Stipends

In the Month of January 2016 the Council Stipends reflect the last quarter of 2015 and the Month of January 2016. Going forward the Council will see a monthly stipend. This change is due utilizing the new Caselle software reoccurring entries that allow for better tracking of monthly expenditures and reconciliation.

Audit Review – "Now Procedure"

Richard Winkel CPA – working review update –

- Verbal report from Kathy Taylor

City Manager Contract

Ross Shultz City Manager Contract

- Ross Schultz calendar onsite days 1/14, 1/20, 1/21, & 1/25

Budget Officer

The finance committee asked that the City Recorder announce the 2015/2016 Budget officer for approval by the Council. Pending the hire of the City Manager the recommendation of the budget officer is pending.

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
7076										
12/15	12/02/2015	7076	5522	Wine Country Properties LLC	METERDEP	1	30-00-2300	.00	18.03	18.03
12/15	12/02/2015	7076	5522	Wine Country Properties LLC	METERDEP	2	40-00-2400	.00	24.27	24.27
Total 7076:								.00		42.30
7077										
12/15	12/02/2015	7077	4070	WILLAMINA SELECT MARKET	STMT 11.9.1	1	10-66-5137	.00	1.06	1.06
12/15	12/02/2015	7077	4070	WILLAMINA SELECT MARKET	STMT 11.9.1	2	20-11-5137	.00	1.06	1.06
12/15	12/02/2015	7077	4070	WILLAMINA SELECT MARKET	STMT 11.9.1	3	30-11-5137	.00	2.47	2.47
12/15	12/02/2015	7077	4070	WILLAMINA SELECT MARKET	STMT 11.9.1	4	40-11-5137	.00	2.48	2.48
Total 7077:								.00		7.07
7078										
12/15	12/02/2015	7078	4790	WILLAMINA BUSINESS GROUP/	EID TAX RE	1	10-60-5906	.00	7,871.98	7,871.98
Total 7078:								.00		7,871.98
7079										
12/15	12/02/2015	7079	4380	SUPPLYWORKS	352513022	1	10-66-5137	.00	213.40	213.40
12/15	12/02/2015	7079	4380	SUPPLYWORKS	352513022	2	10-12-5137	.00	117.81	117.81
12/15	12/02/2015	7079	4380	SUPPLYWORKS	352513022	3	10-65-5137	.00	57.22	57.22
Total 7079:								.00		388.43
7080										
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	1	10-12-5413	.00	9.98	9.98
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	2	10-14-5413	.00	1.65	1.65
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	3	10-66-5413	.00	40.41	40.41
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	4	10-65-5413	.00	.24	.24
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	5	10-17-5413	.00	1.65	1.65
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	6	10-67-5413	.00	.24	.24
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	7	20-11-5413	.00	3.30	3.30
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	8	30-11-5413	.00	50.16	50.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/15	12/02/2015	7080	4230	SPRINT	569622313-1	9	40-11-5413	.00	49.06	49.06
Total 7080:								.00		156.69
7081										
12/15	12/02/2015	7081	3180	OREGON HEALTH AUTHORITY	CERTRENE	1	30-11-5320	.00	120.00	120.00
Total 7081:								.00		120.00
7082										
12/15	12/02/2015	7082	3060	NW NATURAL	1363282-3 1	1	10-66-5415	.00	70.37	70.37
12/15	12/02/2015	7082	3060	NW NATURAL	1391658-0 1	1	10-67-5415	.00	139.34	139.34
Total 7082:								.00		209.71
7083										
12/15	12/02/2015	7083	5523	Melissa Kidd	METERDEP	1	30-00-2300	.00	9.80	9.80
12/15	12/02/2015	7083	5523	Melissa Kidd	METERDEP	2	40-00-2400	.00	17.52	17.52
Total 7083:								.00		27.32
7084										
12/15	12/02/2015	7084	5529	McMinnville Gas Inc.	PO S-113015	1	10-66-5137	.00	133.50	133.50
12/15	12/02/2015	7084	5529	McMinnville Gas Inc.	PO S-113015	2	20-11-5137	.00	133.50	133.50
12/15	12/02/2015	7084	5529	McMinnville Gas Inc.	PO S-113015	3	30-11-5137	.00	311.50	311.50
12/15	12/02/2015	7084	5529	McMinnville Gas Inc.	PO S-113015	4	40-11-5137	.00	311.50	311.50
Total 7084:								.00		890.00
7085										
12/15	12/02/2015	7085	5528	Marilyn Coates	EXPENSE 1	1	40-11-5126	.00	5.75	5.75
Total 7085:								.00		5.75
7086										
12/15	12/02/2015	7086	2440	Keller Associates Inc	STMT 11.24.	1	40-11-5204	.00	562.50	562.50
12/15	12/02/2015	7086	2440	Keller Associates Inc	STMT 11.24.	2	20-11-5204	.00	53.75	53.75
12/15	12/02/2015	7086	2440	Keller Associates Inc	STMT 11.24.	3	20-11-5915	.00	4,858.75	4,858.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 7086:								.00		5,475.00
7087										
12/15	12/02/2015	7087	2400	JUSTIN RIGGS	EXPENSE 1	1	30-11-5344	.00	54.74	54.74
Total 7087:								.00		54.74
7088										
12/15	12/02/2015	7088	5521	John Smart	METERDEP	1	30-00-2300	.00	21.44	21.44
12/15	12/02/2015	7088	5521	John Smart	METERDEP	2	40-00-2400	.00	90.00	90.00
Total 7088:								.00		111.44
7089										
12/15	12/02/2015	7089	5526	Housing Authority of Yamhill Coun	METERDEP	1	30-00-2300	.00	32.95	32.95
12/15	12/02/2015	7089	5526	Housing Authority of Yamhill Coun	METERDEP	2	40-00-2400	.00	10.76	10.76
Total 7089:								.00		43.71
7090										
12/15	12/02/2015	7090	2160	HONEY BUCKET	2-1434083	1	10-66-5200	.00	106.00	106.00
12/15	12/02/2015	7090	2160	HONEY BUCKET	2-1438171	1	10-66-5200	.00	106.00	106.00
12/15	12/02/2015	7090	2160	HONEY BUCKET	2-1443004	1	10-66-5200	.00	106.00	106.00
Total 7090:								.00		318.00
7091										
12/15	12/02/2015	7091	5340	HEIDI'S HELPING HANDS	15	1	10-12-5200	.00	200.00	200.00
12/15	12/02/2015	7091	5340	HEIDI'S HELPING HANDS	15	2	10-65-5200	.00	200.00	200.00
Total 7091:								.00		400.00
7092										
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130612	1	10-67-5200	.00	13.50	13.50
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130613	1	10-12-5200	.00	13.50	13.50
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130614	1	10-66-5200	.00	15.00	15.00
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130614	2	20-11-5200	.00	15.00	15.00
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130614	3	30-11-5200	.00	35.00	35.00

I will be paying my water Bill at the lowest Rate, 86¢, that is Allowed for a customer that Does not pay city Taxes.

Furthermore I would like To have the overpayment since the new Rate went into effect, discounted on my Next Bill.

Thank You
Doug Colton
475 S.W. Pioneer
Willamina OR.

1-2

City of Willamina
411 N.E. "C" St., P.O. Box 629
Willamina, OR 97396
(503) 876-2242
Fax: (503) 876-1121

Complaint Form

Date: Jan 7, 2015
Time: _____

Location: West end of Barber past Fir St.

Describe type of problem: Outlandish potholes that need to be filled in or have the road drug. these holes are causing flat tires, suspention, damage of the rod damage

Persons involved (witnesses, etc.) see attached paper for additional Citizens Complaints...

Desired result: For these holes to be filled in or the road drug. With near future paving

Print your Name. Tony & Ginger Watkins
Address: 991 SW Barber Willamina
Telephone: 503-876-6900
Best time to contact you: Morning

Comments:

Action:

White - Department Canary - City Recorder Pink - Complainant

These are neighbors who are concerned about the condition of the road also.

Name	Address	Phone
Ken Munsey	985 SW Barber Ave	509 314-0334
Debbie Munsey	985 SW Barber Ave	509-314-0334
Carlos Escalera	940 SW Barber Ave	971-388-5390
Bethany Escalera	940 SW Barber Ave	971-273-9616
Charlotte Lopez	940 SW Barber Ave	
Alice Noble	931 SW Barber AVE	971-312-2270
James Worrell	931 SW Barber AVE	503-876-2255
Dana Carlton	823 SW Barber Ave	503 851 9040
Levi Carlton	823 SW Barber Ave	503-851-9040
Kelly Herber	585 SW Cedar Alley	971-237-4899
Greg LEND	585 SW Cedar Alley	971-237-0147
Sandy Saxton	1040 1/2 SW Pioneer Dr	503-876-0103
Laura Wilson	980 Barber	503-876-6151
Barry Wilson	980 Barber	503-876-6151
MARGE Hicks	SW BARBER	503-876-4338
Robert Hicks	SW Barber	503-876-4338

Mayor Ila Skyberg

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Allan Bramall
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City Staff:

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Office Coordinator: *Rania Conover*
Library: *Melissa Hansen & Amber Deibel*
Public Works Director: *Jeff Director*

MEMO TO: **CITY COUNCIL**

DATE: **JANUARY 14, 2016**

FROM: **DEBBIE BERNARD, CITY RECORDER**

SUBJECT: **RESOLUTION R15.16.006 - OAKEN HILLS TURN LANE**

Background:

On December 10, 2015 Council was presented with a draft resolution regarding designating traffic restrictions on Oaken Hills. At that meeting Debbie Bernard, City Recorder shared with Council that the City Engineer Keller Associates was preparing a preliminarily report assessment on channelizing a left turn lane on Oaken Hills Dr. approaching NE Main St. (OR 18B) for the purpose of alleviating congestion during peak hours and special events. The report has been completed and is attached. In conclusion it is feasible.

A request for comments was mailed out prior to the December 10, 2015 meeting; also an additional request continued with a due date of January 14, 2015 to the surrounding neighbors offering additional information. Several comments were received and are attached.

Resolution R15.16.006 is attached.

Action:

Motion to approve Resolution R15.16.006 in the matter of designating traffic restriction on certain Oaken Hills Drive from NE 3rd St to NW Main ST (OR 18B).

Z:\CITY COUNCIL\CC Agendas\2015-2016\2016.01.14.16.CC.REGULAR MEETING

Mayor Ila Skyberg

Council Members:

Rita Baller, Council President
Gary Hill
Katie Vinson
Heather Stritzke
Allan Bramall
Theresa McKnight

City Staff:

City Recorder: *Debbie Bernard*
Accountant: *Marilyn Coates temp*
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Library: *Melissa Hansen & Amber Deibel*
Public Works Director: *Jeff Brown*

BEFORE THE CITY COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF CITY BUSINESS

In the Matter of)
Designating Traffic)
Restriction on Certain) Resolution R15.16-006
Streets of the)
City of Willamina)

The City Council of the City of Willamina, on the 14th day of January, 2016, sat in regular session for the transaction of the City business.

WHEREAS, the Council has passed and the Mayor has approved Ordinance No. 563 authorizing parking and traffic restriction for vehicular and pedestrian traffic to be set and rescinded by Resolution:
AND, WHEREAS, THE Council wishes to designate traffic restrictions in certain areas;

NOW, THEREFORE BE IT RESOLVED, THAT THE City Council of the City of Willamina does hereby designate the following traffic restrictions and that these restrictions shall be effective upon passage and adoption of this resolution;

1. Removing on-street parking on both sides of NE Oaken Hills Drive for the block between NE 3rd St to NW Main St. (OR 18B)

BE IT FURTHER RESOLVED that the passage and adoption of this resolution shall be deemed as authority for the placement of necessary signs or other control devices in the designated areas by the City and has authority for the Police or his representatives to enforce the above name regulations.

Passed and adopted by the Council this 14th day of January, 2016.

_____ Mayor ATTEST:_____City Recorder

Equal Opportunity Employer TTY Dial 7-1-1 or 1-800-735-2900
411 NE "C" Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121
willaminaoregon.gov

KELLER associates

Technical Memorandum

RENEWS: 12-31-16

TO: Debbie Bernard
City Recorder

FROM: Robert Rippee, P.E. (Keller Associates, Inc.)

DATE: December 16, 2015

SUBJECT: NE Oaken Hills Drive Left-Turn Channelization Approaching NW Main Street (OR 18B)

BACKGROUND

The City of Willamina contracted Keller Associates, Inc. (Keller) to preliminarily assess the feasibility of channelizing a left-turn lane on Oaken Hills Dr. approaching NE Main St (OR 18B) for the purpose of alleviating congestion during peak hour and special events. A traffic count was not performed as part of this study but it is estimated that approximately ten vehicles queue (approximately 250 feet) during times of congestion. The City, Keller and ODOT have identified the following areas of concern to be analyzed:

- Impact of removing parking on NE Oaken Hills Drive from NE 3rd St to NW Main St (OR 18B)
- Feasibility and preliminary geometric layout of striping a left-turn lane
- Bus turning analysis at the intersection of NW Main St (OR 18B) using the proposed striping configuration

PARKING

There is not adequate room for one travel lane in each direction, a center left-turn lane, and parking on either side of NE Oaken Hills Drive. Removal of parking on both sides of NE Oaken Hills Drive between NW Main St (OR 18B) and NE 3rd St is necessary to provide a left-turn lane approaching NW Main St. The two residential properties affected by this removal of parking appear to have adequate off street and/or alternative parking available on side streets to meet their needs.

It is recommended that 2009 Manual of Uniform Traffic Control Devices (MUTCD) compliant R7 series "no parking signs" be installed on both sides of the street,—one at each end (type R7-1 and R7-2a) and one in the middle (type R7-2a), to prohibit parking along this block. The signs should be installed per MUTCD section 2B.46; see 'Layout' Figure 1.

It is possible that some parking could be permitted north of the left-turn channelization near NE 3rd St by truncating the turn pocket, eliminating approximately 20 ft of the transition

zone (S), and shortening the taper from 105' to 75'. These changes would not comply with ODOT standards, but would meet minimum MUTCD requirements.

Additional parking could be provided on one side or both sides of Oaken Hills Drive if the road were widened by 5 or 14 feet, respectively, and if the through lanes were narrowed to 11 feet wide. In this case, there would be a need for either adequate right-of-way available for widening (which has not been determined at this point) or right-of-way would have to be dedicated to the city by adjacent land owners. Furthermore, a turning analysis would have to be performed again to ensure that buses could still operate at this location with reduced through lane widths.

STRIPING GEOMETRIC LAYOUT AND EXTENTS

Given that the speed of the facility is posted at 25 mph, the total minimum length of striping for the left-turn channelization is 310 ft (according to ODOT Standard Detail DET4561). This allows it to fit between NE 3rd and NW Main St (OR 18B) without encroaching on the intersection of NE 3rd St and NE Oaken Hills Drive. However, per Table 2 of ODOT Standard Detail No. DET4561, the double yellow no passing centerline stripe would need to be continued north by 450 feet, which would connect to the existing no passing centerline stripe at NE 4th St.

TURNING ANALYSIS

The turning analysis assumes that a conventional 65-passenger school bus (AASHTO 2011 S-BUS-36) operates at this location and not a large 84 passenger school bus (AASHTO 2011 S-BUS-40). The analysis also assumes approximately 40 feet of available pavement width curb-to-curb on NE Oaken Hills Dr available to be striped.

The analysis indicates that a conventional school bus can make all the necessary turning movements at the intersection of NE Oaken Hills Dr and NW Main St (OR 18B), even when a passenger vehicle (AASHTO 2011 P) is parked legally on NW Main St (OR 18B); see Figure 2.

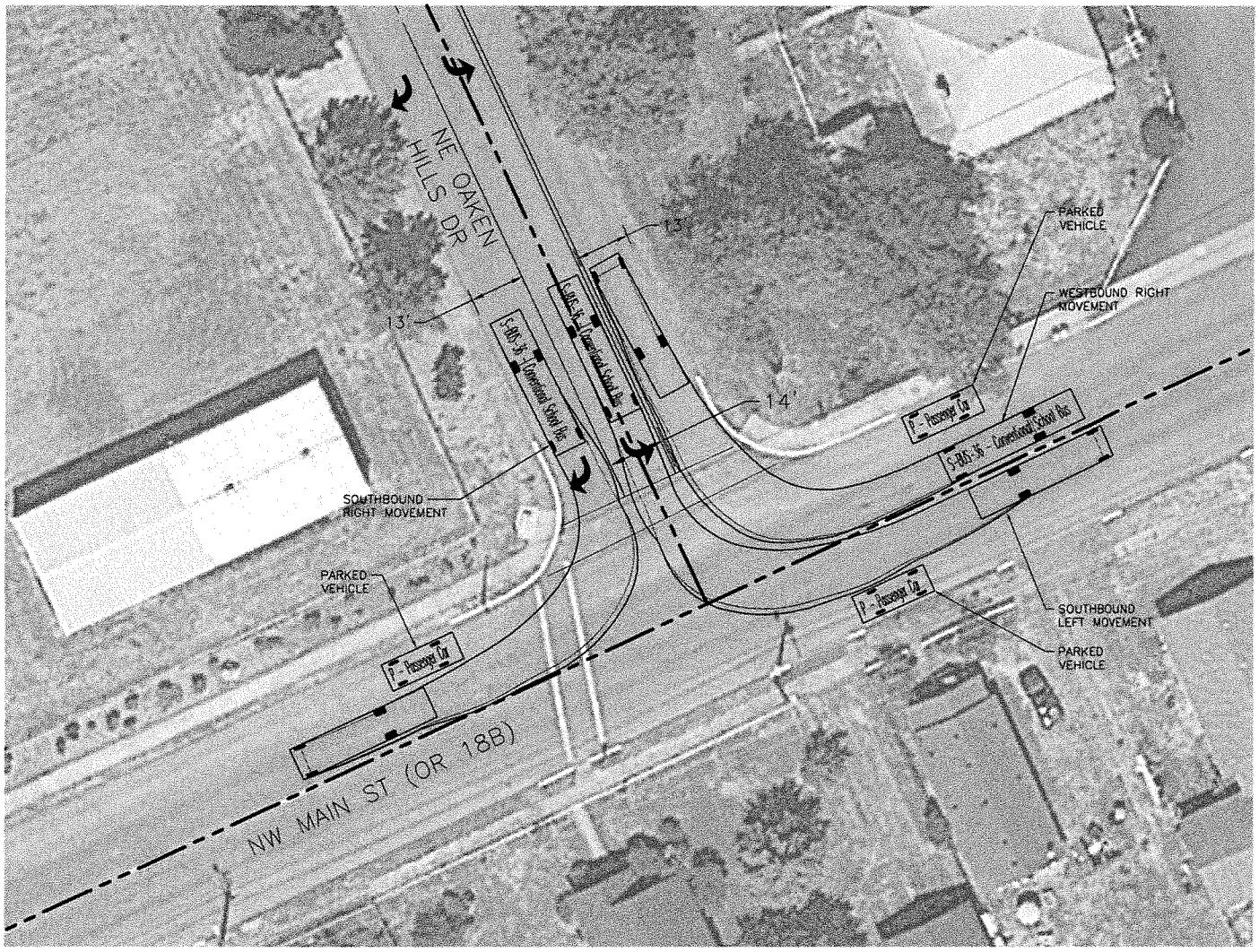
OPERATIONS

Traffic counts were not performed as part of this analysis, so it is assumed that traffic volumes would not justify the need to have a storage length (L) greater than the assumed minimum 100 ft per ODOT Standard Detail No. DET4561. Additionally, because there are no traffic counts available, a level of service (LOS) cannot be determined and therefore, it is not certain by how much the operational efficiency would increase. However, according to AASHTO 'A Policy on Geometric Design of Highways and Streets' (The Green Book) section 9.6.2 'Channelization', "Proper channelization increases capacity and provides guidance to motorist..." and "A simple channelization improvement can sometimes result in dramatic operational efficiencies and reduction in crash frequencies."

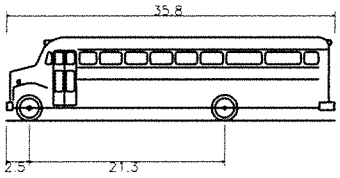
SUMMARY

In conclusion, striping a left-turn channelization on Oaken Hills Drive from NE 3rd St to NW Main St (OR 18B) appears to be a feasible and adequate solution to the recurring congestion at this location. Furthermore, the striping at this location would not significantly impact school bus operation. However, this assumes that the current and future traffic volumes do not require the need for storage lengths greater than the minimum. The striping of a minimum length left-turn channelization pocket approaching OR 18B on NE Oaken Hills Drive can be achieved by removing on-street parking on both sides of NE Oaken Hills Drive for the block between NE 3rd St to NW Main St (OR 18B).

KELLER associates 707 13th Street SE, Suite 280 Salem, Oregon 97301 (503) 364-2002	OWNER: CITY OF WILLAMINA, OREGON 411 NE C STREET, WILLAMINA, OR 97396	Oaken Hills Drive Left-Turn Channelization LAYOUT	PROJECT NO. 213018-04 FIGURE NO. 1

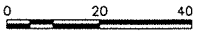


DESIGN VEHICLE



S-BUS-36 - Conventional School Bus (65 pass.)

Overall Length	35.800ft
Overall Width	8.000ft
Overall Body Height	9.063ft
Min Body Ground Clearance	1.184ft
Track Width	8.000ft
Lock-to-lock time	5.00s
Max Steering Angle (Virtual)	37.60°



KELLER associates
707 13th Street SE, Suite 280
Salem, Oregon 97301
(503) 364-2002

OWNER:
CITY OF
WILLAMINA, OREGON
411 NE C STREET, WILLAMINA, OR 97396

Oaken Hills Drive
Left-Turn Channelization

TURNING ANALYSIS

PROJECT NO.
213018-04

FIGURE NO.
2

Mayor Ila Skyberg

Council Members:

Rita Baller, Council President
Gary Hill
Katie Vinson
Heather Stritzke
Allan Bramall
Theresa McKnight

City Staff:

City Recorder: *Debbie Bernard*
Accountant: *Marilyn Coates temp*
Office Specialist: *Karen Justen*
Office Coordinator: *Rania Conover*
Library: *Melissa Hansen & Amber Deibel*
Public Works Director: *Jeff Brown*

REQUEST FOR COMMENTS with Technical Report Attached

City of Willamina, P O Box 629, 411 NE "C" Streets, Willamina, OR 97396
Email address for Land Use Planning actions: bernardd@ci.willamina.or.us

DATE: December 17, 2015

RE: The City of Willamina is proposing a left-turn lane on Oaken Hills Dr. approaching NE Main St (OR 18B) for the purpose of alleviating congestion during peak hours and special events.
In addition, the City will designate No Parking on both sides of Oaken Hills Drive between NW Main St (OR 18B) and NE 3rd St.

COMMENTS DUE: If you would like to present comments to City Council prior to their decision which will be made by resolution at their January 14, 2016 meeting, please respond by Thursday, January 7, 2016, to be included in the staff report or between the hours of 8 a.m. and 5 p.m. by January 7, 2016.

Please return your comments to:

Debbie Bernard, City Recorder.
The email address is bernardd@ci.willamina.or.us and the mailing address is as indicated above. If there are question, please call 503-876-2242 or fax 503-876-1121

Questions to be addressed, Comments, or Recommendations for revisions:
I have lived at 721 NE Main Willamina for 8 years - I have seen NO Crashes or wrecks at the intersection of question. A small amount of Congestion yes, but no wrecks or collisions.
(Further Comments on Attached Sheet)

Signature: Patricia Sue Thompson

Agency: -0-

Date: 12-22-2015

1 - 2

I feel that any funds used for this endeavor would be a waste.
The city could much better utilize funds to continue installing sidewalks and curbing where there are none. And to fix the streets in town that have potholes large enough to wreck the front-end alignment on cars.

I have heard visitors to Williamina joking about our potholes. Calling them natural speedbumps. It is embarassing.

Patricia Sue Thompson

Mayor Ila Skyberg

Council Members:

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Heather Stritzke
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Questions to be addressed, Comments, or Recommendations for revisions:

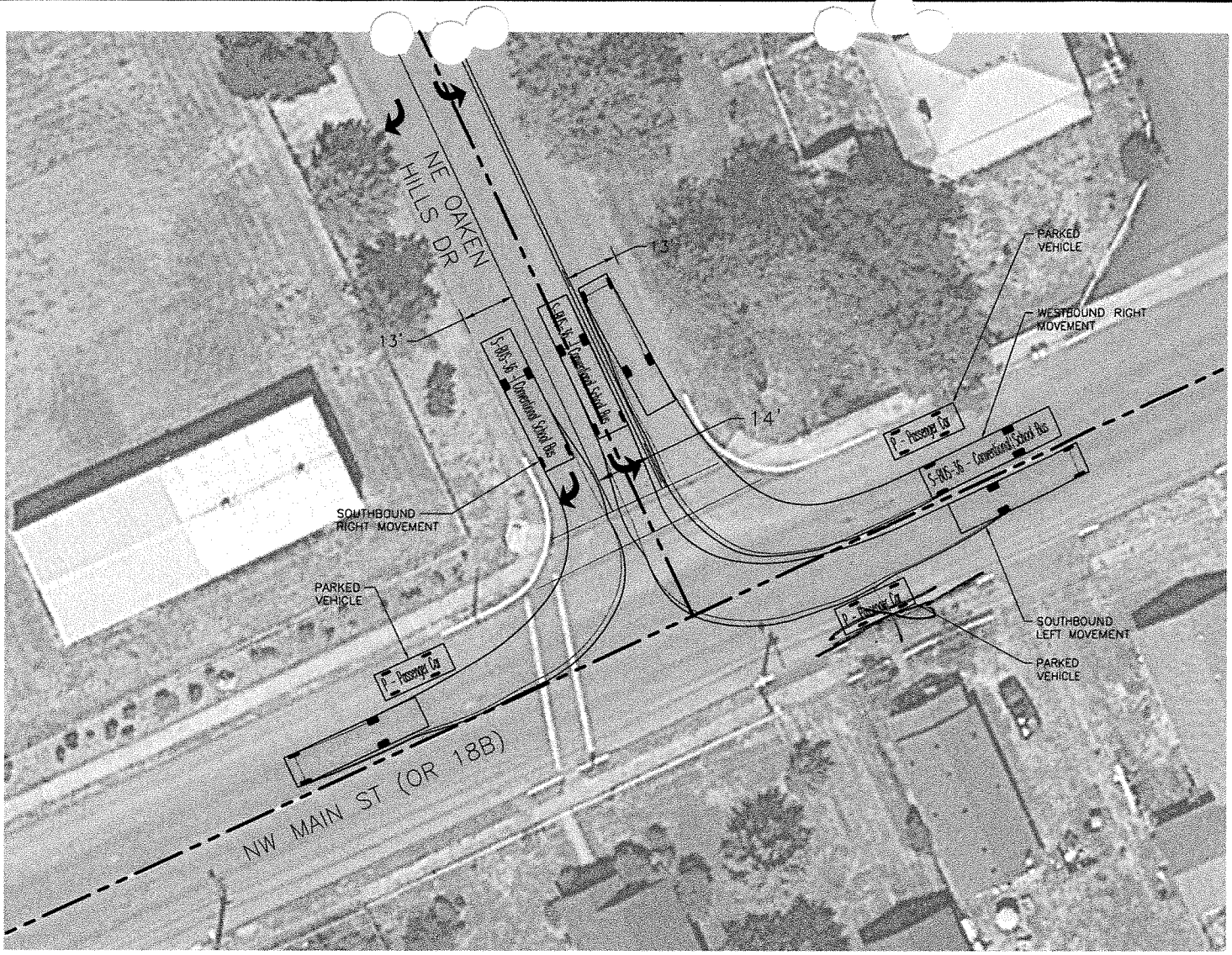
Clean up your mess willamina! green house to east.

Signature: Linda Eyster

Agency: _____

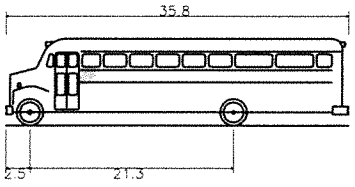
Date: _____

1 - 2



Request NO PARKING in front of 651 E. MAIN ST Linda Eyster

DESIGN VEHICLE



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707 13th Street SE, Suite 280
Salem, Oregon 97301
(503) 364-2002

OWNER:
CITY OF
WILLAMINA, OREGON
411 NE C STREET, WILLAMINA, OR 97396

Oaken Hills Drive
Left-Turn Channelization

TURNING ANALYSIS

PROJECT NO. 213018-04

FIGURE NO. 2

Mayor Ila Skyberg

Council Members:

Rita Baller, Council President
Gary Hill
Katie Vinson
Heather Stritzke
Allan Bramall
Theresa McKnight

City Staff:

City Recorder: *Debbie Bernard*
Accountant: *Marilyn Coates temp*
Office Specialist: *Karen Justen*
Office Coordinator: *Rania Conover*
Library: *Melissa Hansen & Amber Deibel*
Public Works Director: *Jeff Brown*

REQUEST FOR COMMENTS with Technical Report Attached

City of Willamina, P O Box 629, 411 NE "C" Streets, Willamina, OR 97396
Email address for Land Use Planning actions: bernardd@ci.willamina.or.us

DATE: December 17, 2015

RE: The City of Willamina is proposing a left-turn lane on Oaken Hills Dr. approaching NE Main St (OR 18B) for the purpose of alleviating congestion during peak hours and special events.
In addition, the City will designate No Parking on both sides of Oaken Hills Drive between NW Main St (OR 18B) and NE 3rd St.

COMMENTS DUE: If you would like to present comments to City Council prior to their decision which will be made by resolution at their January 14, 2016 meeting, please respond by Thursday, January 7, 2016, to be included in the staff report or between the hours of 8 a.m. and 5 p.m. by January 7, 2016.

Please return your comments to:

Debbie Bernard, City Recorder.
The email address is bernardd@ci.willamina.or.us and the mailing address is as indicated above. If there are question, please call 503-876-2242 or fax 503-876-1121

Questions to be addressed, Comments, or Recommendations for revisions:
I do not approve of this bill because it will not help the traffic. I have no problem leaving for work. Where are my relatives suppose to park? The only traffic is twice a day (½hr. each)

Signature: [signature]

Agency: _____

Date: Dec. 21, 2015

Put a 3 way STOP SIGN INSTEAD

Debbie Bernard

From: JUSTER Gerard P *Gerry <Gerard.P.JUSTER@odot.state.or.us>
Sent: Tuesday, December 22, 2015 3:58 PM
To: Debbie Bernard
Cc: EARL Robert; DRAKE Ray F; KNECHT Casey
Subject: ODOT comments for proposed left-turn lane on Oaken Hills Dr.

Hi Debbie,

Thank you for notifying the Oregon Department of Transportation (ODOT) of the application for a proposed left-turn lane on Oaken Hills Drive. This letter is submitted for inclusion in the public hearing record and ODOT should be considered a party to the land use action. ODOT has no objections with the applicant's proposal.

Please note if the applicant or their contractor is required to occupy state highway right-of-way to provide construction or utility improvements resulting from conditions of approval by the local jurisdiction, *A Permit To Occupy Or Perform Operations Upon A State Highway* will be necessary. Because of the scope of the proposed improvements the applicant's contractor will need to develop a traffic control plan in conjunction with ODOT. The permit and associated traffic control plan should be obtained by contacting Robert Earl, District 3 Senior Permit Specialist at 503.986.2902. The applicant or their contractor shall obtain the permit 30 calendar days prior to commencing any construction or utility improvements with state highway right-of-way.

Please provide a copy of the land use decision, notice of any time extensions or continuances, to ODOT at the address provided below, or you may provide notice to ODOT via e-mail. Electronic format is preferred.

Planning and Development Manager
Oregon Department of Transportation
Region 2 Headquarters
455 Airport Road SE, Building B
Salem, OR 97301-5395

Electronic documents can be directed to:
ODOTR2PLANMGR@ODOT.STATE.OR.US

Thank you,

Gerry Juster
Development Review Coordinator
Oregon Department of Transportation
855 Airport Rd SE, Bldg. Y | Salem, Oregon 97301
Office: 503.986.2732 | FAX: 503.986.2748
e-mail: gerard.p.juster@odot.state.or.us

From: Debbie Bernard [mailto:bernardd@ci.willamina.or.us]
Sent: Thursday, December 17, 2015 2:46 PM
To: KDANIHER@WAVEBROADBAND.COM; carrie.zimbrick@willamina.k12.or.us; JJacks@mwvcog.org; JUSTER Gerard P *Gerry; EARL Robert; KNECHT Casey; DRAKE Ray F; Mark Fryburg; KCLARK@WESTVALLEYFD.ORG; whitlot@co.yamhill.or.us; fsheridan@wbcable.net; paul@gov-law.com; Frank Sheridan

Cc: polsen@kellerassociates.com; Stephen Lewis; Robert Rippee
Subject: Proposed left-turn lane on Oaken Hills Dr.

Mayor Ila Skyberg

Council Members:

Rita Baller, Council President
Gary Hill
Katie Vinson
Heather Stritzke
Allan Bramall
Theresa McKnight

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REQUEST FOR COMMENTS with Technical Report Attached

City of Willamina, P O Box 629, 411 NE "C" Streets, Willamina, OR 97396
Email address for Land Use Planning actions: bernardd@willamina.or.us

DATE: December 17, 2015

Debbie Bernard

From: Carrie Zimbrick <carrie.zimbrick@willamina.k12.or.us>
Sent: Thursday, December 10, 2015 9:28 AM
To: Debbie Bernard
Subject: Re: Request for comments regarding middle turn lane on Oaken Hills

We will make sure it gets up right away!

On Thu, Dec 10, 2015 at 9:23 AM, Debbie Bernard <bernardd@ci.willamina.or.us> wrote:

Carrie ~

May I ask if you could post on the electronic reader sign this notice:

City of Willamina

NOTICE TO CITIZENS

TURN LANE ON OAKEN HILLS AND MAIN TO COME IN 2016

COMMENTS CALL 503-876-2242

Thank you.

Debbie Bernard

City Recorder

City of Willamina, Oregon

Willaminaoregon.gov

Office: 503-876-2242

From: Carrie Zimbrick [mailto:carrie.zimbrick@willamina.k12.or.us]
Sent: Tuesday, December 08, 2015 9:51 AM
To: Debbie Bernard
Cc: Jeff Brown; polsen@kellerassociates.com; KDANIHER@wavebroadband.com; ODOTR2PLANMGR@odot.state.or.us;

KCLARK@westvalleyfd.org; JJacks@mwvcog.org
Subject: Re: Request for comments regarding middle turn lane on Oaken Hills

I am so happy to see this on the radar for the city. As a District we have discussed how great it would be to have a turn lane at the bottom of Oaken Hills for those heading toward Sheridan. Our bus drivers are in full support as well. I did a little research with ODOT, I talked with Gerry Juster, he said it is doable, we would need approval from the City, then have a turning template done to check the change radius and see if curbs would need to be retrofitted. Let me know how we can help.

Carrie

On Tue, Dec 8, 2015 at 9:29 AM, Debbie Bernard <bernardd@ci.willamina.or.us> wrote:

Correction: Please send comments to bernardd@ci.willamina.or.us.

Debbie Bernard

City Recorder

City of Willamina, Oregon

Willaminaoregon.gov

Office: 503-876-2242

From: Jacks, Jim [mailto:JJacks@mwvcog.org]
Sent: Tuesday, December 08, 2015 9:22 AM
To: Debbie Bernard
Subject: RE: Request for comments regarding middle turn lane on Oaken Hills

Hi Debbie,

Later today I'll send comments, but thought I'd mention that I noticed the email address in the heading and in the line that identifies the address to return comments to doesn't have "ci" in the email address. Jim.

Jim Jacks, AICP

Senior Planner

Debbie Bernard

From: Jacks, Jim <JJacks@mwvcog.org>
Sent: Tuesday, December 08, 2015 11:29 AM
To: Debbie Bernard; Jeff Brown; polsen@kellerassociates.com; KDANIHER@WAVEBROADBAND.COM; ODOTR2PLANMGR@ODOT.STATE.OR.US; KCLARK@WESTVALLEYFD.ORG; zimbrick, carrie
Subject: RE: Request for comments regarding middle turn lane on Oaken Hills
Attachments: 2015-12-08 TheOreMap with arrows.pdf; 2015-12-08 1997 TSP Map.pdf; 2015-12-08 TSP Bike-Ped Plan Map.pdf; 2015-12-08 Assess Map 6701AD.pdf; 2015-12-08 TSP Sys Improvemts at Oaken.pdf

Hi Debbie, et al,

The first attachment is an air photo with approximate property lines from The Oregon Map website showing the vicinity. I understand the turn lane would be on Oaken Hills Drive, southbound, and would turn left (east) onto 18B (E. Main Street) eastbound.

The second attachment is the 1997 TSP Map designating 18B as an arterial and Oaken Hills Drive as a Collector. Also attached is the TSP's Bike/Pedestrian Map showing a bike/ped facility on Oaken Hills Drive.

The 4th attachment is Assessor's Map T6S, R7W, Section 01AD which shows the right-of-way width (ROW) on Oaken Hills Drive to be about 100 feet wide (scaled) and the ROW on 18B to be about 60 feet (scaled). The approximately 100 foot width extends northerly about 267 feet and then is reduced significantly on the east side.

The 5th attachment is p. 22 of the TSP (see portion below) which talks about street improvements. It talks about a left turn pocket at that intersection, but it is a left turn pocket eastbound on 18B, turning left onto Oaken Hills Drive northbound. The TSP, Appendix E, Capital Improvements, includes that project. Page 22 and Appendix E show a $10,000 cost for the project, thus it appears it is only striping. Having noted that, my understanding is a city funded project need not be specifically listed in the TSP, although some inventory information showing the southbound turn lane is needed would be beneficial.

The intersection at Oaken Hills and East Main Street is a heavily used intersection which services the existing elementary school and various local residences. With the addition of new development along Oaken Hills Drive and a new high school, traffic will likely increase. To offset this increase, the city should work with ODOT to develop a left-turn pocket at this intersection. A left-turn pocket at this intersection would improve mobility and safety during peak travel periods by allowing traffic to proceed north without having the build up of congestion created by a vehicle turning left onto Oaken Hill Drive. It would also make left-turn movements easier and less hectic for the driver. This improvement would likely require the city to work with ODOT in obtaining additional right-of-way to accommodate the left-turn pocket. Estimated cost: $10,000.

I assume the project at this time is just striping the turn lane, thus preliminary information should have been gathered showing the turn lane can fit in the existing curb-to-curb width and accommodate truck and school bus turning radi, and that no other improvements are included, e.g., sidewalk on the east side, bike facility, curb relocation.

Given the City Council is scheduled to adopt a Resolution on January 14, 2016, approving the project, I assume the Willamina Public Works Department and the City Engineer have been involved in developing the project and coordination with ODOT has occurred.

Thank you for the opportunity to comment. As always, contact me when needed. Jim.

Jim Jacks, AICP
Senior Planner
Mid-Willamette Valley Council of Governments
100 High Street SE, Suite 200
Salem, OR 97301-3607
Dir: 503 540-1619
Fax: 503 588-6094

From: Debbie Bernard [mailto:bernardd@ci.willamina.or.us]
Sent: Monday, December 07, 2015 11:37 AM
To: brownj@ci.willamina.or.us; polsen@kellerassociates.com; KDANIHER@WAVEBROADBAND.COM; ODOTR2PLANMGR@ODOT.STATE.OR.US; KCLARK@WESTVALLEYFD.ORG; zimbrick, carrie; Jacks, Jim
Subject: Request for comments regarding middle turn lane on Oaken Hills

CITY OF WILLAMINA

REQUEST FOR COMMENTS

City of Willamina, P O Box 629, 411 NE "C" Streets, Willamina, OR 97396
Email address: bernardd@willamina.or.us

Debbie Bernard

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Subject: Re: Request for comments regarding middle turn lane on Oaken Hills

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Correction: Please send comments to bernardd@ci.willamina.or.us.

Debbie Bernard

City Recorder

City of Willamina, Oregon

Willaminaoregon.gov

Office: 503-876-2242

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Sent: Tuesday, December 08, 2015 9:22 AM
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Jim Jacks, AICP

Senior Planner

Mid-Willamette Valley Council of Governments

100 High Street SE, Suite 200

Salem, OR 97301-3607

Dir: 503 540-1619

Fax: 503 588-6094

From: Debbie Bernard [mailto:bernardd@ci.willamina.or.us]
Sent: Monday, December 07, 2015 11:37 AM
To: brownj@ci.willamina.or.us; polsen@kellerassociates.com; KDANIHER@WAVEBROADBAND.COM; ODOTR2PLANMGR@ODOT.STATE.OR.US; KCLARK@WESTVALLEYFD.ORG; zimbrick, carrie; Jacks, Jim
Subject: Request for comments regarding middle turn lane on Oaken Hills

CITY OF WILLAMINA

REQUEST FOR COMMENTS

City of Willamina, P O Box 629, 411 NE "C" Streets, Willamina, OR 97396

Email address: bernardd@willamina.or.us

DATE: December 3, 2015

RE: The City of Willamina is proposing to put a turn lane on Oaken Hills at Main Street and Oaken Hills. In addition, the City will designate No Parking on both sides of Oaken Hills for 200 feet North on Oaken Hills.

COMMENTS DUE: If you would like to present comments to City Council prior to their decision which will be made by resolution at their January 14, 2016 meeting, please respond by Thursday, December 10, 2015, to be included in the staff report or between the hours of 8 a.m. and 5 p.m. by December 10, 2015.

Mayor Ila Skyberg

Council Members:

Rita Baller, Council President
Gary Hill
Katie Vinson
Heather Stritzke
Allan Bramall
Theresa McKnight

City Staff:

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Office Coordinator: *Rania Conover*
Library: *Melissa Hansen & Amber Deibel*
Public Works Director: *Jeff Director*
Code Enforcement: *vacant*

MEMO TO: **CITY COUNCIL**

DATE: **JANUARY 14, 2016**

FROM: **DEBBIE BERNARD, CITY RECORDER**

SUBJECT: **CITY MANAGER CONTRACT**

BACKGROUND:

At their City Council Special meeting on December 22, 2015, Council approved the hire of the Ross Schultz as City Administrator by unanimous vote of City Council. The City Recorder was directed to ask the City Attorney to draw up a contract. A meeting was scheduled at City Hall on January 5, 2015 with Mayor Skyberg and Ross Schultz. Mr. Schultz wanted to get a view of the "lay of the land." The City Recorder was also present.

Mr. Schultz upon his visit drove around the City for a visual assessment. He also met most of the staff. After reflection Mr. Schultz has requested a contract and authority as the City Manager.

A draft copy of the City Manager contract is attached for your review.

Action:

Motion to approve Ross Schultz as the City Manager and motion to approve City Manager Contract.

PERSONAL SERVICES AGREEMENT
Between
THE CITY OF WILLAMINA, OREGON
and
ROSS SCHULTZ
FOR
CITY MANAGER SERVICES

DRAFT

An agreement between THE CITY OF WILLAMINA, OREGON ("City") and Ross Schultz ("Contractor").

WHEREAS, City and Contractor believe it is in their mutual interest to enter into a written contract setting out their understandings concerning Contractor's provision of executive city management service for the City as Interim City Manager.

1. Term; Time on Site; General Outline of Duties.

Contractor will act as City's Interim City Manager for the period January 18, 2016 through and including June 30, 2016 unless terminated as set forth in Section 5 below. This Contract does not renew or extend beyond June 30, 2016 without the City Council's express approval which approval is in the Council's sole and absolute discretion.

Contractor shall physically be in the City between ten (10) and twenty (20) hours per week with a minimum of two (2) full business days each week which are to be mutually agreed upon and scheduled.

Contractor will attend all regularly scheduled City Council meetings unless excused from attendance by the Mayor.

Contractor will attend and participate in those community-based activities/functions Council deems appropriate and will represent the City at scheduled regional meetings.

2. Contractor Duties

In addition to the activities described in Section 1 above, it is anticipated that Contractor will perform additional duties as set out more fully in Exhibit A and shall perform those duties within the timeframe set out therein.

3. Compensation

City agrees to compensate Contractor at the rate of One Hundred Dollars ($100.00) per hour for his services as Interim City Manager which amount is Contractor's sole compensation for said services. Contractor understands and agrees he is neither an "officer" nor "employee" of the City as those terms are used in ORS 30.265. Contractor is responsible for all federal or state taxes applicable to compensation or payments paid to Contractor under this Agreement and unless Contractor is subject to backup withholding, City will not withhold from such compensation or payments any amount(s) to cover Contractor's federal or state tax obligations. Contractor is not eligible for any social security, unemployment insurance or workers' compensation benefits from

compensation or payments paid to Contractor under this Contract, except as a self-employed individual.

City shall pay for Contractor's out of pocket expenses at their direct and actual cost without markup including expenses related to the Contractor's services as Interim City Manager including postage, copying costs, messenger fees, long distance telephone charges, mileage (at the then-applicable IRS rate) and travel.

4. Supervision and Control

Contractor reports to the City Council in the carrying out and implementation of his duties.

5. Separation

Contractor may terminate this Agreement at any time with not less than 30 days advance written notice to the Mayor. The City Council may terminate this Agreement at any time by a majority vote of its members with notice being provided Contractor not less than 10 days in advance of the desired termination date.

6. Law of Oregon

The contract shall be governed by the laws of the State of Oregon. Venue shall be in Yamhill County, Oregon.

7. Indemnification

Consistent with the Oregon Tort Claims Act, City shall defend, hold harmless, and indemnify the Contractor against any claim or legal action arising out of the Contractor's discharge of his duties under this Contract and within the scope of his contract.

8. Mediation/Trial without a Jury

Should any dispute arise between the parties to this Agreement, it is agreed that such dispute will be submitted to a mediator prior to any litigation and the parties hereby expressly agree that no claim or dispute arising under the terms of this Agreement shall be resolved other than first through mediation and only in the event said mediation efforts fail, through litigation. Any litigation arising under or as a result of this contract shall be tried to the court without a jury. The parties shall exercise good faith efforts to select a mediator who shall be compensated equally by both parties. Mediation will be conducted in the Portland, Oregon unless both parties agree in writing otherwise. Both parties agree to exercise good faith efforts to resolve disputes covered by this section through this mediation process. If a party requests mediation and the other party fails to respond within ten (10) days or if the parties fail to agree on a mediator within ten (10) days, a mediator shall be appointed by the presiding judge of the Clackamas County Circuit Court upon the request of either party. The parties shall have any rights at law or in equity with respect to any dispute not covered by this Section.

9. Conflict of Interest

Contractor shall not engage in any activity, business or transaction or have a financial or personal interest or association, direct or indirect which is in conflict with the

DRAFT

proper discharge of official duties or would tend to impair independence of judgment or action in the performance of his duties under this Contract.

City understands Contractor is currently engaged with other local government entities in provision of executive / management assistance and advice and that Contractor wishes to and will continue such activities provided those matters do not unreasonably interfere with provision of services to City under this Agreement.

10. Leave

All time off will be approved and scheduled with the Council's designee. City understands Contractor has a pre-existing engagement and will be absent from the State for one week during the month of February, 2016 and is agreeable to that absence.

11. Assignment. The Contractor may not assign any interest in this Contract and shall not transfer any interest in the same.

12. Modification

Any modification of the provisions of this Agreement shall be reduced to writing and signed by both the City and Contractor the parties.

13. No Waiver of Legal Rights

A waiver by either the City or Contractor of any breach by the other shall not be deemed a waiver of any subsequent breach.

14. Integration and Severability

This Agreement contains the entire agreement between Contractor and City and supersedes all prior written or oral discussions or agreements regarding the same subject. If any clause, sentence or section of this Agreement is found illegal or unenforceable, such clause, sentence or section shall be regarded as though it were not part of this Agreement and the remaining parts shall be fully binding and enforceable by the parties hereto.

DRAFT

CONTRACTOR

_____

Ross Schultz

CITY OF WILLAMINA

_____

Ila Skyberg
Mayor

Exhibit A

Contractor shall perform the functions generally described as belonging to the City's City Manager as set out in Chapter 30.15 of the Willamina Municipal Code and (to the extent not covered therein) the following:

- supervise and direct the overall management, administration and direction of City operations;
- negotiate, execute and administer City contracts within budget appropriations;
- providing policy advice to the City's elected officials;
- maintaining open communications with the community to foster both responsive and courteous public service;
- work toward achieving goals set by the City Council; and
- such other duties as City Council may, from time to time, assign.

Contractor will, to the extent reasonably possible, attempt to successfully perform and complete the following within the timeframes identified:

Weeks 1 – 2 (January 18th through 29th)

- be in Willamina a minimum of two (2) days a week
- gain access and get working understanding of all city systems,
- meet individually with city staff and City Council members
- review City financial records and management structure

Weeks 3 – 4 (February 1st through February 12th)

- meet with Council as a group and give assessment as to the "state of the City" with recommendations on immediate operational priorities
- assist Council with the development of six month action plan

Weeks 5 – 6 (February __ through March __)

- development of plans relating to:
    - a long term "Vision Statement" (i.e., 20 years)
    - goal-setting for the ensuing five year period (FY 2016-2017 through FY 2021-2022); and
    - development of an 18-month action plan

DRAFT

Mayor Ila Skyberg

Council Members:

Rita Baller, Council President
Gary Hill
Katie Vinson
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City Staff:

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Office Coordinator: *Rania Conover*
Library: *Melissa Hansen & Amber Deibel*
Public Works Superintendent: *Jeff Brown*

MEMO TO: **CITY COUNCIL**

DATE: **JANUARY 14, 2016**

FROM: **DEBBIE BERNARD, CITY RECORDER**

SUBJECT: **DELEGATED AUTHORITY RESOLUTION 15.16-007**

Background:

At their meeting On January 5, 2016 Mayor Skyberg, City Recorder Debbie Bernard, and City Administrator Ross Schultz discussed a change in purchasing authority by resolution called delegated authority. The City Recorder anticipated that there would have to be a change to the Charter, however, Mr. Schultz advice was a Resolution would suffice.

The Delegated Authority would allow the Manager to approve budgeted expenditures of up to $15,000 and delegate authority to the Public Works Director and City Recorder for expenditures up $10,000. The reason for the change is to improve management processes.

The current process has been to propose the expenditures to the Public Works Committee or Finance Committee for review and recommendation to Council to approve. The purchases are budgeted items and almost always approved by Council.

The attached report prepared by Ross Schultz explains the purpose in detail for delegated authority, definitions, authorization of expenditures, staff authorizes by purchase order; and Council authorizes by Consent Agenda. The current agenda that

we use is not the format of a Consent Agenda; however, a change to the format of Consent Agenda may follow. The report also details compliance with Budget Law.

This would of course save time for staff.

Action:

Adopt Resolution 15.16-007 and Exhibit A.

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130614	4	40-11-5200	.00	35.00	35.00
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130615	1	40-11-5200	.00	27.00	27.00
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130616	1	10-65-5200	.00	18.75	18.75
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130617	1	30-11-5200	.00	47.25	47.25
12/15	12/02/2015	7092	2010	GUARDIAN FIRE PROTECTION	130618	1	10-66-5200	.00	13.50	13.50
	Total 7092:							.00		233.50
7093										
12/15	12/02/2015	7093	5524	Greg Kruchok	METERDEP	1	30-00-2300	.00	12.45	12.45
12/15	12/02/2015	7093	5524	Greg Kruchok	METERDEP	2	40-00-2400	.00	29.68	29.68
	Total 7093:							.00		42.13
7094										
12/15	12/02/2015	7094	1720	EXPRESS SERVICES, INC.	16597772-9	1	10-12-5200	.00	2,570.13	2,570.13
	Total 7094:							.00		2,570.13
7095										
12/15	12/02/2015	7095	3350	DEPARTMENT OF ENVIRONME	WWCERTRE	1	30-11-5320	.00	80.00	80.00
12/15	12/02/2015	7095	3350	DEPARTMENT OF ENVIRONME	WWCERTRE	2	40-11-5320	.00	80.00	80.00
	Total 7095:							.00		160.00
7096										
12/15	12/02/2015	7096	4640	CONST & GEN LABORERS UNI	DUES 12.20	1	10-00-2130	.00	185.20	185.20
	Total 7096:							.00		185.20
7097										
12/15	12/02/2015	7097	1400	CONFEDERATED TRIBES OF G	YAMHILLDIN	1	10-13-5342	.00	150.00	150.00
	Total 7097:							.00		150.00
7098										
12/15	12/02/2015	7098	5527	Cheryl Scott	METERDEP	1	40-00-2400	.00	36.46	36.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 7098:								.00		36.46
7099										
12/15	12/02/2015	7099	1020	CENTURYLINK	313013154 1	1	40-11-5413	.00	45.25	45.25
12/15	12/02/2015	7099	1020	CENTURYLINK	313054538 1	1	10-12-5413	.00	98.17	98.17
12/15	12/02/2015	7099	1020	CENTURYLINK	313054538 1	2	10-14-5413	.00	15.50	15.50
12/15	12/02/2015	7099	1020	CENTURYLINK	313054538 1	3	10-66-5413	.00	15.50	15.50
12/15	12/02/2015	7099	1020	CENTURYLINK	313054538 1	4	10-17-5413	.00	15.50	15.50
12/15	12/02/2015	7099	1020	CENTURYLINK	313054538 1	5	20-11-5413	.00	31.00	31.00
12/15	12/02/2015	7099	1020	CENTURYLINK	313054538 1	6	30-11-5413	.00	175.68	175.68
12/15	12/02/2015	7099	1020	CENTURYLINK	313054538 1	7	40-11-5413	.00	165.34	165.34
12/15	12/02/2015	7099	1020	CENTURYLINK	313164607 1	1	10-67-5413	.00	61.71	61.71
12/15	12/02/2015	7099	1020	CENTURYLINK	313409135 1	1	30-11-5413	.00	44.21	44.21
12/15	12/02/2015	7099	1020	CENTURYLINK	313480540 1	1	40-11-5413	.00	94.83	94.83
12/15	12/02/2015	7099	1020	CENTURYLINK	313485013 1	1	10-12-5413	.00	117.21	117.21
12/15	12/02/2015	7099	1020	CENTURYLINK	313485013 1	2	30-11-5413	.00	117.20	117.20
12/15	12/02/2015	7099	1020	CENTURYLINK	313929229 1	1	30-11-5413	.00	195.62	195.62
12/15	12/02/2015	7099	1020	CENTURYLINK	314009711 1	1	30-11-5413	.00	87.02	87.02
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	1	10-12-5413	.00	9.99	9.99
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	2	10-14-5413	.00	1.76	1.76
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	3	10-66-5413	.00	1.76	1.76
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	4	10-65-5413	.00	.59	.59
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	5	10-17-5413	.00	1.76	1.76
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	6	10-67-5413	.00	.59	.59
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	7	20-11-5413	.00	3.53	3.53
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	8	30-11-5413	.00	19.98	19.98
12/15	12/02/2015	7099	1020	CENTURYLINK	314141888 1	9	40-11-5413	.00	18.81	18.81
12/15	12/02/2015	7099	1020	CENTURYLINK	314301458 1	1	10-65-5413	.00	90.50	90.50
Total 7099:								.00		1,429.01
7100										
12/15	12/02/2015	7100	950	CASH	PETTY CAS	1	99-00-1040	.00	300.00	300.00
Total 7100:								.00		300.00
7102										
12/15	12/02/2015	7102	310	AMAZON	0048427 11.	1	10-65-5105	.00	178.09	178.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
12/15	12/02/2015	7102	310	AMAZON	0048427 11.	2	10-65-5106	.00	10.29	10.29	
12/15	12/02/2015	7102	310	AMAZON	0048427 11.	3	10-65-5102	.00	251.54	251.54	
12/15	12/02/2015	7102	310	AMAZON	0048427 11.	4	10-65-5103	.00	12.17	12.17	
	Total 7102:							.00		452.09	
7103											
12/15	12/02/2015	7103	5525	Aisha J Alvarado-Anderson	METERDEP	1	30-00-2300	.00	13.09	13.09	
12/15	12/02/2015	7103	5525	Aisha J Alvarado-Anderson	METERDEP	2	40-00-2400	.00	29.85	29.85	
	Total 7103:							.00		42.94	
7104											
12/15	12/11/2015	7104	1510	AMBER DEIBEL	12.15.15_AD	1	10-00-1250	.00	300.00	300.00	
12/15	12/11/2015	7104	1510	AMBER DEIBEL	12.15.15_AD	1	10-00-1250	.00	300.00-	300.00-	V
	Total 7104:							.00		.00	
7105											
12/15	12/11/2015	7105	670	DEBRA J BERNARD	121515ADVA	1	10-00-1250	.00	1,200.00	1,200.00	
12/15	12/11/2015	7105	670	DEBRA J BERNARD	121515ADVA	1	10-00-1250	.00	1,200.00-	1,200.00-	V
	Total 7105:							.00		.00	
7106											
12/15	12/11/2015	7106	860	JEFF BROWN	121515_ADV	1	10-00-1250	.00	400.00	400.00	
12/15	12/11/2015	7106	860	JEFF BROWN	121515_ADV	1	10-00-1250	.00	400.00-	400.00-	V
	Total 7106:							.00		.00	
7107											
12/15	12/11/2015	7107	3870	JUSTIN RIGGS	12.15.15_AD	1	10-00-1250	.00	900.00	900.00	
12/15	12/11/2015	7107	3870	JUSTIN RIGGS	12.15.15_AD	1	10-00-1250	.00	900.00-	900.00-	V
12/15	12/02/2015	7107	870	BRETTHAUER OIL CO.	CL23003	1	40-11-5120	.00	126.01	126.01	
12/15	12/02/2015	7107	870	BRETTHAUER OIL CO.	CL23003	2	30-11-5120	.00	118.05	118.05	
12/15	12/02/2015	7107	870	BRETTHAUER OIL CO.	CL23003	3	20-11-5120	.00	25.96	25.96	
	Total 7107:							.00		270.02	

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7108											
12/15	12/11/2015	7108	2415	KAREN JUSTEN	12.15.15_AD	1	10-00-1250	.00	300.00	300.00	
12/15	12/11/2015	7108	2415	KAREN JUSTEN	12.15.15_AD	1	10-00-1250	.00	300.00-	300.00-	V
Total 7108:								.00		.00	
7109											
12/15	12/11/2015	7109	2100	RICHARD HAYNES	12.15.15_AD	1	10-00-1250	.00	400.00	400.00	
12/15	12/11/2015	7109	2100	RICHARD HAYNES	12.15.15_AD	1	10-00-1250	.00	400.00-	400.00-	V
Total 7109:								.00		.00	
7110											
12/15	12/11/2015	7110	2860	RICHARD MOWER	12.15.15_AD	1	10-00-1250	.00	1,000.00	1,000.00	
12/15	12/11/2015	7110	2860	RICHARD MOWER	12.15.15_AD	1	10-00-1250	.00	1,000.00-	1,000.00-	V
Total 7110:								.00		.00	
7111											
12/15	12/11/2015	7111	1510	AMBER DEIBEL	12.15.15_AD	1	10-00-1250	.00	300.00	300.00	
12/15	12/11/2015	7111	1510	AMBER DEIBEL	12.15.15_AD	1	10-00-1250	.00	300.00-	300.00-	V
12/15	12/11/2015	7111	1510	AMBER DEIBEL	12.15.15_AD	1	10-00-1250	.00	300.00	300.00	
Total 7111:								.00		300.00	
7112											
12/15	12/11/2015	7112	670	DEBRA J BERNARD	121515ADVA	1	10-00-1250	.00	1,200.00	1,200.00	
12/15	12/11/2015	7112	670	DEBRA J BERNARD	121515ADVA	1	10-00-1250	.00	1,200.00-	1,200.00-	V
12/15	12/11/2015	7112	670	DEBRA J BERNARD	121515ADVA	1	10-00-1250	.00	1,200.00	1,200.00	
Total 7112:								.00		1,200.00	
7113											
12/15	12/11/2015	7113	860	JEFF BROWN	121515_ADV	1	10-00-1250	.00	400.00	400.00	
12/15	12/11/2015	7113	860	JEFF BROWN	121515_ADV	1	10-00-1250	.00	400.00-	400.00-	V
12/15	12/11/2015	7113	860	JEFF BROWN	121515_ADV	1	10-00-1250	.00	400.00	400.00	
Total 7113:								.00		400.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
7114											
12/15	12/11/2015	7114	3870	JUSTIN RIGGS	12.15.15_AD	1	10-00-1250	.00	900.00	900.00	
12/15	12/11/2015	7114	3870	JUSTIN RIGGS	12.15.15_AD	1	10-00-1250	.00	900.00-	900.00-	V
12/15	12/11/2015	7114	3870	JUSTIN RIGGS	12.15.15_AD	1	10-00-1250	.00	900.00	900.00	
Total 7114:								.00		900.00	
7115											
12/15	12/11/2015	7115	2415	KAREN JUSTEN	12.15.15_AD	1	10-00-1250	.00	300.00	300.00	
12/15	12/11/2015	7115	2415	KAREN JUSTEN	12.15.15_AD	1	10-00-1250	.00	300.00-	300.00-	V
12/15	12/11/2015	7115	2415	KAREN JUSTEN	12.15.15_AD	1	10-00-1250	.00	300.00	300.00	
Total 7115:								.00		300.00	
7116											
12/15	12/11/2015	7116	2100	RICHARD HAYNES	12.15.15_AD	1	10-00-1250	.00	400.00	400.00	
12/15	12/11/2015	7116	2100	RICHARD HAYNES	12.15.15_AD	1	10-00-1250	.00	400.00-	400.00-	V
12/15	12/11/2015	7116	2100	RICHARD HAYNES	12.15.15_AD	1	10-00-1250	.00	400.00	400.00	
Total 7116:								.00		400.00	
7117											
12/15	12/11/2015	7117	2860	RICHARD MOWER	12.15.15_AD	1	10-00-1250	.00	1,000.00	1,000.00	
12/15	12/11/2015	7117	2860	RICHARD MOWER	12.15.15_AD	1	10-00-1250	.00	1,000.00-	1,000.00-	V
12/15	12/11/2015	7117	2860	RICHARD MOWER	12.15.15_AD	1	10-00-1250	.00	1,000.00	1,000.00	
Total 7117:								.00		1,000.00	
7118											
12/15	12/10/2015	7118	110	A&E SAFE AND ALARM CO.	136884	1	10-67-5200	.00	59.85	59.85	
Total 7118:								.00		59.85	
7119											
12/15	12/10/2015	7119	700	BAKER AND TALOR BOOKS	4011400017	1	10-65-5106	.00	68.91	68.91	
12/15	12/10/2015	7119	700	BAKER AND TALOR BOOKS	4011400017	2	10-65-5102	.00	22.00	22.00	
12/15	12/10/2015	7119	700	BAKER AND TALOR BOOKS	4011412663	1	10-65-5106	.00	120.97	120.97	
12/15	12/10/2015	7119	700	BAKER AND TALOR BOOKS	4011412663	2	10-65-5102	.00	17.60	17.60	
12/15	12/10/2015	7119	700	BAKER AND TALOR BOOKS	4011425167	1	10-65-5106	.00	85.69	85.69	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 7119:								.00		315.17
7120										
12/15	12/10/2015	7120	870	BRETTHAUER OIL CO.	CL24761	1	20-11-5120	.00	16.37	16.37
12/15	12/10/2015	7120	870	BRETTHAUER OIL CO.	CL24761	2	40-11-5120	.00	88.66	88.66
12/15	12/10/2015	7120	870	BRETTHAUER OIL CO.	CL24761	3	30-11-5120	.00	56.42	56.42
Total 7120:								.00		161.45
7121										
12/15	12/10/2015	7121	1380	CARQUEST	4758-122626	1	40-11-5540	.00	64.66	64.66
12/15	12/10/2015	7121	1380	CARQUEST	4758-122738	1	30-11-5507	.00	42.74	42.74
12/15	12/10/2015	7121	1380	CARQUEST	4758-123162	1	30-11-5507	.00	225.11	225.11
12/15	12/10/2015	7121	1380	CARQUEST	4758-123744	1	10-66-5137	.00	2.24	2.24
12/15	12/10/2015	7121	1380	CARQUEST	4758-123744	2	20-11-5137	.00	2.24	2.24
12/15	12/10/2015	7121	1380	CARQUEST	4758-123744	3	30-11-5137	.00	5.22	5.22
12/15	12/10/2015	7121	1380	CARQUEST	4758-123744	4	40-11-5137	.00	5.22	5.22
12/15	12/10/2015	7121	1380	CARQUEST	4758-123781	1	10-66-5137	.00	6.71	6.71
12/15	12/10/2015	7121	1380	CARQUEST	4758-123781	2	20-11-5137	.00	6.71	6.71
12/15	12/10/2015	7121	1380	CARQUEST	4758-123781	3	30-11-5137	.00	15.67	15.67
12/15	12/10/2015	7121	1380	CARQUEST	4758-123781	4	40-11-5137	.00	15.67	15.67
Total 7121:								.00		392.19
7122										
12/15	12/10/2015	7122	1390	CASCADE COLUMBIA	655889	1	40-11-5108	.00	399.00	399.00
Total 7122:								.00		399.00
7123										
12/15	12/10/2015	7123	1720	EXPRESS SERVICES, INC.	16631358-5	1	10-12-5200	.00	746.75	746.75
Total 7123:								.00		746.75
7124										
12/15	12/10/2015	7124	1910	GOODMAN'S TRUE VALUE	75123	1	40-11-5507	.00	33.98	33.98
12/15	12/10/2015	7124	1910	GOODMAN'S TRUE VALUE	75132	1	40-11-5507	.00	19.28	19.28
12/15	12/10/2015	7124	1910	GOODMAN'S TRUE VALUE	75418CR	1	10-66-5137	.00	5.48-	5.48-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/15	12/10/2015	7124	1910	GOODMAN'S TRUE VALUE	78593CR	1	10-66-5507	.00	30.99-	30.99-
Total 7124:								.00		16.79
7125										
12/15	12/10/2015	7125	2090	HARRIS	MN00083869	1	10-12-5200	.00	251.85	251.85
12/15	12/10/2015	7125	2090	HARRIS	MN00083869	2	10-14-5200	.00	50.53	50.53
12/15	12/10/2015	7125	2090	HARRIS	MN00083869	3	10-66-5200	.00	251.85	251.85
12/15	12/10/2015	7125	2090	HARRIS	MN00083869	4	10-65-5200	.00	251.85	251.85
12/15	12/10/2015	7125	2090	HARRIS	MN00083869	5	10-17-5200	.00	75.40	75.40
12/15	12/10/2015	7125	2090	HARRIS	MN00083869	6	30-11-5200	.00	831.12	831.12
12/15	12/10/2015	7125	2090	HARRIS	MN00083869	7	40-11-5200	.00	805.93	805.93
Total 7125:								.00		2,518.53
7126										
12/15	12/10/2015	7126	3070	NEWS REGISTER	30953	1	10-12-5230	.00	115.10	115.10
12/15	12/10/2015	7126	3070	NEWS REGISTER	30954	1	10-12-5230	.00	50.00	50.00
Total 7126:								.00		165.10
7127										
12/15	12/10/2015	7127	3730	PRIMISYS	9689	1	10-12-6000	.00	127.50	127.50
12/15	12/10/2015	7127	3730	PRIMISYS	9689	2	10-12-6001	.00	2,104.00	2,104.00
Total 7127:								.00		2,231.50
7128										
12/15	12/10/2015	7128	3740	PRINT NW	17129	1	30-11-5230	.00	24.50	24.50
12/15	12/10/2015	7128	3740	PRINT NW	17129	2	40-11-5230	.00	24.50	24.50
Total 7128:								.00		49.00
7129										
12/15	12/10/2015	7129	2100	RICHARD HAYNES	EXPENSE 1	1	40-11-5140	.00	50.00	50.00
Total 7129:								.00		50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
7137										
12/15	12/10/2015	7137	3590	PGE	1614431 11.	1	10-67-5415	.00	75.50	75.50
12/15	12/10/2015	7137	3590	PGE	3242538 11.	1	10-12-5415	.00	300.12	300.12
12/15	12/10/2015	7137	3590	PGE	4668590 11.	1	10-67-5415	.00	15.45	15.45
12/15	12/10/2015	7137	3590	PGE	4960203 11.	1	30-11-5415	.00	266.59	266.59
12/15	12/10/2015	7137	3590	PGE	5071216 11.	1	10-65-5415	.00	133.81	133.81
12/15	12/10/2015	7137	3590	PGE	5134337 11.	1	10-66-5415	.00	21.06	21.06
12/15	12/10/2015	7137	3590	PGE	6101749 11.	1	10-12-5415	.00	15.55	15.55
12/15	12/10/2015	7137	3590	PGE	6411189 11.	1	30-11-5415	.00	1,187.57	1,187.57
12/15	12/10/2015	7137	3590	PGE	7442324 11.	1	30-11-5415	.00	687.73	687.73
12/15	12/10/2015	7137	3590	PGE	7503422 11.	1	30-11-5415	.00	16.62	16.62
12/15	12/10/2015	7137	3590	PGE	7505336 11.	1	30-11-5415	.00	1,516.40	1,516.40
12/15	12/10/2015	7137	3590	PGE	8056065 11.	1	40-11-5415	.00	570.26	570.26
12/15	12/10/2015	7137	3590	PGE	8057642 11.	1	40-11-5415	.00	260.13	260.13
12/15	12/10/2015	7137	3590	PGE	8928404 11.	1	10-66-5415	.00	15.45	15.45
12/15	12/10/2015	7137	3590	PGE	99972 11.24.	1	40-11-5415	.00	246.54	246.54
	Total 7137:							.00		5,328.78
7138										
12/15	12/10/2015	7138	3590	PORTLAND GENERAL ELECTRI	8074233 11.	1	40-11-5415	.00	56.92	56.92
12/15	12/10/2015	7138	3590	PORTLAND GENERAL ELECTRI	8110573 11.	1	40-11-5415	.00	1,310.96	1,310.96
12/15	12/10/2015	7138	3590	PORTLAND GENERAL ELECTRI	8412508 11.	1	10-66-5415	.00	35.28	35.28
12/15	12/10/2015	7138	3590	PORTLAND GENERAL ELECTRI	8647822 11.	1	10-66-5415	.00	6.78	6.78
12/15	12/10/2015	7138	3590	PORTLAND GENERAL ELECTRI	8647822 11.	2	20-11-5415	.00	33.90	33.90
12/15	12/10/2015	7138	3590	PORTLAND GENERAL ELECTRI	8647822 11.	3	30-11-5415	.00	149.14	149.14
12/15	12/10/2015	7138	3590	PORTLAND GENERAL ELECTRI	8647822 11.	4	40-11-5415	.00	149.14	149.14
	Total 7138:							.00		1,742.12
7139										
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080068163	1	10-66-5415	.00	10.49	10.49
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080116202	1	10-65-5415	.00	75.00	75.00
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080116228	1	10-12-5415	.00	84.15	84.15
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080204289	1	10-66-5415	.00	14.66	14.66
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080218560	1	10-65-5415	.00	51.62	51.62
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080242222	1	10-66-5415	.00	14.55	14.55
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080242222	2	20-11-5415	.00	43.66	43.66
12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080242222	3	30-11-5415	.00	43.65	43.65

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12/15	12/10/2015	7139	3820	RECOLOGY WESTERN OREGO	1080242222	4	40-11-5415	.00	43.65	43.65
Total 7139:								.00		381.43
7140										
12/15	12/10/2015	7140	4110	SHELDON OIL COMPANY	5960	1	20-11-5120	.00	18.30	18.30
12/15	12/10/2015	7140	4110	SHELDON OIL COMPANY	5960	2	30-11-5120	.00	60.92	60.92
12/15	12/10/2015	7140	4110	SHELDON OIL COMPANY	5960	3	40-11-5120	.00	36.61	36.61
Total 7140:								.00		115.83
7141										
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	1	40-11-5507	.00	58.85	58.85
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	2	30-11-5507	.00	164.22	164.22
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	3	30-11-5530	.00	150.28	150.28
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	4	10-66-5137	.00	31.91	31.91
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	5	10-65-5137	.00	43.94	43.94
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	6	10-12-5137	.00	4.99	4.99
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	7	40-11-5137	.00	6.89	6.89
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	8	30-11-5137	.00	6.89	6.89
12/15	12/10/2015	7141	4160	SKYBERG'S	STATEMENT	9	20-11-5137	.00	2.96	2.96
Total 7141:								.00		470.93
7142										
12/15	12/10/2015	7142	4330	STUCK ELECTRICK CO	10028	1	10-66-5200	.00	52.95	52.95
12/15	12/10/2015	7142	4330	STUCK ELECTRICK CO	10028	2	20-11-5200	.00	52.95	52.95
12/15	12/10/2015	7142	4330	STUCK ELECTRICK CO	10028	3	30-11-5200	.00	123.55	123.55
12/15	12/10/2015	7142	4330	STUCK ELECTRICK CO	10028	4	40-11-5200	.00	123.55	123.55
Total 7142:								.00		353.00
7143										
12/15	12/10/2015	7143	5516	The Bulletin Board	369	1	10-12-5230	.00	15.00	15.00
Total 7143:								.00		15.00
7144										
12/15	12/10/2015	7144	4960	WATERLAB CORP.	68036	1	40-11-5250	.00	1,917.50	1,917.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 7144:								.00		1,917.50
7145										
12/15	12/10/2015	7145	5020	XEROX	082427677	1	10-65-5606	.00	210.88	210.88
12/15	12/10/2015	7145	5020	XEROX	082427678	1	10-12-5606	.00	177.30	177.30
12/15	12/10/2015	7145	5020	XEROX	082427678	2	20-11-5606	.00	59.09	59.09
12/15	12/10/2015	7145	5020	XEROX	082427678	3	30-11-5606	.00	177.30	177.30
12/15	12/10/2015	7145	5020	XEROX	082427678	4	40-11-5606	.00	177.30	177.30
12/15	12/10/2015	7145	5020	XEROX	082493684	1	10-67-5606	.00	243.56	243.56
Total 7145:								.00		1,045.43
7146										
12/15	12/10/2015	7146	4290	STAPLES CREDIT PLAN	ACCT 9827 1	1	10-12-5137	.00	13.95	13.95
12/15	12/10/2015	7146	4290	STAPLES CREDIT PLAN	ACCT 9827 1	2	10-14-5137	.00	2.79	2.79
12/15	12/10/2015	7146	4290	STAPLES CREDIT PLAN	ACCT 9827 1	3	10-66-5137	.00	13.95	13.95
12/15	12/10/2015	7146	4290	STAPLES CREDIT PLAN	ACCT 9827 1	4	10-65-5137	.00	13.95	13.95
12/15	12/10/2015	7146	4290	STAPLES CREDIT PLAN	ACCT 9827 1	5	10-17-5137	.00	4.18	4.18
12/15	12/10/2015	7146	4290	STAPLES CREDIT PLAN	ACCT 9827 1	6	30-11-5137	.00	91.98	91.98
12/15	12/10/2015	7146	4290	STAPLES CREDIT PLAN	ACCT 9827 1	7	40-11-5137	.00	44.61	44.61
Total 7146:								.00		185.41
7147										
12/15	12/16/2015	7147	360	ALA AMRICAN LIBRARY ASSOC	MEMBERSH	1	10-65-5320	.00	175.00	175.00
Total 7147:								.00		175.00
7148										
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862032762	1	10-66-5140	.00	16.72	16.72
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862032762	2	20-11-5140	.00	4.92	4.92
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862032762	3	30-11-5140	.00	27.54	27.54
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862032762	4	40-11-5140	.00	49.16	49.16
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862043995	1	10-66-5140	.00	17.17	17.17
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862043995	2	20-11-5140	.00	5.05	5.05
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862043995	3	30-11-5140	.00	28.28	28.28
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862043995	4	40-11-5140	.00	50.50	50.50
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862055232	1	10-66-5140	.00	16.72	16.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862055232	2	20-11-5140	.00	4.92	4.92
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862055232	3	30-11-5140	.00	27.54	27.54
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862055232	4	40-11-5140	.00	49.16	49.16
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862066402	1	10-66-5140	.00	16.72	16.72
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862066402	2	20-11-5140	.00	4.92	4.92
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862066402	3	30-11-5140	.00	27.54	27.54
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862066402	4	40-11-5140	.00	49.16	49.16
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862077550	1	10-66-5140	.00	16.72	16.72
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862077550	2	20-11-5140	.00	4.92	4.92
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862077550	3	30-11-5140	.00	27.54	27.54
12/15	12/16/2015	7148	430	ARAMARK UNIFORM SERVICES	862077550	4	40-11-5140	.00	49.16	49.16
	Total 7148:							.00		494.36
7149										
12/15	12/16/2015	7149	720	BEERY, ELSNER & HAMMOND	12716	1	10-12-5203	.00	1,642.00	1,642.00
	Total 7149:							.00		1,642.00
7150										
12/15	12/16/2015	7150	1390	CASCADE COLUMBIA	655890	1	40-11-5108	.00	982.90	982.90
	Total 7150:							.00		982.90
7151										
12/15	12/16/2015	7151	2520	KATHY TAYLOR CONSULTING	STMT 12.04.	1	10-12-5200	.00	1,469.00	1,469.00
	Total 7151:							.00		1,469.00
7152										
12/15	12/16/2015	7152	2580	LDE COMPANY	15714-01	1	10-66-5504	.00	739.50	739.50
12/15	12/16/2015	7152	2580	LDE COMPANY	15714-01	2	30-11-5504	.00	862.75	862.75
12/15	12/16/2015	7152	2580	LDE COMPANY	15714-01	3	40-11-5504	.00	862.75	862.75
	Total 7152:							.00		2,465.00
7153										
12/15	12/16/2015	7153	2620	LONNIE AND JOANN HORNE	REFUND 46	1	30-00-2300	.00	44.10	44.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
	Total 7153:							.00		44.10
7154										
12/15	12/16/2015	7154	3030	NATIONAL GEOGRAPHIC SOCI	SUBSCR 4.1	1	10-65-5321	.00	39.00	39.00
	Total 7154:							.00		39.00
7155										
12/15	12/16/2015	7155	5530	North Santiam Paving Company	PROJECT 21	1	20-11-5915	.00	163,005.64	163,005.64
	Total 7155:							.00		163,005.64
7156										
12/15	12/16/2015	7156	3590	PORTLAND GENERAL ELECTRI	2045700 12.	1	10-19-5400	.00	1,655.02	1,655.02
	Total 7156:							.00		1,655.02
7157										
12/15	12/16/2015	7157	4330	STUCK ELECTRICK CO	10041	1	40-11-5540	.00	135.00	135.00
	Total 7157:							.00		135.00
7158										
12/15	12/16/2015	7158	4720	USPS	POSTAGE 1	1	30-11-5126	.00	147.00	147.00
12/15	12/16/2015	7158	4720	USPS	POSTAGE 1	2	40-11-5126	.00	147.00	147.00
	Total 7158:							.00		294.00
7159										
12/15	12/16/2015	7159	5150	YAMHILL COUNTY SHERIFF'S O	POLICESER	1	10-18-5217	.00	15,692.87	15,692.87
12/15	12/16/2015	7159	5150	YAMHILL COUNTY SHERIFF'S O	POLICESER	1	10-18-5217	.00	15,692.87	15,692.87
	Total 7159:							.00		31,385.74
7160										
12/15	12/18/2015	7160	5531	Yubin Kim	STMT 12.18.	1	10-12-5200	.00	666.00	666.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 7160:								.00		666.00
7161										
12/15	12/29/2015	7161	1510	AMBER DEIBEL	EXPENSE 1	1	10-65-5344	.00	34.50	34.50
12/15	12/29/2015	7161	1510	AMBER DEIBEL	EXPENSE 1	2	10-65-5111	.00	3.00	3.00
Total 7161:								.00		37.50
7162										
12/15	12/29/2015	7162	870	BRETTHAUER OIL CO.	CL25623	1	30-11-5120	.00	62.76	62.76
12/15	12/29/2015	7162	870	BRETTHAUER OIL CO.	CL25623	2	20-11-5120	.00	31.09	31.09
12/15	12/29/2015	7162	870	BRETTHAUER OIL CO.	CL25623	3	40-11-5120	.00	31.10	31.10
Total 7162:								.00		124.95
7163										
12/15	12/29/2015	7163	5533	Cake Support Systems	REFUND 46	1	30-00-2300	.00	23.93	23.93
Total 7163:								.00		23.93
7164										
12/15	12/29/2015	7164	1390	CASCADE COLUMBIA	656812	1	30-11-5108	.00	1,455.80	1,455.80
12/15	12/29/2015	7164	1390	CASCADE COLUMBIA	657007	1	40-11-5108	.00	884.20	884.20
Total 7164:								.00		2,340.00
7165										
12/15	12/29/2015	7165	1020	CENTURYLINK	313013154 1	1	40-11-5413	.00	45.25	45.25
12/15	12/29/2015	7165	1020	CENTURYLINK	313054538 1	1	10-12-5413	.00	86.42	86.42
12/15	12/29/2015	7165	1020	CENTURYLINK	313054538 1	2	10-14-5413	.00	13.65	13.65
12/15	12/29/2015	7165	1020	CENTURYLINK	313054538 1	3	10-66-5413	.00	13.65	13.65
12/15	12/29/2015	7165	1020	CENTURYLINK	313054538 1	4	10-17-5413	.00	13.65	13.65
12/15	12/29/2015	7165	1020	CENTURYLINK	313054538 1	5	20-11-5413	.00	27.29	27.29
12/15	12/29/2015	7165	1020	CENTURYLINK	313054538 1	6	30-11-5413	.00	154.65	154.65
12/15	12/29/2015	7165	1020	CENTURYLINK	313054538 1	7	40-11-5413	.00	145.55	145.55
12/15	12/29/2015	7165	1020	CENTURYLINK	313164607 1	1	10-67-5413	.00	63.01	63.01
12/15	12/29/2015	7165	1020	CENTURYLINK	313409135 1	1	30-11-5413	.00	44.21	44.21
12/15	12/29/2015	7165	1020	CENTURYLINK	313480540 1	1	40-11-5413	.00	94.83	94.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/15	12/29/2015	7165	1020	CENTURYLINK	313485013 1	1	10-12-5413	.00	259.63	259.63
12/15	12/29/2015	7165	1020	CENTURYLINK	313929229 1	1	30-11-5413	.00	195.62	195.62
12/15	12/29/2015	7165	1020	CENTURYLINK	314009711 1	1	30-11-5413	.00	87.02	87.02
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	1	10-12-5413	.00	9.55	9.55
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	2	10-14-5413	.00	1.69	1.69
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	3	10-66-5413	.00	1.69	1.69
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	4	10-65-5413	.00	.56	.56
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	5	10-17-5413	.00	1.69	1.69
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	6	10-67-5413	.00	.56	.56
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	7	20-11-5413	.00	3.37	3.37
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	8	30-11-5413	.00	19.10	19.10
12/15	12/29/2015	7165	1020	CENTURYLINK	314141888 1	9	40-11-5413	.00	17.98	17.98
12/15	12/29/2015	7165	1020	CENTURYLINK	314301458 1	1	10-65-5413	.00	84.15	84.15
Total 7165:								.00		1,384.77
7166										
12/15	12/29/2015	7166	1135	CITY OF YAMHILL	00247	1	10-14-5211	.00	250.00	250.00
Total 7166:								.00		250.00
7167										
12/15	12/29/2015	7167	1720	EXPRESS SERVICES, INC.	16661096-4	1	10-12-5200	.00	1,225.25	1,225.25
12/15	12/29/2015	7167	1720	EXPRESS SERVICES, INC.	16691796-3	1	10-12-5200	.00	1,181.75	1,181.75
Total 7167:								.00		2,407.00
7168										
12/15	12/29/2015	7168	1910	GOODMAN'S TRUE VALUE	12.22.15 ST	1	30-11-5530	.00	5.49	5.49
Total 7168:								.00		5.49
7169										
12/15	12/29/2015	7169	5340	HEIDI'S HELPING HANDS	49	1	10-12-5209	.00	200.00	200.00
12/15	12/29/2015	7169	5340	HEIDI'S HELPING HANDS	49	2	10-65-5209	.00	200.00	200.00
Total 7169:								.00		400.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
7170										
12/15	12/29/2015	7170	2160	HONEY BUCKET	2-1472806	1	10-66-5200	.00	106.00	106.00
12/15	12/29/2015	7170	2160	HONEY BUCKET	2-1475323	1	10-66-5200	.00	106.00	106.00
12/15	12/29/2015	7170	2160	HONEY BUCKET	2-1482404	1	10-66-5200	.00	106.00	106.00
Total 7170:								.00		318.00
7171										
12/15	12/29/2015	7171	2620	LONNIE AND JOANN HORNE	REFUND 46	1	40-00-2400	.00	40.16	40.16
Total 7171:								.00		40.16
7172										
12/15	12/29/2015	7172	5536	Nicole & Travis Schoeder	REFUND 61	1	30-00-2300	.00	79.90	79.90
Total 7172:								.00		79.90
7173										
12/15	12/29/2015	7173	3180	OREGON HEALTH AUTHORITY	2016 CROSS	1	30-11-5320	.00	75.00	75.00
Total 7173:								.00		75.00
7174										
12/15	12/29/2015	7174	3270	OREGON MAYORS ASSOCIATI	DUES 2016	1	10-13-5355	.00	97.00	97.00
Total 7174:								.00		97.00
7175										
12/15	12/29/2015	7175	3740	PRINT NW	17185	1	30-11-5200	.00	24.50	24.50
12/15	12/29/2015	7175	3740	PRINT NW	17185	2	40-11-5200	.00	24.50	24.50
Total 7175:								.00		49.00
7176										
12/15	12/29/2015	7176	3970	ROGERS MACHINERY COMPA	PO WW2015	1	40-11-5540	.00	3,563.85	3,563.85
Total 7176:								.00		3,563.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
7177										
12/15	12/29/2015	7177	5532	Ronald Rogers	REFUND 41	1	30-00-2300	.00	58.39	58.39
12/15	12/29/2015	7177	5532	Ronald Rogers	REFUND 41	2	40-00-2400	.00	74.21	74.21
Total 7177:								.00		132.60
7178										
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	1	10-12-5413	.00	10.06	10.06
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	2	10-14-5413	.00	1.66	1.66
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	3	10-66-5413	.00	40.42	40.42
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	4	10-65-5413	.00	.24	.24
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	5	10-17-5413	.00	1.66	1.66
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	6	10-67-5413	.00	.24	.24
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	7	20-11-5413	.00	3.33	3.33
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	8	30-11-5413	.00	50.30	50.30
12/15	12/29/2015	7178	4230	SPRINT	569622313-1	9	40-11-5413	.00	50.18	50.18
Total 7178:								.00		158.09
7179										
12/15	12/29/2015	7179	4330	STUCK ELECTRICK CO	10059	1	10-66-5504	.00	175.26	175.26
Total 7179:								.00		175.26
7180										
12/15	12/29/2015	7180	4380	SUPPLYWORKS	354441719	1	10-65-5137	.00	52.56	52.56
12/15	12/29/2015	7180	4380	SUPPLYWORKS	354441719	2	10-12-5137	.00	106.72	106.72
Total 7180:								.00		159.28
7181										
12/15	12/29/2015	7181	5535	Tina Dawson	REFUND 36	1	30-00-2300	.00	18.78	18.78
Total 7181:								.00		18.78
7182										
12/15	12/29/2015	7182	5534	White Star Realty	REFUND 21	1	30-00-2300	.00	65.00	65.00
12/15	12/29/2015	7182	5534	White Star Realty	REFUND 21	2	40-00-2400	.00	90.00	90.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 7182:								.00		155.00
Grand Totals:								.00		261,602.70

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-1250	13,500.00	9,000.00-	4,500.00
10-00-2000	9,036.47	75,150.21-	66,113.74-
10-00-2130	185.20	.00	185.20
10-12-5137	243.47	.00	243.47
10-12-5200	8,324.23	.00	8,324.23
10-12-5203	1,642.00	.00	1,642.00
10-12-5209	200.00	.00	200.00
10-12-5230	180.10	.00	180.10
10-12-5413	601.01	.00	601.01
10-12-5415	399.82	.00	399.82
10-12-5606	177.30	.00	177.30
10-12-6000	127.50	.00	127.50
10-12-6001	2,104.00	.00	2,104.00
10-13-5342	150.00	.00	150.00
10-13-5355	97.00	.00	97.00
10-14-5137	2.79	.00	2.79
10-14-5200	50.53	.00	50.53
10-14-5211	250.00	.00	250.00
10-14-5413	35.91	.00	35.91
10-17-5137	4.18	.00	4.18
10-17-5200	75.40	.00	75.40
10-17-5413	35.91	.00	35.91
10-18-5217	31,385.74	.00	31,385.74
10-19-5400	1,655.02	.00	1,655.02
10-60-5906	7,871.98	.00	7,871.98
10-65-5102	291.14	.00	291.14
10-65-5103	12.17	.00	12.17
10-65-5105	178.09	.00	178.09

GL Account	Debit	Credit	Proof
10-65-5106	285.86	.00	285.86
10-65-5111	3.00	.00	3.00
10-65-5137	167.67	.00	167.67
10-65-5200	470.60	.00	470.60
10-65-5209	200.00	.00	200.00
10-65-5320	175.00	.00	175.00
10-65-5321	39.00	.00	39.00
10-65-5344	34.50	.00	34.50
10-65-5413	176.28	.00	176.28
10-65-5415	260.43	.00	260.43
10-65-5606	210.88	.00	210.88
10-66-5137	402.77	5.48-	397.29
10-66-5140	84.05	.00	84.05
10-66-5200	969.30	.00	969.30
10-66-5413	113.43	.00	113.43
10-66-5415	188.64	.00	188.64
10-66-5504	914.76	.00	914.76
10-66-5507	.00	30.99-	30.99-
10-67-5200	73.35	.00	73.35
10-67-5413	126.35	.00	126.35
10-67-5415	230.29	.00	230.29
10-67-5606	243.56	.00	243.56
20-00-2000	.00	168,457.48-	168,457.48-
20-11-5120	91.72	.00	91.72
20-11-5137	146.47	.00	146.47
20-11-5140	24.73	.00	24.73
20-11-5200	67.95	.00	67.95
20-11-5204	53.75	.00	53.75
20-11-5413	71.82	.00	71.82
20-11-5415	77.56	.00	77.56
20-11-5606	59.09	.00	59.09
20-11-5915	167,864.39	.00	167,864.39
30-00-2000	.00	11,023.00-	11,023.00-
30-00-2300	397.86	.00	397.86
30-11-5108	1,455.80	.00	1,455.80
30-11-5120	298.15	.00	298.15
30-11-5126	147.00	.00	147.00
30-11-5137	433.73	.00	433.73
30-11-5140	138.44	.00	138.44
30-11-5200	1,061.42	.00	1,061.42

GL Account	Debit	Credit	Proof
30-11-5230	24.50	.00	24.50
30-11-5320	275.00	.00	275.00
30-11-5344	54.74	.00	54.74
30-11-5413	1,240.77	.00	1,240.77
30-11-5415	3,867.70	.00	3,867.70
30-11-5504	862.75	.00	862.75
30-11-5507	432.07	.00	432.07
30-11-5530	155.77	.00	155.77
30-11-5606	177.30	.00	177.30
40-00-2000	.00	15,708.48-	15,708.48-
40-00-2400	442.91	.00	442.91
40-11-5108	2,266.10	.00	2,266.10
40-11-5120	282.38	.00	282.38
40-11-5126	152.75	.00	152.75
40-11-5137	386.37	.00	386.37
40-11-5140	297.14	.00	297.14
40-11-5200	1,015.98	.00	1,015.98
40-11-5204	562.50	.00	562.50
40-11-5230	24.50	.00	24.50
40-11-5250	1,917.50	.00	1,917.50
40-11-5320	80.00	.00	80.00
40-11-5413	727.08	.00	727.08
40-11-5415	2,637.60	.00	2,637.60
40-11-5504	862.75	.00	862.75
40-11-5507	112.11	.00	112.11
40-11-5540	3,763.51	.00	3,763.51
40-11-5606	177.30	.00	177.30
99-00-1040	300.00	.00	300.00
99-00-2000	.00	300.00-	300.00-
Grand Totals:	279,675.64	279,675.64-	.00

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

WILLAMINA LIBRARY BOARD
MINUTES

15 Dec 15

Present: Dan Goff, Darlene Brown. Vickie Goff, Joyce Zimbrick, Amber Deibel and Melissa Hansen
Absent:
Guests:

Dan called the meeting to order at 8:15. The minutes of 17 Nov 2015 were approved.

Old Business

New Business
Melissa handed out the report for November.

A Report of Non Resident (out of city limits) circulation was handed out. Willamina has the highest circulation of the small libraries. Yeah!

The library is in desperate need of new computers. Our 5 public computers get heavy use every day and are wearing out. Dan asked why the library can't apply for grants. Melissa said the City said no, but she isn't sure why.

The meeting adjourned at 8:30

The next meeting is 19 Jan 2016 at 8:15 am.

WILLAMINA PUBLIC LIBRARY MONTHLY REPORT

4TH QUARTER 2015

Adult Books	Young Adult Books	Juvenile Books	Audio		Video		PC Use	Copies	Periodicals		Borrow ILL	Loan ILL	Out of District Borrow ILL	Out of District Loan ILL	Reference Answered	Attendance	Item Add	Patron Add	Total Ck Out	Total Ck In	CCRLS	
			17	J	88	J				J											3,546.00	
				Y	15	Y				Y											1st Q	
623	62	419	63		484		191	154	85		282	475			76	1,040	188	9	1,836	1,305		
			14	J	87	J				J												
				Y	13	Y				Y												
522	31	203	90		580		132	213	22		312	423			73	815*	126	5	1,799	1,266		
				J		J				J												
				Y		Y				Y												
			31	J	175	J			0	J												*206*
			0	Y	28	Y			0	Y												*0*
1,145	93	622	153		1,064		323	367	107		594	898		0	149	#VALUE!	314	14	3,635	2,571	$ 3,546.00	*#VALUE!*

* 383 program attendance

WILLAMINA PUBLIC LIBRARY INCOME REPORT

	MONTH	Oct-15	Nov-15	Dec-15
I	Fines	$ 88.70	$ 131.15	
N	Cards	122	211	
C	Copies	38.5	53.25	
O	Lost Books		9.99	
M	Other			
E	Other			
	TOTAL	$ 249.20	$ 405.39	$ -
	Volunteer Hours	14	12	

F/LIBRARY/REPORTS/MONTHLY REPORT.2015

	TOTAL 1ST TIME CIRC TO NON-RES USERS in Symphony	TOTAL 1ST TIME CIRC TO NON-RES USERS in Millennium	2014-15 in-house circ to non-resident users	
AMI	1040	799	1839	0.6%
CCC/YVC	1559	2124	3683	1.2%
DAL	7942	10081	18023	5.8%
DAY	374	993	1367	0.4%
IND	12099	13560	25659	8.2%
JEF	1775	1901	3676	1.2%
LYO	1743	2484	4227	1.4%
MCM	16835	17541	34376	11.0%
MON	13225	13306	26531	8.5%
MTA	2073	2835	4908	1.6%
NBG	2660	12174	14834	4.7%
SHE	1532	1906	3438	1.1%
SIL	5926	6968	12894	4.1%
SPL	56265	53677	109942	35.1%
STA	12680	15458	28138	9.0%
WAG	178	253	431	0.1%
WIL	2698	3455	6153	2.0%
WOO	5522	7350	12872	4.1%
	146126	166865	312991	100.0%

Debbie Bernard

From: Todd Whitlow <whitlot@co.yamhill.or.us>
Sent: Wednesday, January 06, 2016 12:16 PM
To: Debbie Bernard
Subject: Willamina December, and 2015 year end stats
Attachments: Willamina Dec Crime Stats.pdf; Willamina 2015.pdf

Happy New Year Debbie!

Please see your December Crime Stats attached above. I have also included the entire Stats for 2015 on a separate report.

Best Regards,

Todd

Sergeant Todd Whitlow
Yamhill County Sheriffs Office
535 E 5th Street, McMinnville, OR. 97128
Ph: 503-434-7506 ext. 4915
Fx: 503-472-5330

----------CONFIDENTIALITY NOTICE----------

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Yamhill County Sheriff's Office
Crime Summary for WILLAMINA
From 12/1/2015 to 12/31/2015

City of WILLAMINA

UCR Description	12/1/2014 To 12/31/2014	12/1/2015 To 12/31/2015	Percentage Change	YTD (2015)	Prior Year (2014)
Part 1					
Aggravated Assault	0	0		1	7
Burglary-Business	1	1		8	2
Burglary-Non-Residence	3	2	-33.33 %	9	7
Burglary-Residence	1	1		16	15
Larceny	7	3	-57.14 %	74	60
Motor Vehicle Theft-Auto	0	1		8	6
Rape	0	0		4	0
Robbery	0	0		3	0
Part 1 Total	**12**	**8**	**-33.33 %**	**123**	**97**
Part 2					
All Other	1	0		7	16
Animal Problems	0	0		0	1
Disorderly Conduct	0	2		11	22
Drug Laws	4	3	-25 %	29	21
DUII	1	0		7	6
Forgery	0	0		3	2
Fraud	0	0		4	6
Kidnapping	0	0		0	3
Liquor Laws	4	0		4	5
Runaway	0	0		2	5
Sex Offenses	1	0		3	15
Simple Assault	2	2		42	61
Stolen Property	0	0		2	2
Tresspass/Prowler	2	1	-50 %	28	19
Vandalism	3	2	-33.33 %	36	33
Weapons	1	2	100 %	3	6
Part 2 Total	**19**	**12**	**-36.84 %**	**181**	**223**
Part 3					
All Other	14	7	-50 %	89	94
Non-Reportable Offenses	7	9	28.57 %	94	126
Part 3 Total	**21**	**16**	**-23.81 %**	**183**	**220**
Total For WILLAMINA	**52**	**36**	**-30.77 %**	**487**	**540**

Report run date: 1/6/2016

Yamhill County Sheriff's Office
Crime Summary for WILLAMINA
From 1/1/2015 to 12/31/2015

City of WILLAMINA

UCR Description	1/1/2014 To 12/31/2014	1/1/2015 To 12/31/2015	Percentage Change	YTD (2015)	Prior Year (2014)
Part 1					
Aggravated Assault	7	1	-85.71 %	1	7
Burglary-Business	2	8	300 %	8	2
Burglary-Non-Residence	7	9	28.57 %	9	7
Burglary-Residence	15	16	6.67 %	16	15
Larceny	60	74	23.33 %	74	60
Motor Vehicle Theft-Auto	6	8	33.33 %	8	6
Rape	0	4		4	0
Robbery	0	3		3	0
Part 1 Total	**97**	**123**	**26.8 %**	**123**	**97**
Part 2					
All Other	16	7	-56.25 %	7	16
Animal Problems	1	0		0	1
Disorderly Conduct	22	11	-50 %	11	22
Drug Laws	21	29	38.1 %	29	21
DUII	6	7	16.67 %	7	6
Forgery	2	3	50 %	3	2
Fraud	6	4	-33.33 %	4	6
Kidnapping	3	0		0	3
Liquor Laws	5	4	-20 %	4	5
Runaway	5	2	-60 %	2	5
Sex Offenses	15	3	-80 %	3	15
Simple Assault	61	42	-31.15 %	42	61
Stolen Property	2	2		2	2
Tresspass/Prowler	19	28	47.37 %	28	19
Vandalism	33	36	9.09 %	36	33
Weapons	6	3	-50 %	3	6
Part 2 Total	**223**	**181**	**-18.83 %**	**181**	**223**
Part 3					
All Other	94	89	-5.32 %	89	94
Non-Reportable Offenses	126	94	-25.4 %	94	126
Part 3 Total	**220**	**183**	**-16.82 %**	**183**	**220**
Total For WILLAMINA	**540**	**487**	**-9.81 %**	**487**	**540**

Report run date: 1/6/2016