



Mayor Corey Adams

**Council Members:**

*Ila Skyberg, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gary Hill*  
*Jeri St Onge*  
*Laurie Toney*  
*Mariah Woodward, Honorary City Councilor*

**City Staff:**

City Recorder, *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**WILLAMINA CITY COUNCIL REGULAR MEETING (As corrected 07/11/13)**  
**Thursday, June 13, 2013**  
**7:00 PM**

**Present:**

Mayor Adams  
Councilor Baller  
Councilor Bramall  
Councilor Skyberg  
Councilor Hill  
~~Councilor St Onge~~  
~~Councilor Toney~~  
Hon Councilor  
Woodward

**Absent:**

~~Councilor Bramall~~  
~~Councilor St Onge~~  
~~Councilor Toney~~

**City Staff Present:**

Sue Hollis, City Recorder  
Denise Willms, Youth  
Services Librarian  
Sergeant Russ  
Vandewettering, YC  
Sheriff's Office  
Deputy Angie Elder, YC  
Sheriff's Office

**Others Present:**

Dave Larmouth,  
Recology Western  
Oregon  
Sherry Dawkins, Mud  
Drags  
Robert & Mary Jane  
Hollinger  
Nick Marrant  
Andrew Gehrke  
Marguerite Alexander,  
*The Sun*  
Paul Daquilante,  
*News-Register*

**I. Flag Salute**

Mayor Adams called the meeting to order at 7:05 pm. The Pledge of Allegiance was recited.

**II. Roll Call**

Sue Hollis, City Recorder, conducted the Roll Call. A quorum was present.

**III. Public Hearings**

**1. Proposed Rate Increase – Recology Western Oregon – 7:00 pm**

Mayor Adams opened the Public Hearing at 7:06 pm and noted that the purpose of the hearing was to obtain public comment a request for an annual rate increase for Recology Western Oregon (formerly Western Oregon Waste) which is proposed to be effective beginning July 1, 2013.

Dave Larmouth, Rate Analyst with Recology Western Oregon (formerly Western Oregon Waste) introduced himself. He passed out a handout (attached hereto and made a part hereof) and gave a brief presentation on the requested increase and the change in company name. He noted that the company had originally estimated a 2% increase, however the CPI came in at 0.80%. This will result in a very small increase in monthly services for the average household. He went on to explain that having these small annual increases are easier to deal with than a larger increase every few years.

Larmouth asked for permission to give some information about the company that was not directly related to the rate increase hearing. He then explained the rebranding project that changed the company name, noting that the transition from Western Oregon Waste to Recology Western Oregon will be done slowly. They will still answer to Western Oregon Waste.

He then went on to explain other increases in dumping fees and host fees at the landfill, and medical waste rates.

Councilor Baller asked if the new berm was approved. Larmouth responded that Phase I of the project was approved. This means that Riverbend Landfill will be able to continue to take waste until some time in 2015. If Phase II is not approved, a transfer station will likely have to be built similar to the one in Newberg. Waste would be taken from there to Coffin Butte Landfill or Arlington. If that happens, it will have an effect on rates both to build the transfer station and the increased costs of transportation.

Nick Marrant, a member of the audience, asked about the bicycle recycling program. Mr Larmouth responded that they provide bikes and parts to the existing program, but do not have a separate one of their own. He then briefly commented on other community programs with which they are involved.

The Mayor then asked for anyone in opposition to the proposed increase to speak. There was no one who wished to testify. The Mayor then opened the floor for general comments. There were none. He closed the Public Hearing at 7:21 pm.

**2. Proposed Water & Sewer Rate Increases – City of Willamina – 7:15 pm**

Mayor Adams opened the Public Hearing a 7:21 pm and stated the purpose of the Public Hearing is to obtain public comment on a 5% increase in water rates and 3% increase in sewer rates which are proposed to begin with the June 16-July 15, 2013 billing. There being no members of the public present who wished to testify either in support of, or in opposition to, the increases and no questions from the City Council, the Mayor closed the hearing at 7:22 pm.

The Budget Hearing on the FY 2013/14 Budget was not scheduled to begin until 7:30 pm. At this time, Mayor Adams moved to other agenda items until the posted hearing time.

#### IV. Approval of Minutes

##### 1. Regular Session of May 9, 2013

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Councilor Hill **moved** to approve the minutes of the Regular Session of May 9, 2013, as written.

Councilor Skyberg **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent)

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#### V. Public Input

##### 1. Sherry Dawkins, re Additional Event in September

Sherry Dawkins reported that the Fall Mud Drag event will be on September 14, 2013.

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Councilor Bramall **moved** to approve the use of the City facility for an additional Mud Drags event on September 14, 2013.

Honorary Councilor Woodward **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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Sergeant Russ Vandewettering, Yamhill County Sheriff's Office, recommended that a person be named who would have the authority to tell officers when someone needs to leave the property because of their behavior or actions. He suggested that it be someone in charge of the event. Sherry Dawkins noted that they should probably do that for the June 29<sup>th</sup> event as well. She recommended that Clyde Dawkins and Robert Hollinger be authorized to do this.

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Councilor Bramall **moved** that Clyde Dawkins and Robert Hollinger, representing the Mud Drags, be given the authority to remove persons from the property being used for the event(s).

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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## 2. Nick Marrant re Closing D Street for Saturday Market

Nick Marrant passed out a copy of his proposal (attached hereto and made a part hereof) and read its contents into the record. Marrant asked Council to support his efforts to develop a Saturday Market. If he is able to complete all the tasks he set forth in the proposal by July 5<sup>th</sup>, Council would schedule a special meeting to authorize the closure of the street. Marrant noted that he has obtained support from the Chamber and the West Valley Community Campus.

Mayor Adams asked for a Council decision on allowing the market and closing the street. Councilor Skyberg supported the market, however, she had concerns about closing the street without notifying the residents. She suggested using the parking lot across from City Hall on C and 1<sup>st</sup> Streets. There were also restroom facilities in the Tina Miller Park. Councilor Baller noted that it might be better for parking as well. Marrant responded that he has talked with the neighbors who have no problem with closing the street, and Pastor Connie has offered her three parking lots for parking. If it is held on D Street, vendors would have access to a storage refrigerator and walk-in refrigerator that are in the restaurant. There are restroom facilities there and it is air conditioned. Mayor Adams noted that he could see the benefit of both spaces. Councilor Baller suggested that Council approve it and see how it goes. Marrant responded that the market would operate only through August 21<sup>st</sup>. Next year, the intent is to move it to the West Valley Community Campus. Councilor Baller recommended that Marrant talk with the Fire Department about closing the street before we have a special meeting for any final decision.

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Councilor Hill **moved** to approve the proposal subject to a special meeting to assure that all conditions proposed have been accomplished prior to start of the event.

Councilor Bramall **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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At this time, Mayor Adams returned to the Public Hearing portion of the agenda.

### III. Public Hearings (continued)

#### 3. Proposed Use of State Revenue Sharing Funds in FY 2013/14 Budget – 7:30 pm

Mayor Adams opened the Public Hearing at 7:35 pm and stated that its purpose was to obtain public comment on the proposed uses of State Revenue Sharing Funds in the budget for the fiscal year beginning July 1, 2013. These funds are proposed to be used to assist with the cost of street lighting.

He asked for comments or questions. There being no persons present who wished to testify and no questions from Council, Mayor Adams closed the hearing at 7:37 pm.

**4. FY 2013/14 Budget Hearing – 7:30 pm**

Mayor Adams opened the Public Hearing at 7:37 pm and stated that the purpose of the hearing was to obtain public comment on the budget for the fiscal year beginning July 1, 2013 as approved by the Budget Committee. He noted that copies of the budget were available on the back table. He asked for comments or questions. There being no persons present who wished to testify and no questions from Council, Mayor Adams closed the hearing at 7:39 pm.

**V. Public Input (continued)**

At this time, Mayor Adams opened the floor for public comments from persons not on the agenda.

**1. Andrew Gehrke, 221 Main Street**

Mr Gehrke introduced himself and stated that he was here to discuss the coffee shop he is opening at 221 Main Street. He has a 2 pound coffee roaster that he will be using to roast coffee for the business. He has been told that this would constitute small manufacturing. Speaking with other coffee shop owners on the Coast, they also have small roasters and are not considered manufacturing. He felt that the majority of the roast would be used in the restaurant. He is not a manufacturing facility so much as a restaurant/coffee shop that roasts their own beans.

Councilor Baller asked how long it takes to roast the beans. Gehrke responded that it takes about 20 minutes to roast and another 20 to clean up.

Mr Gehrke noted that he doesn't really have an issue with the conditional use permit, however, he has already had an article in the paper that says he will be opening on the 28<sup>th</sup>. A conditional use permit takes approximately 90 days to complete. He was unable to contact Yamhill County, but did make contact with the Polk County Planning Department. Their rules are that it is customary and reasonable for a coffee shop to roast their own coffee for use in the shop and not packaging or selling them. He would love to be able to sell small packages of coffee, but it is not necessary to begin operation of his coffee shop.

Councilor Hill asked what options Mr Gehrke had been given. Sue Hollis responded that the City staff has never talked with Mr Gehrke about his business. We have talked to Nick Marrant who is working with him. Her understanding from those discussions was that Mr Gehrke was going to package and sell the roasted coffee and that is small manufacturing. If it is used in the business or just sold in the business and not through another store, such as Ray's it would be a permitted use.

She used Wildwood Café as an example. They sell jams they make in the restaurant. That is incidental to the primary use and they do not sell them wholesale. Mr Gehrke recalled talking with Debra Bernard and not understanding that option. Hollis noted that if Mr Gehrke ever decides to start selling at other locations, he would need a conditional use permit.

**2. Gary Brooks, 247 SW Lamson**

Dr Brooks noted that he could comment for the Fire Department on the closure of D Street. They would like to be informed of the date and time of the closure but had no problems with it.

He went on to note that the issue of the coffee shop had been discussed at length at the Chamber meeting that week. They felt that the owners did receive conflicting information and were confused about what they needed to do. He felt requiring a conditional use permit was somewhat contradictory for our City to have a new business in town.

One of their members called up the code on the internet and found that the code says that up to 50% of the business and 25% of the lot can be used for small manufacturing. He felt that the business owners were confused, but that any confusion was actually on the part of City staff. He noted that the 2.104.04 (B) was the section in question Sue Hollis went to that section in the Development Code and explained that this is a limitation on uses in the zone. Section 2.104.03 lists activities that are conditional uses in a C-1 zone. Section 2.104.04 shows what the limitations are on the various uses in that zone are. Section 2.104.04(B) restricts small manufacturing to 50% of the floor area and 25% of the lot area. It does not make small manufacturing an outright permitted use under those circumstances. Dr Brooks thanked Ms Hollis for the clarification.

Nick Marrant asked if the \$400 fee was set. Hollis responded that fees are set by resolution and only the City Council can change them. Discussion followed. Hollis noted that these fees are actually deposits and actual costs could be higher. This business seems pretty straightforward and should be a complicated process which is generally what increases costs.

Councilor Skyberg noted that the City is currently in the process of raising fees for water and sewer and did not feel that they could go backward on other fees.

**VI. Old Business**

**1. Request from Homeward Bound Pets for Donation**

Sue Hollis stated that the Director was at the last meeting and Council asked to have this put on this month's agenda because they had not had the chance to read the letter. Mayor Adams noted that it was his understanding that the budget did not have much money left in that line item.

In response to a question from Councilor Skyberg, Hollis noted that the donation to Your Community Mediators and the annual cleanup in conjunction with the Chamber were the only charges to this line item in the current year. Councilor Baller felt that, while this was a very worthwhile cause, she did not believe the City could afford a donation at this time. She recommended that we suggest they come back next year.

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Councilor Baller **moved** to send a letter to Homeward Bound expressing that this is a very worthwhile cause, but at this time our budget does not allow us to donate anything, however, please keep us in mind for next year.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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2. **Resolution #12.13-014, A Resolution Approving Proposed 2013/14 Rate Schedule for Recology Western Oregon (Formerly Western Oregon Waste)**

Mayor Adams called attention to the agenda resolution and asked for a motion.

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Councilor Skyberg **moved** to adopt Resolution #12.13-014, A Resolution Approving Proposed 2013/14 Rate Schedule for Recology Western Oregon (Formerly Western Oregon Waste).

Councilor Bramall **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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3. **Resolution #12.13-015, Increasing Rates for the Use and Sales of Water & Sewer Services**

Mayor Adams called attention to the agenda resolution and asked for a motion.

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Councilor Hill **moved** to adopt Resolution #12.13-015, Increasing Rates for the Use and Sales of Water & Sewer Services.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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#### 4. City/County Dinner Update

Councilor Skyberg reported that Coyote Joe's, Wildwood, and Piontek's are providing the food. Ransom Distillery & Winery will be serving wine. She asked Councilors to provide a door prize and to stick around after the dinner to help with the clean-up and take down. Sue Hollis also reminded Councilors to let Debra Bernard know if they were coming. Councilor Baller stated there would be one from her house; Mayor Adams and his wife will attend.

### VII. New Business

#### 1. Resolution #12.13-016, A Resolution Authorizing Write-Off of Municipal Court Bad Debt & Sending Accounts to Collections

Sue Hollis called attention to the resolution and briefly reviewed the process for determining bad debt. Debra Bernard has worked very hard and gone back through the records manually to determine which accounts are still outstanding. The debts range from the year 1995 to June 30, 2010. After that time, Court records became automated and this segment of bad debt will be dealt with at a future meeting. The total write off is \$160,276. While this seems like a large amount, it is spread over a 15 year period. Councilor Skyberg noted that there is no other way to force payment of these debts since there is no jail time for non-payment. It is sort of "catch me if you can."

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Councilor Hill **moved** to adopt Resolution #12.13-016, A Resolution Authorizing Write-Off of Municipal Court Bad Debt & Sending Accounts to Collections.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

#### 2. Resolution #12.13-017, A Resolution Declaring the City's Election to Receive State Revenues

Sue Hollis explained that the State of Oregon requires anyone who is going to receive state revenue sharing funds to adopt a resolution both electing to receive those funds and certifying that two public hearings have been held.

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Councilor Skyberg **moved** to adopt Resolution #12.13-017, A Resolution Declaring the City's Election to Receive State Revenues.

Councilor Bramall **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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## VIII. Council Liaison Reports

### 1. Chamber Liaison (Hill)

Councilor Hill reported that the Fishing Derby put on by the Kiwanis and Chamber was a great success. The Circus that was originally brought in by the Chamber and the School District was also a success. They not only put on a good show but cleaned up the area afterward.

He announced that the West Valley Community Campus is seeking a group to provide refreshments during the upcoming car show.

Councilor Hill felt that there was a need to get the Planning Commission working on getting Main Street development codes fixed. He suggested that Council conduct a town hall meeting to determine what direction the city wishes go do. Do we want to be a tourist town, etc.

Councilor Skyberg expressed confusion about what he was asking. Councilor Hill used the coffee shop as an example. He had checked with four counties to determine how they would have handled this under their codes. In all cases, it would have been considered food prep. Part of the problem with our codes is that they are older and need to be updated.

Councilor Hill felt that a town hall meeting could be used to determine how Council wants Main Street to look, i.e., we want this much industrial use. He noted that a gas station is not currently a permitted use in this zone. The coffee place was also a conditional use although there was another coffee shop across the street. Sue Hollis suggested that the first step is to use the same language. For example, Councilor Hill stated that the gas station is not permitted in that zone, but it is as a conditional use. She felt that Council needed to be very clear with citizens about those facts and to also inform them of the impact of changing the code. She used the gas station again, noting that the reason that it is a conditional use is typically because people who live around a gas station don't like to smell the gas, lights, noise, etc. Most of our commercial zones have residential properties adjacent to them. Conditional uses allow people to talk about a proposal and have a bit more leeway in the decision.

Councilor Skyberg suggested perhaps having a work session. Councilor Hill felt that a town hall would allow the city to participate. He noted that he wasn't looking at a quick fix and fully anticipated that this would take at least a year to complete. Discussion followed.

Councilor Skyberg asked Hollis for her recommendation. Hollis responded that she did have some concern about the Council directing the Planning Commission about what to include in the Code when they had given them direction to undertake that project only a month ago. Councilor Hill clarified that they would not be directing the Commission only letting them know what the town would like to see. Hollis went on to state that the town hall needed to be structured in some way and not just a free-for-all. Council should try to hear from all segments of the community if possible. She suggested a work session to structure the town hall.

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Councilor Hill **moved** to schedule a Council work session next month on this topic.

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Hollis noted that Council could have a work session and talk about any section of the Development Code because it is legislative. Councils always have the difficult job of balancing growth in the community with protecting the community as well. You don't want a wide open code where anything goes because the next person who comes into town may have a business that you don't want to see in your community. If Council sets the rules for the Development Code and someone appeals it, it will go to LUBA. Councilor Hill agreed, but felt that the Planning Commission was seeking direction from the Council about what they wanted to see on Main Street. Do we want to allow coffee shops? Mayor Adams responded that the issue is not the coffee shop but the sale of roasted beans. Councilor Hill noted that even this would be considered food prep in Polk County. Hollis noted that even our sister city, Sheridan, limits the businesses allowed in small manufacturing to 4 specific types and food processing is not one of them. Rules are not the same everywhere. Cities typically have a more dense population and often have different codes than the County. Councilor Hill felt that what he was asking was what do we want here.

Councilor Baller felt that the Planning Commission should address problems that may have been encountered with the code so far and once they have done that they should have a better idea of what else needs to be happen along Main Street. Perhaps at that time, they might ask for a joint session to review what they have done so far. She felt that the Planning Commission should do their work first and then discuss it with Council. Mayor Adams agreed, noting that what he was hearing is that we should fix what is broken first. The codes may be outdated, but tackling the entire thing would be a pretty large project and there are many legal issues involved. He felt the first focus should be on issues such as conditional uses that have come up within the last two years.

Councilor Hill responded that he was not talking about all the codes, just those related to Main Street. If Council gave them ideas about what they would like to see, he felt it would assist the Commission. Mayor Adams felt that it should come from the Planning Commission first and then to the Council.

Councilor Baller asked Sue Hollis if there had been many folks who came to City Hall and wanted to do something along Main Street that they could not do. Hollis responded there were not. Councilor Baller supported the Mayor's suggestion that the Planning Commission come to the City Council without the Council directing their actions or taking over their role. The Council needs to be a body that can deal with any appeal and avoid going straight to LUBA.

Councilor Hill still felt that the Planning Commission needed and wanted direction from Council about what they want to push the City towards, not just rewriting the code. What kind of businesses do we want to allow on Main Street as an outright permitted use and where do we want them. Mayor Adams felt that Council should not be the one saying we want this kind of business and where. Councilor Hill felt that the City Council could say we only want so many convenience stores on Main Street. Mayor Adams still felt that the Planning Commission still needs to propose that to Council. Councilor Hill felt that it was important to give them that direction so that we keep the town the way we want it. Mayor Adams supported a brainstorming session, but not a town hall, and had concerns about being specific about what we want to see in a certain area. Councilor Hill noted that he did not feel that Council was supportive of this approach right now.

Councilor Hill restated the motion and noted that it could be done at the end of July. The idea would be to get it done before the next Planning Commission meeting.

*Motion died for lack of second.*

**2. School Board Liaison (None)**

None.

**3. YCOM Board (Councilor Baller)**

Councilor Baller reported that the Budget Committee by a 7-1 vote supported a 3% increase in dues for next year. The Executive Committee is scheduled to meet next week to take action on the recommendation. They have received a report from a company called ADCOM regarding where they were at present and what was needed for the future. YCOM is facing some enormous challenges in the next few years. One major issue is that within 3-4 years they will need to redo their radio system. That will affect everyone in this room. She felt that this year should focus on getting a plan together to accomplish this and explain it to the affected jurisdictions.

**4. Strategic Planning Focus Group (Next Meeting August 1)**

None.

**IX. Council Committee Reports**

**1. Finance Committee**

**a. Minutes of Meeting of June 4, 2013**

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Councilor Skyberg **moved** to approve the minutes of the Finance Committee meeting of June 4, 2013, as written.

Honorary Councilor Woodward **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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Councilor Skyberg asked for an update on the status of the Emergency Operations Plan mentioned in the minutes. Hollis responded that she has received the final copy for review.

**b. Police Services Contract for 2013/14**

Mayor Adams noted that costs were increasing this year as a result of union contract negotiations.

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Councilor Skyberg **moved** to approve the Police Services Contract for 2013/14 in the amount of \$209,509.

Councilor Bramall **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

**c. Grant Administration Services Contract – MWVCOG**

Sue Hollis noted that this contract is for grant administration services for the Water Master Plan grant and was part of the budget for that grant.

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Councilor Skyberg **moved** to approve the Grant Administration Services Contract with the Mid-Willamette Valley Council of Governments in the amount of \$9,500.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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**d. Land Use Planning Services Contract – MWVCOG**

Sue Hollis explained that this was a renewal of the contract for the City Planner. There has been no increase in rates for this year.

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Councilor Hill **moved** to approve the 2013/14 Contract for Land Use Planning Services with the Mid-Willamette Valley Council of Governments.

Councilor Skyberg **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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**e. CCRLS 5-Year Contract**

Sue Hollis called attention to the agenda memo and briefly reviewed its contents.

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Councilor Skyberg **moved** to approve the CCRLS 5-Year Contract.

Honorary Councilor Woodward **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and Skyberg voting aye; none opposed (Councilors St Onge and Toney absent).

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**f. Report of Bills Paid – May 1-31, 2013**

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Councilor Bramall **moved** to approve the Report of Bills Paid from May 1-31, 2013.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, and Hill voting aye; none opposed (Councilors St Onge and Toney absent; Councilor Skyberg abstained).

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**2. Public Works Committee – No Meeting Scheduled**

Councilor Skyberg thanked the City Public Works crew for helping with the flowers and cleaning up the river bank. She also thanked Dr Brooks for all he and the Fire Department did and Bob and Mary Jane Hollinger. She noted that she has received a number of compliments on how the town looks.

**X. Reports of City Officers****1. City Recorder – Verbal**

Sue Hollis called attention to the handout copy of a Thank You from Juliette's House for the City's participation in Pinwheels for Prevention this year (attached hereto and made a part hereof).

**2. Public Works****a. Monthly Report**

Sue Hollis noted that Jeff Brown, Public Works Director, was on vacation this week. No discussion.

**3. Library****a. Library Board Minutes – May 16, 2013**

No discussion.

**b. April Reports & Library Statistics**

No discussion.

**d. Youth Services Librarian Report – Verbal**

Denise Willms, Youth Services Librarian, gave an update to Council on Summer Reading Program, Thursday crafts, and Science Saturday activities. She noted that Head Start has closed for the summer, but she hopes to resume storytime with them in the Fall. She thanked the teens who are helping her with her summer programs.

**4. Sheriff's Office****a. Code Enforcement Report – May 2013 (handout)**

Deferred to June.

**b. Crime Summaries – May 2013 (handout)**

Sergeant Vandewettering called attention to the handout report (attached hereto and made a part hereof). He noted that the crime rate has actually been down.

Vandewettering introduced Deputy Angie Elder. Deputy Elder stated that she has worked for the department 7 years. She formerly worked the day shift in Willamina and is now on the night shift.

**XI. Adjourn**

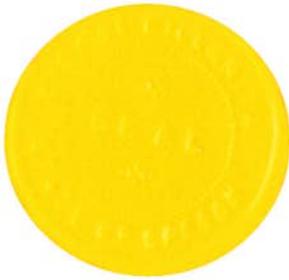
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Councilor Hill **moved** to adjourn.

Councilor Bramall **seconded**. Motion **carried** unanimously with Councilors Baller, Bramall, Hill, and Skyberg, voting aye; none opposed (Councilors St Onge and Toney absent).

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Meeting adjourned at 8:44 pm.



Corey Adams, Mayor

Attest:

Sue Hollis, City Recorder

**Attachments**

F:/CITY COUNCIL/MINUTES/2012-13/2013.06-13.Regular Meeting.CC