.34</u>	
	BALANCE - CURRENT DATE	<u>1,547,050.27</u>	
	TOTAL FUND EQUITY		<u>1,547,050.27</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,022,046.48</u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2018

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	142,821.00	142,821.00	.0
40-10-4340 WASTEWATER REVENUE	53,949.92	569,240.23	560,000.00	(9,240.23)	101.7
40-10-4342 NEW CONNECTION FEE	.00	1,740.00	1,000.00	(740.00)	174.0
40-10-4350 RECOVERY BAD DEBT	298.78	3,002.55	1,500.00	(1,502.55)	200.2
TOTAL DEPARTMENT 10	54,248.70	573,982.78	705,321.00	131,338.22	81.4
 <u>TRANSFER</u>					
40-90-9242 TRANSFER IN	.00	24,323.00	24,323.00	.00	100.0
40-90-9243 CLOSE DEBT CASH	.00	368,081.65	368,083.00	1.35	100.0
TOTAL TRANSFER	.00	392,404.65	392,406.00	1.35	100.0
 TOTAL FUND REVENUE	 54,248.70	 966,387.43	 1,097,727.00	 131,339.57	 88.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

WASTEWATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-11-5000 SALARY - WAGES	3,118.38	30,919.99	54,733.00	23,813.01	56.5
40-11-5001 PW ALLOCATED PAYROLL	7,647.00	84,117.00	92,361.00	8,244.00	91.1
40-11-5002 ADMIN ALLOCATED PAYROLL	5,863.00	64,493.00	80,564.00	16,071.00	80.1
40-11-5020 PAYROLL TAX	550.85	3,553.15	4,662.00	1,108.85	76.2
40-11-5040 BENEFITS	4,128.85	20,283.47	19,877.00	(406.47)	102.0
40-11-5060 PERS	247.87	3,972.18	3,284.00	(688.18)	121.0
40-11-5090 WORKERS COMP	5.80	826.67	1,981.00	1,154.33	41.7
40-11-5105 BAD DEBT	581.54	581.54	.00	(581.54)	.0
40-11-5108 CHEMICALS	.00	7,174.20	15,000.00	7,825.80	47.8
40-11-5120 GAS - OIL	72.36	651.82	2,000.00	1,348.18	32.6
40-11-5123 MERCHANT FEES	313.06	7,059.16	3,000.00	(4,059.16)	235.3
40-11-5126 POSTAGE	.00	.00	500.00	500.00	.0
40-11-5137 SUPPLIES	4.98	1,674.84	2,000.00	325.16	83.7
40-11-5140 UNIFORMS - TOWELS	290.53	2,176.08	3,800.00	1,623.92	57.3
40-11-5200 CONTRACT SERVICES	1,000.00	5,392.66	1,500.00	(3,892.66)	359.5
40-11-5204 ENGINEERING SERVICES	.00	1,451.25	1,500.00	48.75	96.8
40-11-5250 SYSTEM ANALYSIS	1,000.00	5,970.00	7,000.00	1,030.00	85.3
40-11-5320 DUES, LICENSE, PERMITS	.00	2,879.50	3,500.00	620.50	82.3
40-11-5344 TRAVEL	.00	.00	100.00	100.00	.0
40-11-5413 TELEPHONE	305.60	3,730.90	5,000.00	1,269.10	74.6
40-11-5415 UTILITIES	.00	28,744.20	38,000.00	9,255.80	75.6
40-11-5504 REPAIRS - MAINTENANCE	2,415.00	6,987.19	2,500.00	(4,487.19)	279.5
40-11-5540 TREATMENT SYSTEM MAINTENANCE	600.00	20,583.62	14,000.00	(6,583.62)	147.0
40-11-5600 EQUIPMENT	.00	5,475.00	6,500.00	1,025.00	84.2
TOTAL EXPENDITURE	28,144.82	308,697.42	363,362.00	54,664.58	85.0
<hr/>					
40-80-6000 CAPITAL OUTLAY	.00	10,000.00	10,000.00	.00	100.0
TOTAL DEPARTMENT 80	.00	10,000.00	10,000.00	.00	100.0
<hr/>					
40-82-8040 SEWER PRINCIPAL	.00	108,359.00	108,359.00	.00	100.0
40-82-8045 SEWER INTEREST	.00	65,378.67	65,379.00	.33	100.0
TOTAL DEPARTMENT 82	.00	173,737.67	173,738.00	.33	100.0
<hr/>					
TRANSFER					
40-90-9110 IN LIEU OF FRANCHISE FEE	.00	14,438.00	16,800.00	2,362.00	85.9
40-90-9610 OVERHEAD ALLOCATION	5,501.00	60,510.00	66,324.00	5,814.00	91.2
40-90-9611 CLOSE DEBT LOAN TO WATER	.00	.00	185,000.00	185,000.00	.0
40-90-9615 PW EXPENSE ALLOCATION	1,827.00	20,096.00	26,132.00	6,036.00	76.9
TOTAL TRANSFER	7,328.00	95,044.00	294,256.00	199,212.00	32.3

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
40-99-9900 CONTINGENCY	.00	.00	256,372.00	256,372.00	.0
TOTAL CONTINGENCY	.00	.00	256,372.00	256,372.00	.0
TOTAL FUND EXPENDITURES	35,472.82	587,479.09	1,097,728.00	510,248.91	53.5
NET REVENUE OVER EXPENDITURES	18,775.88	378,908.34	(1.00)	(378,909.34)	37890

CITY OF WILLAMINA
BALANCE SHEET
MAY 31, 2018

WASTEWATER SDC FUND

<u>ASSETS</u>			
41-00-1009	CASH ALLOCATED	18,723.58	
	TOTAL ASSETS		18,723.58
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
41-00-3050	FUND BALANCE, RESTRICTED	9,546.58	
	REVENUE OVER EXPENDITURES - YTD	9,177.00	
	BALANCE - CURRENT DATE	18,723.58	
	TOTAL FUND EQUITY		18,723.58
	TOTAL LIABILITIES AND EQUITY		18,723.58

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2018

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
41-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	11,346.00	11,346.00	.0
41-10-4441 SYSTEM DEVELOPMENT CHARGES	.00	33,500.00	20,000.00	(13,500.00)	167.5
TOTAL DEPARTMENT 10	.00	33,500.00	31,346.00	(2,154.00)	106.9
TOTAL FUND REVENUE	.00	33,500.00	31,346.00	(2,154.00)	106.9

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

WASTEWATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>						
41-90-9750	DEBT SERVICE TRANSFER TO 50	.00	24,323.00	24,323.00	.00	100.0
	TOTAL TRANSFER	.00	24,323.00	24,323.00	.00	100.0
<u>CONTINGENCY</u>						
41-99-9900	CONTINGENCY	.00	.00	7,023.00	7,023.00	.0
	TOTAL CONTINGENCY	.00	.00	7,023.00	7,023.00	.0
	TOTAL FUND EXPENDITURES	.00	24,323.00	31,346.00	7,023.00	77.6
	NET REVENUE OVER EXPENDITURES	.00	9,177.00	.00	(9,177.00)	.0

CITY OF WILLAMINA
BALANCE SHEET
MAY 31, 2018

DEBT FUND

LIABILITIES AND EQUITY

FUND EQUITY

50-00-3050	FUND BALANCE, RESTRICTED		457,837.37	
	REVENUE OVER EXPENDITURES - YTD	(<u>457,837.37</u>)	
	BALANCE - CURRENT DATE		<u>.00</u>	
	TOTAL FUND EQUITY			<u>.00</u>
	TOTAL LIABILITIES AND EQUITY			<u><u>.00</u></u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2018

DEBT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
50-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	313,526.00	313,526.00	.0
TOTAL DEPARTMENT 10	.00	.00	313,526.00	313,526.00	.0
TOTAL FUND REVENUE	.00	.00	313,526.00	313,526.00	.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

DEBT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>						
50-90-9992	CLOSE DEBT CASH TO WW	.00	457,837.37	313,526.00	(144,311.37)	146.0
	TOTAL TRANSFER	.00	457,837.37	313,526.00	(144,311.37)	146.0
	TOTAL FUND EXPENDITURES	.00	457,837.37	313,526.00	(144,311.37)	146.0
	NET REVENUE OVER EXPENDITURES	.00	(457,837.37)	.00	457,837.37	.0

City of Willamina
Minutes of the Once A Month Meeting of the City Council Regular Meeting
June 12, 2018
6:00 PM

Location of Meeting:

West Valley Fire
825 NE Main Street
Willamina, Oregon 97132

Present at Meeting:

Mayor Ila Skyberg
Councilor Rita Baller
Councilor Bob Burr
Councilor Craig Johnson
Councilor Theresa McKnight
Councilor April Wooden
City Manager Kenna West
City Deputy Recorder Debbie Bernard
Public Works Director Jeff Brown
Code Enforcement Officer Dave Morey
Guest: (not Limited To)
Commissioner Mary Starrett
Commissioner Stan Primivich
Commissioner Rick Olsen
Sheriff Tim Svenson
Bill Felton
Kevin Most
Ginny Wymore

The regular meeting of the City Council of City of Willamina was called to order at 6:00 pm on June 12, 2018, at West Valley Fire by Mayor Ila Skyberg. The Flag Salute was recited and roll call was taken by the Deputy City Recorder Debbie Bernard. A quorum was present.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Consideration of Open Issues

Guest: Yamhill County Commissioners,
Yamhill County Sheriff Tim Svenson

June 12, 2018 City Council Meeting Minutes

The Commissioners spoke to the Willamina Community prior to the 6:00 pm City Council meeting. At the beginning of the City Council meeting, Commissioner Mary Starrett addressed City Council. Commissioner Starrett spoke on the housing and the foreclosure crisis in Yamhill County and what they are doing to address that issue. Commissioner Starrett said that every community the commissioners' visit, the main issue is housing and until the state changes their land use rules it will continue. She gave the example of the cost of SDC's System Development Charges that are transferred to the cost of a new home. She shared there is help with housing by getting people into affordable zero down mortgages to buy a home. She said we need more housing that people can afford.

Sheriff Svenson addressed the Council next to bring the Council up-to-date on Sheriff's office. His power point detailed crime in the County. He said that when it comes to numbers on crime they can make those numbers show different perspectives. He said all crimes have to be recorded to the federal government; sometimes it is a false sense of crime due to the numbers of crimes and how they are recorded. He said all in all for a city this size, Willamina is doing well.

He said one of the primary responsibility of the Sheriff Office is to run a jail facility. What they are seeing is a large number of people coming into the jail opioid addicted and others that maybe should not take up jail space. He referenced the Evidence-Based Decision cases that are low-risk people in the jail. He said they are working on identifying them to move out of the jail.

The Sheriff office received a \$289,000 MAT Grant. The money will go to treat people who are opioid addicted. The program cost \$400 a week for an individual in jail. He said that the goal is to have the individual get rid of the desire to take drugs and ultimately move back into the community and become healthy citizen. The Sheriff's office also purchased a new body scanner to scan people coming into the jail that could be carrying drugs.

The Sheriff shared information on the two new canine dogs. He said they train on finding heroin and meth. The drug dogs no longer train on marijuana as it is legal.

He added that the Sheriff office has partnered with DHS to improve mental health resources. Tim asked the audience for questions. Kevin Most in the audience asked the Sheriff what they are doing to work with Veterans. Tim responded that the Sheriff's office has a dedicated deputy to work with veterans.

1. Agenda Additions, Deletion, and Corrections

Mayor ILA Skyberg

Resolution 17.18-015 transferring appropriations in multiple funds for the Fiscal Year 2017-2018 was added to the agenda. Also added was Resolution 17.18-016 approving the request for assistance application and authorizing Mayor Skyberg to sign the application on behalf of the City of Willamina.

2. Public Input

Mayor ILA Skyberg

Bill Felton at 138 SE Baker signed in for public input. He said he lived in Willamina 75 years. He wanted to know if any commercial business that is getting a discount on their water bill. Mr. Felton was in opposition to the water increase.

The City Manager responded that there is no business inside the city that is getting a discounted rate.

IV. Consideration of New Business

1. Consent Agenda

Mayor Skyberg

Mayor Skyberg asked Council President Baller to read the items in the consent agenda.

Councilor Baller read:

1. Check Registers - April 1` to 31, 2018
2. Financials April 2018
3. Minutes from the May 8, 2018, City Council Meeting
4. Consideration of Street Closure for Willamina Farmers Market
5. Consideration of the use of the Tina Miller Park for the Summer Food Program
Willamina School District 30-44-63J
6. Resolution 17.18.015 transferring appropriations
7. Resolution 17.18.016 Oregon Housing Planning Project.

MOTION: Council Baller moved to accept the consent agenda with the additions. Counselor Burr seconded. Motion carried with Counselors Baller, McKnight, Wooden, Burr and Johnson. All in Favor.

2. Consideration of Appointment To The City Council

Mayor ILA Skyberg

Mayor asked for a motion.

Mayor Skyberg commented that the Councilors would have already read the applications so she asked for a motion.

MOTION: Councilor Baller moved to appoint Ginny Wymore to the City Council. Councilor Burr seconded. Motion carried with Councilor Baller, McKnight, Wooden, Burr and Johnson. All in Favor

Ginny Wymore took the Oath of Office from the Deputy City Recorder, Debbie Bernard and then took her seat on the Dias.

Mayor Skyberg asked Staff to send a thank you to the other applicants.

3. Consideration Of 2018/19 Police Services Contract

Mayor Ila Skyberg

Mayor Skyberg asked for motion.

MOTION: Councilor Baller moved to accept the Police Services contract for 2018/19. Councilor Wooden seconded. Motion carried with Councilor Baller, Wooden, McKnight, Burr, Wymore and Johnson. All in favor.

Councilor Baller stated that the Police have always helped out when asked to do a little extra.

4. Consideration of Donation Letters

Mayor Ila Skyberg

Mayor Skyberg introduced the next item and asked for a motion.

MOTION: Councilor Burr moved to accept the consideration of the Donation Letters and that they are signed by the Mayor. Councilor Wooden seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Councilor Burr added for the record several people came to the City asking for donations and at this time we are unable to support them. However, would like to see letters sent out acknowledging their request.

5. Chamber Of Commerce Liaison

Mayor Ila Skyberg

Councilor Wooden responded that Bark dust sale brought in over \$7,000. The Chamber uses the money to sponsor events. They give money to Bridge the Gap event where they give away helmets and bicycles. In addition to sponsoring the Mud Drags and the 4th of July event. They also made out a budget that list expenses of \$8,000. Other sources of income for the Chamber is membership renewals.

The Chamber continues to work on the saw blade sign. April reported on event dates. The Mud Drags is June 30th of this month. The City Wide Garage Sale will be on July 20th and 21st. Also, they are considering hiring Dave Hampton and his band for the music.

6. Library Liaison

Mayor Ila Skyberg

Councilor McKnight missed the last meeting.

7. YCOM Liaison

Mayor Ila Skyberg

Councilor Baller responded that she wanted to thank Debbie for sending out a communication for her to the surrounding City Managers from their YCOM representative. The YCOM budget is expected to pass.

Councilor Baller reported on the YCOM staff. She said they answer 90% of the calls within the first 10 seconds.

8. Yamhill County Transportation

Mayor Skyberg

Councilor Johnson reported that new buses are arriving shortly and they are still working on getting better transportation to the West Valley.

9. Reports From City Manager

Mayor Ila Skyberg

City Manager Kenna West reported that the Mayor and she attended a Housing Conference Workshop. She brought attention to the resolution that would allow us to apply for a grant that would assist the City to plan a 20-year housing projections.

Councilor Johnson asked about the housing in Willamina.

Deputy City Recorder responded that Pacific Hills Estates is almost built out. There are only 3 lots left to build on and they are all sold. Becks Subdivision has not requested any building permits for new houses in the subdivision as of yet. The builder is still working on infrastructure. All that reflects growth activity.

10. Public Hearings

Mayor Skyberg

Mayor Skyberg closed the regular session and opened the public hearing.

She read from a script and asked all in support to speak.

City Manager Kenna West spoke in support by explaining how the Water and Sewer funds operate in the city budget. She presented her explanation on the whiteboard by diagram reviewing the cities seven funds.

She explained that the general fund supports police, parks library planning, cemetery museum, code compliance and administration and is supported by taxes. She added that the water and sewer funds are enterprise funds which pay for expenses to operate those services. Sewer and water enterprise funds are required to be funded by user charges and cannot run negative. Every penny paid for the sewer goes to sewer to pay for sewer, she said.

She also explained that there are funds that cannot borrow from each other which are restricted funds. They are water System Development Charges (SDC's), sewer (SDC's) and streets (SDC's). She said system development fees (SDC's) are hands-off funds and only can be used for very specific items. These funds come from developers and can only be used for an increase in capacity. Kenna gave the example of a new housing development for a 1000 people which would require an increase in capacity and then these funds could be used.

She summarized for the citizens in the audience that the water and sewer funds cannot run in the negative. It is illegal. Borrowing from the General Fund would only reduce services. Therefore a rate increase is recommended.

Mayor Skyberg asked for those in opposition. Several citizens spoke in opposition to the water and sewer rate increase. They included: Barb Hoffenbrendl, Millan Miller, James Daley Jan Ryback, Edward Smidt, Shirley Fitzgerald, Kevin Most, Bill Felton, David Boyer and Roberta Lawson.

David Boyer commented that the water was bad and caused him a rash.

Kenna asked Jeff to address the concern. Jeff responded that the water is tested regularly and would have Mr. Moyers water service looked into.

Milan Miller commented that people are on fixed incomes and cannot afford the increase. He said that he pays the water bills for his rentals that is costing him \$600.00 a month and that is more than Falls City. He said the bill is excessive.

Barb Hoffenbrendl said that when tenants move out it is now the landlord's responsibility to pay the bill and said it is not right.

James Daley said the lines are not getting flushed. Jeff responded that they are flushed on a quarterly basis.

Jan Ryback said he would like the Council to be more merciful of the people.

Edward Smid suggested the City hire high school students in the water plant at a lower rate. Kenna responded that there is a high level of certifications in order to operate a water or sewer plant.

Roberta Lawson addressed the Council and explained that she had been on the Amity City Council and understood the reason for the rate increase.

Mayor Skyberg closed the public hearing. She added that later in the agenda, the Council will adopt a resolution regarding the water and sewer rate increase.

Next:

Public Hearing on Proposed Uses of State Revenue Sharing Funds in the FY 2018/19 Budget.

Mayor Skyberg opened the Public Hearing and asked for comments from any proponents and comments from anyone in opposition and general comments. There were no comments. She added that later in the agenda, Council will adopt a resolution regarding State Revenue Sharing Funds.

Mayor Skyberg closed the public hearing.

Next:

Public Hearing on FY 2018/19 Budget as approved by the Budget Committee on May 22, 2018.

Mayor Skyberg opened the Public Hearing and asked for comments from any proponents and comments from anyone in opposition and general comments. There were no comments. She added that later in the agenda, Council will adopt a resolution regarding adopting the FY 2018/19 Budget.

Mayor Skyberg closed the Public Hearing and moved the meeting back to the Regular Session.

Mayor Skyberg asked for a motion on Resolution 17.18.-011.

MOTION: Councilor Baller moved to adopt Resolution 17.18-011 Water and Sewer Rate Increase. Councilor Burr seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Councilor Baller commented that she really hates to have to approve the increase in rates but it has to be done so to address the needed maintenance on the system.

Councilor Johnson added that it is like your car. If you don't keep the maintenance up on the car it won't run.

Mayor Skyberg asked for a motion on Resolution 17.18.-012.

MOTION: Councilor Johnson moved to approve Resolution 17.18-012 the City Election to received State Revenues. Councilor Wooden seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Mayor Skyberg asked for a motion on Resolution 17.18.-013. Resolution 17.18-013 a resolution for the City to declare they provide four or more services.

MOTION: Councilor Wooden moved to adopt Resolution 17.18-013 Declaring 4 or more services. Councilor Baller seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

Mayor Skyberg asked for a motion on Resolution 17.18.-014.

MOTION: Councilor Baller moved to approve Resolution 17.18-014 to approve the FY 2018/19 Budget as approved by the Budget Committee on May 22, 2018, and impose the tax rate of 4.2039 per \$1,000 of assessed value. Councilor Burr seconded. Motion carried with Councilor Burr, Baller, McKnight, Wooden, Wymore and Johnson. All in favor.

V. Agenda and Time of Next Meeting

The next meeting will be held on July 10, 2018 at 6:00pm West Valley Fire 825 NE Main St. Willamina.

The meeting was adjourned at 8:30 pm by Mayor Skyberg.

Minutes submitted by Deputy City Recorder Debbie Bernard: _____.

Minutes approved by Mayor Ila Skyberg: _____.

**City of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF JULY 10, 2018**

TO: MAYOR AND CITY COUNCIL

FROM: KENNA WEST, CITY MANAGER

SUBJECT: LEAGUE OF OREGON CITIES LEGISLATIVE PRIORITIES BALLOTS

ISSUE

Shall City Council authorize the City Manager to submit the attached ballots to the League of Oregon Cities?

RECOMMENDATION:

Authorize the City Manager to submit the attached ballots to the League of Oregon Cities.

SUMMARY AND BACKGROUND

The League of Oregon Cities (hereinafter "League") staffs eight policy advisory committees made up of city representatives. Those committees are tasked with identifying and proposing specific actions as part of the League's effort to develop a pro-active legislative agenda for the 2019 session. The committees identified a number of legislative objectives (attached as Exhibit A) and have asked that all cities provide their recommendation as to the most and least important four issues for the League's legislative agenda.

The Willamina City Council and City Management participated in a Work Session on June 26, 2018 to review the proposed issues and discuss which were most and least important to the City of Willamina. Based on those discussions, City Management has completed the two ballots, attached hereto as Exhibit B and Exhibit C, for submission to the League.

FACTS AND FINDINGS

1. The League provided two ballots for the City's review and recommendation as to its most and least important legislative issues.
2. A Work Session was held on June 26, 2018 to discuss those legislative issues. Based on those discussions, the attached ballots were completed for submission to the League.

Proposed Motion: *I move to authorize the City Manager to submit the attached ballots to the League.*

Kenna L. West

Kenna L. West, City Manager

Attachments:

- A. League Legislative Objectives Descriptions
- B. City of Willamina Most Important Issues Ballot
- C. City of Willamina Least Important Issues Ballot

A. 9-1-1 Tax

Legislation:

Support legislation enhancing the effectiveness of the state's emergency communications system by increasing the 9-1-1 tax and/or seeking other sources of revenue and prohibiting legislative "sweeps" from emergency communications accounts managed by the Oregon Office of Emergency Management.

Background:

The League worked with other stakeholder groups in 2013 to extend the sunset date on the statewide 9-1-1 emergency communications tax to January 1, 2022 ([HB 3317](#)). In 2014, the League also worked to pass legislation including prepaid cellular devices and services under the 9-1-1 tax ([HB 4055](#)). As concerns mount with regard to disaster preparedness and recovery and as upgrades to communications technology become available, it is apparent that state and local governments do not have the resources necessary to address challenges or take advantage of opportunities (see an analysis in the League's 2018 State Shared Revenue Report, [here](#), and the Oregon Office of Emergency Management's "Emergency Communications Tax" webpage, [here](#)). Additional funding is needed and the practice of periodically sweeping funds out of the state's emergency management account for other uses must cease. It is worthy of note that the practice of "sweeps" disqualifies the state from receiving federal funds for emergency communications. It is unknown how many federal dollars have been foregone as a result of this policy.

Presented by the Telecom, Broadband & Cable Committee and endorsed by the Finance & Taxation Committee

B. Annexation Flexibility

Legislation:

The League will work to increase the flexibility for cities to annex residential areas and to encourage voluntary annexations, with a primary focus on improving the island annexation process.

Background:

There is a significant disconnect between the state's land use process and the [process of annexation](#), which has created issues for a variety of cities. The annexation process requirements are particularly difficult for areas known as "islands". Even though cities can involuntarily annex islands, most cities have adopted a policy to only engage in voluntary annexation. This has left significant islands un-annexed. In addition, waiting for surrounding properties to voluntarily annex often means the process and order of annexation does not necessarily match the plans for infrastructure development. Unannexed lands remain on the buildable land supply but much of it will contain some level of development that was approved by the county, but is often underdeveloped when compared to the comprehensive plan.

However, there have been bills that have been introduced over the last few sessions that aim to make non-voluntary annexation more difficult (see e.g., [HB 2039](#) and [HB 2040](#)). As these bills have gotten hearings, the League has taken the opportunity to discuss how annexation and land use are very disconnected. This is particularly of interest as interest in housing development remains at the top of the list of legislative priorities. If local governments have greater control over the annexation process and can better incentivize voluntary annexation, they can better meet the development expectations of the land use system and their comprehensive plans. It also assists in the orderly development of infrastructure.

Tools that were recommended to consider included partial island annexation in residential areas, relaxation of the limit of 10 years to bring a property fully onto the city's property tax level, changing the boundary requirements for islands, and looking at how the withdrawal of special district territory can be better regulated.

Presented by the Community Development Committee

C. Auto Theft

Legislation:

Address the deficiencies in the Unauthorized Use of a Motor Vehicle statute that were created after an adverse court ruling.

Background:

A 2014 Oregon Court of Appeals ruling requires that prosecutors prove beyond a reasonable doubt that a person driving a stolen car knew they were in violation of the law prohibiting the unauthorized use of a motor vehicle. Because of this ruling, unless confesses to the crime, obtaining a conviction for stealing a car is near impossible. The National Insurance Crime Bureau's 2017 "Hot Spots" report stated that Oregon experienced a 19 percent increase in auto theft over 2016. News stories on this issue may be found [here](#), [here](#) and [here](#).

Because of the ruling, auto theft has increased exponentially across rural and urban Oregon. A legislative fix was proposed in 2018 and was generally agreed to but was never voted on by either chambers due to the fiscal impact it would have on the state. A copy of the legislation can be found [here](#). This issue was brought to the Committee by a representative of the Oregon Association of Chiefs of Police and they have requested the League's supported in seeking to fix this issue. Of particular concern to the General Government Committee was the fact that vehicles being stolen tend to be older cars and trucks that are more likely to be owned by people of more modest means who would be unable to readily replace their vehicles without considerable impact.

Presented by the General Government Committee

D. Beer and Cider Tax Increase

Legislation:

The League proposes increasing the state taxes on malt beverages and cider to assist with rising public safety costs, improve public health, reduce alcohol consumption by minors, and provide alcohol tax equity with wine and liquor.

Background:

Oregon's tax has not been increased since 1978 and is currently \$2.60 per barrel which equates to about 8 cents on a gallon of beer. The tax is by volume and not on the sales price. (Yes, the bottle deposit is 60 cents and the tax is only about 4 cents on a six-pack!) Oregon is tied with Kentucky for the lowest beer taxes of all [states](#) (see page 98 in link). To get to the middle, Oregon would need to raise the tax to 80 cents per gallon (10-fold increase). Cities are [preempted](#) from imposing alcohol taxes. In exchange, cities receive approximately [34% of the state alcohol revenues](#) (see page 9 in link)(beer and wine taxes, license fees, and liquor profit sharing) as state shared revenues. However, because the tax is so small on beer, the share is also small. The beer tax brings in only about \$7 million per year state-wide; thus, the city share is about \$2.3 million of the total shared revenues. The total share for cities for all alcohol-based state shared revenues is estimated at over \$86 million. The League anticipates that excise tax increases including those on alcohol will be a part of revenue package discussions in 2019, and the League sees this concept as an important leveraging tool.

Presented by the Finance and Tax Committee and endorsed by the General Government Committee

E. Broadband Infrastructure

Legislation:

Seek additional state support and funding for increased and equitable broadband infrastructure deployment, especially in rural areas. Oppose legislative efforts to restrict existing municipal authority to provide broadband services.

Background:

The deployment of broadband and telecommunications networks and services (public and/or private) throughout Oregon is critical to economic development, education, health and safety and the ability of residents to be linked to their governments. Mapping research shows large areas of the state either not served or underserved by competitive broadband technology. A significant barrier to the deployment of broadband infrastructure is funding. Cities need additional funding and support from various sources, including the state and federal government, allocated for increased or new broadband infrastructure, especially for fiber connections to schools, community libraries, and public safety buildings. Also, oppose efforts by private internet service providers to restrict local efforts to make broadband technology available within their jurisdiction.

Presented by the Telecom, Broadband & Cable Committee

F. Carbon Cap-and-Invest Program Adoption

Legislation:

The League's Energy & Environment Policy Committee has recommended support, if specific principles are recognized and codified, of legislation that would implement a statewide cap on carbon emissions over time and that would generate revenues for strategic investments that further Oregon's greenhouse gas reduction goals. The cap on emissions would apply to certain "regulated entities" with carbon emissions over 25,000 metric tons annually. Regulated entities would receive allowances, or would generate offset credits, to emit carbon. The revenue from the purchase of allowances would be invested in specified programs aimed at furthering GHG reductions and mitigating program impacts. It is anticipated that funds generated from a cap on the transportation fuel industry may be subject to use per state Constitutional requirements related to the state highway fund. The statewide cap on carbon would be reduced over time to meet updated greenhouse gas reduction goals for Oregon.

For the League to support a statewide cap on carbon, the following principles would need to be recognized and codified in any legislation:

- The legislation and subsequent rulemaking processes would need to establish a forum to generate meaningful dialogue with rural Oregon communities and those with energy-intensive, trade-exposed industries. Equity considerations should be considered throughout this process by including cities and counties representing a variety of populations, regions of the state, and community demographics (e.g. low-income and underserved populations). Specific action should be taken to have representation from cities with populations of less than 1,500.
- The cap would need to apply to all sectors including utilities, industry and the transportation fuels sector (e.g. fuel producers) if annual carbon emissions exceed 25,000 metric tons.
- The program should be designed to link to the Western Climate Initiative which has a multi-jurisdictional carbon market (linking with programs in California, Ontario and Quebec)
- The revenue from the purchase of allowances would be invested in evidence-based technologies to reduce emissions from regulated sectors with excess revenues being invested in statewide programs to support climate resilience and rural Oregon economies. Requiring the reinvestment of allowance revenue will help regulated sectors become more efficient over time and less carbon intensive.

- In addition, LOC will advocate that additional revenues generated be dedicated to support programs including:
 - Technical assistance grants that local governments could access to help fund the adoption and implementation of local climate action/sustainability plans.
 - Funding for local woodstove smoke reduction programs to help communities in, or at risk of, non-attainment from woodstove smoke.
 - Funding to study and incentivize an expanded, yet sustainable, cross-laminated timber industry in Oregon with the intent of stimulating job creation in rural Oregon communities.
 - Funding for drought mitigation planning and resilience for Oregon water systems.

Background:

The League anticipates that the Legislature is very likely to pass legislation during the 2019 session that would implement a “cap-and-invest” program in Oregon, similar to the program adopted by California. Similar legislation has been considered by the Oregon Legislature during previous legislative sessions, but has failed to be brought for a vote. The political will to pass such a policy/program for Oregon appears to be incredibly strong; the Speaker of the House and President of the Senate are co-chairing the Joint Interim Committee on Carbon Reduction and the Governor’s team is staffing a new Carbon Policy Office to assist in the Committee’s efforts. The League’s Energy & Environment Committee has spent considerable time discussing this policy, including how best to craft a policy recommendation that makes both environmental and economic sense for the state and cities.

Presented by the Energy & Environment Committee

G. City Comparability for Compensation

Legislation:

The League will seek legislation to ensure that cities are compared only with cities of a similar cost of living when negotiating with strike prohibited bargaining units.

Background:

Oregon labor law doesn’t allow police officers, firefighters, emergency communicators and other public safety critical employees to strike. Instead when an impasse is reached when bargaining with labor unions that represent those workers, the state proscribes a set procedure involving an outside arbitrator to resolve those contract disputes. In that process the arbitrator will compare the city to other cities of similar size. As a result, the cities in rural areas are being compared with to cities in metropolitan areas that have different economic circumstances. Klamath Falls with 20,000 people in it and a median home value of \$160,000 could be compared to Tualatin with a similar population and a median home value of \$355,000. This is not a reasonable comparison.

The Human Resources Committee notes that the Legislature created a variable minimum wage in Oregon in recognition of the different costs of living across the state. Each Oregon county is assigned to one of three wage zones with one being the Portland Metropolitan area, that second are less populous regions and the third are rural counties. The Committee recommends that cities only be compared to cities in the same wage zones. A detailed explanation and graphics of the proposal may be found here.

Presented by the Human Resources Committee

H. Green Energy Technology Requirement Changes

Legislation:

Advance legislation to statutorily modify the existing “1.5 percent green energy technology for public buildings” requirement to allow for alternative investment options such as offsite solar or energy efficiency projects.

Background:

Oregon statute currently requires public contracting agencies to invest 1.5% of the total contract price for new construction or major renovation of certain public buildings on solar or geothermal technology. The requirement allows for offsite technology, but only if the energy is directly transmitted back to the public building site and is more cost-effective than onsite installation. Removing the requirement that an offsite project be directly connected to the public building project could result in increased flexibility for local governments to invest in solar projects that are more cost-effective and provide for increased solar energy generation. In addition, the League will advocate to allow 1.5 percent funds to be invested in alternative projects that provide a greater economic or social return on investment including energy efficiency.

Presented by the Energy & Environment Committee

I. Infrastructure Financing and Resilience

Legislation:

The League will advocate for an increase in the state’s investment in key infrastructure funding sources, including, but not limited to, the Special Public Works Fund (SPWF), Brownfield Redevelopment Fund, and Regionally Significant Industrial Site loan program. The advocacy will include seeking an investment and set aside through the SPWF for seismic resilience planning and related infrastructure improvements to make Oregon water and wastewater systems more resilient.

Background:

A key issue that most cities are facing is how to fund infrastructure improvements (both to maintain current and to build new). Increasing state resources in programs that provide access to lower rate loans and grants will assist cities in investing in vital infrastructure. Infrastructure development impacts economic development, housing, and livability. The level of funding for these programs has been inadequate compared to the needs over the last few biennia and the funds are depleting and unsustainable without significant program modifications and reinvestments.

The funds are insufficient to cover the long-term needs across the state. While past legislative sessions have focused on finding resources for transportation infrastructure, the needs for water, wastewater, and storm water have not been given the same attention. A LOC survey of cities in 2016 identified a need of \$7.6 billion dollars over the next 20 years to cover water and wastewater infrastructure projects for the 120 cities who responded. This shows a significant reinvestment in the Special Public Works Fund (SPWF) is needed to help meet the needs of local governments. Without infrastructure financing options, cities cannot meet the needs of new housing or new business – high priorities for cities across the state.

In addition, there is a critical need to improve upon the seismic resilience of public drinking water and wastewater systems. The Oregon Resilience Plan (2013) identified Oregon’s water and wastewater systems as especially vulnerable to damage resulting from a Cascadia subduction zone earthquake. The plan recommended all public water and wastewater systems complete a seismic risk assessment and mitigation plan for their system. This plan would help communities identify and plan for a backbone water system that would be capable of supplying critical community water needs after a significant seismic event.

However, there is currently no dedicated funding to assist communities with this planning effort and the funding needed to repair/retrofit water infrastructure is significantly inadequate. Investments have been made in Oregon to seismically retrofit public safety facilities and schools, but without planning for infrastructure resilience, communities may not have access to water for critical needs, including drinking water and water for fire suppression, in the immediate aftermath of a seismic event.

This priority will focus on maximizing both the amount of funding and the flexibility of the funds to meet the needs of more cities across the state to ensure long-term infrastructure investment.

Presented by the Community Development Committee and endorsed by the Finance & Taxation and Water/Wastewater committees

J. Least Cost Public Contracting

Legislation:

Introduce and/or support legislation repealing Section 45(2)(a)(G) and Section 45(3)(a)(G) of HB 2017 (enacted in 2017) relating to compliance with least cost public contracting requirements as a condition for fuel tax increases after 2020.

Background:

As a matter of public policy, the League fundamentally disagrees with this linkage of transportation projects funding with public contracting standards applicable to specific local projects. Under HB 2017 (enacted in 2017) cities must comply with least cost public contracting standards set forth by ORS 279C.305 for subsequent the two-cent increases in the state gas tax to occur in 2020, 2022 and 2024. Literally interpreted, one recalcitrant city *might* be able to stop the next gas tax increase by its failure to comply with this statute.

Presented by the Transportation Committee and endorsed by Finance and Taxation Policy Committee

K. Local Control Over Speed Limits on City Streets

Legislation:

Introduce legislation that allows Oregon cities to opt-in (voluntarily) to adjust their speed limits on residential streets 5 mph lower than the statutory speed limit.

Background:

HB 2682 (enacted in 2017) allows the city of Portland to establish by ordinance a designated speed for a residential street under the jurisdiction of the city that is five miles per hour lower than the statutory speed provided the street is not an arterial highway. This authority should be extended to all cities and be considered permissive (not required). Cities should be able to determine speeds that are adequate and safe for their communities.

Presented by the Transportation Committee

L. Lodging Tax Definition Broadening

Legislation:

The League proposes adjusting and broadening the definitions of tourist, tourism promotion, and tourism-related facility as those terms are defined in the lodging tax statutes to ensure state-wide continued tourism and related economic (see page 17 of link) and tax growth (see page 223 of link), assist with city tourist costs, and provide local choice and revenue flexibility.

Background:

In 2003, when the state imposed a state lodging tax, the Legislature preempted cities by imposing restrictions on the use of local lodging tax revenues. (The percentage of restricted revenues varies by city.) Restricted tax revenues must be used for tourism promotion or tourism-related facilities. While the League will support all legislation that provides more flexibility on local tax usage, the League will advocate for lodging tax legislation that broadens those terms to clearly cover city costs of tourist events, tourism-related facility maintenance, tourist amenities, tourist attraction enhancement and public safety costs for special tourist events. Language from Section 3 of the dash 1 amendment to HB 2064 (2017) and Section 1 of HB 2064 (2017) will likely serve as a starting place. See also this power point presentation and this LOC testimony (supporting HB 2064) for further information.

Presented by the Finance and Tax Committee

M. Mental Health Investment**Legislation:**

The League will seek to protect and enhance the investments made to Oregon's treatment of the mentally ill.

Background:

In 2015, the Legislature funded rental and housing assistance for persons suffering from mental illness, specialized training for police officers to assist people in mental health crisis, multi-disciplinary crisis intervention teams and expanded access to treatment. While providing direct mental health services is not a standard city service, the state of care for persons in crisis had deteriorated to the point city police officers were regularly the primary public employee to provide interventions. The December, issue of Local Focus was devoted to cities and mental health, those articles may be found here.

Because of the anticipated budget shortfalls in 2019, the General Government Committee would like the League to ensure that services established in 2015 are not cut and to capitalize on any opportunities that may exist or be created to enhance those investments.

Presented by the General Government Committee

N. Permanent Supportive Housing Investment**Legislation:**

The League will support increased investments in the services that are provided to people who are living in permanent supportive housing.

Background:

Permanent supportive housing serves specific populations that traditionally face difficulty in remaining in housing due to additional, complex needs by providing housing and other services at the same time. A variety of populations, such as seniors, veterans, families, and those with mental health conditions, have different services that accompany their housing support. Permanent supportive housing models that use a Housing First approach have been proven to be highly effective for ending homelessness, particularly for people experiencing chronic homelessness who have higher service needs. Investment in the services is as important as the housing because residents that do not receive these additional supports often end up returning to homelessness based on issues related to their other issues.

However, in many areas the funding for housing is not well matched with the funding for the services. The state is the primary funding source for these services. However, there is some disconnect between the housing support provided by the Oregon Housing and Community Services Department (OHCS) and the Oregon Health Authority (OHA).

To help communities that are working to provide opportunities for permanent supportive housing and those seeking to find long-term solutions to local homelessness issues, better investment in the services is vital to success of these programs. By supporting appropriations to OHCS and OHA for these services, more support services can be provided to those that are in permanent supportive housing and lead to better outcomes.

Presented by the Community Development Committee

O. PERS Reform

Legislation:

The League will seek legislation to modernize the PERS investment pool, ensure proper financial controls are adhered to, and give cities a greater voice in how their monies are invested. The League will also seek legislation that shares the risk and costs of the pension benefit with employees but does so in a manner that impacts employees based on the generosity of the benefit plan they will retire under.

Background:

Oregon's Public Employee Retirement System (PERS) is a three-tiered program that provides a defined benefit pension (a pension that pays a retiree and their beneficiary a set amount for the length of their retirement) and a deferred compensation program that is funded through employee contributions. Each of the three tiers pays a different benefit and an employee's placement in a given tier is based on the date they were hired. Tier I is the most generous benefit and has an option for an annuity based retirement that has been incredibly expensive to maintain. Tier I was replaced by Tier II in 1996. Tier II costs, though reduced, were also unsustainable and were replaced with a third tier, known as the Oregon Public Service Retirement Plan (OPSRP) which is designed to provide a 45 percent salary replacement after a full career. A primer on the PERS system may be found [here](#).

The cost to employers for this system has risen steadily since the market crash of 2008, and will increase again on July 1, 2019 (projected individual employer rates may be found [here](#)) and then again in 2021 and possibly again in 2023. Rates are anticipated to remain at a system wide average of around 29 percent of payroll and remain at that level until 2035 without reforms.

Adverse court rulings to previous attempts at reforms have limited our options to addressing benefits not yet earned. With that in mind the Human Resources Committee recommends reforms in the three following areas:

- Ensure that investments into the PERS system are achieving the maximum possible return in the most efficient manner possible while safeguarding the funds with proper financial controls.
- Requiring that employees absorb some of the costs for the pension system but ensure that OPSRP employees are impacted more favorably than Tier I and Tier II employees who will receive more generous retirement benefits.
- Establishing a fourth tier that provides similar benefits to employees but is funded in a more sustainable manner. Providing incentives to retirees and current employees in the other tiers to switch to the fourth tiers should be explored as well.

Presented by the Human Resources Committee

P. PERS Unfunded Liability Revenue Stream Dedication

Legislation:

The League proposes that a new state revenue stream be dedicated to paying down the unfunded liability over a period of years to sustain the Public Employees Retirement System (PERS).

Background:

The present unfunded liability has grown extraordinarily large and is causing rate increases for most local governments and schools that are not sustainable. The League would support all reasonable revenue stream ideas. Ideas include but are not limited to a new temporary limited sales tax, a new payroll tax, and a new temporary state property tax. The League will advocate that PERS cost-containment measures be pursued along-side revenue raising efforts to pay down the liability; both seem necessary to address the state-created problem.

Presented the Finance and Tax Committee and endorsed by the Human Resources Committee

Q. Place-Based, Water Resource Planning (Program Support)**Legislation:**

The League will advocate for the funding needed to complete existing place-based planning efforts across the state.

Background:

Oregon's water supply management issues have become exceedingly complex. Lack of adequate water supply and storage capacity to meet existing and future needs is an ongoing concern for many cities in Oregon and is a shared concern for other types of water users including agricultural, environmental and industrial. Most of the surface water in Oregon (during peak season months) is fully allocated with no new water available. As a result, the ability to meet existing and future demand for various water uses will require collaboration, improved management and coordinated conservation among a variety of stakeholders, including municipalities. For this reason, the Legislature passed legislation to create a place-based planning pilot program in Oregon. This program, administered through the Oregon Water Resources Department, is providing a framework and funding for local stakeholders to collaborate and develop solutions to address water needs within a watershed, basin or groundwater area. Place-based planning is intended to provide an opportunity for coordinated efforts and the creation/implementation of a shared vision to address water supply challenges. Four place-based planning efforts are currently underway across the state in the Malheur Lake Basin, Lower John Day sub-basin, Upper Grande Ronde sub-basin and mid-coast region. Without continued funding, these efforts will not be able to complete their work. The LOC Water & Wastewater Policy Committee recognized that while this funding is limited to specific geographic areas, they also recognize the importance of successfully completing these pilot efforts and conducting a detailed cost/benefit analysis. It is a critical step in order to demonstrate the benefits of this type of planning. If these local planning efforts prove to be successful, there will likely be future efforts to secure additional funding for other place-based planning projects across the state.

R. Property Tax Reform**Legislation:**

The League of Oregon Cities proposes that the property tax system should be constitutionally and statutorily reformed as part of the 2019 session work on state and local tax reform and improving funding for schools (see pages 69-72 of link; property taxes make up 1/3 of school funding).

Background:

The property tax system is broken and in need of repair due to Measures 5 and 50, which are both now over 20 years old. All local governments and schools rely heavily on property tax revenues to pay for services and capital expenses. Therefore, the League will participate in coalitions to help draft and advocate for both comprehensive and incremental property tax reform option packages. The League will remain flexible to support all legislation that improves the system, with a focus on a property tax package with these elements:

- To achieve equity, a system that transitions to a market-based property tax valuation system (RMV) rather than the present complex valuation system from Measure 50 (requires constitutional referral).
- To enhance fairness and adequacy, a system that makes various statutory changes, some of which would adjust the impact of a return to RMV. For example, the League supports a new reasonable homestead exemption (percentage of RMV with a cap) but also supports limiting or repealing various property tax exemptions that do not have a reasonable return on investment.
- To restore choice, a system that allows voters to adopt tax levies and establish tax rates outside of current limits (requires constitutional referral).

SJR 3 (see page 50 of link)(constitutional referral with return to real market value system) and SB 151 (see page 48 of link) (homestead exemption bill) from the 2017 session will likely serve as starting points. City property tax data including real market values and assessed values can be accessed [here](#).

Presented by the Finance and Tax Committee

S. Qualification Based Selection (QBS)

Legislation:

The League will seek to reform the Qualification Based Selection (QBS) requirements to allow for the consideration of price in the initial selection of architects, engineers, photogrammetrists and surveyors.

Background:

The state currently prohibits the consideration of price when making an initial selection when awarding contracts for certain design professionals when conducting public improvements. Instead of issuing a request for proposals as is done with most public improvement projects, contracting agencies issue “requests for qualifications” on a project. Cities may negotiate price only after the initial selection of a contractor is made. Under this system a city or other contracting agency will never know the price of other qualified and responsible bidders on a project.

The League’s General Government Committee concluded that this process is not in the interests of cities or tax payers as it precludes the use of competitive bids. There is no other area in which a consumer, public or private, would procure a service or product without considering the price.

Presented by the General Government Committee

T. Right-of-Way and Franchise Fee Authority

Legislation:

Oppose legislation that, in any way, preempts local authority to manage public rights-of-way and cities’ ability to set the rate of compensation for the use of such rights-of-way.

Background:

In its commitment to the protection of Home Rule and local control, the League consistently opposes restrictions on the rights of cities to manage their own affairs. From time to time, in the context of public rights-of-way management authority discussions, proposals to restrict to this authority arise. Such was the case during the 2017 legislative session with SB 202 and SB 840. These efforts to restrict local authority often include proposals for a statewide right-of-way access policy and compensation system as well as limiting the ability of cities to charge fees of other government entities. This is contrary to local government management authority; the ability to enter into agreements with users of the right-of-way either by agreement/contract or ordinance; and to set the rate of compensation.

Presented by the Telecom, Broadband & Cable Committee

U. Safe Routes to School Match

Legislation:

Introduce legislation lowering the local Safe Routes to Schools matching grant requirement to 20 percent from 40 percent and lowering the matching grant requirement for areas qualifying for exceptions to 10 percent from 20 percent.

Background:

Section 123 of HB 2017 (enacted in 2017) authorizes the Oregon Transportation Commission to provide matching grants for safety improvement projects near schools. To receive the grant cities must provide a 40 percent cash match unless the school is located in a city with a population of less than 5,000; is within a safety corridor; or qualifies as a Title I school in which case the cash match requirement is reduced to 20 percent. While cities support the availability of matching grant funds provided by the state, the current cash match requirements are too high for most cities to participate in the program.

Presented by the Transportation Committee

V. Small Area Cell Deployment (also known as “Small Cell Deployment”)

Legislation:

Oppose legislation that preempts local authority to manage public property while supporting deployment of wireless technology, including small area cell and 5G.

Background:

Legislative efforts involving the deployment of small area cell facilities are increasing around the nation. Currently 20 states (Arizona, Colorado, Delaware, Florida, Hawaii, Illinois, Indiana, Iowa, Kansas, Minnesota, North Carolina, New Mexico, Ohio, Oklahoma, Rhode Island, Tennessee, Texas, Utah, Virginia, and Washington) have passed bills that limit cities ability to collect appropriate and fair rights-of-way, permitting, and lease fees on municipal property; to control their own design and aesthetics; or otherwise manage wireless technology deployment within their jurisdictions. This type of legislation is not going away. In fact, it is just beginning.

During the 2017 session, the League was approached independently by representatives of two wireless companies with draft concepts that could have resulted in legislation compromising local authority to manage the deployment of small area cell and 5G technology. Issues raised included “shot clock” (time allowed for cities to rule on applications), fee structures and limits, contract terms and duration, land use issues etc. These efforts are expected to continue in 2019 and with greater urgency as the technology approaches deployment status. While cities in Oregon support the advent of new wireless technology including small cell and 5G, authority to ensure their deployment complies with local laws and policies must be maintained.

Presented by the Telecom, Broadband & Cable Committee

W. Speed Cameras

Legislation:

Introduce and/or support legislation authorizing cities to use fixed speed cameras at locations other than intersections.

Background:

Speeding is a public safety issue. The Oregon Transportation Safety Action Plan envisions no deaths or life-changing injuries on Oregon's transportation system by 2035. Currently, cities have the authority as a result of HB 2409 (enacted in 2017) to issue a speeding citation from the same camera and sensor system used to enforce red light compliance at intersections.

Further, speeding does not only occur at intersections. Additional automated enforcement, outside of intersections, would be a valuable tool allowing cities to mitigate dangerous behaviors and speeding. In 2015, the Oregon Legislature granted the city of Portland the authority to implement a fixed speed safety camera program (HB 2621). The fixed speed camera systems have been operating on "urban high crash corridors" that are also part of the city of Portland's High Crash Network. While this program has not been in place long, the comparison of before and after speeds near the fixed photo radar system is indicating that the automated enforcement is positively influencing speed reduction (see PBOT report). This legislation would extend the authority to all Oregon cities to implement fixed speed safety camera programs to help reduce the number of deaths and serious injuries that occur as a result of speeding.

Presented by the Transportation Committee

X. Speed Limit Methodology**Legislation:**

Introduce legislation that directs the Oregon Department of Transportation to develop a new speed setting methodology for cities and other urban areas that uses a safe systems approach validated by expert system tools as recommended by NTSB Safety Study SS-17/01.

Background:

The NTSB safety recommendations represent current data-driven best practices to determine speed limits. Currently, Oregon speed limits are set based on the guidance that speed limits in speed zones within cities should be within 10 mph of the 85th percentile speed as determined by ... The NTSB Safety Study SS-17/01, "Reducing Speeding-Related Crashes Involving Passenger Vehicles" concludes,

- "Speed increases the injury severity of a crash;"
- "...that unintended consequences of the reliance on using the 85th percentile speed for changing speed limits in speed zones include higher operating speeds and new, higher 85th percentile speeds in the speed zones, and an increase in operating speeds outside the speed zones;"
- "...that the safe system approach to setting speed limits in urban areas is an improvement over conventional approaches because it considers the vulnerability of all road users."

Presented by the Transportation Committee

Y. Third Party Building Inspection**Legislation:**

The League will clarify the ability for local government programs to have private party building officials and building inspectors provide services for local building inspection programs, including recognizing that privately employed specialized inspectors can to perform specialized inspections.

Background:

Beginning in 2017, the League has been working to defend local building inspection programs that contract with third-party companies to provide building official and inspectors to run the local program. However, the Oregon Building Codes Division (BCD) has stated that the Oregon Department of Justice (DOJ) has informed BCD that programs that are structured this way violate the constitutional prohibition on delegating government authority. The League has repeatedly asserted that we disagree with that legal assessment. There was a bill introduced in 2018, HB 4086, that would have adopted new requirements for

local governments running programs. The League worked with other stakeholders to prevent passage of the bill, but we committed to working on a legally defensible solution that does not prevent these locally run programs from continuing.

After the session, the BCD determined that it would implement new rules for locally run inspection programs to meet the asserted legal opinion on delegation. On April 23, the BCD enacted emergency, temporary rules that added significant requirements for local building inspection programs. The new rules required local programs to designate a government employee as a city's building official. The rules also required the city to have a government- employed, certified electrical inspector. Both positions could be filled by hiring the person directly or by an agreement between municipalities to share the employee(s). The rules further stated that a shared employee could only service three jurisdictions.

In May, the Director of the Consumer and Business Services, who oversees the BCD, informed the League that the temporary rules were rescinded. The Department's decision to rescind the rules included a statement that they would seek a formal opinion from the DOJ to clarify the issue of delegation. However, the BCD did replace the rescinded rules with another temporary, emergency rule. This new rule was enacted on May 18 and states that a local government must appoint a government-employed building official.

In addition to the concerns about using third-party building officials, there is currently statutory prohibition on specialized inspectors that are employed in the private sector to complete specialized inspections. There are a limited number of these inspectors, and, without removal of this prohibition, larger scale projects will not be able to move forward because they cannot be inspected and permitted. This issue was the catalyst for the overall discussion related to third-party building officials, but is not related to the asserted legal claims.

There is a commitment to work on this issue in the 2019 session, but it remains an issue of high concern as it directly impacts the flexibility of local government choice on how to provide services at the local level. Using third-party providers allows smaller jurisdictions to have local, efficient programs that provide clarity for the local development community. It also allows a base of business for these companies, which also serve to provide over-flow capacity to programs that primarily staff these programs with government staff. Therefore, this issue is vital to the long-term success of locally run building inspection programs.

Presented by the Community Development Committee

Z. Tobacco Taxes Share Increase

Legislation:

The League proposes seeking a share of all state tobacco product tax revenues .to assist with rising public safety costs and provide state shared revenue equity.

Background:

Only cigarette tax revenues are included in the state-shared revenue distribution to cities and those revenues are decreasing; cities receive about 2% of the cigarette tax revenues or \$3.6 million a year under the formula. Other tobacco (chew, snuff, cigars, pipe tobacco, etc.) is also taxed by the state and those revenues have been increasing (now over \$60 million a year), but those revenues are distributed only to the state. Cities are preempted from taxing cigarettes and other tobacco products. However, cities are often left to enforce tobacco laws and handle sales and use complaints. The League proposes that cities should receive a fair share of all the tobacco tax revenues. The League anticipates that excise tax increases to cigarettes and other tobacco products, and a new vaping tax will be a part of revenue package discussions in 2019, and the League sees this concept as an important leveraging tool.

Presented by the Finance and Tax Committee

AA. Waste Water Technical Assistance Program

Legislation:

The League will advocate for the creation of a circuit rider program, within the Department of Environmental Quality, to provide needed technical assistance for communities on water quality issues, including wastewater treatment and permit compliance options. Staffing for the circuit rider program would be provided through a third-party contract (or contracts). The League will work to identify funding resources to support this program, including a possible set aside of Oregon's federal Clean Water State Revolving funds.

Background:

As Clean Water Act requirements for public wastewater systems continue to evolve, with new and more stringent requirements being placed on a number of Oregon communities; cities have expressed concern over how best to comply with those requirements, especially with the limited technical and financial resources that many face. The League's Water & Wastewater Committee discussed the need for technical assistance for communities experiencing these challenges and looked to an existing program within the Oregon Health Authority's (OHA) Drinking Water Services division as a template for addressing this need. The OHA funds a circuit rider program through a third-party contract. The program is funded through federal Drinking Water State Revolving Loan Funds. The program is intended to help more communities be successful in complying with state and federal requirements. The services provided through the program are free for communities with populations of less than 10,000.

Presented by the Water/Wastewater Committee

BB. Wetland Development Permitting

Legislation:

The League shall work to establish legislative authority for the Department of State Lands to assume the federal program from the U.S. Army Corps of Engineers under section 404 of the Clean Water Act.

Background:

In many communities looking to develop in the wetlands creates regulatory uncertainty, particularly where development is occurring in previously un-identified wetlands, because there are two agencies that must provide permits, the Oregon Department of State Lands (DSL) and the U.S. Army Corps of Engineers (USACE). The state's process has set deadlines which provides certainty for developers. However, the USACE process is much less consistent or timely. This uncertainty increases risk related to development that can cause projects to stop before they start. In a time where cities are trying to encourage development to meet the housing shortages and economic development goals to support citizens, any increased barriers can impact success.

There is a process in place at the federal level that would allow for the state to assume the USACE permitting process increasing the efficiency and certainty in the process. The state has taken steps in the past to ensure alignment of the state program to the requirements for federal approval. However, there were concerns raised at the time that the process related to the Endangered Species Act and cultural resource protections. The DSL has continued to work on these conflicts and believes it is positioned to work with the federal government to assume the federal permitting process if so authorized by the state legislature. For further information, the DLS provided a presentation for the committee, available here.

Presented by the Community Development Committee

CC. Wood Smoke Reduction Program Support

Legislation: Support increased funding to support local wood smoke reduction programs and efforts. The League will advocate the need for an additional \$3-5 million, recognizing that any additional funding to assist communities is helpful.

Background: Woodstove smoke is one of the most significant sources of fine particulate and toxic air pollution in Oregon, often jeopardizing public health and putting communities at risk of violating federal air quality standards. Woodstove smoke is a problem for many Oregon communities that struggle with both the public health impacts and economic threat of being designated as nonattainment under the federal Clean Air Act. To address this challenge, local governments need access to funding for wood smoke reduction programs. Such programs have proven effective at reducing wood smoke in communities and include public education, enforcement, incentives for woodstove change-outs (to ductless heat pumps or certified stoves, weatherization assistance for low-income households and providing residents with dry, seasoned fire wood which burns cleaner. A 2016 taskforce report that was submitted to the Legislature indicated that there are approximately 150,000 uncertified stoves in the state, and that while Oregon has a long and successful history of replacing woodstoves in certain communities, money is sporadic and limited. The report went on to suggest that “an allocation in the range of \$3-5 million per biennium could target high-risk communities and would support a meaningful level of effort to replace old, dirty woodstoves.”

In 2017, the Legislature provided \$250,000 in funding for community wood smoke reduction programs. The need for local communities, including a number of small cities, is much greater.

Presented by the Energy & Environment Committee

City of: Willamina

Please check or mark 4 boxes with an X that reflects the top 4 issues that your city recommends be added to the priorities for the League's 2019 legislative agenda.

Legislation

A. 9-1-1 Tax	<input type="checkbox"/>
B. Annexation Flexibility	<input type="checkbox"/>
C. Auto Theft	<input type="checkbox"/>
D. Beer and Cider Tax Increase	<input checked="" type="checkbox"/>
E. Broadband Infrastructure	<input type="checkbox"/>
F. Carbon Cap-and-Invest Program Adoption	<input type="checkbox"/>
G. City Comparability for Compensation	<input type="checkbox"/>
H. Green Energy Technology Requirement Changes	<input type="checkbox"/>
I. Infrastructure Financing and Resilience	<input checked="" type="checkbox"/>
J. Least Cost Public Contracting	<input type="checkbox"/>
K. Local Control Over Speed Limits on City Streets	<input type="checkbox"/>
L. Lodging Tax Definition Broadening	<input type="checkbox"/>
M. Mental Health Investment	<input type="checkbox"/>
N. Permanent Supportive Housing Investment	<input type="checkbox"/>
O. PERS Reform	<input type="checkbox"/>
P. PERS Unfunded Liability Revenue Stream Dedication	<input type="checkbox"/>
Q. Place-Based, Water Resource Planning (Program Support)	<input type="checkbox"/>
R. Property Tax Reform	<input type="checkbox"/>
S. Qualification Based Selection (QBS)	<input type="checkbox"/>
T. Right-of-Way and Franchise Fee Authority	<input checked="" type="checkbox"/>
U. Safe Routes to School Match	<input type="checkbox"/>
V. Small Area Cell Deployment	<input type="checkbox"/>
W. Speed Cameras	<input type="checkbox"/>
X. Speed Limit Methodology	<input type="checkbox"/>
Y. Third Party Building Inspection	<input checked="" type="checkbox"/>
Z. Tobacco Taxes Share Increase	<input type="checkbox"/>
AA. Waste Water Technical Assistance Program	<input type="checkbox"/>
BB. Wetland Development Permitting	<input type="checkbox"/>
CC. Wood Smoke Reduction Program Support	<input type="checkbox"/>

In addition to your ranking of the priorities shown above, please use this space to provide us with any comments (supportive or critical) you may have on these issues, or thoughts on issues or potential legislative initiatives that have been overlooked during the committee process.):

This is an addendum to the original ballot sent out on Friday, June 8th, 2018. It is due on August 3, 2018 like the original ballot

City of: Willamina

Please mark 4 boxes with an X or check mark that reflects the 4 issues that your city least wants to pursue as part of the League's 2019 legislative agenda.

Legislation

A. 9-1-1 Tax	<input type="checkbox"/>
B. Annexation Flexibility	<input checked="" type="checkbox"/>
C. Auto Theft	<input type="checkbox"/>
D. Beer and Cider Tax Increase	<input type="checkbox"/>
E. Broadband Infrastructure	<input type="checkbox"/>
F. Carbon Cap-and-Invest Program Adoption	<input checked="" type="checkbox"/>
G. City Comparability for Compensation	<input type="checkbox"/>
H. Green Energy Technology Requirement Changes	<input type="checkbox"/>
I. Infrastructure Financing and Resilience	<input type="checkbox"/>
J. Least Cost Public Contracting	<input type="checkbox"/>
K. Local Control Over Speed Limits on City Streets	<input type="checkbox"/>
L. Lodging Tax Definition Broadening	<input type="checkbox"/>
M. Mental Health Investment	<input type="checkbox"/>
N. Permanent Supportive Housing Investment	<input type="checkbox"/>
O. PERS Reform	<input type="checkbox"/>
P. PERS Unfunded Liability Revenue Stream Dedication	<input type="checkbox"/>
Q. Place-Based, Water Resource Planning (Program Support)	<input type="checkbox"/>
R. Property Tax Reform	<input type="checkbox"/>
S. Qualification Based Selection (QBS)	<input type="checkbox"/>
T. Right-of-Way and Franchise Fee Authority	<input type="checkbox"/>
U. Safe Routes to School Match	<input type="checkbox"/>
V. Small Area Cell Deployment	<input type="checkbox"/>
W. Speed Cameras	<input type="checkbox"/>
X. Speed Limit Methodology	<input type="checkbox"/>
Y. Third Party Building Inspection	<input type="checkbox"/>
Z. Tobacco Taxes Share Increase	<input type="checkbox"/>
AA. Waste Water Technical Assistance Program	<input type="checkbox"/>
BB. Wetland Development Permitting	<input checked="" type="checkbox"/>
CC. Wood Smoke Reduction Program Support	<input checked="" type="checkbox"/>



**Yamhill County Sheriff's Office
Crime Summary for WILLAMINA
From 6/1/2018 to 6/30/2018**

City	UCR Description	6/1/2017 to 6/30/2017	6/1/2018 to 6/30/2018	Percentage Change	YTD	Prior Year
WILLAMINA						
Part 1						
	Aggravated Assault	1	0		2	10
	Arson	0	1		2	1
	Burglary-Business	0	0		2	1
	Burglary-Non-Residence	0	0		2	6
	Burglary-Residence	0	1		5	7
	Larceny	0	4		32	52
	Motor Vehicle Theft-Auto	1	0		2	5
	Murder	0	1		1	
	Rape	0	0		1	
	Robbery	0	0		1	
	Part 1 Total	2	7	71.43 %	50	82
Part 2						
	All Other	0	1		7	14
	Animal Problems	1	0			1
	Disorderly Conduct	1	0		7	14
	Drug Laws	3	1	-66.67 %	10	33
	DUII	1	0		4	10
	Forgery	1	0		2	1
	Fraud	1	0		1	6
	Liquor Laws	0	0		3	3
	Runaway	1	0		3	3
	Sex Offenses	0	0		2	13
	Simple Assault	1	3	200.00 %	20	34
	Stolen Property	0	0			3
	Tresspass/Prowler	1	0		7	15
	Vandalism	2	1	-50.00 %	18	24
	Weapons	0	0			3
	Part 2 Total	13	6	-53.85 %	84	177
	Total For WILLAMINA	37	29	-21.62 %	255	506



**Yamhill County Sheriff's Office
Crime Summary for WILLAMINA
From 6/1/2018 to 6/30/2018**

City	UCR Description	6/1/2017 to 6/30/2017	6/1/2018 to 6/30/2018	Percentage Change	YTD	Prior Year
WILLAMINA						
Part 3						
	All Other	6	8	33.33 %	53	96
	Non-Reportable Offenses	16	8	-50.00 %	68	151
	Part 3 Total	22	16	-27.27 %	121	247
	Total For WILLAMINA	37	29	-21.62 %	255	506

2018 Schedule of Events

CITY COUNCIL CALENDAR OF EVENTS

January 2018						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January		
01/01/18 (Mon)	City Hall Closed New Year's Day	holiday
01/15/18 (Mon)	City Hall Closed Martin Luther King Jr. Day	holiday
01/02/18 (Tue)	Planning Commission Meeting	meeting
1/09/18 (Tue)	City Council Regular Meeting	meeting

February 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

February		
02/02/18 (Fri)	Groundhog Day	holiday
02/12/18 (Mon)	Lincoln's Birthday	holiday
02/14/18 (Wed)	Valentines Day	holiday
02/19/18 (Mon)	President's Day - CITY HALL CLOSED	holiday
02/06/18 (Tue)	Planning Commission Meeting-CANCELED	meeting
02/13/18 (Tue)	City Council Meeting	meeting

March 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March		
03/17/18 (Sat)	St. Patrick's Day	holiday
03/11/18 (Sun)	Daylight Saving (move clocks ahead 1 hour)	holiday
03/06/2018 (Tue)	Planning Commission	meeting
03/13/18 (Tue)	City Council Regular Meeting	meeting
03/15/18 (Thurs)	SEI Statement of Economic Interest Filing Email notice goes out	meeting

April 2018						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April		
04/01/18 (Sun)	April Fool's Day	holiday
04/22/18 (Sun)	Earth Day	holiday
04/03/18 (Tue)	Planning Commission -CANCELED	meeting
04/10/18 (Tue)	City Council Regular Meeting	meeting
04/15/18 (Sun)	SEI Statement of Economic Interest Filing Deadline	deadline
04/16/18 (Mon)	Cemetery Committee Meeting at the Cemetery	meeting
04/20/18 (Fri)	Barkdust Sale	event
04/21/18 (Sat)	Barkdust Sale	event

May 2018						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May		
05/28/18 (Mon)	Memorial Day - City Hall Closed	holiday
05/13/18 (Sun)	Mother's Day	holiday
05/01/18 (Tues)	Planning Commission -canceled no agenda	meeting
05/08/18 (Tues)	City Council Regular Meeting	meeting
05/15/18 (Tues)	First Budget Committee Meeting	meeting
05/17/18 (Thurs)	Sheridan City County Dinner	event

June 2018						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June		
06/14/18 (Thu)	Flag Day	holiday
06/17/18 (Sun)	Father's Day	holiday
06/05/18 (Tue)	Planning Commission	meeting
06/12/18 (Tue)	City Council Regular Meeting	meeting
06/12/18 (Tue)	City Holds Public Hearing on 2018-19 Budget	meeting
06/20/18 (Wed)	Toastmasters Open House	event
06/23/18 (Sat)	City Wide Clean Up	event
06/30/18 (Sat)	Mud Drags	event

July 2018						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July		
07/04/18 (Wed)	Independence day	holiday
07/10/18 (Tue)	City Council Regular Meeting	meeting
07/20/18 (Fri)	City Wide Garage Sale 20th & 21st	event

PUBLIC HEARING

**City of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF JUNE 12, 2018**

TO: MAYOR AND CITY COUNCIL
FROM: KENNA WEST, CITY MANAGER
SUBJECT: RESOLUTION 18.19-001 ADOPTING A SUPPLEMENTAL BUDGET

ISSUE

Shall City Council approve Resolution 18.19-001 adopting a supplemental budget increasing the adopted budget to allow receipt of revenues that were not anticipated in the adopted budget and expenditure of those unanticipated revenues?

RECOMMENDATION:

Staff recommends approval of Resolution 18.19-001.

SUMMARY AND BACKGROUND

The Willamina Public Library Manager applied for a grant from the State Library of Oregon to be used to update the Willamina Public Library's youth collection. The State Library of Oregon awarded the Willamina Public Library a grant in the sum of \$3,000. It is the intent of the City of Willamina Library to use these funds to update its youth collection, including 47 books for early readers (ages 0-5), 82 books and 4 audio books for junior readers (ages 6-12), and 114 books and 6 audio books for young adult readers (ages 13-17) for a total of 253 new youth materials!

FACTS AND FINDINGS

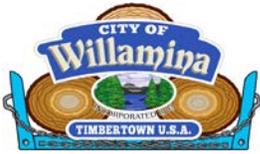
1. A grant in the sum of \$3,000 has been awarded by the State Library of Oregon to the Willamina Public Library.
2. ORS 294.480 allows a governing body to make a supplemental budget for the fiscal year when a condition which had not been ascertained at the time of the preparation of the budget for the current year occurs; such as the receipt of a grant.
3. Approval of Resolution 18.19-001 would adopt the supplemental budget and allow the City of Willamina to receive and expend the awarded grant funds.

Proposed Motion: *I move to approve Resolution 18.19-001 adopting a supplemental budget.*

Kenna L. West

Kenna L. West, City Manager

Attachments:
Resolution 18.19-001



Mayor Ila Skyberg

Council Members:

*Rita Baller, Council President
Bob Burr
Craig Johnson
Theresa McKnight
April Wooden
Geneva Wymore*

City Management:

*City Manager: Kenna L. West
Accounting Manager: Scott Clark
Public Works Director: Jeff Brown
Library Manager: Sarah Frost*

BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS

RESOLUTION NUMBER 18-19-001

A Resolution of the Willamina City Council Authorizing Appropriations Amending the Fiscal Year 2018-2019 Budget

WHEREAS, a Supplemental Budget is the appropriate mechanism to recognize sources of revenue that were not known at the beginning of the year; and

WHEREAS, this Supplemental Budget makes adjustments to the current year's budget by increasing the budget to allow for receipt of revenues that were not anticipated in the original budget; and

WHEREAS, the Supplement Budget public hearing was advertised at City Hall and on the city website beginning July 2, 2018 and advertised in the local newspaper on July 6, 2018; and

WHEREAS, The City Council held a hearing on the proposed Supplemental Budget on July 10, 2018;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA THAT a Supplemental Budget to the 2018-2019 adopted budget is hereby adopted and the following appropriations approved as follows:

	<u>Revenue</u>	<u>Expenditure</u>
<u>General Fund-Library</u>		
10-65-4812 Youth Collection Grant	\$3,000	
10-65-5913 Youth Collection Grant		\$3,000

PASSED and ADOPTED by the City Council of the City of Willamina this **10th day of July 2018**.

An Equal Opportunity Employer

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

www.willaminaoregon.gov



Ila Skyberg, Mayor

ATTEST:

Debbie Bernard, Deputy City Recorder