Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Katie Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder, *Sue C Hollis*
Library: *Melissa Hansen & Denise Willms*
Office Coordinator: *Debra Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

WILLAMINA CITY COUNCIL REGULAR MEETING

Thursday, October 9, 2014
7:00 PM

I. Roll Call

II. Flag Salute

III. Approval of Minutes
1. Minutes of Regular Meeting of September 11, 2014
2. Minutes of Special Meeting of September 25, 2014
3. Minutes of Special Meeting of October 2, 2014

IV. Public Input
1. David Sowers RE: City Dump Site (see letter)
2. Request for an exemption for RV at 357 NE Yamhill St. (see letter)
3. Willamina Mud Drags, Sherry Dawkins

V. Old Business
1. Citizen Request for Stop Sign on Pioneer Street at Oak Street
2. Review Engineer Task Order for ODOT Main Street Sidewalk Project
3. Review City Attorney's responses:
   a. Liability for donated park equipment from Hampton
   b. Liability for sidewalk demo at 372 NE C Street

VI. New Business
1. Resolution to Adopt Yamhill County Multi-Jurisdictional Hazard Mitigation Plan

VII. Mayor's Report

VIII. Council Liaison Reports
1. Chamber Liaison (Councilor St Onge)
2. School Board Liaison (Honorary Councilor Woodward)
3. YCOM Board (Councilor Baller)

IX. Council Committee Reports
1. Finance Committee
   a. Minutes of Meeting of October 2, 2014
   b. Check Registers - September 1-30, 2014 *(information only)*

2. **Public Works Committee**

3. **Planning Commission Report (Commissioner Ulrich)**

X. **Reports of City Officers**

1. **City Recorder**
2. **Public Works**
   a. **Monthly Report**
   b. **Minutes of Meeting of October 7, 2014**

3. **Library**
   a. **Library Board**
      1. **Board Vacancy**
      2. **Friends of Library Donation**
         a. **Review Friends of Library Meeting Minutes stipulating how $2,837.31 donation is to be allocated**
         b. **Accept $2,837.31 donation with a motion from City Council**
      3. **Letter from Joyce Zimbrick re: Library Board communication with City Council**
   b. **Youth Services Librarian Report** *(Verbal)*
4. **Sheriff's Office**
   a. **Code Enforcement Report – September 2014** *(handout)*
   b. **Crime Summary – September 2014** *(handout)*

XI. **Adjourn**

Next Council Meeting Dates
(tentative) **Work Session – October 23, 2014 (7:00 pm)**
Regular Session – November 13, 2014 (7:00 pm)

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council Chambers are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

F/CITY COUNCIL/AGENDAS/2014-2015/2014-10-09.CCAGENDA.REGULAR MEETING

Present:	Absent:	City Staff Present:	Others Present:
Mayor Adams Councilor Hill Councilor St Onge Councilor Stritzke Councilor Bramall Councilor Vinson	Councilor Baller Councilor Woodward	Andrea Wyckoff, Pro Tem City Recorder Jeff Brown, Public Works Director	Ila Skyberg, Mayoral Candidate

WILLAMINA CITY COUNCIL SPECIAL MEETING

Thursday, September 25, 2014
7:00 PM

I. Roll Call

Mayor Adams called the meeting to order at 7:02 pm. Andrea Wyckoff, Pro-Tem City Recorder, conducted roll call. A quorum was present.

II. Flag Salute

The Pledge of Allegiance was recited.

III. Old Business

1. Playground Equipment from Hampton Lumber

The millwrights installed the new teeter-totters at the pond and photos were reveiwed. Jeff said he was asked by Hampton Lumber if the process could be simplified going forward, so that the millwrights installing the park equipment can get the approval from Sue or Jeff, rather than having to wait for approval from the city council at a formal meeting, before each new piece is installed.

Councilor St Onge moved to recommend that if city council does not need to pass additional childcare equipment at the pond done by Hampton Lumber, then we let Jeff and Sue as long as city council does not have to, for insurance purposes.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

2. **Continuation of Hearing – Sidewalk Repairs at 372 NE C Street**

Jeff explained the photos he took showing a blue and green line for the water and sewer lines in front of 372 NE C Street. Jeff also marked out an estimated property line that was equal distance between the two buildings. Councilor St Onge said based on what she read, it has to be repaired, and it is Joi's responsibility [as the property owner], and it looks like the city has some repairing to do [on its side] as well.

There was a discussion on what is entailed in getting it repaired. Jeff explained the city would tear out the existing the sidewalk and haul it away. And then Joi would be responsible for any additional gravel that was needed along with pouring the concrete. Mayor Adams helped Joi estimate the cost of the concrete for the linear feet. It was agreed that the city would piggyback a small order onto Joi's order, and the city would fix the adjacent 5 or so feet that it owned on the neighboring property at the same time that Joi repairs her portion of the sidewalk. The city council also agreed to Joi's request for an extended deadline to complete the project due to the fact we are heading into the wet season. It was agreed to that six months is a reasonable time to complete the project, this would make the deadline for Joi to repair the sidewalk, March 25, 2015. Councilor St Onge asked about the city's liability if someone trips on the gravel after the city removes the sidewalk, during the repair process. Councilor St Onge asked if an agreement needs to be drawn up that allows the city to do the work.

Councilor St Onge moved to allow an extension on the repairs on the sidewalk at 372 NE C St through March 25, 2015. And that the city will tear up the portion of the sidewalk that is a little bit sunken in and replace it with gravel.

Councilor Bramall seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

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3. **Adoption of Ordinance No. 658 Marijuana Tax**

Mayor Adams announced this is an ordinance that will give 0% tax medical marijuana and 10% tax to recreational marijuana.

Councilor St Onge moved to read the adoption of Ordinance No. 658 Marijuana Tax by title only.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

Councilor St Onge moved to adopt Ordinance No. 658 an Ordinance Establishing a Tax on the Sale of Marijuana and Marijuana Infused Products in the City of Willamina.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

4. Mayor Adams will be attending the League of Oregon Cities meeting tomorrow, on Friday September 26th. He will report how it goes at the next meeting.

Councilor St Onge called for a motion to adjourn.

Councilor St Onge moved to adjourn.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Meeting adjourned at 7:30 pm.

Corey Adams, Mayor

Attest:

Andrea Wyckoff, Pro-Tem City Recorder

Next Council Meeting Dates
Regular Session – October 9, 2014

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F/CITY COUNCIL/AGENDAS/2014-2015/2014-09-25.CCAGENDA.REGULAR MEETING

Present:	Absent:	City Staff Present:	Others Present:
Mayor Adams	Councilor Woodward	Andrea Wyckoff, Pro Tem City Recorder	
Councilor Hill	Councilor Bramall		
Councilor St Onge			
Councilor Stritzke			
Councilor Vinson			
Councilor Baller			

WILLAMINA CITY COUNCIL SPECIAL MEETING

Thursday, October 2, 2014
7:00 PM

I. Roll Call

Mayor Adams called the meeting to order at 7:00 pm. Andrea Wyckoff, Pro-Tem City Recorder, conducted roll call. A quorum was present.

II. Flag Salute

The Pledge of Allegiance was recited.

III. Public Input

a. None

IV. Old Business

1. Option of Ordinance No, 658 Marijuana Tax

Councilor St Onge **moved** to read Ordinance No. 658 by title only.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Mayor Adams read the ordinance title in full: **ORDINANCE NO. 658 AN ORDINANCE ESTABLISHING A TAX ON THE SALE OF MARIJUANA AND MARIJUANA-INFUSED PRODUCTS IN THE CITY OF WILLAMINA.**

Councilor St Onge **moved** to approve the first title reading of Ordinance No. 658.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Mayor Adams read the ordinance title in full a second time: **ORDINANCE NO. 658 AN ORDINANCE ESTABLISHING A TAX ON THE SALE OF MARIJUANA AND MARIJUANA-INFUSED PRODUCTS IN THE CITY OF WILLAMINA.**

Councilor St Onge **moved** to approve the second title reading of Ordinance No. 658.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Mayor Adams announced the Ordinance will become effective in 30 days, on November 2, 2014.

Councilor Stritzke **moved** to adjourn the meeting.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

V. <u>New Business</u>

a. None

Meeting adjourned at 7:05 pm.

Corey Adams, Mayor

Attest:

Andrea Wyckoff, Pro-Tem City Recorder

Next Council Meeting Dates
Regular Session – October 9, 2014

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F/CITY COUNCIL/AGENDAS/2014-2015/2014-10-02.CCAGENDA.REGULAR MEETING

WILLAMINA CITY COUNCIL REGULAR MEETING

Thursday, October 9, 2014
7:00 PM

I. Roll Call

II. Flag Salute

III. Approval of Minutes
1. Minutes of Regular Meeting of September 11, 2014
2. Minutes of Special Meeting of September 25, 2014
3. Minutes of Special Meeting of October 2, 2014

IV. Public Input
1. David Sowers RE: City Dump Site (see letter)
2. Request for an exemption for RV at 357 NE Yamhill St. (see letter)
3. Willamina Mud Drags, Sherry Dawkins

V. Old Business
1. Citizen Request for Stop Sign on Pioneer Street at Oak Street
2. Review Engineer Task Order for ODOT Main Street Sidewalk Project
3. Review City Attorney's responses:
   a. Liability for donated park equipment from Hampton
   b. Liability for sidewalk demo at 372 NE C Street

VI. New Business
1. Resolution to Adopt Yamhill County Multi-Jurisdictional Hazard Mitigation Plan

VII. Mayor's Report

VIII. Council Liaison Reports
1. Chamber Liaison (Councilor St Onge)
2. School Board Liaison (Honorary Councilor Woodward)
3. YCOM Board (Councilor Baller)

IX. Council Committee Reports
1. Finance Committee
   a. Minutes of Meeting of October 2, 2014
   b. Check Registers - September 1-30, 2014 *(information only)*

2. **Public Works Committee**

3. **Planning Commission Report (Commissioner Ulrich)**

X. **Reports of City Officers**

1. **City Recorder**
2. **Public Works**
   a. **Monthly Report**
   b. **Minutes of Meeting of October 7, 2014**

3. **Library**
   a. **Library Board**
      1. **Board Vacancy**
      2. **Friends of Library Donation**
         a. **Review Friends of Library Meeting Minutes stipulating how $2,837.31 donation is to be allocated**
         b. **Accept $2,837.31 donation with a motion from City Council**
      3. **Letter from Joyce Zimbrick re: Library Board communication with City Council**
   b. **Youth Services Librarian Report** *(Verbal)*
4. **Sheriff's Office**
   a. **Code Enforcement Report – September 2014** *(handout)*
   b. **Crime Summary – September 2014** *(handout)*

XI. **Adjourn**

Next Council Meeting Dates
(tentative) **Work Session – October 23, 2014 (7:00 pm)**
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F/CITY COUNCIL/AGENDAS/2014-2015/2014-10-09.CCAGENDA.REGULAR MEETING

Present:
Councilor Baller
Councilor Hill
Councilor Vinson
Councilor St Onge
Councilor Stritzke
Honorary Councilor Woodward

Absent:
Mayor Adams
Councilor Bramall

City Staff Present:
Sue Hollis, City Recorder
Andrea Wyckoff, Pro Tem City Recorder
Jeff Brown, Public Works Director
Denise Willms, Youth Services Librarian
Sergeant Russ Vandewettering, YC Sheriff's Office
Deputy Kent Stewart, Code Enforcement Officer YC Sherriff's Office
Deputy Jerry Drury

Others Present:
Planning Commissioner Dennis Ulrich
Yamhill County Commissioner Allen Springer
Paul Daquilante, News Register
Kevin Nortness, Citizen
Ila Skyberg, Mayoral Candidate

WILLAMINA CITY COUNCIL REGULAR MEETING

Thursday, September 11, 2014
7:00 PM

I. Roll Call

Councilor Jeri St. Onge called the meeting to order at 7:00 pm. Sue Hollis, City Recorder, conducted roll call. A quorum was present.

II. Flag Salute

The Pledge of Allegiance was recited.

III. Approval of Minutes

1. Minutes of Regular Session of August 14, 2014

The minutes for the August meeting are not yet ready for review. Tabled until the next council meeting.

IV. Public Input

a. Yamhill County Commissioner Allen Springer presented the applications and information for both the Strategic Investment Fund Grants and the Yamhill County Economic Development Small Grant Program. These grant programs are set up to funnel Oregon Lottery dollars into local economic development at the county level. Key words for this program are economic development, business growth and expansion, job creation, employee retention and education. Applications for the Strategic Investment Fund Grant can be submitted at any time. The Economic Development Small Grant application is available in January of each year for submission to the Yamhill County Board of Commissioner's office by March 1, with funding limited to $10,000 or less, and the money is dispersed in November of each year.

b. Jackie Lang from Waste Management presented the proposed master plan for the Riverbend Landfill. The plan includes 37 additional acres to be used for a landfill, 25 acres set aside for some kind of green technology, and 450 acres for stewardship lands which will include farming, park access, and future community use. Waste Management is also presenting Yamhill County with a Green for Growth Community Partnership Grant Program with $150,000 to be dispersed among the 10 cities in Yamhill County, so each city will be eligible for $15,000. Applications will be available in January 2015 and awarded in spring of 2015. Grants are for economic development, business/industry, education, recreation, culture/arts, stewardship, and innovation. Jackie extended an invitation to the City Council to take a tour of the landfill and stewardship lands.

V. Old Business

1. Hearing – Sidewalk Repairs at 372 NE C Street

Joi Bailey was present to address a notice of violation to repair 53 feet of sidewalk in front of the building she owns at 372 NE C Street. She presented the council with photos of other sections of sidewalk owned by the city that she felt were also in disrepair, and noted that she didn't feel it was fair to be targeted to repair her sidewalks, if the city wasn't doing the same on its sidewalks. Joi believed that the section of sidewalk with the most damage was due to a water leak that happened sometime before or during the year 2008, and was repaired by the city in 2008. Joi felt the city was at least responsible to fix the sidewalk near where the water repair had happened. The council decided to postpone making a final decision until the next meeting, as to what percentage of the 53 feet in front of Joi's sidewalk was the city's responsibility to fix, if any at all. Jeff was asked to mark out the property lines using a best guestimate based on plat maps, as an official survey would cost a sustainable amount, and then each

councilor will take a look at the sidewalk during daylight hours before the next special city council meeting on September 25th.

Councilor Hill **moved** that the City continue the hearing at the special meeting on September 25th.

Councilor Woodward **seconded.** Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

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2. Citizen Request for a stop sign on Pioneer at Oak Street

Jeff recommended that the Utility Committee review the transportation plan to see if adding the stop sign on Pioneer at Oak Street is a viable option, and if so it can be completed after the paving is done. Sargent Vanderwettering recently did a speed audit by staying hidden on Pioneer over the course of two days and tracking the speeds. The highest speed anyone went was 17 mph. Sargent Vanderwettering offered to set up a speed tracking trailer and leave it for a few days to alert people as to the speed they are going on Pioneer. Councilor Vison noted it would be hard to speed on that road due to the current disrepair of the street. Councilor St Onge asked Sue to send out an electronic scanned copy of the city's transportation plan for the councilors to review before making a final decision on the stop sign request.

Councilor Hill **moved** that the City approve Jeff's recommendation to review the transportation plan before making a final decision on the proposed stop sign.

Councilor Stritzke **seconded.** Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

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3. Approval of Pro-Tem City Recorder Personal Services Agreement

The council approved the contract the city attorney put together for Andrea Wyckoff to work as the contract Pro-Tem City Recorder during the time City Recorder Sue Hollis is away for surgery.

Councilor Baller **moved** that the City approve the contract services agreement for Pro-Tem City Recorder services effective September 10, 2014.

Councilor Hill **seconded.** Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

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4. Open Carry of Firearms in Public Buildings

It was decided that the easiest way to try and discourage loaded weapons from being brought into the library, was to post a sign that reads: "Please do not carry loaded weapons in the library". The Oregon law allows for citizens to carry loaded weapons in public, so the city would have to enact a special code to change that law within city limits if it wanted to be able to enforce it. It was agreed to that policing a new code like that, and asking people to unload their weapons once inside the library building could create a greater risk, then simply posting a sign asking people not to bring loaded weapons into the first place. Sue commented that her conversation with the City Attorney also leaned in the direction of simply posting a sign, and avoiding a code change. Denise Willms is going to make a sign.

VI. New Business

1. Possible Ordinance to Adopt Marijuana Tax

Sue informed the council that Measure 91 has a preemptive clause, that once it is adopted you cannot later add a tax. If the city wants to have the option to tax marijuana sales in the future, it needs to have an ordinance in place before the November 4th election. The council is reviewing a similar ordinance already adopted in the City of Ashland where they have a 0% tax on medical use marijuana (that can later be increased) and a 10% tax on recreational use marijuana.

Councilor Hill **moved** to work on the ordinance for the September 25th meeting at which point we can adopt or not, and further moved that the tax rates should be 0% and 10% and the amounts of the tax be revisited every two years in case they need to be changed.

Councilor Stritzke seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

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2. An Assessment of Intergovernmental Cooperative in Polk County, Oregon

Brief review of the information available about working with Polk County.

VII. Mayor's Report

1. None (absent)

VIII. Council Liaison Reports

1. Chamber Liaison from Councilor Jeri St. Onge

i. The Chamber is having a bark dust sale on Sept 27th at the old city maintenance shops. They will also be working on repairing Christmas lights during the bark dust sale. Jeff asked permission to use the City Dump Truck to deliver the bark dust, as has been done in the past.

Councilor Hill **moved** to allow Jeff to help with the bark dust.

Councilor Vison seconded. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

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i. The highway cleanup is Saturday, Oct 25th at 8:00 am, meet at Coyote Joe's parking lot, 4 mile cleanup on Hwy 18B, for an hour & a half.
ii. Paper of Record – there is talk of using the High School Newspaper as a paper of record.
iii. Fourth of July Committee is meeting on the 3rd Wednesday of every month at 6:00 pm, in the old building where old White Wolf Karate studio was.
iv. West Valley Fire District Open House Sunday Sept 21, 11:00 to 2:00 pm, program to introduce people to the fire department. They will also be introducing the Yamhill County Coordinated Care Program, for folks who are released from the hospital or doctors' offices and need special care. This program is being funded through special partnerships and grants so that a paramedic is always on duty to help provide medical care locally.
v. KLYC Radio Station will start streaming football games on the radio station, and they are hoping to have high school kids do the radio announcing for the games.
vi. Tri Cities little league is in the process of receiving $10,000 from Kiwanis to go towards a new little league site.

3. School Board Liaison Report from Honorary Councilor Woodward

a. There are five new teachers at the high school.
b. With the bond passing they are working on building the new Ag shop with a tentative completion date of August 2015
c. The bond will also allow for two new elementary school classrooms, as currently there are two elementary classes taking place in the gym.
d. New softball and baseball fields are in the works.

4. YCOM Update from Councilor Baller

a. Meeting next week, working on a bond for the November ballot.

IX. Council Committee Reports

a. Finance Committee

i. Minutes of Meeting of September 2,2014 – on hold

ii. Check Registers – August 1-31, 2014

iii. Public Works Committee – last meeting no Quorum. Jeff reported that for the last few meetings only one committee member has shown up, so it can be a waste of time to hold the meetings if the members are not participating. The meetings are typically held on the fourth Tuesday of each month. Councilor Hill is going to join the committee to increase participation. Councilor Woodward is going to step down to make room for Councilor Hill.

b. Planning Commission Report – Planning Commissioner Ulrich had to leave the meeting early for a family medical emergency.

X. Reports of City Officers

1. City Recorder Report

a. Sue reported that the city's insurance agent, Gary Hampton, called today to let the city know SAIF will be giving the city an approximate $4,000 dividend in the next couple of months.

b. The city received the 2010-11 audit draft this week, and Sue is working on the management letter. The final audit report is scheduled to be published at the end of September.

c. Sue's last day before the surgery is next Tuesday, September 16th.

2. Public Works Monthly Repot

a. Jeff discovered a sinkhole at 4th St and B St, found a water leak there, dug into it today, and discovered a 2" water line that the City did not have record of. To repair the leak, the main 12" line on 4th street will have to be shut down next Monday for the repair. The town will then be fed by a 6" or 4" line coming down Willamina Drive, the only houses that will need to have their water shut off during the repair are all of 4th St. upper B, upper C, if the valves work. Work will be done in the evening when the town water usage is less active. Notices and door hangers will go out tomorrow.

b. Jeff has been searching for a road sander, for a decent price, new or used and is asking for approval now before Sue leaves for surgery. Jeff is also seeking approval to replace a hydrant and add a hydrant extension that will go along with the upcoming Main Street sidewalk project.

Councilor Hill **moved** to approve the purchase of the replacement hydrant and a hydrant extension for a cost of $2,470, and the road sander to not exceed $4,260.

Honorary Councilor Baller **seconded.** Councilors Baller, Bramall, Hill, St. Onge, Stritzke and Vinson voting aye.

3. **Library Report**
   a. Denise reported the school has given all students 6th grade and up iPads, and the library is the only free and public WiFi spot in town. The library has been very popular for the students to use their iPads via the free WiFi.

   b. **Library Calendar of Events -** When Denise returns from vacation, story time will start October, 1st. October 15th the sheriff is going to visit the little people. Pumpkin painting Oct 26th, Oct 29th is the fall costume party. Magic meets the first Saturday of every month. Nature's Way is a free outdoor science exploration program sponsored by the Yamhill County Watershed Stewardship Program, and Laura will bring this free program out to Willamina Friday, Oct 10th, a no-school day, aiming for 10am to 12pm, there will be a large display in the children's section with microscopes and magnifying glasses, then they will access the creek at the Garden Spot Park. March 21st, Mark Huddle will be here to do a pirate program.

   c. **Junior Maker Spaces Award** The Lego Company has donated a maker space program to the Library via the state capital. It will contain over 10,000 Legos. The 3rd Saturday of every month will be Lego Maker Space.

4. **Sheriff's Office Report**

   a. **Code Enforcement Report – August 2014** (handout)
      i. Councilor Vison asked Officer Kent about a house at 640 Hill Drive. Officer Kent has been trying to track down the owner, who listed himself as a transient as far as records from the City of Newport are concerned. Security checks have been done to investigate some calls that were made concerning the smells coming from the property, which were suspected to be coming from dead animals or a suspected dead baby (though none were found). Officer Kent brought up the point that because the city does not have an ordinance requiring garbage pick up, some people interpret this to mean they can pile up garbage in their yards until Officer Kent comes by to ask them to haul it to the dump.

ii. Councilor Vison also asked about another place on 680 Hill. Officer Kent responded it is currently owned by private investors, and is managed by Safeguard, and he is in contact with Safeguard regarding the yard maintenance. Officer Kent reported the problems he runs into when dealing with companies who own local vacant properties, where they often do not respond to the certified letters he sends out, so this is why eventually tickets will need to be issued, which can then turn into liens on the property.

iii. 725 NE C Street is a property clean up effort Officer Kent is working on, and a local contractor is being hired to haul away the debris. 611 NE C Street is another property Officer Kent is working on to get the tall grasses cut and request regular maintenance of the yard.

iv. Sue explained that while Officer Kent is currently able to issue citations for up to $300 a day, the final monetary amount of the citation is up to the judge. Setting up a system that allows for fixed rate fines to be issued, instead of violations is something that the council would like to work on in the near future.

b. Crime Summary – August 2014 (handout)

i. Sergant Vanderwettering talked about a few changes to the current deputy work schedules.

ii. Deputy Trambla went to the School Safety Course in Newport this summer and got some very good information to use in coaching teachers how to deal with a school shooting. This included a power point presentation that was shared with the staff at the Willamina School District.

XI. Adjourn

Councilor St Onge called for a motion to adjourn.

Councilor St Onge moved to adjourn.

Councilor Vison seconded. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Meeting adjourned at 8:50 pm.

Corey Adams, Mayor

Attest:

Andrea Wyckoff, Pro-Tem City Recorder

Next Council Meeting Date
Regular Session – October 9, 2014

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appropriate communication assistance can be arranged. The City of Willamina Council Chambers are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

F/CITY COUNCIL/AGENDAS/2014-2015/2014-09-11.CCAGENDA.REGULAR MEETING

Present:	Absent:	City Staff Present:	Others Present:
Mayor Adams Councilor Hill Councilor St Onge Councilor Stritzke Councilor Bramall Councilor Vinson	Councilor Baller Councilor Woodward	Andrea Wyckoff, Pro Tem City Recorder Jeff Brown, Public Works Director	Ila Skyberg, Mayoral Candidate

WILLAMINA CITY COUNCIL SPECIAL MEETING

Thursday, September 25, 2014
7:00 PM

I. Roll Call

Mayor Adams called the meeting to order at 7:02 pm. Andrea Wyckoff, Pro-Tem City Recorder, conducted roll call. A quorum was present.

II. Flag Salute

The Pledge of Allegiance was recited.

III. Old Business

1. Playground Equipment from Hampton Lumber

The millwrights installed the new teeter-totters at the pond and photos were reveiwed. Jeff said he was asked by Hampton Lumber if the process could be simplified going forward, so that the millwrights installing the park equipment can get the approval from Sue or Jeff, rather than having to wait for approval from the city council at a formal meeting, before each new piece is installed.

Councilor St Onge moved to recommend that if city council does not need to pass additional childcare equipment at the pond done by Hampton Lumber, then we let Jeff and Sue as long as city council does not have to, for insurance purposes.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

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2. **Continuation of Hearing – Sidewalk Repairs at 372 NE C Street**

Jeff explained the photos he took showing a blue and green line for the water and sewer lines in front of 372 NE C Street. Jeff also marked out an estimated property line that was equal distance between the two buildings. Councilor St Onge said based on what she read, it has to be repaired, and it is Joi's responsibility [as the property owner], and it looks like the city has some repairing to do [on its side] as well.

There was a discussion on what is entailed in getting it repaired. Jeff explained the city would tear out the existing the sidewalk and haul it away. And then Joi would be responsible for any additional gravel that was needed along with pouring the concrete. Mayor Adams helped Joi estimate the cost of the concrete for the linear feet. It was agreed that the city would piggyback a small order onto Joi's order, and the city would fix the adjacent 5 or so feet that it owned on the neighboring property at the same time that Joi repairs her portion of the sidewalk. The city council also agreed to Joi's request for an extended deadline to complete the project due to the fact we are heading into the wet season. It was agreed to that six months is a reasonable time to complete the project, this would make the deadline for Joi to repair the sidewalk, March 25, 2015. Councilor St Onge asked about the city's liability if someone trips on the gravel after the city removes the sidewalk, during the repair process. Councilor St Onge asked if an agreement needs to be drawn up that allows the city to do the work.

Councilor St Onge moved to allow an extension on the repairs on the sidewalk at 372 NE C St through March 25, 2015. And that the city will tear up the portion of the sidewalk that is a little bit sunken in and replace it with gravel.

Councilor Bramall seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

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3. **Adoption of Ordinance No. 658 Marijuana Tax**

Mayor Adams announced this is an ordinance that will give 0% tax medical marijuana and 10% tax to recreational marijuana.

Councilor St Onge moved to read the adoption of Ordinance No. 658 Marijuana Tax by title only.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

Councilor St Onge moved to adopt Ordinance No. 658 an Ordinance Establishing a Tax on the Sale of Marijuana and Marijuana Infused Products in the City of Willamina.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Bramall, Hill, St Onge, Stritzke and Vinson voting aye.

4. Mayor Adams will be attending the League of Oregon Cities meeting tomorrow, on Friday September 26th. He will report how it goes at the next meeting.

Councilor St Onge called for a motion to adjourn.

Councilor St Onge moved to adjourn.

Councilor Hill seconded. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Meeting adjourned at 7:30 pm.

Corey Adams, Mayor

Attest:

Andrea Wyckoff, Pro-Tem City Recorder

Next Council Meeting Dates
Regular Session – October 9, 2014

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council Chambers are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

F/CITY COUNCIL/AGENDAS/2014-2015/2014-09-25.CCAGENDA.REGULAR MEETING

Present:	Absent:	City Staff Present:	Others Present:
Mayor Adams	Councilor Woodward	Andrea Wyckoff, Pro Tem City Recorder	
Councilor Hill	Councilor Bramall		
Councilor St Onge			
Councilor Stritzke			
Councilor Vinson			
Councilor Baller			

WILLAMINA CITY COUNCIL SPECIAL MEETING

Thursday, October 2, 2014
7:00 PM

I. Roll Call

Mayor Adams called the meeting to order at 7:00 pm. Andrea Wyckoff, Pro-Tem City Recorder, conducted roll call. A quorum was present.

II. Flag Salute

The Pledge of Allegiance was recited.

III. Public Input

a. None

IV. Old Business

1. Option of Ordinance No, 658 Marijuana Tax

Councilor St Onge **moved** to read Ordinance No. 658 by title only.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Mayor Adams read the ordinance title in full: **ORDINANCE NO. 658 AN ORDINANCE ESTABLISHING A TAX ON THE SALE OF MARIJUANA AND MARIJUANA-INFUSED PRODUCTS IN THE CITY OF WILLAMINA.**

Councilor St Onge **moved** to approve the first title reading of Ordinance No. 658.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Mayor Adams read the ordinance title in full a second time: **ORDINANCE NO. 658 AN ORDINANCE ESTABLISHING A TAX ON THE SALE OF MARIJUANA AND MARIJUANA-INFUSED PRODUCTS IN THE CITY OF WILLAMINA.**

Councilor St Onge **moved** to approve the second title reading of Ordinance No. 658.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

Mayor Adams announced the Ordinance will become effective in 30 days, on November 2, 2014.

Councilor Stritzke **moved** to adjourn the meeting.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Hill, St Onge, Stritzke and Vinson voting aye.

V. <u>New Business</u>

a. None

Meeting adjourned at 7:05 pm.

Corey Adams, Mayor

Attest:

Andrea Wyckoff, Pro-Tem City Recorder

Next Council Meeting Dates
Regular Session – October 9, 2014

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council Chambers are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

F/CITY COUNCIL/AGENDAS/2014-2015/2014-10-02.CCAGENDA.REGULAR MEETING

Sue Hollis

Subject: FW: Contact Us (form) has been filled out on your site.

Your Site has received new information through an online form.
Online Form: Contact Us
Site URL: www.willaminaoregon.gov

Your Name: David sowers
Phone Number: (503) 502-2611
E-mail Address: Swrrides@yahoo.com
Comment or Question: I`m emailing you and will be in person attending the next town meeting to address the city`s lack of responsibility involving the community yard debries dump pile. It is extremely un logical to shut down a towns access to dump there yard debries based off one persons bad actions ! To shut down a resource like that and on top of it not supply our town with with yard debries cans or updated street sweepers that can handle picking up leaves (like every other town!) is going to cause a chain of problems/reactions spiraling in a negative direction! You can expect unkept yards, leaf and grass piles in the road, in the park, and all over open areas! You can expect illegal burn piles risking lives and homes. As if willamina doesn`t have a presentation problem already the city thinks its a good idea to shut the dump down? Are you kidding me? What`s next take away our garbage cans? We need all the resources we can get out here in this small low class town that ``strives for improvement `` in order to ever have a nice presentation of willamina Oregon! Not to mention our tax dollars well cover that one dump run of crap that got dumped at the pile! If we can afford to have the maintenance man driving around in a shiny new ford truck sucking down tax dollar fuel everyday we can afford to load that junk up in the back of it and haul it to mac! We the community think you guys need to Suck it up and quit crying about one load of crap that got dumped by one ``toothless`` idiot . Here`s a solution..... You say you put cameras in our park, so put a 150 dollar camera up and fine anybody with a littering ticket and it will well cover the cost of the 20 dump run and 150 Dollar new camera then you will never have to worry about it again, we will have our resource back , and you will make revenue if somebody does it again! This is not rocket science just takes a bit of effort on the city`s part! Please make the correct and responsible decision to re-open our dump pile !! If we can`t see eye tot eye soon I will take my concerns to yamhill co commissioner . Thank you
- willamina resadents

Do Not Click Reply - This e-mail has been generated from an online form.

Willamina City Council

C Street

Willamina, Or. 97396

ATTN: COUNCIL MEMBERS

September 30, 2014

Richard & Kathryn Ray

P.O. Box 757

391 NE Yamhill St.

Willamina, Or. 97396

TO ALL THIS CONCERNS,

Kathryn's sister is coming from her farm in Central Oregon with her fifth wheel RV to spend about nine (9) months with us for medical reasons. We are aware of the ordinance specifying a maximum of thirty (30) days living within the city limits in an RV. We are requesting an exception in this case and the RV will be parked on our vacant lot at 357 NE Yamhill St. Willamina, Or. 97396.

Kathryn's sister, Laurel Thomas is a severe diabetic with numerous other health issues leading to being severely depressed and needs to be with family to take care of her and help her return to good health and go back home. There are no public services connected to our vacant lot, such as water, sewer, and electricity. Water from 391 NE Yamhill St. will be supplied by RV potable water safe hose to her RV along with safety electrical drop cord run above, not on the ground. Gray water and black water tanks will be pumped regularly to prevent contamination in the area. Laurel's RV is a very nice 34.5 foot 1999 King of the Road fifth wheel RV.

Thank you for your time and consideration in this matter.

Regards,

Kathryn Ray

Cc:file

TASK ORDER NO. 10
FOR
CITY ENGINEERING SERVICES
OR 18B (NE Main Street) Sidewalk and Curb (Mile Point 2.4 to 2.7)

City Project No._____

Consultant Project No. 213018-010

THIS TASK ORDER, between The City of Willamina, Oregon, hereinafter referred to as the Owner, and Keller Associates, Inc., hereinafter referred to as the Consultant, is subject to the provisions of the Personal Services Contract, dated April 15, 2013, hereinafter referred to as the Agreement.

WITNESSETH:

WHEREAS, the Owner intends to utilize $122,000 from a Bicycle and Pedestrian Program fund grant to construct or repair sidewalk and curb for approximately 0.3 miles along NE Main St., hereinafter referred to as the Project; NOW THEREFORE, the Owner and Consultant in consideration of their mutual covenants herein agree in respect as set forth below.

OWNER INFORMATION AND RESPONSIBILITIES:

The Owner will provide to Consultant the data and/or services specified in the Agreement.

In addition, the Owner will furnish to Consultant: See attached Scope of Work

SERVICES TO BE PERFORMED BY CONSULTANT:

Consultant will provide services as described on Attachment 1, Scope of Work.

BASIS OF FEE AND BILLING SCHEDULE:

The Owner will pay Consultant for its services: See attached Scope of Work

IN WITNESS WHEREOF, the parties hereto have executed this Task Order Agreement as of the day and year first above written.

OWNER: City of Willamina
411 NE C Street
Willamina, Oregon 97396-0629

CONSULTANT: Keller Associates, Inc.,
707 13th Street SE, Suite 280
Salem, Oregon 97301

CITY APPROVAL:

By:_____

Name/Title:_____

Date: _____

CONSULTANT APPROVAL:

By:_____

Name/Title:_____

Date: _____

City of Willamina
OR 18B (NE Main Street) Sidewalk and Curb (Mile Point 2.4 to 2.7)
Scope and Fee

Background

The City of Willamina received a $122,000 grant from the Oregon Department of Transportation (ODOT) to improve approximately 0.3 miles of existing sidewalk within NE Main Street right-of-way. The existing concrete sidewalk is irregular and intermittent.

The purpose of this task is to perform a design survey, prepare construction plans, provide bidding support, and construction observation services for constructing 0.3 miles of sidewalk along NE Main Street.

Scope:
The Consultant will:

- Coordinate with Project Delivery Group to perform a survey of the project area.
- Project design per Oregon Bicycle and Pedestrian Design Guide and ADA gudelines.
- Prepare construction drawings utilizing APWA/ODOT specifications.
- Submit project plans and specifications to the District 3 Office and State's Pedestrian and Bicycle Program Manager for review.
- Provide bidding support.
- Attend the pre-construction meeting.
- Inspect the sidewalk and apron forms prior to concrete pour.
- Attend final construction walkthrough.

The City will:

- Pay for all required plan review and permitting fees (ODOT). Anticipated permits include ODOT miscellaneous permit to occupy right-of-way owned by the state.
- Obtain a miscellaneous permit to occupy State right of way prior to construction.
- Obtain District 3 review and approval of the construction contract prior to award.
- Provide staff to perform daily construction inspection and inform the Consultant of any concerns or issues as soon as the City becomes aware of them.
- Provide insurance requirements for ODOT permit.
- Provide existing utility locations.

Assumptions:

- The existing curb adjacent to the sidewalk improvements will remain as-is, except for areas needing repairs.
- Right-of-way acquisition will not be necessary.
- Utility relocation will not be necessary.
- As-built drawings will not be necessary.
- Public involvement or meetings will not be needed.
- Materials sampling or testing will not be included.
- Environmental studies or geotechnical evaluations will not be necessary.
- Traffic control plan will be provided by contractor per requirements of ODOT permit.

Deliverables:

- Bidding Documents
- Contract Forms
- Construction Plans
  - Cover Sheet
  - General Notes
  - Site Plan Sheet(s)
  - Detail Sheet(s)

Estimated Budget:

Task	Description	Fee Type	Budget
1	Field Exploration and Surveying	LS	$3,500
2	Engineering & Bidding Assistance	LS	$17,300
3	Construction Administration and Observation	T&M	$13,000
	Total		**$33,800**

Estimated Schedule:

Description	Budget
Construction Plans to ODOT	November 2014
Bid Project	January 2015
Construction	March-April 2015
Construction Complete	June 30, 2015
Grant Expires	July 2015

Sue Hollis

Subject: FW: Liabitly for New Park Improvements + Sidewalk Repair

Hi David,
At the last special city council meeting the council had two questions they wanted me to ask you:

1. Does the city need a resolution to let the city employees, specifically our public works director, monitor the playground equipment being installed at the city park by Hampton Lumber, who is also the donator of the equipment? Does the city council need to sign off on each piece of equipment that is donated and installed before it is installed. They were worried about the liability of the playground equipment for insurance coverage should someone get injured. It is my understanding all of the playground equipment is new and to code and is being installed as part of a large agreed to project. My assumption is it would be fine to let Jeff monitor the project, and present updates to the council as it happens, with progress photos like the one attached? Does the city have an agreement with Hampton Lumber? Ideally it would. Any idea what the value of the completed project is? Ultimately, I think it is fine to have the PW director monitor and for you to present updates to the council as you suggest – ideally that process and a couple other issues would be addressed in an agreement with Hampton.

2. The council voted to give Joi a grace period of 6 months to get the sidewalk repaired in front of her building at 372 NE C Street, with a deadline of March 25th, 2015. The council wanted me to ask if we need a legal agreement drawn up to allow the city to remove the worst portion sidewalk that is there, fill it in with gravel until she is ready to lay the new concrete. And then Joi is to notify the city when she has a set install date, so the city can remove the rest of the sidewalk. The city is also going to replace 5 feet of its own sidewalk next to hers, and piggy back the order onto Joi's when the concrete truck comes. I think the concern was if someone gets hurt walking down the sidewalk after the city has removed the worst portion and replaced it with gravel, is there any liability on the city, or is the liability on Joi? While it is in public right-of-way, the sidewalk is the responsibility of the abutting land owner. That said, if the city will be doing work on the sidewalk that would otherwise be the landowner's responsibility, the city may bear some liability for that work. I am not sure it would be worth the city's money to attempt to negotiate an agreement with the landowner in this instance, relative to the risk of liability and the fact that the city's insurance would cover such liability.

Thanks!
Andrea

Resolution # 14.15-003

A Resolution Adopting the Yamhill County Multi-Jurisdictional Hazard Mitigation Plan

Whereas, the City of Willamina recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

Whereas, an adopted Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

Whereas, the City of Willamina has fully participated in the FEMA prescribed mitigation planning process to update the *Yamhill County, Multi-Jurisdictional Hazard Mitigation Plan*, which has establishes a comprehensive, coordinated planning process to eliminate or minimize these vulnerabilities; and

Whereas, the City of Willamina has completed a city-specific Addendum that is contained within the *Yamhill County, Multi-Jurisdictional Hazard Mitigation Plan*; and

Whereas, the City of Willamina Addendum identifies natural hazard risks and prioritizes a number of proposed actions and programs needed to mitigate the vulnerabilities of the City of Willamina to the impacts of future disasters within the *Yamhill County, Multi-Jurisdictional Hazard Mitigation Plan*; and

Whereas, these proposed projects and programs are incorporated into the *Yamhill County, Multi-Jurisdictional Hazard Mitigation Plan* that has been prepared and promulgated for consideration and implementation by the cities of Yamhill County; and

Whereas, the Oregon Office of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the *Yamhill County, Multi-Jurisdictional Hazard Mitigation Plan* and pre-approved it (dated, September 12, 2014) contingent upon this official adoption of the participating governments and entities;

Now, therefore, be it resolved, that the City of Willamina adopts *the Yamhill County Multi-Jurisdictional Hazard Mitigation Plan* as an official plan; and

Be it further resolved, that the City of Willamina will submit this Adoption Resolution to the Oregon Office of Emergency Management and Federal Emergency Management Agency, Region X officials to enable final approval of the *Yamhill County Multi-Jurisdictional Hazard Mitigation Plan.*

Adopted this 9th day of October, 2014

_____

Certifying Official

Resolution # 14.15-003

A Resolution Adopting the Yamhill County Multi-Jurisdictional Hazard Mitigation Plan

Whereas, the City of Willamina recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

Whereas, an adopted Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

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Adopted this 9th day of October, 2014

Certifying Official

CITY OF WILLAMINA
CHECK REGISTER
DATE RANGE: 09/01/14 - 09/30/14

BANK	CHECK #	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
3	5885	$59.85	09/11/14	A&ESF	0	A&E SECURITY & ELECTRONIC SOLUTIONS	OUTSTANDING
3	5936	$45.00	09/30/14	BRMLL	0	ALAN BRAMALL	OUTSTANDING
3	5886	$35.00	09/11/14	SMITH	0	ALEX OLSEN SMITH	OUTSTANDING
3	5887	$484.64	09/11/14	ARAMK	0	ARAMARK UNIFORM SERVICES	OUTSTANDING
3	5937	$262.30	09/30/14	ARAMK	0	ARAMARK UNIFORM SERVICES	OUTSTANDING
3	5924	$924.50	09/19/14	BL&HL	0	BEERY, ELSNER & HAMMOND LLP	OUTSTANDING
3	5888	$15195.00	09/11/14	BLDTC	0	BOLDT, CARLISLE & SMITH LLC	OUTSTANDING
3	5889	$320.34	09/11/14	BRTTH	0	BRETTHAUER OIL CO.	OUTSTANDING
3	5925	$162.83	09/19/14	BRTTH	0	BRETTHAUER OIL CO.	OUTSTANDING
3	5890	$758.14	09/11/14	BRNNL	0	BRIAN O'NEIL CONSTRUCTION, INC.	OUTSTANDING
3	5891	$97.50	09/11/14	BAUTO	0	BROWN'S AUTOMOTIVE CAR CARE CENTER	OUTSTANDING
3	5892	$26.99	09/11/14	CRQST	0	CARQUEST	OUTSTANDING
3	5938	$2334.40	09/30/14	CSCDC	0	CASCADE COLUMBIA	OUTSTANDING
3	5893	$24.00	09/11/14	MAGZN	26	CAT FANCY	OUTSTANDING
3	5926	$1702.34	09/19/14	CENLK	0	CENTURYLINK	OUTSTANDING
3	5894	$115.00	09/11/14	CCC	0	CHEMEKETA COMMUNITY COLLEGE	OUTSTANDING
3	5935	$2689.72	09/09/14	CISTR	0	CIS TRUST	OUTSTANDING
3	5895	$250.00	09/11/14	CITY	0	CITY OF YAMHILL	OUTSTANDING
3	5896	$73.91	09/11/14	ADAMS	0	COREY L ADAMS	OUTSTANDING
3	5897	$26.97	09/11/14	MAGZN	22	COUNTRY LIVING	OUTSTANDING
3	5898	$147.79	09/11/14	DAVSN	0	DAVISON AUTO PARTS, INC.	OUTSTANDING
3	5922	$6502.20	09/11/14	DBI	0	DEANGELO BROTHERS INCORPORATED	OUTSTANDING
3	5899	$500.00	09/11/14	DAS	0	DEPT OF ADMINISTRATIVE SVCS	OUTSTANDING
3	5927	$200.25	09/19/14	FARNH	0	FARNHAM ELECTRIC CONSTRUCTION	OUTSTANDING
3	5928	$532.22	09/19/14	FERGE	0	FEI PORTLAND WATERWORKS #3011	OUTSTANDING
3	5939	$75.00	09/30/14	GHILL	0	GARY L HILL JR	OUTSTANDING
3	5900	$699.65	09/11/14	GCSYS	0	GC SYSTEMS INC	OUTSTANDING
3	5901	$155.00	09/11/14	REFND	256	GENEVA WYMORE	OUTSTANDING
3	5902	$15.99	09/11/14	GDMNT	0	GOODMAN'S TRUE VALUE	OUTSTANDING
3	5940	$60.00	09/30/14	STRIT	0	HEATHER STRITZKE	OUTSTANDING
3	5903	$108.00	09/11/14	HNYBC	0	HONEY BUCKET	OUTSTANDING
3	5929	$108.00	09/19/14	HNYBC	0	HONEY BUCKET	OUTSTANDING
3	5941	$108.00	09/30/14	HNYBC	0	HONEY BUCKET	OUTSTANDING
3	5904	$30.98	09/11/14	REFND	257	JENNIFER SAMP	OUTSTANDING
3	5942	$75.00	09/30/14	SONGE	0	JERI L ST ONGE	OUTSTANDING
3	5930	$400.00	09/19/14	BARRI	0	JOSEPH N. BARRIOS	OUTSTANDING
3	5943	$44.48	09/30/14	RIGGS	0	JUSTIN RIGGS	OUTSTANDING
3	5944	$60.00	09/30/14	VINSN	0	KATIE VINSON	OUTSTANDING
3	5905	$11295.30	09/11/14	KELLE	0	KELLER ASSOCIATES INC	OUTSTANDING
3	5931	$549.00	09/19/14	MMCO	0	MANUFACTURERS MINERAL CO	OUTSTANDING
3	5945	$30.00	09/30/14	WOODW	0	MARIAH WOODWARD	OUTSTANDING
3	5932	$155.00	09/19/14	REFND	258	MARYANN BUSWELL	OUTSTANDING
3	5906	$64.16	09/11/14	NWNTR	0	NW NATURAL	OUTSTANDING
3	5946	$13.20	09/30/14	ONECL	0	ONE CALL CONCEPTS, INC.	OUTSTANDING
3	5907	$303.15	09/11/14	OAWU	0	OREGON ASSOCIATION OF WATER UTILITIES	OUTSTANDING
3	5947	$581.20	09/30/14	ODR	2	OREGON DEPARTMENT OF REVENUE	OUTSTANDING
3	5908	$153.35	09/11/14	PENWY	0	PENWORTHY	OUTSTANDING
3	5909	$32.27	09/11/14	PEP	0	PETROLEUM ENERGY PRODUCTS	OUTSTANDING
3	5910	$10273.01	09/11/14	PGE	2	PORTLAND GENERAL ELECTRIC	OUTSTANDING

CITY OF WILLAMINA
CHECK REGISTER
DATE RANGE: 09/01/14 - 09/30/14

BANK	CHECK #	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
3	5911	$70.00	09/11/14	PRIMI	0	PRIMISYS	OUTSTANDING
3	5948	$234.08	09/30/14	PWSUP	0	PUBLIC WORKS SUPPLY	OUTSTANDING
3	5912	$217.04	09/11/14	RECWO	0	RECOLOGY WESTERN OREGON	OUTSTANDING
3	5884	$75.00	09/05/14	BALLR	0	RITA BALLER	OUTSTANDING
3	5949	$60.00	09/30/14	BALLR	0	RITA BALLER	OUTSTANDING
3	5913	$2054.00	09/11/14	SWLCT	0	S & W ELECTRIC WORKS INC.	OUTSTANDING
3	5914	$513.56	09/11/14	SHOIL	0	SHELDON OIL COMPANY	OUTSTANDING
3	5923	$250.00	09/11/14	SHDAY	0	SHERIDAN DAYS COMMITTEE	OUTSTANDING
3	5915	$275.73	09/11/14	SKBRG	0	SKYBERG'S	OUTSTANDING
3	5950	$173.49	09/30/14	SPRNT	0	SPRINT	OUTSTANDING
3	5916	$519.29	09/11/14	STPLS	0	STAPLES CREDIT PLAN	OUTSTANDING
3	5917	$555.00	09/11/14	STUCK	0	STUCK ELECTRIC CO	OUTSTANDING
3	5918	$28.00	09/11/14	MAGZN	17	VANITY FAIR	OUTSTANDING
3	5919	$385.00	09/11/14	WTRLB	0	WATERLAB CORP.	OUTSTANDING
3	5951	$1785.00	09/30/14	WYCKO	0	WYCKOFF ANDREA	OUTSTANDING
3	5920	$905.24	09/11/14	XEROX	0	XEROX CORPORATION	OUTSTANDING
3	5933	$4821.00	09/19/14	YCOM	0	YAMHILL COMMUNICATIONS AGENCY	OUTSTANDING
3	5934	$200.00	09/19/14	YCCC	0	YAMHILL COUNTY COMMUNITY CORRECTIONS	OUTSTANDING
3	5952	$53.40	09/30/14	YCSHE	0	YAMHILL COUNTY SHERIFF'S OFFICE	OUTSTANDING

TOTAL # OF ISSUED CHECKS: 68 TOTAL AMOUNT: 72035.46

TOTAL # OF VOIDED/REISSUED CHECKS: 0 TOTAL AMOUNT: 0.00

TOTAL # OF ACH CHECKS: 0 TOTAL AMOUNT: 0.00

TOTAL # OF UNISSUED CHECKS: 0

Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Katie Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder, *Sue Holli*
Pro-Tem City Recorder, *Andrea Wyckoff*
Library : *Melissa Hansen & Denise Willms*
Office Coordinator: *Debbie Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

FINANCE COMMITTEE MINUTES
Thursday October 2, 2014

PRESENT: Councilor Hill
Councilor St Onge
Councilor Vinson

ABSENT: None

STAFF: Andrea Wyckoff, Pro-Tem City Recorder

I. Call to Order

The meeting was called to order at 6:30 pm. A quorum was present.

II. Old Business

A. City Properties for Lease or Sale

Councilor St Onge brought up the old business of exploring the sale of the old department store on Main Street and the old city shop. Councilor Hill commented that Jeff was supposed to talk with the family who donated the old department store, but Jeff has not yet reported back. Councilor St Onge also reported she had recently heard O'Neil Construction had expressed interest in leasing the old county shop, and the city should explore this option. Councilor St Onge requested that Jeff talk to Brian O'Neil about it, and the city needs to establish a reasonable rent for that property with a triple net lease so the tenant would also be responsible for maintenance of the building as a part of the lease. Councilor Hill requested that we carry the discussion of these properties to the next finance committee meeting, and he requested that Jeff also be present at that meeting for the discussion.

Councilor St Onge mentioned there had been talk in the local community to take down some of the walls of the old department store, to open it up, and create an open space to hold community events, like an outdoor farmers market, live music, and other kinds of activities. Councilor Hill commented that the building was originally donated to the city by the Mishler family as a place to house the library, and Jeff was supposed to talk to the Mishler family to see if other uses can be explored. Katie also offered to talk to Naomi Mishler, to see if the Mishler would be open to the city using the building for other community uses. Councilor Hill suggested we first touch base with Jeff to see where he is at in his conversations with the family before Katie talks with them.

III. New Business

A. Bank Building for Auction

Councilor Hill looked at the bank auction online and saw it lumped together as a total of 10 tax lots [9 other bank properties] and interpreted it to mean that you could not solely bid on the property in Willamina without bidding on the whole lot. The auction takes place live next week, on October 9th, 2014.

Councilor St Onge commented that she thinks the bank building is being sold as one property, though there are others being auctioned off around the country separately. Either way, Councilor St. Onge does not think the city has the kind of money to spend $17,000 to $20,000 on purchasing the bank building to move city hall there. Councilor St Onge said she thought the bank building would make a great library, as it has more square footage of the current library.

There was a little discussion about whether or not the $15,000 Waste Management Grant that the city will receive in January could be applied towards moving the library to the old bank building, since this might fall under the cultural and community component the grant can be used for.

Councilor Vinson commented that she could see the benefit of having the old bank building occupied by city hall or the library on Main Street. Councilor Vinson also mentioned the possibility of brought up the point that the current city hall building could also be sold to cover the cost of acquiring a new one.

In the end, it was decided that without balancing the city's finances and completing the last few years of audits, it is not known for sure how much money the city has available to spend on an acquisition like this.

B. Auditor Update

Councilor St Onge asked Andrea to call the city auditors to ask what the ending bank balances were for each fund when the city moved the money over, as these numbers would help the city calculate a starting point, or beginning fund balances, for the current fiscal year. Councilor St Onge explained there is a formula the auditors have for generating these numbers.

C. Lien on 725 C Street

Councilor Hill wanted to get it on the record the city will be putting a lien on 725 C Street.

IV. Adjourn

Councilor Hill **moved** to adjourn.

Councilor Vinson **seconded.** Motion **carried** unanimously, with Councilors Hill, St Onge, and Vinson voting aye.

The meeting adjourned at 6:57 pm.

Respectfully submitted,

Andrea Wyckoff
Pro-Tem City Recorder

Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President
Rita Baller
Allan Bramall
Gerald L Hill Jr
Heather Stritzke
Katie Vinson
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder, *Sue Hollis*
Pro Tem City Recorder, *Andrea Wyckoff*
Library : *Melissa Hansen & Denise Willms*
Office Coordinator: *Debbie Bernard*
Office Specialist: *Amber Deibel*
Public Works Director: *Jeff Brown*

PUBLIC WORKS COMMITTEE MEETING MINUTES
Tuesday, October 7, 2014
6:00 pm

PRESENT: Councilor Baller
Councilor Hill

ABSENT: Councilor Bramall

STAFF: Jeff Brown, Public Works Director
Andrea Wyckoff, Pro-Tem City Recorder

I. Roll Call

The meeting was called to order at 6:10 pm. A quorum was present.

Public Input

None.

II. Old Business

1. Fire Department Emergency Preparedness

Councilor Baller announced the West Valley Fire Department is currently working on emergency planning and has a meeting tomorrow evening, October 8, 2014. *Note: The next day Andrea called the fire department to confirm what time the meeting started, as Gary Hill expressed interest in going, and Jeff was making tentative plans to go, but the response from the Fire Dept. was there were not any emergency meetings planned at this time, though the Fire Chief said he would welcome meeting with the city regarding emergency planning at any time. The Fire Department has also set a tentative date of February or Mach of 2015 to work on a "table top" emergency plan for flood situations.*

2. Yamhill County Emergency Preparedness

Councilors Hill and Baller expressed interest in attending the monthly Yamhill County Emergency Preparedness Meetings going forward. Andrea will send a request so that both councilors are added to the email list serve for the meetings and notifications.

3. Stop Sign on Pioneer at Oak Street – Review Transportation Plan

It was agreed to that this stop sign would be better explored after the paving of Pioneer was complete next year.

Councilor Hill **moved** to revisit the stop sign at Oak and Pioneer in one year.

Councilor Baller **seconded**.

III. New Business

1. Cedar Alley – Request to Close Alley to Regular Traffic

Anthony Watkins came into city hall recently and made a verbal complaint about the speeding teenagers that fly through the Cedar Alley behind his house, and made the complaint about a lot of trash being dumped there too. Jeff said this alley was never designed for traffic, it was established as a utility easement where the water and sewer lines run. There are currently a lot of ruts in the road that Jeff said he thought helped prevented too much traffic in the alley. Jeff said the council would need to make a motion at the next meeting if they want Jeff to restrict the alley for utility use only, which would also include an approximate $120 for signs, along with the cost to install a simple removable barricade. This is also a popular route of travel for many on the hill during snowy and icy weather, though Jeff did not think it was necessary to encourage any travel through there at any time.

Councilor Hill **moved** to bring to the council's attention, possibly closing off Cedar Alley with blockages on both sides, for the council to discuss. (This discussion will be added to the November 6th city council meeting)

Councilor Baller **seconded**.

---

2. Vacation for Public Works Director

Jeff has a lot of vacation left to use before the end of the year. He plans to take Mondays off for the months of November and December, and also take the weeks of Thanksgiving and Christmas off.

3. City Yard Debris Dump Site

Councilor Baller asked if the city has gotten any complaints regarding the recent closing of the city yard debris disposal site. Jeff is thinking about re-opening it next spring to give it another try, since it was successful for so many years. Councilor Baller talked about the benefit of having it open for the community. This topic is also on the

agenda for the city council meeting on October 9, 2014, as the city has received some complaints about the closing of the dump site.

3. <u>Hampton Playground Equipment</u>

Councilor Baller asked the recent piece of donated equipment that was installed at the ponds by the millwrights at Hampton Lumber. Jeff replied that photos of the teeter totter were passed out at the last special meeting.

There being no further business, the meeting adjourned at 6:50 pm.

Respectfully submitted,

Andrea Wyckoff
Pro-Tem City Recorder

June 16, 2014

To whom it may
concern

I hereby
resign my
position on
the Calaveras
Library
Board
effective
immediately

Signed
Jenny
Grant

LIBRARY BOARD RESIGNATON LETTER

15 September, 2014

Re: Friends of the Willamina Library funds

This final disbursement of "Friends" monies is intended to provide support to our local library. We are glad to be able to offer this help.

In light of a previous disbursement of $3,000 for Children's Librarian Denise Wilms specific use, the "Friends" members and board voted to award this final check to Library Director Melissa Hansen to use for library needs at her discretion.

Best regards,

Jennifer Kent
Friends of the Willamina Library Treasurer (former)

FRIENDS of the WILLAMINA LIBRARY

P.O. Box 856 Willamina, Oregon 97396
An Oregon Non-Profit Corporation

Luana Aldama
775 S.W. Bales Avenue
Willamina, Oregon 97396-2849

September 14, 2014

City Hall
411 N.E. C Street
Willamina, Oregon 97396

RE: Disbanding Friends of the Willamina Public Library

To Whom It May Concern:

On June 21, 2014 the last meeting was performed at the Willamina Public Library. Melissa Hansen and Jennifer Kent could not stay for the meeting as they were going to an ex-husbands wife funeral. Linda Brown was not in attendance as she needed to work, however, she was in total agreement as to what was going to happen at this meeting.

Inasmuch as Friends of the Willamina Public Library lost their non-profit eligibility due to no timely submission of said tax forms it was motioned, seconded and agreed unanimously that Friends disband.

Jennifer Kent was to have closed the Bank of American account on July 1, 2014; however, it was not done until September 10, 2014. I telephoned the Bank this morning to get a current balance, however it is zero. The Friends had over $2,991 prior to service charges being deducted.

At the June 21, 2014 meeting I made a motion that the above referenced money would be given to City Hall for the adult section of the Library. I further stipulated that the money would be spent on audio cassettes for the seeing disabled, fiction books and nonfiction books. No money was to be spent on DVD's as the Library is trying to get more individuals reading. My motion was seconded by Darlene Brown and the motion was again unanimously approved.

Furthermore, I am currently storing 13 boxes of books and three full totes full of DVD's. I need to get this relocated as my house has been put on the market and I need all available space for my upcoming move. I mentioned this to Melissa last week and she suggested I take them to Grand Ronde to store in Joyce's barn. I single handedly made three trips in my small car to get these books and DVD's storage space in my garage. I do not feel that I need to drive these to yet another location.

It is my profound opinion that Melissa and Jennifer have not helped at any of the book sales and the burden fell on Linda Brown and myself.

When and if I am ever going to receive the funds that were raised while Friends was a going concern I will immediately turn said funds over to City Hall for allocation as previously described.

Thank you for your consideration.

Sincerely,

Luana Aldama

Luana Aldama

Agenda

Friends of the Willamina Public Library

June 21, 2014

Open Meeting
- Call to Order
- Attendance

Reading of Minutes
- Are there any additions and/or corrections to the minutes?
- If there are no corrections the minutes stand approved as read.
- The minutes are approved as corrected.
- Motion needs to be made, seconded and voted on for acceptance.

Treasurers Reports

Balance Approximation: $2,532 as of May 2014

Luana Gave Melissa the Following:

• Currency	40.00
• Coins	33.02
• Checks:	
24-22	25.00
24-680	30.00
24-7038	15.00
24-7038	20.00
	$163.02 from 04/12/2014 Book Sale

Checks:	
79-7214	$160.00
96-7031	321.00
	$481.00 from Mother's Tea 05/03/2014

With the Above Balance Approximation and the Deposit to be Made by July 1, 2014 the new Approximation is $3,176.02, however, $13 Service Fees need to be Deducted. Linda Browns son, Danielle also owes $48 for DVD's he wanted to purchase from the 04/12/2014 book sale.

Are there any questions?
The Treasurers report will be filed.

Correspondence

Read any correspondence.

Old Business

- Voting on Disbanding Friends of the Willamina Public Library
- Too much dissention among Friends members to carry on.
- Losing our Non-Profit Status has hurt the group tremendously and this was due to the fact that the 990 was not filed timely.
- What do Linda & I do with the Books Stored in our Garages.
- 10/13/13 the Art Tour Festival Book Sale made $94.61.
- 94/12/2014 Book Sale at the VFW made a total of $211.02 (this includes the money owed by Linda Browns son, Danielle.
- Larry Stevens (503) 843-0904, wanted to give Friends $100 for 297 DVD's. I declined as this would have been selling them for less than .30 each.

New Business

- Jennifer to Deposit and Close Bank of America Account on 07/01/2014.
- Check Needs to be Written to City Hall for Distribution for the Adult Section to Include Purchasing New Audio Discs, Non-Fiction and Fiction books. I for one do not want to Spend any Funds on additional DVDs.
- Once Luana has the check in hand, she will deliver to City Hall along with a letter mandating the above aforementioned distribution.

Adjourn

Is there any further business? This meeting is adjourned and the Friends of the Willamina Public Library are being laid to rest!

Friends of the Willamina Public Library
June 21, 2014

Opening. The meeting was called to order by Luana Aldama at 9:10 a.m..

Members present included: Jennifer Kent, Melissa Hansen, Darlene Brown and Luana Aldama.

Reading of Minutes. Minutes from the March 22, 2014 meeting were read by Luana. A correction was made on page two, paragraph two referencing the need to have books stored at Charlyn Prangers barn needed to be removed. Melissa made a motion to accept the minutes as read with the correction and Darlene seconded the motion. The motion was accepted unanimously.

Treasurer's Report. Balance approximation at Bank of America is $2,532 as of May 2014. Luana gave Melissa the following:

Currency	$ 40.00	
Coins	33.02	
Checks		
24-22	25.00	
24-680	30.00	
24-7038	15.00	
24-7038	20.00	
	$163.02	from 04/12/2014 Book Sale

Checks		
79-7214	$160.00	
96-7031	321.00	
	$481.00	from Mother's Tea 05/03/2014

It was decided that the next deposit will be done July 1, 2014 so that funds will fall within the new fiscal budget for the Willamina Public Library. The total amount of the checking account will vary

somewhat as Service Fees need to be deducted, however, Friends will have approximately $3,176.02. When Linda Browns son, Daniel pays for the DVDs he wanted to purchase at the last book sale, again it was April 12, 2014 the account should increase by $48.00 additional dollars.

Old Business: All present discussed the viability of disbanding Friends of the Willamina Public Library. Too much dissention amongst Friend members has made this a very difficult decision. Losing our non-profit status has hurt the group tremendously and this was due to the fact that the 990 was not filed timely. Darlene made a motion that Friends be disbanded. Melissa seconded the motion. The motion passed with a quorum of four. Additionally all further sales will be handled through the Library Board of the Willamina Public Library. The Library Board has a very good reputation and more people would be more receptive to coming to our assistance. It was also decided that any books that need to be donated go to St. Vincent DePaul.

Darlene further made a motion that $100 be used to purchase additional totes. Luana seconded the motion. Books will be taken to Joyce Zimbricks barn for storage. Thusly books, CDs and DVDs will be removed from the garages of Linda Brown and Luana Aldama.

Luana reported that the Art Tour Festival book sale made $94.61 on October 13, 2013. The latest book sale which took place at the VFW Hall on April 12, 2014 generated revenue of $163.02 (this does not include the $48 owed by Daniel. Furthermore, Larry Stevens (503) 843-0904, wanted to give Friends $100 for 297 DVD's. Luana graciously refused the offer as Friends would have been selling them for less than .30 each.

New Business: It was the consensus of all present that the deposit for the April book sale and the May Tea be made July 1, 2014 when the new budget goes into effect. Jennifer will be closing the Bank of America account and having the Bank write a check out to City Hall for distribution for the Adult Section to include purchasing new audio-disc, non-fiction and fiction books. Luana made a motion

that this particular venue would be very beneficial for all concerned. Darlene Brown seconded the motion and the motion was passed unanimously. Furthermore, Luana has volunteered to hand deliver said check once she receives it to City Hall with a letter addressing to which section of the Willamina Library is to use the funds and to make certain that the wishes of Friends will be honored. Luana also stated she would be meeting with Sue at City Hall on June 23, 2014 to let her know the decision of disbanding Friends of the Willamina Public Library was not easy! All concerned wanted the stigma removed from us personally and it just seemed like it was an uphill battle that we were loosing.

Notification to Doug at the Oregon Department of Justice will be made by Linda Brown alerting him to the disbandment and to see if Friends needs to alert any other facility.

The Post Office Box will also need to be closed. However, we will wait until the last bank statement is mailed prior to closing out the Box.

There being no further business Luana adjourned the meeting and reminded everyone present that the Friends of the Willamina Public Library are being laid to rest!

Dear Melissa and Denise,

At the last Library meeting on Sept 16, 2014, we discussed ways to improve communication between Librarians,Library Board and City Council. First present ideas you think would improve our Library to the Library Board to review and discuss options with you, the Librarians. Then if we all agree this would improve the Library's service to the community we will send our recommendations to the City Council. Most of all lets all work together to improve this valuable resourse for our community. Thankyou,

Sincerely,

Joyce Zimbrick

Joyce Zimbrick, Library Board acting Secretary

Willamina Code Violations
September 2014
1

Complaints	Violation	Warnings	# of citations issued
	Abandoned vehicles on Public Street		
2	Assist YCSO Deputies with Criminal Complaints		
1	Barking dog		
	Blocked Roadways/Alleys		
2	Blocked Sidewalks	2	
2	Building code Violations & Inspections	1	
	Business Licenses		
	Citizens Assistance		
7	City Hall Admin duties		
2	Dog Running at Large	1	
	Fence, Walls, Hedges - Maintenance		
	Fire Code Violations		
23	Follow up on Code Violations		
10	Follow-up Property Inspections		
6	Follow-up with Public Service Agencies		
3	Garage Sale Complaints	2	
	Graffiti		
	Health & Safety Hazards		
3	Illegal Burning	3	
2	Illegal Dumping	2	
8	Junk/Debris on Private Property	7	
	Miscellaneous Ordinance Follow-up		
1	Noise Complaints		
1	Other Misc. Animal Complaints	1	
3	Other Misc. Code Violations		
3	Parking of Recreational Vehicles/Trailers	3	
3	Property Inspections		
1	Sidewalks Responsibility/Maintenance		
7	Storage /Parking on Street	7	
5	Storage/Parking on Private Property	5	
1	Traffic Complaints		
	Unwanted Persons/trespassing		
8	Vacant Property Inspections		
4	Vacant Property Registrations		
	Wanted Subjects/Warrants		
6	Weeds & Noxious Growth	6	
2	YCSO Admin Duties		
	YCSO Training		

summary:

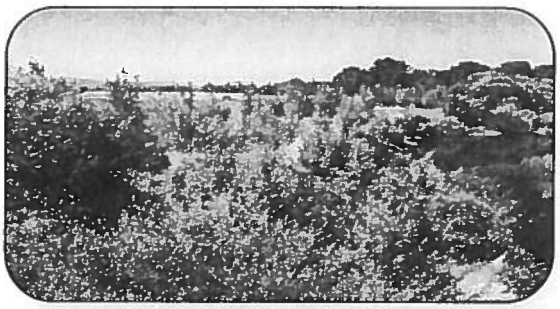
Clean up at 725 NE C Street, Willamina OR

Join Us for Our Annual

Conservation Tour

Tuesday, October 7, 2014
8:30 am - 1:00 pm
8:15 am Continental Breakfast

Yamhill SWCD staff will be leading a *Conservation Tour* through three riparian projects in Yamhill County.



These site visits include:

- **An oak release project**
- **Off-stream livestock watering system**
- **Rain water collection system**

The landowners will be available to answer questions and provide feedback regarding their project implementation. The district staff will share the options available to landowners for initiating a project of their own!

Group will meet at the Yamhill SWCD Office at 8:15 am
2200 SW 2nd Street
McMinnville, Oregon 97128

Yamhill Soil & Water Conservation District

Space is Limited!

To RSVP call Josh Togstad at (503) 472-1474 X 104 or email josh@yamhillswcd.org

Celebrating 61 Years of Conservation

Yamhill Soil & Water Conservation District
invites you to

Join the Celebration

November 5, 2014

The Time

5:30 – 8:00 PM

Social Hour and Silent Auction begins at 5:30 pm

The Location

The McMinnville Community Center
600 NE Evans Street, McMinnville, OR 97128

You're Invited

The Menu

Island Inspired Cuisine Starring
Rogue Gourmet Catering
The menu will include gluten free and vegetarian choices

Unlock the Secrets of Soil Health

Cory Owens
Resource Soil Scientist
Natural Resource Conservation Services

From USDA Natural Resources Conservation Service (NRCS) Website:
"Soil is a Living and Life-Giving Natural Resource. . . Soil Health is one of the most important Conservation Endeavors of our Time."

$15 per person at the door

Please RSVP by October 24 to Julie or Mary at 503-472-6403 or email admin@yamhillswcd.org

SIGN UP SHEET FOR PUBLIC COMMENT

WILLAMINA CITY COUNCIL
REGULAR MEETING

To be part of Public Input at a City Council Meeting, a person will need to sign in before the start of the meeting. Each person will be given three (3) minutes to present their concern(s). The topic(s) conveyed may be put on a future agenda for discussion.

MEETING DATE: THURSDAY, OCTOBER 9, 2014

Name	Address	Phone Number
Connie Crawford Lain	460 SW Hill Dr	971-241-9705
Sherry Dawkins	Grand Ronde	879-5076
Joe Barrios	630 SW Mill St, Sheridan	503-843-5141
Kevin Clark	825 NE Main St Willamina	503-876-2004
Joyce Zimbrick	Box 324	503-879-5105
DAVID SOWERS	720 NE E St	503 502 2611
Kathryn Ray	391 NE Yamhill	503-559-7769
Laurel Thomas	391 NE Yamhill	503-559-7769

CITY COUNCIL/PUBLIC COMMENT SIGN UP.FORM