



Mayor Corey Adams

**Council Members:**

*Ila Skyberg, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gary Hill*  
*Jeri St Onge*  
*Laurie Toney*  
*Mariah Woodward, Honorary City Councilor*

**City Staff:**

City Recorder, *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**WILLAMINA CITY COUNCIL REGULAR MEETING**  
**Thursday, August 8, 2013**  
**7:00 PM**

**Present:**

Mayor Adams  
Councilor Baller  
Councilor Bramall  
Councilor Skyberg  
Councilor Hill  
Councilor St Onge

**Absent:**

Councilor Toney  
Hon Councilor  
Woodward

**City Staff Present:**

Sue Hollis, City Recorder  
Jeff Brown, Public Works  
Director  
Denise Willms, Youth  
Services Librarian  
Sergeant Russ  
Vandewettering, YC  
Sheriff's Office  
Deputy Angie Elder, YC  
Sheriff's Office

**Others Present:**

Marguerite Alexander,  
*The Sun*  
Paul Daquilante,  
*News-Register*  
Planning Commissioner  
Dennis Ulrich

**I. Flag Salute**

Mayor Adams called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

**II. Roll Call**

Sue Hollis, City Recorder, conducted the Roll Call. She noted that Councilor Toney had notified the Council that she would be out of town tonight. A quorum was present.

**III. Approval of Minutes**

**1. Regular Session of July 11, 2013**

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Councilor Hill **moved** to approve the minutes of the Regular Session of July 11, 2013, as written.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed (Councilor Toney absent)  
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**IV. Public Input**

Sue Hollis noted that there were several people signed up to speak. She called the Council's attention to a handout from Fran Wall regarding the City's gutters and sidewalk areas (attached hereto and made a part hereof). There was no discussion of the handout.

**Sarahtohn Hitchcock, 530 3<sup>rd</sup> Street**

Ms Hitchcock passed out copies of a City Complaint Form (attached hereto and made a part hereof) and reviewed the background for the complaint. She felt that she lived in a good neighborhood where people respect each other. She does have a neighbor, however, who she believes is mentally ill. Their interaction began with alleged barking from her dog and has escalated to what she feels is harassment. The individual at one point actually entered her house through an unlocked door and accosted her with his complaints. She did notify the police and they told him not to come back to her house. She will be pursuing trespass charges. The individual yells at neighbors and their children and anyone walking down the street. He has now put up cameras facing her front door and her back yard. Following a child's birthday party he installed another camera to cover a different area of her yard. The cameras follow her movements when she crosses the street and when she is working in her backyard. She did contact the police but there apparently is nothing they can do about this. She emphasized that she is not comfortable with this. The situation is consuming their whole lives. She has been told that the individual is bipolar and has attempted suicide in the past. He has written a citizen's ticket on her uncle for the dogs that the officers have never heard bark. She noted that they are not even his dogs, but belong to a friend of her sister. She asked Council for their help.

**Pat Patterson, 530 3<sup>rd</sup> Street**

Mr Patterson identified himself as a roommate and uncle of the previous speaker. He could not identify the signature of the officer on the Citation for the dogs. He does have a letter from the dogs' owner saying that they belong to them.

He had discussed the issue with the City's Code Enforcement Officer who indicated that the neighbor may be in violation of Ordinance 133.02 (violation of privacy of another) and 133.01 (trespassing). Mr Patterson stated he considers the actions of the individual as harassment which would violate Ordinance 132.07. He also felt that his actions fit under Ordinance 93.09 which is being a general nuisance.

He stated that it was his understanding that the law prohibits filming over a fence line and the police won't do anything about it. He cited ORS 163.702. The individual has signs in his yard that say that he is videotaping and recording. He wanted to have the individual investigated. If nothing is done, he is going to go to the District Attorney and, if necessary, the Attorney General.

He stated that he had told the officer that if nothing was done somebody was going to pound this guy and he did not want to go to jail for it. He felt the man was a nuisance to the City of Willamina.

Mr Patterson went on to state that he works the night shift, even though he is disabled, and mostly sleeps during the day. He did not understand why he received a ticket for dogs that he does not even own and now must go to Court to defend. He felt that if the dog barking ordinance is being enforced, but the others he identified were not, he was making a complaint against the Code Enforcement Officer and law enforcement in general. He felt it was not right and if need be, he would go beyond the City.

He noted that there were City Council members present at the birthday party.

**Mary Bramall, 774 NE Main Street**

Ms Bramall stated that she was present at the birthday party with her grandchildren. She did not see any signs that said they were being filmed. She had no objection to being filmed herself, but did have an objection to her grandchildren being filmed without her consent. The kids were dressed for summer and were climbing, wresting and playing in the yard. She felt it was wrong for an adult man to be videotaping small children at a party. She stated that she is fighting mad about the incident and that there were no signs indicating that taping was taking place. She did not think it was fair that Sarah Hitchcock has to have to live with that 24 hours a day.

**Shawna Borck, 413 Oaken Hills Drive**

She reported that her son, who as Aspergers and is ADHD, was walking on the sidewalk to school last year. One of his symptoms is that he sometimes spaces out. The gentleman who is causing the problems in the neighborhood apparently went off on him and accused him of watching him through his house. She did not see the incident, but Mr Phipps who is present tonight, did. She later went to confront the man for yelling at her 9 year old son. He and his wife then went after her and threatened her. They called the cops on her for trespassing on her property. She noted that there is only one sidewalk in that area and the kids and others use it to get to the school. He has also claimed the property where her father-in-law walks his dogs. She felt he had no right to come after her son or her. Her son eventually was not able to even play in his own front yard without getting yelled at. The situation caused her to move out.

**Ron Phipps, 417 Oaken Hills Drive**

Mr Phipps reported that he was present the morning Ms Borck's son was accosted by the man yelling obscenities at him. He had encouraged the boy to just go on to school. After that, he noticed that the child would cross the street to avoid walking in front of the residence in question. That side of the road does not have a sidewalk.

He has been in his home for 34 years and the neighbor has been there for the last 5. He has tried to be a good neighbor, even offering to drive him to the hospital when his wife was taken there, but was refused.

The cops have been at this house 40-50 times. His own wife and step-daughter have called the cops on him, but he is always nice as can be when they arrive. Another neighbor kid had been playing the guitar and he began using the "F" word until finally he stopped playing.

He also complained about noise that Mr Phipps' son made while repairing a trailer and he made a threat that he would kill him. He has been following him with his cameras. He was concerned about what might happen when school starts and kids start coming through there. He noted that a couple of years ago when they were speaking he had taken him into his house. There were marijuana plants growing inside which were supposedly for medical use. He understood that this man was a convicted felon and asked if growing marijuana was legal for a felon. He did not know if he was still growing it. He has not spoken to him in about a year since he was standing in his yard and yelled out to him "F this town and everybody in it and that includes you."

### **Cathy Robertson, 248 SE Polk Street**

Ms Robertson stated that she was present tonight for two reasons. The first was the issue being discussed. Her daughter lived next door to this man. She related a time when the wife came into their house banging on the walls and yelling obscenities. She despises that this man is watching her grandson. She did not know what felony he had committed, but she was concerned that he would hurt a child. His step-daughter told her that he is bi-polar, a manic depressive, and will not go to the doctor for medication.

Her other issue was paving Polk Street. She had bought her house there in 2000 and at that time she was told that the street would be paved in 1-2 years. This is the only gravel street off of Main Street. It has not been graded or dust calmed in several years. The dirt coming into the house bothers her asthma. Her neighbor is bed-ridden and has the ambulance there several times a year. They have a hard time pulling over 500 pounds across this gravel to the ambulance. She felt the street should have been paved as promised. The "Do Not Enter" sign also needs to be corrected. There should be one facing toward the Community Center and one toward Adams Street.

### **David Sowers, 720 NE E Street**

Mr Sowers stated that he had been harassed by the gentleman being discussed tonight. He has slandered him and called him names, including animal abuser because he runs his dogs around outside his truck. This is not against the law, but he has had Animal Control and the police at his house several times because of this man. On at least one occasion, he was running his dogs on the street in front of the man's house and he came flying out and videoed him with his cell phone. He finally decided he wasn't going to take it anymore and slammed on his brakes and put the dogs in the truck and chased the man back into his house. The man called the police on him and said he was going to kill him. The police didn't even follow up with the call. He is recording people and little children in their bathing suits and he is a felon. He felt it was completely irresponsible to allow this to go on. If his son had walked past that guy and he cussed at him he would flatten the guy. Maybe some people don't agree with that but he would not put up with that.

He felt that the city needed to handle this problem before it went any farther. He felt it was irresponsible to let it happen. If he gets into trouble for pounding this guy, it was the city's fault for not solving the problem. He also objected to recording over the fence line. If it had been pointed at his yard he would have taken them down whether he went to jail or not. He felt it was a violation of his rights and safety. He felt it was completely irresponsible of the City to let this guy go on with this one more day.

**Pat Patterson, 530 3<sup>rd</sup> St**

He wanted to add one more thing to his previous testimony. What scares him the worst is what is this guy capable of next? Does he have a gun? Is he going to shoot one of us? If he has a bad day and is really irritable, is he going to put a cap in me or someone walking by on the sidewalk? What is he capable of? We've already seen escalation – are these videos of these children on the internet now?

**Betty Jean Van Buskirk, McMinnville**

Ms Buskirk stated that she is the owner of the home at 530 3<sup>rd</sup> Street. When she drove past the gentleman's house recently. He called the police on her, and she was just driving by.

**Jennifer Hitchcock, 530 3<sup>rd</sup> St**

Ms Hitchcock said that her dogs have shock collars to prevent them barking and they are not there when she is at work. The police regularly patrol the area now, but this just makes her feel like she is in a bubble and trapped in her own home. She understood that it was for their protection, but she has had severe personal trauma in her past. She doesn't feel comfortable in her own backyard and this brings it all back. Is he recording her when she is coming and going?

**David Sowers, 720 NE E St**

Mr Sowers asked if it was right that this man has caused this much problem in this community and put these people and their children at risk. He said that hearing what this woman says makes him sick to live here and think that some guy like that lives a block from his house and nothing's being done about it. It is just being ignored.

Mayor Adams thanked everyone for their comments and asked Council how they wished to proceed with this. Councilor Baller asked that Sergeant Vandewettering look into this and find out the facts before Council has a discussion.

Councilor Bramall said that he was actually at the birthday party and it was pretty disturbing to see all the cameras. Councilor St Onge felt that whatever Council did, we want it to stick, so we don't want to make a quick decision. Brief discussion followed about the camera locations and that he was also doing audio recordings. Mr Patterson noted that he had talked with Sgt Shipley at the Sheridan Substation and he told him there was nothing they could do.

Sgt Vandewettering asked for a copy of the sign-up sheet with the names and addresses of persons present tonight. He would talk with them and work with his staff to try to come up with a resolution of this issue. Councilor St Onge asked about Sgt Shipley. Vandewettering responded that he thinks the gentleman got the names mixed up. Sgt Shipley actually works at the Jail and does not work out of the Sheridan Substation.

Sue Hollis stated that she had also run this by the City Attorney because the issue of the cameras had been brought to City Hall. He was not able to locate any state law that prohibited this. So long as the cameras are on his property or a public street or sidewalk, there is no law prohibiting this. If he is using the video for something else, however, that could be a violation. Discussion followed. This is a very complicated issue and very stressful for everyone. Sgt Vandewettering noted that in any neighborhood complaint there are some things they can do and some things they can't. They have to follow the law and the Municipal Code. Each episode has to be on its own merit and what the officer was told each time.

Sgt Vandewettering went on to relay a recent conversation in Sheridan that crime stats don't reflect what is actually happening in the City. That is a true statement for a variety of reasons. Sometimes people don't want to report a crime or incident. Sometimes an incident gets passed verbally from person to person and ends up not being a factual account of what really happened. That is why law enforcement needs to go back to the source of the information. Law enforcement needs help with crimes inside the city. If you see something suspicious, report it. Otherwise we may not know what is going on. He urges his deputies to be visible and patrol all the City streets.

He invited the Council to attend a meeting coming up at Sheridan High School on August 14, 2013, at 6:00 pm. Connie Consuelo from the Yamhill County Interagency Drug Team will be giving a presentation. He urged everyone to attend.

Councilor St Onge asked if the Sheriff's Department can follow up on something said during a meeting like the medical marijuana. Sgt Vandewettering gave a brief overview of these laws and the need for probable cause to obtain a search warrant. Licenses are renewed every year.

Councilor St Onge felt that the most concerning thing is videotaping into another person's back yard or videotaping children. Brief discussion followed about state laws in this regard. Sgt Vandewettering will report back to Council at the next meeting. In response to a question from Sue Hollis about the person's felony conviction, Vandewettering said that he couldn't obtain that information for Council.

## **V. Old Business**

### **1. Second Reading and Adoption of Ordinance #653, PGE Franchise**

Councilor Skyberg asked for clarification on the Ordinance number. The memo shows two numbers, 646 and 653. Sue Hollis apologized for the error and clarified that the correct Ordinance Number is 653.

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Councilor Skyberg **moved** to conduct the second reading of Ordinance #653 by title only.

Councilor Bramall **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed (Councilor Toney absent)

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Councilor Skyberg read Ordinance #653 into the record by title only.

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Councilor Bramall **moved** to approve the second reading and adopt Ordinance #653.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed (Councilor Toney absent)

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**VI. New Business**

**1. Liquor License Application – Willamina Shell & Grocery**

Sue Hollis reported that the station plans to open on Wednesday, but they won't have their sign up. She went on to state that these people were wonderful to work with.

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Councilor Hill **moved** to approve the Liquor License Application for Willamina Shell & Grocery.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed (Councilor Toney absent)

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**VII. Mayor's Report**

Mayor Adams gave a report on his activities for the past month. He spent a week in LaJolla, California, where he took 6<sup>th</sup> place in a surfer competition. He was the Honorary Mayor at the horse races in Portland, and participated in the Mayor's Bocce Cup in Newberg. Their team made it to the semi-finals. He also had lunch with Alan Springer and met a number of other small town mayors. He was glad to be back in Oregon.

**VIII. Council Liaison Reports****1. Chamber Liaison (Councilor Hill)**

Councilor Hill reported that things had been pretty quiet. He was going to announce the opening of the gas station, but it had already been discussed.

**2. School Board Liaison (Councilor Toney)**

No report.

**3. YCOM Board (Councilor Baller)**

No meeting this month.

**4. Strategic Planning Focus Group (Commissioner Ulrich)**

Commissioner Ulrich reported that the group has been meeting for a year and a half. He has been going back through the minutes and there are some incredible ideas discussed there. The group has focused on developing a website that would create a one-stop place to go for Willamina that would have City plans, other organization's plans, events, and things going on in Willamina. There will be five major categories that would direct people to projects for which they may wish to volunteer and links to other organizations and agencies. Ulrich noted that he has recently seen a website for Independence that was very well done and it would be a good example to discuss at their next meeting. The site would also be used for PR for Willamina.

Councilor Baller suggested that before the next meeting the members look at the *You Tube* video that Mayor Adams made at the Wildwood Music Festival. She felt there was a lot of information in that in just a few moments that would be good to have on the website.

Councilor St Onge asked if this will be a formal meeting since we are not really doing Strategic Planning any longer. If we are more informal, Sue Hollis would not have to attend and do minutes which costs the City money. Ulrich responded that while it doesn't have to be formal, by doing so in the past we have compiled a great resource of ideas and discussions. The group could borrow the recorder and then one of them transcribe the minutes if they wished. Councilor Baller felt that they got more accomplished when it was a formal meeting and Sue Hollis was present.

**IX. Council Committee Reports**

**1. Finance Committee – No meeting**

**a. Report of Bills Paid – July 1-31, 2013**

Councilor St Onge asked for clarification on the following bills:

Beery, Elsner & Hammond. She asked if the attorney bill of \$1600 was a typical monthly expenditure. Hollis responded that we do not get charged unless we ask for service, so it varies each month. We do not pay a retainer. Bills can include a variety of things such as personnel issues, franchises, water issues, and each month they review the agenda.

Chaves Consulting. Hollis responded that this was the annual maintenance agreement for the Municipal Court Software.

Keller Associates. Hollis responded that these were the City Engineers. Some of these expenses had been pre-approved by Council, but they also charge for day-to-day services such as reviewing a planning application or answering a question from the City staff. Larger ticket items always come to Council for approval before the project begins.

Oregon Department of Revenue Fees. Hollis responded that a portion of fines for traffic violations are required by law to be sent to the state. They get theirs first and we get ours last.

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Councilor Bramall **moved** to approve Report of Bills Paid for July 1-31, 2013, as received.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, and St Onge voting aye; none opposed; Councilor Skyberg abstained. (Councilor Toney absent)

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**2. Public Works Committee**

**a. Minutes of Meeting of July 23, 2013**

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Councilor St Onge **moved** to approve the Minutes of the July 23, 2013, Public Works Committee as written.

Councilor Baller **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg and St Onge voting aye; none opposed. (Councilor Toney absent)

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**b. Approval of Task Order No. 6 – Water Master Plan Project**

Sue Hollis reported that Council has seen the first draft of this and it has now been approved by the State of Oregon with certain amendments which are mostly seen as attachments. It is now ready for Council approval.

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Councilor Baller **moved** to approve Task Order No. 6 – Water Master Plan Project.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed (Councilor Toney absent)

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**c. Willamina Creek Bank Stabilization at Huddleston Pond**

Jeff Brown, Public Works Director, called attention to the information in the agenda from Keller Associates that shows their recommendation. The fix for this is very expensive. The next step is to determine if funding is available for this project. Sue Hollis estimated that there is about \$2,500 in the Parks budget for contracted services that could be used for this part of the project.

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Councilor Baller **moved** to authorize Keller Associates to prepare a Task Order, and the Mayor to sign it, for the purpose of researching potential funding sources for the Willamina Creek Bank Stabilization Project at a cost not to exceed \$2,500.

Councilor Bramall **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg and St Onge voting aye; none opposed (Councilor Toney absent)

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Councilor Baller stated that she was glad that we were beginning work on this project.

**X. Reports of City Officers**

**1. City Recorder (verbal)**

Sue Hollis reported to Council that there is another problem with the FY 09-10 Audit and we are not going to be able to complete it next week as scheduled. She went on to state that she feels really badly about this and that she accepts full responsibility. She offered to step down if Council wished to get someone else to take over her position. Councilor Skyberg asked when Hollis came to work here. She responded that she came in November 2009 and the year in question starts in July 2009. Debra Bernard began work in January 2010.

Hollis went on to explain that a big part of the problem is lack of documentation for payroll, accounts payable and accounts receivable. You basically have to research and reconstruct the activity in two computer systems. This was the year that there were issues with the IRS and Department of Revenue that crossed over two fiscal years. We also just found out in the last month that the budget that was entered into the payroll system was not allocated correctly and must be reallocated. She noted that it is not that this cannot be done, just that it takes even more time to accomplish. The auditors will not be able to come back until early December so this will delay us further. She noted that they will be doing some of the preliminary work for the next audit as we get ready for December. She felt that staff was working very hard and has put together some really good worksheets that can help them complete the job. She commended Debra Bernard and Amber Deibel for their hard work on the receivables portion.

Councilor St Onge asked if all the changes suggested by the auditors in the past were documented. Hollis responded that this was a different set of auditors but there was documentation. She explained how payments are now kept in a file for each batch which was not done in the past. Councilor St Onge asked if there was documentation about procedures for use when Hollis retires or Debra leaves. Hollis responded that there is minimal documentation and this definitely needs to be fleshed out.

Mayor Adams said that staff should just keep plugging away at it. He didn't feel that bringing someone else on board would speed up the process.

## 2. **Public Works**

### a. **Monthly Report**

Jeff Brown called attention to the agenda report and noted that there were some additions. First was related to the 2" line recently installed at the Oaken Hills Campus. He was called in the middle of the night and found it leaking. With the help of a contractor and other City staff, he repaired the leak.

Just before 5 pm this evening he discovered that our intake line that runs to the water treatment plant has a leak in it out past Fort Hill Road. He won't be able to deal with that until tomorrow.

### **Tina Miller Park Restroom**

Brown called attention to a handout memo he had prepared on this subject (attached hereto and made a part hereof). The total estimated cost of this project is \$4,500. He had hoped to put in stainless steel fixtures, but they are too expensive. With porcelain fixtures, the costs may come in slightly lower than projected.

The project will take the walls down to bare studs, redo the inside sheeting and lighting, redo outside walls and roof, add a water heater, and install an automatic lock system similar to that at Huddleston Park that will allow us to have it lock at a specific time. During construction, he wanted to close the park because of the potential for injuries or vandalism.

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Councilor Baller **moved** to authorize Jeff Brown to redo the restroom at Tina Miller Park at a cost not to exceed \$4,500 and to authorize closing the park during the construction.

Councilor Skyberg **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed. (Councilor Toney absent)

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### **Chimney at City Hall**

Jeff Brown reported that when he had been erecting the scaffolding at Tina Miller Park for the egg drop he noticed the very poor condition of the chimney at City Hall. It was in such poor condition that a windstorm could bring it down on top of someone. The estimated cost to take it down to the roofline and cap it is \$550. The chimney is not used.

Councilor St Onge asked if he noticed any other repairs that needed to be made to City Hall when he was on the scaffolding. Brown responded that we probably need to plan for a new roof in next year's budget.

### **City Hall Landscaping**

Jeff Brown asked for approval to remove the day lilies in the landscaping outside City Hall and replace it with grass so that it will be easier to maintain. He has contacted the Garden Club to take the bulbs. He had discussed this with the Public Works Committee who concurred in his recommendation.

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Councilor St Onge **moved** to approve modifying the landscaping at City Hall however Jeff Brown wishes.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed. (Councilor Toney absent)

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**b. Installation of Swings at Hampton Park & Huddleston Pond**

Jeff Brown called attention to the agenda information on this subject which includes a drawing of the proposed swings and a map showing the approximate location where they will be installed. There will be 4 swings on this. They will also have 6-8 inches of soft material under the swings. Additional pieces will be added to the playground in the future.

Councilor St Onge asked if our insurance would cover this equipment. Hollis responded that as long as it was built with materials approved for playground equipment it would be fine. Councilor Skyberg noted that staff had provided a book to Gary Brooks that outlined these requirements.

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Councilor Skyberg **moved** to accept the design and placement of the swing play set at Huddleston Pond by the Hampton Lumber Millwrights.

Councilor Hill **seconded**. Motion **carried** unanimously, with Councilors Baller, Bramall, Hill, Skyberg, and St Onge voting aye; none opposed. (Councilor Toney absent)

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**3. Library****a. Resignation of Linda Brown from Library Board**

Sue Hollis noted that this has not been to the Library Board as yet and it is presented for information only. The next meeting of the Library Board will be in September.

**b. Library Board Minutes – No August Meeting****c. June Reports & Library Statistics**

No discussion.

**d. Youth Services Librarian Report – Verbal**

Denise Willms, Children's Services Librarian, gave a report on the Summer Reading Program. She noted that 67 participants finished of the 87 who signed up originally which is more than a 50% rate. She suggested that we continue to use the scaffolding for future egg drops. The kids loved seeing the Mayor up there.

She gave an update on the redo of the shelving and cataloging in her section. She has been working on this for several months and expects to be finished in just a few weeks.

She reported that she was very excited about a new toy she now has. She is the Tech Services Librarian for Willamina and Sheridan and pinch-hits for CCRLS on occasion. They have offered her a Tech License. The license cost will be split between Willamina and Sheridan. It is now loaded on her tower and will soon be on her laptop so that she can also do trouble shooting when she is not at work. It will allow her to remote in as can others who have this license. There is a yearly maintenance fee of approximately \$90 which will also be split between the two libraries.

This tool will allow her to verify that someone is on a porn site, for example, by locking the screen. She would then be able to discuss the issue with the patron.

She reported that on non-program days there were 80-90 people in the Library and sometimes as much as 200 on program days. She noted in closing that she will be on vacation for the next week.

4. **Sheriff's Office**

a. **Code Enforcement Report – July 2013 (Handout)**

Sue Hollis called attention to the handout report (attached hereto and made a part hereof).

1) **House Bill 2662**

Sue Hollis called attention to the bill which was adopted by the Legislature and became effective in June related to registering vacant properties and maintaining them.

Councilor St Onge noted that she didn't see a lot of citations for these vacant houses on the report. Hollis responded that we don't often issue citations for this because it doesn't really accomplish anything. We typically bring it to Council to declare it a nuisance and then abate it. In that case, if they do not pay the costs, you can attach a lien to the property.

b. **Crime Summary – July 2013 (Handout)**

Sue Hollis called attention to the handout report (attached hereto and made a part hereof).

Brief discussion followed about harassment laws that might still be on the books, however, they may have been struck down by the Supreme Court. In those cases, violators cannot be cited. He went on to note that the ORS cited earlier tonight does not apply in the circumstances described.

He then gave a brief example of how trespassing laws work. For example, you can approach someone’s house and knock on their door and it is probably not trespassing unless you have specifically been told prior to that time that you were not permitted to be on that property. Once you are told, however, you can be cited each time you return.

**c. Sheridan Code Related to Property Maintenance**

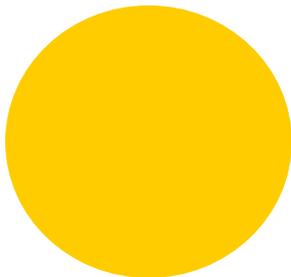
Councilor Skyberg called attention to a handout City of Sheridan Ordinance 2013-02 regarding building maintenance and vacant building standards (attached hereto and made a part hereof). She asked Councilors to review it and also to take a look at Willamina codes with the intention of scheduling a work session at a future date to discuss it.

**XI. Adjourn**

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Councilor Bramall **moved** to adjourn.

Councilor Hill **seconded**. Motion **carried** unanimously with Councilors Baller, Bramall, Hill, Skyberg, St Onge and Toney, voting aye; none opposed .

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Meeting adjourned at 8:42 pm.



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Corey Adams, Mayor

Attest:

\_\_\_\_\_  
Sue Hollis, City Recorder

**Attachments**